

**COMMITTEE: ASC Research and Evaluation Theme Team**

**MINUTES**

**Date of Meeting:**  7/15/13 **Location:**  CC4  10:30-12:00

**Present: Leslie Milke, D'Art Phares, Pat Flood, Sarah Master, Monica Moreno, Angela Echeverri, Michael Allen**

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**Items Discussed:** Sarah brought information from the ACCJC about institution-set standards, which began the discussion.

The following are the major bullet points of the discussion

- The campus will need to set reasonable standards/benchmarks in such things as student persistence and student success as part of our program review process and to ensure institutional effectiveness.
- Michael suggested that members of COI begin the discussion and bring their suggestions for the benchmarks to EPC for discussion and possible refinement
- Sarah will attempt to compile the data packets that will be ready by the September COI meeting
- It was agreed that the proposed benchmarks be approved by Academic Senate and College Council
- The establishment and approval of these benchmarks should be finalized as soon as possible. The goal is to have them ready for approval by College Council in the October 2013 meeting
- The next meeting of the Research/Eval Theme team is August 14<sup>th</sup> at 10:30 in CC 4

**Adjournment:**  12:00pm

**Minutes submitted by:**  L Milke