

LOS ANGELES COMMUNITY COLLEGE DISTRICT

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Finance HR Reports Instructional Procurement **Time**

SAP

Time Reports

Report Name	Description
t20 - Reported attendance - summary	The report summarizes reported time info per the user's selection. It includes basic assignment info, the time type code and description, and the total time reported within the specified period.
t21 - Reported attendance - detail	The report shows detailed reported time info per the user's selection. It includes basic assignment info, the start and end date and time, the time type code, the day, and the total time reported within the specified period.
t23 - Attendance pattern detail	This report provides attendance info designed to show a pattern over time. It includes EE name and number, asgmt number, location, class code, and the day, start times and end times of reported attendance and absences.
t30 - Reported absence - summary	For the user-selected EEs, summarizes absences during the specified date interval. It includes assignment info, absence type ID and description, and the number of absence days reported.
t31 - Reported absence - detail	For the user-selected EEs, provides details on absences during the specified date interval. It includes assignment info, start and end dates and times, absence type info, work schedule, and the number of absence days and hours reported.