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To: Los Angeles Community College District Employees

From: Steve Veres, President

Date: May 9, 2013

Re: Announcement of Focus Group/Town Hall Meetings

On behalf of the Los Angeles Community College District's Board of Trustees, I am pleased to inform you of the next steps in the recruitment and selection process of the District's next Chancellor. A key step in this process is the development of a Chancellor Profile, a statement which describes the qualities and characteristics we seek in a new institutional leader.

Consequently, working with consultants from the Association of Community College Trustees (ACCT), we have developed a schedule to convene Focus Group/Town Hall meetings at each of the District's colleges as well as at the Educational Services Center. During each one-hour session, an ACCT consultant will lead a discussion to solicit input from as many of the District's employees and students as possible. We invite and encourage everyone to attend and participate in one of the Focus Group/Town Hall Meetings. To this end, we are providing the date, time and location for these meetings.

Schedule for Focus Group/Town Hall Meetings:

Monday, May 13:

9:00 a.m. Educational Services Center, Board Room

11:00 a.m. Los Angeles Trade-Technical College, Aspen Hall (formerly TE), Room AH 107

1:00 p.m. Los Angeles Pierce College, Business Education Building, Room Cinema 3200

3:00 p.m. Los Angeles City College, Faculty and Staff Center

Tuesday, May 14:

10:00 a.m. Los Angeles Mission College, Campus Center, Room 1 (CC1)

11:00 a.m. Los Angeles Southwest College, Student Services Educational Center (SSEC), Room 201A

1:00 p.m. Los Angeles Harbor College, Student Services/Administration Building (SSA), Room 219

2:00 p.m. West Los Angeles College, Math and Science Building (MSA), Room 003

5:00 p.m. East Los Angeles College, Administration Building, Conference Room G1-301
A/B

Wednesday, May 15:

Noon Los Angeles Valley College, Campus Center, Fireside Room

Contact Information for ACCT Consultants:

If you are unable to attend the Focus Group/Town Hall meetings, you may provide input on the development of the Chancellor Profile by contacting either of the two consultants directly:

Narcisa Polonio, ACCT Executive Vice President for Education, Research and Board Leadership Services, at npolonio@acct.org, 202-276-1983(mobile) or

Julie Golder Alion, ACCT Board Services Coordinator, at jgolder@acct.org, 202-775-4466 (office)