



ANNUAL UPDATE FOR PROGRAM REVIEW & PLANNING FOR THE FUTURE

- ❖ **Beginning Monday October 21, 2013**
- ❖ **Closing 11:59PM on Friday November 22, 2013**



Why Should We Update and Plan?

- Our plans are not static.
- Unit update provides an opportunity to review objectives and the progress and improvements made in the past year.
- To review and respond to the recommendations from Comprehensive Program Review.
- To develop new objectives while maintaining a focus on the College's goals of Access, Student Success and Accountability.
- To determine program needs and related resources for the coming year.
- To comply with Accreditation requirements.



What do We do this Year?

Annual Update for Program Review

- Review unit effectiveness and update unit planning for 2013 – 2014 and beyond.

Planning for the Future

- Review and update 2012-2013 Objectives and Resource Requests.
- Review 2013-2014 Funding Resources (data source: Budget Office).
- Request Resources for 2014-2015.



What's New in the Program Review this Year!

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Annual Unit Update

Response to Recs.

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Warning!

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Warning

Please remember to save your changes before closing your browser window. You may save each page by using the individual 'Save' buttons under the response boxes. **Any changes that are made and not saved will be lost upon closing your web browser.**

Annual Update for Program Review & Planning for The Future

Beginning: Monday Oct 21, 2013




Closing: Friday November 22, 2013

I acknowledge the closing date of the Program Review is Friday November 22, 2013

Continue



Objectives and Resource Requests: New Buttons

Objective	Period	Priority	Status	Term	View/Edit Delete
 new laptops	11/1/2011 - 10/1/2012	Medium	InProgress	2013	View/Edit Delete
1 Resources. Add New Resource					
Resource Type	Cost	Priority	Status	Term	View/Edit Delete
 Equipment	10 Units @ \$10,000	Medium	PendingFunding	2013	View/Edit Delete
Objective	Period	Priority	Status	Term	View/Edit Discontinue
 Purchase dept. laptops, projectors and podcast equipment	2/1/2008 - 1/1/0001	High	InProgress	2007	View/Edit Discontinue
0 Resources. Add New Resource					

1. Delete:

- * To delete a resource and/or an objective that you just created for this year.
- * “Delete” will completely remove the request.

2. Discontinue:

- * To remove a resource and/or an objective that was requested in a previous year.
- * “Discontinue” will archive the request to the discontinued area.
- * A discontinued request can be restored at any time.



- Ability to select multiple Strategic Goals.
- All areas are editable

View/Edit Objective

Related Goal Area (New Strategic Goal):	Previous Set Goal: 4. Improve Student Success	
	<input checked="" type="checkbox"/>	1. Expand access to educational programs and services and prepare students for success.
	<input checked="" type="checkbox"/>	2. Strengthen institutional effectiveness through a culture of evidence-based decision making, planning, and resource allocation, process assessment, and activities that promote professional development and collegiality.
	<input type="checkbox"/>	3. Improve quality of educational programs and services so as to increase students' success in attaining their educational goals.
	<input type="checkbox"/>	4. Maintain fiscal stability through effective planning and evaluation, and encourage a greater focus on revenue enhancement.
	<input type="checkbox"/>	5. Sustain user-friendly and innovative technology to meet the needs of students, faculty, and staff.
	<input type="checkbox"/>	6. Increase community engagement and expand business, community, and civic partnerships.
Objective:	Briefly, how will this initiative advance the college goal? (64 characters max) new laptops	
Individual(s) Responsible:	Hanh	
Begin Date	Nov	2011
Anticipated End Date:	Oct	2012
Activity:	Provide a brief description of this objective activity	
Expected Outcome and Measure:	What measure/data will be used to assess outcome and what outcome is expected? outcomes	
Request Priority:	Medium	
Status:	In-Progress <small>[Status cannot be set to complete because a Pending-Funding resource exists.]</small>	
	What was the outcome or what outcome was obtained? 	



Integrated Model of SLO Assessment to the PR

- Percentage of active courses per discipline in the last two years that have been assessed.
- Excluded Directed Study and Cooperative Education courses.

SLO & Assessment Update			
PHYSICS			
Course	SLO Information	# Assessments	Next Assessment
PHYSICS 006	SLO Solve problems dealing with motion, energy, heat, and waves, as demonstrated on quizzes, tests, and lab reports.	1	No Date Set ▾
	Identify the various forces acting on an object and analyze the resulting motion of the object using the laws of mechanics and gravity and appropriate mathematical techniques as demonstrated on quizzes, tests, and lab reports;	1	No Date Set ▾
PHYSICS 007	SLO Apply the scientific method to identify a hypothesis and perform experimental procedures to prove or disprove the hypothesis.	0	No Date Set ▾
	Construct graphs based on given data, describe the trend and predict other data points from the graph.	0	No Date Set ▾
	Perform laboratory techniques safely and accurately and maintain a laboratory notebook according to standard scientific guidelines.	0	No Date Set ▾
	Determine image characteristics for various lens and mirror configurations	1	No Date Set ▾
PHYSICS 037	SLO Identify the various forces acting on an object and analyze the resulting motion of the object using the laws of mechanics and gravity and appropriate mathematical techniques as demonstrated on quizzes, tests, and lab reports	1	No Date Set ▾
	Acquire, analyze and graph scientific data collected with instruments during laboratory experiences	0	No Date Set ▾
Totals:	1/3 (33 %) Assessed		



Integrated Model of SLO Assessment to the PR

- **Summary:** Percentage of all active courses that have been assessed.
- Excluded Directed Study and Cooperative Education courses.

ASTRON

Course	SLO Information		
	SLO	# Assessments	Next Assessment
ASTRON 001	Identify and evaluate the causes and possible solutions to problems of environmental concern such as global warming, resource conservation, and pollution as evidenced by quizzes and tests.	1	No Date Set ▾
	Demonstrate a working knowledge of the historical development of key astronomical concepts such as the ever-unfolding discovery of our place in the universe, including the latest developments in planetology and cosmology. This knowledge will be demonstrated by quizzes and tests.	2	No Date Set ▾
ASTRON 005	Analyze and obtain data from astronomical charts and images, as demonstrated in lab reports, quizzes, and final exam.	1	No Date Set ▾
	Set up, operate, and maintain an astronomical telescope and use it to identify features of selected astronomical bodies.	1	No Date Set ▾
Totals:	2/2 (100 %) Assessed		

Summary: 3/5 (60 %) Assessed



New Questions: SLO

Respondent(s)

[REDACTED]

1. Describe the status of the SLO Assessment in this discipline.

SLO's for physics and astronomy have been assessed and changes implemented to improve instruction.

All physics and astronomy courses taught as of Spring 2012 were assessed.

2. Summarize the changes that have been implemented based on SLO and PLO assessments from the past year.

[Empty text area]

3. Have the outcomes been re-evaluated since the implemented changes, and if so, has there been an improvement in student learning? Are any further changes scheduled?

[Empty text area]

Validation Team Response

Save



New Screen: Annual Planning Evaluation

Annual Planning Evaluation

Annual Planning Evaluation

1) Provide a summary statement concerning the success of the unit in meeting the objectives identified in the previous year's program review. If budgetary recommendations were made by the Budget & Planning Committee, please include in your summary whether those recommendations have been implemented.

2) Summarize significant results/outcomes or improvements that have been implemented of any projects or improvement plans identified in the previous year's program review, and discuss if you are going to continue these improvements or change them based on the results/outcomes. You may also discuss projects/plans/accomplishments from your unit over the past year, even if they were not mentioned in your previous program review.

3) Describe the unit's status regarding professional accreditation (if applicable)

Respondent(s)



New Screen: Challenges & Opportunities

Challenges & Opportunities

Challenges & Opportunities

1) Program strengths, weaknesses and opportunities for improvement

- A. Identify unit strengths and recommendations to strengthen existing unit programs

- B. Identify unit weaknesses and recommendations to correct weaknesses

2) Describe any significant recent events or activities in the State, surrounding community, College, and/or discipline that may have an impact on your unit in the coming year(s).

Respondent(s)



New Screen: Feedback

Feedback

Feedback

For continuous improvement, Program Review Oversight Committee takes your suggestions seriously. Please tell us which screen name(s) you would like to improve or change and how to make those changes or improvements.

Respondent(s)

Save



New Screen: Supplemental Files

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Supplemental Files

Supplemental Files

Upload any files along with description that are relevant to this area.

Attach File

File Description

FileName	Description	Uploaded	Related Area		
File 1.pdf		10/29/2013 10:09:00 AM	Enrollment	Edit	Delete
File 2.pdf		10/29/2013 10:09:00 AM	Advisory Board	Edit	Delete
File 3.pdf		10/29/2013 10:09:00 AM	Effective Use of Technology	Edit	Delete

- Allowed to upload external files on every single screen.
- “Supplemental Files” screen displays all uploaded files with related areas.



Submit/Finalize Screen

Submit/Finalize

Thank you for your participation in the Unit Assessment process.

Unit Assessment Completed by:

←

←

1. **Save & Continue Later:**


Vice chairs or chairs (or anyone else working on the program review) can save and come back to revise the update during the open period.

2. **Save & Submit Assessment:**

Only the department chair can submit the final update using their assigned submit code.



How Do I Start?

1. LAMC Faculty/Staff Portal
2. User name and Password are the same as for Outlook email
3. Click on 
4. In the **Unit Effectiveness Discipline ID box**, enter your *Access ID*
Chairs and vice chairs (or anyone else working on the program review) can access the PR using the same Access ID
5. To submit the program review:
Only department chair can submit the program review using the “Submit Code”
(Contact your division manager to obtain the *Access ID and Submit Code* for your area)



Have a Question?

1. LAMC Program Review:
<http://www.lamission.edu/irp/programreview.aspx>
2. College Planning Document: <http://www.lamission.edu/lamcplanning/>
3. Effectiveness data:
 - ❑ Surveys: <http://www.lamission.edu/irp/surveys.aspx>
 - a. District Survey: LAMC Spring 2012 Student Survey Results
 - b. Campus Survey: 2011
4. Budget questions – Contact Frances Nguyen
(NguyenFH@lamission.edu)
5. SLO questions – Contact Pat Flood (FloodPT@lamission.edu)
6. Program Review access ID question – Please contact your division manager.
7. Other/data questions – Contact Sarah Master
(MasterSL@lamission.edu)



Thank You!

