**State Of California Commission On Teacher Credentialing**

**1900 Capitol Avenue**

**Sacramento, CA 95811-4213**

**(888) 921-2682**

**E-mail:** [**credentials@ctc.ca.gov**](mailto:credentials@ctc.ca.gov) **Website:** [**www.ctc.ca.gov**](http://www.ctc.ca.gov/)

[**District Academic Senate – Equivalency Committee**](https://www.laccd.edu/governance/das/dec)

FOREIGN TRANSCRIPT EVALUATION

Individuals who have completed college or university course work at an institution in a country other than the United States must obtain a complete evaluation of foreign transcripts, degrees\*, and other relevant documents prior to applying to the Commission for a California credential, permit, or certificate. A detailed, course-by- course, foreign transcript evaluation is required any time foreign course work is used to meet any credential requirement, even if the foreign course work has been accepted by a college or university in the United States. The only exception to this is for those individuals applying for an Emergency 30-Day Substitute Permit, for which a general report is sufficient.

Foreign transcripts must be evaluated by one of the approved organizations listed on this leaflet in order to be accepted by the Commission. These organizations are private enterprises who charge a fee for their services. Individuals seeking a foreign transcript evaluation must follow the procedures outlined by the organization providing the evaluation. **In all instances, original, official documentation will be required when requesting the evaluation.**

\*The bachelor’s degree requirement for California certification refers to the equivalent of a four-year (or more) college-level program. Individuals who obtained a credential or teaching certificate in a jurisdiction outside of the United States should also submit a photocopy of that document to the evaluating agency

# AGENCIES APPROVED BY THE COMMISSION FOR FOREIGN TRANSCRIPT EVALUATION

**Academic & Professional International Evaluations, Inc.**

P.O. Box 5787

Los Alamitos, CA 90721-5787

(562) 594-6498

Website: [http://www.apie.org](http://www.apie.org/)

# Academic Credentials Evaluation Institute

P.O. Box 6908

Beverly Hills, CA 90212

(310) 275-3530

(800) 234-1597

Fax: (310) 275-3528

Website: [http://www.acei1.com](http://www.acei1.com/)

# Academic & Credential Records, Evaluation & Verification Services (ACREVS)

1776 Clear Lake Avenue Milpitas, California 95035-7014

(866) 583-4834 Toll Free

(408) 719-0015

E-mail: [info@acrevs.com](mailto:info@acrevs.com) Website: http://[www.acrevs.com](http://www.acrevs.com/)

# American Education Research Corporation

P.O. Box 996

West Covina, CA 91793-0996 (626) 339-4404

Fax: (626) 339-9081

Website: [http://www.aerc-eval.com](http://www.aerc-eval.com/)

# Educational Credential Evaluators, Inc.

P.O. Box 514070

Milwaukee, WI 53203-3470

(414) 289-3400

Fax: (414) 289-3411

E-mail: [eval@ece.org](mailto:eval@ece.org) Website: [http://www.ece.org](http://www.ece.org/)

# Educational Records Evaluation Service

601 University Avenue, Suite 127

Sacramento, CA 95825

(866) 411-3737

(916) 921-0790

Fax: (916) 921-0793

E-mail: [edu@eres.com](mailto:edu@eres.com) Website: [http://www.eres.com](http://www.eres.com/)

# Institute for International Credentials Evaluations at California State University, Fresno

5150 North Maple Avenue, M/S JA56 At California State University, Fresno Fresno, CA 93740-8026

(559) 278-7622

Fax: (559) 278-7879

Email: [credeval@iicecsufresno.net](mailto:credeval@iicecsufresno.net)

Website: <http://www.csufresno.edu/issp/home/index.shtml>

# International Education Research Foundation, Inc. Credentials Evaluation Service

P.O. Box 3665

Culver City, CA 90231-3665

(310) 258-9451

Fax: (310) 342-7086

E-mail: [info@ierf.org](mailto:info@ierf.org) Website: [http://www.ierf.org](http://www.ierf.org/)

Request a Detailed Report. On an IERF’s application, Section 2, please check the following:

1. Professional Licensing/Certification. Field: Teaching

State: CA

# World Education Services (WES)

P.O. Box 5087

Bowling Green Station

New York, NY 10274-5087

Telephone: (212) 966-6311

Fax: (212) 739-6239

E-mail: [info@wes.org](mailto:info@wes.org) Website: [http://www.wes.org](http://www.wes.org/)

***AND***

# WES - San Francisco Regional Office

Telephone: (415) 677-9378

Fax: (415) 677-9333

E-mail: [sf@wes.org](mailto:sf@wes.org)