

ACCREDITATION EVIDENCE
LABELING & SENDING EVIDENCE
(EVIDENCE@LAMISSION.EDU)

Sample Text/Narrative:

Los Angeles Mission College (LAMC) is committed to ensuring that all instructional programs address and meet the mission of the institution as stated in Standard I. The recently revised College Mission Statement was approved by the Board of Trustees on October 17, 2012 and states the following: (II.A-1)

Sample Evidence List:

STANDARD II.A – EVIDENCE

II.A-1 Los Angeles Community College District Board of Trustees Minutes
October 17, 2012

Sample E-mail submission:

To: evidence@lamission.edu

Cc:

Subject: Standard II.A.1

II.A-1 Los Angeles Community College District Board of Trustees Minutes October 17, 2012

Evidence marker

Label the document to match the evidence title.

On the Subject line, list the Standard section that the evidence is for.