

Tech Meeting 2/26/15

Members present: nick, faith, rod, Jason, Anthony, ryan, cathy, david

Meeting starts at 1:06pm

IT Report

Update on sgoc website template (nick)

Standardized template for all committees to follow, in particular agenda/minutes, to get rid of inconsistencies so everything is more uniform and looks the same (looks more professional). Have to go through CMS to post files. New way is a system tied into faculty/staff portal. SGOC has provided markups for styling and format that they want the templates to follow. Other changes are still in progress.

(Trial system on the B&P committee page)

Technology Replacement Plan

Memo from Rod about the anticipated replacements for 2014-15 academic year. Lack of documentation for replacement/updates and decisions. Memo contains the specifics that IT department and replacement plan recommends for replacement. Idea is for IT to bring a memo of recommended replacements for the upcoming AY at the beginning of each AY. Tech committee would review and approve and so would college council. Cathy mentions that we wouldn't know if the list is good or not without some kind of evidence/rationale behind the recommendations. Show replacement plan recommendations on the memo as well. Look into program review for technology replacements ... also other departments can request technology replacements.

VDI (virtual desktops) expand and address performance issues. Extends life span of hardware, VDI clients aren't as expensive. Able to salvage old hardware into VDI clients. Still in testing phases, if all goes well the new VDI clients would be deployed in summer.

ASO Logo on Desktop Backgrounds

Possible to have ASO logo with dynamic messages on every desktop in LRC and library. Approval process??

Ability to Video Conference

Video conference available between campuses for district meetings? We have capabilities here but other campuses don't yet. Is there a way to video conference between all the campuses? Caty suggested conference calls (CC Confer) but that wasn't necessarily sufficient. District Librarians Meeting using CCC with computers for visual aids as well. Cytrex video meeting (gotomeeting). Rod will discuss at DTC with other IT managers about ways for district committees to meet remotely. Jason suggests maybe look into a district license for something like gotomeeting.

Review of Mission Statement

"lifelong learners" can be interpreted incorrectly as meaning students stay here for life versus that they learn for life. "critical and lifelong thinkers" as an alternative. Technology is not mentioned anywhere in the mission statement (does it need to be?)

Look at other schools' mission statements.

Since meeting was running late and members had to leave, decided to adjourn meeting before reaching Accreditation Update and Technology Master Plan. These items will be addressed in an additional meeting scheduled next week Thursday at 2pm.

-----Adjourned at 2:22pm-----

Tech Committee 3/12/15

Members Present: Ryan, Rod, Danny, Anthony, David, Jason, Faith
Meeting begins at 1:12pm

Continuing on with agenda from 2/26 from item #4 (Accreditation Update)

Process for Decision Making: At some time last year, it was decided that Kentico was going to replace Omni Update. Danny suggests looking through the Master Plan and referencing back to that. In process of switching over to Kentico. Planned to be in place by the end of the semester (will change the look of website slightly but will have mobile functionality). Faculty web sites will be changed (workshops/training?). District is not forcing Kentico (West piloted it first)

District is considering switching over to SAP? (requires a lot of expensive training)

Tamis versus CMMS (SAP based). Facilities recently switched over to CMMS, considering the same switch for the Help Desk. It's is very simple and user-friendly for the end user, but it is very slow and unfriendly for IT. Simplifications need to be made and some lacking features (reporting functionality) need to be added as well. CMMS is also strong with asset inventory. Half the colleges are using it, the other half are waiting to see how it works but our college is still using Tamis.

Viridis is a system that tracks (veterans). Input all their information and answer a questionnaire about major and what they want to do. Then shows students a few possible careers and shows what program here at Mission would work. As they progress, it also works with local employers and matches them up with students who want to do the same them. Tracks student progress and matches them with employment opportunities. For transfer students it would show what schools would be best for student to transfer to based on their program and likes. Would be able to work closer with local employers. Danny offered a demo. This will also allow us to track a student after they have left the campus.

Danny made a motion to pilot this system with the control group being veterans.

ASO can deliver a survey about technology if we write the questions. Combine the survey with CAL Works? Anthony goes for 5 or 7 questions (agree/disagree, open-ended). Was there some student feedback in Program Review? ASO can setup computers and tents to allow students to fill out a survey. E-mail Sarah to find last survey that had IT questions on it. See how rounded those questions were and what we need to add or maybe take away.

IT gets lots of requests for everything from a new laptop to a new system. Should be put in Program Review or departments have an IT budget they can use. Everyone write a program review which goes to dean and then Danny and prioritizes them. Some items can also be brought to IT or Tech Committee which then discusses it and then takes it to College Council. Five year plan has priority built into it and there is criteria. Other technology requests are handled by VP but they are smaller orders (like two laptops for Athletics).

Student Payment system for printing and copying (using equitrac system which is aging and needs to be reused). We still use a card system that uses a reader and the readers are starting to break down and are expensive to replace. Want to move off the card system and move to a login system that checks the account and sees how much they have and if they can afford it. Equitrac would cost \$20000 to renew/update our subscription. Pierce and East are using GoPrint which is cheaper than Equitrac and has the same features and functionality (can read the equitrac cards that we have to make transition easier). Faculty printing uses equitrac... could keep using equitrac without renewing for faculty printing. Pierce has two different systems from students to faculty (they use Canon's system which was expensive but they don't use it). Danny wants to see some numbers on renewing versus replacing (along with benefits of each). Do student side first then look and see if it makes sense to switch faculty side over as well. Credit card payments are forced to use the business office system if they want to fund accounts (by agreement with district). Rod will put together a summary comparison and bring it to the next meeting.

Master plan. The master plan expires in 2015. Danny motions that the TMP should be updated and extended to 2018 to align with the Strategic Master Plan. Motion passes unanimously.