A. Please change the following positive statements into negative statements.

1. One of the boys broke his leg. One of the boys did not break his leg.
2. Carla knows Spanish. Carla does not know Spanish.
3. Jackie takes vitamins every day. Joe does not take vitamins every day.
4. Sylvia and her husband moved to Kansas. Sylvia and her husband did not move to Kansas.
5. The students remembered to take the quiz. The students did not remember to take the quiz.

B. Please change the following positive statements into negative statements.

1. Joe has written the report. Joe has not written the report.
2. The clerk will file the papers. The clerk will not file the papers.
3. The substitute teacher is taking attendance. The substitute teacher is not taking attendance.
4. Luther will have finished the paper by 2 p.m. today. Luther will not have finished the paper by 2 p.m. today.
5. The police officers are writing a report about the accident. The police officers are not writing a report about the accident.

C. Please change the following statements into yes-no questions.

1. Bruno and Tomás arrange the furniture. Do Bruno and Tomás arrange the furniture?
2. Louis swept the garage. Did Louis sweep the garage?
3. The custodian lost the keys. Did the custodian lose the keys?
4. The department manager spends too much money. Does the department manager spend too much money?
5. Mrs. Lopez begins the lesson. Does Mrs. Lopez begin the lesson?

D. Please change the following statements into yes-no questions.

1. We will meet the new employees tomorrow. Will we meet the new employees tomorrow?
2. Dr. Prentiss is writing the prescription. Is Dr. Prentiss writing the prescription?
3. The homeowner has put the house up for sale. Has the homeowner put the house up for sale?
4. Terrence can drive the children to the park. Can Terrence drive the children to the park?
5. The players are giving an interview right now. Are the players giving an interview right now?

E. Please change the following statements into wh-questions.

1. The owner of the building sent a letter to his tenants last month. Answers will vary.
2. The victim of the accident testified at the trial yesterday. Answers will vary.
3. The new movie will open next week at a theater in Westwood. Answers will vary.
4. The angry protestors shouted loudly during the demonstration. Answers will vary.
5. Union representatives will attend every meeting at the college. Answers will vary.
Active and Passive Voice 1

Change the following active voice sentences to the passive voice.

1. Martha broke the computer.
   The computer was broken by Martha.
2. Geoff finished the project.
   The project was finished by Geoff.
3. Lupita typed the report last night.
   The report was typed by Lupita last night.
4. The students ate all the cookies.
   All of the cookies were eaten by the students.
5. Sue gave the flowers to the patients.
   The flowers were given to the patients by Sue. OR
   The patients were given the flowers by Sue.
6. Terri will write several of the articles.
   Several of the articles will be written by Terri.
7. Jill has sold all the houses recently.
   All of the houses have been sold recently by Jill.
8. Bill will be changing the passwords this weekend.
   The passwords will be changed by Bill this weekend.
9. Jerry printed the document on his printer.
   The document was printed by Jerry on his printer.
10. Nancy has counseled each of the students this semester.
    Each of the students have been counseled by Nancy this semester.

Change the following passive voice sentences to the active voice.

1. The applicants were hired by Mr. Lopez.
   Mr. Lopez hired the applicants.
2. Fred was given a certificate by the president.
   The president gave a certificate to Fred.
3. The computer was dropped on the floor.
   Susan dropped the computer on the floor.
4. Sharon will be sent to the new Florida office.
   The manager will send Sharon to the new Florida office.
5. The books were arranged on the desk.
   The teacher arranged the books on the desk.
6. The report has been prepared by Jill and Lupe.
   Jill and Lupe have prepared the report.
7. The forms are completed by the applicants.
   The applicants complete the forms.
8. David’s car was stolen last week from the parking lot.
   A thief stole David’s car from the parking lot last week.
9. The printer will be repaired and cleaned tomorrow.
   The technician will repair and clean the printer tomorrow.
10. This exercise was written by Susan.
    Susan wrote this exercise.
Active and Passive Voice 2

Please change the following active sentences to the passive voice.

1. The lawyer finished the presentation.
   The presentation was finished by the lawyer.
2. Gemma lost the keys to the restroom.
   The keys to the restroom were lost by Gemma.
3. Lupe painted the classroom last month.
   The classroom was painted by Lupe last month.
4. Paul stole my sandwich yesterday.
   My sandwich was stolen by Paul yesterday.
5. Steve will revise the report.
   The report will be revised by Steve.
6. All of the students wrote paragraphs.
   Paragraphs were written by all of the students.
7. The real estate agent listed several houses in March.
   Several houses were listed by the real estate agent in March.
8. The teacher has graded the students’ essays.
   The students’ essays have been graded by the teacher.

Please change the following passive voice sentences to the active voice. If no doer is indicated, add one of your own.

1. The ship was unloaded at the dock.
   The crew unloaded the ship at the dock.
2. These exercises were corrected by the teacher.
   The teacher corrected these exercises.
3. The reports are checked carefully by the supervisor.
   The supervisor checks the reports carefully.
4. Two of the customers were given free samples.
   The store owner gave free samples to two of the customers.
5. The freeway will be smoothed and repaved.
   CalTrans will smooth and repave the freeway.
6. Mr. Leandro’s computer will be repaired next week.
   Max will repair Mr. Leandro’s computer next week.
7. The cars have been washed and polished.
   My brother has washed and polished the cars.
8. Jeff’s books were taken from his car.
   Someone took Jeff’s books from his car.
9. A lesson on the passive voice will be presented during class.
   The teacher will present a lesson on the passive voice during class.
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Unit 3 Sample Quiz A

Please circle the correct verb.

1. The owner of the three classic cars (is, are) working in the garage.
2. The crate of antique statues and paintings (was, were) stolen from the museum.
3. Mr. Silva (works, is working) in the office at this moment.
4. Sal (has completed, had completed) the lessons days before he took the quiz.
5. Maria (is fixing, fixed, was fixing) the clock when she fell off the ladder.
6. Mr. Chan (interviewed, has interviewed, had interviewed) Ms. Stevens yesterday.
7. The manager (painted, had painted) the apartment weeks before he showed it to us.
8. Lee (will train, will be training, will have trained) the clerk by tomorrow evening.
9. Sam (attends, has attended, is attending) the college for two semesters now.
10. José (broke, had broken, was breaking) his leg last weekend.

Please write the correct form of the verb in the blank.

11. One of the customers jammed (jam) the copy machine yesterday.
12. By this time tomorrow Todd will have written (write) his letter of resignation.
13. Ron had bought (buy) his girlfriend an engagement ring weeks before he proposed.
14. Right this minute I am wrapping (wrap) Sara’s birthday gift.
15. Students in this class have studied (study) grammar for six weeks now.
16. Please fill in the correct verb forms. (1 point each)

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Please rewrite the following active voice sentences so that they become passive.

17. The investigator always wears an orange vest at the scene of an accident.

An orange vest is always worn by the investigator at the scene of an accident.
18. Several of the new employees forgot the procedures yesterday.

These sentences have double negatives. Please revise them.

19. The market didn’t have none of my favorite kinds of ice cream.

20. The applicant wasn’t hardly finished filling out the application.

Use the word “not” to change these positive sentences into negative sentences.

21. Roberto and Maria often forget to lock the front door.

22. Mr. Perkins testified at the trial last Monday.

23. Dr. Sanchez is referring her patient to a specialist.

Now turn these statements into questions.


25. Javier sometimes forgets his wife’s birthday.

Please identify the patterns for the following sentences. Also label adverbs.

26. A thief stole Patrick’s new Mustang from the parking lot yesterday.

27. Sylvia and Jaime were speaking quietly in the hallway after class.

28. Michael might drive to Montana to see his family during the holidays.

29. Dr. Chavez became our counselor last summer.
Unit 3 Sample Quiz B

Please circle the correct verb.

1. The collection of antique shoes and costumes (was, were) for sale.
2. The manager of the three baseball players (is, are) speaking to reporters.
3. The clerks (worked, were working, have worked) in this office for two months now.
4. Michael (cleaned, has cleaned, had cleaned) his house yesterday.
5. Maria (sold, has sold, had sold) her house several months before she moved to Houston.
6. The chef (baked, was baking, has baked) the cake when the oven stopped working.
7. Jackie (is interviewing, had interviewed, was interviewing) applicants all day yesterday.
8. Martin (will hire, hires, will have hired) a new cashier by the end of next week.
9. Sam (practices, has practiced, is practicing) the piano right now.
10. Ken (revised, had revised, has revised) the essay several times before he turned it in.

Please write the correct form of the verb in the blank.

11. Samuel _________ wore (wear) his uniform to the game yesterday.
12. Jill and Sam _________ are studying (study) for a Spanish test at this moment.
13. By this time next month Stevie _________ will have applied (apply) for several jobs.
14. Mrs. Lopez _________ brought (bring) her baby to the doctor yesterday.
15. The athletes _________ swam / were swimming (swim) in the pool for hours last night.

Please fill in the correct verb forms. (1 point each)

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Please rewrite the following active voice sentences so that they become passive.

16. The little boy hid the expensive toy under the bed.
   The expensive toy was hidden under the bed by the little boy.

17. An inconsiderate man stole my coffee before the meeting.
   My coffee was stolen by an inconsiderate man before the meeting.
These sentences have errors. Please revise them.

18. Mr. Lopez didn’t choose nobody to teach the new class. Mr. Lopez chose nobody.

19. The children couldn’t play none of their games while it rained. The children could play none.

Please use the word NOT to change these positive sentences into negative sentences. Spelling counts!

20. Mr. Prentiss remembered to send his clients an up-to-date bill. Mr. Prentiss did not remember to send.

21. The thief took Sara’s new watch. The thief did not take Sara’s new watch.

22. Jeffrey often forgets his girlfriend’s birthday. Jeffrey does not often forget his girlfriend’s birthday.

Now turn these statements into WH-questions.

23. Lara will give several presentations at her job next week. Who will give several presentations? Other answers are possible!

24. The team members spoke at a press conference after the game. When did the team members speak?

25. Someone forgot to lock the doors of the office. Why did someone forget to lock the doors?

Please identify the patterns of the following sentences. Also identify adverbs.

1. Mrs. English carefully reviewed several grammar exercises last night. NS adv Vt NS Vi adv c adv NDo adv

2. The French teacher spoke carefully and slowly during the class. adv NS Vi adv c adv NS adv

3. Next month the group leaders will be Martha and Sylvester. adv NS Vi LV NSC c NSC

4. After the storm crews worked diligently to repair the damaged roads. adv NS Lv NSC
Unit 3 Sample Quiz C

Please circle the correct verb.

1. The manager of our three programs (is, are) at the meeting today.
2. The purpose of these exercises (is, are) to teach students about verbs.
3. Each of the four speakers (was, were) sitting at the front table.
4. Sylvia (moved, has moved, had moved) to Sylmar before she enrolled at the college.
5. Maria (finished, had finished, has finished) her degree last month.
6. Jackson (worked, was working, has worked) at his desk when the alarm went off.
7. Jai (is attending, attends, has attended) the college for three semesters now.
8. Sue (hired, has hired, had hired) a new receptionist yesterday.
9. Lee (completes, will complete, will have completed) the report by 4 p.m. tomorrow.
10. Opal (reviewed, has reviewed, had reviewed) the document days before she sent it to her lawyer.

Please write the correct form of the verb in the blank. Spelling counts!

11. Samuel accidentally _______ cut _______ (cut) his finger last night.
12. Because the man _______ had admitted _______ (admit) his guilt during the trial, the judge sentenced him to prison.
13. By this time next week, Karen _______ will have quit _______ (quit) her job.
14. Luis _______ stole _______ (steal) his sister's bicycle yesterday.
15. Each of the officers _______ is shutting _______ (shut) the doors right now.

Please fill in the correct verb forms. (1 point each)

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Please rewrite the following active voice sentences so that they become passive. Spelling counts!

16. The head coach gave trophies to two players after the game.

Trophies were given to two players after the game by the head coach.
17. The architect will write several proposals next month.

Several proposals will be written by the architect next month.

These sentences have errors. Please revise them. Spelling counts!

18. The soccer players couldn’t find nobody at the stadium.

The soccer players couldn’t find anybody / could find nobody at the stadium.

19. The supervisor didn’t do nothing about the problem for several days.

The supervisor didn’t do anything / did nothing about the problem.

Please use the word NOT to change these positive sentences into negative sentences. Spelling counts!

20. Prentiss forgets his girlfriend’s phone number.

Prentiss does not forget his girlfriend’s phone number.

21. The winner of the contest spoke at the ceremony.

The winner of the contest did not speak.

22. The lawyer sent the accident report to the judge.

The lawyer did not send the accident report.

Now turn these statements into questions. Spelling counts!

23. Ubaldo remembered his wife’s birthday at the last moment.

Did Ubaldo remember his wife’s birthday?

24. After the interviews Mrs. Chavez chose a new receptionist for the front office.

When did Mrs. Chavez choose a receptionist?

25. The doctor will be performing a complicated heart surgery.

When will the doctor be performing the surgery?

Please identify the patterns of the following sentences. Also identify adverbs.

1. Four of my neighbors complained angrily about the barking dog. 

NS C NS VI adv adv

2. Pat and her husband are attending the wedding next week.

adv NS LV NSC

3. Next month the manager of the building will be Samuel Hastings.