



LOS ANGELES MISSION COLLEGE

FACILITIES PLANNING COMMITTEE

Monday, December 9, 2013 – 12:30 p.m.

Campus Center Room 4

13356 Eldridge Avenue, Sylmar, California 91342

MEETING MINUTES

Present: Walter Bortman; Joseph Cascione; Jim Liko; Sherri Loper; Jose Maldonado; Darlene Montes; Victor Renolds; Jolie Scheib; Daniel G. Villanueva; Tara Ward.

Absent: Michael Allen; Barbara Kerwin; Laura Murphy; Joe Ramirez

Guests: John Morales.

1. Co-chair Walter Bortman convened the meeting at 12:37 p.m.
2. **Review and Approve the Minutes of the Meeting of November 4, 2013.** *Upon motion by Jose Maldonado, seconded by Jim Liko, the minutes of the meeting of November 4, 2013 were unanimously approved.*
3. **Eagles Nest in Room LRC 208** – *Upon motion by Daniel Villanueva, seconded by Wally Bortman, room 208 in the Learning Resource Center will be the new Faculty Training Center.*

Daniel Villanueva said a requirement for accreditation is to have a dedicated space for faculty training and room 208 in the Learning Resource Center is available. This room will be the new Faculty Training Center.

4. **Bungalow 6** – *Upon motion by Daniel Villanueva, seconded by Darlene Montes, Bungalow 6 will be dedicated as a temporary resource center for Chicano Studies until a permanent location can be found.*

Daniel Villanueva said Bungalow 6 is available and may be converted to a Chicano Resource Center. This is a temporary location until the campus is fully built-out and a permanent 'home' is found.

Jose Maldonado mentioned he and John Morales talked about establishing a Chicano resource center nearly a year ago. The Department of Chicano Studies has a lot to offer to the campus and the Chicano Resource Center will help students develop research skills in a formal and academic setting. The Resource Center will also be a Chicano museum. Daniel Villanueva said he will work with the Chicano Studies Department with regard to the logistics. Wally Bortman said Bungalow 6 is a good location for a library and research area as there are a lot of cabinets and bookshelves.

5. **Report from the Work Environment Committee.**

Jolie Scheib said the issue regarding Smart Classroom 201 in the Collaborative Studies Building has not been resolved. Victor Renolds said this is an IT issue and asked Jolie to contact Hanh Tran.

Jolie Scheib asked for the status of the non-smoking signs. Victor Renolds said temporary signage has been purchased and will be up shortly.

Jolie Scheib said she has not received a response with regard to selling food at the Center for Math and Science location. Walther Bortman said it is up to the Eagles' Landing Student Store.

Jolie Scheib asked about the status of the black-out shades for the Collaborative Studies Building. Victor Renolds said it is on his to do list. Wally Bortman added that this project is going to be costly.

6. **Other Business.**

a. **Measure J Update.** No updates were presented.

b. **Facilities Rental Usage and Costs.** Tara Ward said the documents are under review.

c. **Membership of Facilities Planning Committee and Election of Co-Chairs.** *Upon motion by Wally Bortman, seconded by Darlene Montes, Jose Maldonado was selected to be the co-chair of the FPC.*

Jose Maldonado volunteered to be the Facilities Planning Co-Chair.

d. Wally Bortman said bulletin boards have been placed around campus.

e. Sherri Loper asked about the Student Services Building. Wally said at the present time it is an unfunded project.

7. The meeting adjourned at 1:00 p.m.