

BASIC AND COMPREHENSIVE EVALUATION SUMMARY FORM FOR ALL FACULTY

Name of Faculty Member: _____ Employee #: _____

Discipline: _____ Department: _____ College: _____

Evaluation Type: -Basic -Comprehensive

Status: Full time regular faculty
 Tenure track contract faculty
 (Select: -B-1 -B-2 -B-3 (year: 3 or 4)
 Limited (including PACE) or long-term substitute
 Adjunct faculty

This evaluation applies to, check all that apply: - Face to Face Class - Online - Hybrid - Combination(s)

* The "unsatisfactory" indicator may only be used when based upon a previous "needs to improve" indicator and its related written improvement plan.

A. Professional Qualities

Professionalism	Meets/Exceeds Expectations	Needs to Improve
1. Keeps current in discipline.	<input type="checkbox"/>	<input type="checkbox"/>
2. Interacts or communicates with peers.	<input type="checkbox"/>	<input type="checkbox"/>
3. Accepts constructive criticism well.	<input type="checkbox"/>	<input type="checkbox"/>
4. Maintains adequate and appropriate records.	<input type="checkbox"/>	<input type="checkbox"/>
5. Submits grades and/or other required information on time.	<input type="checkbox"/>	<input type="checkbox"/>
6. Attends required meetings.	<input type="checkbox"/>	<input type="checkbox"/>
7. Is regularly available to students.	<input type="checkbox"/>	<input type="checkbox"/>
8. Fulfills professional development responsibilities.	<input type="checkbox"/>	<input type="checkbox"/>

Sources: (state sources of data)

Professional Contributions	Meets/Exceeds Expectations	Needs to Improve
9. (For all Faculty): Participates in the Student Learning Outcomes Assessment Cycle (for classroom faculty, includes approved SLO's on class syllabi.)	<input type="checkbox"/>	<input type="checkbox"/>
10. (For Full-Time Faculty Only): Makes appropriate contribution to the college by serving effectively on committee, projects, special assignments, etc.	<input type="checkbox"/>	<input type="checkbox"/>
11. (For Full-Time Faculty Only): Makes appropriate contributions to the discipline/department and assumes an appropriate share of faculty responsibilities	<input type="checkbox"/>	<input type="checkbox"/>
12. (For all Faculty): Develops and disseminates course syllabi consistent with appropriate Board Rules.	<input type="checkbox"/>	<input type="checkbox"/>

Sources: (state sources of data)

Attach appropriate form for Section B. Complete Sections C and D.