

From: Sanchez, Oliva on behalf of Perez, Monte E.

Sent: Mon 8/24/2015 12:40 PM

Required: Milke, Leslie; Daly, Carolyn C.; Paulsen, Deborah R.; Zandalasini, Louis J.; Enos, Kelly W.; Folland, Thomas F.; Park, Michong; Riesberg, Curt D.; Samii, Bamdad; Silver, Janice G.

Optional:

Subject: Senate E-Board Standing Meeting

Location: PCR

When: Occurs the fourth Tuesday of every 1 month effective 9/22/2015 from 12:30 PM to 1:30 PM

Dear Senate E-Board,

Your standing meeting with Dr. Perez will be every fourth Tuesday of each month at 12:30 p.m. in the President's Conference Room. This was agreed upon after consulting with the Senate President, Leslie Milke.

The first meeting will take place Tuesday, August 25th at 12:30 p.m.

Please feel free to contact me should you have any questions.

Regards,

Oliva Sanchez Agala

Office of the President

(818) 364-7795