

Petition for Academic Renewal

Please complete this form and submit to the office of Admissions and Records for review of academic records.

It is HIGHLY recommended that students speak to a counselor prior to completing this process.

Please ensure that any non-LACCD transcripts required to meet conditions for petition for academic renewal, have been received, via U.S. mail, by the LAMC Admissions and Records office (walk-in transcripts NOT accepted).

Personal Information

Name: _____

Birth date: _____

Address: _____

Student ID: **88** - _____

Contact Phone: () _____

Conditions

To qualify for academic renewal, students must meet the following conditions:

1. Students must have achieved a minimum grade point average (GPA) of 2.5 in their last 15 semester units or a minimum 2.0 in their last 30 semester units completed at any regionally accredited college or university, AND
2. A minimum of 2 calendar years must have elapsed from the time the coursework to be removed was completed.

Information

- If the above conditions are met, the student is eligible for the following:
 1. To eliminate from consideration in the cumulative GPA, up to 18 semester units of coursework within LACCD
 2. Annotate the student academic record indicating where courses have been removed by academic renewal
- Academic Renewal actions are irreversible (it is HIGHLY advised that students consult with a counselor).
- Consideration for graduation honors and/or graduation awards are to be based on the student's cumulative GPA for ALL attempted college coursework (including approved courses for academic renewal).
- Student will ONLY be contacted if the request is denied or cannot be processed. Processed requests can be verified ONLINE via the Student Information System (view course on transcript).

Course Petition Information: Please complete the following information for all courses in which a petition is requested.

LACCD Name	Semester / Year	Course Prefix and No	Section No.	Grade	Approved	Denied
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>
					<input type="checkbox"/>	<input type="checkbox"/>

Students interested in petitioning for academic renewal must complete this form in its entirety and ensure that any non-LACCD transcripts used to meet conditions have been received by the Office of Admissions & Records for review of substandard academic performance and necessary GPA requirements. ***Please ensure that any non-LACCD transcripts used to meet conditions for petition for academic renewal, have been received via US mail, by the Office of Admissions & Records (walk-in transcripts NOT accepted).***

Student Signature

Date

ADMISSIONS & RECORDS USE ONLY

Date Processed: _____

Comments: _____