



Sent Via LACCD Student Email

July 24, 2015

Fall 2015 Subject to Dismissal

Dear Student,

In reviewing your completed coursework, we find that you have been on academic and/or progress probation for three consecutive semesters and have failed to improve your academic standing, as set forth by Board Rules and Section 52304 of the California Administrative Code (Title 5). Consequently, you are being placed on “subject to dismissal” status within the Los Angeles Community College District.

Dismissal means that you will not be permitted to attend any college within the Los Angeles Community College District for at least two semesters. The district includes Los Angeles Mission College, East Los Angeles College, Los Angeles City College, Los Angeles Pierce College, Los Angeles Valley College, Los Angeles Southwest College, Los Angeles Trade Technical College, West Los Angeles College, Los Angeles Harbor College, and ITV.

If you believe that an error has been made or special circumstances exist which would justify your continued enrollment, you may file a petition to appeal this dismissal action. **The petition form is enclosed in this mailing. The petition must be filed with the Admissions and Records Office immediately.** The last day we will accept your appeal is **Monday, August 10, 2015**. If we do not receive your petition by this date, your dismissal becomes effective immediately. If you have already enrolled for the Fall 2015 semester, your classes will be administratively dropped. Permission to register for the **upcoming** semester will be based on your petition to appeal the dismissal and upon the recommendation of the Academic Standards Appeals Committee.

If you have any additional questions on this matter you may call (818) 364-7612.

Sincerely,

Rosalie Ornelaz De Torres
Senior Admissions & Records Supervisor

c: M. Allen, D. Villanueva, D. Montes, L. Villegas, M. Park, S. Loper, D. Manning, M. Rios

Enclosure

Our Mission Is Your Success