

For section A of the faculty hire request form we have 3 distinct general categories:

- **Student Enrollment/Growth Pattern in the discipline/department (20 pts)**
  - Questions 1A and 1B – student enrollment (5 pts)
    - i. higher enrollment = more points
  - Question 4 – avg class size (5 pts)
    - i. larger class size = more points
  - Question 2 – growth pattern (10 pts)
    - i. In my opinion the current state of enrollment (Q1A, Q1B and Q4) and the growth pattern should be weighted equally with greater growth = more points.
  
- **Instructional Hours/Units/Sections offered in the discipline/department (20 pts)**
  - Questions 3B/3C – instructional hours (7 pts)
    - i. more hours = more points
  - Questions 3D/3E – units offered (6 pts)
    - i. more units = more points
  - Question 3F – sections offered (7 pts)
    - i. more sections = more points
  
- **Proportion of Instructional Hours taught by adjunct vs full-time faculty (20 pts)**
  - Question 3A
  - Question 3G
  - Question 3H
    - i. These 3 questions address the proportion of full-time vs adjunct instruction which I would suggest scoring collectively out of 15 points.
  - Question 5 (5 pts)
    - i. I would suggest giving the most points to the least release time and vice versa, the rationale being that larger release times present a greater potential for increased full-time instruction without a new hire.

### Section A:

The proposed rubric for section A questions (distribute the points according to each section total) based on data provided.

most – (outstanding) – Response is outstanding

second – (high) – Response is above average

third – (medium) – Response is adequate

fourth– (low) – Response is weak

worst – (unacceptable) – Response is unacceptable

### Section B:

The proposed rubric for section B questions (2 points each for a maximum of 10 points per question)

5 – (outstanding) – Response is outstanding

4 – (high) – Response is above average

3 – (medium) – Response is adequate

2 – (low) – Response is weak

1 – (unacceptable) – Response is unacceptable