

LAMC LEARNING OUTCOMES ASSESSMENT COMMITTEE (LOAC)

Minutes of Meeting

April 28, 2015

3:00 p.m. – 4:30 p.m.

CAI Arroyo Room

Present: Faculty Co-Chair Pat Flood, Business and Law; Co-Chair Sarah Master, Dean of Institutional Effectiveness; Aleida Gomez, Counseling; Steve Brown, Life Sciences; Deborah Paulsen, Arts, Media & Performance; Par Mohammadian, Life Sciences; Emil Sargsyan, Math; Mark Pursley, Social Sciences; Darlene Montes, Dean of Academic Affairs; Dennis Schroeder, Financial Aid, Patricia Chow, Office of Institutional Effectiveness, Sheila MacDowell, Library

1. Approval of Minutes of April 1, 2015 Meeting

Approved

2. Improvements to the SLO Online System and SLO Curriculum Committee Update – Flood, Paulsen

Pat Flood demonstrated the updates to the SLO system for preparing ILO roll-up assessments. Pat had some further ideas for fine tuning the new functions. There were 279 assessments in one year for Written and Oral Communication, with an average rubric score of 79%. The average assessment score is important to review and compare to the benchmark. The related assessments are all listed below the text boxes for review. A wider span of time can be selected to incorporate a larger number of assessments.

Teams have been formed for reviewing and creating the roll-up assessments for the ILOs. Committee members were encouraged to examine assessments with a large sample size and in-depth analysis; it was suggested that each person on a team look at 15-20 assessments. High and low rubric scores should be looked at, as well as some in the middle, and assessments from a variety of disciplines or courses should be examined, especially those courses in which the assessment closely relates to the ILO. It should be indicated who participated in the evaluation and how many assessments were reviewed; in the analysis describe any trends or issues that seem to emerge in multiple assessments. Also compare the results to the last ILO reports, all of which are posted on the SLO Web page. The deadline is Monday, May 18, for a draft of the roll-up assessments.

The group discussed other colleges' strategies for assessment of ILOs. We are also doing in-depth independent ILO assessments for Information Competency for this spring, along with Written Communication for Fall 2015.

For the SLO improvements, there is now a textbox for inserting the minimal acceptable score on the assessment rubric for the achievement of the SLO. Another improvement in the SLO online system is that the real-time computer generated SLO Status report is now available to everyone. A button which

links to the SLO Status report has been added to the Faculty Portal Screen under SLOs. This report not only summarizes all courses assessed in real time, it also lists courses that need a follow-up textbox filled-in. Another change is that if you do not fill in the follow-up textbox to report improvements made as a result of a previous assessment, you will not be able to submit a new assessment. Any incomplete assessments will also show up and will need to be deleted if someone is not actively working on them. If there is an unassessed SLO, it is highlighted in red in the status report.

The Curriculum Committee has approved that in the Course Outline of Record (COR) there will be a link to connect to the SLO system for the most recent SLOs. When SLOs are updated, they need to be approved by the SLO Coordinator and department chair and noted within the department minutes. Syllabi need to match the COR and SLO system. Pat will send out a reminder to chairs to check the course syllabi in their departments for alignment of the SLOs with the SLO system and COR.

3. Assessment Resources

Pat Flood shared a handout on NILOA (National Institute for Learning Outcome Assessment). Under the resources tab and bibliography link, there are many helpful articles.

4. ILO Information Competency Assessment (IC) Update – Sheila MacDowell

The Information Competency ILO Surveys went out and 31 have been received back; reminders for the remaining packets will go out to the chairs so they can help with follow up. Sheila MacDowell mentioned that she would like to also do a roll-up assessment for the IC ILO. Riye Park was suggested as a person to assist with the roll-up.

5. Written Communication Assessment Plan (Fall 2015) – Deborah Paulsen

Team members include Steve Brown, Carolyn Daly, Pat Flood, Gina Ladinsky, Riye Park, Sarah Master, Patricia Chow, and Deborah Paulsen. There was a planning meeting on April 27 to look at rubrics, the previous assessment, and the method. Instructors may want to assign class credit for participation. There was a question about whether this ILO assessment could take place in the spring, rather than fall to allow more in-depth planning and inclusion on syllabi.

There was also discussion regarding which classes to include and how to measure the improvement of writing over time. Several questions could be added at the beginning to establish where students are in their educational level. The IC ILO is assessing 53 sections in 31 different disciplines. Sheila talked about the team's process and efforts to reach the higher-level classes. Sarah Master mentioned that the Office of Institutional Effectiveness could help disaggregate the data. Mark Pursley said that it might be helpful to ask instructors to put the ILO on their syllabus.

Pat Flood requested that the team make every attempt to plan this Written Communication assessment in the fall to be in place before the accreditation visit. The committee discussed splitting the Written from the Oral for the Written and Oral Communication ILO. Sarah Master suggested that the same writing sample be used to assess multiple ILOs at one time such as Ethics or Global Awareness.

6. Fall Student Survey Data – Sarah Master, Patricia Chow

Sarah Master discussed the Fall 2014 Student Survey and the handout summarizing the results prepared by Patricia Chow distributed in the LOAC packet. The handout summarized what was learned about our ILOs based on the Student Survey. The survey was developed by the district. There was discussion about the relatedness of the survey question to the ILO for Information Competency, as well as other in-depth analysis discussion about specific populations. There was a correlation between the number of units completed and improvement; students felt they had more improvement with the higher number of units completed. The committee was asked to read and contemplate the report for further discussion. The committee discussed how the college could use this information to implement improvement.

7. Institutional Learning Outcomes Assessments

As mentioned previously, details of how to do the Institutional Learning Outcomes Assessment roll-up assessments were discussed and members were reminded that drafts should be posted by Monday, May 18.

8. Next LOAC Meeting – Tuesday, May 26, 3:00-4:30pm.

This will be Pat's last meeting for the academic year as she is retiring July 31.

Adjourned 5:07 p.m.

Recorder: Deborah Paulsen