

## Enforcement of Traffic & Parking Regulations

All persons driving a vehicle on the campus are required to comply with the traffic laws of the State of California and the rules and regulations pursuant to Section 21113a of the California Vehicle Code. Violations of any of the regulations set forth above will result in a citation being issued.

The College reserves the right to remove vehicles from the campus for any of the following reasons:

- Abandoned vehicles.
- Vehicles without current registration.
- Vehicles parked in such a manner as to constitute a serious hazard.
- Vehicles that impede the operation of emergency equipment.
- Vehicles that park illegally on a recurring basis.

The registered owner will be responsible for all costs.

## Citations and Bail

The College has no control over fine amounts. Fees are set by the court and are subject to change at any time.

Citations will be issued to all vehicles on College Property in violation of parking or traffic regulations.

Fees in the amount indicated must be mailed. Return payment in the form of check or money order in the furnished envelope to the address indicated on the Citation.

### **DO NOT SEND CASH IN THE MAIL.**

You may also pay your citation online: [www.paymycite.com](http://www.paymycite.com)

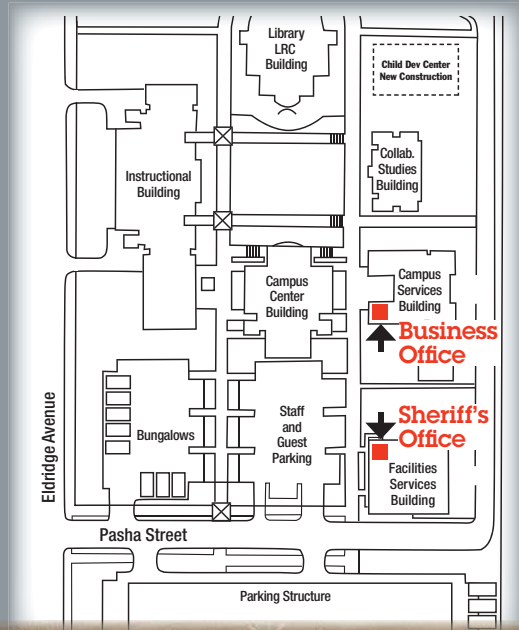
A service charge will apply.

Failure to pay fees by the date indicated on the citation will result in the following actions:

1. The indicated fee will be increased
2. DMV refusal to renew vehicle registration until a special fee is paid and all outstanding parking citations are satisfied

If you feel that a citation is incorrect, you may request an Administrative Appeal Form from the College Sheriff's Office.

Your appeal will be reviewed and a response will be mailed to you.



For further information, contact the  
**College Sheriff's Office**  
**818.364.7843**

# Student Parking Information & Regulations





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## General Information

The Board of Trustees of the Los Angeles Community College District has authorized parking fees for Los Angeles Mission College. Los Angeles Community College District (LACCD) and the Los Angeles County Sheriff's Department assume no responsibility for damage to any motor vehicle, on or off the campus, unless liable under Government Codes including, but not limited to, 810 to 966.6 inclusive.

In accordance with California Vehicle Code Section 21113a and California Education Code Section 72247, the following regulations will be enforced. Violators will be cited by the College Sheriff's Office. **No person is authorized to grant any privileges deviating from these rules.**

## Parking for Visitors

Visitors to the College can park in the metered parking spaces on the first and top levels of the parking structure.

## Parking for Students Without Permits

Students without a permit may park in the metered parking areas on the first and top levels of the parking structure and obtain a student parking permit from the Business Office.

The Business Office is located on the East Walkway of the campus. (see map on back)

Permits are available on a semester basis. Citations may be issued to vehicles displaying an expired permit. No grace period is offered.

For the first two weeks of the Fall & Spring semesters, a parking permit grace period is allowed and no parking citations will be issued.

## Entrance to the Parking Structure

The entrance to the parking structure is on Eldridge, before the golf course entrance, and student parking is available on levels 2, 3 and 4.

## Parking Regulations

### General

- A valid parking permit must be properly displayed on any vehicle parked on campus.
- All vehicles shall be parked only within marked stalls.
- Park **Head-In** only. No backing into stall is allowed. Violators will be cited.
- Any vehicle parked in a space designated for disabled persons must display a valid California Disabled Parking Placard.
- All traffic and special road signs must be obeyed.
- No overnight parking allowed.

### Main Campus

- Parking shall be by permit only on campus.
- Do not park in the staff area or in any area marked "No Parking."
- Parking permit regulations will be enforced in the parking structure from 7 a.m. to 10 p.m. Monday through Saturday except holidays.
- All other rules and regulations will be enforced 24 hours per day, 7 days per week.
- The maximum speed limit on campus is 15 miles per hour unless otherwise posted.
- HELP MISSION COLLEGE BE A GOOD NEIGHBOR. DO NOT PARK ON THE RESIDENTIAL STREETS ADJACENT THE COLLEGE OR IN THE GOLF COURSE OR EL CARISO PARK PARKING LOTS.

### Physical Education (Foothill Blvd.)

- No parking permit is required. On-site parking is extremely limited. Street parking is available.
- Do not park in spaces belonging to adjacent businesses.

### Parking Permits & Fees

- A valid parking permit may be obtained from the College Business Office. Sales begin at the time of registration for the effective semester on a first-come, first-serve basis.
- Fees for student parking permits are set by the LACCD Board of Trustees.
- Refund of student parking permit fees is allowed only during the first two weeks of the semester.
- The parking permit is a license to park one vehicle. Purchase of a student parking permit does not guarantee a parking space.

## Display of Permit

Student parking permits MUST BE hung from or affixed to the vehicle rear view mirror and displayed in a manner which the permit can be easily read. It is the student's responsibility to place the permit hanger on the rear view mirror when parking and to remove the permit hanger when operating the vehicle. Failure to display the parking permit as indicated will result in issuance of a citation.

Students who do not have their permit with them may obtain a one-day permit by presenting their current registration fee receipt at the College Sheriff's Office. If you do not have your fee receipt, metered parking is available.

## Invalid Permit

A permit is **invalid** when:

- The authorized period has expired.
- It is not clearly and completely visible.
- It has been illegally altered.
- It has been cancelled or reported lost or stolen.

A citation will be issued to vehicles displaying invalid permits.

Anyone using or obtaining a permit illegally will be subject to disciplinary action by the V.P. of Student Services.

For your protection, write your parking permit number on your registration fee receipt.

## Replacement of Permits

THERE IS NO REPLACEMENT FOR LOST OR STOLEN PERMITS. Students may purchase another parking permit should supply be available.

## Official Guests

Official guests of the campus must obtain a special permit from the College Sheriff's Office. Guests will be directed to a suitable parking location.

