STEPS TO POST A PROGRAM LEARNING OUTCOME (PLO) ASSESSMENT IN THE ONLINE SLO SYSTEM:

1. Log on to the Faculty Portal.

Assessment

Year/Semesters:

- 2. Click on SLOs in the left column.
- 3. From the Drop Down List Box, select your department.

Fall 2011

- 4. Scroll down to "Discipline Programs" (below the course listing).
- 5. Click on the red underlined PLO(s).
- **6.** On the PLO screen, click on "Roll-Up Assessment(s)" for the PLO you would like to assess. See Sample below.

SAMPLE English (AA) Learning Outcomes Add New PLO See the last page for an expansion of this area. **Program Learning Outcome** (PLO) Develop a well-organized paper that develops cogent main ideas stated in a thesis View/Edit 1 PLO Assessment(s) 0 Roll-Up Assessment(s) 4 Related SLOs and which has adequate support for statements made. Utilize and document diverse sources of information, to View/Edit 1 PLO Assessment(s) 0 Roll-Up Assessment(s) 4 Related SLOs research a topic. According to MLA style Evaluate arguments for validity, objectivity and View/Edit 2 PLO Assessment(s) 0 Roll-Up Assessment(s) 7 Related SLOs soundness. Critique text in terms of style and relate a text to the period View/Edit 1 PLO Assessment(s) 0 Roll-Up Assessment(s) 13 Related SLOs in which it was written. 7. Click on "Prepare a New Roll-Up Assessment." 8. On the new PLO Assessment Report screen, select the semester/year range for the PLO assessment that you want to do. See sample below. **SAMPLE Roll-Up Assessment** English - English (AA) PLO - Develop a well-organized paper that develops cogent main ideas stated in a thesis and which has adequate support for statements made. Fall 2014 **Current Year/Semester:**

Fall 2014

9. Note the **Average Rubric Assessment Score** (based on previous assessments for the time period selected.)

Average Rubric Assessment Score: 76 % Non-Rubric Assessment Method
Scroll down to the bottom of the screen to see all the assessments on which this average is based.

SAMPLE

ENGLISH 101 - College Reading and Composition I



SLO 1 Produce a unified essay of 1,000 words that shows a mastery of critical thinking, logical organization, and mechanics.

Assessor	Assessment Method	Section	Class Size	Sample Size	Score	
xxxxx	Essay	0242	39	13	75 %	View Assessment
xxxxx	Essay	0244	36	12	87 %	View Assessment
xxxxx	Essay	0225	24	10	74 %	View Assessment
xxxxx	Essay	0230	40	14	73 %	View Assessment

- **10.** Click on "View Assessment" to see the detailed report of the assessment.
- **11.** Select a random sample of assessments to view. <u>Discuss</u> the <u>results</u> and <u>what has been learned</u> with your discipline/department colleagues.
- 12. Fill in the Assessment Results textbox.
- **13.** Fill in the **Modifications and Improvements** textbox.
- 14. Fill in the Resource Request textbox.
- 15. Upload any Supplemental Files desired.
- **16.** Click on the **Save/Add button** under the Supplemental Files Textbox to save the assessment.

Congratulations on successfully completing a PLO roll-up Assessment!



Screenshot of Mapping of Course SLOs to PLO

