



**LOS ANGELES MISSION COLLEGE**  
**STUDENT EQUITY COMMITTEE MEETING**

November 9, 2016  
Campus Center 6

**MINUTES**

- **Members present:** Angela Aghajanian, Michael Allen, Patricia Chow, Carlos Gonzalez, Cindy Luis, Irma Luna Sarah Master, Michong Park, Edward Raskin, Zoila Rodriguez-Doucette, Dennis Schroeder, Dennis Solares, and Christopher Villa
- The meeting was called to order at 3:07 p.m. and was chaired by Sarah Master.
- Minutes from the 5/17/2016: M/S/Approved with corrections – M. Allen/Z. Rodriguez-Doucette.
- Minutes from the 10/12/2016 meeting: M/S/Approved with corrections – M. Allen/Z. Rodriguez-Doucette; D. Schroeder abstained.
- Michael Allen mentioned that an additional \$50,000 has been added to the special allocation budget. We have until December 2016 to spend the remainder of the 2015-16 budget and will have until December 2017 to spend the 2016-17 budget. The following budget year (2017-18) will end in September 2018.
- Sarah Master mentioned that funds allocated from the 2015-16 budget need to be spent or allocated by Thanksgiving or they will be reallocated to other projects.
- Edward Raskin summarized and answered questions regarding his proposal to send four veteran students to the Student Veterans of America (SVA) National Conference (\$2,450). The proposal was unanimously approved.
- Dennis Schroeder summarized and answered questions regarding his Financial Aid In-Reach proposal (\$38,000). The committee recommended adjusting the timeframe for the proposal from January 2017-December 2017 to end in October 2017 and reduce the amount to \$33,000 (the costs for the months of November and December 2017 can be submitted as a proposal from the 2017-18 Student Equity budget). Dennis agreed and the proposal was unanimously approved. Michael Allen asked about whether data is available regarding effectiveness of Financial Aid in-reach activities currently being paid for with Equity funds. Dennis said that this data is not yet available.
- Sarah Master mentioned that five people would be attending the Equity Institute at Cal Poly Pomona on November 18 and 19 as agreed at the previous meeting.
- There is now \$42,751 remaining in the special allocation budget. Submission of Student Equity Proposals will be publicized at the Council of Instruction and Student Services managers meetings. The new request form can be accessed on the OIE website.
- Sarah Master will check with the following members of the Student Equity Committee to determine whether they should remain on the committee: Madelline Hernandez, Gary

Prostak, and Isabelle Saber.

- The Committee discussed the need for a Student Equity Coordinator position to oversee the day-to-day operations of the Student Equity initiative.
- Chris Villa mentioned using the 80 Percent Rule methodology to identify additional equity gaps. Sarah Master mentioned we have this data and will share it with the committee.
- The currently scheduled meeting conflicts with the District Budget Committee meetings. The committee agreed to move the meeting time from the 2<sup>nd</sup> to the 1<sup>st</sup> Wednesday of the month. However, the next meeting will still be Wednesday, December 14, as originally scheduled.
- Cynthia Luis mentioned that the annual Achieving the Dream conference will be held in San Francisco in February. They would like to send a group of 5 people. The first two conference registrations are free, but accommodations are still expensive. Michael Allen and Chris Villa will discuss how to pay for a team to go using different budgets at their meeting on November 10, 2016.
- The meeting was adjourned at 3:55pm.

Minutes by: I. Luna, P. Chow and S. Master