SCHEDULE OF CLASSES

Spring Semester 2016
February 8 – June 6

Our Mission is Your Success!
Apply & Register Now at www.lamission.edu
GENERAL CALENDAR DATES

NOTE: Short Term and Late Start Classes have different Add & Drop deadlines. Please check with your instructor.

Online Applications Accepted.................................................................Year Round
Assessment and Orientation ....................................................................Year Round
Residency Determination Date.................................................................February 7
DAY AND EVENING CLASSES BEGIN..................................................February 8
Last day to process Audit Add Request.....................................................February 19
Last Day for Section Transfer..................................................................February 19
Saturday Classes Begin...........................................................................February 20
Deadline to file for Pass/No Pass Grade ..................................................March 11
Deadline to file a petition for Spring 2016 graduation (No Winter or Summer Graduation) April 15
Classes End...............................................................................................May 29
FINAL EXAMS ..........................................................................................May 31 to June 6

PRIORITY Registration Dates - Enrollment is by APPOINTMENT ONLY, via the Internet.
(You may not register before your appointment.)
Group 1 (Priority Registration for CalWORKS, EOPS, DSPS, Foster Youth and Veterans)........November 16–18
Group 2 (Continuing Good Standing Students with less than
100 units Completed/ New AOC* Completed).........................................Nov 19 to Dec 5
Group 3 (Non-matriculated continuing students-AOC* not completed)................December 7–20
Group 4 (K to 12 Concurrent Student Registration)....................................December 21
*AOC = Assessment, Orientation, and Counseling

ADD Dates - Late ADDS are not permitted
Deadline to Add Online...........................................................................February 7
Deadline to Add Full Term (16-week) Classes in Person.............................February 19

NOTE: Short Term and Late Start classes have different Add and Drop deadlines. Please check with your instructor.

DROP CLASSES ON-LINE ONLY (16-week classes)
Drop Classes without Receiving a "W" with Refund (by Internet Only)...............February 21
Drop Classes without Incurring Fees or with a Refund
(Registration/Parking/Non-resident Fees/Semester-length Classes)
(via Internet only)................................................................................February 21
Drop Classes with a “W” – a letter grade is required after this date forward -
(via Internet only)................................................................................May 8

PLEASE NOTE: The District required earlier and revised deadlines starting Summer 2012. A “W” will appear on your transcript record after this date. REMINDER: There is a new LACCD enrollment limit. The limit is now three times to take a class and includes both substandard grads and withdrawals.

If you stop attending a class (or wish to drop a class), YOU MUST DROP THE CLASS YOURSELF – OFFICIALLY – on or before May 8, 2015 (via Internet only). Failure to do so may result in a grade of “F” in that class.

REGISTRATION INFORMATION
Website – www.laccd.edu (Student Information System)
Admission Regular Office Hours
(Hours are subject to change. Please check the LAMC website)
Monday and Thursday – 8:30am - 4:30pm
Tuesday and Wednesday – 9am - 7pm
Friday – 8am - 12noon

HOLIDAYS (College CLOSED)
Martin Luther King Birthday – January 18
President’s Day – February 12–15
Cesar Chavez Birthday – March 31
Non-Instructional Day – April 1
Spring Break – April 2–8
Memorial Day – May 30

VISIT OUR WEBSITE FOR UPDATED INFORMATION ON NEW CLASSES AND CANCELLED CLASSES
www.lamission.edu/schedules

LATE ENROLLMENT: The college reserves the right to cancel or extend late enrollment for reasons relating to student enrollment, level of financial support, or any other reason at the discretion of the LACCD (District) and Los Angeles Mission College.

FOR THOSE WITH DISABILITIES, ALTERNATE FORMATS OF THIS SCHEDULE ARE AVAILABLE BY CALLING 818.833.3313

Our Mission Is Your Success
LOS ANGELES COMMUNITY COLLEGE DISTRICT

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Carlos Gonzalez, Dean, Student Success
Larry Resendez, PsyD, Associate Dean, DSP&S
Vacant, Associate Dean, CTE & Workforce Development

Message from the President

On behalf of the Los Angeles Mission College family,
I welcome you to the spring 2016 semester. We are here to support you and ensure that you succeed in life.

Mission is on the move. The campus is seeing a healthy number of new students coming to LAMC, and the new buildings are 95% completed. Our faculty and staff are growing with additional professionals dedicated to your success.

Our initiatives in Science, Technology, Engineering and Mathematics (STEM) are expanding and we are increasing the number of tutors, counselors, and other student support services with the funding from the State’s Student Support Success Program (SSSP) and Student Equity Program.

The Los Angeles Mission College family remains committed to welcoming and supporting all of our students. We are sponsoring more student events so that LAMC is the place not only to study and pursue your transfer, degree, or certificate goals, but the place where you thrive.

We are also expanding our partnerships with local organizations, non-profit agencies, government, and businesses so that our graduates meet the current and emerging needs of our community and LAMC guarantees opportunities for you to work, transfer to four-year universities and achieve your career goals.

Very truly yours,

Monte E. Perez, PhD
President, Los Angeles Mission College
For complete information on programs at Los Angeles Mission College, please consult the Mission College Catalog at www.lamission.edu

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NEW 3 REPEAT RULE

EFFECTIVE SUMMER 2012, course withdrawal (“W”) or a substandard grade (“D,” “F,” or “NP”) count as an attempt at a course. Only three attempts at any one course will be allowed, with some exceptions. Listed below are the new rules that all students need to know about.

- Students who drop or are excluded after the last day to drop without a grade of “W” will have a “W” appear on their transcript. The “W” will count as an attempt for that course.
- For the Spring semester, May 8 is the last day to drop a 16-week semester length class without a “W”. Students will be able to drop a class online until this date. Contact the office of Admissions and Records for deadlines on late start, short-term and special program classes.
- A course in a student’s transcript which currently shows a recorded “W” counts as an attempt for that course.
- Students will not be allowed to register for any course within the LACCD if there are three recorded attempts for that course in any combination of W, D, F, or NP grades.
- Add permits for a course within the LACCD will not be processed if there are three recorded attempts for that course in any combination of W, D, F, or NP grades.
- For courses specifically designated as “repeatable,” students may repeat up to three times (See Title 5 California Code of Regulations sections 55040, 55041, 58161).
- Where the student’s number of enrollments in a course exceeds the allowable amount, the student may petition for an additional enrollment in cases of extenuating circumstances.

What students should do:
- Be sure you are academically ready for classes you enroll in.
- If you must drop a course, drop before the specified deadline for dropping a class without a grade of “W.”
Los Angeles Mission College (LAMC) has numerous agreements with university and college campuses that give students who participate in these programs various transfer application advantages, the most important being priority admission. If you are interested in transferring to UCLA, we have a specific honors transfer program called UCLA Transfer Alliance/Honors Program. In addition, as a member of the Honors Transfer Council of California, LAMC participates in an alliance with many additional campuses. Information on both programs follows.

UCLA Transfer Alliance/Honors Program

Application requirements:

Current LAMC students must be eligible for English 101 and have completed 12 transferable units with a GPA of 3.25 or higher.

Entering students must have a high school GPA of 3.50 or higher or an SAT score above 1,000, and their placement tests must place them in English 101 or higher.

If you do not meet a specific requirement but would like to be able to participate in TAP, please write to Dr. Mike Fenton at fentonms@lamission.edu to discuss your particular situation.

Application Packet Requirements:

Interested students should put together a packet that includes unofficial transcripts, a personal statement, faculty recommendation and a completed application which can be found on the Honors website: www.lamission.edu/honors/default.aspx

Benefits of TAP/Honors Participants @ UCLA:
- Priority admissions consideration to several prestigious four-year institutions, including UCLA
- An enriched academic program allowing students to gain opportunities to pursue topics and projects of individual interest within courses taken; opportunity to gain valuable critical thinking, research and writing skills; opportunities to explore interdisciplinary approaches to course topics
- Assistance in the transfer process
- Participation in TAP/Honors allows you to have a non-impacted Alternative Major Selection at UCLA
- UCLA Library Card

Contact Information for the UCLA Transfer Alliance/Honors Program:
Contact Honors Counselor Afri Walker, 818.364.7647, or Honors Coordinator Dr. Mike Fenton, 818.364.7888

Additional Transfer Agreements through the Honors Transfer Council of California

This program was created to promote academic excellence, to stimulate creative intellectual thinking and discussions of academic issues among students and faculty, to increase awareness of current social issues, to encourage community service, to celebrate cultural diversity, and to prepare students for successful university transfer.

LAMC Membership in the Honors Transfer Council of California gives our students the opportunity to participate in many honors agreements and the primary benefit is priority admission. To learn more about the Honors Transfer Council of California and the programs, agreements, priority admission, scholarships and other activities they offer to our students, go to www.htcca.org/directors-counselors-faculty/transfer-agreements/

Participating Universities and Colleges:

Some of the universities and colleges that offer honors program transfer agreements and priority admission to those students who complete all requirements at the time of application for transfer are:

- Cal Berkeley
- CSU Fullerton
- San José State, Engr
- Chapman
- Loyola Marymount
- Pitzer College
- University of San Diego
- Whitman College
- UC Irvine
- San Diego State
- Azusa Pacific
- La Sierra
- Mills College
- Pomona College
- UC Irvine

Benefits to Honors Program Participants at Each School: Each University or College listed above has specific requirements and guidelines and each offers varying additional advantages outside of priority admission for students who complete the Honors Program requirements described. These advantages may include priority for housing, scholarships and other benefits.

Requirements: The requirements are the same as they are for the UCLA TAP Program described above. Students must be eligible for English 101 and have completed 12 transferable units with a GPA of 3.25 or higher. Entering students must have a high school GPA of 3.50 or higher or an SAT score above 1,000, and placement tests must place them in English 101 or higher. To earn Honors Program Certification, students must complete five honors courses with a 3.00 grade average, and honors designation will appear on the students’ transcripts. For each honors course, students will complete a research project or paper designed in collaboration with the Honors Director Dr. Mike Fenton and the faculty member teaching the course.

Contact Information for HTCC Honors Transfer Programs: Call Counseling at 818.354.7655 or 818.364.7656 and ask to meet with an honors counselor regarding all programs above. Go to www.lamission.edu/honors for additional materials.
California Community College students interested in transfer to a California State University (CSU) are encouraged to learn more about the Associate in Arts or Associate in Science for Transfer (AA-T or AS-T) Degrees. These Transfer Degrees are designed to provide a clear pathway for transfer. California Community College students awarded an AA-T or AS-T degree are guaranteed admission with junior standing in a program that is deemed “similar” within the CSU system. Although priority admission consideration is given to the student’s local CSU campus within a “similar” program, it does not guarantee admission to a specific major or campus.

Students who have been awarded an AA-T or AS-T are able to complete the remaining requirements for the 120-unit baccalaureate degree within 60 semester or 90 quarter units. Los Angeles Mission College offers several Associate Degrees for Transfer and to find out which CSU campuses accept each degree, go to www.sb1440.org. Students are encouraged to meet with a counselor to review their options for transfer and to develop an educational plan that best meets their goals and needs.

At the time of publication, a student may earn an AA-T or AS-T at LAMC in the following majors:

- **AS-T Administration of Justice**
- **AS-T Business Administration**
- **AA-T Communication Studies**
- **AS-T Early Childhood Education**
- **AA-T Elementary Teacher Education**
- **AA-T English**
- **AS-T Mathematics**
- **AA-T Philosophy**
- **AA-T Political Science**
- **AA-T Psychology**
- **AA-T Sociology**
- **AA-T Spanish**
- **AA-T Studio Art**

**REQUIREMENTS**

The following is required for all AA-T or AS-T degrees:

1. Minimum 60 CSU-transferable semester units.
2. Minimum grade point average (GPA) of 2.0 in all CSU-transferable coursework. Although a 2.0 GPA is required for admission, some majors may require a higher, more competitive GPA. Please consult the counselor, the ASSIST website (www.assist.org) and the college catalog for more information.
3. Completion of a minimum of 18 semester units in an “AA-T” or “AS-T” major as detailed in the Disciplines section of this catalog. All courses in the major must be completed with a grade of “C” (2.0) or better. Local graduation requirements are not needed for degree to be granted.
4. Certified completion of the California State University, General Education-Breadth (CSU GE Breadth) pattern, OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.
5. Complete a minimum of 12 units at LAMC.
Improve STEM Success and Access

STEM Program Objectives:
• Offering STEM Summer Academy to incoming STEM majors.
• Supporting curriculum development in math, life science, physical science and computer science.
• Creating accelerated Math and Science series for STEM students.
• Offering internships in industry and academia
• Development of mentoring program
• Development of seminar series
• Enhancing Technology in STEM classes

Benefits of Being a STEM Program Student:
• A scholarly community that provides support and mentoring opportunities.
• Participation in the Summer Academy for Math and Sciences.
• Priority enrollment in STEM funded Math and Science courses
• Provides free math and science tutoring.
• STEM academic counseling that provides education plans and time management plans as well as transfer and career advisement.
• Participation in the STEM activities (academic trips, fairs, and clubs).
• May be eligible to participate in Undergraduate Research internships in academia and industry.

“This internship has really cemented my belief that mechanical Engineering is right for me. The professors and students have guided me in an opportunity that has not only given me an insight into what to expect from the engineering field, but has also helped me experience what it is like to work with others in the lab and conduct research.”

– Eduardo Romero
What do our STEM faculty say about opportunities the STEM grant will bring to students?

**Said Pazirandeh, Chair, Physical Sciences**
“The STEM grant and the programs and support it provides to Mission College have been a great opportunity for faculty and students at the college to build a community that supports higher learning and professional growth in the fields of science, mathematics, engineering and other technology related disciplines. Through support from this grant calculus-based physics and organic chemistry courses will be offered at the college. These courses are an integral part of many STEM related majors pursued by Mission college students. In addition, the STEM grant provides tutoring and other support services such as mentoring for STEM students that is essential in their success at the college.”

**Robert Smazenka, Faculty, Math & Computer Science**
“This grant is giving the STEM faculty a unique opportunity to provide our students with access to the sciences and mathematics. Reinvigorating the Computer Science program and facilities will provide our students with the courses, computing facilities, and technical experience necessary to succeed in the STEM disciplines. Currently, STEM has assisted with the integration new curriculum and courses in Computer Science. In addition, the STEM grant has provided engineering summer internships at CSUN and is collaborating with UCLA for additional internships. We look forward over the next three years to meeting other challenges and create opportunities for continued student support in Math, Computer Science, and Engineering.”

**Mike Fenton, Chemistry Faculty**
“I’m excited to be a part of the STEM community and to be able to encourage and promote student participation in all STEM areas. The STEM grant is providing important resources for students to excel in the STEM areas. Traditionally, the sciences, technology, engineering, and math are difficult topics for students; however, with additional resources faculty will be able to optimize the learning experience, and provide the support needed to properly guide students through these disciplines. The STEM grant is providing STEM tutorial services, STEM specific counseling, summer internships at UCLA and CSUN, as well as summer academy programs. This in turn should better prepare students for university transfer and /or careers in these flourishing fields. Ideally, the STEM opportunity will enrich the learning experience and create an environment conducive to encouraging interested students to pursue their education in the STEM fields.”

**Richard Rains, Physics Faculty**
“I’ve taught the engineering-level physics courses that have been made possible by the Mission College STEM grant. It has been a thrill to watch the high level of talent emerging from these unassuming young people, who are themselves surprised to discover their own capabilities, developing in response to the high-quality, stimulating environment provided by the grant. I have no doubt that many of them will go on to make significant technological contributions to our community and our nation. Thanks, STEM!”

---

**LAMC Awarded $4.3 Million to Establish STEM Center**
Counseling Department

Our counselors are here to assist you in the development of your Student Educational Plan, and to advise you on class selection, academic issues, and career and job development resources. You can make an appointment in advance, drop by for a quick question or two and walk-in to schedule an appointment. If you are interested in the development of your Student Educational Plan, plan on making an appointment for an hour session. All counselors are here to help you! The Counseling Department is open Monday through Thursday from 8am to 7pm, and Fridays until 1 pm. Phone 818.364.7655 for an appointment.

The Counseling Department is open Monday and Thursday from 8am to 5pm, Tuesday and Wednesday from 8am to 7pm and Fridays until 12 noon. Phone 818.364.7655 for an appointment.

Department Chair: Michong Park
General Counselors: Afri Walker, Michong Park, Dianna Bonilla, Sherrie Loper, Aleida Gomez, Christine Kourinian
Transfer Center Director: Tashini Walker
Articulation Officer: Elizabeth Atondo

Disabled Student Program & Services
DSPS provides services and supports for students with disabilities. These services support student success and assist the college to meet the requirements ensuring that the college programs, services and activities are accessible to and useable by students with disabilities as required by relevant Federal and state non-discrimination laws, including Sections 504 and 508 of the Federal Rehabilitation Act, the Americans with Disabilities Act (ADA), and state Government Code Sections 11135-11139.5.

Students with disabilities are offered a wide array of support which can include: priority registration, academic/personal counseling; job development and career planning; sign language interpreting; assistive technology support; special classes; equipment loan; and linkage to campus/community referrals. Reasonable accommodations may include: test proctoring (i.e., extra test time and a distraction reduced examination setting); note taking assistance; and classroom accommodations (e.g., adaptive classroom furnishings, preferred seating). The goal of DSPS is to assure that students with disabilities are afforded equal access to the educational opportunities that exist at LAMC. Please visit us at www.lamission.edu/dspss for additional information.

Extended Opportunities Programs & Services (EOPS)

Cooperative Agencies Resources for Education (CARE)

EOP&S/CARE works with a student population that must meet certain qualifications. Drop by the office to see if you qualify. Students are awarded vouchers valued at $225 each that are used to purchase only textbooks only at LAMC bookstore. EOPS students also receive priority registration, three mandatory individual counseling sessions, tutorial support, available academic workshops and assistance with the financial aid process.

CARE students (EOP&S single parents receiving Cal/WORKS with at least one dependent child less than 14 years old) also receive an additional $150 CARE book grants used to purchase textbooks and supplies at LAMC bookstore. All new EOP&S/CARE students are given survival kits, which include, but are not limited to backpacks, LAMC binders, notebook paper, pens, pencils and LAMC t-shirts. In addition, CARE students are also awarded meal vouchers valued at $6 each that are used in the cafeteria. EOP&S/CARE students are awarded cash grants once or twice a year, depending on availability of funds.

Office of Admission & Records

Admissions is located in the Student Services annex of the Instructional Building, which is located near the clock tower. Admissions provides resources to support students, such as processing transcripts and verifications. Admissions accepts and processes a variety of petitions, including but not limited to course repetitions and general petitions. It is our goal to assist the best we can in the academic success of our students.

Office of Financial Aid & Scholarships

This office is located in the same location as Admissions & Records, EOP&S and the Counseling Department. Make sure you stop by and request information about meeting your financial needs. Many options are available, and staff can assist you in identifying the financial resource for which you qualify.
Transfer & Career Center
Los Angeles Mission College is committed to assisting students in transferring to four-year institutions, including all campuses within the UC and CSU systems, independent or private colleges in California, and out-of-state institutions. Transfer Center seeks to make students aware of their transfer choices and to assist with the transfer process. Transfer Center staff facilitates this process by helping students:

- Understand transfer admission requirements
- Calculate transferable GPA/Units
- Complete the application process for their transfer school(s) of choice
- Stay informed on important dates and deadlines
- Counseling on transferring to colleges and universities
- Opportunities to meet with admissions representatives
- Access to computers for university/major exploration

Students are encouraged to begin planning for transfer as early as possible.

TRIO/Student Support Services (SSS) Program
The TRIO/Student Support Services (SSS) Program is a federally funded program designed to identify and provide resources to help students persist through college. SSS provides support services that promote and facilitate students’ academic and personal success. To qualify for SSS, students must meet at least one of these requirements:

1) Be a first-generation college student (neither parent has a bachelor’s degree)
2) Meet an income guideline
3) Be a student with a disability

Students selected to participate in SSS will qualify for one-on-one academic advising and counseling, individual and group tutoring, career counseling, study skills workshops, trips to cultural sites and colleges, and grant aid through a selective process.

Contact us at 818.364.7821, or visit our website for more information: www.lamission.edu/sss

The Division of Student Services is here to serve YOU!

MOBILE ALERT NOTIFICATION SYSTEM
Los Angeles Mission College

Sign up is simple:

Text LAMC to 253788 (AlertU) and reply Y
Or sign up online at www.alertu.org/lamc

- Alert notifications are only sent in emergency situations
- AlertU subscribers will not receive spam
- Subscriber information will not be shared with third party marketers
- Standard text message rates apply

For more information visit www.alertu.org
Los Angeles Mission College is dedicated to providing you with a quality education...

and to supporting students with diverse career, transfer and personal goals as they manage the demands of work, school and personal life. We offer a variety of class formats to fit your schedule needs, and we offer a wide range of transfer, professional, personal enrichment and support programs. Some programs are described in this schedule. For complete and up-to-date information please consult the college website at www.lamission.edu

COURSE FORMATS offering students a range of scheduling options include:
- **Traditional classes** - pages 23-45
  on campus, day, evening and weekends
- **Online Classes** - page 11
  also listed within the schedule of courses
- **Hybrid Classes** - page 11
  also listed within the schedule of courses
  (combination of online and on campus)
- **Short Term and Late Start Classes** - page 12
  also listed within the schedule of courses
- **ITV Classes** - page 14
  Televideo courses
- **Off-Campus Locations**
  Some courses are offered at area high school campuses.
  Check the schedule listings.

PROGRAMS that help you meet your career, professional and personal goals:
- **A.A. and A.S. Degree Programs**
- **College Transfer Courses**
- **Honors Transfer Program** - page 15
- **Career and Technical Education**
- **English as a Second Language Programs** - pages 16-17
  (Non-Credit and Credit)
- **GED Preparation** - pages 16
- **Concurrent Enrollment:** For high school students who are eligible to take college classes while still in high school. See your high school counselor for complete eligibility.

Please consult the Los Angeles Mission College website, www.lamission.edu, for complete information on the above programs and to access our online catalog.

...and more

Go to www.lamission.edu for complete information and to view our College Catalog. Contact information for departments, programs and for college counselors are listed.
### Which Course Formats Fit Best Into Your SPRING 2015 Schedule?

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<thead>
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<th>ONLINE</th>
<th>HYBRID</th>
<th>SHORT TERM</th>
<th>FRIDAY</th>
<th>SATURDAY</th>
<th>ALL</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCOUNTING</td>
<td>X</td>
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<tr>
<td>ADMINISTRATION OF JUSTICE</td>
<td>X</td>
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Online & Hybrid

Students often work full or part time jobs while going to college, so their time is valuable.

**BENEFITS OF TAKING ONLINE CLASSES**
- Provides flexibility, convenience, and 24/7/365 education
- Provides independent learning
- Accommodates different learning styles
- Teaches you to be self-disciplined
- Access to great faculty from Mission College

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**Are you ready to take an online class?**
See if you are ready to take an online class by taking this simple survey - [www.waol.org/getstarted/isOnline4Me.asp](http://www.waol.org/getstarted/isOnline4Me.asp)

**Have questions or need help deciding which path is best for you?**
Contact an Online Counselor - 818.364.7655 or Email Afri Walker at walker@lamission.edu or Diana Bonilla at bonilli@lamission.edu

Check out the Counseling Webpage for more information - [lamission.edu/counseling](http://lamission.edu/counseling)

Get Started with your Online Classes today
1. Become a student at Mission College - apply online: [cccapply.org](http://cccapply.org)
2. Check which classes are offered online - [missiononline.pbwiki.com](http://missiononline.pbwiki.com)
3. Check to see if the online class is still available (it may be full - online classes are very popular so register early) - [mymission.lamission.edu/soco](http://mymission.lamission.edu/soco)
4. Add your online class to your schedule of classes - go to the Student Information System - [www.laccd.edu/student_information/sis_logon.asp](http://www.laccd.edu/student_information/sis_logon.asp) (you will need your 88-Student ID to enter) - [ewe4.laccd.edu/index.asp](http://ewe4.laccd.edu/index.asp)
5. Check to see who is your online instructor - and email him/her about your online class - [missiononline.pbwiki.com/faculty](http://missiononline.pbwiki.com/faculty)
6. Make sure your computer is properly set up to take the class - [tuneup.pbwiki.com](http://tuneup.pbwiki.com)
7. Find out which course management system your class uses. At Mission we have three different platforms - etudes ng, moodle and course compass - [http://missiononline.pbwiki.com](http://missiononline.pbwiki.com)
8. Login to the correct online course management system for your online class - [missiononline.pbwiki.com/login](http://missiononline.pbwiki.com/login)

Any problems?
Contact the Help Desk at 818.415.2015 or onlinemission@gmail.com or contact our Title V Tutor (Kelly) kps70@hotmail.com

**Technical Support**
Phone: 818.415.2015 or Email: onlinemission@gmail.com

These classes are also listed in the FALL schedule.

### Online Classes

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Note: Students must be adept at using email and the internet. The successful student must be motivated and a disciplined learner. The majority of the work is online without the personal supervision of the instructor. There are six required meetings: one orientation, four exams and the final exam. Orientation: Tuesday, February 9, 3:00pm-5:00pm, CMS 120. Exams: Saturday, March 5, March 26, April 23, May 21, 1:00pm-3:00pm, CMS 120. Final Exam: Saturday, June 4, 1:00pm-3:00pm, CMS 120. All students must bring a photo ID for verification for all meetings.

Note: Students must be adept at using email and the internet. The successful student must be motivated and a disciplined learner. There are five required meetings: one orientation, three exams and the final exam. Orientation: Monday, February 8, 3:00pm-5:00pm, CMS 120. Exams: Saturday, March 5, May 9, May 7, 5:00pm-7:00pm, CMS 120. Final Exam: Saturday, June 4, 1:00pm-3:00pm, CMS 120. All students must bring a photo ID for verification for all meetings.

Note: Students must be adept at using email and the internet. The successful student must be motivated and a disciplined learner. There are six required meetings: one orientation, four exams and the final exam. Orientation: Tuesday, February 9, 10:00am-12:00pm, CMS 127. Exams: Saturday, March 12, April 16, May 14, 11:00am-1:00pm, CMS 127. Final Exam: Saturday, June 4, 10:00am-12:00pm, CMS 127. All students must bring a photo ID for verification for all meetings.

Note: Students must be adept at using email and the internet. The successful student must be motivated and a disciplined learner. There are five required meetings: one orientation, three exams and the final exam. Orientation: Tuesday, February 9, 5:00-7:00pm in CMS 127. Exams: Saturday, March 12, April 16 and May 21 from 8:00-10:00am in CMS 126. Final Exam: Saturday, June 4 from 8:00-10:00am on CMS 126. All students must bring a photo ID for verification for all meetings.

Note: Students must be adept at using email and the internet. The successful student must be motivated and a disciplined learner. The majority of the work is online without the personal supervision of the instructor. There are five required meetings: one orientation, three exams and the final exam. Orientation: Tuesday, February 9, 10:00am-12:00pm, CMS 127. Exams: Saturday, March 12, April 16, May 14, 11:00am-12:00pm, CMS 127. Final Exam: Saturday, June 4, 10:00am-12:00pm, CMS 127. All students must bring a photo ID for verification for all meetings.

Note: Students must be adept at using email and the internet. The successful student must be motivated and a disciplined learner. The majority of the work is online without the personal supervision of the instructor. There are six required meetings: one orientation, four exams and the final exam. Orientation: Tuesday, February 9, 3:00pm-5:00pm, CMS 120. Exams: Saturday, March 5, March 26, April 23, May 21, 1:00pm-3:00pm, CMS 120. Final Exam: Saturday, June 4, 1:00pm-3:00pm, CMS 120. All students must bring a photo ID for verification for all meetings.
Hybrid Classes

SHORT TERM

ChDev 002 - EARLY CHILDHOOD: PRINCIPLES AND PRACTICES (CSU) 3 UNITS
0196 LEC 8:50 am - 12:10 pm TTh BEITLAN, Y CCDS 201
(8Wks - 2/8/2016 to 4/1/2016)

ChDev 172 - INTRODUCTION TO CAREERS IN CHILD DEVELOPMENT 1 UNIT
3199 LEC 8:45 am - 12:00 pm TTh QUINN, A INST 1013
(8Wks - 2/8/2016 to 3/31/2016)

CH DEV 001 - GRAMMAR: APPLIED TO WRITING 3 UNITS
0255 LEC 7:10 am - 8:40 am MTWTh RIESBERG, C CSB 110
(8Wks - 2/8/2016 to 4/1/2016)

History 011 - POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES I (UC:CSU) 3 UNITS
3302 LEC 6:45 pm - 10:10 pm MW JIMENEZ, G INST 2004
(8Wks - 2/8/2016 to 3/29/2016)

Physics 039 - PHYSICS FOR ENGINEERS AND SCIENTISTS III (UC:CSU) 5 UNITS
0493 LAB 8:00 am - 11:10 am TTh RAINS, R CMS 005
& LEC 10:35 am - 1:40 pm MW RAINS, R CMS 246
(8Wks - 2/8/2016 to 4/1/2016)

LATE START

CH DEV 007 - INTRODUCTION TO CURRICULUM IN EARLY CHILDHOOD EDUCATION (CSU) 3.00 UNITS
0197 LEC 8:50 am - 12:10 pm TTh GRIGORIAN, R CCDS 201
(8Wks - 4/4/2016 to 6/15/2016)

CH DEV 060 - INTRODUCTION TO FAMILY CHILD CARE I (CSU) 1 UNIT
0202 LEC 8:30 am - 11:50 am Sat FLORES, L CCDS 202
(5Wks - 2/20/2016 to 3/19/2016)

CH DEV 063 - CREATIVE CURRICULUM IN A FAMILY CHILD CARE SETTING (CSU) 2.00 UNITS
0203 LEC 8:00 am - 12:15 pm Sat FLORES, L CCDS 202
(8Wks - 2/20/2016 to 5/21/2016)

CH DEV 172 - INTRODUCTION TO CAREERS IN CHILD DEVELOPMENT 1 UNIT
0204 LEC 8:50 am - 12:10 pm F RODRIGUEZ, P CCDS 202
(5Wks - 2/19/2016 to 3/18/2016)

CINEMA 003 - HISTORY OF MOTION PICTURES (UC:CSU) 3.00 UNITS
0207 LEC 9:00 am - 11:05 am F AREVSHATIAN, Z CMS 050
& LAB 11:05 am - 1:10 pm F AREVSHATIAN, Z CMS 050
(15Wks - 2/8/2016 to 6/6/2016)

ClArt 105 - MENU PLANNING (CSU) 2 UNITS
0246 LEC 7:20 am - 9:30 am MW SILVA, J CAI 230
(8Wks - 4/4/2016 to 6/6/2016)

ClArt 108 - RESTAURANT SUPERVISION & TRAINING (CSU) 2 UNITS
0248 LEC 7:25 am - 9:30 am TTh STAFF CAI 230
(8Wks - 4/4/2016 to 6/6/2016)

Counsel 004 - CAREER PLANNING (CSU) 1 UNIT
0231 LEC 1:15 pm - 3:35 pm T ANDRADE, M INST 1013
(7Wks - 2/2/2016 to 4/1/2016)

Counsel 017 - COLLEGE SURVIVAL SKILLS DEVELOPMENT (CSU) (Rpt 1) 1 UNIT
0224 LEC 4:20 pm - 6:40 pm Th BONILLA, D INST 1010
(7Wks - 2/18/2016 to 4/1/2016)

Counsel 022 - THE TRANSFER PROCESS (CSU Rpt 1) 1 UNIT
0800 LEC 12:30 pm - 3:50 pm F KOURINIAN, H INST 2006
(5Wks - 3/4/2016 to 4/15/2016)

DevCom 036 - READING II: COMPREHENSION AND RELATED SKILLS 3.00 UNITS
0262 LEC 7:15 am - 8:40 am MTWTh KING, V CSB 110
(8Wks - 4/11/2016 to 6/2/2016)

English 028 - INTERMEDIATE READING AND COMPOSITION 3 UNITS
0278 LEC 8:45 am - 12:00 pm TTh DIAZ-COPPER, V CSB 207
(8Wks - 2/8/2016 to 4/1/2016)

English 101 - COLLEGE READING AND COMPOSITION I (UC:CSU) 3 UNITS
0286 LEC 12:10 pm - 3:30 pm MW DIAZ-COPPER, V CSB 205
(8Wks - 2/8/2016 to 4/1/2016)

History 001 - POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES I (UC:CSU) 3 UNITS
3302 LEC 6:45 pm - 10:10 pm MW JIMENEZ, G INST 2004
(8Wks - 2/8/2016 to 3/29/2016)

History 010 - POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES I (UC:CSU) 3 UNITS
3302 LEC 6:45 pm - 10:10 pm MW JIMENEZ, G INST 2004
(8Wks - 2/8/2016 to 3/29/2016)

Physics 039 - PHYSICS FOR ENGINEERS AND SCIENTISTS III (UC:CSU) 5 UNITS
0493 LAB 8:00 am - 11:10 am TTh RAINS, R CMS 005
& LEC 10:35 am - 1:40 pm MW RAINS, R CMS 246
(8Wks - 2/8/2016 to 4/1/2016)

Psych 001 - GENERAL PSYCHOLOGY I (UC:CSU) 3 UNITS
3424 LEC 6:45 pm - 10:00 pm TTh SMARDAN, C CMS 126
(8Wks - 2/8/2016 to 4/1/2016)

Soc 001 - INTRODUCTION TO SOCIOLOGY (UC:CSU) 3 UNITS
0522 LAB 06:30 hrs/wk TBA BIONDO, J INTERNET
(8Wks - 2/8/2016 to 4/15/2016)

Physics 039 - PHYSICS FOR ENGINEERS AND SCIENTISTS III (UC:CSU) 5 UNITS
0493 LAB 8:00 am - 11:10 am TTh RAINS, R CMS 005
& LEC 10:35 am - 1:35 pm MW RAINS, R CMS 246
(8Wks - 4/11/2016 to 6/3/2016)

Pol Sci 001 - THE GOVERNMENT OF THE UNITED STATES (UC:CSU) 3.00 UNITS
5415 LEC 6:45 pm - 10:00 pm MW TABAKIAN, J INST 1013
(8Wks - 4/11/2016 to 6/3/2016)

Psych 041 - LIFE-SPAN PSYCHOLOGY: FROM INFANCY TO OLD AGE (UC:CSU) 3 UNITS
0518 LAB 06:30 hrs/wk TBA BILL, E INTERNET
(8Wks - 4/11/2016 to 6/3/2016)

Soc 024 - SOCIAL PSYCHOLOGY (UC:CSU) 3.00 UNITS
0535 LAB 06:30 hrs/wk TBA LEVY, M INTERNET
(8Wks - 4/11/2016 to 6/3/2016)

Short Term & Late Start Classes

These classes are also listed in the SPRING schedule.
# The Weekend College

**A Program of Los Angeles Community College District**

**8 WEEK CLASSES** All classes are approved for transfer to the UCs and CSUs and meet graduation requirements at all LACCD Colleges. Transcripts are issued by L.A. Mission College.

Attend only one class meeting at any location. Classes are taught by the same instructor at each campus. All classes use a blended format combining weekend class meetings with video lessons and online activities.

Use the Student Information System to enroll, select ITV as the campus. For questions or assistance with registration, call 818/833-3595. Students are advised to speak with a College Counselor when planning their academic program. Financial aid is available for qualified students; fee waivers also apply to these classes.

For classroom locations, go to www.lamission.edu/ITV

Saturdays at Southwest & City Colleges • Sundays at Pierce & Valley Colleges • First college is AM / Second is PM

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### SESSION A Spring 2016 February 8 - April 10

<table>
<thead>
<tr>
<th>Classes</th>
<th>Section</th>
<th>Saturday Campus</th>
<th>Sunday Campus</th>
</tr>
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<tbody>
<tr>
<td>Anthropology 101</td>
<td>7235</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>Economics 1</td>
<td>7236</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>English 101</td>
<td>7237</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>Health 11</td>
<td>7238</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>History 11</td>
<td>7239</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>Mathematics 125</td>
<td>7240</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Philosophy 1</td>
<td>7241</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Political Science 1</td>
<td>7242</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Psychology 1</td>
<td>7243</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
</tbody>
</table>

No class meetings: February 13 & 14, 2016
Saturday class meetings: February 20 - April 9
Sunday class meetings: February 21 - April 10
Spring Break: April 2 - 8, 2016

Last Day To: ADD classes February 17, with instructor approval
Drop without incurring fees: February 17, 2016
Drop without receiving a “W”: February 17, 2016

### SESSION B Spring 2016 April 11 - June 5

<table>
<thead>
<tr>
<th>Classes</th>
<th>Section</th>
<th>Saturday Campus</th>
<th>Sunday Campus</th>
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<tr>
<td>Anthropology 102</td>
<td>7244</td>
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<td>English 101</td>
<td>7245</td>
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<tr>
<td>English 102</td>
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<td>C/SW</td>
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<tr>
<td>Health 11</td>
<td>7247</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>History 12</td>
<td>7248</td>
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<td>V/P</td>
</tr>
<tr>
<td>Mathematics 227</td>
<td>7249</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Political Science 1</td>
<td>7250</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Psychology 41</td>
<td>7251</td>
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<td>V/P</td>
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<tr>
<td>Sociology 1</td>
<td>7252</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
</tbody>
</table>

Saturday class meetings: April 16 - June 4
Sunday class meetings: April 17 - June 5
Last Day To: ADD classes April 20, with instructor approval
Drop without incurring fees: April 20, 2016
Drop without receiving a “W”: April 20, 2016

### Blended Format Classes

**SUMMER SESSION** June 13 - July 1

<table>
<thead>
<tr>
<th>Classes</th>
<th>Section</th>
<th>Saturday Campus</th>
<th>Sunday Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anthropology 102</td>
<td>7253</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>Economics 1</td>
<td>7254</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>English 101</td>
<td>7255</td>
<td>C/SW</td>
<td>P/V</td>
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<tr>
<td>Health 11</td>
<td>7256</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>History 12</td>
<td>7257</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>Mathematics 125</td>
<td>7258</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Oceanography 1</td>
<td>7259</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Philosophy 1</td>
<td>7260</td>
<td>SW/C</td>
<td>V/P</td>
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<tr>
<td>Political Science 1</td>
<td>7261</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Psychology 1</td>
<td>7262</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
</tbody>
</table>

Saturday class meetings: June 18 - July 30
Sunday class meetings: June 19 - July 31

Last Day To: ADD classes June 22, with instructor approval
Drop without incurring fees: June 22, 2016
Drop without receiving a “W”: June 22, 2016

**Website:** www.lamission.edu/itv • Telephone: 818/833-3594 or 800/917-9277
The Learning Center (TLC)

Ground floor of the LAMC Library building

Hours: Individual Use Area – Monday – Thursday, 8am to 7pm
Learning Lab Area - Monday – Thursday, 9am to 7pm

The Learning Center is a “hub” for activities designed to help students succeed in their classes. The Learning Center offers print and copy services and access to computers for general use in the Individual Use area as well as computers with academic software in the Learning Lab area. For students enrolled in Developmental Communications, computers are available Monday through Thursday from 8am to 7pm.

The Information Desk is staffed by student assistants who are trained to offer basic support for computing, printing, and copying. Highly qualified student tutors, many of whom are enrolled in master’s degree programs, are trained to assist students with academic writing, reading, math, and computer assignments as well as class projects and homework. The Learning Center includes two centers developed by a Department of Education Title V Hispanic Serving Institution (HSI) grant that is devoted to student success: the Academic Success Center (ASC – LRC 219) and Science Success Center (SSC – located in CMS 101 on the East Campus). Each semester, a variety of workshops and review sessions are offered covering topics in study skills and grammar through the Academic Success Center. The ASC also offers online videos in critical thinking topics to help students understand what critical thinking involves and how to apply critical thinking skills in any of their classes. Other online videos can prepare students for essay writing for English classes as well as any other classes that include essay assignments. Workshops, study materials, and online videos for Anatomy, Astronomy, Biology, Chemistry, Physics, and Science Success Skills are presented by the Science Success Center. Math tutoring for Math 105, Math 106, Math 112 and Math 115 is held Monday through Thursday from 11am to 7pm in the Math Lab, LRC-215. The Learning Center is wheelchair accessible and provides automatic adjustable tables, adaptive software, and screen magnification.

For further information on Learning Center services, please contact the Information Desk at 818.364.7754.

Academic Success Center (ASC) In the LRC

Library building, ground floor, room 219 – Wheelchair accessible

Hours: Monday – Thursday 11am to 7pm

The ASC provides FREE writing and reading assistance to registered students. We will help students to study, organize essays, learn MLA and APA styles, and improve grammar. Our knowledgeable writing coaches can help students to develop their skills or discuss writing styles for transfer level courses. Our new Reading Plus software program has helped some students improve their reading by five levels, and it is accessible from home. Students can take a Reading Plus or TABE reading assessment and begin improving their reading skills immediately. For more information, visit the ASC or call the Information Desk at 818.364.7754.

- Eleven computers are available with grammar, writing, and reading software to use anytime the Center is open. Two laptops and ten MacBooks are also available for student use.
- Workshops are provided on grammar review, APA and MLA styles, writing essays, and note-taking techniques.
- Reading Plus, PLATO, and ESL software is available on lab computers.
- Critical thinking tutoring focuses on analysis, argumentation, presupposing, assumptions, implications, and interpretation.

Contact: Angela Keshishyan, Assistant Coordinator, Title V HSI Academic Success Center, keshisa@lamission.edu or 818.364.7134

Academic Assistance for LAMC Students

Science Success Center (SSC)

CMS (East Campus), Middle Level, Seminar Room 101

The SSC is wheelchair accessible.

Hours: Monday through Thursday, 10am to 8pm & Saturday 10am to 2pm

The SSC provides FREE assistance in science courses to registered students. Workshops in Anatomy, Biology, Chemistry, Physics, and Physiology are offered regularly. Midterm and FINAL EXAM workshops, walk in assistance, group study sessions, and online tutoring are available. For more information call 818.364.7600 ext.7133.

- Resources from professors, SSC handouts, science videos and animations, and links to social networking are on the SSC’s web page.
- Support for success in Anatomy classes includes Histology slides, microscopes, and various anatomical models as well as tutoring.
- Critical SSC Science tutorial videos to support the understanding of the science material are now available to view and/or check out.
- Science related manipulative models are available for use in the SSC.

Contact: Kristina Gonzales, Lead Coordinator, STEM-Title III HSI Science Success Center: gonzalkm@lamission.edu 818.364.7600 ext.7133 Website: http://www.lamission.edu/learningcenter/ssc.aspx

Learning Center Math Lab

Library building, ground floor, room 215 – Wheelchair accessible

Hours: Monday – Thursday 11am to 7pm

Tutoring for Math 105, Math 112 and Math 105 is provided in the Learning Center Math Lab.

The Learning Center Math tutors are dedicated to student success and provide friendly assistance for class assignments and practice exams. Tutors can also direct students to online videos, assist with math computer programs, and lend calculators and Math textbooks to students for use in the Learning Center.

- The Learning Center is equipped with computers that support interactive software: MyMathLab, MyLabsPlus, WebAssign, Mathematica, and Minitab.

Library

Library Building, Top Floor

Hours: Monday – Thursday 8am to 8pm

- Friday 8am to 1pm/Saturday 10am to 2pm
818.364.7600 x7106 | www.lamission.edu/library

Online databases, books, reference materials, periodicals, and information from the Internet – the tools you need to succeed are all available in the Library. The library staff is eager to assist you. Check out your library:

- Many textbooks are available for library use. Most other books can be borrowed for home use.
- E-books, articles in periodicals and newspapers and reference information are available 24/7 from on campus and from home.
- Study rooms are available for small groups to use.
- Computers provide access to Microsoft Office Suite, the internet and online databases.
- Wireless access is available throughout the Library. Use your own laptop or check out a library laptop to use in the Library.
- Use your Student ID card to make copies or print black and white or color documents from computers.
- A scanner is available at the reference desk to scan documents.
- MLA and APA citation and style guides are available by clicking on Research Paper Guides from the Library home page.
- Reference librarians will help you find the information you need for your class assignment.

Increase your skills in using Library Resources. Attend a workshop on Databases, MLA and Research Strategies. Enroll in Library Science 101-Library Research Methods. Use our online tutorials and research guides. Ask a librarian for assistance.

Spring 2016 Schedule of Classes
On the East Campus, Center for Math & Science (CMS)

**Hours:** Monday – Thursday 11am to 8pm
   Saturday 10am to 2pm

Tutoring provided for Math 115 and above (For Math 105 and Math 112 tutoring, visit the Learning Center Learning Lab).

**NOTE:** Tutoring for students enrolled in Math 123A/B/C is available in the STEM Math Center AND in the Learning Center.

Knowledgeable, friendly, and patient tutors and math instructors are available to guide students through class assignments and practice exams. We have math textbooks and calculators available for students to use in the lab. Our staff can also assist students with math computer programs and online assignments. All services are free for registered students. No appointment needed.

Services include:
- The tutoring lab is equipped with computers that support interactive software: MyMathLab, MyStatLab, WebAssign, Mathematica, and Minitab.
- Access is provided to online resources: review exams and handouts provided by Math instructors.
- Step-by-step solutions in video format are available for selected classes.
- Instructors often hold their office hours in the STEM Math Center to answer class/program related questions and provide tutoring.

Contact: Maria Renteria, STEM Math Center Coordinator
rentermd@lamission.edu 818.364.7811

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**The Los Angeles Mission College Child Development Lab School**

The Los Angeles Mission College Child Development Lab School has collaborated and partnered in the instruction of students since their inception 36 years ago. The CDC laboratory school is an institution of learning as well as offering students access to college. Our program is grounded in theory, the latest studies and current best practice. Early childhood education is fluid and changes with the needs of the community and society.

What has not changed in over 30 years is that the first 5 years of life is the most significant in learning and comprehension. Studies have only reinforced the need for early education, especially with new studies regarding brain development.

Our ratios and participation of vested individuals make us a utopian society of care and education for children. We have the ideal environment that is conducive to learning. We have highly experienced and educated staff, low ratios and purposeful collaboration.

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**DISTRICTWIDE REGISTRATION**

**REGISTER AT MORE THAN ONE COLLEGE!**

Students registering for classes through the college’s web-based registration system will also have the opportunity to register for classes at any of the other colleges in the Los Angeles Community College District – East L.A. College, L.A. City College, L.A. Harbor College, L.A. Mission College, Pierce College, L.A. Trade Technical College, L.A. Southwest College, L.A. Valley College, and West L.A. College.

Students can register for Instructional Television (ITV) classes as well.

**Search for Classes on the Web!**

Using the college’s web registration system, students can search for available classes at any college in the Los Angeles Community College District. They can even search for a particular course by time and days of the week!

**Thousands of Classes to Choose From!**

The opportunity to enroll at multiple colleges gives students access to thousands of classes throughout the nine colleges in the Los Angeles Community College District.

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**DISTRICTWIDE PARKING**

**YOUR LAMC PARKING PERMIT IS GOOD AT ALL 9 CAMPUSES!**
Our classes are designed to provide opportunities for personal enrichment, enhancement of job opportunities and preparation for a college career. Our instructors are trained in their fields and committed to providing you with the best education.

**Do you need** to learn to speak English to advance your personal and career goals?

**Do you want** to get your GED or need help passing the CAHSEE exams?

**Are you beginning** your US citizenship process and want to prepare for the exam?

**Do you want** to go back to school and need academic preparation and guidance?

If you answered “yes” to any of the questions above, the Non-Credit program can help you. We offer...

**English as a Second Language (ESL) Classes**
Learn to read, write and speak English today! Learn to speak, read and write English through our free courses that focus on conversation and beginning grammar. We will assess and place you in a class that best fits your needs. One of our counselors will also monitor your progress and help you transition into higher level credit ESL classes on campus.

**GED Preparation and Services**
Pass your GED test today. We offer free preparation classes. The General Education Development (GED) certificate is widely accepted as an equivalent to a high school diploma. The certificate is earned by passing five official GED tests in the areas of writing, reading, social studies, science and mathematics. Getting your GED certificate can make a big difference in your ability to get and keep a job or to qualify for further education. We will assess your math and English levels and place you into a class that best fits your needs. We offer free preparation classes that focus on reading comprehension and mathematics. We do not offer the GED test at our location but our program will monitor your progress, help you with the registration process and find a convenient location for you to take the test.

**Citizenship Test Preparation Classes and Evaluation of Form N-400.**
Let us help you begin the process to become a U.S. citizen today! During your naturalization eligibility interview, a USCIS Officer will test your ability to read, write, and speak English (unless you are exempt from the English requirements). You will also be given a civics test in English, to test your knowledge and understanding of U.S. history and government, unless you are exempt. Our classes will prepare you to pass the reading, writing and speaking tests. We also have services to help you complete the N-400 form and to answer any questions regarding the process.

Classes are FREE and Registration is fast and easy!
All services and classes are free of charge and open to everyone in the community. **Don’t wait any longer**, call us today! For more information and for our schedule of classes please call 818.364.7774, or log on to [http://lamission.edu/noncredit](http://lamission.edu/noncredit)

### FREE GED Prep Courses

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<thead>
<tr>
<th>TICKET</th>
<th>CLASS NAME</th>
<th>SUBJECT</th>
<th>TIME</th>
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<tr>
<td>8860</td>
<td>ESL NC 004</td>
<td>ESL 1 (Literacy)</td>
<td>9:00AM - 12:10PM</td>
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<td>EL NIDO</td>
<td>ANTONIO LEIJA</td>
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<td>5850</td>
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<td>BUNG 5</td>
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<tr>
<td>8869</td>
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<td>BUNG 1</td>
<td>LUIS GALLEZ/ANTONIO LEIJA</td>
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<td>BUNG 2</td>
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<tr>
<td>5852</td>
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<td>ESL 2</td>
<td>6:00P - 9:10PM</td>
<td>M T W Th</td>
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<td>BUNG 4</td>
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<td>M &amp; W</td>
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<td>RANCHITO</td>
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¿Necesitas aprender inglés para tu desarrollo personal y laboral? ¿Quieres obtener el GED o necesitas ayuda para pasar el examen de CAHSEE para obtener el Diploma de High School? ¿Quieres empezar el proceso para hacerte ciudadano de Los Estados Unidos y necesitas ayuda preparándote para el examen Naturalización? ¿Quieres regresar a la escuela y necesitas prepararte académicamente y obtener consejería?

Si contestaste “Sí” a una de estas preguntas llámanos hoy. El programa de Non-Credit te puede ayudar. Todos los servicios son GRATIS y registrarse es fácil. Todos los miembros de la comunidad pueden participar en este programa.

Clases de inglés Como Segundo Idioma
Aprende Inglés con nuestras clases gratuitas, inscríbete hoy. El idioma inglés es muy necesario para la comunicación diaria en este país, también es requerido hablarlo, leerlo y escribirlo para alcanzar metas académicas tanto como personales. Aprende a hablar inglés con nuestras clases gratuitas.

Nuestro programa se enfoca en el área de conversación y los niveles básicos de gramática. Nosotros te asesoraremos para poder colocarte en una clase indicada a tu nivel. Nuestros consejeros te ayudarán dándote información que te ayudara a seguir adelante con tus metas académicas. Tendrás la oportunidad de continuar con clases de crédito en el colegio después de completar nuestro programa. Inscríbete hoy.

Clases de preparación de GED en Español
Nosotros te preparamos para que pases tu GED en español. ¡Comienza a trabajar para un mejor futuro hoy! El certificado de GED (General Education Development) es aceptado como un equivalente a un High School diploma. El certificado puede ser adquirido al pasar una serie de exámenes en las áreas de lectura, matemáticas, estudios sociales, historia de E.E.U.U. y ciencias. El examen lo puedes tomar en español o inglés y está diseñado para medir el nivel de conocimiento de un estudiante a nivel de la High School. El pasar el examen de GED te ayudara a conseguir un mejor empleo, seguir tu educación y calificar para ayuda financiera. Nosotros asesoraremos al estudiante para colocarlo en el nivel indicado. Nuestras clases están diseñadas para preparar al estudiante a pasar el examen. Nuestro programa no administra el examen pero te ayudaremos a encontrar un lugar y una fecha conveniente de acuerdo a sus necesidades, sea en español o inglés.

Clases de Ciudadanía y asesoramiento en la forma N-400
Prepárate y pase el examen de naturalización con la ayuda de nuestras clases, recibe ya los beneficios de ser un ciudadano de los Estados Unidos. Durante la entrevista de naturalización un oficial de USCIS te hará un examen oral y escrito en inglés. (Excepto a personas que califican no tomarlo en inglés). La segunda parte del examen consiste en una prueba de conocimiento de historia y gobierno de Estados Unidos. Nuestras clases te ayudaran con una preparación solida para que puedas pasar el examen de naturalización y obtener tu ciudadanía. Te ayudaremos a llenar la aplicación N-400 y contestar todas las preguntas que tengas acerca del proceso.

No Espere Más, ¡Lléame hoy! Para más información y horario de clases llame a Dennis Solares al 818.364.7774 o visite nuestra página de internet http://lamission.edu/noncredit
Why should you enroll in the Credit ESL Program at Mission College?

Our Mission is Your Success! To help you succeed in meeting your goals, our ESL Program provides...

- Dedicated, caring, and experienced instructors and staff
- Modern, technology-equipped classrooms
- State-of-the-art computer labs
- Multi-level program to meet your language development needs
- Day and evening classes to meet your busy schedule
- Financial Aid available for most students

Go to www.lamission.edu and click on “Apply Online” or come in person with your valid picture ID to complete an application and start the registration process. Once you have applied, Mission College will provide Assessment, Orientation, and Counseling to help you enroll in the correct ESL classes.

ESL Program at Mission College

Levels and Classes
The ESL program at Mission College consists of seven levels of instruction. Research in language acquisition advises that skills not be taught in isolation. Consequently, some ESL classes are combined, and other ESL classes have corequisites. Students receive maximum benefit by taking all classes in each level concurrently.

Level 1: ESL 1 integrated (combined skills) - 12 units MTWTh
Level 2: ESL 2 integrated (combined skills) - 12 units MTWTh
Levels 3, 4, 5 and 6 have A, B, and C components:
- ESL 3A, 4A, 5A, 6A: Writing/Grammar, 6 units, MW
- ESL 3B, 4B, 5B, 6B: Reading/Vocabulary, 3 units, TTh
- ESL 3C, 4C, 5C, 6C: Listening/Speaking, 3 units, TTh

Level 7: ESL 8: Advanced ESL Composition - 6 units, MW

ESL 8 is equivalent to English 28 and satisfies the prerequisite for English 101.

Assessment - Which Level Should I Take?
All new students must take the Mission College ESL Placement Test. The results of this test will indicate which level you should enroll in. Mission College does not accept assessment test results from other colleges or adult schools.

Once enrolled, students who believe they were incorrectly placed should confer with their instructor and the ESL Department Chair.

For information, call 818.364.7666

Students who complete the 7-Level Credit ESL Program at Mission College can...

- Succeed in other college courses
- Be prepared to continue their college studies and earn AA and AS Degrees or complete certificates in fields like Culinary Arts, Child Development, Multimedia, Computer Science and other fields
- Enhance job skills and career advancement
- Increase vocabulary and reading skill
- Improve oral and written communication

El programa de (ESL) inglés como segundo lenguaje en Mission College

Niveles y clases
El programa de (ESL) inglés como segundo lenguaje consiste en siete niveles de instrucción. El estudio en la adquisición del lenguaje recomienda la enseñanza de las habilidades integradas. Consecuentemente algunas clases de (ESL) están combinadas y otras clases requieren pre-requisitos. Los estudiantes reciben el máximo beneficio tomando todas las clases en cada nivel al mismo tiempo.

Nivel 1: ESL 1, Habilidades Integradas - 12 unidades, MTWTh
Nivel 2: ESL 2, Habilidades Integradas - 12 unidades, MTWTh
Nivel 3, 4, 5, y 6 Comprende las asignaturas A, B, y C:
- ESL 3A, 4A, 5A, 6A: Escritura/Gramática - 6 unidades, MW
- ESL 3B, 4B, 5B, 6B: Lectura/Vocabulario - 3 unidades, TTh
- ESL 3C, 4C, 5C, 6C: Escuchar/Hablar - 3 unidades, TTh

Nivel 7: ESL8: Avanzado ESL composición - 6 unidades, MW

ESL 8 es equivalente a inglés 28 y satisface los requisitos para inglés 101.

Examen - ¿Cuál nivel debo tomar?
Todos los estudiantes nuevos deben tomar el examen de ESL en Mission College. Los resultados de este examen le indicarán a qué nivel deberá inscribirse. Mission College no acepta resultados de exámenes de otros colegios o escuela para adultos.

Una vez inscrito el estudiante que crea que fue asignado a un nivel incorrecto deberá comunicarse con su instructor o el jefe del departamento de ESL.

Para más información llama al 818.364.7666

ANNOUNCEMENT: Title 5, section 55035, prohibits students, who have completed 30 units of “remedial” (basic skills) course work, from enrolling in any additional credit basic skills courses. Starting with the Winter 2010 registration cycle, this requirement will be reinforced by DEC. If a student who has exceeded the 30 unit limit enrolls in a credit or noncredit ESL course, the student will be permitted to enroll in additional basic skills courses. Also, Title 5 exempts students with learning disabilities. The DSPS Office can authorize a system override for these students. The actual override functionality is in A&R so the DSPS Office will have to coordinate this effort with the Admissions Office. This restriction does not apply to non-credit basic skills courses. Students, who have exceeded the 30 unit limit, should be encouraged to enroll in non-credit basic skills courses.
ADMISSION ELIGIBILITY

Persons who possess a high school diploma or its equivalent meet the basic eligibility requirement for admission to any public California two-year community college. Persons who do not possess a high school diploma or its equivalent but meet additional criteria are also eligible for admission if, in the judgment of the College Admissions Officer, they are capable of profiting from the instruction offered. Additional eligibility criteria include the following:

- Persons who are eighteen (18) years of age or older
- Persons who are apprentices, as defined by Section 3077 of the California Labor Code
- Persons in grades K-12, under special circumstances

The Los Angeles Community College District maintains a student record system that uses assigned identification numbers to identify an individual’s records. This number shall be used at all campuses in this District. Changes in a student identification number may be made only in the Admissions Office. Information regarding other eligibility criteria and/or admission procedures is available in the Office of Admissions and Records. Students may receive Admissions and Records information by calling the department directly at 818.833.3322 during regular office hours. Students may also receive more detailed information online at our webpage: www.lamission.edu/admissions

STUDENT SUCCESS & SUPPORT PROGRAM – Matriculation Process

Senate Bill 1456 revised and renamed the Matriculation Act of 1986 as the Seymour-Campbell Student Success Act of 2012. Signed by Governor Brown on September 27, 2012, the program began on January 1, 2013 and will be implemented through stages over a five-year period.

The Student Success and Support Program (formerly Matriculation) supports the transition of new students into the college by providing services that promote academic achievement and successful completion of degrees, transfer preparation, career technical education certificates, or career advancement.

Effective Fall 2014, based on student responses to the Los Angeles Mission College application for admission, students will be identified as matriculating or non-matriculating. Students identified as matriculating are referred to core matriculation services: assessment placement, orientation, and counseling. Students must complete the assessment placement, orientation, and counseling (abbreviated student educational plan) prior to their priority registration date and time. The abbreviated student educational plan is provided during the in-person orientations.

After registration and sometime during the semester, a comprehensive student educational plan must be completed within a reasonable time period by making an appointment to meet with a counselor. Non-matriculating students are exempt from participating in the core matriculation services, but are advised to access these services if they plan to pursue a degree or certificate.

STUDENT RIGHT AND RESPONSIBILITIES: (TITLE 5 SECTION 55530)

- Identify an educational and career goal
- Diligently engage in course activities and complete assigned coursework
- Complete courses and maintain progress toward an education goal and completing a course of study
- Matriculating Student:
  a. Must identify a course of study
  b. Participate in the assessment placement process
  c. Complete an orientation activity provided by the college
  d. Participate in counseling to develop at minimum an abbreviated student education plan
  e. Failure to complete a, b, c, and d (above) may result in a hold on a student’s registration or loss of registration priority until the services have been completed.

f. A comprehensive educational plan must be completed by the 3rd semester or after completion of 15 semester units of degree applicable coursework (effective Fall 2015).

STATEMENT OF PHILOSOPHY

Los Angeles Mission College is committed to serving adults of all ages who can profit from instruction and provides open access to programs in transfer, occupational, general, transitional and continuing education, as well as community services.

In carrying out these functions and responsibilities, the District colleges have an obligation to assist students in attaining their educational goals by providing information and guidance concerning the choices that are available to them. Students, in turn, have a responsibility to pursue their goals with respect for college standards and a sense of accountability in the use of public funds.

THE MATRICULATION PROCESS:
A STEP-BY-STEP GUIDE

STEP 1 COMPLETE AND SUBMIT AN ONLINE APPLICATION FOR ADMISSION

Online Application Process:

- Go to www.lamission.edu and click on “Apply Online.”
- You will be sent directly to the CCCApply.Org website, where you will follow the steps listed on the website.
- Allow approximately five to seven working days (excluding holidays and weekends) for the processing of your online application.
- Once your online application is successfully processed, you will receive an email confirmation containing your STUDENT IDENTIFICATION NUMBER and information explaining how to access your district wide registration appointment online. Your student identification number will allow you to access the registration system.

As per LACCD policy, only online applications will be accepted by Admissions. However, in rare and unusual circumstances, paper applications may be accepted with prior administrative approval.

For more Information:

- Visit www.lamission.edu/admissions
- Stop by the Admissions Office in the Student Services Lobby located in the Instructional Building.
- Call 818.833.3322 during our regular office hours, which are subject to change. Check www.lamission.edu/admissions for current office hours.

STEP 2 ASSESSMENT

Campus Center Lower Level, Room 1529

ALL students who have submitted an application and have been issued a STUDENT IDENTIFICATION NUMBER are required to take the assessment tests in English or as a Second Language (ESL) and Math, unless exempt (please refer to exemptions below). The assessment process helps to place students in classes where they are most likely to succeed. Assessments are available on a walk-in basis, Monday through Thursday. Check website for current office hours: www.lamission.edu/assessment. Students must have their STUDENT IDENTIFICATION NUMBER and present a valid form of picture ID prior to taking the assessment tests.

PLEASE NOTE: The Math assessment process requires students to self-select the appropriate test level (Algebra Readiness, Elementary Algebra, Intermediate Algebra or Pre-Calculus). For more information on choosing the appropriate Math assessment test, please visit http://lamission.edu/math/mdtp_preparation.aspx

Any student with a verified disability may arrange for alternative administration of the Assessment Placement Process (English, Reading, and Mathematics) by contacting the Disabled Student Program and Services (Instructional Building Room 1018) at 818.364.7732.
Assessment Results:
• Once the assessment tests have been completed, it will take approximately 24 hours for the results to be available.
• Full assessment reports will be available for pick up at the Assessment Center approximately 24 hours after test completion.
• Assessment reports for tests taken on Thursdays will be available for pick-up the following Monday.
• Students may also view their assessment results on the Student Information System – eweb2.laccd.edu/WebStudent/signon.asp

For more Information:
• Visit www.lamission.edu/assessment/default.aspx
• Stop by the Assessment Office in the Campus Center Lower Level Room 1529.
• Call 818.364.7613

**STEP 3 GROUP AND ONLINE ORIENTATION**
Once the assessment tests have been completed and results received, students may sign-up at the Assessment Center to attend a group or online orientation. It is highly recommended for all new students to attend an orientation session unless exempt (please refer to exemptions below). After online orientation, a counselor will review the College Catalog and Schedule of Classes to assist in planning a first semester student educational plan. Group or Online orientation presents important information about the college, educational programs, requirements, resources and services that will help students register for classes and succeed in meeting their goals.

For more Information:
• Visit www.lamission.edu/assessment/orientation.aspx
• Stop by the Assessment Office in the Campus Center, Lower Level, Room 1529.
• Call 818.364.7613

**FEES**

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*(required for International or foreign students only)*

*Additional $25 Report Fee due once per semester*

**STEP 4 COUNSELING**
All new and returning students should meet with a counselor before registering for courses unless exempt (please refer to exemptions below). It is recommended that all students meet with a counselor regularly, as it provides an opportunity to review educational goals, course requirements, research majors and plan courses. New students will need to declare a program of study and complete a comprehensive student educational plan by the time 15 degree applicable units are completed. It is HIGHLY recommended that students meet with a counselor each semester to receive updates and review progress towards their educational goal. Please contact the Counseling Office for appointment and drop-in availability.

For more Information:
• Visit www.lamission.edu/counseling
• Stop by the Counseling Office in the Instructional Building, Administration Wing
• Call 818.364.7655 or 818.364.7656

**STEP 5 APPLY FOR FINANCIAL AID**
All students are encouraged to apply for financial aid. Eligible students should complete the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.gov. The FAFSA is used to determine eligibility for federal and state financial aid, including grants, work-study, and loans. California residents can also apply for the Board of Governor’s (BOG) Fee Waiver through either the FAFSA or a separate paper application, available at the Financial Aid Office and on our website at www.lamission.edu/financialaid, under "Apply for a Fee Waiver." Eligible AB540 students can apply for state financial aid (BOG fee waiver and Cal Grants) through the California Dream Act application, available online at www.ca dreamact.org.

**STEP 6 REGISTER FOR COURSES**
The following registration groups will register in this order:

**Group 1:** New and fully matriculated students as follows:
- Members of the armed forces or veterans in good standing with fewer than 100 degree-applicable units
- CalWORKs recipients in good standing with fewer than 100 degree-applicable units
- Disabled Student Programs and Services (DSPS) students in good standing with fewer than 100 degree-applicable units
- Extended Opportunity Programs and Services (EOPS) students in good standing with fewer than 100 degree-applicable units
- Foster youth or former foster youth, regardless of academic standing and units taken

**Group 2:**
- Continuing students in good standing with less than 100 degree-applicable units
- middle college students in good standing with less than 100 degree-applicable units
- new, fully matriculated students
- returning exempt

**Group 3:** Students who have lost their enrollment priority

**EXEMPTIONS (TITLE 5 SECTION 55532)**
Exemption from core matriculation services (assessment, orientation and counseling) if the student:
1. Has completed an associate degree or higher;
2. Has enrolled at the college for a reason other than career development or advancement, transfer, attainment or a degree certificate, or completion of a basic skills or English as a Second-Language course sequence;
3. Has completed these services at another community college within a time period as identified by the district;
4. Has enrolled at the college solely to take a course that is legally mandated for employment as defined in section 55000;
5. Has enrolled at the college as a special admit student pursuant to Education Code section 76001

**SPRING 2016 SCHEDULE OF CLASSES**
Prerequisites, Corequisites & Advisories

**Prerequisite:** A class or skill you must have prior to enrolling in the target class. The faculty of that discipline requires the prerequisite because they feel it is necessary for you to succeed in the target course.

**Corequisite:** A class that must be taken simultaneously with the target course. A corequisite may be completed with passing grade (“C” or better) prior to enrollment in the target course.

**Advisory:** A class or skill you are advised to have, but not required to have, prior to enrolling in the target course

**Target Course:** Any course which the faculty has determined that requires completion of a prerequisite, corequisite, or advisory course

**Placement Level:** The outcome from the assessment process which is used for placing students into the appropriate level of English, Mathematics, and English as a Second Language courses

Registration Limitation
All students need to demonstrate meeting the prerequisite or corequisite requirement in order to enroll into the target course.

- If the student satisfies the requirement by completing a class with a grade of “C” or better at LAMC or through the assessment process, he/she will be cleared for registering into the target course.
- If the student has satisfied the prerequisite or corequisite and/or placement at another college or through another method, he/she must submit the appropriate documentation (i.e., an official transcript or CCC placement results) to the Counseling Department located in the Instructional and Student Services Building (818.364.7655).

Once a counselor reviews the documents and finds that the prerequisite or corequisite has been satisfied, the counselor will issue a course placement authorization form. This form, once signed by the counselor, needs to be turned into the Admissions office along with the necessary add slip by the student for processing.

Prerequisite Challenge Procedure
All students need to demonstrate meeting the prerequisite or corequisite requirement in order to enroll into the target course.

- If the student satisfies the requirements by completing a class with a grade of “C” or better at LAMC or through the assessment process, he/she will be cleared for registering into the target course.
- If the student has satisfied the prerequisite or corequisite and/or placement at another college or through another method, he/she must submit the appropriate documentation (i.e., an official transcript or CCC placement results) to the Counseling Department located in the Instructional and Student Services Building.

Once a counselor reviews the documents and finds that the prerequisite or corequisite has been satisfied, the counselor will issue a course placement authorization form. This form, once signed by the counselor, needs to be turned into the Admissions office along with the necessary add slip by the student for processing.

Right to Challenge Prerequisites
Students have the right to file a challenge for any prerequisite or corequisites. Challenges can be based upon the following:

- The student has the knowledge or ability to succeed in the target course despite not meeting the prerequisite or corequisite. (Criteria for challenging based on knowledge or ability to succeed will be determined by each Academic Department.)
- The prerequisite or corequisite is not valid because it has not been established in accordance with the District’s policy.
- The prerequisite or corequisite is being applied in an unlawfully discriminatory manner.
- The prerequisite or corequisite has not been made reasonably available, causing the student undue delay in completing his/her educational goal.

Prerequisite Challenge Process
1. Pick up the challenge form at the Counseling Office. It is required that students seeking to go through the challenge process meet with a counselor to discuss the process in further detail.
2. All challenge forms must be submitted at least five (5) working days prior to the first day of instruction as stated in the Schedule of Classes (please note: the challenge process takes five working days to complete). Challenges filed after this deadline will be considered for the following semester. If the challenge is approved or the college fails to resolve the challenge within 5 working days, the student shall be allowed to enroll in the course.
3. Once a petition packet is complete (including standard and discipline specific documents), the student will deliver it to the department responsible for the prerequisite or corequisite course. Once a complete packet is received, the department will have five (5) working days within which to make its decision, whereupon the department chair or department designee will sign and date the petition. Incomplete petition packets will not be accepted. If the Chair and/or Vice Chair is the instructor of the course that the student wishes to enter, then the Chair and/or Vice Chair will identify another faculty member in the discipline to review and approve the challenge form.
4. Upon review of the challenge, within three (3) working days of reaching its decision, the responsible department will attempt to notify the student using contact information provided on the petition form. All students requesting further information will be directed to contact the counselor of record. A copy of the form will be filed in the department office and the original will be returned to the counseling department.

- If the challenge is approved, the student must obtain the a course placement authorization from the counseling department and take it to Admissions along with the necessary add form for processing.
- If the challenge is denied, the student may be able to appeal the decision to the Vice President of Academic Affairs (see petition form for more details). Notification of the appeal decision will be sent to the student within 5 working days after its receipt. Students with complaints or challenges to any matriculation provision may appeal to the Vice President of Student Services.
**ENGLISH**

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Name</th>
<th>Transferability Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>COLLEGE READING &amp; COMPOSITION I</td>
<td>(UC/CSU) 3 UNITS</td>
</tr>
</tbody>
</table>
|               | **Prerequisite:** English 28 or ESL 8 with a grade of 'C' or better, or appropriate skill level demonstrated through the English assessment process, or by permit
|               | Develops proficiency in college-level reading and writing through the application... |
|               | **DAY CLASSES**                                           |                       |
| 0233          | LEC 9:05AM - 10:30AM MW COX, V CSB 101                   |                       |
| 0234          | LEC 10:40AM - 12:05PM TTh LADINSKY, G CSB 206            |                       |
| 0235          | LEC 2:00PM - 3:25PM MW LADINSKY, G CSB 205               |                       |
|               | **EVENING CLASSES**                                       |                       |
| 3226          | LEC 6:50PM - 10:00PM W KEMP, E HFAC 203                  |                       |
|               | **63 CREATIVE CURRICULUM IN A FAMILY CHILD CARE SETTING** | (CSU) 2 UNITS         |
| 0182          | LEC 8:00AM - 12:15PM S GARCIA OLIVA, C CCDS 202          | (8 Week Class - Starts 4/4/2015, Ends 5/30/2015) |
|               | **EVENING CLASSES**                                       |                       |
| 3179          | LEC 4:00PM - 6:05PM Th DE SILVA, L CCDS 201               | Email: DesilvLP@lamission.edu |
| AND LAB       | 6:25 hrs/wk TBA                                          |                       |

**BUILDING KEY**

**BUNG:** Bungalows (Between INST & parking structure)

**CAC:** Cultural Arts Classroom (Adjacent parking structure)

**CAI:** Culinary Arts Institute (Adjacent parking structure)

**CCDS:** Center for Child Development Studies (North corner of campus)

**CMPC:** Campus Center Building (Main Campus)

**CMS:** Center for Math & Science (East Campus)

**CSB:** Collaborative Studies Building (North section of campus)

**ELCRPARK:** El Cariso Park

**HFAC:** Health, Fitness & Athletics Complex (East Campus)

**INST:** Instructional Center (Main Campus)

**LRC:** Library Building (Main Campus)

**OFF-CAMPUS LOCATIONS** - see location map page 70

CCEP HS – Community Charter Early College HS

CCLA – Cesar Chavez Learning Academies

ArTES - Art Theatre Entertainment School

Aste - Academy of Scientific Exploration

SIHS - Social Justice Humanitas Academy

TPA - Teacher Preparation Academy

EL NIDO - El Nido - Pacoima Community Center

HUBBARD-ES – Hubbard Elementary School

KENNEDY-HS – John F. Kennedy HS

LAKEVIEW – Lake View Charter HS

LA-LEAD – Los Angeles Leadership Academy

NECA – Nueva Esperanza Charter

NVMI – North Valley Military Institute

OFY-SYLMS – Options for Youth Sylmar

PCH – Pacoima City Hall

RANCHITO – El Ranchito

SARA-COUG – Sara Coughlin Elementary

SFDO-HS – San Fernando HS

SYL-M-HS – Sylmar HS

TRIUMPH – Triumph Charter HS

VPC-HS – Vaugh Next Century Learning

VAUGH CTR – Vaughn Next Century Learning Center

**STUDENT STORE ANNOUNCEMENT** Information on required textbooks and costs of class materials are available on the College Student Store website: eagleslanding.lamission.edu
ACCOUNTING

Chair: Vilma Bernal 818.833.3410

001 INTRODUCTORY ACCOUNTING I (UC:CSU) 5.00 UNITS
Prerequisite: None
Provides an introduction to accounting theory and practice using journals, ledgers and worksheets. An overview of the accounting cycle is presented for both service and merchandising businesses. Emphasis is placed on the application of accounting principles in the preparation and analysis of financial statements. The course is designed for students majoring in business disciplines and planning to transfer.

EVENING CLASSES
3101 LEC 7:00PM - 9:30PM TTh INST 2001

002 INTRODUCTORY ACCOUNTING II (UC:CSU) 5.00 UNITS
Prerequisite: Accnt 1 with a grade of 'C' or better
A continuation of Accounting I, the course will emphasize the basic elements of managerial accounting used in decision making. Students will be introduced to manufacturing cost accounting, performance evaluation and investment analysis concepts. The course is designed for students majoring in busines disciplines and planning to transfer.

DAY CLASSES
0101 LEC 10:35AM - 1:05PM MW NERUD, S BUNG 10
0102 LEC 2:30PM - 5:00PM MW NERUD, S BUNG 10

0103 LEC 9:30AM - 12:00PM TTh INST 2001

0102 LEC 7:00PM - 9:30PM MW NERUD, S BUNG 10

ADMINISTRATION OF JUSTICE

Chair: Vilma Bernal 818.833.3410 | Vice Chair: Kelly Enos 818.364.7610

001 INTRODUCTION TO ADMINISTRATION OF JUSTICE (UC:CSU) 3.00 UNITS
Prerequisite: None
The history and philosophy of Administration of Justice in the United States, including identification of the various subsystems such as the police, courts and corrections. Includes the theories of crime, punishment, rehabilitation, ethics, education and training for professionalism in the justice system.

ONLINE CLASSES
0105 LEC 3:10 hrs/wk TBA HART, J

DAY CLASSES
0105 LEC 12:10PM - 3:20PM T COVITT, G CMS 102

EVENING CLASSES
3115 LEC 6:50PM - 10:00PM T COVITT, G CMS 102

0110 LAB 7:15AM - 10:25AM T ROSTAMI, M CMS 102

002 CONCEPTS OF CRIMINAL LAW (UC:CSU) 3.00 UNITS
Prerequisite: None
The historical development, philosophy, and origins of today's criminal law. The course looks at definitions and classifications of crimes and their applications to the system of administration of justice.

EVENING CLASSES
3112 LEC 3:30PM - 6:40PM Th INST 2001

003 LEGAL ASPECTS OF EVIDENCE (CSU) 3.00 UNITS
Prerequisite: None
A study of the origin, development, philosophy, and constitutional basis of evidence; constitutional and procedural considerations affecting arrest, search, and seizure; kinds and degrees of evidence, and rules governing admissibility; judicial decisions interpreting individual rights and case studies.

EVENING CLASSES
3110 LEC 6:50PM - 10:00PM M LOOMAN, M

004 PRINCIPLES AND PROCEDURES OF THE JUSTICE SYSTEM (UC:CSU) 3.00 UNITS
Prerequisite: None
A study of the different aspects of the criminal justice system with an emphasis on the courts. Reviews the different procedures in court settings and how the courts decisions impact society as a whole.

EVENING CLASSES
3108 LEC 3:30PM - 6:40PM T LOOMAN, M

005 CRIMINAL INVESTIGATION (CSU) 3.00 UNITS
Prerequisite: None
Course covers police procedures in criminal investigations and legal aspect and procedures. Students will become familiar with techniques in processing crime scenes, interviewing suspects, witnesses and victims.

EVENING CLASSES
3109 LEC 6:50PM - 10:00PM Th JAMES, B

AFRICAN AMERICAN STUDIES

Chair: Myriam Levy 818.833.3414 | Vice Chair: D’Art Phares 818.364.7681

002 THE AFRICAN AMERICAN IN CONTEMPORARY URBAN SOCIETY (UC:CSU) 3.00 UNITS
Prerequisite: None
This course is a survey of the urbanization of African-American with emphasis on social and political contemporary problems, proposed solutions to civil rights, and equality of opportunity.

EVENING CLASSES
3118 LEC 6:50PM - 10:00PM Th CARTER, M

ALLIED HEALTH

See Page 48

ANATOMY

Chair: Mike Reynolds 818.364.7695 | Vice Chair: Dr. Par Mohammadian 818.833.5424

001 INTRODUCTION TO HUMAN ANATOMY (UC:CSU) 4.00 UNITS
Prerequisite: English 28 or ESL 8 and Biology 3 or Biology 5
Examines cells, tissues, and organs of these human systems: integumentary, skeletal, muscular, nervous, circulatory, respiratory, digestive, urogenital, endocrine, lymphatic, and reproductive. Dissection and microscopy are used extensively in lab.

DAY CLASSES
0110 LAB 7:15AM - 10:25AM T ROSTAMI, M
0111 LAB 7:15AM - 10:25AM Th ROSTAMI, M
0112 LAB 10:35AM - 12:00PM T ROSTAMI, M
0113 LAB 10:35AM - 12:00PM Th COVITT, G
0114 LAB 12:10PM - 3:20PM T COVITT, G
0115 LAB 12:10PM - 3:20PM Th COVITT, G
ANTHROPOLOGY

Chair: Miriam Levy 818.364.7738

101 HUMAN BIOLOGICAL EVOLUTION (UC:CSU) 3.00 UNITS
Prerequisite: English 28 or ESL 8
Examination of the unifying principles of human evolution including: the basic principles of natural selection, the fossil record, the position of humans within the primate order, the features that make Homo sapiens unique. Anthropology 101 is also offered thru ITV. For more information go to www.lamission.edu/ivr

ONLINE CLASSES
0115 LEC 3:10 hrs/wk TBA GRIBBEN, A INTERNET Email: griibbea@lamission.edu

DAYSATURDAY CLASSES
0116 LEC 7:45AM - 10:55AM S ARMSTRONG, A CMS 004

104 HUMAN LANGUAGE AND COMMUNICATION (UC:CSU) 3.00 UNITS
Prerequisite: English 28 or ESL 8
Examines basic principles of linguistics: language components, diversity, origins, acquisition and use are explored, with emphasis on communication and sociocultural factors.

EVENING CLASSES
3125 LEC 3:30PM - 6:40PM M COHEN, M CMS 004

ART - Arts, Media & Performance
Chair: Deborah Paulsen 818.364.7738

101 SURVEY OF ART HISTORY I (UC:CSU) 3.00 UNITS
Advisory: English 101
A survey of Western Art and Architecture from Pre-historic through Medieval periods; students develop perceptual and critical skills by analyzing the evolution and function of art within historical, cultural, and philosophical contexts.

ONLINE CLASSES
0120 LEC 3:10 hrs/wk TBA FOLLAND, T INTERNET Email: follantf@lamission.edu
0121 LEC 3:10 hrs/wk TBA FOLLAND, T INTERNET Email: follantf@lamission.edu

DAY CLASSES
0122 LEC 8:50AM - 12:00PM W FOLLAND, T INST 1010
0123 LEC 10:55AM - 12:00PM TTh FOLLAND, T INST 1010

109 THE ARTS OF AFRICA, OCEANIA, AND ANCIENT AMERICA (UC:CSU) 3.00 UNITS
Prerequisite: English 28 or ESL 8.
Note: It is not necessary to take Art 101 before Art 109.
Provides an overview of art and architecture from Africa, Oceania, and Native North and South America in relation their history, religion, and culture.

ONLINE CLASSES
0124 LEC 3:10 hrs/wk TBA LAVASAN, N INTERNET Email: LavasaNM@lamission.edu

111 HISTORY OF CONTEMPORARY ART (UC:CSU) 3.00 UNITS
Advisory: English 101. Note: It is not necessary to take Art 101 before Art 111.
A history of the major stylistic movements of Modern and Contemporary art from 1840 to the present with attention to the historical circumstances of visual culture. While the Euro-American tradition will be the primary focus, art produced by the global community will also be considered with the advent of the twentieth and twenty-first century.
0125 LEC 8:55AM - 10:20AM TTh FOLLAND, T INST 1010

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

201 DRAWING I (UC:CSU) 3.00 UNITS
Prerequisite: None. Note: Studio Sequence for Art Majors Level I.
Introduction to principles, elements, and practices of drawing, employing a wide range of subject matter and drawing media. Focus on perceptually based drawing, observational skills, technical abilities, and creative responses to materials and subject matter, including great works of the human imagination.

DAY CLASSES
7101 LEC 8:50AM - 10:55AM M F COLE, J CMS 105 Email: gribbea@lamission.edu
AND LAB 10:55AM - 1:00PM M F COLE, J CMS 105 Email: gribbea@lamission.edu

P CH : Pacoima City Hall 13520 Van Nuys Blvd, Pacoima

202 DRAWING II (UC:CSU) 3.00 UNITS
Prerequisite: Art 201. Note: Studio Sequence for Art Majors Level II.
Continuation of Drawing I, introduces color. Students develop an intermediate ability to observe and render from life using perspective, with emphasis on the human head, hands, feet and anatomy.

DAY CLASSES
0129 LEC 1:00PM - 3:05PM T KERWIN WALLIS, B CMS 105 Email: gribbea@lamission.edu
AND LAB 3:05PM - 5:10PM T KERWIN WALLIS, B CMS 105 Email: gribbea@lamission.edu

203 DRAWING III (UC:CSU) 3.00 UNITS
Prerequisite: Art 202
Students create an advanced portfolio of drawings utilizing techniques and media which emphasize individual artistic development.

DAY CLASSES
0130 LEC 1:00PM - 3:05PM T KERWIN WALLIS, B CMS 105 Email: gribbea@lamission.edu
AND LAB 3:05PM - 5:10PM T KERWIN WALLIS, B CMS 105 Email: gribbea@lamission.edu

204 LIFE DRAWING I (UC:CSU) 3.00 UNITS
Prerequisite: None. Advisory: Art 201.
Note: Studio Sequence for Art Majors Level II.
A beginning course in drawing the figure from life. Drawings with various time limitations are done to explore the relationships of movement, form, and space as they pertain to the human body. Emphasis is placed on proportion, structure and anatomy. This course is recommended for all art majors.

DAY CLASSES
0131 LEC 7:50AM - 9:55AM M ZARCOME, J CMS 105 Email: gribbea@lamission.edu
AND LAB 9:55AM - 12:00PM M ZARCOME, J CMS 105 Email: gribbea@lamission.edu

205 LIFE DRAWING II (UC:CSU) 3.00 UNITS
Prerequisite: Art 204
An intermediate course in drawing the human figure. Emphasis is on developing extended knowledge of human anatomy and acquiring enhanced skill in rendering its essential structure.

DAY CLASSES
0132 LEC 7:50AM - 9:55AM M ZARCOME, J CMS 105 Email: gribbea@lamission.edu
AND LAB 9:55AM - 12:00PM M ZARCOME, J CMS 105 Email: gribbea@lamission.edu

206 LIFE DRAWING III (UC:CSU) 3.00 UNITS
Prerequisite: Art 205
An advanced course in drawing the human figure. Emphasis is placed on developing an advanced knowledge of human anatomy and acquiring advanced skill in rendering its essential structure.

DAY CLASSES
0133 LEC 7:50AM - 9:55AM M ZARCOME, J CMS 105 Email: gribbea@lamission.edu
AND LAB 9:55AM - 12:00PM M ZARCOME, J CMS 105 Email: gribbea@lamission.edu

300 INTRODUCTION TO PAINTING (UC:CSU) 3.00 UNITS
Prerequisite: None. Note: Studio Sequence Level for Art Majors II.
An introductory course in painting. Lectures and assignments utilize color theory, historical and contemporary styles of painting from great works of the human imagination which will be studied in relation to painting techniques.

DAY CLASSES
0134 LEC 1:00PM - 3:05PM W KERWIN WALLIS, B CMS 105 Email: gribbea@lamission.edu
AND LAB 3:05PM - 5:10PM W KERWIN WALLIS, B CMS 105 Email: gribbea@lamission.edu

EVENING CLASSES
3131 LEC 7:50PM - 7:55PM M BRENNA, K CMS 105 Email: gribbea@lamission.edu
AND LAB 7:55PM - 10:00PM M BRENNA, K CMS 105 Email: gribbea@lamission.edu
304 ACRYLIC PAINTING I (UC:CSU) 3.00 UNITS
Prerequisite: Art 300
A continuation and reinforcement of techniques and styles learned in introduction to Painting, with emphasis on exploring personal expression through a series of paintings utilizing a common theme.

EVENING CLASSES
3133 LEC 5:50PM - 7:55PM Th KERWIN WALLIS, B CAC 1
AND LAB 7:55PM - 10:00PM Th KERWIN WALLIS, B CAC 1

305 ACRYLIC PAINTING II (UC:CSU) 3.00 UNITS
Prerequisite: Art 304
Exploration of advanced concepts and ideas in Painting. Emphasis is on composition, color, concept and a variety of materials and techniques.

EVENING CLASSES
3134 LEC 5:50PM - 7:55PM Th KERWIN WALLIS, B CAC 1
AND LAB 7:55PM - 10:00PM Th KERWIN WALLIS, B CAC 1

306 ACRYLIC PAINTING III (UC:CSU) 3.00 UNITS
Prerequisite: Art 305
Emphasis upon individuality of response to contemporary problems in paintings related to representational or nonobjective imagery.

EVENING CLASSES
3135 LEC 5:50PM - 7:55PM Th KERWIN WALLIS, B CAC 1
AND LAB 7:55PM - 10:00PM Th KERWIN WALLIS, B CAC 1

501 BEGINNING TWO-DIMENSIONAL DESIGN (UC:CSU) 3.00 UNITS
Prerequisite: None. Note: Studio Sequence for Art Majors Level I.
Introduction to the concepts, applications, and historical references related to two-dimensional art and composition, including the study of the basic principles and elements of line, shape, texture, value, color and spatial illusion. Development of a visual vocabulary for creative expression through lecture presentations, studio projects, problem solving, and written assignments.

DAY/OFF-CAMPUS CLASSES
7102 LEC 12:50PM - 2:55PM Th BELIN, M P CH
AND LAB 2:55PM - 5:00PM Th BELIN, M P CH
Pacoma City Hall: 13520 Van Nuys Blvd, Pacoma

502 BEGINNING THREE-DIMENSIONAL DESIGN (UC:CSU) 3.00 UNITS
Prerequisite: None. Note: Studio Sequence for Art Majors Level I.
Introduction to the concepts, applications, and historical references related to three-dimensional design and spatial composition, including the study of the elements and organizing principles of design as they apply to three-dimensional space and form. Development of a visual vocabulary for creative expression through lecture presentations and use of materials for three-dimensional studio projects.

DAY CLASSES
0135 LEC 10:35AM - 11:30AM TTh PAULSEN, D INST 2018
AND LAB 11:30AM - 12:25PM TTh PAULSEN, D INST 2018

520 DESIGN WORKSHOP (CSU) 3.00 UNITS
Prerequisite: Art 501
Workshop on principles of design. Emphasis is placed on individual research, experimentation, and the development of style. Students work with a variety of art materials.

EVENING CLASSES
3137 LEC 5:50PM - 7:55PM T RUPPEL, B INST 2018
AND LAB 7:55PM - 10:00PM T RUPPEL, B INST 2018

701 SCULPTURE I (UC:CSU) 3.00 UNITS
Prerequisite: Art 502
Students explore the creation of sculptural forms while refining their artistic expression and technique. Emphasis is placed on concept, experimentation and development of style while exploring cultural identity and public art.

DAY CLASSES
0136 LEC 10:35AM - 11:30AM TTh PAULSEN, D INST 2018
AND LAB 11:30AM - 12:25PM TTh PAULSEN, D INST 2018

703 SCULPTURE III (UC:CSU) 3.00 UNITS
Prerequisite: Art 502 and 701
Explores the appreciation and creation of sculptural forms in contemporary applications. Emphasis is placed on concept, experimentation, and development of style while examining signature style and site-specific installation.

DAY CLASSES
0137 LEC 10:35AM - 11:30AM TTh PAULSEN, D INST 2018
AND LAB 11:30AM - 12:25PM TTh PAULSEN, D INST 2018

BIOLGY
Chair: Mike Reynolds 818.364.7665 | Vice Chair: Steve Brown 818.364.7665

003 INTRODUCTION TO BIOLOGY (UC:CSU) 4.00 UNITS
Prerequisite: English 28 or ESL 8. Advisory: Math 115.
Examines the fundamental principles of biology with laboratories emphasizing hands-on investigations. Topics include an introduction to evolutionary theory, basic biological chemistry, cell function and reproduction, cellular respiration and photosynthesis, classical and contemporary genetics, gene expression and an introduction to animal structure and function. Meets UC/CSU GE requirement of natural science with a lab.

DAY CLASSES
0145 LEC 8:55AM - 10:20AM MW ECHEVERRI, A CMS 004
AND LAB 10:30AM - 1:40PM M CALDANI, P CMS 110
0146 LEC 8:55AM - 10:20AM MW ECHEVERRI, A CMS 004
AND LAB 10:30AM - 1:40PM W CALDANI, P CMS 110
0147 LEC 8:55AM - 10:20AM TTh REYNOLDS, J CMS 004
AND LAB 10:30AM - 1:40PM T REYNOLDS, J CMS 110
0148 LEC 8:55AM - 10:20AM TTh REYNOLDS, J CMS 004
AND LAB 10:30AM - 1:40PM Th REYNOLDS, J CMS 110
0149 LEC 12:15PM - 1:40PM MW FENNOY, S CMS 004
AND LAB 1:50PM - 5:00PM M FENNOY, S CMS 110
0150 LEC 12:15PM - 1:40PM MW FENNOY, S CMS 004
AND LAB 1:50PM - 5:00PM W FENNOY, S CMS 110
0151 LEC 12:15PM - 1:40PM TTh VOUDA, M CMS 004
AND LAB 1:50PM - 5:00PM T VOUDA, M CMS 110

ASTRONOMY
Chair: Said Pazirandeh 818.364.7705 | Vice Chair: Richard Rains 818.364.7702

001 ELEMENTARY ASTRONOMY (UC:CSU) 3.00 UNITS
Prerequisite: None. Advisory: English 21 or ESL 6A.
Surveys the contents and workings of the universe at an introductory level designed to satisfy the general education science requirement, primarily for non-science majors. Emphasizes the physical principles essential to fundamental understanding of astronomy. Discusses historical foundations, the tools of the astronomer, the solar system, stars and stellar evolution, galaxies and deep space, cosmology, and extraterrestrial life.

DAY CLASSES
0140 LEC 10:55AM - 12:00PM MW STAFF CMS 005

EVENING CLASSES
3141 LEC 6:50PM - 10:00PM Th MALLORY, C CMS 030

005 FUNDAMENTALS OF ASTRONOMY LABORATORY (UC:CSU) 1.00 UNITS
Co-requisite: Astronomy 1
Includes the use and maintenance of telescopes. Emphasis is on observations of the moon, planets, binary stars, clusters, nebulae and galaxies. In-class explorations include telescope optics, Kepler’s Laws, H-R diagram and analysis of scientific data.

EVENING CLASSES
3142 LAB 6:50PM - 10:00PM T RAINS, R CMS 006

BAKING, PROFESSIONAL
Chair: Louis Zandalasini 818.364.7849

200 PRINCIPLES OF BAKING & PATISSERIE I (CSU) 4.00 UNITS
Prerequisite: CLN ART 60 or FMgmt 50 & 100
Covers the production of quick breads, introduction to puff pastry, laminated dough, and cookies with an emphasis placed on mixing methods. The role of leveraging agents, starchy, chemical reactions of ingredients and the effects on heat and cold on products. Recipe and menu development, including ingredient selection will be discussed.

DAY CLASSES
0142 LEC 2:20PM - 3:15PM MW ECUAGAS, L CAI 232
AND LAB 3:30PM - 6:40PM MW ECUAGAS, L CAI 232

215 RESTAURANT PLATED DESSERTS 4.00 UNITS
Prerequisite: PROFBKG 210
Introduction to hot, cold, and frozen desserts with concentration on the composition of restaurant style plated desserts. Topics include traditional composed desserts, modern menu fusion, international/ethnic and classical dessert combinations.

DAY CLASSES
0143 LEC 2:20PM - 3:15PM TTh SANCHEZ, J CAI 232
AND LAB 3:30PM - 6:40PM TTh SANCHEZ, J CAI 232
Note: There will be two MANDATORY Saturday on-campus exams. Note syllabus for specific dates.

**3155 LEC 6:50PM - 10:00PM T BORDBAR, J CSB 105**

**3154 LEC 3:30PM - 6:40PM Th BORDBAR, J CSB 102B**

**3156 LEC 6:50PM - 10:00PM W BORDBAR, J CAI 228**

**006 GENERAL BIOLOGY I (UC/CSU) 5.00 UNITS**
Prerequisite: English 28 or ESL 8, and Math 125 or Math 123C, and Chemistry 51 or 65 or 101
Examines the unifying principles of biology through the study of phylogeny, taxonomy, animal and plant structure/function, population biology and ecology. Together with Biology 7, this is a fundamental course for biology majors.

**DAY CLASSES**
0153 LEC 10:35AM - 12:00PM MW BROWN, S CMS 002
AND LAB 12:05PM - 2:15PM MW BROWN, S CMS 002

**007 GENERAL BIOLOGY II (UC/CSU) 5.00 UNITS**
Prerequisite: Math 123C or Math 125 and English 28 or ESL 8. Advisory: Biology 6. Examines the unifying principles of biology through the study of phylogeny, taxonomy, animal and plant structure/function, population biology and ecology. Together with Biology 6, this is a fundamental course for biology majors.

**DAY CLASSES**
0154 LEC 10:30AM - 11:55AM Th LIVIO, D CMS 110
AND LAB 12:05PM - 1:30PM Th LIVIO, D CMS 110

**033 MEDICAL TERMINOLOGY (CSU) 3.00 UNITS**
Prerequisite: None
Examines medical vocabulary by examining the meanings of word components: roots, suffixes and prefixes. It is ideal for allied health professionals and allied health students. Emphasis is on words used in clinical medicine.

**ONLINE CLASSES**
0155 LEC 3:10 hrs/wk TBA SAELK, W INTERNET
www.lamission.edu/~saekiw

Note: There will be two MANDATORY Saturday on-campus exams. Note syllabus for specific dates.

**BUSINESS**
Chair: Vilma Bernal 818.833.3410

**001 INTRODUCTION TO BUSINESS (UC/CSU) 3.00 UNITS**
Prerequisite: None
A survey in business providing a multidisciplinary examination of how culture, society, economic systems, legal, global, political, financial institutions, and human behavior interact to affect a business organization's policy and practices within the US and global society. Demonstrates how these influences impact the primary areas of business including: organizational structure and design; leadership, human resource management; marketing; technology; entrepreneurship; legal, accounting; financial practices; the stock and securities market; and therefore affect a business' ability to achieve its organizational goals.

**ONLINE CLASSES**
0158 LEC 3:10 hrs/wk TBA BERNAL, V INTERNET
www.lamission.edu/online

**EVENING CLASSES**
0159 LEC 10:35AM - 12:00PM Th BORDBAR, J CMS 205

**005 BUSINESS LAW I (UC/CSU) 3.00 UNITS**
Prerequisite: None
Study of the fundamental principles of law as they apply in the business world by examining legal rights and remedies, business torts and crimes, contracts, agency, employment, intellectual property, business structure and negotiable instruments.

**ONLINE CLASSES**
0160 LEC 3:10 hrs/wk TBA BORDBAR, J INTERNET
www.lamission.edu/online

**EVENING CLASSES**
0161 LEC 5:15PM - 6:40PM W BORDBAR, J CAI 228

**051 FUNDAMENTALS OF CHEMISTRY I (UC/CSU) 5.00 UNITS**
Prerequisite: Math 115 with a grade of "C" or better, or appropriate Math placement results.
Note: It is not intended for students planning to take Chemistry 101. A course in basic concepts of inorganic chemistry designed for students with interests in nursing, nutrition, dietetics, food science, and environmental and occupational health majors, and for liberal arts students in need of a laboratory course in physical sciences.

**DAY CLASSES**
0164 LEC 8:20AM - 10:25AM MW FENTON, M CMS 028
AND LAB 10:35AM - 12:00PM MW CASSARA, J CMS 021

**EVENING CLASSES**
0165 LEC 8:20AM - 10:25AM MW FENTON, M CMS 028
AND LAB 10:35AM - 12:00PM MW STAFF CMS 023

**052 FUNDAMENTALS OF CHEMISTRY II (UC/CSU) 4.00 UNITS**
Prerequisite: Math 125 or Math 123C with a grade of "C" or better
An introductory course for students who wish to enroll in Chemistry 101. Course presents the basic principles, laws, and nomenclature of inorganic chemistry, with emphasis on the application of chemical principles to everyday life and the development of a basic chemical vocabulary.

**DAY CLASSES**
0166 LEC 8:55AM - 10:35AM Th PAZIRANDEH, S CMS 028
AND LAB 10:30AM - 1:40PM T PAZIRANDEH, S CMS 201

**EVENING CLASSES**
0167 LEC 8:55AM - 10:25AM Th PAZIRANDEH, S CMS 028
AND LAB 10:30AM - 1:40PM Th CASSARA, J CMS 201

**Directed studies** opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.
101 GENERAL CHEMISTRY I (UC:CSU) 5.00 UNITS
Prerequisite: Chem 65 and Math 125 or 123C with a grade of 'C' or better, or appropriate Math placement results. A study of fundamental chemical principles and theories, as related to the structure of matter, with special emphasis on stoichiometry, atomic structure, periodic table, chemical bonding, solutions, acids and bases, oxidation-reduction, and properties of gases.

DAY CLASSES
0168 LAB 8:00AM - 10:25AM MW GODJOIAN, G CMS 206
AND LEC 10:35AM - 12:00PM MW GODJOIAN, G CMS 206
AND LAB 12:10PM - 12:45PM MW GODJOIAN, G CMS 206
0169 LEC 10:35AM - 12:00PM MW GODJOIAN, G CMS 206
AND LAB 12:10PM - 12:45PM MW GODJOIAN, G CMS 206
0167 LEC 1:00PM - 3:25PM MW GODJOIAN, G CMS 206

EVENING CLASSES
3162 LEC 4:35PM - 6:00PM TTh PAZIRANDEH, S CMS 236
AND LEC 6:10PM - 6:45PM TTh PAZIRANDEH, S CMS 236
AND LEC 7:00PM - 9:25PM TTh QURESHI, A CMS 210

102 GENERAL CHEMISTRY II (UC:CSU) 5.00 UNITS
Prerequisite: Chem 101 with a grade of 'C' or better. Topics include kinetics, general, ionic, acid-base and solubility equilibria, thermodynamics, electrochemistry, transition metals and introductory organic nomenclature. Laboratory work reviews kinetics, equilibria, thermodynamics, electrochemistry and qualitative analysis of selected selections.

EVENING CLASSES
3163 LEC 5:15PM - 6:40PM MW PAZIRANDEH, S CMS 236
AND LEC 5:15PM - 6:40PM MW MO, B CMS 210
3164 LEC 5:15PM - 6:40PM MW PAZIRANDEH, S CMS 236
AND LAB 6:50PM - 10:00PM MW FENYES, M CMS 210

211 ORGANIC CHEMISTRY FOR SCIENCE MAJORS I (UC:CSU) 5.00 UNITS
Prerequisite: Chem 102 First part of a two-course sequence presenting the structure, equilibrium, nomenclature including conformational analysis, hybridization, stereochemistry and mechanisms of reactions of aliphatic hydrocarbons and related functionality. The laboratory presents the techniques of preparation, isolation, and analysis of organic compounds employing standard and modern instrumental methods, including Nuclear Magnetic Resonance (NMR) and Infrared (IR) Spectroscopy.

DAY CLASSES
0807 LEC 10:35AM - 12:00PM MW GODJOIAN, G CMS 206
AND LAB 9:50AM - 1:00PM TTh GODJOIAN, G CMS 206

212 ORGANIC CHEMISTRY FOR SCIENCE MAJORS II (UC:CSU) 5.00 UNITS
Prerequisite: Chem 211 Second part of a two-course sequence presenting reaction mechanisms, stereochemistry, organic synthesis of a variety of organic compounds including but not limited to aromatic compounds, alcohols, phenols, amines, aldehydes, ketones, carboxylic acids and their derivatives, carbohydrates, amino acids, and polypeptides. The laboratory presents techniques preparation, isolation and analysis of organic compounds employing modern instrumental analysis including Nuclear Magnetic Resonance (NMR), Ultraviolet (UV), Infrared (IR), and Mass Spectroscopy.

DAY CLASSES
0770 LEC 8:15AM - 9:40AM TTh GODJOIAN, G CMS 222
AND LAB 9:50AM - 1:00PM TTh GODJOIAN, G CMS 206

CHICANO STUDIES
Chair: John Morales 818.564.7679 | Vice Chair: Jose Maldonado 818.833.3412

002 THE MEXICAN-AMERICAN IN CONTEMPORARY SOCIETY (UC:CSU) 3.00 UNITS
Prerequisite: None
This course introduces students to the major characteristics of the Chicano community, with special emphasis on culture, ethnicity, gender, language, nationality, race, religion, and social class distinctions which differentiate Chicanos from other ethnic groups in the present-day United States.

ONLINE CLASSES
0174 LEC 3:10 hrs/wk TBA Maldonado, J INTERNET Email: maldonaja@lamission.edu
0175 LEC 3:10 hrs/wk TBA Maldonado, J INTERNET Email: maldonaja@lamission.edu

DAY CLASSES
0176 LEC 8:55AM - 10:20AM MW Maldonado, J CSB 203

EVENING CLASSES
3168 LEC 6:50PM - 10:00PM T JUAREZ, A CMS 105
3169 LEC 6:50PM - 10:00PM Th MUNGARAY, J CMS 105

007 THE MEXICAN-AMERICAN IN THE HISTORY OF THE UNITED STATES I (UC:CSU) 3.00 UNITS
Prerequisite: None
United States history viewed through the experience of Mexican-descended peoples. Traces their evolution from pre-Columbian times to the end of the U.S. War against Mexico. Examines the contributions of Mexican communities to the development and growth of the United States.

ONLINE CLASSES
0177 LEC 3:10 hrs/wk TBA Gutierrez, E INTERNET www.lamission.edu/online

DAY CLASSES
0178 LEC 7:15AM - 8:40AM TTh Morales, J CSB 201

EVENING CLASSES
3170 LEC 6:50PM - 10:00PM M Mungaray, J CSB 205

008 THE MEXICAN-AMERICAN IN THE HISTORY OF THE UNITED STATES II (UC:CSU) 3.00 UNITS
Prerequisite: None
This course examines the Mexican-American historical experience from the nineteenth century to the present. It discusses the impact of U.S. Constitutional Law on the social, economic and political conditions of Mexican-Americans living in the United States.

ONLINE CLASSES
0179 LEC 3:10 hrs/wk TBA Morales, J INTERNET Email: moralej@lamission.edu
0180 LEC 3:10 hrs/wk TBA Morales, J INTERNET Email: moralej@lamission.edu

DAY CLASSES
0181 LEC 7:15AM - 8:40AM MW Morales, J CSB 201
0182 LEC 8:55AM - 10:20AM MW Morales, J CSB 201

EVENING CLASSES
3171 LEC 6:50PM - 10:00PM W Maldonado, J CSB 201

037 CHICANO LITERATURE (UC:CSU) 3.00 UNITS
Prerequisite: None
An analysis of the literary, social, and historical aspects of essay, novel, drama, short story, and poetry written by Chicanos writers who seek to define themselves and their communities within an American social context.

ONLINE CLASSES
0183 LEC 3:10 hrs/wk TBA Maldonado, J INTERNET Email: maldonaja@lamission.edu
0184 LEC 3:10 hrs/wk TBA Gutierrez, E INTERNET Email: maldonaja@lamission.edu

DAY CLASSES
0185 LEC 10:35AM - 12:00PM MW Juarez, A CSB 201

047 THE MEXICAN-AMERICAN WOMAN IN SOCIETY (UC:CSU) 3.00 UNITS
Prerequisite: None
Examines the socio-historical development of Chicanas in the U.S. It analyzes issues relating to feminism, gender politics, history, and community activism. The class assesses specific social issues which are central to the Chicana experience.

EVENING CLASSES
3172 LEC 6:50PM - 10:00PM W Moeztzuma, R INST 1003

052 MEXICAN ART-MODERN (UC:CSU) 3.00 UNITS
Prerequisite: None
A survey of the art of Mexico from the nineteenth century to the present, including the renaissance of indigenous Mexican art, the evolution of a Mexican-American art, and the cultural interplay between the United States and Mexico.

DAY CLASSES
0187 LEC 8:55AM - 10:20AM TTh Morales, J CSB 201

EVENING CLASSES
3173 LEC 6:50PM - 10:00PM M Morales, J CSB 201
3174 LEC 6:50PM - 10:00PM T Maldonado, J CSB 201

CHILD DEVELOPMENT
Chair: Janice Silver 818.364.7774

001 CHILD GROWTH AND DEVELOPMENT (UC:CSU) 3.00 UNITS
Prerequisite: None
Examines the major physical, psychosocial, and cognitive/language developmental milestones for children, both typical and atypical, from conception through adolescence. Emphasis is placed on interactions between maturational processes and environmental factors. While studying developmental theory and investigative research methodologies, students will observe children, evaluate individual differences and analyze characteristics of development at various stages.

DAY CLASSES
0189 LEC 8:50AM - 12:00PM T Singh, M CSB 102A
0190 LEC 8:50AM - 12:00PM Th Berg, R CSB 102A
0191 LEC 8:50AM - 12:00PM F Singh, M CSB 102A
0192 LEC 12:10PM - 3:20PM M De Silva, L CSB 102A
0193 LEC 12:10PM - 3:20PM W De Silva, L CSB 102A
002 EARLY CHILDHOOD: PRINCIPLES AND PRACTICES (CSU) 3.00 UNITS
Co-requisite: Ch Dev 1
The student will explore the history of early childhood education as well as current philosophies and practices. Early Childhood programs will be observed and examined in relation to the needs of the child, the arrangement of the environment and the role of the teacher.

DAY/SHORT-TERM CLASSES
0196 LEC 8:50AM - 12:10PM TTh BELTRAN, Y CCDS 201 Taught bilingually (English/Spanish)
(8 Week Class - Starts 2/8/2016, Ends 4/1/2016)

007 INTRODUCTION TO CURRICULUM IN EARLY CHILDHOOD EDUCATION (CSU) 3.00 UNITS
Prerequisite: Ch Dev 2
Exploration of appropriate curriculum and environments for young children. Students examine a teacher's role in supporting development and positive learning experiences for all young children using observation and assessment strategies and emphasizing the essential role of play. Planning, implementation and evaluation of curriculum includes but is not limited to: language and literacy, social and emotional learning, sensory learning, art and creativity, math, natural and physical sciences.

DAY/LATE START CLASSES
0197 LEC 8:50AM - 12:00PM TTh GRIGORYAN, R CCDS 201 (8 Week Class - Starts 4/11/2016, Ends 6/3/2016)

008 CURRICULUM IN EARLY CHILDHOOD EDUCATION (CSU) 3.00 UNITS
Prerequisite: Ch Dev 2
Students design and evaluate developmentally appropriate curriculum and environments for young children from birth to age 8. Based on the value of play, students demonstrate the teacher’s role in applying theory to practice in supporting children’s concept development. Preparing and assessing the implementation of curriculum will include but not be limited to: language and literacy, social studies, art and creativity, music and rhythm, physical and motor mastery, mathematics, and physical sciences.

EVENING CLASSES
3182 LEC 6:50PM - 10:00PM Th BELTRAN, Y CCDS 201 Taught bilingually (English/Spanish)

010 HEALTH, SAFETY AND NUTRITION (CSU) 3.00 UNITS
Prerequisite: None
Study of the laws, regulations, standards, policies, procedures and early childhood curriculum related to child health, safety and nutrition. Key components that ensure physical health, mental health, and safety for children and staff are identified along with importance of appropriate nutrition and the impact on children’s growth and development are key areas of focus.

DAY CLASSES
9175 LEC 3:30PM - 6:40PM Th ALLEN, V CSU 102A Taught bilingually (English/Spanish)

014 BILINGUAL-BICULTURAL PROGRAMS (CSU) 3.00 UNITS
Prerequisite: None
A general overview of bilingual-bicultural education, including programs for English language learners. Students gain an historical perspective of bilingual-bicultural education in the U.S., as well as, an in-depth view of current programs for English language learners.

EVENING CLASSES
3185 LEC 3:30PM - 6:40PM M RODRIGUEZ, P CCDS 201 Taught bilingually (English/Spanish)

023 PRACTICUM IN CHILD DEVELOPMENT II (CSU) 4.00 UNITS
Prerequisite: English 28 or ESL 8, Ch Dev 22 and TB clearance
The second semester of practicum teaching experience in a different setting, if possible, under the supervision of a master teacher or college instructor/coordinator. This course provides the practical application of theories covered in prerequisite courses.

EVENING CLASSES
3188 LEC 4:30PM - 6:35PM Th SILVER, J CCDS 201 AND LAB 6:25 hrs/wk TBA TBA SILVER, J CCDS 201
3189 LEC 6:50PM - 8:55PM T RODRIGUEZ, P CCDS 200 AND LAB 6:25 hrs/wk TBA RODRIGUEZ, P CCDS 200

030 INFANT AND TODDLER STUDIES I (CSU) 3.00 UNITS
Prerequisite: None. Note: Required by the state for those who work with infants. Reviews physical, social-emotional, language and cognitive development during the period of infancy and toddlerhood. Focus is on infant/toddler group care and licensing regulations related to this age. The course also addresses the role of the caregiver in meeting the needs of infants and toddlers and their families through responsive, respectful and sensitive caregiving practices. Varying philosophies and issues of diversity are explored.

EVENING CLASSES
3190 LEC 6:50PM - 10:00PM M PREUSS, C CCDS 202 Taught bilingually (English/Spanish)

031 INFANT AND TODDLER STUDIES II (CSU) 3.00 UNITS
Prerequisite: None
The principles of inclusive and respectful caregiving for infants and toddlers within a variety of program designs will be studied and analyzed. Attention will be given to designing environments and curriculum that support current research into brain theory, language development, assessment, brain intervention and inclusion practices.

EVENING CLASSES
3191 LEC 6:50PM - 10:00PM T STEIN, D CCDS 201

034 OBSERVING AND RECORDING CHILDREN’S BEHAVIOR (CSU) 3.00 UNITS
Prerequisite: Ch Dev 2. Note: Students must show proof of a current negative TB test (Mantoux Test) or chest x-ray within the last two years. Appropriate use of assessment and observation strategies to document development, growth, play and learning to join with families and professionals in promoting children’s success. Recording strategies, rating systems, portfolios, and multiple assessment tools are explored.

EVENING CLASSES
3192 LEC 6:50PM - 10:00PM W GRIGORYAN, R CCDS 201

039 ADMINISTRATION & SUPERVISION OF EARLY CHILDHOOD PROGRAMS II
(CSU) 3.00 UNITS
Prerequisite: Child Dev 38
Provides training for administrators of Early Childhood Programs, private and public. Topics include: state and federal regulations, grant and proposal writing, advocacy, supervision and staff development, conflict resolution, leadership skills and team management techniques, appropriate computer applications, family partnership, current assessment tools, legal issues, and disaster preparedness.

EVENING CLASSES
3193 LEC 6:50PM - 10:00PM Th HERNANDEZ, A CCDS 200 Taught bilingually (English/Spanish)
042 TEACHING IN A DIVERSE SOCIETY (CSU) 3.00 UNITS
Prerequisite: None
Examines the development of social identities in diverse societies including theoretical and practical implications of oppression and privilege as they apply to young children, families, programs, classrooms and teaching. Various classroom strategies will be explored emphasizing culturally and linguistically appropriate anti-bias approaches supporting all children in becoming competent members of a diverse society.

EVENING CLASSES
3194 LEC 3:30PM - 6:40PM T DE SILVA, L CCDS 201
3195 LEC 6:50PM - 10:00PM Th RODRIGUEZ, P CCDS 202

044 EARLY INTERVENTION FOR CHILDREN WITH SPECIAL NEEDS (CSU) 3.00 UNITS
Prerequisite: None
Designed for students interested in working with young children with special needs and their families. Instruction focuses on accommodating and adapting the physical environment, instructional strategies and curriculum to meet the needs of differently abled children from birth to preschool.

EVENING CLASSES
3196 LEC 6:50PM - 10:00PM W PREUSS, C CCDS 202

045 PROGRAMS FOR CHILDREN WITH SPECIAL NEEDS (CSU) 3.00 UNITS
Prerequisite: None
Overview of programs providing special education services for children with special needs focusing on preschool through school age. Includes a study of various programs, legislation, characteristics of exceptionalities and educational implications. Observation in schools will be required.

EVENING CLASSES
3197 LEC 3:30PM - 6:40PM Th GRONEWOLD, J CCDS 201

055 HOME VISITATION IN EARLY CHILDHOOD PROGRAMS (CSU) 3.00 UNITS
Prerequisite: None
Examines the emerging field of home visitation as it relates to programs offering home support and intervention services. Prepares the student to conduct home visits in a variety of contexts including early intervention, family support systems and publicly funded early childhood programs.

EVENING CLASSES
3198 LEC 3:30PM - 6:40PM M DAIGES, G CSB 102A

060 INTRODUCTION TO FAMILY CHILD CARE I (CSU) 1.00 UNITS
Prerequisite: None
Designed for family child care providers and persons entering the profession. Focuses on high quality physical environments in a home setting, age-appropriate activities for mixed age groups, communication with parents, and community resources. Includes field study of accredited programs.

DAY/SATURDAY/LATE START CLASSES
0202 LEC 8:30AM – 11:50AM S FLORES, L CCDS 202

063 CREATIVE CURRICULUM IN A FAMILY CHILD CARE SETTING (CSU) 2.00 UNITS
Prerequisite: None
Designed for family child care providers and persons entering the profession. Emphasis is on play and creative experiences in the home setting for children. Course includes dramatic play, music, art, cooking.

DAY/SATURDAY/LATE START CLASSES
0203 LEC 8:00AM - 12:15PM S FLORES, L CCDS 202

172 INTRODUCTION TO CAREERS IN CHILD DEVELOPMENT 1.00 UNITS
Prerequisite: None
Introduces students to the variety of career options available to Child Development majors. It explores career opportunities, qualifications required, resources available, as well as academic and professional support systems.

DAY/LATE START CLASSES
0204 LEC 8:50AM - 12:10PM F RODRIGUEZ, P CCDS 202

EVENING/SHORT-TERM CLASSES
3199 LEC 6:45PM - 10:00PM M GRIGORYAN, R CSB 102A

Directed studies opportunities are available on a contract basis under the supervision of an instructor.
Students interested in enrolling in the Directed Courses must contact the Department Chair.

CINEMA - Arts, Media & Performance
Chair: Deborah Paulsen 818.364.7738 | Vice Chair: Curtis Stage 818.364.7771

003 HISTORY OF MOTION PICTURES (UC:CSU) 3.00 UNITS
Prerequisite: None
Covers classics and important films from the birth of the medium to the present time. Films are screened and discussed with regard to their cultural influence. The course follows the evolution of the art, industry and technology involved in movie making.

DAY CLASSES
0207 LEC 9:00AM - 11:05AM F AREVSHATIAN, Z CMS 030
AND LAB 11:05AM - 1:10PM F AREVSHATIAN, Z CMS 030
0208 LEC 12:10PM - 2:15PM W HUYNH, H CMS 030
AND LAB 2:25PM - 4:25PM W HUYNH, H CMS 030

EVENING CLASSES
3102 LEC 5:45PM - 7:50PM Th HUYNH, H LRC TCR
AND LAB 7:55PM - 10:00PM Th HUYNH, H LRC TCR

004 HISTORY OF THE DOCUMENTARY FILM (UC:CSU) 3.00 UNITS
Prerequisite: None
Examines the development of the documentary as narrative film from the 1890’s to present day. Includes historical, propaganda, educational, commercial, cinema verite and direct cinema. Students will develop critical standards for judging documentary films.

EVENING CLASSES
3203 LEC 5:50PM - 7:55PM W NICHOLS, R LRC TCR
AND LAB 7:55PM - 10:00PM W NICHOLS, R LRC TCR

COMMUNICATION STUDIES
Chair: Dr. Louise Barbato 818.364.7687 | Vice Chair: Margie Long 818.364.7682

101 PUBLIC SPEAKING (UC:CSU) 3.00 UNITS
Advisory: English 28
Introduction to techniques of Public Speaking including writing and delivery of speeches to inform and persuade. Students refine critical thinking, research, organizational, and time management skills. They learn to adapt a message to any audience and occasion.

DAY/FRIDAY CLASSES
0210 LEC 8:00AM – 11:00AM F LONG, M INST 1012

DAY CLASSES
0211 LEC 7:15AM - 8:40AM MW LONG, M INST 1012
0212 LEC 7:15AM - 8:40AM TTh LONG, M INST 1012
0213 LEC 8:55AM - 10:20AM MW LONG, M INST 1012
0214 LEC 8:55AM - 10:20AM TTh LONG, M INST 1012
0215 LEC 10:55AM - 12:20PM MW LONG, M INST 1012
0216 LEC 10:55AM - 12:20PM TTh LONG, M INST 1012
0217 LEC 12:10PM - 3:20PM W GOODWYN, M INST 1015
0218 LEC 12:15PM - 1:40PM MW BAKER, B INST 1010

EVENING CLASSES
3205 LEC 3:50PM - 6:40PM M WALLACE, J INST 1012
3206 LEC 3:30PM - 6:40PM T TORRES, A INST 1012
3207 LEC 3:30PM - 6:40PM W CASEZAR, R INST 1012
3208 LEC 6:50PM - 10:00PM M DERVISHIAN, N INST 1012

102 ORAL COMMUNICATION II (UC:CSU) 3.00 UNITS
Advisory: English 28
Introduction to advanced phases of critical thinking, research, and public speaking. Course includes comprehension of structure, evaluation of arguments, researching and presenting evidence, language usage, and evaluation of fallacious reasoning. Adherence to ethics stressed in all communication setting.

DAY CLASSES
0219 LEC 12:15PM - 1:40PM MW DERVISHIAN, N INST 1012

121 INTERPERSONAL COMMUNICATION (CSU) 3.00 UNITS
Advisory: English 28
Designed to provide skills and fuller understanding of how individuals cope with social interactions that are difficult, problematic, distressing, and disruptive in personal and familial relationships.

EVENING CLASSES
3210 LEC 6:50PM - 10:00PM Th FU, P INST 1012

151 SMALL GROUP COMMUNICATION (UC:CSU) 3.00 UNITS
Advisory: English 28
Provides an analysis of the purposes, principles, and types of group communication processes. Development of individual skills in leadership and problem solving is achieved by responsible group participation.

EVENING CLASSES
3211 LEC 6:50PM - 10:00PM W SHANLEY, M INST 1012
### COMPUTER APPLICATIONS & OFFICE TECHNOLOGIES

**Chair:** Wilma Bernal 818.833.3410

#### 001 COMPUTER KEYBOARDING AND DOCUMENT APPLICATIONS I (CSU) 3.00 UNITS

**Prerequisite:** None

In this beginning computer keyboarding course, students will learn how to key by touch while developing speed and accuracy with the goal of achieving 30 words per minute by the end of the semester. Students also will learn how to use Microsoft Word to format letters, memos, tables, and reports.

**DAY CLASSES**
- **7001 LEC** 1:05PM - 2:00PM TH WOODMANSEE, J INST 2021
- **AND LAB** 2:05PM - 3:30PM TH WOODMANSEE, J INST 2021

#### 002 COMPUTER KEYBOARDING AND DOCUMENT APPLICATIONS II (CSU) 3.00 UNITS

**Advisory:** CAOT 1

An intermediate keyboarding course designed to further develop speed and accuracy in computer keyboarding to at least 40 words a minute. Emphasizes keyboarding and formatting letters, memos, reports, and business forms using Microsoft Word and introduces formatting of medical and legal documents.

**DAY CLASSES**
- **7002 LEC** 10:55AM - 11:30AM TH WOODMANSEE, J INST 2021
- **AND LAB** 11:35AM - 1:00PM TH WOODMANSEE, J INST 2021

#### 006 ADDING AND CALCULATING MACHINES (CSU) 1.00 UNITS

**Prerequisite:** None

Develops skill in using the ten-key calculator and the computer numeric keypad to do basic mathematical operations. Develops the ability to use the ten-key numeric pad by touch. Reviews basic math concepts and develops the ability to solve computation problems by using a variety of mathematical and business functions.

**DAY CLASSES**
- **7003 LAB** 9:25AM - 10:20AM MW WOODMANSEE, J INST 2021

#### 032 BUSINESS COMMUNICATIONS (CSU) 3.00 UNITS

**Advisory:** CAOT 1 and 31

Emphasizes the concepts of successful written and oral communication in business in order to write effective business communications including letters, electronic communications, and short reports. Develops the ability to create and present oral presentations.

**EVENING CLASSES**
- **6001 LEC** 6:50PM - 10:00PM M LAMPERT, M INST 2021

#### 033 RECORDS MANAGEMENT AND FILING 2.00 UNITS

**Prerequisite:** None

Provides an overview of the field of records management; alphabetic, subject, numeric, and geographic storage and retrieval systems; records management technology; and records control. Class includes records management theory using Microsoft Access.

**DAY CLASSES**
- **7004 LEC** 8:55AM - 9:25AM TH WOODMANSEE, J INST 2021
- **AND LAB** 9:25AM - 10:20AM TH WOODMANSEE, J INST 2021

#### 034 BUSINESS TERMINOLOGY (CSU) 2.00 UNITS

**Prerequisite:** None

Develops and builds vocabulary with an emphasis on business terminology and improvement of ability to recognize, use and spell words correctly. Understanding of root words, suffixes, prefixes, synonyms, antonyms, business-related terminologies, computer-related terminologies and expansion of personal vocabularies is emphasized to help prepare students for not only a business career but also for consumer transactions in today's world.

**EVENING CLASSES**
- **6002 LEC** 4:50PM - 6:55PM W HOLT, S INST 2021

#### 064 COMPUTER APPLICATIONS AND OFFICE TECHNOLOGIES LABORATORY (CSU) 1.00 UNITS

**Prerequisite:** None. Co-requisite: Enrollment in at least one other CAOT course.

**Note:** Class is graded pass/no pass.

This course is designed as an aid to students who need additional time and practice to increase their skills in any CAOT subject area.

**DAY CLASSES**
- **7005 LAB** 9:25AM - 10:20AM MW WOODMANSEE, J INST 2021

**EVENING CLASSES**
- **6003 LAB** 4:00PM - 4:55PM MW LAMPERT, M INST 2021

#### 082 MICROCOMPUTER SOFTWARE SURVEY IN THE OFFICE (CSU) 3.00 UNITS

**Prerequisite:** None. **Advisory:** CAOT 1

Introduces students to the use of the computer and software used in the business office. Provides hands on introduction to Microsoft Word, Excel, Access, and Power Point. Students gain basic knowledge necessary for using computer and becoming computer literate.

**DAY CLASSES**
- **7006 LEC** 12:00PM - 2:05PM F HOLT, S INST 2021
- **AND LAB** 2:15PM - 2:55PM F HOLT, S INST 2021

#### 084 MICROCOMPUTER OFFICE APPLICATIONS: DATABASE (CSU) 3.00 UNITS

**Prerequisite:** None

Use Access to plan, design, create, use, and maintain databases. Use Access to create forms, reports, queries, charts, mailing labels, Pivot Tables, and Pivot Charts. Learn to import data, export data, and create links between other Microsoft Office applications.

**DAY CLASSES**
- **7007 LEC** 1:20PM - 2:15PM MW WOODMANSEE, J INST 2021
- **AND LAB** 2:20PM - 3:45PM MW WOODMANSEE, J INST 2021

#### 086 MICROCOMPUTER OFFICE APPLICATIONS: DATABASE (CSU) 3.00 UNITS

**Prerequisite:** None

Use Access to plan, design, create, use, and maintain databases. Use Access to create forms, reports, queries, charts, mailing labels, Pivot Tables, and Pivot Charts. Learn to import data, export data, and create links between other Microsoft Office applications.

**DAY CLASSES**
- **7008 LEC** 10:35AM - 11:05AM MW WOODMANSEE, J INST 2021
- **AND LAB** 11:10AM - 1:15PM MW WOODMANSEE, J INST 2021

#### 105 SCHOOL-TO-WORK PORTFOLIO 2.00 UNITS

**Prerequisite:** None

Students prepare a comprehensive professional portfolio that contains a resume, cover letter, application for employment, reference letters, and personal achievement. The course will also include career planning, networking with business and industry, and job search using the Internet and other resources.

**EVENING CLASSES**
- **6004 LEC** 7:00PM - 9:05PM W HOLT, S INST 2021

#### 150 SOCIAL MEDIA FOR BUSINESS (CSU) 3.00 UNITS

**Advisory:** CAOT 82

Emerging trends and the impact of social media as it applies to business. Areas of coverage will include how to promote business on popular social networking websites, web marketing, video sharing, blogging, RSS feeds, and maximizing response rate. Legal, ethical, and political implications will be addressed. Students will learn how social media can be used to create, promote, and expand a business online.

**EVENING CLASSES**
- **6005 LEC** 4:00PM - 4:30PM MW LAMPERT, M INST 2021
- **AND LAB** 4:30PM - 6:30PM MW LAMPERT, M INST 2021

#### COMPUTER SCIENCE INFORMATION TECHNOLOGY

Chair: Debby Wong 818.367.7887 | CSIT Advisor: Mari Rettke 818.470.8419

**401 INTRODUCTION TO COMPUTERS AND THEIR USES (UC/CSU) 3.00 UNITS**

**Prerequisite:** None

Describes computer development, uses of the computer by business management, the use of major workplace applications programs, operating systems and programming. Students will analyze, design and construct technology solutions for organizations.

**ONLINE CLASSES**
- **0221 LEC** 3.10 hrs/wk TBA GARCIA, C INTERNET
- **AND LAB** 0.55 hrs/wk TBA GARCIA, C INTERNET

**507 PROGRAMMING LOGIC (UC/CSU) 3.00 UNITS**

**Prerequisite:** Math 115 or 123B or 129B. **Advisory:** Co Sci 401.

Covers basic concepts of computer hardware, software, and information representation including binary and hexadecimal number systems. Introduces concepts necessary to analyze, design, code, test, and document programs using top-down structured programming techniques. Introduces to programming and fundamental programming concepts using a high level language.

**DAY CLASSES**
- **0222 LEC** 8:20AM - 10:20AM M KUBICKI, P INST 2005
- **AND LAB** 8:20AM - 9:20AM W KUBICKI, P INST 2005
- **AND LAB** 9:25AM - 10:20AM W KUBICKI, P INST 2005
- **0223 LEC** 12:15PM - 1:15PM M SAMPLEWALA, M INST 2005
- **AND LAB** 12:15PM - 1:15PM W SAMPLEWALA, M INST 2005
- **AND LAB** 1:15PM - 2:15PM W SAMPLEWALA, M INST 2005

**EVENING CLASSES**
- **3215 LEC** 5:45PM - 6:40PM M KUBICKI, P INST 2007
- **AND LEC** 6:50PM - 7:45PM M KUBICKI, P INST 2005
- **AND LEC** 6:50PM - 7:45PM T KUBICKI, P INST 2007
- **AND LEC** 6:50PM - 7:45PM T KUBICKI, P INST 2005

**SPRING 2016 SCHEDULE OF CLASSES**
## 408 VISUAL BASIC (UC-CSU) 3.00 UNITS
Introductory course in Object Oriented programming in the .NET environment. This course covers program planning, VB controls, events, objects, procedures, decision, repetition, arrays, graphics and sequential files.

### EVENING CLASSES
- **3214 LAB**: 5:45PM - 7:50PM  M RETTKE, M INST 2006
- **AND LEC**: 7:55PM - 10:00PM  M RETTKE, M INST 2006

## 430 MICROCOMPUTER APPLICATIONS I (CSU) 3.00 UNITS
Prerequisite: None. The effective use of Excel and Access. The course includes: financial investment analysis spreadsheets, loan amortization schedules, automatic update of spreadsheets with data downloaded from the Internet, database management and reporting. Recommended for Business Majors.

### DAY CLASSES
- **0226 LEC**: 10:35AM - 11:30AM  MW KUBICKI, P INST 2005
- **AND LAB**: 11:35AM - 12:30PM  MW KUBICKI, P INST 2007

### LAB CLASSES
- **3218 LEC**: 5:45PM - 7:50PM  Th RETTKE, E INST 2005
- **AND LAB**: 7:55PM - 10:00PM  Th RETTKE, E INST 2006

## 431 MICROCOMPUTER APPLICATIONS II (CSU) 3.00 UNITS
Prerequisite: None. Prepare to become MOS certified by taking this class. Students will use Windows and Word to create documents such as cover letters, resumes, term papers, sales proposals, multiple column newsletters and do mail merge operations.

### EVENING CLASSES
- **3219 LEC**: 5:45PM - 7:50PM  W SAMPLEWALA, M INST 2006
- **AND LAB**: 7:55PM - 10:00PM  W SAMPLEWALA, M INST 2006

## 439 PROGRAMMING IN C (UC-CSU) 3.00 UNITS
Prerequisite: Co Sci 401 and 407. Coverage includes data types, operators and expressions, control flow, functions and program structure, pointers, arrays, among other things. Examples illustrate programming techniques, algorithms, and the use of library routines.

### DAY CLASSES
- **0227 LEC**: 10:35AM - 11:30AM  TTh RETTKE, M INST 2006
- **AND LAB**: 11:35AM - 12:30PM  TTh RETTKE, M INST 2006

## 450 ELECTRONICS PUBLISHING II (CSU) 3.00 UNITS
Prerequisite: None. A beginning course where students will create Web pages, set up personal or commercial Web sites, upload to a Web server that the class creates and uses HTML as a foundation to Javascript, Dreamweaver, FLASH, AJAX and other commercial packages.

### EVENING CLASSES
- **3220 LEC**: 4:30PM - 5:25PM  TTh SAMPLEWALA, M INST 2006
- **AND LAB**: 5:30PM - 6:25PM  TTh SAMPLEWALA, M INST 2006

## 483 PRINCIPLES OF INFORMATION SECURITY (CSU) 3.00 UNITS
Prerequisite: CoSci 401. The principles of information security including new innovations in technology and methodologies. Course includes the historical overview of information security, risk management and security technology (Firewalls and VPNs), current certification information, legal, ethical, and professional issues. Cryptography, physical security, and implementing information security will be covered. Lab exercises allow the students to apply the basics in a hands-on environment.

### EVENING CLASSES
- **3221 LEC**: 5:45PM - 7:50PM  Th RETTKE, M INST 2007
- **AND LAB**: 7:55PM - 10:00PM  Th RETTKE, M INST 2005

## COUNSELING
Chair: Michong Park 818.364.7868

### 004 CAREER PLANNING (CSU) 1.00 UNITS
Prerequisite: None. Class is graded pass/no pass.
Designed to assist students in choosing a major or vocational choice. Students will explore their interests, skills, and values through the use of career and vocational assessments. Students will access information regarding occupational characteristics, employment trends and labor market updates.

### DAY/LATE START CLASSES
- **0230 LEC**: 8:25AM - 10:30AM  S DALE, J INST 1013
  **Note:** Class is geared towards students with disabilities (8 Week Class - Starts 2/27/2016, Ends 4/23/2016)
- **0231 LEC**: 1:15PM - 3:35PM  T ANDRADE, M INST 1013
  (7 Week Class - Starts 2/23/2016, Ends 4/12/2016)

## 017 COLLEGE SURVIVAL SKILLS DEVELOPMENT (CSU) 1.00 UNITS
Prerequisite: None. Class is graded pass/no pass.
Examines a variety of academic survival skills including familiarization with college support services, time management, memory, reading, note-taking, testing techniques, and stress reduction. Included will be identifying different learning, educational, and decision making styles.

### DAY/LATE START CLASSES
- **0232 LEC**: 1:15PM - 3:20PM  M SCHNARTZ, R INST 1013
  **Note:** Class is geared towards students with disabilities (8 Week Class - Starts 3/3/2016, Ends 5/9/2016)

### EVENING/LATE START CLASSES
- **3224 LEC**: 4:20PM - 6:40PM  Th BONILLA, D INST 1010
  (7 Week Class - Starts 2/18/2016, Ends 4/14/2016)

## 022 THE TRANSFER PROCESS (CSU) 1.00 UNITS
Prerequisite: None.
Introduction to the transfer process. Designed to enable students to become active participants in planning their long-term educational and career goals. Provides students with an understanding of the process and the requirements for transferring to a four-year college or university.

### DAY/LATE START CLASSES
- **0800 LEC**: 12:30PM-3:50PM  F KOURINIAN, H INST 2006
  (5 Week Class - Starts 3/4/2016, Ends 4/15/2016)

## 040 COLLEGE SUCCESS SEMINAR (UC-CSU) 3.00 UNITS
Prerequisite: None.
Course will explore issues related to higher education that impact student success. Topics will include an overview of academic success skills, value and purpose of higher education, college policies and procedures, ethics and responsibility, educational strategies and planning, interpersonal communication, career development and self-assessment techniques.

## CULINARY ARTS
Chair: Louis Zandalasini 818.364.7849

All students enrolled in the Culinary Arts Institute program must wear uniformed chef coats at all times during lecture/lab classes.

ALL STUDENTS are required to be in full uniform for both lecture and lab classes beginning the first day of class.

### MANDATORY CULINARY ARTS INSTITUTE STUDENT ORIENTATION
**DAY:** Monday, January 18, 2016  
**TIME:** 8:30am – 10am
**LOCATION:** CAI Arroyo Faculty Dining Room  
(CAI – Culinary Arts Institute & Eagles Landing Student Store Building)  
Please have current email registered with Admissions & Records.

## 050 SANITATION AND SAFETY (CSU) 2.00 UNITS
Prerequisite: None.
An introduction to the basic principles of sanitation, safety, work simplification, and use and care of institutional food service equipment. Emphasis is on the importance of proper employee training practices as related to food safety. ServSafe Food Handler’s Manager Certification will be obtained upon successfully passing exam.

### DAY/SHORT-TERM CLASSES
- **0235 LEC**: 7:20AM - 9:30AM  MW SILVA, J CAI 230  
  (8 Week Class - Starts 2/8/2016, Ends 4/1/2016)
- **0236 LEC**: 7:20AM - 9:30AM  TTh SILVA, J CAI 230  
  (8 Week Class - Starts 2/8/2016, Ends 4/1/2016)

### EVENING CLASSES
- **3227 LEC**: 6:50PM - 8:55PM  M STAFF CAI 230

## 060 CULINARY ARTS ORIENTATION & TECHNIQUES (CSU) 4.00 UNITS
Co-requisite: CLN ART 50 or FsMgmt 50.
Students will apply history, description, and interrelationships of the hospitality industries with an emphasis on the multifaceted food service industry. Introduction to the world of commercial food production. Students are introduced to culinary theories and develop skills in knife handling, fabrication skills, ingredient identification, small and large equipment use, weights and measures, recipe development and cooking fundamentals.

### DAY CLASSES
- **0237 LEC**: 9:55AM - 1:30PM  MW SILVA, J CAI 230
- **AND LAB**: 10:55AM - 1:45PM  MW SILVA, J CAI 230
- **0238 LEC**: 9:55AM - 1:30PM  TTh SILVA, J CAI 230
- **AND LAB**: 10:55AM - 1:45PM  TTh STAFF CAI 230
010 CULINARY FUNDAMENTALS I (CSU) 4.00 UNITS
Co-requisite: CLN ART 60 or FsMgmt 50 & 100
Introduction to culinary fundamentals and techniques for basic food preparation is learned and experienced. Culinary arts basics and foundations, including classic knife cuts, mother sauces, soups, basic cooking methods, terminology, equipment, measurements, culinary math and ingredients is covered. Students will be on rotation in the Mission Cafe/Servery to enhance their experience in a real environment setting.

DAY CLASSES
0240 LAB 7:15AM - 9:25AM MW SANCHEZ, J CAI 232
AND LEC 10:35AM - 11:30AM MW SANCHEZ, J CAI 232
0241 LAB 7:15AM - 9:25AM TTh SANCHEZ, J CAI 232
AND LEC 10:35AM - 11:30AM TTh SANCHEZ, J CAI 232
0242 LAB 7:15AM - 9:25AM TTh STAFF CAI 232
AND LEC 10:35AM - 11:30AM TTh SANCHEZ, J CAI 232

012 CULINARY FUNDAMENTALS II (CSU) 4.00 UNITS
Prerequisite: CLN ART 101 or FsMgmt 50, 100 & 101
Introduction to breakfast and lunch cookery. Students will prepare breakfast and lunch items. Students will be part of a rotation in the Mission Cafe (AKA The Servery) and rotate through all stations in the cafe. Student will cover culinary management, supervision, leadership, customer service, communication, teamwork and time management.

DAY CLASSES
0243 LEC 9:40AM - 10:35AM MW EGUARAS, L CAI 208
AND LAB 10:45AM - 1:55PM MW EGUARAS, L CAI 208
0244 LEC 9:40AM - 10:35AM TTh EGUARAS, L CAI 208
AND LAB 10:45AM - 1:55PM TTh EGUARAS, L CAI 208

104 DINING ROOM & BEVERAGE MANAGEMENT (CSU) 4.00 UNITS
Prerequisite: CLN ART 101 or FsMgmt 50, 100 & 101
Instruction and practical training covers all aspects of FOH/Dining Room service and Beverage Management in restaurants. This includes food and cash controls, POS systems, dining room service styles and dining area merchandising. Receptions, banquets, buffets are covered from the bus person to Maître d’ positions. Special event presentations included with wine serving techniques.

DAY CLASSES
0245 LEC 9:25AM - 10:20AM MW ZANDALASINI, L CAI 228
AND LAB 10:30AM - 1:40PM MW ZANDALASINI, L CAI 228

105 MENU PLANNING 2.00 UNITS
Prerequisite: CLN ART 101 or FsMgmt 50, 100 & 101
Examines the fundamentals of menu planning using the menu as a tool for ordering, selecting and procurement of food and beverage items. Menu, labor, and facility computer generated cost analysis and percentages will be addressed. Emphasis is placed on developing the skills necessary to effectively create a professional menu. Provides training in duties and functions of the professional food buyer working in purchasing capacity.

DAY/LATE START CLASSES
0246 LEC 7:20AM - 8:25AM TTh SANCHEZ, J CAI 232
AND LEC 10:35AM - 11:30AM TTh SANCHEZ, J CAI 232

107 PRINCIPLES OF GARDE MANGER & BASIC BAKING (CSU) 4.00 UNITS
Prerequisite: CLN ART 101 or FsMgmt 50, 100 & 101
A comprehensive study of Garde Manger and Basic Baking Techniques. This includes the study and preparation of classic and contemporary salads; dressings, appetizers; canapes; vegetable/salad, cold sauces, soups, basic cooking methods, terminology, equipment, measurements, culinary math and ingredients is covered. Students will be on rotation in the Mission Café/Servery to enhance their experience in a real environment setting.

DAY CLASSES
0247 LEC 2:20PM - 3:15PM MW HIGGINS, A CAI 230
AND LAB 3:25PM - 6:35PM MW HIGGINS, A CAI 230

108 RESTAURANT SUPERVISION & TRAINING (CSU) 2.00 UNITS
Prerequisite: CLN ART 101 or FsMgmt 50, 100 & 101
Students are introduced to human resource management and supervision techniques. Students will identify the recruiting process, communication skills, leadership styles, legal issues in the workforce, employee motivation and discipline. The course includes problem solving in food service operations and procedures for developing personnel programs and effective labor management relationships.

DAY/LATE START CLASSES
0248 LEC 7:25AM - 9:30AM TTh STAFF CAI 230

109 PRINCIPLES OF CATERING (CSU) 4.00 UNITS
Prerequisite: CLN ART 101 or FsMgmt 50, 100 & 101
The study of catering sales and operations, including ‘hands on’ practicum and interpersonal dynamics from production through a catering service. Topics covered include the preparation of a menu, estimating cost and food quantities, planning the room arrangement, the setup of buffet and service tables, and the performance of services. In addition, the allocation of time to prepare, transport, and setup the equipment and food for a catered event are studied.

DAY CLASSES
0249 LEC 10:05AM - 11:00AM TTh ZANDALASINI, L CAI 228
AND LAB 11:10AM - 1:15PM TTh ZANDALASINI, L CAI 228

150 CHEFS TRAINING FOR APPRENTICESHIP I (CSU) 2.00 UNITS
Prerequisite: CLN ART 101 or FsMgmt 50, 100 & 101
Provides supervised internship experience within the Culinary Arts Institute. Internship provides students with hands-on training and experience in working on the line in The Mission Cafe (AKA The Servery), customer service, catering, special events and prepares them for their externship experience. Students learn skills required for commercial, restaurant and hotel establishments.

DAY CLASSES
0250 LEC 2:25PM - 3:20PM M ZANDALASINI, L CAI 228
AND LAB 3:10 hrs/wk TBA ZANDALASINI, L SCHEDULE

155 CHEFS TRAINING FOR APPRENTICESHIP II (CSU) 2.00 UNITS
Prerequisite: CLN ART 101 or FsMgmt 50, 100 & 101
Provides supervised externship opportunity within a selected outside restaurant, hotel or food service establishment which supports the Culinary Arts Institute program. This is a supervised fieldwork experience in the industry and gives hands-on training in food service, catering, fine dining, commercial service, hotel and restaurant establishments. Students learn skills required for job competence.

DAY CLASSES
0251 LEC 2:25PM - 3:20PM W STAFF CAI 228
AND LAB 3:10 hrs/wk TBA STAFF SCHEDULE

DANCE STUDIES
Chair: Leslie Milke 818.364.7765

805 HISTORY AND APPRECIATION OF DANCE (UC/CSU) (Rpt 1) 3.00 UNITS
Prerequisite: None
Course will examine the historical evolution of dance throughout western society in the forms of court dance, ballet, modern dance, musical theater, dance theater, tap, jazz, social dance and ballroom dance. Will consider the impact of dance on the western world and some other cultures and how it has been affected by the different dance traditions worldwide and how the historical evolution, culture and social events, political and philosophical climate of the period reflects on dance and its evolution.

EVENING CLASSES
2990 LEC 7:00PM - 8:25PM MW HOJO, H HFAC 107

DANCE TECHNIQUES
Chair: Leslie Milke 818.364.7765

121 JAZZ DANCE TECHNIQUES I (CSU) 1.00 UNITS
Prerequisite: None
This fundamental course in Jazz dance provides a foundation for performance-based dance techniques of Jazz by introducing fundamental step sequencing and combinations, music, terminology and appreciation of the evolution of Jazz dance as a performing art form, which prepares students for further study in Jazz dance technique.

DAY CLASSES
2090 LAB 12:10PM - 2:30PM W LUBOW, C HFAC 208

141 MODERN DANCE TECHNIQUES I (CSU) 1.00 UNITS
Prerequisite: None
Teaches technique, principles, terminology and the practice of modern contemporary dance at the introductory level. Students will undergo an in depth exploration of how the body is used in modern dance technique with a focus on alignment, body part initiation, body organization and sequencing. The course will also include the history of modern dance and an introduction to the elements of space, time, and energy through improvisational and choreographic exercises. Students will develop coordination, flexibility, and cardiovascular strength using various movement combinations.

DAY CLASSES
2091 LAB 10:35AM - 12:00PM TTh LUBOW, C HFAC 206

142 MODERN DANCE TECHNIQUES II (CSU) 1.00 UNITS
Prerequisite: DanceTq 141
Teaches technique, principles, terminology and the practice of modern (contemporary) dance at the beginning level. Emphasis is on the correct placement and execution of beginning level modern dance movements, and will include an in-depth exploration of the choreographic element of space through improvisational and choreographic exercises. Students will develop coordination, flexibility, and cardiovascular strength using various movement combinations.

DAY CLASSES
2092 LAB 10:35AM - 12:00PM TTh LUBOW, C HFAC 206
DEVELOPMENTAL COMMUNICATIONS

Chair: Gary Prostak 818.364.7666 | Vice Chair: Curt Riesberg 818.364.7847

001 GRAMMAR: APPLIED TO WRITING (NDA) 3.00 UNITS
Prerequisite: Placement Exam. Class is graded pass/no pass.
Offers an introduction to basic grammar as it relates to writing and other communication skills. Reviews parts of speech, sentence structure, types of phrases and clauses, verb tenses and agreement, pronoun usage, comparison, capitalization, and punctuation.

DAY/SHORT-TERM CLASSES
0255 LEC 7:10AM - 8:40AM MTWTh RIESBERG, C CSB 110
(8 Week Class - Starts 2/8/2016, Ends 3/31/2016)

DAY CLASSES
0256 LEC 7:15AM - 8:40AM MW RODRIGUEZ, M CAI 227
0257 LEC 8:55AM - 10:20AM MW RODRIGUEZ, M CSB 110
0258 LEC 8:55AM - 10:20AM TTh RIESBERG, C CSB 110
0259 LEC 10:35AM - 12:00PM MW RODRIGUEZ, M CSB 110
0260 LEC 10:35AM - 12:00PM TTh RIESBERG, C CSB 110

EVENING CLASSES
3230 LEC 5:15PM - 6:40PM MW ZAIENS, M CAI 227
3231 LEC 5:15PM - 6:40PM TTh ZAIENS, M CAI 227
3232 LEC 7:00PM - 8:25PM TTh LAVIN, M CSB 110

034 BASIC READING (NDA) 3.00 UNITS
Prerequisite: Placement Exam. Class is graded pass/no pass.
A basic reading course designed to improve word-attack skills, build vocabulary, improve dictionary skills, and develop comprehension and critical reading skills.

DAY/SHORT-TERM CLASSES
0261 LEC 10:35AM - 12:00PM TTh MCMULLEN, J INST 1005

DAY CLASSES
0263 LEC 10:35AM - 12:00PM TTh RIESBERG, C INST 1005

036A READING II: COMPREHENSION AND RELATED SKILLS (NDA) 3.00 UNITS
Prerequisite: Dev Com 34 or appropriate skill level demonstrated by placement exam.
Intermediate course in reading; emphasizes finding main ideas, critical thinking, vocabulary skills, and study skills.

DAY/SHORT-TERM CLASSES
0262 LEC 10:35AM - 12:00PM TTh ZAIENS, M CSB 110

DAY CLASSES
0264 LEC 10:35AM - 12:00PM TTh ZAIENS, M CSB 110

036B READING II: COMPREHENSION AND RELATED SKILLS (NDA) 3.00 UNITS
Prerequisite: Dev Com 36A or appropriate skill level demonstrated by placement exam.
Intermediate course in reading; emphasizes finding main ideas, critical thinking, vocabulary skills, and study skills.

DAY/SHORT-TERM CLASSES
0265 LEC 10:35AM - 12:00PM TTh ZAIENS, M CSB 110

DAY CLASSES
0266 LEC 10:35AM - 12:00PM TTh ZAIENS, M CSB 110

ECONOMICS

Chair: Vilma Bernal 818.833.3410

001 PRINCIPLES OF ECONOMICS I (UC:CSU) 3.00 UNITS
Prerequisite: Math 115 or 125B or 129B.
Introductory course in the principles of microeconomic theory, including economic analysis of the firm and resource allocation; analysis of the laws of supply and demand; market structures of the American economy; price theory; current domestic economic issues. Economics 1 is also offered thru ITV. For more information go to www.lamission.edu/itv

EVENING CLASSES
3237 LEC 6:50PM - 10:00PM Th ESPINOZA, A CMS 004

002 PRINCIPLES OF ECONOMICS II (UC:CSU) 3.00 UNITS
Prerequisite: Math 115 or 125B or 129B.
Introductory course in the principles of macroeconomic theory. Measurement of aggregate economic performance, including GNP and national income, money and banking business cycle, role of government and the Federal Reserve System (fiscal and monetary policies), economic growth and stability, international trade, and economics of under development are covered in this course.

DAY CLASSES
0268 LEC 8:55AM - 10:20AM MW DANAL, M CMS 005

EDUCATION

Chair: Janice Silver 818.364.7714
Vice Chairs: Carolyn Daly 818.833.3311 & Veronica Diaz-Coooper 818.364.7694

ACCELERATED ENGLISH PILOT PROGRAM
These two course class options are part of an accelerated English pilot program. Students in this program are encouraged to enroll and maintain enrollment in both courses for the entire semester. Given the intense nature of this program, this program is not ideal for all students. This program is designed for the student who is willing to make a commitment to dedicate a great deal of time to the homework component of these courses.

021 ENGLISH FUNDAMENTALS (NDA) 3.00 UNITS
Prerequisite: Dev Com 1
0271 LEC 8:45AM - 12:00PM TTh QUINN, A INST 1005
(8 Week Class - Starts 2/8/2016, Ends 4/1/2016)

028 INTERMEDIATE READING AND COMPOSITION 3.00 UNITS
Prerequisite: English 1
0279 LEC 8:45AM - 12:00PM TTh QUINN, A INST 1005
(8 Week Class - Starts 4/1/2016, Ends 6/3/2016)

021 ENGLISH FUNDAMENTALS (NDA) 3.00 UNITS
Prerequisite: Dev Com 1
0342 LEC 3:20PM - 6:40PM MW STAFF CSB 208
(8 Week Class - Starts 2/8/2016, Ends 4/1/2016)

028 INTERMEDIATE READING AND COMPOSITION 3.00 UNITS
Prerequisite: English 21
0346 LEC 3:20PM - 6:40PM MW STAFF CSB 208
(8 Week Class - Starts 4/1/2016, Ends 6/3/2016)

101 COLLEGE READING AND COMPOSITION I (UC:CSU) 3.00 UNITS
Prerequisite: English 28 or ESL 8
0285 LEC 8:45AM - 12:00PM TTh DIAZ-COOOPER, V CSB 207
(8 Week Class - Starts 2/8/2016, Ends 4/1/2016)

101 COLLEGE READING AND COMPOSITION II (UC:CSU) 3.00 UNITS
Prerequisite: English 28 or ESL 8
0286 LEC 12:10PM - 3:30PM MW DIAZ-COOOPER, V CSB 207
(8 Week Class - Starts 4/1/2016, Ends 6/3/2016)

102 COLLEGE READING AND COMPOSITION II (UC:CSU) 3.00 UNITS
Prerequisite: English 101
0297 LEC 12:10PM - 3:30PM MW DIAZ-COOOPER, V CSB 205
(8 Week Class - Starts 4/1/2016, Ends 6/3/2016)

021 ENGLISH FUNDAMENTALS (NDA) 3.00 UNITS
Prerequisite: Dev Com 1, or appropriate skill level demonstrated through the English assessment process or by permit. Class graded pass/no pass.
This is a course in reading and writing designed to strengthen the student's basic communication skills, including grammar, spelling, punctuation, and sentence construction. Greatest emphasis is placed on the writing of competent paragraphs and short essays.

DAY CLASSES
0272 LEC 8:50AM - 12:00PM F SMITH, N INST 1005
0273 LEC 8:55AM - 10:20AM Th KEISHISHIAN, A INST 1005
0274 LEC 10:55AM - 12:00PM T THAFF, INST 1005
0275 LEC 12:10PM - 3:20PM T CAMHL, INST 1005
0276 LEC 12:15PM - 1:40PM T SELSBY, D CMS 022
0277 LEC 1:50PM - 5:00PM W CAMHL, INST 1005

EVENING CLASSES
3243 LEC 3:30PM - 6:40PM Th WELCH, T CSB 206
3244 LEC 6:50PM - 10:00PM Th WELCH, T CSB 101
3245 LEC 6:50PM - 10:00PM F CABRAL, J INST 1003
026 ENGLISH LITERATURE II (UC:CSU) 3.00 UNITS
Prerequisite: English 101
An introduction to major works of English literature from the nineteenth century to the present. Focus will be on developing an understanding and appreciation of the poetry, fiction, and drama of these literary periods.

DAY CLASSES
0307 LEC 8:55AM - 10:20AM MW QUINN, A CSB 101

208 AMERICAN LITERATURE II (UC:CSU) 3.00 UNITS
Prerequisite: English 101
Presents representative pieces of American literature from the Civil War to the present. The selections are taken from a wide variety of literary forms, such as essays, short stories, poems, letters, speeches, and novels.

DAY CLASSES
0308 LEC 8:50AM - 12:00PM T DALY, C INST 1004

ENGLISH AS A SECOND LANGUAGE
Chair: Gary Prostak 818.364.7666 | Vice Chair: Mike Climo 818.364.7693

ENGLISH 101 COLLEGE READING AND COMPOSITION I (UC:CSU) 3.00 UNITS
Prerequisite: English 28 or ESL 8 with a grade of "C" or better, or appropriate skill level demonstrated through the English assessment process, or by permit.
Develops proficiency in college-level reading and writing through the application of the principles of rhetoric, argument, and critical thinking. Students will write expository essays based on college-level readings. Emphasis is placed on the research paper. This course requires the writing of a minimum of 6000 words in essays and a research paper.

NOTE: This is the first freshman composition course that meets requirements for the BA at four-year colleges and universities, comprising intensive reading, writing of essays, term papers, the study of style, methods of discourse, logic, and documentation.
English 101 is also offered thru ITV. For more information go to www.lamission.edu/itv

ONLINE CLASSES
0280 LEC 3:10 hrs/wk TBA CROZER, K INTERNET www.lamission.edu/online

DAY CLASSES
0281 LEC 7:15AM - 8:40AM TTh DIAZ-COOPER, V CSB 101
0282 LEC 10:55AM - 12:00PM MW QUINN, A CSB 101
0283 LEC 12:10PM - 3:20PM W DALY, C CSB 101
0284 LEC 1:55PM - 3:20PM TTh KATCHIGUIAN, A CSB 111

EVENING CLASSES
3247 LEC 3:30PM - 6:40PM W KEMP, E CSB 101
3248 LEC 6:50PM - 10:00PM Th VOORHS, M CSB 105

101 COLLEGE READING AND COMPOSITION I (UC:CSU) 3.00 UNITS
Prerequisite: English 28 or ESL 8 with a grade of "C" or better, or appropriate skill level demonstrated through the English assessment process, or by permit.
Develops proficiency in college-level reading and writing through the application of the principles of rhetoric, argument, and critical thinking. Students will write expository essays based on college-level readings. Emphasis is placed on the research paper. This course requires the writing of a minimum of 6000 words in essays and a research paper.

NOTE: This is the first freshman composition course that meets requirements for the BA at four-year colleges and universities, comprising intensive reading, writing of essays, term papers, the study of style, methods of discourse, logic, and documentation.
English 101 is also offered thru ITV. For more information go to www.lamission.edu/itv

ONLINE CLASSES
0287 LEC 3:10 hrs/wk TBA BARBATO, L INTERNET www.lamission.edu/online
0288 LEC 3:10 hrs/wk TBA BARBATO, L INTERNET www.lamission.edu/online
0289 LEC 3:10 hrs/wk TBA VOORHS, M INTERNET www.lamission.edu/online

DAY CLASSES
0290 LEC 10:35AM - 12:00PM TTh SELSBY, D CMS 022
0291 LEC 10:35AM - 12:00PM MW QUINN, A CSB 101
0292 LEC 10:35AM - 12:00PM MW LADINSKY, G CSB 111
0293 LEC 10:35AM - 12:00PM MW LADINSKY, G CSB 111
0294 LEC 10:35AM - 12:00PM MW CAGGIANO, S CSB 110
0295 LEC 10:35AM - 12:00PM TTh LADINSKY, G CSB 110

EVENING CLASSES
3250 LEC 6:50PM - 10:00PM W DARR, N CSB 101
3251 LEC 6:50PM - 10:00PM Th KEMP, E CSB 205

102 COLLEGE READING AND COMPOSITION II (UC:CSU) 3.00 UNITS
Prerequisite: English 101 with a grade of "C" or better, or by permit.
An introduction to critical analysis of poetry, novels, short stories, and drama. A variety of analytical strategies will be used to distinguish between deductive and inductive reasoning. Emphasis is placed on reading a research paper.

English 102 is also offered thru ITV. For more information go to www.lamission.edu/itv

ONLINE CLASSES
0297 LEC 3:10 hrs/wk TBA KROSIK, K INTERNET www.lamission.edu/online
0298 LEC 3:10 hrs/wk TBA KROSIK, K INTERNET www.lamission.edu/online
0299 LEC 3:10 hrs/wk TBA KROSIK, K INTERNET www.lamission.edu/online

DAY CLASSES
0299 LEC 7:15AM - 8:40AM TTh LADINSKY, G CSB 110
0300 LEC 8:55AM - 10:00AM TTh NISHIMURA, M CSB 207
0301 LEC 10:35AM - 12:00PM T Dalyl, C CSB 110
0302 LEC 10:35AM - 12:00PM TTh LADINSKY, G CSB 101
0303 LEC 12:15PM - 1:40PM TTh SPITLER-LAWSON, R CSB 101
0304 LEC 1:55PM - 3:20PM TTh SPITLER-LAWSON, R CSB 105
0305 LEC 1:55PM - 3:20PM Th SPITLER-LAWSON, E CSB 206

EVENING CLASSES
3252 LEC 3:30PM - 6:40PM M CAGGIANO, S CSB 101
3253 LEC 6:50PM - 10:00PM M OROZCO, J CSB 101
3254 LEC 6:50PM - 10:00PM T OROZCO, J CSB 101

103 COMPOSITION AND CRITICAL THINKING (UC:CSU) 3.00 UNITS
Prerequisite: English 101
Develops critical thinking and writing skills and emphasizes logical reasoning, analysis, and strategies of argumentation using expository prose as subject matter. Designed to improve critical thinking in written arguments by applying established modes of reasoning, analyzing rhetorical strategies, evaluating logical fallacies, and detecting bias.

DAY CLASSES
0306 LEC 10:35AM - 12:00PM MW LADINSKY, G INST 1005

NOTE: ESL courses at level 3, 4, 5, and 6 are divided into three sections.

WRITING AND GRAMMAR
READING AND VOCABULARY
LISTENING AND SPEAKING

001 COLLEGE ESL I (NDA) 12.00 UNITS
Prerequisite: None. Class is graded credit/no-credit.

DAY CLASSES
0310 LEC 8:50AM - 12:00PM MW GAULEZ, L CSB 110
0311 LEC 8:50AM - 12:00PM T Th FLESTADO, S CSB 110

EVENING CLASSES
0284 LEC 6:50PM - 10:00PM MW KIM, D CSB 110
0285 LEC 6:50PM - 10:00PM Th CRAWFORD, S CSB 110

ENGLISH 28 INTERMEDIATE READING & COMPOSITION 3.00 UNITS
Prerequisite: English 28
Develops proficiency in college-level reading and writing through the application of the principles of rhetoric, argument, and critical thinking. Students will write expository essays based on college-level readings. Emphasis is placed on the research paper. This course requires the writing of a minimum of 6000 words in essays and a research paper.

NOTE: English courses at level 3, 4, 5, and 6 are divided into three sections.

WRITING AND GRAMMAR
READING AND VOCABULARY
LISTENING AND SPEAKING
### 002 COLLEGE ESL II (NDA) – 12.00 UNITS
Prerequisite: ESL 1 or appropriate placement. Class is graded pass/no pass.  
**DAY CLASSES**
- 0311 LEC 8:50AM - 9:40PM MW ENGEL, S CSB 206  
- 0312 LEC 8:50AM - 9:40PM TTH CORTES, T CSB 206  

### 003 COLLEGE ESL III – 12.00 UNITS
Prerequisite: College ESL 2, or appropriate ESL placement results, or by permit.  
**DAY CLASSES**
- 0326 LEC 8:55AM - 9:50AM MW LARSON, J CSB 206  
- 0327 LEC 8:55AM - 9:50AM TTH CHLEBEK, A CSB 206  
**EVENING CLASSES**
- 3261 LEC 6:50PM - 8:00PM MW CLIMO, M CSB 102B  
- 3262 LEC 6:50PM - 8:00PM TTh CLIMO, M CSB 102B  
- 3263 LEC 6:55PM - 8:10PM TTH SIMHA, C CSB 205  
- 3264 LEC 6:55PM - 8:10PM TTH SIMHA, C CSB 205  

### 004 COLLEGE ESL IV – 12.00 UNITS
Prerequisite: College ESL 3, or appropriate ESL placement results, or by permit.  
**DAY CLASSES**
- 0316 LEC 8:55AM - 10:05AM TTH FINE OLSON, A CSB 208  
- 0317 LEC 8:55AM - 10:20AM TTH FINE OLSON, A CSB 208  
**EVENING CLASSES**
- 3261 LEC 6:50PM - 8:10PM MW JARA, G CSB 111  
- 3262 LEC 6:50PM - 8:10PM TTH JOSE-EGUARAS, A CSB 102B  
- 3263 LEC 6:55PM - 8:20PM TTH JOSE-EGUARAS, A CSB 102B  
- 3264 LEC 6:55PM - 8:20PM TTH JOSE-EGUARAS, A CSB 102B  

### 005 COLLEGE ESL V
12.00 UNITS  
**DAY CLASSES**
- 0312 LEC 8:50AM - 10:00AM MW JARA, G CSB 111  
- 0313 LEC 8:50AM - 10:00AM TTH OTOO, S CSB 102B  
- 0314 LEC 10:35AM - 12:05PM TTH OTOO, S CSB 102B  
**EVENING CLASSES**
- 0316 LEC 8:55AM - 10:05AM TTH FINE OLSON, A CSB 208  
- 0317 LEC 8:55AM - 10:20AM TTH FINE OLSON, A CSB 208  
- 0318 LEC 8:50AM - 10:00AM MW JARA, G CSB 111  
- 0319 LEC 8:50AM - 10:00AM TTH OTOO, S CSB 102B  
- 0320 LEC 10:35AM - 12:05PM TTH OTOO, S CSB 102B  

### 006 COLLEGE ESL VI
12.00 UNITS  
**DAY CLASSES**
- 0321 LEC 8:50AM - 10:00AM MW CLIMO, M BUNG 9  
- 0322 LEC 8:50AM - 10:00AM TTH LUIS, C BUNG 9  
- 0323 LEC 10:35AM - 12:05PM TTH LUIS, C BUNG 9  

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**Directed Studies** opportunities are available on a contract basis under the supervision of an instructor.  
Students interested in enrolling in the Directed Courses must contact the Department Chair.
SPRING 2016 SCHEDULE OF CLASSES

**GEOGRAPHY**

Chair: Said Paziandeh 818.364.7705

001 PHYSICAL GEOGRAPHY (UC:CSU) 3.00 UNITS
Prerequisite: None
Explores the earth’s ever-changing physical system, including human activities where they interface with the environment. Emphasis is given to earth-sun relationships, atmosphere-hydrosphere interactions, lithospheric processes, integration of climate, soils, and biomes and their spatial patterns. Students interpret the spatial patterns using maps produced from Geographic Information System (GIS), Global Positioning System (GPS), and satellite imagery.

**DAY CLASSES**
- 0335 LEC 10:55AM - 12:00PM MW WAKTOLA, D CMS 028
- 0336 LEC 10:55AM - 12:00PM TTh WAKTOLA, D CMS 028

**EVENING CLASSES**
- 3285 LEC 6:50PM - 10:00PM M WAKTOLA, D CMS 028

**002 CULTURAL ELEMENTS OF GEOGRAPHY (UC:CSU) 3.00 UNITS**
Prerequisite: None
Note: Recommended for students enrolled in the PRECEDENTIAL OPTION of the Liberal Studies Program.
Explores human cultural variables in the context of the globe, including the description, analysis, and explanation of population, migration, language, religion, ethnicity, political geography, and economic activities. Special emphasis is placed on the effects of globalization and the impact of human settlements on the natural environment. Tools of geographic inquiry may include maps, satellite imagery, and geographic information systems.

**EVENING CLASSES**
- 3286 LEC 6:50PM - 10:00PM T WAKTOLA, D CMS 028

**015 PHYSICAL GEOGRAPHY LABORATORY (UC:CSU) 2.00 UNITS**
Prerequisite or Co-requisite: Geog 1
Provides hands-on exercise in topics covered in the Physical Geography (Geog 1) course. This laboratory course deals with skills of collecting, analyzing, and displaying of geographic data, with a specific reference to Earth’s energy balance, weather and climate, vegetation, tectonic processes, landforms, and natural hazards. Students use both analogue maps and digital media (GIS, GPS, satellite images, and Internet maps).

**DAY CLASSES**
- 0377 LEC 12:10PM - 1:05PM W WAKTOLA, D CMS 010
- 0378 LEC 1:10PM - 3:15PM W WAKTOLA, D CMS 010

**HEALTH**

Chair: Leslie Milke 818.364.7765 | Vice Chair: Cindy Cooper 818.364.7707

008 WOMEN’S PERSONAL HEALTH (CSU) 3.00 UNITS
Prerequisite: None
Presents health issues unique to women. Topics considered include physiological and psychological aspects of nutrition, exercise, hygiene, sexuality and reproduction, and diseases common to women. Open to men and women.

**DAY CLASSES**
- 0340 LEC 8:55AM - 10:20AM TTh CHOUDHURY, B HFC 204
- 0341 LEC 10:35AM - 12:00PM MW COOPER, C HFC 204

**EVENING CLASSES**
- 3290 LEC 6:50PM - 10:00PM Th VALDEZ BARKWILL, M HFC 203

011 PRINCIPLES OF HEALTHFUL LIVING (UC:CSU) 3.00 UNITS
Prerequisite: None
Offers health concepts to use today and tomorrow as guidelines for self-directed responsible living. Emphasis is placed on relating health concepts to the individual’s wellbeing in personal, community, vocational and leadership roles.

**HUMANITIES - Arts, Media & Performance**

Chair: Deborah Paulsen 818.364.7738

001 CULTURAL PATTERNS OF WESTERN CIVILIZATION (UC:CSU) 3.00 UNITS
Prerequisite: English 28 or ESL 8
An introduction to the general concepts of the Humanities. Mythology, music, history, philosophy, painting, drama, sculpture, architecture, and religion are studied and compared in relation to their background, medium, organization and style.

**DAY CLASSES**
- 0343 LEC 7:15AM - 8:40AM MW COOPER, C HFC 204
- 0345 LEC 7:15AM - 8:40AM TTh MILKE, L HFC 203
- 0346 LEC 8:50AM - 10:20AM F CHAUDHURY, B HFC 204
- 0347 LEC 8:55AM - 10:20AM MW COOPER, C HFC 204
- 0348 LEC 8:55AM - 10:20AM TTh MILKE, L HFC 203
- 0349 LEC 10:35AM - 12:00PM MW RUIYS, S HFC 203
- 0350 LEC 10:35AM - 12:00PM TTh CHOUDHURY, B HFC 204

**EVENING CLASSES**
- 3291 LEC 3:30PM - 5:00PM W ASILL, H HFC 204
- 3292 LEC 5:15PM - 6:40PM TTH COOPER, C HFC 204
- 3293 LEC 6:50PM - 10:00PM M EPPS, F HFC 204
- 3294 LEC 6:50PM - 10:00PM T EPPS, F HFC 204
- 3295 LEC 6:50PM - 10:00PM W TEOLA, D HFC 204

**002 INTRODUCTION TO WESTERN CIVILIZATION II (UC:CSU) 3.00 UNITS**
Prerequisite: None
A survey course emphasizing the main political, social, and economic currents that shaped the development of Western Civilization from Paleolithic times through the 17th century.

**EVENING CLASSES**
- 3300 LEC 6:50PM - 10:00PM Th BUCHANAN, L INST 1003

**003 POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES I (UC:CSU) 3.00 UNITS**
Prerequisite: None
A general survey of the political and social developments that shaped the history of the United States from pre-Columbian times to Reconstruction.

**EVENING CLASSES**
- 3301 LEC 3:30PM - 6:40PM W PHARES, D INST 1003

**011 POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES II (UC:CSU) 3.00 UNITS**
Prerequisite: None
Covers the second half of the standard survey of United States history, providing an analytical study of the history of the United States from the Reconstruction era to the present, focusing not only on political and social developments in the history of the United States but also on economic and cultural developments, and analyzing changes in both the United States’ domestic policies and its ongoing and changing role in international affairs.

**EVENING CLASSES**
- 3302 LEC 6:45PM - 10:15PM MW JIMENEZ, G INST 2004

**012 POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES II (UC:CSU) 3.00 UNITS**
Prerequisite: None
A historical survey of the major political, economic, intellectual and cultural movements and events of Early World Civilizations from Early World History from the Paleolithic Era, through the 16th Century.

**EVENING CLASSES**
- 3304 LEC 6:50PM - 10:00PM T CRAMER, A INST 1001

**086 INTRODUCTION TO WORLD CIVILIZATION I (UC:CSU) 3.00 UNITS**
Prerequisite: None
A survey course emphasizing the main political, social, and economic currents that shaped the development of Western Civilization from Paleolithic times through the 17th century.

**EVENING CLASSES**
- 3303 LEC 3:30PM - 6:40PM Th BEHLING, R INST 1003

**INTERNATIONAL DESIGN - Arts, Media & Performance**

Chair: Deborah Paulsen 818.364.7738

102 INTRODUCTION TO INTERIOR DESIGN (CSU) 3.00 UNITS
Prerequisite: None
Introduction to interior design including color selection, textiles, space planning, furniture selection, wall coverings, window treatments and accessorizing. Introduces basic drafting skills. Career Options overview. Includes field trips.

**EVENING CLASSES**
- 3310 LEC 6:50PM - 10:00PM W KUNDU, A INST 1015

**HEALTH OCCUPATIONS**

See Page XX
106 DRAFTING FOR INTERIOR DESIGNERS (CSU) 4.00 UNITS
Prerequisite: None.
Develops skills in documenting interior concepts through the creation of models, interior designs, plans and symbols. Develops awareness of current concepts in interior design through practice, discussion and direct observation. Course covers quick sketching, lettering, dimensioning, finished drawings and models.

EVENING CLASSES
3311 LEC 6:00PM - 6:55PM TTh WITHERS, K INST 1015
AND LAB 7:00PM - 9:05PM TTh WITHERS, K INST 1015

109B KITCHENS AND BATH DESIGN (CSU) 2.00 UNITS
Prerequisite: None. Advisory: IntrDgn 102, 106 and 109A.

EVENING CLASSES
3312 LEC 3:30PM - 4:25PM W WITHERS, K INST 1015
AND LAB 4:30PM - 6:35PM W WITHERS, K INST 1015

114 MATERIALS AND COMPONENTS (CSU) 2.00 UNITS
Prerequisite: None.
This course covers specifications for paints, finishes, coating products, their application methods and surface preparations, hard and soft flooring, wall and ceiling materials, construction and quality, moldings, door hardware and door materials. Field trips may be required.

EVENING CLASSES
3313 LEC 7:00PM - 9:05PM M KUNDU, A INST 1015

ITALIAN

002 ELEMENTARY ITALIAN II (UC:CSU) 5.00 UNITS
Prerequisite: Italian 1 or equivalent.
Second course in understanding, speaking, reading and writing Italian. Continuation of the study of the culture and civilization of Italy. Intended primarily for students with the equivalent knowledge of first-semester Italian.

EVENING CLASSES
3316 LEC 7:00PM - 9:30PM TTh PARDESS, D CSB 207

JOURNALISM

Chair: Jolie Scheib 818.364.7690

100 SOCIAL VALUES IN MASS COMMUNICATION (UC:CSU) 3.00 UNITS
Prerequisite: English 101.
This general interest survey and evaluation of the mass media economic, historical, political, psychological, and social terms to help the media consumer better understand today’s mass communications. Content includes relationships, ethics, rights, and responsibilities of media in society.

DAY CLASSES
0365 LEC 12:10PM - 3:20PM T TORRES, L CSB 102B

KINESIOLOGY

Chair: Leslie Milke 818.364.7765 | Vice Chair: Cindy Cooper 818.364.7770

035 ADAPTIVE ACTIVITIES (UC:CSU) 1.00 UNITS
Prerequisite: None. Note: Geared toward disabled students.
Adaptive activities for students with disabilities. Beginning, intermediate and advanced levels offered. All levels may not be taught each semester. Includes modified postural and static contraction exercises; adaptive games’ modified aerobic and rhythmic activities; and prescribed individual exercises.

DAY CLASSES
2025 LAB 9:30AM - 10:25AM TTh PAREDES, S HFAC FT CR
Note: Class is geared toward students with disabilities. Students interested in this course must contact Disabled Student Programs & Services (DSP&S) at 818.364.7732 prior to enrollment.

266 BADMINTON SKILLS (UC:CSU) 1.00 UNITS
Prerequisite: None.
This course is designed to teach all skill levels. Basic strokes, footwork, and serves are introduced and expanded upon. Includes instruction on single and double strategy, rules, etiquette, and safety. Recreational and competitive play will be part of the class experience.

DAY CLASSES
2026 LEC 9:00AM - 9:30AM S STAFF HFAC GYM
AND LAB 9:35AM - 11:00AM S STAFF HFAC GYM

291 VOLLEYBALL SKILLS (UC:CSU) 1.00 UNITS
Prerequisite: None.
The basic fundamentals of volleyball as well as some intermediate and advanced strategies and techniques for those who are past the novice stage are addressed. The components of fitness are addressed as well as how volleyball plays a role as a lifetime activity.

EVENING CLASSES
2926 LEC 7:00PM - 7:30PM M TEOLA, D HFAC GYM
AND LAB 7:35PM - 9:00PM M TEOLA, D HFAC GYM

316-1 KARATE I (UC:CSU) 1.00 UNITS
Prerequisite: None.
Introduces students to the fundamental aspects of karate including basic kicking, punching, blocking, and grappling techniques. Through active participation, students will improve in the basic five components of fitness: cardio respiratory endurance, muscular strength, muscular endurance, flexibility, and body composition.

DAY CLASSES
2027 LEC 12:15PM - 12:30PM MW CARLEN, N HFAC 206
AND LAB 12:30PM - 1:40PM MW CARLEN, N HFAC 206

316-2 KARATE II (UC:CSU) 1.00 UNITS
Prerequisite: Kin 316-1.
Students continue their education in the fundamental aspects of karate including basic kicking, punching, blocking, and grappling techniques. The science behind martial arts such as karate and jujitsu will be introduced.

EVENING CLASSES
2028 LEC 12:15PM - 12:30PM MW CARLEN, N HFAC 206
AND LAB 12:30PM - 1:40PM MW CARLEN, N HFAC 206

329 BODY CONDITIONING (UC:CSU) 1.00 UNITS
Prerequisite: None. The class will include various aerobic activities to enhance cardiovascular conditioning. Weight resistance exercises and stretching exercises will be included to develop muscle strength, endurance, and flexibility. Training principles and concepts along with nutritional information will be introduced.

DAY CLASSES
2029 LAB 7:15AM - 8:40AM MW JEFFERIS, S HFAC 205
2030 LAB 7:15AM - 8:40AM TTH SAN MARTIN, T HFAC 205
2031 LAB 8:55AM - 10:20AM MW RUSY, S HFAC 205
2032 LAB 8:55AM - 10:20AM TTH COOPER, C HFAC 205

EVENING CLASSES
2928 LAB 7:00PM - 8:25PM TTH MILLER, C HFAC 205

330 CARDIO KICKBOXING (UC:CSU) 1.00 UNITS
Prerequisite: None.
A non-contact aerobic activity course designed to use basic kicking and punching techniques to improve overall fitness including: cardio respiratory endurance, muscular strength and endurance, flexibility, and body composition. Weights, steps, and calisthenic exercises may also be utilized.

EVENING CLASSES
2930 LAB 5:15PM - 6:40PM TTH LEVIN, K HFAC 206

332 STEP AEROBICS (UC:CSU) 1.00 UNITS
Prerequisite: None.
This course is designed to improve cardiovascular fitness and strengthen select muscle groups by performing stepping skills in rhythm with music. Stepping is primarily a low impact aerobic exercise. Activity includes muscle conditioning and flexibility exercises.

DAY CLASSES
2034 LEC 10:55AM - 12:00PM TTH COOPER, C HFAC 205
AND LAB 10:50AM - 12:00PM TTH COOPER, C HFAC 205

347 PILATES MAT (UC:CSU) 1.00 UNITS
Prerequisite: None.
Introductory techniques based on the Pilates concepts are used; concentration, control, center, fluidity, precision and breath. It is designed to improve flexibility while developing muscular strength and muscular endurance in the core muscles: abdominal area, lower back, hips, and buttocks.

DAY CLASSES
2035 LEC 12:15PM - 12:30PM TTH LUBOW, C HFAC 206
AND LAB 12:30PM - 1:40PM TTH LUBOW, C HFAC 206
FITNESS CENTER CLASSES

These classes will be held in the Fitness Center and include cardiovascular exercises combined with strength and circuit training. All students must download a copy of the Waiver form and bring to the first class meeting (www.lamission.edu/fitness). Orientation and Fitness Assessments will be administered the first week of class and NO Adds will be accepted after the first week of class. Students are required to bring their student ID and towel to each class.

350-1 WEIGHT TRAINING I (CSU) 1.00 UNITS
Prerequisite: None
Weight Training enhances the lifting skills and knowledge, including enhanced spotting techniques, advanced lifting techniques and an introduction to more advanced exercises used in a weight training program. An increased emphasis will be placed in the knowledge, understanding, value and practical application of building muscle strength and endurance. The course will include an increased understanding of the human muscular system. The objective is to further enhance the student's ability to prepare their own physical fitness program at any time in their life and to assist others based upon sound physiological and bio-mechanical principles.

DAY CLASSES
2036 LEC 7:15AM - 7:30AM MW CASCIONE, J HFAC FT CR
AND LAB 7:30AM - 8:40AM MW CASCIONE, J HFAC FT CR
2037 LEC 8:55AM - 9:10AM MW CASCIONE, J HFAC FT CR
AND LAB 9:10AM - 10:20AM MW CASCIONE, J HFAC FT CR
2038 LEC 10:55AM - 10:50AM TTh RUYS, S HFAC FT CR
AND LAB 10:50AM - 12:00PM TTh RUYS, S HFAC FT CR

EVENING CLASSES
2932 LEC 7:00PM - 7:15PM MW BARRAZA, R HFAC FT CR
AND LAB 7:15PM - 8:25PM MW BARRAZA, R HFAC FT CR

351 YOGA (UC-CSU) 1.00 UNITS
Prerequisite: None
Designed to introduce students to the fundamental aspects of yoga, such as postures, breathing, stretching and relaxation techniques. Through active participation students will decrease stress and improve mental wellbeing and improve overall fitness.

DAY CLASSES
2046 LAB 8:55AM - 10:20AM MW JEFFERIS, S HFAC 208
2047 LAB 8:55AM - 10:20AM TTh RUYS, S HFAC 208

EVENING CLASSES
2935 LAB 5:15PM - 6:40PM MW HOJO, H HFAC 208
2936 LAB 5:15PM - 6:40PM TTh STAFF HFAC 208
2937 LAB 7:00PM - 8:25PM TTh STAFF HFAC 208

387-1 BASKETBALL I (CSU) 1.00 UNITS
Prerequisite: None
Designed to introduce students to the fundamental aspects of basketball such as terminology, passing, dribbling, shooting and basic game strategies. The course will emphasize the introductory level of basketball skills and basic fitness development.

DAY CLASSES
2048 LEC 9:00AM - 9:30AM F CASCIONE, J HFAC GYM
AND LAB 9:30AM - 10:20AM F CASCIONE, J HFAC GYM
2049 LEC 10:55AM - 10:50AM MW CASCIONE, J HFAC GYM
AND LAB 10:50AM - 12:00PM MW CASCIONE, J HFAC GYM

EVENING CLASSES
2050 LEC 6:30PM - 7:00PM T WEISS, J HFAC GYM
AND LAB 7:00PM - 9:30PM T WEISS, J HFAC GYM

387-2 BASKETBALL II (CSU) 1.00 UNITS
Prerequisite: Kin 387-1
Designed to introduce beginners to new levels of basketball skills such as passing, shooting, defense and rebounding. The course will introduce rules, proper etiquette, terminology, and the components of fitness at a beginning level. Additional skills will include learning a proper lay up at the beginning level.

DAY CLASSES
2051 LEC 9:00AM - 9:30AM F CASCIONE, J HFAC GYM
AND LAB 9:30AM - 10:20AM F CASCIONE, J HFAC GYM
2052 LEC 10:55AM - 10:50AM MW CASCIONE, J HFAC GYM
AND LAB 10:50AM - 12:00PM MW CASCIONE, J HFAC GYM

EVENING CLASSES
2053 LEC 6:30PM - 7:00PM T WEISS, J HFAC GYM
AND LAB 7:00PM - 9:30PM T WEISS, J HFAC GYM

KINESIOLOGY ATHLETICS

Chair: Leslie Milke 818.364.7765

503 INTERCOLLEGIATE ATHLETICS-BASEBALL (UC-CSU) (Rpt 3) 3.00 UNITS
Prerequisite: (1) Eligibility as required by State Athletic Code; (2) Signature of Coach; (3) Physical examination required. It offers advanced baseball skills and techniques. It provides an opportunity to learn the fine skills and strategies needed to compete at the collegiate level. The course also provides additional exposure to students interested in articulating to four-year colleges or professional baseball programs.

2070 LAB 11:05 hrs/wk TBA CASCIONE, J ELCRPARK

512 INTERCOLLEGIATE ATHLETICS-SOFTBALL (UC-CSU) (Rpt 3) 3.00 UNITS
Prerequisite: (1) Eligibility as required by State Athletic Code; (2) Signature of Coach; (3) Physical examination required. This course teaches advanced softball skills and techniques and is geared toward the intercollegiate softball team members. It provides an opportunity to learn the fine skills and strategies needed to compete at the collegiate level. The course also provides additional exposure to students interested in articulating to four-year colleges or professional softball programs.

2071 LAB 11:05 hrs/wk TBA DURAZO-LUSK, S ELCRPARK

558 INTERCOLLEGIATE SOCCER-FITNESS & SKILLS TRAINING (CSU) (Rpt 3) 1.00 UNITS
Prerequisite: None
Student-athlete will be provided an advanced strength and conditioning program specific to soccer with emphasis on skills, fundamentals, injury prevention, and safety. The student will learn strategic play necessary for competition at advanced levels.

Suggested Sequence of Classes: Take LAW 1 and LAW 10 first, then any of the other classes. Keep LAW 16, 17, 18, and 34 for your last classes.

Definitions of Hybrid and Online
• HYBRID classes combine traditional “face-to-face” class meetings/seat time with out-of-class, online work. (Please consult the schedule for location and time for the mandatory “weekly” class meetings)
• ONLINE classes are completely “online” and do not require attendance “on campus.” All classwork is done “at a distance” and online” within the framework of deadlines established in the class.

001 BUSINESS LAW I (UC-CSU) 3.00 UNITS
Prerequisite: None
Study of the fundamental principles of law as they apply in the business world by examining legal rights and remedies, business torts and crimes, contracts, agency, employment, and negotiable instruments.

ONLINE CLASSES
0368 LEC 3:10 hrs/wk TBA ZAGHI, A INTERNET www.lamission.edu/law

002 BUSINESS LAW II (UC-CSU) 3.00 UNITS
Prerequisite: None
Further study of the fundamental principles of law as they apply in the business world. Examines bailment, the rights and liabilities of agent, principles and liabilities of agent, principles and third parties, partnerships, corporations, stockholders, negotiable instruments and securities.

ONLINE CLASSES
0369 LEC 3:10 hrs/wk TBA MORINAKA, B INTERNET www.lamission.edu/law

010 INTRODUCTION TO LEGAL ASSISTANT I (CSU) 3.00 UNITS
Prerequisite: None
Introductory study of law including an overview of the system of American law, legal reasoning, course law, statutes, civil law, criminal law, administrative law, international law, employment law and environmental law.

ONLINE CLASSES
0370 LEC 3:10 hrs/wk TBA JORDAN, D INTERNET www.lamission.edu/law
011 INTRODUCTION TO LEGAL ASSISTANT II (CSU) 3.00 UNITS
Prerequisite: None
Study of civil and criminal procedures. Emphasis is on parties and jurisdiction, pleadings, discovery, pre-trial and trial preparation, appeal, enforcement
ONLINE CLASSES
0371 LEC 3.10 hrs/wk TBA JACKMAN, J INTERNET www.lamission.edu/law
EVENING/HYBRID CLASSES
3321 LEC 8:30PM - 9:55PM W STAFF CMS 004
AND LEC 1:25 hrs/wk TBA INTERNET Note: On campus meetings are "Mandatory"

012 TORT LAW AND CLAIMS INVESTIGATION (CSU) 3.00 UNITS
Prerequisite: None
Study of the law of torts including intentional torts, negligence, joint & several liability, damages, defenses, liability without fault, product liability, strict liability, nuisance, trespass, economic torts, misuses of legal process, defamation, invasion of privacy, insurance, and workers’ compensation.
ONLINE CLASSES
0372 LEC 3:10 hrs/wk TBA ROSE, E INTERNET www.lamission.edu/law

013 WILLS, TRUSTS, AND PROBATE ADMINISTRATION (CSU) 3.00 UNITS
Prerequisite: None
Study of the law of wills and trusts, including simple wills, codicils, trust forms, living trusts, pour over wills, advance directives, powers of attorney, guardianship, conservatorship, caretakers, basic estate planning, life estates, disposition of property outside probate, tax issues, and life insurance trusts.
ONLINE CLASSES
0373 LEC 3:10 hrs/wk TBA LAMPERT, E INTERNET www.lamission.edu/law
EVENING/HYBRID CLASSES
3322 LEC 6:50PM - 8:15PM W HIBLER, J CMS 004
AND LEC 1:25 hrs/wk TBA HIBLER, J INTERNET Note: On campus meetings are "Mandatory"

016 CIVIL AND CRIMINAL EVIDENCE (CSU) 3.00 UNITS
Prerequisite: None
Study of the rules of civil and criminal evidence and the admissibility of such evidence in court including relevancy, hearsay, hearsay exceptions, character evidence, habit and custom, witness & competency, impeachment, authentication and identification of documents, constitutional restrictions, and common law privileges. Students analyze evidentiary objections to trial transcripts, and other legal documents.
EVENING/HYBRID CLASSES
3323 LEC 6:50PM - 8:15PM W JORDAN, D CMS 004
AND LEC 1:25 hrs/wk TBA JORDAN, D INTERNET Note: On campus meetings are "Mandatory"

017 LEGAL WRITING (CSU) 3.00 UNITS
Prerequisite: None
Study of legal drafting and writing including writing case briefs, demand letters, legal memoranda, motions, pleadings, and writing a legal research paper.
ONLINE CLASSES
0376 LEC 3.10 hrs/wk TBA JORDAN, D INTERNET www.lamission.edu/law
EVENING/HYBRID CLASSES
3324 LEC 8:30PM - 9:55PM T SOLEDAD, H CMS 004
AND LEC 1:25 hrs/wk TBA SOLEDAD, H INTERNET Note: On campus meetings are "Mandatory"

018 MARRIAGE AND FAMILY LAW (CSU) 3.00 UNITS
Prerequisite: None
Study of marriage and family law with emphasis on dissolution of marriage, California community property laws, jurisdiction, forms completion, calendaring, discovery, support and custody issues, restraining orders, and domestic disputes.
ONLINE CLASSES
0374 LEC 3.10 hrs/wk TBA JORDAN, D INTERNET www.lamission.edu/law

019 PROPERTY AND CREDITOR RIGHTS 3.00 UNITS
Prerequisite: None
Study of property and creditor rights including real and personal property, joint tenancy, leases, deeds, escrows, deeds of trust, the system of recording and search of public documents, bankruptcy laws and forms, landlord-tenant, secured transactions, collateral, purchase money security interests, liens, attachments, garnishments, and other creditor’s remedies.
EVENING/HYBRID CLASSES
3325 LEC 6:15PM - 6:45PM W JORDAN, D CMS 004
AND LEC 1:25 hrs/wk TBA JORDAN, D INTERNET Note: On campus meetings are "Mandatory"

020 BASIC PROBATE PROCEDURES (CSU) 3.00 UNITS
Prerequisite: None
Study of the fundamental principles and methods of fact gathering, office procedures, and required court work involved in the handling of probates of both testate and intestate decedents, as well as the administration of estates in California Probate Courts.
ONLINE CLASSES
0375 LEC 3:10 hrs/wk TBA GUDINO, A INTERNET www.lamission.edu/law

034 LEGAL RESEARCH LABORATORY 3.00 UNITS
Prerequisite: None
Study of legal research including key search terms, precedents, citation format, finding cases, statutes, regulations, ordinances, conducting, expanding and updating both federal and California legal research and reporting research results in various formats.
EVENING/HYBRID CLASSES
3326 LEC 8:30PM - 9:55PM M DE LA GARZA, J CMS 005
AND LEC 1:25 hrs/wk TBA DE LA GARZA, J INTERNET Note: On campus meetings are "Mandatory"

LEARNING SKILLS
Chair: Gary Prostak 818.364.7666
004 THE MECHANICS OF SPEAKING (NDA) 1.00 UNITS
Prerequisite: None. Class is graded pass/no pass.
Based on assessment, the student will receive group and individualized speaking instruction designed to improve speaking skills to the level at which the student will be able to succeed in college/vocational coursework.
EVENING CLASSES
3330 LEC 3:40PM - 5:45PM T KOBOSA, D INST 1005 Note: Class is geared towards students with disabilities

010B MATHEMATICS FUNDAMENTALS (NDA) 1.00 UNITS
Prerequisite: None. Class is graded pass/no pass.
Based on assessment the student receives individualized instruction. Topics include whole numbers, fractions, decimals, percents, ratios and proportions.
EVENING CLASSES
3331 LAB 3:40PM - 5:45PM Th CHARLES, J INST 2003 Note: Class is geared towards students with disabilities

073 ONLINE GRAMMAR AND WRITING LAB (NDA) 1.00 UNITS
Prerequisite: None. Class is graded pass/no pass.
This course provides students with an introduction to verb usage and grammar while completing short personal and impersonal writings. Students will have access to online writing labs and will be required to submit written assignments for peer and instructor review.
DAY CLASSES
0378 LAB 12:10PM - 3:20PM T LOFQUIST, M CSB 208 Note: Class is geared towards students with disabilities

LIBRARY SCIENCE
Chair: Donna Ayers 818.364.7799
101 LIBRARY RESEARCH METHODS (UC:CSU) 1.00 UNITS
Prerequisite: None
Students apply basic steps of the research process to find, organize, evaluate, and cite information from various print and on-line sources, including library databases, catalogs, books, e-books, periodicals, and the Internet.
DAY CLASSES
0380 LEC 10:00AM - 11:50AM F SPARKS, A LRC 205 Email: sparksa@lamission.edu (9 Week Class - Starts 2/18/2016, Ends 4/22/2016)

LINGUISTICS
Chair: Jolie Scheib 818.364.7690
001 INTRODUCTION TO LANGUAGE AND LINGUISTICS (UC:CSU) 3.00 UNITS
Prerequisite: None
A summary of what is known about human language: the unique nature of human language, its structure, its universality, and its diversity; language in its social and cultural setting; language in relation to other aspects of human inquiry and knowledge.
EVENING CLASSES
3333 LEC 6:50PM - 10:00PM W PARDESS, D CSB 207

MANAGEMENT
Chair: Vilma Bernal 818.833.3410
002 ORGANIZATION AND MANAGEMENT THEORY (CSU) 3.00 UNITS
Prerequisite: None
A beginning course in theory and practice of management and organization. It gives a realistic account of what managers actually do and what they face. It presents various theories of management and organization. The functions of management with special emphasis on foreign operations and future trends in management are analyzed.

033 SMALL BUSINESS ENTREPRENEURSHIP (CSU) 3.00 UNITS
Prerequisite: None
This course presents a systematic approach to startup and management of small business
operations. It covers personal evaluation, pre-ownership preparation, management and
leadership, financing, location, record keeping, employees, purchasing, advertising, sales and
credit, and emphasizes adequate planning and preparation for success.

DAY/HYBRID CLASSES
0335 LEC 5:15PM - 6:40PM T MATOSIC, T CSB 203
AND LEC 1:25 hrs/wk TBA MATOSIC, T INTERNET
www.lamission.edu/business/bernal

031 HUMAN RELATIONS FOR EMPLOYEES (CSU) 3.00 UNITS
Prerequisite: None
Demonstrates the practical application of basic psychology in planning, conducting and
evaluating conferences and interviews. Special emphasis on dynamics of counseling,
interviewing and conference leading. Attention is given to individual and group attitudes in
the occupational situation as they affect motivation, status and morale.

ONLINE CLASSES
0384 LEC 3:10 hrs/wk TBA BERNAL, V INTERNET
www.lamission.edu/online

MARKETING
Chair: Vilma Bernal 818.833.3410

021 PRINCIPLES OF MARKETING (CSU) 3.00 UNITS
Prerequisite: None
Designed to provide the student with a comprehensive introduction to concepts and
principles of marketing from a marketing manager perspective. It examines the problems and
decisions that marketing managers encounter in selecting an attractive target market.

DAY CLASSES
0334 LEC 8:55AM - 10:20AM TTh SCHONFELD, D CSB 203

MATHEMATICS
Chair: Debby Wong 818.364.7887 | Vice Chair: Yoon Yun 818.364.7691

Mathematics Course Sequence
GE Transfer and AA Degree Track

Math 105 (3 units) Arithmetic
Math 112 (3 units) Pre-Algebra
Math 115 (3 units) Algebra
Math 123B (4 units) Elementary & Intermediate Algebra II
Math 123C (4 units) Elementary & Intermediate Algebra III
Math 125 (5 units) Intermediate Algebra
Math 127 (5 units) Pre-Algebra
Math 227 (4 units) Statistics
Math 238 (5 units) Essential of Plane Geometry
Math 245 (4 units) Calculus for Business & Social Sci
Math 251 (4 units) Principles of Mathematics

Advanced Mathematics Sequence Track

Math 115 (3 units) Pre-College Math I
Math 123A (4 units) Elementary & Intermediate Algebra I
Math 123B (4 units) Elementary & Intermediate Algebra II
Math 123C (4 units) Elementary & Intermediate Algebra III
Math 125 (5 units) Intermediate Algebra
Math 127 (5 units) Pre-Algebra
Math 227 (4 units) Statistics
Math 238 (5 units) Essential of Plane Geometry
Math 245 (4 units) Calculus for Business & Social Sci
Math 251 (4 units) Principles of Mathematics

105 ARITHMETIC (NDA) 3.00 UNITS
Prerequisite: None
Reviews operations and applications of arithmetic, including whole numbers, fractions,
decimals, and percents. Additional topics of ratios and proportion, measurement, geometric
concepts, signed numbers, and a brief introduction of elementary algebra will be presented.

DAY CLASSES
0390 LEC 8:55AM - 10:20AM MW BLOOM, J CMS 022
0391 LEC 12:15PM - 1:40PM MW BLOOM, J CMS 126

EVENING CLASSES
3340 LEC 7:00PM - 8:25PM MW KAWAMATA, M CMS 023

112 PRE-ALGEBRA (NDA) 3.00 UNITS
Prerequisite: Math 105 or appropriate skill level demonstrated through the Mathematics
assessment process.
Bridges the gap between arithmetic and algebra. Topics include a review of arithmetic and
an introduction to fundamental algebraic concepts.

DAY CLASSES
0393 LEC 7:15AM - 8:40AM MW BLOOM, J CMS 021
0394 LEC 7:15AM - 8:40AM TTh FERGUSON, T CMS 022
0395 LEC 8:55AM - 10:20AM MW LAN, H CMS 021
0396 LEC 8:55AM - 10:20AM TTh FERGUSON, T CMS 022
0397 LEC 10:35AM - 12:00PM MW WONG, K CMS 023
0398 LEC 10:35AM - 12:00PM TTh HAGAR, M CMS 204

EVENING CLASSES
3342 LEC 5:10PM - 6:35PM MW MARSUBIAN, A CMS 021
3343 LEC 5:10PM - 6:35PM TTh CRACIUN, G CMS 020
3344 LEC 7:00PM - 8:25PM MW CONSTANTINO, A CMS 020
3345 LEC 7:00PM - 8:25PM TTh WINDSOR, K CMS 022

Directed studies opportunities are available on a contract basis under the supervision of an instructor.
Students interested in enrolling in the Directed Courses must contact the Department Chair.
115 ELEMENTARY ALGEBRA 5.00 UNITS
Prerequisite: Math 112 or appropriate skill level demonstrated through the Mathematics assessment process.
Explores the concepts of algebra, including signed numbers, exponents, linear equations, graphs, and quadratic equations. It also contains techniques for interpreting and solving verbal programs related to the above topics.

Note: All Mathematics 115 students are required to pass a comprehensive departmental final. The Math 115 common final exam will be available to students Monday through Thursday during the final exam week. From May 1 to May 27, students must visit the Math Center, CMS 121, to schedule a two hour time block in which to take their final exam. At that time, students will receive confirmation of the date, time, and location of their exam. Students must report on time for the exam. Late arrivals will have only the remaining time in their scheduled block to complete the exam. Students who do not take their final exam will receive a score of zero. Additional details will be given by your instructor after the semester begins.

DAY CLASSES
0400 LEC 7:45AM - 10:15AM TTh HAGAR, M CMS 204
0401 LEC 9:20AM - 11:50AM MW PARK, S CMS 204
0402 LEC 9:20AM - 11:50AM TTh YUN, Y CMS 236
0403 LEC 9:20AM - 11:50AM TTh SAMII, B CMS 203
0404 LEC 9:20AM - 11:50AM TTH LAN, H CMS 127
0405 LEC 10:40AM - 12:15PM MW SARGSYAN, E CMS 209
0406 LEC 10:40AM - 11:10PM MW AGVANIAN, Y CMS 202
0407 LEC 10:35AM - 11:45AM MTWTh YAMADA, R CMS 128
0408 LEC 10:40AM - 11:10PM TTh PETIKYAN, G CMS 201
0409 LEC 12:20PM - 2:50PM MW NICO, H CMS 203
0410 LEC 12:20PM - 2:50PM TTh BURDS, J CMS 246

EVENING CLASSES
3346 LEC 4:00PM - 6:30PM MW AVENDANO, J CMS 207
3347 LEC 4:00PM - 6:30PM MW CONSTANTINO, A CMS 202
3348 LEC 4:00PM - 6:30PM MW MCGANN, E CMS 201
3349 LEC 7:00PM - 9:30PM MW DABAGIAN, M CMS 201

121 ESSENTIALS OF PLANE GEOMETRY 3.00 UNITS
Prerequisite: Math 125 or appropriate skill level demonstrated through the Mathematics assessment process.
Covers the definition, axioms, and theorems of geometry relating to angles, lines, circles, polygons, and polyhedra. It also provides an introduction to formal proofs, logic, and construction methods with straight edge and compass.

DAY CLASSES
0801 LEC 8:55AM - 10:20AM TTh SARGSYAN, E CMS 128

123A ELEMENTARY AND INTERMEDIATE ALGEBRA I 4.00 UNITS
Prerequisite: Math 112 or appropriate skill level demonstrated through the Mathematics assessment process.
First of three modules for Math 123, covering topics from Elementary Algebra, including properties of real numbers; linear equations and inequalities; polynomials; factoring first-and second-degree expressions; application problems; graphics. Course has a computer lab component.

DAY CLASSES
0414 LEC 7:45AM - 9:10AM MW AGVANIAN, Y CMS 126
AND LAB 9:20AM - 10:15AM MW AGVANIAN, Y CMS 120

EVENING CLASSES
3353 LEC 4:00PM - 5:25PM TTh WONG, K CMS 126
AND LAB 5:35PM - 6:30PM TTh WONG, K CMS 127
3354 LEC 7:00PM - 8:25PM MW MARSUBIAN, A CMS 120
AND LAB 8:35PM - 9:50PM MW MARSUBIAN, A CMS 120

123B ELEMENTARY AND INTERMEDIATE ALGEBRA II 4.00 UNITS
Prerequisite: Math 123A or appropriate skill level demonstrated through the Mathematics assessment process.
Second of the three modules for Math 123, covering topics from Elementary and Intermediate Algebra, including solving rational equations; systems of equations; quadratic equations; applications; radicals; rational exponents. Course has a computer lab component.

DAY CLASSES
0416 LEC 7:45AM - 9:10AM TTh HOVASAPYAN, S CMS 127
AND LAB 9:20AM - 10:15AM TTh HOVASAPYAN, S CMS 120
0417 LEC 8:55AM - 10:20AM MW AKL, C CMS 202
AND LAB 10:30AM - 11:25AM MW AKL, C CMS 120

EVENING CLASSES
3356 LEC 7:00PM - 8:25PM MW MKRTCHYAN, T CMS 246
AND LAB 8:35PM - 9:50PM MW MKRTCHYAN, T CMS 222

123C ELEMENTARY AND INTERMEDIATE ALGEBRA III 4.00 UNITS
Prerequisite: Math 123B or appropriate skill level demonstrated through the Mathematics assessment process.
Third of three modules for Math 123, covering topics from Intermediate Algebra, including operations on functions; complex numbers; conic sections; logarithms and exponential functions. Course has a computer lab component.

DAY CLASSES
0419 LEC 9:20AM - 10:45AM TTh DAKDOUK, R CMS 200
AND LAB 10:55AM - 11:50AM TTh DAKDOUK, R CMS 120

EVENING CLASSES
3358 LEC 4:00PM - 5:25PM TTh AVENDANO, J CMS 127
AND LAB 5:35PM - 6:30PM TTh AVENDANO, J CMS 222
3359 LEC 7:00PM - 8:25PM MW HEMENWAY, L CMS 126
AND LAB 8:35PM - 9:30PM MW HEMENWAY, L CMS 122

125 INTERMEDIATE ALGEBRA 5.00 UNITS
Prerequisite: Math 115 or appropriate skill level demonstrated through the Mathematics assessment process.
Fundamental laws, exponents, radicals, equations (linear, quadratic, and some of higher degree), system of equations and inequalities (linear, and quadratic), conics, complex numbers, functions, logarithms and binomial theorem. Math 125 is also offered thru ITV. For more information go to www.lamission.edu/hr
227 STATISTICS (UC/CSU) 4.00 UNITS
Prerequisite: Math 125 or 123C or 129B or appropriate skill level demonstrated through the Mathematics assessment process.
Includes the following topics: graphical techniques; probability and probability distributions; sampling; estimation; correlations; regression; hypothesis testing; categorical data. Emphasis is on data analysis and interpretation, using sample data to extrapolate population characteristics.
Math 227 is also offered thru ITV. For more information go to www.lamission.edu/itv
ONLINE CLASSES
0436 LEC 4:15 hrs/wk TBA MKRTCHYAN, T INTERNET www.lamission.edu/~mkrtchty
Note: Students must be adept at using email and the internet. The successful student must be motivated and a disciplined learner. The majority of the work is online without the personal supervision of the instructor.
There are five required meetings: one orientation, three exams and the final exam.
Orientation: Monday, February 8, 3:00pm-5:00pm, CMS 120.
Exams: Saturday, March 5, April 9, May 7, 3:00pm-5:00pm, CMS 120.
Final Exam: Saturday, June 4, 3:00pm-5:00pm, CMS 120.
*** All students must bring a photo ID for verification for all meetings.

DAY CLASSES
0437 LEC 7:10AM - 9:15AM TTh ANTONIOU, N CMS 120
0438 LEC 7:15AM - 9:20AM MW REYES, C CMS 222
0439 LEC 8:00AM - 9:15AM MWF SARGSYAN, E CMS 023
0440 LEC 10:40AM - 12:45PM TTh ANTONIOU, N CMS 122
0442 LEC 12:20PM - 2:25PM TTh DAKDOUK, R CMS 027
0443 LEC 2:20PM - 4:25PM TTh YUN, Y CMS 029

EVENING CLASSES
3367 LEC 4:35PM - 6:40PM TTh JAFARI, H CMS 023
3368 LEC 7:00PM - 9:05PM MW ADES, R CMS 128
3369 LEC 7:00PM - 9:05PM TTh MKRTCHYAN, T CMS 128

238 CALCULUS FOR BUSINESS AND SOCIAL SCIENCE I (UC/CSU) 5.00 UNITS
Prerequisite: Math 125 or 123C or 129B or appropriate skill level demonstrated through the Mathematics assessment process. Advisory: Math 245.
Includes the following topics and their business applications: polynomial, exponential and logarithmic functions; differentiation and integration; integration by parts; numerical integration; improper integrals; multivariable calculus.
D DAY CLASSES
0445 LEC 10:40AM - 1:10PM MW SMAZENKA, R CMS 021

240 TRIGONOMETRY (CSU) 3.00 UNITS
Prerequisite: Math 120 or 121 and Math 125 or 123C or 129B or appropriate skill level demonstrated through the Mathematics assessment process.
Introduces trigonometric functions, their graphs, inverses, and fundamental identities. Trigonometric equations are solved. The laws of sines and cosines; vectors; scalar and vector products and introduced. Polar coordinates and equations are introduced and used to represent complex numbers.
DAY CLASSES
0447 LEC 8:55AM - 10:20AM MW YAMADA, R CMS 027
0448 LEC 10:35AM - 12:00PM TTh SMAZENKA, R CMS 027

245 COLLEGE ALGEBRA (UC/CSU) 3.00 UNITS
Prerequisite: Math 125 or 123C or 129B or appropriate skill level demonstrated through the Mathematics assessment process.
Topics include the properties of real numbers, relations, functions and their graphs, matrices and determinants, complex numbers, theory of equations, permutations, combinations, and probability.
DAY CLASSES
0450 LEC 10:35AM - 12:00PM MW YUN, Y CMS 126
0451 LEC 10:35AM - 12:00PM TTh HOVASAPYAN, S CMS 126
0452 LEC 1:55PM - 3:20PM MW YAMADA, R CMS 027

EVENING CLASSES
3371 LEC 7:00PM - 8:25PM TTh NEWBERRY, L CMS 027

260 PRECALCULUS (UC/CSU) 5.00 UNITS
Prerequisite: Math 240 or appropriate skill level demonstrated through the Mathematics assessment process.
Provides topics essential for a comprehensive background for the calculus sequence: functional analysis, analytic geometry, theory of equations, induction, sequences and series, trigonometry and polar coordinates.
DAY CLASSES
0453 LEC 7:45AM - 10:15AM MW MKRTCHYAN, T CMS 127

265 CALCULUS WITH ANALYTIC GEOMETRY I (UC/CSU) 5.00 UNITS
Prerequisite: Math 240 and 245 or 260 or appropriate skill level demonstrated through the Mathematics assessment process.
The first Calculus course in a three-course sequence. Topics include: limits, continuity, derivatives, mean value theorem, fundamental theorem of calculus, definite integrals, area and volume of solids of revolution, exponential and logarithmic functions, and applications including work, curve sketching, and optimization.
ONLINE CLASSES
0454 LEC 5:20 hrs/wk TBA AKL, C INTERNET www.lamission.edu/~aklke
Note: Students must be adept at using email and the internet. The successful student must be motivated and a disciplined learner. The majority of the work is online without the personal supervision of the instructor.
There are five required meetings: one orientation, three exams and the final exam.
Below are the required meeting dates, times, and location.
Orientation: Saturday, February 13, 10:00am-12:00pm, CMS 127.
Exams: Saturday March 12, April 16, May 14, 10:00am-12:00pm, CMS 127.
Final Exam: Saturday, June 4, 10:00am-12:00pm, CMS 127.
*** All students must bring a photo ID for verification for all meetings.
DAY CLASSES
0456 LEC 12:10PM - 2:40PM TTh SMAZENKA, R CMS 126
EVENING CLASSES
3372 LEC 4:00PM - 6:30PM MW DAKDOUK, R CMS 126

266 CALCULUS WITH ANALYTIC GEOMETRY II (UC/CSU) 5.00 UNITS
Prerequisite: Math 265.
Second course of calculus. Includes differentiation and integration of transcendental functions, polar coordinates, specialized methods of integration, parametric equations, and infinite series.
ONLINE CLASSES
0457 LEC 5:20 hrs/wk TBA YUN, Y INTERNET www.lamission.edu/~yunyh
Note: Students must be adept at using email and the internet. The successful student must be motivated and a disciplined learner. The majority of the work is online without the personal supervision of the instructor.
There are five required meetings: one orientation, three exams and the final exam.
Below is the list of required meeting dates, times, and location.
Orientation: Tuesday, February 9 from 5:00-7:00pm in CMS 127.
Exams: Saturday March 12, April 16 and May 21 from 8:00-10:00am in CMS 126.
Final Exam: Saturday, June 4 from 8:00-10:00am on CMS 126.
*** All students must bring a photo ID for verification for all meetings.
DAY CLASSES
0458 LEC 7:45AM - 10:15AM TTh YAMADA, R CMS 027

267 CALCULUS WITH ANALYTIC GEOMETRY III (UC/CSU) 5.00 UNITS
Prerequisite: Math 266.
The course of calculus, includes solid analytic geometry, partial differentiation, multiple integration, vector analysis, infinite series and an introduction to differential equations.
DAY CLASSES
0459 LEC 8:40AM - 10:15AM MWF SAMIIL, B CMS 128

275 ORDINARY DIFFERENTIAL EQUATIONS (UC/CSU) 3.00 UNITS
Prerequisite: Math 266.
First and higher linear equations are treated completely including techniques of exactness, separation of variables; special cases of nonlinear equations are investigated.
DAY CLASSES
EVENING CLASSES
3901 LEC 3:35PM - 5:00PM TTh SMAZENKA, R CMS 027

MICROBIOLOGY
Chair: Mike Reynolds 818.364.7695

020 GENERAL MICROBIOLOGY (UC/CSU) 4.00 UNITS
Prerequisite: English 28 or ESL 8, and Chemistry 51 or Chemistry 65, and Biology 3 or Biology 5.
Examines microbiological principles related to the morphology, metabolism and genetics of bacteria and distinguishing characteristics of viruses, protozoa, fungi, and multicellular parasites, with applications to human disease. It is intended principally for allied health majors with 3 hours of lab each week.
DAY CLASSES
0462 LEC 8:55AM - 10:20AM TTh ECHEVERRI, A CMS 005
AND LAB 10:30AM - 1:40PM T Th ECHEVERRI, A CMS 002
0463 LEC 8:55AM - 10:20AM TTh ECHEVERRI, A CMS 005
AND LAB 10:30AM - 1:40PM T Th ECHEVERRI, A CMS 002
EVENING CLASSES
3375 LEC 5:15PM - 6:40PM TTh BROWN, S CMS 105
AND LAB 6:50PM - 10:00PM Th BROWN, S CMS 002
100 INTRODUCTION TO MULTIMEDIA COMPUTER APPLICATIONS (CSU) 3.00 UNITS
Co-requisite: Multimd 500.
Students apply the principles of design to an electronic medium while developing the skills necessary to digitally manipulate graphic images and text with Adobe Photoshop. Students also learn the basics of Adobe Illustrator and integrate Photoshop materials with Illustrator documents.

DAY CLASSES
0465 LEC 12:45PM - 2:50PM W STAGE, C LRC 233
AND LAB 2:55PM - 5:00PM W STAGE, C LRC 233
EVENING CLASSES
3380 LEC 5:45PM - 7:50PM W STAGE, C LRC 233
AND LAB 7:55PM - 10:00PM W STAGE, C LRC 233

200 DIGITAL.Imaging (CSU) 3.00 UNITS
Advisory: Multimd 100
Explore fundamentals of photography and camera operations: Photography’s relationship with digital imaging, including lighting, composition, depth of field, lens flare, incident/reflective light, motion, color and presentation. Includes photographic demonstrations, portfolio and business strategies.

EVENING CLASSES
3381 LEC 5:45PM - 7:50PM M MARTIN, G LRC 233
AND LAB 7:55PM - 10:00PM M MARTIN, G LRC 233

210 DIGITAL EDITING (CSU) 3.00 UNITS
Prerequisite: None
Introduction to principles of motion graphics animation for multimedia. Students develop necessary to digitally manipulate graphic images and text with Adobe Photoshop. Students also learn the basics of Adobe Illustrator and integrate Photoshop materials with Illustrator documents.

DAY CLASSES
0470 LEC 12:45PM - 2:50PM W STAGE, C LRC 233
AND LAB 2:55PM - 5:00PM W STAGE, C LRC 233
EVENING CLASSES
3382 LEC 5:45PM - 7:50PM Th RAMIREZ, C LRC 233
AND LAB 7:55PM - 10:00PM Th RAMIREZ, C LRC 233

240 GRAPHIC DESIGN FOR MULTIMEDIA (CSU) 3.00 UNITS
Advisory: Multimd 100
Graphic Design for Multimedia focuses on page layout, typography and image text relationships. Students use digital layout software to create graphic design projects. An overview of the theory and history of graphic design is presented and integrated into projects.

DAY CLASSES
0466 LEC 8:45AM - 10:50AM T MEASURES, J LRC 233
AND LAB 10:55AM - 1:00PM T MEASURES, J LRC 233
EVENING CLASSES
3383 LEC 5:45PM - 7:50PM M MARTIN, G LRC 233
AND LAB 7:55PM - 10:00PM M MARTIN, G LRC 233

300 DESIGN FOR THREE-DIMENSIONAL COMPUTER APPLICATIONS (CSU) 3.00 UNITS
Co-requisite: Multimd 500. Advisory: Multimd 100.
Introduction to the basics of 3D modeling and animation. Emphasis is on the development of 3D content while applying creative design principles to a 3D environment. Students will model, assemble and animate text or characters utilizing 3D software.

DAY CLASSES
0467 LEC 12:45PM - 2:50PM M MARTIN, G LRC 233
AND LAB 2:55PM - 5:00PM M MARTIN, G LRC 233
EVENING CLASSES
3384 LEC 5:45PM - 7:50PM M MARTIN, G LRC 233
AND LAB 7:55PM - 10:00PM M MARTIN, G LRC 233

402 ANIMATION WORKSHOP (CSU) 3.00 UNITS
Advisories: Multimd 100 & 500
An introduction to the principles, practices, philosophy, and discipline of design for animation. Topics include treatments, character and object design, storyboards and animatics for time-based media such as animation and video.

DAY CLASSES
0468 LEC 12:45PM - 2:50PM Th HOOD, S LRC 233
AND LAB 2:55PM - 5:00PM Th HOOD, S LRC 233
EVENING CLASSES
3385 LEC 5:45PM - 7:50PM M MARTIN, G LRC 233
AND LAB 7:55PM - 10:00PM M MARTIN, G LRC 233

500 MULTIMEDIA LABORATORY (CSU) 1.00 UNITS
Prerequisite: None
This course is designed to reinforce lectures presented in multimedia classes. Emphasis is placed on applying design principles to projects using selected computer applications.

DAY CLASSES
0469 LAB 2:05 hrs/wk TBA STAGE, C LRC 233
0471 LAB 2:05 hrs/wk TBA STAGE, C LRC 233

610 INTRODUCTION TO DIGITAL VIDEO PRODUCTION (CSU) 3.00 UNITS
Prerequisite: None
An introductory course emphasizing the technical and creative aspects of digital video production and editing. Professional techniques in production and post-production are stressed.

DAY CLASSES
0472 LEC 12:45PM - 2:50PM T HUYNH, H LRC 106
AND LAB 2:55PM - 5:00PM T HUYNH, H LRC 106

620 DIGITAL AUDIO (CSU) 3.00 UNITS
Advisory: Multimd 500
An introductory course in digital audio where students work with current digital audio equipment to capture, mix and compose audio. This course lays the groundwork for understanding the professional world of sound production and will focus in three key areas: theory of sound, use of Digidesign Pro Tools for music production and film/TV post-production sound.

DAY CLASSES
0473 LEC 9:40AM - 11:45AM M WINIEMKO, G LRC 106
AND LAB 11:50AM - 1:55PM M WINIEMKO, G LRC 106

630 DIGITAL VIDEO PRODUCTION: FOOTAGE ACQUISITION (CSU) 3.00 UNITS
Advisory: Multimd 500 and 610
A fundamental course on developing professional quality video images using HD cameras and small lighting kits, with an emphasis on shooting for flexible editing and compositing. The course structure will include: lectures, camera demos, lighting, microphone technique, as well as in-class group productions and critiques.

EVENING CLASSES
3385 LEC 5:45PM - 7:50PM T HUYNH, H LRC 106
AND LAB 7:55PM - 10:00PM T HUYNH, H LRC 106

MUSIC - Arts, Media & Performance
Chair: Deborah Paulsen 818.364.7738 | Vice Chair: Tobin Sparfeld 818.364.7890

101 FUNDAMENTALS OF MUSIC (UC:CSU) 3.00 UNITS
Prerequisite: None
Students will learn the basic rudiments of musical notation, scales, keys, intervals, rhythms, and basic harmonization through written work, ear-training and sight reading.

DAY CLASSES
0474 LEC 12:15PM - 1:40PM MW TITMUS, J INST 1008
EVENING CLASSES
3386 LEC 4:50PM - 6:00PM M NILES, S INST 1008

111 MUSIC APPRECIATION I (UC:CSU) 3.00 UNITS
Prerequisite: None
A general introduction to music designed to enhance listening enjoyment and ability. It emphasizes the elements of music, the characteristic styles of major historical periods, and the lives and works of key composers within the Western musical tradition.

DAY CLASSES
0475 LEC 10:35AM - 12:00PM MW CANON, S INST 1008
EVENING CLASSES
3387 LEC 6:50PM - 8:00PM W NILES, S INST 1008

321 ELEMENTARY PIANO I (UC:CSU) 2.00 UNITS
Prerequisite: None
Covers keyboard geography and functional keyboard skills in each key using popular tunes and classics arranged for the elementary pianist.

DAY CLASSES
0476 LEC 8:50AM - 9:45AM S NILES, S BUNG 7
AND LAB 9:55AM - 12:00PM S NILES, S BUNG 7
EVENING CLASSES
3390 LEC 3:35PM - 4:05PM TTh CANON, S BUNG 7
AND LAB 4:05PM - 5:00PM TTh CANON, S BUNG 7
3391 LEC 5:15PM - 5:45PM TTh CANON, S BUNG 7
AND LAB 5:45PM - 6:40PM TTh CANON, S BUNG 7

322 ELEMENTARY PIANO II (UC:CSU) 2.00 UNITS
Prerequisite: Music 321 with a grade of ‘C’ or better
Provides continuing instruction in basic piano skills, emphasizing all major and selected minor scales, primary chord progressions, triads, transposition, harmonization, repertoire and memorization.

EVENING CLASSES
3392 LEC 5:15PM - 5:45PM TTh CANON, S BUNG 7
AND LAB 5:45PM - 6:40PM TTh CANON, S BUNG 7
PHILOSOPHY

Chair: Myriam Levy 818.833.3414

001 INTRODUCTION TO PHILOSOPHY (UC-CSU) 3.00 UNITS
Prerequisite: None
A survey of the fundamental questions about self, society, and the universe. Primary focus is on issues in metaphysics, theories of knowledge, moral theory, and philosophy of religion. Philosophy 1 is also offered thru ITV. For more information go to www.lamission.edu/itv

EVENING CLASSES
3393 LEC 5:15PM - 6:40PM Th CANON, S BUNG 7
AND LAB 5:45PM - 6:40PM Th CANON, S BUNG 7

0341 INTERMEDIATE PIANO (UC-CSU) 2.00 UNITS
Prerequisite: Music 324 with a grade of ‘C’ or better.
Further study of technique and interpretation of works from all periods of the level of the Bach 2-part invention of Chopin preludes.

EVENING CLASSES
3394 LEC 5:15PM - 6:40PM Th CANON, S BUNG 7
AND LAB 5:45PM - 6:40PM Th CANON, S BUNG 7

006 LOGIC IN PRACTICE (UC-CSU) 3.00 UNITS
Prerequisite: None
Introduces formal and informal methods for evaluating arguments. Students will learn to classify arguments as inductive or deductive, determine whether deductive arguments are valid or invalid, and identify strong and weak inductive arguments. Applications of critical thinking to social and political discourses will be considered.

ONLINE CLASSES
0484 LEC 3:10 hrs/wk TBA MC FERRAN, D INTERNET
E-mail: mcferran@lamission.edu

DAY CLASSES
0485 LEC 10:35AM - 1:35PM MWF RAINS, R CMS 246

006 GENERAL PHYSICS I (UC-CSU) 4.00 UNITS
Prerequisite: Math 123C or Math 125 and Math 240
An introductory course in physics covering mechanics of solids, heat and sound. This course is designed for the health science majors (Environmental and Occupational Health, Physical Therapy, Radiologic Technology, Pre-medical, Pre-dental, Pre-Optometry, Pre-Pharmacy, and Geology majors).

DAY CLASSES
0491 LAB 8:50AM - 12:00PM M STAFF CMS 006
AND LEC 8:50AM - 12:00PM W STAFF CMS 006

008 PHYSICS FOR ENGINEERS AND SCIENTISTS II (UC-CSU) 5.00 UNITS
Prerequisite: Physics 37 & Math 266
Designed for Physics, Astronomy, Chemistry, Engineering & Mathematics majors. Topics include mechanical waves, electric charge and electric fields, electric energy storage, electric currents, magnetism, electromagnetic induction, electromagnetic oscillations, AC circuits, and Maxwell’s Equations.

DAY/SHORT TERM CLASSES
0482 LEC 8:00AM - 11:20AM TTh RAINS, R CMS 006
AND LEC 10:35AM - 1:40PM MWF RAINS, R CMS 006

039 PHYSICS FOR ENGINEERS AND SCIENTISTS III (UC-CSU) 5.00 UNITS
Prerequisite: Physics 37 and Math 266
Designed for Physics, Astronomy, Chemistry, & Engineering majors. Topics include thermodynamics, geometric optics, the wave nature of light, special relativity, early quantum theory, atomic and nuclear physics.

DAY/LATE START CLASSES
0483 LAB 8:00AM - 11:10AM TTh RAINS, R CMS 006
AND LEC 10:35AM - 1:35PM MWF RAINS, R CMS 006

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.
PHYSIOLOGY

Chair: Myriam Levy 818.833.3414 | Vice Chair: Christopher F. Williams 818.836.3413

001 GENERAL PHYSIOLOGY I (UC-CSU) 3.00 UNITS
Prerequisite: None. Advisory: English 28 or ESL 8.
Covers biological foundations of behavior, various theoretical perspectives including learning, sensation and perception, psychological disorders, health and stress, personality, and intelligence theories as well as experimental and research methodology.

SOCIOLGY

Chair: Myriam Levy 818.833.3414 | Vice Chair: Christopher F. Williams 818.836.3413

001 INTRODUCTION TO SOCIOLOGY (UC-CSU) 3.00 UNITS
Prerequisite: None
Presents an orientation to the field of sociology, including core sociological theories in the areas of socialization, the impact of social institutions such as the family, culture, religion, education, government; concepts of conformity and deviance; and the study of social inequalities in U.S. society due to race/ethnicity, sex, gender and age.

EVENING CLASSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Time</th>
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<td>CMS 126</td>
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(8 Week Class - Starts 2/8/2016, Ends 3/29/2016)
002 AMERICAN SOCIAL PROBLEMS (UC-CSU) 3.00 UNITS
Prerequisite: None
Sociocultural concepts and theories that explain a range of social problems in the US including: crime, drugs, immigration, poverty, racism, issues of social privilege, health care, the environment, educational inequalities, terrorism; and the potential solutions to these social problems.

004 SOCIOLOGICAL ANALYSIS (UC-CSU) 3.00 UNITS
Prerequisite: None: Advisory: Soc 1.
An introduction to the scientific study of social research: topics include research design, conceptualization, measurement, sampling methodology, and both qualitative and quantitative data analysis. Students will analyze specific data collected in the field.

011 RACE AND ETHNIC RELATIONS (UC-CSU) 3.00 UNITS
Prerequisite: None.
Describes how race, class, religion and gender shape the experience of diverse groups in America: patterns of prejudice and discrimination that affect major ethnic, racial and minority groups; and the complexities of race relations and its impact on society.

012 SOCIAL PSYCHOLOGY (UC-CSU) 3.00 UNITS
Prerequisite: None
Examines how individuals are influenced by the behavior and presence of others. Emphasizes such topics as: liking and loving, forming impressions; aggression; changing attitudes; interactions within groups; and the psychology of conformity, obedience, and prejudice.

024 SOCIAL PSYCHOLOGY (UC-CSU) 3.00 UNITS
Prerequisite: None
Examines how individuals are influenced by the behavior and presence of others. Emphasizes such topics as: liking and loving, forming impressions; aggression; changing attitudes; interactions within groups; and the psychology of conformity, obedience, and prejudice.

SPANISH
Chair: Jolie Scheib 818.364.7690

001 ELEMENTARY SPANISH I (UC-CSU) 5.00 UNITS
Prerequisite: None
Course explores basic grammar and communication through listening, reading, speaking, and writing. It emphasizes clear pronunciation, vocabulary building, the study of grammatical patterns and expressions, and idiomatic usages that prepare students to function within the context relevant to everyday life. Culture and geography are also integrated through readings, and supported and enhanced by multimedia.

002 ELEMENTARY SPANISH II (UC-CSU) 5.00 UNITS
Prerequisite: Spanish 1 or equivalent
Elementary Spanish II continues the study of elementary grammar. Includes the reading of simplified texts with continued emphasis on aural and written comprehension, oral expression, and the writing of simple Spanish. Further study of Spanish and Hispanic cultures. Use of the language laboratory may be required. Basic computer skills required for accessing online activities.

003 INTERMEDIATE SPANISH I (UC-CSU) 5.00 UNITS
Prerequisite: Spanish 2 or equivalent
A more intensive study of the language, including idiomatic expressions and irregular structures. Stress on fluency in oral expression and facility in writing. Comprehensive review of grammar and study of advanced grammatical concepts. Extensive reading and discussion in Spanish of literary and cultural texts. Discussion, in Spanish, of Spanish and Spanish-American life and difficulties.

004 INTERMEDIATE SPANISH II (UC-CSU) 5.00 UNITS
Prerequisite: Spanish 3 or equivalent
Further development of writing and communication skills through the study of representative Spanish and Latin American literary and cultural works; focus is on analysis and discussion. Sustained study of grammar and vocabulary with emphasis on complex structures, stylistics, and use of idiomatic expressions. Basic computer skills required for accessing online activities.

THEATER - Arts, Media & Performance
Chair: Deborah Paulsen 818.364.7738

100 INTRODUCTION TO THE THEATER (UC-CSU) 3.00 UNITS
Prerequisite: None
Focuses on the relationship of theater to various cultures throughout history, and on the contributions of significant individual artists. This course introduces students to elements of the production process including playwriting, acting, directing, design, and criticism.

200 INTRODUCTION TO ACTING (UC-CSU) 3.00 UNITS
Prerequisite: None
Introduction to the art and craft of acting through lecture and demonstration. Students will explore an awareness of self on stage through improvisations and character work; including scenes and monologues. Students will also survey different periods, styles and genres of theatre through play reading, discussion, films and viewing and critiquing live theatre, including required attendance of theatre productions.

271 INTERMEDIATE ACTING (UC-CSU) 3.00 UNITS
Prerequisite: Theater 200
Acting principles are expanded and applied in staged scenes. The emphasis is on comprehension, translation into meaningful dramatic action, and creation. The actor's self-awareness is explored and developed before a classroom audience.

291 REHEARSALS AND PERFORMANCES I (UC-CSU) (Rpt 3) 1.00 UNITS
Prerequisite: None
Students are actively involved in the production of a play to be presented before a public audience. All areas of the production process are incorporated including acting, design, stage management, technical theatre and backstage crews, and house management.

SPRING 2016 SCHEDULE OF CLASSES
# CAREERS IN HEALTHCARE

Please note registration for the courses below requires completion of Department of Labor Enrollment Forms. Once the forms are completed, you will be cleared to register, space permitting. Forms are also available at: [http://www.lamission.edu/lah3c/](http://www.lamission.edu/lah3c/). To receive the forms stop by Instructional Room 2015 Monday thru Thursday or come to an information session listed below.

**NOTE:** Must be 18 years or older and have a High School Diploma or GED to be eligible.

The courses are competency based, which means that upon completion of each course with a passing grade, students will be eligible to demonstrate competency by completing an exam. If 80% or higher is achieved on the competency exam, the student is awarded a Digital Badge. The Digital Badge can be submitted when applying for a job. The badges have been vetted through the Los Angeles Chamber of Commerce and are supported by over 100 healthcare employers.

The courses/competencies can be challenged by students who can demonstrate prior learning experience through previous employment or military experience. Upon presentation of documentation that qualifies a student as having prior learning experience, the student may take the competency exam and receive a Digital Badge without taking the course if a grade of 80% or higher is earned on the competency exam.

This project received $872,596 (100% of its total cost) from a grant awarded under the Trade Adjustment Assistance Community College and Career Training (TAACCCT) Grants, as implemented by the U.S. Department of Labor’s Employment and Training Administration. The Los Angeles Healthcare Competencies to Career Consortium is an equal opportunity employer/program and auxiliary aids and services are available upon request to individuals with disabilities.

## HEALTH OCCUPATIONS

### 062 SKILL SET FOR THE HEALTH CARE PROFESSIONAL 2.00 UNITS

**Prerequisite:** None | **Advisories:** English 21 & Math 105

Health Occupations 62 is an introduction of the concepts and skills that serve as a foundation for the health care professions. Topics include hygiene and safety, infection control, basic client monitoring and basic first aid, therapeutic communication and basic health documentation.

**DAY/LATE START CLASSES**
- 0562 LEC 8:00AM - 8:55AM TTh GANDOMI, S INST 2014

### 063 BASIC MEDICAL TERMINOLOGY, PATHOPHYSIOLOGY AND PHARMACOLOGY FOR THE HEALTH

**Prerequisite:** None | **Advisories:** English 21 & Math 105

This basic medical language course will discuss common diseases and injuries and their pharmacological treatment using medical terminology in English and Spanish, when appropriate.

**DAY/SHORT-TERM CLASSES**
- 0563 LEC 8:00AM - 10:10AM TTh GANDOMI, S INST 2014 (8 Week Class - Starts 2/8/2016, Ends 4/1/2016)

### 064 CULTURAL AND LEGAL TOPICS FOR HEALTH CARE PROFESSIONALS 1.00 UNITS

**Prerequisite:** None | **Advisories:** English 21 & Math 105

This basic medical language course will discuss common diseases and injuries and their pharmacological treatment using medical terminology in English and Spanish, when appropriate.

**DAY/LATE START CLASSES**

### 065 FUNDAMENTALS FOR THE HEALTH CARE PROFESSIONAL 2.50 UNITS

**Prerequisite:** None | **Advisories:** English 21 & Math 105

Health Occupations 65 explores career options in the health care industry, healthy behavior for health care workers, work ethics, professional resumes and interviewing skills and diversity and legal issues that affect the health care professional.

**DAY/LATE START CLASSES**
- 0565 LEC 10:20AM - 1:10PM TTh GANDOMI, S INST 2014 (8 Week Class - Starts 2/8/2016, Ends 4/1/2016)

## ALLIED HEALTH

### 021 BASIC LIFE SUPPORT FOR THE HEALTHCARE PROVIDER (CSU) (Rpt 3) 0.50 UNITS

**Prerequisite:** None | **Note:** Class graded pass/no pass.

Allied Health 21 is designed to teach CPR to healthcare providers and interested students. This course covers infant, child, and both one-rescuer and two-rescuer adult CPR. Treatment of choking the patient and heart disease prevention is also included. Successful course completion earns an American Heart Association Basic Cardiovascular Life Support Card for the Healthcare Provider valid for two years.

**DAY/SATURDAY/LATE START CLASSES**
- 0560 LEC 8:00AM - 12:30PM 5 PULLUKALAVIL, N INST 2014
- 0560 AND LEC 4:05 hrs/wk TBA PULLUKALAVIL, N SCHEDULE (1 Week Class - Starts 2/20/2016, Ends 2/20/2016)

## NURSING

### 056 ESSENTIAL PRACTICAL SKILLS FOR NURSE ASSISTANTS (NDA) (Rpt 3) 1.00 UNITS

**Co-requisite:** Nursing 399A | **Note:** Class graded pass/no pass

Focuses on reinforcing and integrating the Certified Nurse Assistant duties and skills required to assist patients in long term care facilities with activities of daily living.

**DAY/LATE START CLASSES**
- 0556 LEC 7:00AM - 7:50PM Sat & Sun PULLUKALAVIL, N INST 2014 (1 Week Class - Starts 5/14/2016, Ends 5/15/2016)

### 399A CERTIFIED NURSE ASSISTANT (NDA) 5.00 UNITS

**Prerequisite:** English 21 or ESL 6A and Math 105

Will provide students with an introduction to the health care field, working with residents/patients in the long-term care facility and the acute care setting. Emphasis will be given to safety principles, infection control, methods for providing physical care, and emotional and social support. Upon successful completion of this course students will be eligible to take the California’s Nurse Assistant Certification Examination.

**EVENING/SHORT-TERM CLASSES**
- 0557 LEC 6:45PM - 8:50PM MW STAFF INST 2014 AND LAB 8:30 hrs/wk TBA STAFF SCHEDULE (12 Week Class - Starts 2/8/2016, Ends 5/8/2016)

### 399B CERTIFIED NURSE ASSISTANT/CERTIFIED HOME HEALTH AIDE 2.00 UNITS

**Prerequisite:** Nursing 399A

Introduces students to the health care field, working with residents/patients in long-term care facilities, the acute care setting and the home care setting. Emphasis will be given to safety principles, infection control, methods for providing physical care, and emotional and social support. Upon successful completion of this course, the student is eligible to apply for certification as a Home Health Aide in the state of California.

**EVENING/LATE START CLASSES**
- 0558 LEC 6:30PM - 9:30PM MW STAFF INST 2014 AND LAB 7:00AM - 3:30PM Sat & Sun SCHEDULE (3 Week Class - Starts 5/16/2016, Ends 6/3/2016)
This schedule is an official publication of Los Angeles Mission College. It sets forth rules and regulations and, in case of conflict with information previously published, supersedes those publications of earlier date.

Mission of Los Angeles Community Colleges
The mission of the Los Angeles Community Colleges is to provide comprehensive lower-division general education, occupational education, transfer education, transitional education, counseling and guidance, community services, and continuing education programs which are appropriate to the communities served and which meet the changing needs of students for academic and occupational preparation, citizenship, and cultural understanding.

IN PURSUIT OF THIS MISSION, WE ENDEAVOR TO:
• Promote equal opportunity for participation;
• Maintain appropriate standards for academic achievement;
• Provide an educational environment which meets the needs of students with varied learning skills;
• Provide support services which contribute to instructional effectiveness and student success;
• Affirm the importance of multi-cultural, international, and intercultural collegiate experiences that foster individual and group understanding; and
• Manage effectively educational and financial resources.

Students’ Statements
Falsification of any record or signed statement, or the withholding of information, subjects the student to immediate suspension or expulsion.

Instructional Materials
Students may be required to provide instructional and other materials required for a credit or noncredit course. Such materials shall be of continuing value to a student outside of the classroom setting and shall not be solely or exclusively available from the District.

Withdrawal
Students wishing to drop a class or withdraw from the college during the semester may do so easily online through the Student Information System at www.laccd.edu or in person during the Admissions & Records Office hours. Failure to withdraw officially may result in an “F” grade. For the Spring 2016 semester, students must withdraw online on or before May 8 in order to receive a W. Students in late start, short term, or special program classes must check with the Admissions & Records Office to determine the official drop date. IT IS THE STUDENT’S RESPONSIBILITY TO WITHDRAW OFFICIALLY.

HOW TO DROP CLASSES OR WITHDRAW FROM COLLEGE
1. Dropping classes or withdrawing from the college must be done by the drop date deadline for that class.
2. To drop classes online, have your student identification number ready and go to www.lamission.edu. Click on the upper right corner “Register for Classes,” then select registration and select drop. Follow the prompts. Make a note of your confirmation number and check that your class is no longer in your schedule.
3. To drop classes in person, fill out a “Drop Card” and present the form and a picture identification at the Admissions Office. To drop ALL classes (withdrawal), check item number one, the first box, on the drop card. The Admissions staff processes the form and gives you a receipt. Keep your receipt for your records.

4. Fees are not automatically refunded. Fee refunds must be requested from the Business Office if you drop classes or withdraw by the refund deadline for that class. Refund deadlines are earlier for short term classes.
5. Students in short term classes must check withdrawal deadlines with the appropriate program director, the instructor or with the Admissions & Records office.

Withdrawal from Classes
FOR SPRING 2016 SEMESTER: No notation (“W” or other) will appear on the student’s record if the class is dropped online on or before May 8, 2016.
THROUGH THE 11th WEEK: A notation of “W” (withdrawal) is recorded on the student’s record for classes dropped during the 4th through the 11th week of the semester.
AFTER THE 11th WEEK: Students who remain in class beyond the 11th week (or 75% of the class for short term classes) are given a grade by the instructor. THAT GRADE CANNOT BE A “W” (withdrawal).

IMPORTANT - All Students Please Read
Beginning Summer 2012: New 3 Repeat Rule
Effective summer 2012, course withdrawal (“W”) or a substandard grade (“D,” “F,” or “NP”) count as an attempt at a course. Only three attempts at any one course will be allowed, with some exceptions. Listed below are the new rules that all students need to know about.

• Students who drop or are excluded after the last day to drop without a grade of “W” will have a “W” appear on their transcript. The “W” will count as an attempt for that course.
• For the Spring 2016 semester, May 8 is the last day to drop a 16-week semester length class without a “W.” Students will be able to drop a class online until this date. Contact the office of Admissions and Records for deadlines on late start, short-term and special program classes.
• A course in a student’s transcript which currently shows a recorded “W” counts as an attempt for that course.
• Students will not be allowed to register for any course within the LACCD if there are three recorded attempts for that course in any combination of W, D, F, or NP grades.
• Add permits for a course within the LACCD will not be processed if there are three recorded attempts for that course in any combination of W, D, F, or NP grades.
• For courses specifically designated as “repeatable,” students may repeat up to three times. (See Title 5 California Code of Regulations sections 55040, 55041, 58161)
• Where the student’s number of enrollments in a course exceeds the allowable amount, the student may petition for an additional enrollment in cases of extenuating circumstances.

What students should do:
• Be sure you are academically ready for classes you enroll in.
• If you must drop a course, drop before the specified deadline for dropping a class without a grade of “W”

Access to Records
The California Legislature passed S.B. 182 (Stull), which codifies provisions of the Education Code and the Federal statutes implementing the Family Education Rights and Privacy Act of 1974 (Buckley Amendment). This permits students to inspect their personally identifiable records maintained by the college, and permits access to these records only upon the student’s request (other than to certain specified categories). Information on these
Family Educational Rights and Privacy
The Family Educational Rights and Privacy Act (FERPA) affords students the following rights with respect to their educational records:

1. The right to inspect and review the student’s education records which includes discipline records, within 45 days from the date the College receives a request for access.
   - Students may submit to the College Admissions Office written requests that identify the specific record(s) they wish to inspect. Within 45 days, the College Admissions Office will make arrangements for access and will notify the student of the time and place where the records may be inspected.
   - Education records are those records that are directly related to students and are maintained by the College. Students may not inspect education records pertaining to parents’ financial records and certain confidential letters or recommendations.

2. The right to request an amendment of the student’s educational records which the student believes to be inaccurate, misleading or otherwise in violation of the student’s privacy rights.
   - With the exception of grade grievances which are handled through Administrative Regulation E-55, students may ask the College President, or his/her designee to amend a record that they believe is inaccurate, misleading or in violation of their privacy rights. A student seeking to amend an educational record should write to the College President and clearly identify the part of the record he/she wants changed and specify why it is inaccurate, misleading, or in violation of his/her privacy rights.
   - If the College President, or his designee, decides not to amend the record as requested by the student, the College, in accordance with section 99.21 of the Code of Federal Regulations and section 76232 of the Education Code, will notify the student of the decision and of his/her right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student’s educational records, except to the extent that FERPA and California law authorize disclosures without consent.
   - If a student authorizes the release of his/her education record to a third party, he/she shall provide a dated written consent to the College Admissions Office authorizing said release with a specific list of the information to be released.
   - Federal and California law authorize certain disclosures of personally identifiable information without a student’s written consent. One such exception is the disclosure of personally identifiable information to school officials with legitimate educational interests. School officials with legitimate educational interests are employees or agents of the Los Angeles Community College District who need to review educational records in order to fulfill their professional responsibilities.

4. The right to restrict disclosure of personally identifiable information that the College has designated as directory information which may be released without the written consent of the student.
   - Directory information may be disclosed without a student’s consent unless the student has notified the college that he/she does not want all or portions of the directory information released. To do so, the student must submit the appropriate District form to the College Admissions Office requesting that some or all of the categories of directory information not be released without his/her consent. This form must be submitted in accordance with College policy.
   - Pursuant to Board Rule 5201.10, the Los Angeles Community College District has designated the following student information as directory information:
     - (a) the student’s name, city of residence, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most previous educational agency or institution attended by the student;
     - (b) student employee records may be released in order to comply with collective bargaining agreements;
     - (c) the names, addresses and telephone numbers of students or former students may be released to the foundation for each college for college-related activities at the discretion of the College President, unless the student or former student has informed the College that such information should not be released. The release of this information is conditioned upon the foundation’s agreement that such information will be released in accordance with District policy and that information will not be released to third parties;
     - (d) at the discretion of the College President, the names, addresses and telephone numbers of students from the College may be released to heads of private and/or public institutions of higher education, or their designees, for the purpose of providing information to student regarding transfer opportunities to those institutions, unless the student has indicated that such information should not be released. The release of this information will be conditioned upon the institution’s agreement that student privacy rights under federal and state law will be protected and that information will not be released to third parties.

5. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the College to comply with the requirements of FERPA.
   - The name and address of the office that administers FERPA is:
     - Family Policy Compliance Office
     - U.S. Department of Education
     - 400 Maryland Avenue S.W.
     - Washington, DC 20202-4605

Student Right-to-Know Disclosure
In compliance with the Student Right-to-Know and Campus Security Act of 1990 (Public Law 101-542), it is the policy of Los Angeles Community College District and Los Angeles Mission College to make available its completion and transfer rates to all current and prospective students. Beginning in Fall, 1996, a cohort of all certificates, degree, and transfer-seeking first-time, full-time students were tracked over a three-year period. Their completion and transfer rates are listed below. These rates do not represent the success rates of the entire student population at all California
Community Colleges, nor do they account for student outcomes occurring after this three-year tracking period.
Based upon the cohort defined above, 28.2 percent attained a certificate, degree, or became “transfer-prepared” during a three-year period from Fall 1997 to Spring 2000. Students who are transfer-prepared have completed 56 transferable units with a GPA of 2.0 or better.
Based upon the cohort defined above, 29.8 percent transferred to another post-secondary institution (CSU, UC, or another California Community College) prior to attaining a degree, certificate, or becoming transfer-prepared during a five semester period from Spring 1998 to Spring 2000. Further information about Student Right-To-Know Rates and how they should be interpreted can be found at the California Community Colleges Chancellor’s Office Student Right-To-Know Disclosure Website located at http://srtk.cccco.edu/index.asp

Student Grievance Procedure
The purpose of the Student Grievance Procedure is to provide a prompt and equitable means for resolving student grievances. The grievance procedure may be initiated by a student or group of students who reasonably believe he/she/they have been subject to unjust action or denied rights that adversely affect his/her/their status, rights, or privileges as a student. It is the responsibility of the student(s) to submit proof of alleged unfair or improper action. Grievances pertaining to grades are subject to California Education Code Section 76224(a) which states: “When grades are given for any course of instruction taught in a community college district, the grade given to each student shall be the grade determined by the instructor of the course and the determination of the student’s grade by the instructor, in the absence of mistake, fraud, bad faith, or incompetence, shall be final.”
This grievance procedure does not apply to the challenge process for prerequisites, corequisites, advisories, and limitations on enrollment; alleged violations of sexual harassment; actions dealing with student discipline; alleged discrimination on the basis of ethnic group identification, religion, age, sex, color, sexual orientation, physical or mental disability; or an appeal for residency decision; or to eligibility, disqualification, or reinstatement of Financial Aid. Informal resolution is encouraged. A written Statement of Grievance must be submitted to the Compliance Officer within thirty (30) instructional days of the incident or after the student(s) learns of the basis for the grievance.

Recording Devices in the Classroom
Section 78907 of the California Education Code prohibits the use of any electronic listening or recording device without prior consent of the instructor. Any student violating this section is subject to disciplinary action. Any non-student who willfully violates this section is guilty of a misdemeanor.

Standards of Student Conduct and Disciplinary Action
The Standards of Student Conduct and Disciplinary Action for violation of rules were established by the Board of Trustees of the Los Angeles Community College District on September 2, 1969. A student enrolling in one of the Los Angeles Community Colleges may rightfully expect that the faculty and administrators will maintain an environment in which there is freedom to learn. This requires that there be appropriate conditions and opportunities in the classroom and on the campus. As members of the college community, students should be encouraged to develop the capacity for critical judgment, to engage in a sustained and independent search for truth, and to exercise their rights to free inquiry and speech in a responsible, non-violent manner. Students shall respect and obey civil and criminal law and they shall be subject to legal penalties for violation of laws of the city, county, state, and nation. Student conduct in all of the Los Angeles Community Colleges must conform to District and college rules and regulations. Violations of such rules are subject to the following types of disciplinary actions, which are to be administered by appropriate college authorities against students who stand in violation. Each of the Los Angeles Community Colleges shall establish due process of law for administration of the penalties enumerated here. Penalties are listed in degree of severity but not as chronological administration. College authorities will determine which type of penalty is appropriate.
1. WARNING – Notice to the student that continuation or repetition of specified conduct may be cause for other disciplinary action.
2. REPRIMAND – Written reprimand for violation of specified rules. A reprimand serves to place on record that a student’s conduct in a specific instance does not meet the standards expected at the college. A person receiving a reprimand is notified that this is a warning that continued conduct of the type described in the reprimand may result in formal action against the student.
3. DISCIPLINARY PROBATION – Exclusion from participation in privileges or extra-curricular college activities set forth in the notice of disciplinary probation for a specified period of time. The imposition of disciplinary probation involves notification in writing of the reason for disciplinary probation to the student(s) or president of the student organization involved.
4. RESTITUTION – Reimbursement for damage or for misappropriation of property. Reimbursement may take the form of appropriate service to repair or otherwise compensate for damage.
5. SUMMARY SUSPENSION – A Summary Suspension is for purposes of investigation. It is a means of relieving the tension of the student body or individual class due to a serious infraction of student behavior standards, removing a threat to the well-being of the students, or removing for the good order of the college a student or students whose presence would prevent the continued normal conduct of the academic community. Summary Suspension is limited to that period of time necessary to insure that the purposes of the Summary Suspension are accomplished, and in any case, no more than a maximum of 10 school days. Summary Suspension is a type of suspension other than that ordinarily invoked by the instructor in the classroom. The College President, appropriate administrator, or other staff member designated by the President may summarily suspend a student when he deems it necessary for the safety and welfare of the college.
6. DISCIPLINARY SUSPENSION – Disciplinary Suspension follows a hearing based on due process of law. It shall be invoked by the College President, appropriate administrator, or other staff member designated by the President, upon students for misconduct when other corrective measures have failed or when the seriousness of the situation warrants such action.
7. EXPULSION – An expulsion is a long-term or permanent denial of all campus privileges including class attendance. The President of the college and/or the Board of Trustees may expel a student who has been convicted of a crime arising out of a campus disturbance or, after a hearing by a campus body, has been found to have willfully disrupted the orderly operation of the campus. The President shall submit periodic reports on all expulsion cases to the Superintendent and the Board of Trustees.
Violations of the Standards of Student Conduct are as follows:

9803.10 Willful Disobedience: Willful disobedience to directions of college officials acting in the performance of their duties.

9803.11 Violation of College Rules and Regulations: Violation of college rules and regulations, including those concerning student organizations, the use of college facilities, or the time, place, and manner of public expression or distribution of materials.

9803.12 Dishonesty: Dishonesty, such as cheating, or knowingly furnishing false information to colleges.

9803.13 Unauthorized Entry: Unauthorized entry to or use of the college facilities.

9803.14 College Documents: Forgery, alteration, or misuse of college documents, records, or identification.

9803.15 Disruption of Classes or College Activities: Obstruction or disruption of classes, administration, disciplinary procedures, or authorized college activities.

9803.16 Theft of or Damage to Property: Theft of or damage to property belonging to the college, a member of the college community or a campus visitor.

9803.17 Interference with Peace of College: The malicious or willful disturbance of the peace or quiet of any of the Los Angeles Community Colleges by loud or unusual noise, or any threat, challenge to fight, fight, or violation of any rules of conduct as set forth in this Article.

9803.18 Assault or Battery: Assault or battery, abuse, or any threat of force or violence directed toward any member of the college community or campus visitor engaged in authorized activities.

9803.19 Alcohol and Drugs: Any possession of controlled substances which would constitute a violation of Health and Safety Code section 11350 or Business and Professions Code section 4230; any use of controlled substances the possession of which are prohibited by same, or any possession or use of alcoholic beverages while on any property owned or used by the District or colleges of the District. “Controlled substance,” as used in this section includes, but is not limited to, the following drugs and narcotics: (a) opiates, opium, and opium derivatives, (b) mescaline, (c) hallucinogenic substances, (d) peyote, (e) marijuana, (f) stimulants and depressants, (g) cocaine.

9803.20 Lethal Weapons: Possession, while on a college campus or at a college-sponsored function, of any object that might be used as a lethal weapon is forbidden by all persons except sworn peace officers, police officers, and other government employees charged with policing responsibilities.

9803.21 Discriminatory Behavior: Behavior while on a college campus or at a college-sponsored function, inconsistent with the District’s non-discrimination policy, which requires that all programs and activities of the Los Angeles Community College District be operated in a manner which is free of discrimination on the basis of race, color, natural origin, ancestry, religion, creed, sex, pregnancy, marital status, sexual orientation, age, handicap or veteran status.

9803.22 Unlawful Assembly: Any assemblage of two or more persons to (1) do an unlawful act, or (2) do a lawful act in a violent, boisterous or tumultuous manner.

9803.23 Conspiring to Perform Illegal Acts: Any agreement between two or more persons to perform an illegal act.

9803.24 Threatening Behavior: A direct or implied expression of intent to inflict physical or mental/emotional harm and/or actions (such as stalking) which a reasonable person would perceive as a threat to personal safety or property. Threats may include verbal statement, written statements, telephone threats or physical threats.

9803.25 Disorderly Conduct: Conduct that may be considered disorderly includes lewd or indecent attire, behavior that disrupts classes or college activities, breach of the peace of the college, aiding or inciting other persons to breach the peace of college premises or functions.

9803.26 Theft or Abuse of Computer Resources: Theft or Abuse of Computer Resources including but not limited to the following:

a. Unauthorized entry into a file to use, read, or change the contents, or for any other purpose.

b. Unauthorized transfer of a file.

c. Unauthorized use of another individual’s identification or password.

d. Use of computing facilities to interfere with the work of a student, faculty member or college official, or to alter college or district records.

e. Use of unlicensed software

f. Unauthorized copying of software

g. Use of computing facilities to access, send or engage in messages which are obscene, threatening, defamatory, present a clear and present danger, violate a lawful regulation and/or substantially disrupt the orderly operation of a college campus.

h. Use of computing facilities to interfere with the regular operation of the college or District computing system.

9804.1 Interference with Classes: Every person who, by physical force, willfully obstructs, or attempts to obstruct, any student or teacher seeking to attend or instruct classes at any of the campuses or facilities owned, controlled or administered by the Board of Trustees of the Los Angeles Community College District, is punishable by a fine not exceeding five hundred dollars ($500) or imprisonment in a county jail not exceeding one year, or by both such fine and imprisonment.

9805.10 Assault or Abuse of an Instructor: Assault or abuse of any instructor employed by the District in the presence or hearing of a community college student, or in the presence of other community college personnel or students, and at a place which is on District premises or public sidewalks, streets, or other public ways adjacent to school premises, or at some other place where the instructor is required to be in connection with assigned college activities.

9806.1 Unsafe Conduct: Conduct which poses a threat of harm to the individual and/or to others. This includes, but is not limited to, the following types of conduct: Unsafe conduct in connection with a Health Services Program (e.g., Nursing, Dental Hygiene, etc.); failure to follow safety direction of District and/or college staff; willful disregard of safety rules as adopted by the District and/or college; negligent behavior which creates an unsafe environment.

Policy on Illegal File Sharing

Unauthorized distribution of copyrighted material, including unauthorized peer-to-peer file sharing, may subject students to civil and criminal liability. Civil liability for copyright infringement may include payment of monetary damages to the copyright owner. Criminal penalties for copyright infringement may include fines up to $250,000 and imprisonment up to ten years. Students who violate the District’s computing facilities usage policy (LACCD Administrative Regulation B-28) may also be subject to college disciplinary action, including, but not limited to, suspension or expulsion.
General Policies

Non-Discrimination Policy
All programs and activities of the Los Angeles Community College District shall be operated in a manner which is free of discrimination on the basis of ethnic groups identification, race, color, national origin, ancestry, religion, creed, sex, pregnancy, marital status, medical condition (cancer related), sexual orientation, age, physical or mental disability (including AIDS) or veteran status (Reference: Board Rule 1202).

Sexual Assault Policy
The Los Angeles Community College District is committed to providing a safe environment for students, visitors, and staff. Any incident of sexual assault should be immediately reported to campus police at 818.364.7843. The term “sexual assault” under the California Education Code, Section 67385(d), includes threats of sexual violence.

Anyone charged with campus-related sexual assault may be subject to prosecution under appropriate California criminal statutes; students may also be subject to discipline under the Student Disciplinary Procedures. The Sexual Harassment Policy may also apply, and the Compliance Officer may be contacted at 818.364.7701. Confidentiality shall be maintained (Reference: Board Rule 16400.11).

Politica de abuso sexual
El “Community College District,” se compromete a proveer un ambiente seguro a los estudiantes, visitantes y personal. Cualquier incidente de abuso sexual debe ser reportado de inmediato al departamento de policia del Colegio al 818.364.7843. La palabra “abuso sexual,” que se encuentra registrada bajo el código de educación de California en la sección 67385(d), incluye amenazas de violencia sexual. Cualquier persona acusada de abuso sexual en el Colegio puede ser sujeto a penalización bajo las leyes de California. Los estudiantes también pueden ser sujetos a disciplina bajo los procedimientos disciplinarios para estudiantes. La política de acoso sexual puede ser aplicada y se puede comunicar al oficial de arbitraje al número de teléfono 818.364.7701. Esta información se mantendrá confidencial.

Sexual Harassment Policy
The policy of the Los Angeles Community College District is to provide an educational, employment and business environment free from unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment. Employees, students, or other persons acting on behalf of the District who engage in sexual harassment as defined in the policy or by state or federal law shall be subject to discipline, up to and including discharge, expulsion or termination of contract. The specific rules and procedures for reporting charges of sexual harassment and for pursuing available remedies are incorporated in the Board Rules in Chapter 15.

The Los Angeles Community College District has a policy which provides informal and formal procedures for resolving complaints. Copies of the policy and procedures may be obtained from the Compliance Officer located in the Administration Building, Room 123, 818.364.7701, or by calling the Senior Director of Educational and Student Support Services at 213.891.2279, or the Office of Diversity Programs at 213.891.2315. Any member of the College Community, which includes students, faculty, and staff, who believes, perceives, or actually experienced conduct that may constitute sexual harassment, has the right to seek the help of the College. Every employee has the responsibility to report such conduct when it is directed toward students to the Sexual Harassment Compliance Officer. Potential complainants are advised that administrative and civil law remedies, including but not limited to injunctions, restraining orders or other orders may be made available.

Public Policy
La polica de “Los Angeles Community College District”, es proveer un ambiente educativo, de empleo y de trabajo excepto de avances sexuales, solicitud de favores sexuales o cualquier otra conducta inapropiada física o verbal o comunicación que envuelva acoso sexual. Los empleados, estudiantes u otras personas que representen el Distrito y que acosen a alguien sexualmente pueden ser de acuerdo a la política de discriminación sexual o del Estado.
General Policies

Los Angeles Mission College's general statistics and crime can be viewed at the following URLs:

- General Information
- Crime

When parking on campus...

- watch for your fellow students walking to class
- drive slowly
- park in student parking lots only
- observe all posted signs and regulations
- display your LAMC student parking permit

For more details, request a parking brochure from the Sheriff's Department on campus.

Los Angeles Mission College's general statistics and crime can be viewed at the following URLs:

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Los Angeles Mission College Offers These Special Services To Students

**Eagles’ Landing Student Store**
eagleslanding.lamission.edu | 818.364.7798 or 818.364.7654
Eagles’ Landing Student Store/Bookstore is an educational resource center that provides students, faculty, staff and the community with a variety of products and services, including textbook purchase or rental, study aids, general merchandise, fashionable apparel, giftware, technology, special orders, and much more.

Students may purchase textbooks, handouts and reference material online via the website at [http://eagleslanding.lamission.edu](http://eagleslanding.lamission.edu). To obtain the status of online orders, check availability, or for general questions call 818.364.7798 or 818.364.7654. Look for our C-Store located at the Center for Math & Science building 818.364.7731.

**REGULAR STORE HOURS** (Main Campus)
Monday – Thursday 7:45am - 7:15pm
Friday 7:45am - 1pm
Saturdays, Sundays & Holidays Closed

**REGULAR CONVENIENT STORE HOURS** (CMS Building)
Monday – Thursday 8am - 1:45pm
3pm - 7pm
Friday – Sunday Closed

**Business Office**
www.lamission.edu/services/businessoffice | 818.364.7600 x7110
Payment of enrollment fees, refund requests, faculty, staff and student ID issuance and other financial transactions are handled in the Business Office.

**BUSINESS OFFICE HOURS**
Monday & Tuesday 9am - 6pm
Tuesday & Thursday 9am - 7pm
Friday 9am - 4pm
Saturdays, Sundays & Holidays Closed
Special Rush Hours - during the first two weeks of the Fall and Spring semesters.

**Extended Opportunity Programs & Services/CARE**
818.364.7645
EOPS provides qualifying students with academic counseling, peer advisement, peer tutoring, free workshops, free university/cultural tours, transfer assistance, and assistance with books. Single parents on CalWORKs may receive additional assistance through the CARE program.

**College Ombudsperson**
818.364.7690
The college ombudsperson is a faculty member selected by the president to assist students in resolving issues or problems they may have with faculty or the college.

**Disabled Student Programs & Services (DSPS)**
www.lamission.edu/dsps | 818.364.7732
DSPS provides services and accommodations for students with disabilities. Once a DSPS professional has made the determination that a student has a disability (usually through the review of documentation from a qualified professional), the student begins working with a DSPS counselor and/or the Disability Specialist to create a customized student education contract (SEC) that outlines the specific services and accommodations that may be needed for the student to be successful in their academic endeavors. Additionally, students receive academic counseling support to create a student education plan (SEP) that is essentially the road map to completing a field of study which can include: basic skills development, certificate completion, AA/AS degree completion and/or preparation for transfer to a 4-year college or university. Visit us at [www.lamission.edu/dsps](http://www.lamission.edu/dsps) for additional information.

**Student Activities**
818.364.7820
The Student Activities Office offers many events/activities that welcomes students’ participation; Student Government, student workshops, student clubs/organizations, fundraisers, dances, special events and welcome week. Student activities is also involved with the promotion of the campus Honor Awards events and the annual college commencement. All these activities are provided to support and enhance LAMC’s student population college experience. Please come to the Student Activities or visit the Associate Student Organization offices located on the lower floor of the Campus Center.

**Campus Child Development Center**
Family Child Care Homes Education Network
818.364.7865
The Child Development Center provides a developmentally based curriculum to meet the needs of children ages 6 weeks through 5 1/5 years of age.

**OFFICE HOURS:** 8am to 4:30pm
**PROGRAM HOURS:** 7:30am to 3:30pm Monday through Friday

Off site, we have the Family Child Care Homes Education Network that consists of a wide range of family child care providers who are located in the community around LAMC. Each provider has their own hours of operation. Some even include evening and weekend care. Qualified students may receive child care services for infants and toddlers, preschoolers, school-age children, with low or no fees. Stop by for an application to see if you qualify!
Offices Which Provide Services To Students

Please note that the hours for Student Services will change after the registration period, which is one week before the first day of class and two weeks after the first day of class. During the registration period, Student Services operations will be from 8am to 7pm, Monday through Thursday and 8am to 4pm on Friday. After the registration period, Student Services operations hours will be 8am to 5pm, Monday and Thursday. On Tuesday and Wednesday, hours will be 8am to 7pm, and on Friday, 8am to noon. These hours refer to the following departments: Admissions & Records, Counseling Department, Financial Aid Office, EOPS, Transfer Center and DSPS. Department office hours are subject to change. Go to www.lamission.edu for current office hours.

Admissions & Records
818.833.3322
The Admissions and Records Office keeps all student records. Go to www.lamission.edu to learn how you can apply online and also how to add or drop classes.

Career Center
www.lamission.edu/careercenter | 818.364.7655
Are you undecided about your major? Or perhaps you don’t know much about your chosen career. Allow the Career Center to assist you. Stop by and meet with a counselor to help you evaluate personal abilities and interests, participate in our career events and workshops, or use our online resources to explore career options and learn about different careers. Our goal is to help you formulate your career interests and choose a satisfying career.

Counseling
www.lamission.edu/counseling | 818.364.7655 or 818.364.7656
All new and returning students are strongly advised to meet with a counselor before registering for courses. Meeting with a counselor regularly provides an opportunity to review educational goals, course requirements, research majors and plan courses. New students will need to declare a program of study and complete a comprehensive student educational plan by the time 15 degree applicable units are completed. It is highly recommended for students to meet with a counselor each semester to receive updates and review progress towards their educational goal.
The College Orientation is designed for students to learn about the college, educational programs, services, degree requirements, the tools necessary to be a successful college student and the opportunity to develop an abbreviated student educational plan. Online counseling is now available.

Financial Aid & Scholarships
www.lamission.edu/financialaid | 818.364.7648
The Financial Aid Office offers many services to our students including financial aid awareness events and workshops. Financial aid advising is available by appointment with the Financial Aid Supervisor. Our staff can answer your questions about financial aid programs, processes and forms. We are here to help you fund your cost of education. Stop by the Financial Aid Office or visit our website. YOU are in charge of your education; we are here to help you finance it.

Health Center
www.lamission.edu/healthcenter | 818.362.6182
The Student Health Center at LAMC offers medical, health education, and mental health counseling services for students of the college. The Student Health Center is operated on-campus by a contracted provider (Northeast Valley Health Corporation). Currently enrolled students are eligible for SHC services but they must provide proof of enrollment via photo ID or fee receipt. Services can be obtained between semesters when the office is open so long as the student was enrolled in the previous semester. NEVHC also provides services at several locations throughout the San Fernando Valley. The address for the closest NEVHC community-based clinic is 12756 Van Nuys Blvd.; Pacoima, CA. Their phone number is 818.896.0531.

Learning Center
www.lamission.edu/learningcenter | 818.364.7756
Comprised of the Academic Success Center, Science Success Center, Math Lab, and Learning Lab. The Learning Center is a hub of activity designed to support student success by providing a variety of free services to Mission College students. One-on-one assistance and small-group tutoring sessions are available on the first floor of the Library Building for many skills and subject areas, including Writing and Reading across the curriculum, English, ESL, Literacy, Developmental Communications, and Mathematics 105, 112 and 155 on the East Campus in the CMS Middle Level Seminar Room 101, tutoring is provided for Physical Science and Life Sciences courses. Our tutoring staff includes peer tutors, graduate students, and professionals in these areas. In addition to the tutorial labs, where students receive in-depth help, learning software is available for self-paced study under the supervision of qualified tutorial support. Walk-in workshops are offered periodically on topics such as critical thinking skills, study and test taking skills, essay writing, and computer literacy. Our LRC staff welcomes the opportunity to assist students on the path to success.
The Learning Center also houses the Computer Commons and Print Center providing two copy machines, two printers, and 126 state-of-the-art Internet linked computers. The Learning Center is wheelchair accessible and specialized software and hardware accommodate students with disabilities.
For more information, please contact our staff in person or visit the Learning Center online at lamission.edu/learningcenter
Student Services

Library
www.lamission.edu/library | 818.364.7600 x7106
Online databases, books, reference materials, periodicals, and information from the Internet – the tools you need to succeed are all available in the Library. One of the reference librarians will help you find the information you need. You can study in our quiet individual study areas and small groups can use our study rooms. Call or visit the Library website for hours.

Transfer Center
www.lamission.edu/transfercenter | 818.364.7827
Students are encouraged to begin planning for Transfer as early as possible. The Transfer Center helps students prepare to continue their education at a four-year college or university. Services include counseling appointments to assist you in developing a student educational plan to transfer, assistance with filling out your University applications, opportunities to meet one-on-one with representatives from four-year institutions, Transfer Admission Guarantee (TAG) assistance, a resource library, transfer-related workshops and university fairs, information regarding articulation agreements, and computer stations. Transfer students can also earn an Associates Degree while completing transfer requirements. The Transfer Center staff is here to help you transfer to UC, CSU and private institutions.

TRIO/Student Support Services (SSS) Program
www.lamission.edu/sss | 818.364.7821
TRIO/Student Support Services (SSS) Program is a federally funded program designed to identify and provide resources to help students persist through college. TRIO/SSS provides qualifying students with services including tutoring, mentoring, one-on-one counseling, study skills workshops, financial aid assistance, and cultural activities which promote and facilitate students’ academic and personal success.

Student Health Fee Information
The Los Angeles Community College Board of Trustees at its April 29, 1992 meeting modified Board rule 8502, thus making the $11 Health Services fee a mandatory fee for all students enrolled in credit classes. The Los Angeles Community College District policy exempts the following students from paying the student health fee:
(a) students who depend exclusively on prayer for healing in accordance with the teaching of a bona fide religious sect, (b) students who are attending classes under an approved apprenticeship training program, (c) non-credit religious sect students, (d) students enrolled in District colleges exclusively at sites where student health services are not provided, (e) students who are enrolled in District colleges exclusively through Instructional Television or distance education classes, (f) students who are enrolled in District colleges exclusively through contract education. Students exempted under the provisions of (a), (b) and (c) above are eligible to receive the services of the college health program; all other exempted students are not eligible to receive the services of the college health program.
Your registration fee receipt, or your current Student ID must be presented to receive services.

Viewing Your Records
Under the provisions of the Family Education Rights and Privacy Act of 1974 students may see their records by making an appointment with a counselor for this purpose.

Associated Students Organization and Inter-Club Council Clubs
- Associated Student Organization
- AB 540 Club
- Alpha Gamma Sigma-AGS
- Armenian Student Association
- Anime Alliance Club
- Astronomy Club
- ATA Poetry Club
- Azlan Graduation Committee
- Business Entrepreneurship Club
- Campus Advance
- Child Development for all Generations
- Classical Music Club
- Culinary Club
- Drama Club
- Eagles Taekwondo Club
- Gay Straight Alliance
- Interior Design Club
- Inter-Club Council
- LASOINCHI
- L.E.A.P
- LGBTS Club
- Mecha
- National Society of Collegiate Scholars
- Robotecas
- S.H.A.R.P.
- Society of Hispanic Professional Engineers
- Tiahui Ollin

Our Mission Is Your Success
**Fire**

1. If you smell smoke or see fire, activate the nearest fire alarm pull box. Call the campus sheriff, extension 7845 or 7843 (outside telephone 818.833.3504). If you are unable to contact the sheriff, call 911.

2. When you hear the fire alarm, proceed in an orderly fashion to the designated building evacuation assembly area. The last person to leave the room should close the door.

3. At the assembly area, wait for further instructions from a faculty member or administrator.

**Earthquake**

1. At first sign of shaking, get away from any potential falling objects. Try to get under a table or desk.

2. Do not run outside. If you are in a multistory building, do not use the elevator.

3. If you are aware of any gas lines or heaters in the area, attempt to shut off the gas line or heater.

4. Wait for a faculty member or administrator to give further instructions.

**Power Outage**

1. Try to stay where you are and do not attempt to restore power.

2. Notify plant facilities, extension 7801 (outside telephone 818.364.7801).

3. Wait for the power to come back on or for information/instruction from plant facilities or an administrator to ascertain the probably length of the outage and to be advised of what to do next.

**Evacuation**

1. If you hear the alarm, proceed in an orderly fashion to the nearest exit and assemble at the designated building evacuation assembly area.

2. If you are in a multistory building, do not use the elevator.

3. At the assembly area, wait for further instructions from a faculty member or administrator.

**Other Emergencies**

1. In the case of other emergencies, you will be given instructions from a faculty member or administrator on what to do.

2. Please remain calm and follow instructions.

**EMERGENCY PHONE NUMBERS**

<table>
<thead>
<tr>
<th>Campus Phones</th>
<th>Outside Phones</th>
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</thead>
<tbody>
<tr>
<td>Sheriff's Station</td>
<td>7843</td>
</tr>
<tr>
<td>President</td>
<td>7795</td>
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<tr>
<td>Academic Affairs</td>
<td>7635</td>
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<tr>
<td>Vice President</td>
<td>7780</td>
</tr>
<tr>
<td>Administrative Services</td>
<td>7801</td>
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<tr>
<td>Los Angeles County: Police Department</td>
<td>9-911</td>
</tr>
<tr>
<td>Fire Department</td>
<td>9-911</td>
</tr>
</tbody>
</table>

Pay Telephones: For any emergency - Press *11 to reach L.A. County Sheriff’s Office.

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**LACCD Student Identification Number & Card**

To comply with federal privacy requirements, Los Angeles Mission College and the Los Angeles Community College District has discontinued use of the Social Security Number as the student’s identification number. Instead, a new Student Identification Number will be issued for each student. The college can only release this number to the student. The new nine-digit number is randomly generated, but each will begin with the digits “88." Students will use the same Identification Number in all nine colleges of the District.

Your first Student ID Card is free. Go to the business office to obtain yours. Student Identification cards are only issued for the current semester. All current semester fees must be paid in full to receive a student identification card. You will need to present your student registration/receipt for the current semester and also a second form of picture Identification such as a California ID or a high school picture ID.

Visit [www.lamission.edu/services/businessoffice](http://www.lamission.edu/services/businessoffice) for current office hours.

**Where to use your new student ID card:**

A valid student ID card is required to access student services in the following areas:

- Library
- Student Store/Bookstore
- Financial Aid
- Health Center
- Computer Labs
- Health & Fitness Center
**IGETC - What is the Intersegmental General Education Transfer Curriculum?**

The Intersegmental General Education Transfer Curriculum (IGETC) is a general education program that community college prospective transfer students may complete to satisfy the lower division general education requirements for either the UC (University of California) or CSU (California State University) system without the need to take additional lower-division general education courses after transfer.

All IGETC coursework must be completed with a “C” or better. Courses in which a student receives a “pass” grade may be used if the community college’s policy states that a “pass” is equivalent to a “C” grade (2.0) or better. The UC system allows a maximum of 14 semester units (of the 60 required, transferable units) on a Pass/No Pass basis. There is no CSU system-wide policy on limitations for a “pass” grade, therefore each CSU campus has its own established policy (please check with your CSU campus of choice). Courses may only be used once to satisfy one IGETC subject area (even if listed under multiple areas), however, courses may be used to satisfy IGETC general education areas AND major preparation requirements. Major preparation requirements can be accessed at www.assist.org, the official source for California articulation and student transfer information.

The IGETC is NOT an admission requirement to the UC or CSU system. There is no connection between completion of the IGETC and eligibility for admission to the UC or CSU system, or admission to a specific campus or program. Existing segmental and campus-specific admission requirements for transfer students remain unchanged. Requirements for lower-division courses for admission to particular majors also remain unchanged. The IGETC plan will total approximately 34-37 transferable units. A recommended total minimum of 60 units must be completed prior to transfer.

If you are approaching readiness for transfer and are unable to complete one or two IGETC courses, you may be eligible for partial certification (and complete IGETC after transferring). “Certification” means that LAMC has verified that a student has completed the lower division General Education requirements listed in each area of the IGETC. Certification does not guarantee admission or admission eligibility. Certification is not required and is not automatic; it must be requested by the student at the time the final official transcript is sent. A student may only be granted IGETC certification once (either partial or complete) prior to their first semester at the 4-year university. Students receiving partial certification must ensure that admission criteria for the university has been met (IGETC areas I and II). Students may complete the necessary coursework at the transfer institution and may NOT return to the Community College for complete certification if partial certification was granted. Without certification, the student will be held to the specific general education requirements of the university campus of choice. Please note, the UC Berkeley, College of Letters and Science does not accept partial Certification.

Courses taken at several institutions may be used to fulfill the IGETC. Students should be aware, that placement of courses within IGETC subject areas may vary from college to college. Place-ment of a course will be based on the college of attendance and its IGETC pattern at the time the course was completed. Completion of the IGETC program may be certified by the last community college, which the student attends. Foreign coursework (from non-U.S. regionally accredited institutions) may not be used on the IGETC.

It is NOT advisable for ALL students to follow the IGETC. Some students may be better served by taking courses that fulfill the CSU General Education Breadth requirements or the general education pattern of the UC or CSU campus or college to which they plan to transfer. Students pursuing majors that require extensive lower division major preparation, (such as Engineering on all campuses or Business at UC Berkeley) may not find the IGETC option to be advantageous. The Eleanor Roosevelt College and Revelle College of UC San Diego do not accept IGETC. Additional lower-division general education requirements may be needed prior to transfer. The IGETC will be most useful for students who want to keep their options open before making a final decision about transferring to a particular UC or CSU campus.
IGETC Advising Form

See information on previous page

☐ Certification: [ ] UC [ ] CSU
☐ Liberal Arts AA Degree
Emphasis

Los Angeles Mission College

IGETC ADVISING FORM – for transfer to the CSU / UC Systems
General Education Plan (2015-2016)

THIS FORM SUBJECT TO CHANGE EACH YEAR: Please Consult with a Counselor (C = Completed, IP = In Progress, N = Need)

<table>
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<th>C</th>
<th>IP</th>
<th>N</th>
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I ENGLISH COMMUNICATIONS 2-3 COURSES (6-9 Sem/8-12 Quarter Units)
CSU transfer – complete one course from each group. UC transfer – complete one course from groups A and B only.
A. English Composition: English 101
B. Critical Thinking/ English Composition: English 102,103, Philos 5
C. Oral Communication (CSU requirement only): Comm 101, 102, 151
Other College __________________________ Advanced Placement (Area IA only) __________

II MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING 1 COURSE (3 Sem/4 Quarter Units)
Math 227, 238, 245, 260, 265, 266, 267, 270, 275
Math 238+265 OR 245+260 combined: max credit, one course
Other College __________________________ Advanced Placement __________________________

III ARTS AND HUMANITIES 3 COURSES (9 Sem/12 Quarter Units)
Choose 1 course from A, 1 course from B, and a third course from A or B
A. Art: Art 101,102,103, 105, 109, 111, 201, 300,501,502, Chicano 52, 58, Cinema 3, Human 1, 3, Music 111, 141, Theater100
B. Humanities: Anthro 104, Chicano 37, 42, 44, 46 Cinema 4, English 203, 205, 206, 208, 240, Human 1, 2, 3, 30, 31, Ling 1, Philos 1, 20, 33, Spanish 3, 4, 5, 6
Other College __________________________ Advanced Placement __________________________

IV SOCIAL AND BEHAVIORAL SCIENCES 3 COURSES (9 Sem/12 Quarter Units)
Choose 3 courses from at least two different disciplines
A1 1, 4, Anthro 102, 104, 121, Afro Am 2, 4*, Chicano 2, 7*, 8*, 19, 20, 44, 47, Child Dev 1, Econ 1, 2, 10, Geog 2, 7, 14, Hist 1,11*, 12*, 86, Ling 1, Pol Sci 1, 2, 5, 7, Psy 1, 2, 13, 14, 41, 52, Soc 1, 2, 3, 11, 24, 28
* History 11, 43, Afro Am 4 and Chicano 7 combined: max credit, one course
Other College __________________________ Advanced Placement __________________________

V PHYSICAL AND BIOLOGICAL SCIENCES 2 COURSES (7 Sem/9 Quarter Units)
Choose 1 course from A, 1 course from B. At least 1 course must include a corresponding lab (labs are underlined)
A. Physical Science: Astron 1, 5, Chem 51*, 52*, 56*, 101, 102, 211, 212, Geog 1, 15, Geology 1, Ocean 1, Phys Sc 1*, 14*, Physics 5, 7, 37, 38
*Chem 51, 52, and 65 combined: max credit, one course. No credit for Phys Sci 1 or 14 if taken after a college level course in Physics, Chemistry or Astronomy.
B. Biological Sciences: Anatomy 1, Anthro 101, Bio 3, 6, 7, 40, Env Sci 2, Micro 20*, Physiol 1, Psy 2
*Micro 1 and 20 combined: max credit, one course
C. Laboratory Activity: A corresponding lab course must be completed from A or B (labs are underlined)
Other College __________________________ Advanced Placement __________________________

VI LANGUAGE OTHER THAN ENGLISH (UC Requirement ONLY)
Proficiency in any foreign language can be met by passing 2 years of a foreign language in high school with a grade of C or better, 2 years attendance at a foreign junior high or high school, proving competency by an acceptable exam, or choosing one of the following courses at a level 2 or higher: French, Italian, Spanish
If proficiency was met in high school, an official transcript must be provided (no units granted for HS coursework).
* Students will not be granted credit in any foreign language course if any portion of HS (9th-12th) was completed in a country where the language of instruction was that language.
Other College __________________________ Advanced Placement __________________________

CSU Requirement ONLY – GRADUATION REQUIREMENT (NOT part of IGETC American Institutions)
Not part of IGETC, but may be completed prior to transfer. For IGETC Certification purposes, courses used to satisfy this CSU graduation requirement may also be used to satisfy IGETC area IV. If a course is used to satisfy both IGETC area IV and CSU, some CSU campuses may require students to take an additional course(s) after transfer.
Choose 1 course from A, 1 course from B
A. Afro Am 4, Chicano 8*, Econ 10, History 11, 12*
B. Pol Sci 1
Other College __________________________ Advanced Placement __________________________

Major Prep Courses:

Counselor Signature __________________________ Date __________

UC TOTAL

CSU TOTAL
CSU ADVISING FORM

IMPORTANT INFORMATION: Courses on this list are approved for a specific academic year, which begins with the Fall 2015 semester and remains valid through Summer 2016.

The general education courses listed for the CSU system are specified within subject areas that satisfy lower division general education requirements for the CSU campuses. Students wishing to use a course to fulfill a CSU General Education (GE) requirement must be sure that the course is approved for the academic year in which it is taken. The CSU general education form changes each year. It is advised that students meet with a counselor regularly to review any changes. A course must be on the CSU GE Breadth during the term in which it is taken. If a course is taken before it is approved for inclusion, or after it is removed from the list, it cannot be used to meet the area requirement.

CSU GE Breadth Certification is available to community college transfer students who satisfy the general education requirements in each area. "Certification" means that LAMC has verified that a student has completed the lower division General Education requirements listed in each area of the CSU GE Breadth. Certification does not guarantee admission or admission eligibility. Students with full CSU GE Certification will only be responsible for an additional 9 semester units of upper division general education at the CSU campus. CSU Certification is not required and is not automatic; it must be requested by the student at the time the final official transcript is sent. Without certification, the student will be held to the specific general education requirements of the CSU campus of choice.

Students who have taken courses at other colleges can have these courses "passed along" in the certification process. Los Angeles Mission College will certify courses taken at other California Community Colleges in the areas designated by the offering college. Courses taken at California four-year colleges, or accredited out-of-state two-year, or four-year colleges, may be used for certification – please consult a counselor for detailed information. Courses from foreign institutions cannot be used in the certification process. Students requesting CSU GE "pass along" certification must meet with a counselor.

ADDITIONAL INFORMATION

1. A course cannot satisfy more than one General Education area requirement (even if listed under multiple areas).
2. Courses used to satisfy General Education requirements may also satisfy Major Preparation requirements.
3. LAMC recommends that students complete as much of the lower division requirements as possible for the major before transfer. Major preparation requirements can be accessed at www.assist.org, the official source for California articulation and student transfer information. Completion of these requirements may not guarantee admission into the major, but can increase the student’s chances for acceptance. Other lower division courses that are not offered at LAMC may be required for the major after transfer.
4. Students who transfer to CSU may also complete an Associate degree by completing courses in the major (please see a counselor for major-specific information), a Health and a P.E. course to satisfy the General Education requirements for the Associate degree, along with a total of 60 transferable units completed.
5. Completion of the General Education requirements will not guarantee admission into a university but can increase the student’s chances for acceptance.
6. Coursework in areas A1, A2, A3 and B4 must be completed with a “C” or better to meet admissions eligibility to a CSU campus.
7. All coursework must have a cumulative GPA of 2.0 (“C”) or better.
8. This advising form may not be the best general education preparation pathway for ALL majors (such as Engineering, Computer Science and Liberal Studies – Teacher Prep). Please consult with a counselor to determine the best plan to meet your educational goals.

GET ON TRACK TO TRANSFER!

Go to the 4-year college/university of your choice!

TRANSFER STRATEGY:

• Complete Transferable Math and English requirements in the beginning of your academic career.
• Prepare early with transferable general education courses for California State University and/or University of California, Private or Independent.
• Meet with a Counselor to establish and maintain an educational plan.
• Visit the Transfer Center for transfer advisement/counseling and resources.

Los Angeles Mission College
TRANSACTION CENTER
Helping You Get There
818.364.7827 • Campus Services Building

USEFUL TRANSFER RELATED WEBSITES:

• Articulation Agreements (California Community Colleges, CSU & UC) campuses: www.assist.org
• California State University information and online application: www.csumentor.edu
• University of California: www.ucop.edu
• The Association of Independent California Colleges & Universities: www.aiccu.edu

VISIT OUR WEBPAGE AT:
www.lamission.edu/counseling/transfercenter

SPRING 2016 SCHEDULE OF CLASSES

61
### A - ENGLISH LANGUAGE COMMUNICATION AND CRITICAL THINKING

Select 1 course from each area:

- **A-1. Oral Communication:** Comm 101, 102, 151
- **A-2. Written Communication:** English 101
- **A-3. Critical Thinking:** English 102, 103, Philos 5, 6, Comm 102

*All coursework in this area must be completed with a "C" or better.*

Other College _______________

### B - SCIENTIFIC INQUIRY AND QUANTITATIVE REASONING

Select 3 courses to include one from B-1, one from B-2, and one from B-4. A related lab course is required.

- **B-1. Physical Science:** Astron 1, 5, Chem 51, 52, 65, 101, 102, 211, 212, Geog 1, 15, Geology 1, Ocean 1, Phys Sc 1, 14, Physics 6, 7, 37, 38, 39
- **B-2. Biological Sciences:** Anatomy 1, Anthro 101, Bio 3, 6, 7, 40, Env Sc 2, Micro 20, Physiol 1, Psych 2
- **B-3. Laboratory Activity:** A corresponding lab course must be completed from B-1 or B-2 (lab courses are underlined).

Coursework in area B-4 (Math/Quantitative Reasoning) must be completed with a "C" or better.

Other College __________________________

### C - ARTS AND HUMANITIES

Choose 1 course from C-1, 1 course from C-2, and a third course from either C-1 or C-2.

- **C-1. Arts:** Art 101, 102, 103, 105, 109, 111, 201, 300, 501, 502, Chicano 52, 58, Cinema 3, English 240, Human 1, 3, 31, Intrdgn 104, Music 101, 111, 141, 321-324, 341, Photo 10, 11, 12, Theater 100
- **C-2. Humanities:** Anthro104, Chicano 37, 42, 44, 46, 58, Cinema 4, English 203, 205, 206, 208, 240, French 1, 2, History 86, Human 1, 2, 30, 31, Italian1,2, Ling 1, Philos1, 20, 33, Portgse 1, Spanish 1, 2, 3, 4, 5, 6

Other College __________________________

### D - SOCIAL SCIENCES

Courses must be chosen from at least two disciplines (please review box below for additional options).

The American Institutions requirement may be completed as part of the 9 units required in Area D.

American History and Institutions Requirement

May be met by completing: Political Science 1

AND one of the following courses: Afro Am 4, Chicano 8, Econ 10, History 11, 12

It is highly recommended students complete these requirements, as it will meet 4-year, title 5, graduation requirements.

- **D-0.** AJ 1, 4, Afro Am 2, 4, Anthro 102, 104, 121, Bus 5, Ch Dev 1, 42, Chicano 2, 7, 8, 19, 20, 44, 47, 71, Comm121, Econ 1, 2, 10, Geog 2, 7, 14, Hist 1, 2, 11, 12, 86, Law 1, Ling 1, Pol Sci 1, 2, 5, 7, Psy 1, 2, 13, 14, 41, 52, Soc 1, 2, 3, 11, 24, 28

Other College __________________________

### E - LIFELONG UNDERSTANDING AND SELF-DEVELOPMENT

3 Semester /4 Quarter UNITS

Chicano 47, Child Dev 1, Env Sc 2, FamCS 6, 21, 31, 91, Health 8, 11, Psych 1, 2, 41, 52, , Kin 100

(Activity courses): Kin* 35-552, Kin Ath 503, 511, 516, 552, DanceTQ* 462

* Only 1 unit of Physical Activity may be counted.

Other College __________________________

### Total Units

Counselor's Signature ______________________ Date ______________
Do you need assistance paying your enrollment fees?  The Board of Governors Fee Waiver Program (commonly referred to as BOG) is a California state program that waives enrollment fees. This waiver does not have to be repaid.

Eligibility: Students must be either residents of California or qualify under AB540 for an exemption to paying California Nonresident Tuition, AND be enrolled at Los Angeles Mission College in at least one (1) unit. Fees for audited classes cannot be waived through the BOG.

There are three ways to qualify for the Fee Waiver:

Method A: You (or your parents, if you are a dependent student) can qualify for the Fee Waiver if you meet one of the following criteria: you have certification from the California Department of Veterans Affairs or the National Guard Adjutant General that you are eligible for a Dependent’s Fee Waiver, or you are a recipient of the Congressional Medal of Honor (or are a child of a recipient), or you are a dependent of a victim of the September 11, 2001 terrorist attack, or you are a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty.

Method B: (You or your parents) income falls below the income standards set by the Board of Governors.  By completing the FAFSA (or California Dream Act Application for eligible AB540 students) or BOG application your reported income will be used to determine your eligibility for BOG through Method B.

Method C: If you do not qualify based on Method A or Method B, you may be eligible for the BOG fee waiver through Method C.  For eligible California residents, you must complete the Free Application for Federal Student Aid (FAFSA) available at www.fafsa.gov. For students qualifying under AB540 for an exemption to paying California Nonresident Tuition who do not possess a permanent Social Security number, you must complete the California Dream Act Application available at www.california.edu. With this method, you may be eligible by demonstrating a minimal level of financial need as determined by the College and the California Community Colleges Chancellor’s Office. Our Federal School Code (used on both the FAFSA and California Dream Act Application) is 012550.

How to apply: To qualify for Method A you must complete the Board of Governors (BOG) Fee Waiver Application. To qualify for Method B you can complete the BOG Fee Waiver Application or FAFSA/California Dream Act Application. You can pick up the BOG application at the Financial Aid & Scholarships Office or you may download it from the web at www.lamission.edu/financialaid by selecting the "Apply for a Fee Waiver" link on the left side.

Do you know that you may request for a refund of your enrollment fees?  If you have already paid your enrollment fees for Summer 2015, Fall 2015, Winter 2016 and/or Spring 2016, AND you are eligible for a BOG fee waiver, contact the campus Business Office regarding a refund.

Financial Aid & Scholarships

818.364.7648  Email: lamcfinancialaid@lamission.edu
Website: www.lamission.edu/financialaid
Twitter: www.twitter.com/LAMCFAO
Facebook: www.facebook.com (Like “LAMC Financial Aid”)  Federal School Code: 012550

Office Hours:
Monday - Thursday  8am - 2pm, and 5pm - 6:45pm
Friday  8am - noon

NOTE: Our office hours during the summer and winter terms may be different.  Please consult our website for any updates.

Getting a college education is an investment in your future! We want your educational experience at Los Angeles Mission College to be challenging, rewarding and supportive; therefore, we are pleased to provide you with the information and tools to assist you in completing your educational goals. Read through the information below about the financial aid process, and check out the links to our website and other websites to find updates and new information to assist you.

What is Financial Aid?  Financial Aid is funding provided by the federal and state governments, the college, and private entities, to assist students with their educational expenses and is available in the form of grants, scholarships, employment and loans. Financial aid is meant to supplement the family’s existing resources in funding the costs of a college education.

How to Apply for Financial Aid:

Eligible students who are U.S. citizens and eligible non-citizens should complete the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.gov. The FAFSA is used to determine eligibility for federal and state financial aid, including grants, work-study, and loans. Students qualifying under AB540 for an exemption to paying California Nonresident Tuition who do not possess permanent Social Security numbers can apply for state financial aid (Cal Grants and the Board of Governor’s (BOG) Fee Waiver) through the California Dream Act Application available online at www.california.edu.

Both the FAFSA and California Dream Act Application are available annually, starting January 1st, for the following academic year. We encourage students to apply early, as some financial aid sources are limited and awarded to students who apply early and have financial need. To have your FAFSA or California Dream Act Application information sent to Los Angeles Mission College, make sure to use our School Code: 012550.

To apply for scholarships through the Financial Aid Office at Los Angeles Mission College, check out our website at www.lamission.edu/financialaid and select the “Scholarships” link on the left.

When Do I Apply?  You need to apply for financial aid every year. The FAFSA and California Dream Act Application are available starting January 1st of each year for the following academic year. We encourage students to apply early, as some financial aid sources are limited and awarded to students who apply early and have financial need.

Key Dates
• January 1 — FAFSA application available online at www.fafsa.gov for the following academic year. Also, the California Dream Act Application is available online at www.california.edu.
• March 2 — Application deadline for Cal Grant consideration
• May 1 — L.A. Mission College “Priority” deadline. Submit your FAFSA and complete the Campus Selection process by this date to ensure your file is processed before the start of the fall semester.
• September 2 — Extended Cal Grant B “competitive” awards deadline for eligible community college students only (does not apply to AB540 students who apply through the California Dream Act Application).

FINANCIAL AID NEWS
There are a number of changes in federal and state aid eligibility that took effect over the past two years. In particular:
1. The federal government has instituted a “6 year” limit on Pell Grant eligibility. This will limit ALL STUDENTS, including students who have already received Pell Grants at any college or university, to no more than 6 full-time academic years of Pell Grant eligibility (based on 2 full-time semesters per academic year). Students can check their eligibility and usage at the U.S. Department of Education’s NSLDS website at www.nslds.ed.gov.
2. Students qualifying under AB540 for an exemption to paying California Nonresident Tuition may be eligible for the Board of Governors (BOG) Fee Waiver. Also, students in this group may also qualify for Entitlement Cal Grants.
3. The federal government has established a limitation of 150% of the published length of a student’s programs of study for Direct Subsidized Loans. More information is available on our website and at our Loan Entrance Counseling workshops.
California Nonresident Tuition Exemption Request

CALIFORNIA NONRESIDENT TUITION EXEMPTION

Complete and sign the form to request an exemption from Nonresident Tuition. You must submit any documentation required by the College or University (for example, proof of high school attendance in California). Contact the California Community College, University of California or California State University campus where you intend to enroll (or are enrolled) for instructions on documentation, additional procedures and applicable deadlines.

ELIGIBILITY:
I, the undersigned, am applying for a California Nonresident Tuition Exemption for eligible California high school graduates at (specify college or university) _______________________________________________ and I declare the following:

Check YES or NO boxes:

☐ YES  ☐ NO  I have graduated from a California high school or have attained the equivalent thereof, such as a High School Equivalency Certificate, issued by the California State GED Office or a Certificate of Proficiency, resulting from the California High School Proficiency Examination.

☐ YES  ☐ NO  I have attended high school in California for three or more years.

Provide information on all school(s) you attended in grades 9-12:

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<tr>
<th>SCHOOL</th>
<th>CITY</th>
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<th>DATES FROM - Month/Year</th>
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Documentation of high school attendance and graduation (or its equivalent) is required by the University of California, the California State University and some California Community Colleges. Follow campus directions.

Check the box that applies to you (check only one box):

☐ I am a non-immigrant alien as defined by federal law (including, but not limited to, a foreign student [F visa] or exchange visitor [J visa]).

☐ I am NOT a non-immigrant alien (including, but not limited to, a U.S. citizen, permanent resident, or an alien without lawful immigration status).

AFFIDAVIT:
I, the undersigned, declare under penalty of perjury under the laws of the State of California that information I have provided on this form is true and accurate. I understand that this information will be used to determine my eligibility for the nonresident tuition exemption for eligible California high school graduates. I hereby declare that, if I am an alien without lawful immigration status, I have filed an application to legalize my immigration status or will file an application as soon as I am eligible to do so. I further understand that if any of the above information is untrue, I will be liable for payment of all nonresident charges from which I was exempted and may be subject to disciplinary action by the College or University.

Print Full Name (as it appears on your campus student records) Campus/Student Identification Number

Print Full Mailing Address (number, street, city, state, zip code) Email address (optional)

Signature Date

Phone number (optional)

Email address (optional)

Campus/Student Identification Number

Signature Date

DETERMINING YOUR RESIDENCY STATUS

• For enrollment fee purposes, you are considered a RESIDENT of the state of California if you are:
  1. a citizen of the United States OR have permanent resident status, are a holder of an asylum or refugee visa, AND
  2. have lived in the state of California for at least one year and one day.

• For enrollment fee purposes, you are considered a NON-RESIDENT of the state of California if you are:
  1. a citizen of the United States OR have permanent resident status, are a holder of an asylum or refugee visa, AND
  2. have NOT lived in the state of California for at least one year and one day.

• For enrollment fee purposes, you are considered an INTERNATIONAL STUDENT if you hold an F-1 Visa or other non-resident visa.
ARTS, MEDIA & PERFORMANCE
Chair: Deborah Paulsen 818.364.7738
Secretary: Suzanne Mignosi 818.364.7680
Art
Cinema – Vice Chair: Curtis Stage 818.364.7771
Humanities
Multimedia – Vice Chair: Curtis Stage 818.364.7771
Music – Vice Chair: Tobin Sparfeld 818.364.7890
Photography – Vice Chair: Curtis Stage 818.364.7771
Theater

BUSINESS & LAW
Chair: Vilma Bernal 818.833.3410
Secretary: Suzanne Mignosi 818.364.7680
Accounting
Administration of Justice - Vice Chair: Kelly Enos 818.364.7610
Business - Vice Chair: Vilma Bernal 818.833.3410
Computer Applications & Office Technologies
Economics
Finance
Law - Vice Chair: David Jordan 818.364.7720
Management
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TDD 818.364.7861

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Kinesiology Athletics

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Microbiology
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Geology
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Culinary Arts

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History - Vice Chair: D’Art Phares 818.364.7681
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Political Science - Vice Chair: Dr. Ebru Durukan 818.364.7675
Psychology - Vice Chair: Dr. Christopher F. Williams 818.364.3413
Sociology
1. CCEP HS  
Community Charter Early College HS  
11500 Eldridge Ave, Lake View Terrace

2. CCLA  
Cesar Chavez Learning Academies  
1001 Arroyo Ave, San Fernando

3. EL NIDO  
El Nido – Pacoima Community Center  
11243 Glenoaks Blvd, Pacoima

4. HUBBARD-ES  
Hubbard Elementary School  
13325 Hubbard St, Sylmar

5. KENNEDY-HS  
John F. Kennedy HS  
11254 Gothic Ave, Granada Hills

6. LAKEVIEW  
Lakeview Charter HS  
919 Eight St, San Fernando

7. LA-LEAD  
Los Angeles Leadership Academy  
234 E. Avenue 33, Los Angeles

8. NECA  
Nueva Esperanza Charter Academy  
1445 Celis St, San Fernando

9. NVMI  
North Valley Military Institute  
12105 Allegheny St, Sun Valley

10. OFY-SYLMS  
Options for Youth Sylmar  
13711 Foothill Blvd #B, Sylmar

11. PCH  
Pacoima City Hall  
13520 Van Nuys Blvd, Pacoima

12. RANCHITO  
El Ranchito  
7940 Ranchito Ave, Panorama City

13. SARA-COUG  
Sara Coughlin Elementary  
11035 Borden Ave, Pacoima

14. SFDO-HS  
San Fernando HS  
11133 O’Melveny Ave, San Fernando

15. SYLM-HS  
Sylmar HS  
13050 Borden Ave, Sylmar

16. TRIUMPH  
Triumph Charter High School  
13361 Glenoaks Blvd, Sylmar

17. VPC-HS  
Valley Public Charter High School  
12513 Gain St, Pacoima

18. VAUG CTR  
Vaugh Next Century Learning Center  
11505 Herrick Ave, San Fernando
SPRING 2016 SCHEDULE OF CLASSES

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SPRING 2016 SCHEDULE OF CLASSES

71
Final Exam Schedule SPRING 2016

Tuesday, May 31 – Monday, June 6

HOW TO FIND WHEN YOUR FINAL EXAM WILL BE HELD:
1. At the top of the chart below, find the day(s) that your class is held
2. At the left of the chart below, find the start time of your class
3. Your exam day and time is at the intersection of the day(s) of your class and the start time of your class
4. Check the Exceptions section below the chart to see if any of the exceptions apply to you

Example:
• If your class meets Mondays only at 4:35pm, then your final exam will be held on Mon, June 6 from 5:30-7:30pm.
• If your class meets Tu & Th at 10:35am, then your final exam will be held on Th, June 2 from 10am-12pm.

Exceptions
1. All classes that meet more than twice a week (MTWTh) should follow the Mon & Wed exam schedule
2. Final exams for short-term classes shall be administered during the final two hours of the last class period.

NOTE:
• Every instructor is required to give a final examination following the schedule above.
• Final exams are scheduled for two hours.
• If students indicate that a conflict is occurring, instructors are advised to contact their supervising dean immediately.
• Any change from this schedule must be approved by the Office of Academic Affairs.
• Any questions regarding this schedule should be directed to Academic Affairs.
DIRECTORY OF COLLEGE SERVICES

Academic Affairs.............................................................. 818.364.7635
Admissions & Records ................................................. 818.833.3322
Assessment Center ......................................................... 818.364.7613
Business Office ............................................................. 818.364.7660 x7110
CalWORKs ................................................................. 818.364.7760
Campus Security ............................................................ 818.364.7843
Career Center .............................................................. 818.364.7827
Child Development Center ........................................... 818.364.7863
College Ombudsperson ............................................... 818.364.7690
Cooperative Education ................................................. 818.364.7700
Counseling Department ................................................. 818.364.7655 or 818.364.7656
Disabled Student Programs & Services (DSPS) ............ 818.364.7732
Telecommunication Device for the Deaf (TDD) ............... 818.364.7861
Eagles’ Landing Student Store ....................................... 818.364.7798
Extended Opportunity Program & Services (EOPS) ......... 818.364.7645
English as a Second Language (ESL) Program .............. 818.364.7735
Financial Aid Office ...................................................... 818.364.7648
Health Center ............................................................ 818.362.6182
Honors/Transfer Alliance Program ............................... 818.364.7683
International Students ............................................... 818.364.7741
ITV (Instructional Television) ....................................... 818.364.3594
Learning Center .......................................................... 818.364.7756
Library .................................................................... 818.364.7600 x7106
President’s Office ......................................................... 818.364.7795
Student Activities ......................................................... 818.364.7820
Student Services ......................................................... 818.364.7766
Transfer Center .......................................................... 818.364.7827
Veterans Office .......................................................... 818.364.7864

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