

**Los Angeles Mission College
Research Advisory Task Force
Evaluation and Improvement of the Institution-Set Standards
for Student Achievement**

Adopted February 25, 2014 (revised December 9, 2014)

- I. Los Angeles Mission College has established Institution-Set Standards for Student Achievement, each of which represents the level of student performance on the applicable measure that meets the College's expectations.
- II. The Academic Senate, in consultation with the Office of Institutional Effectiveness, will evaluate the College's performance with respect to the Institution-Set Standards for Student Achievement annually each fall beginning in Fall 2014. The evaluation will include at least the following elements:
 - A. Review of College performance for the most recent academic year on each measure for which LAMC has established a Standard.
 - B. Analysis of that performance compared to the Standards and to corresponding figures for at least the last five years.
 - C. Review of the *Mission Learning Report* and any other applicable performance reports.
 - D. Review of other reports, as available, that might illuminate reasons for the patterns found in the achievement data, or that include issues likely to affect student performance in these areas in the near future. Examples might include, but are not limited to, the following:
 1. Comparative achievement data from similar colleges
 2. LAMC program review summaries
 3. LAMC course placement summaries
 4. Transfer information from four-year colleges and universities
 5. Reports from LAMC committees, departments, offices, and other entities that bear responsibility for facilitating student success in the applicable areas (e.g., Student Support Services Committee, Essential Skills Committee)
 - E. Conclusions on College progress with respect to each Standard, on whether or not the College has met it, and on the probable reasons for any shortfall or trend change found in College performance.
 - F. Recommendations, which may include the following as applicable:
 1. Changes in the measures or Standards, including additions, deletions, or modifications (e.g., raising or lowering a Standard)
 2. Goals for improvement in College performance above the level of any of the Standards
 3. Recommendations to committees, departments, groups, or individuals to enhance institutional structures, processes, or operations, or to take other actions, to improve student performance with respect to the Standards
 4. Improvements in data-gathering or research related to student performance in the applicable areas
 5. Modification of this evaluation and improvement process
 6. Other recommendations as appropriate
- III. The Academic Senate will send its conclusions and preliminary recommendations to the Educational Planning Committee and Council of Instruction for their feedback, refine its recommendations in response to that feedback as appropriate, and submit them to the College Council, which will make its final recommendations to the President.
- IV. After final approval by the President, the Academic Senate will immediately:
 - A. Post the conclusions and recommendations on the College website, and notify all members of the College community of their availability.
 - B. Forward its approved recommendations to the applicable committees, departments, groups, or individuals.
- V. The Learning Outcomes Assessment Committee will incorporate the evaluation findings into the next edition of the *Mission Learning Report*.