

Meeting with Classified Staff
Friday, March 13, 2015
Campus Center Main
2:00 P.M. – 3:00 P.M.

Summary of Meeting:

- Classified would like the department survey results for self-assessment.
- Dr. Perez has committed to finding funds for Staff Appreciation Day this year and will look into funds being allocated every year.
- The Campus Center is heavily used for college, community, and District events; however, it has not been renovated and upgraded. It is time to bring it to professional standards.
- Terry Carter will be providing Dr. Perez for a list of needs for the Campus center.
- Classified are not included in their department's Program Review.
- When items go through Program Review and they are not funded, could there be a ranking system to push these items up to the top the following year?
- Need to increase classified representation on committees from 1 to 2.
- Classified need training on how to speak up and ask for things.
- When classified sit as members of committees they are expected to take minutes. They are not respected as individuals.
- Faculty have a "generic" view of all classified. There is no collegiality.
- Classified want faculty to get training on "customer service."
- Administrators need to be supportive of classified staff when students complain. Check both sides of the story.
- Need more communication and transparency on what's going on in each department. VPs need to include something in the Weekly Mission.
- Classified are not being informed of what goes on in committees.
- There needs to be a faculty and classified social function to engage in customer service.
- Phone tree needs to be re-evaluated.
- Faculty needs training on business forms and procedures.
- Evening Administrator list needs to be posted for all to see.
- Faculty need to understand the pressures faced by classified staff.