



# Instructional Program Review

## **ANNUAL UPDATE FOR PROGRAM REVIEW & PLANNING FOR THE FUTURE**

- ❖ **Beginning Monday October 15, 2012**
- ❖ **Closing 11:59PM on Sunday November 18, 2012**



# Why should We Update and Plan?

- Our plans are not static
- Unit update provides an opportunity to review objectives and the progress made of the past year.
- To review the recommendations from Comprehensive Program Review
- To develop new objectives while maintain a focus on the colleges goals of Access, Student Success and Accountability
- To determine program needs and related resources for the coming year
- To comply with Accreditation requirements

# Where are we in the Program Review Cycle?

Six-Year Program Review Cycle									
Division Area	First Half Cycle				Second Half Cycle				
	2006-2007	2007-2008		2008-2009	2009-2010	2010-2011		2011-2012	
		Annual Update	Validation			Annual Update	Validation	Annual Update	Validation
Unit 1		x	None			x	x		
Unit 2		x	None			x			x
Unit 3		x	None			x			x
Unit 4		x	None			x	x		



# What do We do this Year?

## ❑ Annual Update for Program Review

- Review unit effectiveness 2011-2012 and update unit planning 2012 – 2013.

## ❑ Planning for the Future

- Review and update 2011-2012 Objectives, and Resource Requests
- Review 2012 - 2013 Funding Resources (data source: Budget Office)
- Request Resources for 2013 - 2014

- Comprehensive Program Review – **Not with this year due to Accreditation**

# What News in the Program Review this Year!

2012-2013 Review For:  (OpenForAssessment)

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## Annual Unit Update - Objectives & Resources

Use this section to describe requests for equipment, supplies, and personnel as these relate to improving or maintaining the quality of instructional services provided by the discipline. *Depending on availability of resources, these requests may be funded through a variety of college funding sources, including Block Grant and Specially Funded Programs.* Please prepare a separate request for each item requested.

### 2013-2014 Active Resource Summary

Category	FTE	On-Going Requests	One-Time Requests	Total Cost
Personnel (Adjunct)	0.0	2	0	\$26,235
Personnel (FRg/Classified/Unclassified)	2.5	2	1	\$75,000
Supplies/Printing	0.0	1	0	\$1,000
Equipment	0.0	2	2	\$15,000
Other	0.0	0	1	\$10,000
<b>Totals</b>	<b>2.5</b>	<b>7</b>	<b>4</b>	<b>\$127,235</b>

Active Objectives & Resources



9 New Resource Request(s) From SLO System

# Integrated SLO Resource Requests


Year/Semester: 20121	Course: 3205 - [REDACTED]	Instructor: [REDACTED]	Submitted: 6/13/2012	<p>Status</p> <p>New ▼</p> <p>New</p> <p><b>Will Create Resource</b></p> <p>Archive</p>
SLO:	Upon successful completion of this course, a student will be able to label simple and advanced sentence patterns.			
Results:				
Analysis:	The assessment results indicates that the selected students averaged competence in identifying sentence parts. Typically, competence results from students' regular attendance, attention, and follow through (tutoring, conferencing, attending workshops) on class activities and homework. Notably, a positive correlation between these academic behaviors and achievement points to the capability of basic skills students in a college environment.			
Resource Request:	Resources that will help basic skills students include 1) individual tutoring and 2) workshops			

# Integrated Electronic Curriculum Development (ECD)




2011-2012 Health / Physical Education / Athletics Budget Information

## Curriculum Status

 = Expired

 = OK

 = About to Expire

 = Archived / NA



The information below is populated from the LACCD ECD System.


## HEALTH

Course	Approved	Last Updated	Status
HEALTH 008 - Women's Personal Health	Spring 2010	11/2/2010	Active
HEALTH 011 - Principles of Healthful Living	Spring 2010	11/2/2010	Active
HEALTH 185 - Directed Study	Summer 2008		Active
HEALTH 285 - Directed Study	Summer 2008		Active
HEALTH 385 - Directed Study	Summer 2008		Active

# Suggestions for “Continuous Improvement”

2012-2013 Review For: CURIOSITY (OpenForAssessment)

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## Submit/Finalize

For continuous improvement, the Program Review Team takes your suggestions seriously. Please tell us which screen name(s) you would like to improve or change and how to make those changes or improvements.

Test

Thank you for your participation in the Unit Assessment process.


IF YOU ARE 100% COMPLETE WITH THIS ASSESSMENT, CLICK THE "SUBMIT ASSESSMENT" BUTTON BELOW.

SUBMIT ASSESSMENT





# How Do I Start?

1. LAMC Faculty/Staff Portal
2. User name and Password are the same as the Outlook email
3. Click on  LAMC Academic Program Review System
4. In the **Unit Effectiveness Discipline ID box**, enter your *access ID*. ( Contact your division manager to obtain the access ID of your area)



# Have a Question?

1. LAMC Program Review:  
<http://www.lamission.edu/irp/programreview.aspx>
2. College Planning Document:  
<http://www.lamission.edu/lamcplanning/>
3. Effectiveness data:
  - ❑ Surveys: <http://www.lamission.edu/irp/surveys.aspx>
    - a. District Survey: LAMC Spring 2012 Student Survey Results
    - b. Campus Survey: 2011
4. Budget questions – Contact Frances Nguyen
5. SLO questions – Contact Pat Flood
6. Program Review access ID question – Please contact your division manager.

# What is LAMC Program Review Structure?

Program Review Structure (2006 - 2012)  
Los Angeles Mission College

ILO	Institutional Learning Outcomes (ILOs)				
SLO & SAO	Student Learning Outcomes (SLOs)	Service Area Outcomes (SAOs)			
Two PR Models	Instructional model	Non-instructional model	Non-instructional model	Non-instructional model	Non-instructional model
Four responsible parties	Academic Affairs		Student Services	Admin Services	President office
Five Major Areas	Academic & Instructional programs	Support	Student Services	Administrative Services	Institutional Support
	Arts / Media / Humanities	Athletics	Admissions & Records	Bookstore	Title V HIS*
	Business / Law	Distance Education	ASO	Budget Office	Office of The President
	Chicano Studies	Title V LRC	Child Development Center	Business Office	
	Child Development	Food Service *	Counseling	Master Calendar	
	Personal Dev - Counseling	Honors Transfer Program *	DSPS	Personnel/Payroll	
	English / Journalism / Speech	CalWORKS	EOPS/CARE	Plant Facilities	
	Esl / Dev Com / Learning Skills	Foster Care/Kinship Care	Financial Aid & Scholarships	Purchasing/Contracts Office	
	Foreign Languages	Community Extension *	Health Center	Reprographics/Mailroom	
	Health / Physical Education	LRC services	International Student Center	IT office*	
	Library	Library services	**	Office of Admin. Services	
	Life Sciences	Tech Prep	Outreach & Recruitment		
	Learning Resource Center	Research office **	Student Support Services		
	Math / CSIT / Engineering	Office of Academic Affairs *	Title V Teacher Prep		
	P.A.C.E		Transfer Center / Career Center **		
	Physical Sciences		Veteran's Affairs Office		
	Professional Studies		Office of Student Services		
	Social Sciences				
	Non-Credit programs *				
Footnotes	* New program (Fall 11)	* New units (Fall 10)	** Units combined as 2010		
		** Report to Academic Affairs (Spring 12)		* Report to Admin Services (Spring 12)	* Report to President Office (Spring 12)



**Thank You!**