



# Los Angeles Mission College Council

January 29, 2015

Faculty Dining Room - 1:30 p.m. – 3:00 p.m.

## MEMBERS PRESENT:

Present: (Need 10 for Quorum)

Perez, Monte

Allen, Michael

Austria, Rod

Barbato, Louise

Bortman, Walter

Laura Murphy

Gosen, Raymond

Master, Sarah

Mendoza, Mary Lou

Milke, Leslie

Paulsen, Deborah

Ramirez, Joe

Rodriguez-Doucette, Zoila

Ruys, Steve

Samii, Bamdad

Sparfeld, Tobin

Villanueva, Daniel

Yamada, Ryan N.

President, LAMC

Educational Planning, Co-Chair

Technology Committee Administrator

AFT College Faculty Guild Chapter President

Facilities Planning Committee, Co-Chair

Proxy, AFT Staff Guild Representative

ASO President

Program Review Oversight Committee Co-Chair

Shared Governance Oversight Committee Chair

Academic Senate President

Facilities Planning Committee, Co-Chair

Student Support Services Administrator

Supervisory Unit Representative

Student Support Services, Co-Chair

Professional Development Committee Co-Chair

Budget and Planning Committee, Co-Chair

Budget and Planning, Acting Co-Chair

Technology Committee, Co-Chair

## MEMBERS ABSENT:

Andrade, Maricela

Castillo, Milagros

Phares, D'Art

Roane, William

Vacant

Professional Development Administrator

AFT Staff Guild Representative

Educational Planning Committee, Co-Chair

Building & Construction Trades

Operations, Local 99

## NON-MEMBERS PRESENT:

Ayala, Oliva

Nabaii, Hoss

Huffman, Patricia

## ADDITIONAL COLLEGE COUNCIL MEETINGS

February 19, 2015

March 19, 2015

April 16, 2015

The meeting convened at 1:39 p.m. and was chaired Tobin Sparfeld.

**APPROVAL OF MINUTES:** Leslie Milke moved and Ray Gosen seconded to approve the November minutes; the motion passed; Deborah Paulsen abstained.

Ray Gosen moved and Zoila Rodriguez-Doucette seconded to approve the December minutes; the motion passed with corrections; Deborah Paulsen abstained.

**PRESIDENT'S REPORT:** President Perez attended the Community College League of California meeting and provided a handout on Fast Facts 2015. Dr. Perez will have an Enrollment Summit meeting with key folks this week to discuss enrollment targets. The President reminded everyone that the Institutional Effectiveness Committee will be meeting with the Accreditation Steering Committee (ASC) on February 2, 2015. ASC submitted the following action item: *ASC recommends approval of the 2015 Follow-Up Report.* Zoila Rodriguez-Doucette moved and Michael Allen seconded; the motion passed. President Perez shared the findings from the Fall 2014 Focus Groups which is related to Recommendation 14. One of the recommendations from the Focus Groups was to communicate information in Weekly Mission; thus College Council will be communicating action items through the Weekly Mission from this point forward.

**PROP A/AA/MEASURE J PROGRAM UPDATE:** Hoss Nabaii provided updates on Media Arts, Campus Modification, DSA, roadway improvements, Central Plant, and the Health & P.E. Fitness Center projects. All other projects are in programming. The traffic mitigation project is being considered for re-approval. The college has not heard back from the State Chancellor's Office regarding the \$4 million matching request for the Media Arts building.

## **STANDING COMMITTEES**

**ACCREDITATION STEERING COMMITTEE (ASC):** The Follow-Up Report is being presented to the Institutional Effectiveness Committee on Monday, February 2, 2015. The Self Study is on track. ASC is working on creating a template for the standard teams regarding the format. Dr. Matthew Lee has been contracted by the District to help with the Self Study report. Kelly Enos is looking into bringing Dr. Pacheco to LAMC for training. There will be an ACCJC training in San Diego. Different teams will be highlighted on the Weekly Mission as they meet to work on the Self-Study report.

**STRATEGIC ENROLLMENT MANAGEMENT COMMITTEE:** No report.

**SHARED GOVERNANCE OVERSIGHT COMMITTEE (SGOC):** The mid-year report was provided. SGOC still needs the Facilities and Planning report. SGOC members will receive training on how to update the website, so they can assist others. Professional Development was asked if they could do a training workshop on how to update the website; Bamdad suggested a video tutorial would be helpful. SGOC is working with I.T. on a template for the Shared Governance Committees. The next meetings will be February 3 and 17.

**PROGRAM REVIEW OVERSIGHT COMMITTEE (PROC):** The committee met on January 6 and went over program review feedback received from the past year. The committee will be using a new program review platform software. The VPs created Strengths Weakness Opportunities and Threat (SWOT) reports from their program review completed last year. The results of these will be reported to College Council at the next meeting. The next meeting is February 3, 2015.

**ASO REPORT:** There will be a LACCD BOT candidate panel discussion on February 26, 2015. Students want more student awareness and involvement with the community, the Councilman Office, and the Sylmar Neighborhood Council. ASO is going to Sacramento on March 1 & 2 for a rally. After the meeting ASO will meet with Assemblywoman Patty Lopez. Chancellor Francisco Rodríguez made an appearance at the Student Affairs Committee at City Hall and shared encouraging words. There are still some vacancies in ASO due to ineligibility but they are being addressed. The

Student Affairs Committee discussed inflation of non-residency tuition and feedback on the SIS system. The Foundation needs a student to attend their meetings.

WEC – No report.

## **REPORTS FROM SHARED GOVERNANCE COMMITTEES**

**BUDGET & PLANNING (B&P):** The committee presented the following action item: *The Budget and Planning Committee has approved its overbase Resource Requests and submits the included list to College Council for approval and submission to the President.* Zoila Rodriguez-Doucette moved and Danny Villanueva seconded; the motion passed. At the next College Council meeting the B&P Committee will provide a summary memo showing the status of the rankings. Danny provided an update on the budget. The college is in a deficit.

**EDUCATIONAL PLANNING COMMITTEE (EPC):** No report.

**FACILITIES PLANNING COMMITTEE (FPC):** Hoss Nabaii provided a report to the Facilities Committee. The FPC provided the following action item: *Discussion about keeping faculty and staff informed of campus renovations and bond construction progress.* Joe Ramirez moved and Danny Villanueva seconded; the motion passed. Danny Villanueva and Wally Bortman will provide construction updates in the Weekly Mission. The shades' project will be completed before the summer.

**PROFESSIONAL AND STAFF DEVELOPMENT COMMITTEE:** Bamdad Samii reported on their Spring events. Josh Wyner, Director of Aspen Institute's College Excellence Program, and author of What Excellent Community Colleges Do: Preparing All Students for Success was invited to come and talk at Spring into Spring but had to cancel due to other engagements.

**STUDENT SUPPORT SERVICES COMMITTEE (SSSC):** The committee met on January 13 but did not reach quorum. Steve Ruys is the new co-chair of this committee. SSSC has completed comprehensive program reviews for this cycle and is starting a new cycle in the spring with five programs. VP Joe Ramirez provided an update on enrollment.

**TECHNOLOGY COMMITTEE (TC):** The Technology Committee is reviewing the Technology Replacement Plan. The plan will be updated to include more technology and ongoing software costs. TC is also looking at updating the Tech Master Plan to make sure it's aligned with the Strategic Plan. The committee is closing out the 5-year plan that just ended.

**NEW BUSINESS:** The bookstore hopes to have the same success as last year. Louise Barbato and President Perez are working on a retreat for faculty entitled, "Courage to Teach." It's an in depth look at the passion for teaching. A proposal will be submitted to Chancellor Rodríguez. Youth Policy Institute (YPI) would like LAMC to consider having a high school on the campus. They will fund this program. Dr. Perez is meeting with YPI and VPs to discuss the project. President Perez has asked VP Allen to look at the proposal from the Danny Trejo Foundation to develop an institute for entertainment at LAMC. An initial meeting took place with Deborah Paulsen, Curtis Stage, and Robert Cocuzza.

**ADJOURN:** Meeting adjourned at 3:10 p.m.