Schedule of Classes

Spring

Semester 2010

Growth • Opportunity • Change
SPRING SEMESTER 2010 – February 8 to June 7

GENERAL CALENDAR DATES
Applications Accepted ..................................................................................................................... Year Round
Assessment and Orientation ........................................................................................................ Year Round
Deadline for K to 8 (Young Student) Application ........................................................................ January 22
Residency Determination Date ..................................................................................................... February 7
DAY AND EVENING CLASSES BEGIN ....................................................................................... February 8
Saturday classes begin .................................................................................................................. February 13
Last day to petition for Credit/No-Credit .................................................................................... March 12
Last day for Section Transfer ....................................................................................................... March 12
Deadline to petition for Spring 2010 Graduation ........................................................................ April 9
Classes end ................................................................................................................................... May 29
FINAL EXAMS ............................................................................................................................. June 1 to June 7

PRIORITY Registration Dates - By appointment only, thru the Internet, telephone or in person
(You may not register before your appointment)
EOPS, DSPS and Veterans ........................................................................................................... November 19
Continuing Students .................................................................................................................. November 23
New and re-entering students ..................................................................................................... December 14

ADD Dates - Late ADDS are not permitted
Deadline to add full term classes ................................................................................................ February 19

DROP Dates
Drop classes without incurring fees or with a refund
(Registration/parking/non-resident fees – 16-week semester-length classes)
In Person/Internet/Telephone ........................................................................................................ February 22
Drop classes without receiving a “W”
In Person/Internet/telephone ....................................................................................................... March 5
Drop classes with a “W” (Letter grade is required from this date forward)
In Person/Internet/telephone ....................................................................................................... May 7
If you stop attending a class (or wish to drop a class) YOU MUST DROP THE CLASS YOURSELF
- OFFICIALLY – on or before May 7, through the Internet, telephone or in person in the Office of
Admissions & Records. Failure to do so may result in a grade of “F” in that class.

REGISTRATION INFORMATION
Website – https://eweb1.laccd.edu/WebStudent/signon.asp
Telephone Registration
818.988.2222  213.689.8888  310.605.0505  323.226.1999
Please note that phone registration will not be available after January 1, 2010.

HOLIDAYS (College CLOSED)
President’s Day – February 12-15
Non-Instruction Day –February 16
(No classes, College OPEN)
Spring Break – March 29 to April 5
Cesar Chavez – March 31
Memorial Day – May 31

HOW TO REGISTER ONLINE, BY PHONE, or IN-PERSON - See page 14
GET FINANCIAL AID - See page 60

VISIT OUR WEBSITE FOR UPDATED INFORMATION ON NEW CLASSES AND CANCELLED CLASSES - www.lamission.edu

LATE ENROLLMENT: The college reserves the right to cancel or extend late enrollment for reasons relating to student enrollment,
level of financial support, or any other reason at the discretion of the LACCD (District) and Los Angeles Mission College.

Note: Contact PACE for information about their deadlines.
Contact the Office of Admissions & Records for deadlines on late start, short-term, and special program classes.

FOR THOSE WITH DISABILITIES, ALTERNATE FORMATS OF THIS SCHEDULE ARE AVAILABLE BY CALLING 818.833.3313
LAMC – the showcase of the future

Message from the President
Judith Valles

It is my pleasure to welcome you to Los Angeles Mission College! Mission is more than just one of the nine Los Angeles Community Colleges in the District. We are the showcase of the future and the best educational venue for the San Fernando Valley.

We offer a variety of programs of study that lead to transfer to a four-year institution of your choice. Our instructors are committed to providing academic opportunities that will help you succeed and grow academically. Your charge is to stay focused on your goals, while our goal is to increase the number of graduates and transfers each year.

I invite you to read through our Spring 2010 Schedule of Classes and learn about the variety of programs and services we offer. Whether you’re interested in a vocational degree, preparing to transfer to a four-year institution, or developing skills for immediate employment – Mission can help. We have flexible scheduling and offer a variety of courses to fit your needs such as online, weekend, evening, accelerated, and television courses.

Whatever your reasons are for attending Mission College, you will be provided with a quality education and caring environment.

The college is growing dramatically with the completion of the new buildings and parking structure. We look forward to celebrating the opening of our state-of-the-art Health, Fitness and Athletics Complex building. Our future expansion plans include a Culinary Arts building, Media Arts facility, and Center for Applied Sciences and Technology building.

Many changes continue to take place at Los Angeles Mission College. These are challenging times we are facing today and continue to face in the near future; however, we will continue to work together to create a brighter future for you.

With warm regards,

Judith Valles, President
Los Angeles Mission College
Curtis Stage, Multimedia Instructor

Hi, my name is Curtis Stage and I direct the Multimedia Program here at Los Angeles Mission College. I want to tell you about our vibrant community of artists and designers and encourage you to find your path to success in our incredible program.

What is Multimedia and what sets our program apart? We like to think of it as a fusion of Art, Ideas and Technology. This involves basic elements of art and design and blends them with new media technologies, including digital art, computer graphics, computer animation, video content, Internet art and interactive gaming technologies. It is considered one of the most dynamic and challenging fields of study in higher education, but it is also one of the most rewarding!

In our Multimedia Program, students strive for success by being encouraged to build their technical skills and learn to develop original and creative ideas that give their work meaning. Our students get a real edge and build a strong foundation by having small class sizes, State-of-the-Art Labs, and close interaction with our amazing professional faculty.

What do Multimedia professionals do? The Multimedia Certificate Program offered at Mission College meets the demands and expectations of the industry and prepares students for an exciting career in a highly creative and competitive field. After you earn your Multimedia Certificate at Mission, the opportunities are endless! You’ll be able to use your creative ability and artistic talent to produce innovative designs and concepts that are sure to prepare you to seek employment in positions such as: Web Designer, Animator, Motion Graphics Artist, Designer, Game Designer, Camera Operator, Video Editor, Director and so much more.

What are you waiting for? Your future success starts here! Come visit us at lamission.edu/multimedia

The Paralegal Studies Program

Paralegal is a term used in many countries and jurisdictions to describe non-lawyers who assist lawyers in their legal work. A Paralegal or Legal Assistant performs duties which include legal research, client interviewing, preparation of briefs and other documents, conducting investigations, drafting wills and deeds, and other such legal transactions. Paralegals also specialize in specific areas such as probate, torts, family law, personal injury, criminal law, insurance claims, civil litigation, elder law, immigration law, intellectual property, and real estate law, just to name a few.

The State of California now requires paralegals to be certified by an accredited educational institution such as Mission College. Our Paralegal Studies Program exceeds the mandate for paralegal education requirements under the Business and Professions Code §§ 6400 and 6450 in the State of California, which requires 24 semester units. We provide 12 more units than required by law.

Upon completion of the program there are many options – the “Fast Track to Law School” or starting work as a paralegal immediately. Our program provides help with your resume and job interviews, along with networking opportunities, and internships at the local LA Superior Court – San Fernando, Van Nuys, Chatsworth, and Santa Clarita court branches.
I recently had to describe my teaching philosophy when I participated in a Teaching Academy. I’d never really sat down to look at that in detail before. I knew I wanted students to succeed in my classes, in other classes and ultimately reach their educational goals. But how do you break that down to describe a “philosophy” for what I’ve been doing for the last 10 years in the classroom? There are the stories of students who have approached me at the end of the semester to tell me that I inspired them to choose Sociology as a major. Not only does that never get old, but actually embarrasses me a little. How did I do that exactly? I discussed social theories, findings and causes for why people do what they do. I gave them papers and exams and journals to write, and still they returned to class every day. Although those methods proved to work for most of the students I encountered, I don’t think it really is JUST about SOCIOLOGY and what was written on the board. It could be a lot of things but simply that I LOVE TO TEACH. Its not really discussed in a Mission Statement or written as a Philosophy anywhere, but yet it is the focus everyday that I come to campus.

So maybe they will major in Sociology, maybe they learned that finding your PASSION is another lesson taught at Mission College. I heard that if you can find passion in your work and pay your bills too, than you have found professional happiness. Then I guess Mission College is truly my HEAVEN and the passion continues with every new student who wonders what they will major in.

The future is bright for paralegals. The average salary for a paralegal, according to a survey published by the National Association of Legal Assistants (NALA), is $46,862. There are job opportunities for paralegals even in a down economy. Our paralegals are successfully employed at Disney, State Farm Insurance Company, the L.A. County offices, Los Angeles Superior Court and other courts, and both large and small law firms in the greater Los Angeles metropolitan area.

Come join us for the “challenge” of a lifetime and never look back. We are here to help you achieve your dreams to become a paralegal. For more information, see our law home page at http://lamission.edu/law or contact the Director of the Paralegal Studies Program – Prof. David Jordan at jordandc@lamission.edu or 818.364.7720.

“Paralegals are the backbone of law practice”

DAVID JORDAN, Esq., Attorney at Law is the grandson of a celebrated barrister from New England. He served the Glendale Community as an attorney for 20 years and for the last decade has been the Director of the Paralegal Studies Program at Los Angeles Mission College. Prof. Jordan worked as a Peace Corps Volunteer in Honduras organizing credit unions, is fluent in Spanish, received his B.A. in Economics from Georgetown University in Washington, D.C. and his Juris Doctor from Loyola Law School in Los Angeles.

If you are interested in Sociology, we offer a variety of subjects in the field of Sociology. We have one of the largest online programs on campus as well as internship courses too. All our instructors are highly qualified and motivated to help you reach your Mission. I can also assist you in Psychology, Political Science, Philosophy, History or African American Studies, please contact me at 818.833.3414 or mekelbmm@lamission.edu

“Students learn what they care about, from people they care about and who, they know, care about them . . .” Barbara Harrell Carson, 1996, Thirty Years of Stories

Prof. Myriam Levy-Mekelburg, Chair of Social Sciences
Los Angeles Mission College alum Sergio L’Rodriguez has always been fascinated by the world of film and television. At age five, while living in Michoacán, Mexico, he looked forward to walking to town with his grandfather to attend a makeshift theater each week. The films were projected on a large white blanket which hung on a wall. These temporary structures were used to bring members of the community together to watch movies. “We’ve seen a lot has changed since then,” says Rodriguez.

Sergio migrated to the United States in 1985. While attending Kennedy High School he gained hands-on experience in the areas of television, film and 3D animation. He knew then this was the area he wanted to pursue as a life long career. After graduating from Kennedy in 1998 he worked at Ultra Films in Sacramento and gained experience working on documentaries and promotional videos. Knowing a solid education would provide him with the knowledge and skills needed to succeed in the film and television industry, in 2002, Sergio moved back to the San Fernando Valley and enrolled at Los Angeles Mission College to study Multimedia. “I chose Mission College because of its rigorous curriculum and fantastic instructors who are true professionals in their fields of study,” says Rodriguez.

While attending Mission College Sergio created a name for himself. Professor Deb Diehl noticed his creativity, skills, and talent, so she put him in contact with John Breinholt, assistant editor to Academy Award winner, Hughes Winborne. After meeting with Winborne, Sergio was offered an intern position at Sony Pictures to work on “Seven Pounds,” a theatrical film starring Will Smith. Other films he worked on are “Another Harvest Moon” as Assistant Editor; “Bomb It! Sao Paulo” as Assistant; “Light as a Feather” as Assistant, and Cinematographer/Director of the Mission College fall campaign commercial.

Rodriguez credits classes taught by Mission College instructors and is thankful for them for creating the network of opportunities he needed to get where he is today. “I value my classmates and people I met on campus because this is where the connections began.”

Sergio enjoys sharing his knowledge and tutors Mission College students majoring in multimedia studies. He also enjoys watching and critiquing films. His dream is to become a Director and win an Oscar someday (just like Hughes Winborne!). On his spare time he writes films – but for now, he’s waiting for his next break!

Sergio received an Associate of Arts in Multimedia in 2005 from Los Angeles Mission College and a Bachelor of Arts in Cinema, Television Arts with an emphasis in Cinematography in 2008 from CSUN.
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For complete information on programs at Los Angeles Mission College, please consult the Mission College Catalog at [www.lamission.edu](http://www.lamission.edu)

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The Los Angeles Mission College Transfer Alliance/Honors Program (TAP) is designed for motivated students who plan on transferring to a four-year college or university. It consists of academically enriched general education courses in which both written expression and the critical analysis of ideas are stressed. The TAP program offers participating students priority admissions to UCLA and additional opportunities at other universities. Both current and new students may apply to be part of the TAP program.

**Requirements:** Students will complete six honors courses with a 3.00 grade average, and honors designation will appear on students’ transcripts. For each honors course, students will complete a research project or paper designed in collaboration with the Honors Director Dr. Mike Fenton and the faculty member teaching the course.

**Honors program students receive:**
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- An enriched academic program allowing students to gain opportunities to pursue topics and projects of individual interest within courses taken; opportunity to gain valuable critical thinking, research and writing skills; opportunities to explore interdisciplinary approaches to course topics
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- Transcripts that reflect participation in the program.
- Regular opportunities for interaction and individual conferences with faculty mentors and program director.
- Individualized counseling with an Honors Counselor.
- Opportunities to meet guest speakers and attend special events
- Opportunity to attend the annual Honors Students research Conference at UC Irvine

**Applying to the Honors Program** - These are general guidelines. If you do not meet a specific requirement put would like to be able to participate in TAP, please write to Dr. Mike Fenton at fentonms@lamission.edu to discuss your particular situation.

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**Entering students** must have a high school GPA of 3.50 or higher or an SAT score above 1,000, and their placement tests must place them in English 101 or higher.

**For More Information and to Apply:**
Honors Coordinator: Dr. Mike Fenton, 818.364.7888
Honors Counselor: Mr. Afri Walker, 818.364.7647
Dean of Academic Affairs: Dr. Nadia Swerdlow 818.364.7842
Webpage: www.lamission.edu/honors/default.aspx

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2. Check which classes are offered online - missiononline.pbwiki.com
3. Check to see if the online class is still available (it may be full - online classes are very popular so register early) - my.mission.edu/soco
4. Add your online class to your schedule of classes - go to the Student Information System - www.laccd.edu/student_information/sis_logon.asp (you will need your 88-Student ID to enter) - eweb4.laccd.edu/index.asp
5. Check to see who is your online instructor - and email them about your online class - missiononline.pbwiki.com/faculty
6. Make sure your computer is properly set up to take the class - tuneup.pbwiki.com
7. Find out which course management system your class uses. At Mission we have three different platforms - etudes ng, moodle and course compass - http://missiononline.pbwiki.com
8. Login to the correct online course management system for your online class - http://missiononline.pbwiki.com/login

**Any problems?**

Contact the Help Desk at 818-415-2015 or onlinemission@gmail.com or contact our Title V Tutor (Kelly) kps70@hotmail.com

**Technical Support**

Phone: 818-415-2015 or Email: onlinemission@gmail.com

These classes are also listed in the Spring schedule.

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<td>CHOUNLAMOUNTIC, S</td>
<td>Email: <a href="mailto:chounlam@usc.edu">chounlam@usc.edu</a>/</td>
</tr>
<tr>
<td>0436</td>
<td>PSYCH 001</td>
<td>MCKENNA, P</td>
<td>Email: <a href="mailto:paul2317_pcyh1@yahoo.com">paul2317_pcyh1@yahoo.com</a></td>
</tr>
<tr>
<td>0436</td>
<td>SOC 001</td>
<td>LAYNE, V</td>
<td>Email: <a href="mailto:proflayne@yahoo.com">proflayne@yahoo.com</a> (14Wks-3/8/2010 to 6/7/2010)</td>
</tr>
<tr>
<td>0447</td>
<td>SOC 001</td>
<td>LAYNE, V</td>
<td>Email: <a href="mailto:proflayne@yahoo.com">proflayne@yahoo.com</a></td>
</tr>
<tr>
<td>0448</td>
<td>SOC 001</td>
<td>BIONDO, J</td>
<td>Email: <a href="mailto:JJBiondo91@yahoo.com">JJBiondo91@yahoo.com</a></td>
</tr>
<tr>
<td>0455</td>
<td>SOC 002</td>
<td>BIONDO, J</td>
<td>Email: <a href="mailto:JJBiondo91@yahoo.com">JJBiondo91@yahoo.com</a></td>
</tr>
<tr>
<td>0456</td>
<td>SOC 004</td>
<td>LITTLE, D</td>
<td>Email: <a href="mailto:dominic.little@csun.edu">dominic.little@csun.edu</a></td>
</tr>
<tr>
<td>0459</td>
<td>SOC 024</td>
<td>LEVY-MAEKELBURG, M</td>
<td>Email: <a href="mailto:profmek@hotmail.com">profmek@hotmail.com</a></td>
</tr>
</tbody>
</table>

**Hybrid Classes**

<table>
<thead>
<tr>
<th>SEC #</th>
<th>COURSE</th>
<th>INSTRUCTOR</th>
<th>NOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>0146</td>
<td>BUS 001</td>
<td>BERNAL, V</td>
<td>Meets Mon 7:25-8:20am, CSB 208</td>
</tr>
<tr>
<td>3160</td>
<td>CHICANO 007</td>
<td>GUTIERREZ, E</td>
<td><a href="http://www.lamission.edu/business/bernal">www.lamission.edu/business/bernal</a></td>
</tr>
<tr>
<td>3162</td>
<td>CHICANO 008</td>
<td>GUTIERREZ, E</td>
<td><a href="http://www.lamission.edu/business/bernal">www.lamission.edu/business/bernal</a></td>
</tr>
<tr>
<td>3301</td>
<td>LAW 001</td>
<td>JORDAN, D</td>
<td>Meets Wed, 7:00-8:20pm, CSB 207</td>
</tr>
<tr>
<td>3303</td>
<td>LAW 010</td>
<td>JORDAN, D</td>
<td>Meets Wed, 5:20-6:45pm, CSB 110</td>
</tr>
<tr>
<td>3314</td>
<td>MGMT 031</td>
<td>BERNAL, V</td>
<td>Meets Tu, 6:50-8:20pm, CSB 205</td>
</tr>
</tbody>
</table>

**SPRING 2010 SCHEDULE OF CLASSES**
Open to ALL Mission College Students

PACE Office: 818.364.7684
PACE Director, Mark Pursley: 818.364.7677

New Pace Students: Attend the PACE Orientation the Saturday before classes begin! Call the PACE Office for more information. Located in the lower level of the Campus Center.

Who: PACE courses are offered in an accelerated format convenient to students’ work schedules. Some students participate in the complete PACE program (see “Why” below for program features). However, PACE courses are open to ALL Mission College students, so anyone can sign up for a PACE course while taking traditional, online or other course formats.

Why: PACE offers convenient scheduling, quality instruction, and a supportive staff. PACE features collaborative learning, field trips, artistic performances, and social events to enhance your educational experience.

What: PACE has five tracks (Elementary Teaching, Business, Social Science, Health Science, and General Studies) to help students meet their transfer requirements while earning an A.A. degree. All PACE courses are fully transferable to CSU and UC.

Where: Currently all PACE courses meet on campus.

When: Most courses in PACE are offered in an accelerated eight week format. Students attend class one evening a week and every other Saturday for eight weeks. A student can earn 12 units per semester by taking two courses in the first eight week session and two more in the second eight week semester. Each PACE course is paired with another PACE course so that students may earn six units in session A, and six more in session B. (go to the college website for complete PACE schedule information)

These classes are also listed in the Spring schedule.

A Sample Schedule For Paired 3-Unit Courses:
Course 1: Tuesday 6-8 PM and scheduled PACE Saturdays 8-12. (Student must attend both days. Courses do not meet on all Saturdays – see schedule.)
Course 2: Tuesday 8-10:10 PM and PACE Saturday 12:30-4:30. (Student must attend both days. Courses do not meet on all Saturdays – see schedule.) Students may take one or both courses.

4-Unit Science Courses and 5-Unit Business and Math
Courses meet per the evening schedule indicated and every Saturday, and some are 16 weeks long.

Hybrid PACE Courses:
Students attend only four Saturday sessions and complete the remainder online.

PACE Basic Skills in Math and English: These courses (called bridge courses) are generally offered on Monday evenings or on Saturdays- see schedule)

ORIENTATION: Saturday, February 6, 9-11am in CMPC 5

<table>
<thead>
<tr>
<th>BRIDGE COURSES</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGLISH 102</td>
</tr>
<tr>
<td>(UC:CSU) 3.00 UNITS</td>
</tr>
<tr>
<td>6521 LEC 5:00 pm - 8:10 pm</td>
</tr>
<tr>
<td>Meets every Monday for 16 weeks</td>
</tr>
<tr>
<td>MATH 115</td>
</tr>
<tr>
<td>5.00 UNITS</td>
</tr>
<tr>
<td>6514 LEC 8:10 pm - 10:10 pm</td>
</tr>
<tr>
<td>AND LEC 12:30 pm - 3:40 pm</td>
</tr>
<tr>
<td>Meets every Monday and Saturday for 16 weeks</td>
</tr>
<tr>
<td>MATH 125</td>
</tr>
<tr>
<td>5.00 UNITS</td>
</tr>
<tr>
<td>6515 LEC 8:10 pm - 10:10 pm</td>
</tr>
<tr>
<td>AND LEC 12:30 pm - 3:40 pm</td>
</tr>
<tr>
<td>Meets every Monday and Saturday for 16 weeks</td>
</tr>
<tr>
<td>MATH 227</td>
</tr>
<tr>
<td>(UC:CSU) 4.00 UNITS</td>
</tr>
<tr>
<td>6513 LEC 5:50 pm - 10:00 pm</td>
</tr>
<tr>
<td>Meets every Monday for 16 weeks</td>
</tr>
</tbody>
</table>

Note: Spring break begins Monday, March 29 and ends Monday, April 5

Health, Fitness and Athletics Complex (HFAC)

The construction of the Health, Fitness and Athletics Complex is scheduled for completion this summer, just in time for the Spring, 2010 semester. The building will be part of the East Campus Complex located near El Cariso golf course, at Eldridge Avenue and Harding Street, west of Maclay. When completed, the 90,000 square foot two-story building will include a three-court multi-sport competition gymnasium, an elevated three-lane jogging track, an athletic training and hydro-therapy room, fitness and cardio area classrooms, multi-purpose fitness and dance studios, locker rooms and faculty offices.

The environmentally friendly building is LEED-certified (Leadership in Energy and Environmental Design), meeting the standards of the United States Green Building Council (USGBC).

In order for students, staff, faculty and community members to enjoy these new facilities, ALL must register for a course.
These classes are also listed in the Spring schedule.
### SHORT TERM

**MATH 121 - ESSENTIALS OF PLANE GEOMETRY**  
3.00 UNITS  
3339 LEC  4:00 pm - 6:10 pm MTWTh MKRTCHYAN, T  
BUNG 8  

**MATH 112 - PRE-ALGEBRA**  
3.00 UNITS  
0349 LEC  12:25 pm - 2:50 pm MW  
AGVANIAN, Y  
BUNG 1  
(12Wks - 3/22/2010 to 6/7/2010)

**MATH 215 - PRINCIPLES OF MATHEMATICS I**  
3.00 UNITS  
3350 LEC  4:20 pm - 6:45 pm MW  
MKRTCHYAN, T  
BUNG 2  
(12Wks - 3/22/2010 to 6/7/2010)

**MATH 240 - TRIGONOMETRY**  
3.00 UNITS  
3359 LEC  4:20 pm - 6:45 pm MW  
SMAZENKA, R  
BUNG 10  
(12Wks - 3/22/2010 to 6/7/2010)

**PERSDEV 004 - CAREER PLANNING**  
1 UNIT  
0406 LEC  9:00 am - 11:20 am T  
STAFF  
INSTR 1004  
(7Wks - 2/16/2010 to 3/30/2010)

**PERSDEV 017 - COLLEGE SURVIVAL SKILLS DEVELOPMENT**  
1 UNIT  
0407 LEC  9:00 am - 11:05 am F  
STAFF  
CMPC 6  
(8Wks - 3/14/2010 to 5/7/2010)

**PHYS ED 552 - ATHLETICS PRE-SEASON CONDITIONING (UC:CSU) (Rpt 3)**  
1 UNIT  
2033 LAB  05:10 hrs/wk TBA  
MARTINS, E  
HFAC GYM  
(10Wks - 4/5/2010 to 6/7/2010)

**POL SCI 001 - THE GOVERNMENT OF THE UNITED STATES (UC:CSU) 3.00 UNITS**  
0426 LAB  03:35 hrs/wk TBA  
HUSSAIN, S  
INTERNET  

**SOC 001 - INTRODUCTION TO SOCIOLOGY (UC:CSU) 3.00 UNITS**  
0447 LAB  03:35 hrs/wk TBA  
LAYNE, V  
INTERNET  

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**NOTE:** For additional late start classes see PACE session B (April 12 to June 5) on page 11.  
PACE classes are open to all students.

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### NEW MOBILE ALERT NOTIFICATION SYSTEM

**Los Angeles Mission College**

**Sign up is simple:**

Text **LAMC** to **253788** (AlertU) and reply **Y**

Or sign up online at www.alertu.org/lamc

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**- ALERT NOTIFICATIONS ARE ONLY SENT IN EMERGENCY SITUATIONS**

**- ALERTU SUBSCRIBERS WILL NOT RECEIVE SPAM**

**- SUBSCRIBER INFORMATION WILL NOT BE SHARED WITH THIRD PARTY MARKETERS**

**- STANDARD TEXT MESSAGE RATES APPLY**
**ITV/The Weekend College** classes allow students to complete general education classes in a focused eight-week format. Classes are taught on four campuses:

- **City (C)** and **Southwest (SW)** Colleges on Saturdays, and
- **Valley (V)** and **Pierce (P)** Colleges on Sundays.

The first college listed is **AM only, 9:00-12:00 Noon**.
The second college listed is **PM only, 1:30-4:30 PM**.

Students may attend at any location or change locations, if necessary, throughout the semester.

The classes are taught by the same qualified LACCD instructor at each campus. Instructor is combined with award-winning video lessons available on DVD, in broadband, on cable television and in the College Learning Resource Centers. Each class also has an online component creating a positive, engaging learning environment.

Financial aid is available for qualified students; fee waivers apply to these classes. Transcripts are issued by L.A. Mission College.

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### SPRING 2010 Session A
**February 8 – March 28, 2010**

<table>
<thead>
<tr>
<th>Classes</th>
<th>Section</th>
<th>Saturday Campus</th>
<th>Sunday Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Economics 1</td>
<td>7056</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>English 101</td>
<td>7057</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>Health 11</td>
<td>7058</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>History 11</td>
<td>7059</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>Oceanography</td>
<td>7060</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Philosophy 1</td>
<td>7061</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Political Science 1</td>
<td>7062</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Psychology 1</td>
<td>7063</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
</tbody>
</table>

No class meetings: February 13 & 14
Saturday class meetings: February 20 - March 27, 2010
Sunday class meetings: February 21 - March 28, 2010

**Last Day To:**
- ADD classes: February 19, 2010
- Drop without incurring fees: February 13, 2010

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### WINTER 2010
**January 4 – February 7, 2010**

<table>
<thead>
<tr>
<th>Classes</th>
<th>Section</th>
<th>Saturday Campus</th>
<th>Sunday Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Economics 1</td>
<td>7046</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>English 101</td>
<td>7047</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>English 102</td>
<td>7048</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>Health 11</td>
<td>7049</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>History 11</td>
<td>7050</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>Philosophy 1</td>
<td>7051</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Political Science 1</td>
<td>7052</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Psychology 1</td>
<td>7053</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Psychology 41</td>
<td>7054</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Sociology 1</td>
<td>7055</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
</tbody>
</table>

Saturday class meetings: January 9 - February 6, 2010
Sunday class meeting: January 10 - February 7, 2010

**Last Day To:**
- ADD classes: January 10, 2010
- Drop without incurring fees: January 7, 2010

---

### SPRING 2010 Session B
**April 6 – June 6, 2010**

<table>
<thead>
<tr>
<th>Classes</th>
<th>Section</th>
<th>Saturday Campus</th>
<th>Sunday Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>English 101</td>
<td>7064</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>English 102</td>
<td>7065</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>Health 11</td>
<td>7066</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>History 11</td>
<td>7067</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>History 12</td>
<td>7068</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>Math 125</td>
<td>7069</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Philosophy 1</td>
<td>7070</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Political Science 1</td>
<td>7071</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Psychology 41</td>
<td>7072</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Sociology 1</td>
<td>7073</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
</tbody>
</table>

Saturday class meetings: April 10 - June 5, 2010
Sunday class meetings: April 11 - June 6, 2010

**Last Day To:**
- ADD classes: April 18, 2010
- Drop without incurring fees: April 12, 2010

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Website: www.lamission.edu/itv • Telephone: 818/833-3594 or 800/917-9277

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**SPRING 2010 SCHEDULE OF CLASSES**
How to Register for Courses

Register for Courses Online:
1. Have your student I.D. number ready before you sign on
2. Have your four digit pin number ready, which is your birth day and month without the year
3. Go to the Los Angeles Community Colleges website, www.laccd.edu
4. Click on “Student Information System”
5. Select “Current Student”
6. Click on “Add/Drop Classes”

Register for Courses In Person:
1. Check Admissions & Records online for hours
2. Come to Admissions & Records with a valid picture identification

Register by Phone:
Go to www.lamission.edu/schedules for instructions. Please note that phone registration will not be available after January 1, 2010.

The Application & Matriculation Process: A Step-by-Step Guide

The Steps to Success Matriculation Process connects Los Angeles Mission College with students who enroll for credit courses into an agreement for the purpose of realizing the student’s educational goals through the college’s programs, policies, and requirements.

Matriculation Exemptions Status: At the time of application, all students are classified as Exempt or Non-Exempt from various matriculation components. Students may be exempt from one or more of the individual steps described below. Exempt students may participate in all matriculation components. All other students are coded as non-exempt and are expected to complete orientation, assessment, and counseling during their first semester at Los Angeles Mission College. Please refer to exemptions as they pertain to the steps below.

Student’s Responsibilities: Non-exempt students are required to express at least a broad educational intent upon admission, declare a specific educational goal no later than the term after which 15 units of degree applicable credit courses are completed, diligently attend class, complete assigned coursework, complete courses and maintain progress toward an educational goal and cooperate in the development of a student educational plan.

Please follow the steps below. Contact information is indicated for each step so that you can call or email with your questions. The process described below is for new students and for returning students who have not attended any LACCD campus for two consecutive semesters.

STEP 1 COMPLETE AND SUBMIT AN APPLICATION FOR ADMISSION

Online Application Process:
• GO TO http://www.lamission.edu and click on “Apply Online”
• You will be sent directly to the CCCApply.Org website, where you will follow the steps listed on the website
• Allow approximately three working days (excluding holidays) for the processing of your online application
• Once your on-line application is successfully processed, you will receive an email confirmation containing your STUDENT IDENTIFICATION NUMBER and your REGISTRATION APPOINTMENT. Your student identification number will allow you to access the registration system.

Paper (In Person) Application Process:
• If you submit an application in person, please bring a valid form of picture identification with you. You will receive your STUDENT IDENTIFICATION NUMBER immediately after your application is processed. Your STUDENT IDENTIFICATION NUMBER will allow you to access the Los Angeles Community College District (LACCD) registration system. Your registration appointment will be scheduled according to Title V requirements based on your enrollment status as a continuing, new or returning student. (Please see academic calendar, inside front cover, for registration appointment dates.)
STEP 2 ASSESSMENT
Campus Center Lower Level, Room 1529
ALL students who have submitted an application and have been
issued a student I.D. number are required to take the assessment
tests in English or English as a Second Language (ESL) and Math,
unless exempt (please refer to exemptions below). The assessment
process helps to place students in classes where they are most likely
to succeed. Assessments are available on a walk-in basis, Monday
through Thursday from 8 a.m. to 5 p.m. Students must have their
LACCD I.D. Number and present a valid form of picture I.D. prior to
taking the assessment tests.

Please note: The Math assessment process requires students to self
select the appropriate test level (Algebra Readiness, Elementary Algebra,
Intermediate Algebra or Pre-Calculus). For more information on choosing
the appropriate Math assessment test, please visit http://www.lamission.
.edu/math/MDTD%20sample%20test%20and%20guide.aspx

Assessment Results:
• Once the assessment tests have been completed, it will take
  approximately 24 hours for the results to be available
• Full assessment reports will be available for pick up at the
  Assessment Center approximately 24 hours after test completion
• Assessment reports for tests taken on Thursdays will be available
  for pick-up the following Monday
• Students may also view their assessment results on the
  Student Information System —
  https://ewebl2.laccd.edu/WebStudent/signon.asp

For more Information:
• Visit http://www.lamission.edu/assessment/default.aspx
• Stop by the Assessment Office in the Campus Center Lower
  Level Room 1529
• Call 818.364.7613

Assessment Exemptions:
1. Students who have already earned an AA/AS Degree or higher
2. Students who are enrolling in recreational and/or personal classes
   only and have no intention of earning a degree or certificate

Note: Students who have assessment results from a college that uses
assessments that are on the approved list of assessment instruments for
California Community Colleges or who have completed Math and English
courses at other colleges may be exempt from Assessment. Proof of
transcripts and/or assessment results need to be presented to a Counselor
in the Counseling Office.

STEP 3 ORIENTATION
Once the assessment tests have been completed and results
received, students may sign up at the Assessment Center to attend
an orientation. It is highly recommended for all new students
to attend an orientation session unless exempt (please refer to
exemptions below). During orientation, a counselor will review the
College Catalog and Schedule of Classes to assist in planning a first
semester student educational plan. Orientation presents important
information about the college, educational programs, requirements,
resources and services that will help students register for classes
and succeed in meeting their goals.

For more Information:
• Visit http://www.lamission.edu/assessment/orientation.aspx
• Stop by the Assessment Office in the Campus Center, Lower
  Level, Room 1529
• Call 818.364.7613

Orientation Exemptions:
1. Students who have already earned an AA/AS degree or higher, or
2. Students who are enrolling in recreational and/or personal classes
   only and have no intention of earning a degree or certificate,
or
3. Students enrolling in fewer than 6 units of coursework and are
currently enrolled at another college or university

STEP 4 COUNSELING
All new and returning students should meet with a counselor
before registering for courses unless exempt (please refer to
exemptions below). Meeting with a counselor regularly, provides
an opportunity to review educational goals, course requirements,
research majors, plan courses, and develop a Student Educational
Plan (SEP). It is HIGHLY recommended that students meet with a
counselor each semester to receive updates on changes and
review progress towards their educational goal. Please contact the
Counseling Office for appointment and drop-in availability.

For more Information:
• Visit http://www.lamission.edu/counseling
• Stop by the Counseling Office in the Instructional Building,
  Administration Wing
• Call 818.364.7655 or 818.364.7656

Counseling Exemptions:
1. Students who have already earned an AA/AS degree or higher, or
2. Students who are enrolling in recreational and/or personal classes
   only and have no intention of earning a degree or certificate, or
3. Students enrolling in fewer than 6 units of coursework and are
currently enrolled at another college or university

STEP 5 APPLY FOR FINANCIAL AID
All students are encouraged to apply for financial aid. Eligible
students should complete the Free Application for Federal
Student Aid (FAFSA) online at www.fafsa.gov. The FAFSA is used
to determine eligibility for federal and state financial aid, including
grants, work-study, and loans. California residents can also apply
for the Board of Governor’s (Bog) Fee Waiver through a separate
paper application, available at the Financial Aid Office and on our
website at www.lamission.edu/financialaid, under “Apply for a Fee
Waiver.”

STEP 6 REGISTER FOR YOUR COURSES
Register for Courses Online:
1. Have your student I.D. number ready before you sign on.
2. Have your four digit pin number ready, which is your birth day
   and month without the year
3. Go to the Los Angeles Community Colleges website, www.laccd.edu
4. Click on “Student Information System”
5. Select “Current Student”
6. Click on “Add/Drop Classes”

Register for Courses In Person:
1. Check Admissions & Records online for hours
2. Come to Admissions & Records with a valid picture identification

Register by Phone:
Go to www.lamission.edu/schedules for instructions.
Please note that phone registration will not be available after
January 1, 2010.
Prerequisites, Corequisites & Advisories

**Prerequisite:** A requirement that must be satisfied before enrolling in the target course.

**Corequisite:** A requirement that must be taken simultaneously with the target course. However, in some instances the corequisite may be satisfied before enrolling into the target course.

**Advisory:** A course or condition that a student is advised (but not required) to meet prior to enrolling in the target course.

**Registration Limitation**

All students need to demonstrate meeting the prerequisite or corequisite requirement in order to enroll into the target course.

- If the student satisfies the requirement by completing a class with a grade of "C" or better at LAMC or through the assessment process, he/she will be cleared for registering into the target course.
- If the student has satisfied the prerequisite or corequisite and/or placement at another college or through another method, he/she must submit the appropriate documentation (i.e., an unofficial transcript and/or placement results) to the counseling office located in the Instructional and Student Services Building (818.364.7655).

Once a counselor reviews the documents and finds that the prerequisite or corequisite has been satisfied, the counselor will issue a course placement authorization form. This form, once signed by the counselor, needs to be turned into the Admissions office along with the necessary add slip by the student for processing.

**Prerequisite Challenge**

Students without transcripts or other proof of meeting the specified prerequisite or corequisite but believe that they have other clear and reliable evidence that they are adequately prepared to take the target course may go through the prerequisite or corequisite challenge process.

Prerequisite or corequisite may be challenged based on the following:

1. The student has the knowledge or ability to succeed in the target course despite not meeting the prerequisite or corequisite. (Criteria for challenging based on knowledge or ability to succeed will be determined by each Academic Department);
2. The prerequisite or corequisite is not valid because it has not been established in accordance with the District’s policy;
3. The prerequisite or corequisite is being applied in an unlawfully discriminatory manner; and
4. The prerequisite or corequisite has not been made reasonably available causing the student undue delay in completing his/her educational goal.

**Prerequisite Challenge Process**

1. Pick up the challenge form at the Counseling Office. It is recommended that a student seeking to go through the challenge process meet with a counselor to discuss the process in further detail.
2. All challenge forms must be processed prior to the add deadline as stated in the Schedule of Classes (please note: the challenge process takes five working days to complete). Challenges filed after this deadline will be considered for the following semester. If space is available in a course when a student files a challenge to the prerequisite or corequisite, the student will be allowed to enroll into the course during the challenge process. If the challenge is approved or the college fails to resolve the challenge within 5 working days, the student shall be allowed to remain in the course. If the challenge is denied, the student will be notified and dropped administratively. If no space is available in the course when a challenge is filed and approved, the student shall be permitted to enroll for the following semester.
3. Students need to complete the challenge form, attach appropriate documentation and take the form to the Chair and/or Vice Chair of the department through which the course in question is being offered.
4. The Department Chair and/or Vice Chair will approve or deny the challenge. If the Chair and/or Vice Chair is the instructor of the course that the student wishes to enter, then the Chair and/or Vice Chair will identify another faculty member in the discipline to review and approve the challenge form.
   - Once the challenge is approved/denied and signed, the Chair and/or Vice Chair of the department or designated faculty member will return the form to the Matriculation Coordinator.
   - The Matriculation Coordinator will contact the student of the results of the challenge.
   - If the challenge is approved, the student will be given a course placement authorization that the student will take to Admissions along with the necessary add form for processing.
5. If the challenge is denied, the student may appeal the decision to the Vice President of Academic Affairs. Notification of the appeal decision will be sent to the student within 5 working days after its receipt.

**DISTRICTWIDE REGISTRATION**

**REGISTER AT MORE THAN ONE COLLEGE!**

Students registering for classes through the college’s web-based registration system will also have the opportunity to register for classes at any of the other colleges in the Los Angeles Community College District – East L.A. College, L.A. City College, L.A. Harbor College, L.A. Mission College, Pierce College, L.A. Trade Technical College, L.A. Southwest College, L.A. Valley College, and West Los Angeles College. Students can also register for Instructional Television (ITV) classes as well.

**Search for Classes on the Web!**

Using the college’s web registration system, students can search for available classes at any college in the Los Angeles Community College District. They can even search for a particular course by time and days of the week.

**12,000 Classes to Choose From!**

The opportunity to enroll at multiple colleges gives students access to over 12,000 classes throughout the nine colleges in the Los Angeles Community College District.

**DISTRICTWIDE PARKING**

YOUR LAMC PARKING PERMIT IS GOOD AT ALL 9 CAMPUSES!
How to Read the Schedule of Classes

Classes are listed in alphabetical order from Administration of Justice to Supervised Learning Assistance. Check Real Time Schedule on the Web.

ENGLISH

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Name</th>
<th>Transferability Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>COLLEGE READING &amp; COMPOSITION I</td>
<td>(UC:CSU) 3.00 UNITS</td>
</tr>
<tr>
<td></td>
<td><strong>Prerequisite:</strong> English 28 or ESL 8 with a grade of “C” or better, or appropriate skill level demonstrated through the English assessment process, or by permit. All sections may be taken for honors credit. See the Honors Counselor.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DAY CLASSES</th>
</tr>
</thead>
<tbody>
<tr>
<td>0212 LEC 7:30AM - 8:55AM MW STERN, A CSB 101</td>
</tr>
<tr>
<td>0214 LEC 9:05AM - 10:30AM MW LADINSKY, G CSB 207</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EVENING CLASSES</th>
</tr>
</thead>
<tbody>
<tr>
<td>3135 LEC 3:30PM - 6:40PM W ODDINO, V CSB 206</td>
</tr>
<tr>
<td>3136 LEC 6:50PM - 10:00PM M CAMHL, J INST 1008</td>
</tr>
</tbody>
</table>

Short-Term Classes

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Name</th>
<th>Transferability Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>028</td>
<td>INTERMEDIATE READING &amp; COMPOSITION</td>
<td>3.00 UNITS</td>
</tr>
</tbody>
</table>

ITALICS INDICATES SATURDAY CLASSES

BUILDING KEY

<table>
<thead>
<tr>
<th>BUNG:</th>
<th>Bungalows (East of Instructional Building)</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAC:</td>
<td>Cultural Arts Center, (adjacent parking structure)</td>
</tr>
<tr>
<td>CCDS:</td>
<td>Center for Child Development Studies</td>
</tr>
<tr>
<td>CMPC:</td>
<td>Campus Center Building (college campus)</td>
</tr>
<tr>
<td>CSB:</td>
<td>Collaborative Studies Building,</td>
</tr>
<tr>
<td></td>
<td>(Northeast section of campus)</td>
</tr>
<tr>
<td>HFAC:</td>
<td>Health, Fitness and Athletic Complex (East campus)</td>
</tr>
<tr>
<td>INST:</td>
<td>Instructional Building (college campus)</td>
</tr>
<tr>
<td>LRC:</td>
<td>Library Building (college campus)</td>
</tr>
<tr>
<td>ELCRGOLF:</td>
<td>El Cariso Golf Course</td>
</tr>
<tr>
<td>ELCRPARK:</td>
<td>El Cariso Park</td>
</tr>
</tbody>
</table>

OFF CAMPUS LOCATIONS - see location map page 66

<table>
<thead>
<tr>
<th>ADMS-HS - Jane Adams High School</th>
<th>KENN-HS - John F. Kennedy High School</th>
<th>PACO-ES - Pacoima Elementary</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARLT-HS - Arleta High School</td>
<td>KIRK-HS - Kirk Douglas High School</td>
<td>POLY-HS - Polytechnic High School</td>
</tr>
<tr>
<td>AROUND COR - Around the Corner</td>
<td>LNDN-HS - Jack London High School</td>
<td>ROGR-HS - Rogers High School</td>
</tr>
<tr>
<td>CC-MS - Community Charter Middle School</td>
<td>MONROE - James Monroe High School</td>
<td>SFD-HS - San Fernando High School</td>
</tr>
<tr>
<td>CC RC - Child Care Resource Center</td>
<td>MSSNBOWL - Mission Hills Bowl</td>
<td>STRAT-ES - Strathern Elementary</td>
</tr>
<tr>
<td>CCEP-HS - Community Charter Early Prep. High</td>
<td>OLIVE MNR - Olive Manor Senior Apts.</td>
<td>SYLM-HS - Sylmar High School</td>
</tr>
<tr>
<td>DISC-PREP - Discovery Charter Prep.</td>
<td>OFY-SYL1 - Options for Youth – Sylmar</td>
<td>TIA-CHUC - Tia Chucas</td>
</tr>
<tr>
<td>Dyer-ES - Dyer Elementary</td>
<td>OFY-SYL2 - Options for Youth – Sylmar</td>
<td>VAUG CTR - Vaughn Center</td>
</tr>
<tr>
<td>EINST-HS - Albert Einstein High School</td>
<td>OFY-BUR1 - Options for Youth – Burbank</td>
<td>VAUG-HS - Vaugh Charter High School</td>
</tr>
<tr>
<td>EVRGR-HS - Evergreen High School</td>
<td>OFY-BUR2 - Options for Youth – Burbank</td>
<td>VERD-HS - Verdugo Hills High School</td>
</tr>
<tr>
<td>GREAT COM - Greater Community Baptist Church</td>
<td>OFY-NORT - Options for Youth – Northridge</td>
<td></td>
</tr>
<tr>
<td>GRID-ES - Gridley Elementary</td>
<td>OFY-VNYS - Options for Youth – Van Nys</td>
<td></td>
</tr>
</tbody>
</table>
ACCOUNTING

Chair: Pat Flood 818.364.7715

001 INTRODUCTORY ACCOUNTING I  (UC:CSU) 5.00 UNITS
Prerequisite: None.
The student will learn basic accounting theory and procedures. Students will prepare books of original entry and post to general and subsidiary ledgers. Students will perform accounting procedures using the voucher system, and will prepare adjusting entries, and
financial statements.

DAY CLASSES
0101 LEC  9:35AM - 12:05PM MW BOMMER, T INST 2006
0102 LEC  9:35AM - 12:05PM TTH BOMMER, T INST 2006

EVENING CLASSES
3101 LEC  6:50PM - 9:20PM MW BOMMER, T INST 2006
3102 LEC  6:50PM - 9:20PM TTH BOMMER, T INST 2006

PACE/Program for Accelerated College Education (Open to all Students) See page 10

022 COOP ED - ACCOUNTING  (CSU) (Rpt 3) 2.00 UNITS
Prerequisite: Accounting 1 with a grade of "C" or better.
Introductory course in accounting, applying basic accounting principles to specialized business operations and organizations including partnerships, corporations, and manufacturing enterprises. Students will perform job order cost accounting, process cost accounting, budgeting and an analysis of the source and application of funds statement.

DAY CLASSES
0102 LEC  9:35AM - 12:05PM TTH BOMMER, T INST 2006

SATURDAY/LATE START CLASSES
0103 LEC  9:00AM - 2:30PM S STAFF INST 2006

9093 LEC  2:05 hrs/wk TBA RASKIN, E SCHEDULE

9094 LEC  3:10 hrs/wk TBA RASKIN, E SCHEDULE

941 COOP ED - ACCOUNTING  (CSU) (Rpt 3) 4.00 UNITS
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

DAY CLASSES
3103 LEC  3:30PM - 6:40PM TTH BOMMER, T INST 2006

9095 LEC  4:15 hrs/wk TBA RASKIN, E SCHEDULE

ADMINISTRATION OF JUSTICE

Chair: Pat Flood 818.364.7715 | Vice Chair: Kelly Enos 818.364.7610

001 INTRO TO ADMINISTRATION OF JUSTICE  (UC:CSU) 3.00 UNITS
Prerequisite: None.
The history and philosophy of Administration of Justice including the various subsystems---police, courts, corrections, etc.

ONLINE CLASSES
0106 LEC  3:10 hrs/wk TBA HART, J INTERNET

www.lamission.edu/online

DAY CLASSES
0107 LEC  12:15PM - 3:25PM M RANDOLPH, D CSB 102A

EVENING CLASSES
3104 LEC  6:50PM - 10:00PM T ENOS, K CSB 102A
3105 LEC  6:50PM - 10:00PM W LUNN, M CSB 102A

002 CONCEPTS OF CRIMINAL LAW  (UC:CSU) 3.00 UNITS
Prerequisite: None.
The historical development and philosophy of criminal law. The course looks at definitions and classifications of crimes and their applications to the system of administration of justice.

EVENING CLASSES
3106 LEC  3:30PM - 6:40PM T ENOS, K CSB 102A

003 LEGAL ASPECTS OF EVIDENCE  (CSU) 3.00 UNITS
Prerequisite: None.
Origin, development, philosophy and constitutional basis of evidence in criminal cases.

EVENING CLASSES
3108 LEC  3:30PM - 6:40PM W ROCKE, J CSB 102A
3109 LEC  6:50PM - 10:00PM W SMITH, P CSB 102B

004 PRINCIPLES & PROCEDURES OF THE JUSTICE SYSTEM  (UC:CSU) 3.00 UNITS
Prerequisite: None.
A study of the different aspects of the criminal justice system with an emphasis on the courts.

EVENING CLASSES
3110 LEC  6:50PM - 10:00PM Th ENOS, K CSB 203

005 CRIMINAL INVESTIGATION  (CSU) 3.00 UNITS
Prerequisite: None.
Police procedures in criminal investigation. Legal aspects and procedures.

EVENING CLASSES
3111 LEC  3:30PM - 6:40PM Th ENOS, K CSB 102A

006 PATROL PROCEDURES  (CSU) 3.00 UNITS
Prerequisite: None.
A critical study of effective and appropriate law enforcement patrol procedures. History of policing methods and current practices.

EVENING CLASSES
3112 LEC  3:30PM - 6:40PM M ENOS, K CSB 102A

014 REPORT WRITING FOR PEACE OFFICERS  (CSU) 3.00 UNITS
Prerequisite: None. Advisory: Eng 21 or ESL 6A.
The study of effective report writing in police work including crime scene investigative reports and arrest reports.

EVENING CLASSES
3113 LEC  6:50PM - 10:00PM T SINCLAIR, R INST 1013

075 INTRODUCTION TO CORRECTIONS  (CSU) 3.00 UNITS
Prerequisite: None.
Basic course dealing with the nature of correctional systems and corrections work.

EVENING CLASSES
3114 LEC  3:30PM - 6:40PM T KOVANATOR, G CSB 208
3115 LEC  6:50PM - 10:00PM M WOODS, M CSB 102B

104 INTRODUCTION TO FORENSIC SCIENCE  (CSU) 3.00 UNITS
Prerequisite: None.
This course assists the student in attaining an understanding of the role of forensic science in the Administration of Justice.

SATURDAY CLASSES
0108 LEC  9:00AM - 12:10PM S MAHANAY, L CSB 105

160 POLICE ORGANIZATION AND ADMINISTRATION  (CSU) 3.00 UNITS
Prerequisite: None.
The effect of organizational structure and administrative procedure on the implementation of police functions; assessment of processes of recruitment, career advancement, and leadership; and administrative problems of staffing, supervision and morale.

EVENING CLASSES
3116 LEC  3:30PM - 6:40PM W ENOS, K CSB 102B

921 COOP ED - ADMINISTRATION OF JUSTICE  (CSU) (Rpt 3) 2.00 UNITS
Prerequisite: Accounting 1 with a grade of "C" or better.
The study of effective report writing in police work including crime scene investigative reports and arrest reports.

EVENING CLASSES
9093 LEC  2:05 hrs/wk TBA RASKIN, E SCHEDULE

931 COOP ED - ADMINISTRATION OF JUSTICE  (CSU) (Rpt 3) 3.00 UNITS
Prerequisite: Accounting 1 with a grade of "C" or better.
The study of effective report writing in police work including crime scene investigative reports and arrest reports.

EVENING CLASSES
9094 LEC  3:10 hrs/wk TBA RASKIN, E SCHEDULE

941 COOP ED - ADMINISTRATION OF JUSTICE  (CSU) (Rpt 3) 4.00 UNITS
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

EVENING CLASSES
9095 LEC  4:15 hrs/wk TBA RASKIN, E SCHEDULE

AFRICAN AMERICAN STUDIES

Chair: Miriam Levy-Mekelburg 818.833.3414 | Vice Chair: D'Art Phares 818.364.7681

004 THE AFRICAN-AMERICAN IN THE HISTORY OF THE U.S.  (UC:CSU) 3.00 UNITS
Prerequisite: None.
A survey of U.S. History from the early Colonial era through the Civil War with special emphasis on the contribution of the African-American. This course provides a political and social background of development of the United States.

EVENING CLASSES
5117 LEC  6:50PM - 10:00PM M HODGE, R INST 1008

LOS ANGELES MISSION COLLEGE
### ANATOMY

Chair: Mike Reynolds 818.364.7695

#### 101 HUMAN BIOLOGICAL EVOLUTION (UC:CSU) 3.00 UNITS

Prerequisite: None. Advisory: English 28 or ESL 8.

Students examine the Unifying principles of human evolution.

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0113 LEC</td>
<td>MWF</td>
<td>9:05AM</td>
<td>ARMSTRONG, A</td>
<td>INST 2004</td>
</tr>
<tr>
<td>0115 LEC</td>
<td>TTH</td>
<td>9:05AM</td>
<td>GRIFFEN, A</td>
<td>INST 2004</td>
</tr>
</tbody>
</table>

### ANTHROPOLOGY

Chair: Mike Reynolds 818.364.7695 | Vice Chair: Arthur Gribben 818.364.7600 x4235

#### 102 HUMAN WAYS OF LIFE: CULTURAL ANTHROPOLOGY (UC:CSU) 3.00 UNITS

Prerequisite: None.

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3122 LEC</td>
<td>MWF</td>
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<td>ARMSTRONG, A</td>
<td>INST 2004</td>
</tr>
<tr>
<td>3123 LEC</td>
<td>3:30PM</td>
<td>6:45PM</td>
<td>ARMSTRONG, A</td>
<td>INST 2004</td>
</tr>
</tbody>
</table>

### ART - Institute of Art & Multimedia

Chair: Deborah Paulsen 818.364.7738 | Vice Chair: Barbara Kerwin 818.364.7755

#### 101 SURVEY OF ART HISTORY I (UC:CSU) 3.00 UNITS

Prerequisite: None. Advisory: English 21.

Satisfies one of two Art History requirements for Art majors.

A survey of Western Art and Architecture from Pre-historic through Medieval periods; students develop perceptual and critical skills by analyzing the evolution and function of art within historical, cultural, and philosophical contexts.

**EVENING CLASSES**

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3227 LEC</td>
<td>MWF</td>
<td>5:00PM</td>
<td>LEZIO, A</td>
<td>INST 2001</td>
</tr>
</tbody>
</table>

#### 102 SURVEY OF ART HISTORY II (UC:CSU) 3.00 UNITS

Prerequisite: None. Advisory: English 21.

Satisfies one of two Art History requirements for Art majors.

A survey of Western Art and Architecture from Renaissance through the Twentieth Century; students develop perceptual and critical skills by analyzing the evolution and function of art within historical, cultural, and philosophical context.

**EVENING CLASSES**

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
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<tbody>
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<td>3226 LEC</td>
<td>MWF</td>
<td>5:00PM</td>
<td>LEZIO, A</td>
<td>INST 2001</td>
</tr>
</tbody>
</table>

#### 103 ART APPRECIATION I (UC:CSU) 3.00 UNITS

Prerequisite: None. Advisory: English 21.

An introductory course that explores insight into the visual arts. Students will develop an understanding of the relationship of art to culture through the study of art movements throughout the western history and the traditional art forms of non-western religions.

**EVENING CLASSES**

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3225 LEC</td>
<td>MWF</td>
<td>5:00PM</td>
<td>LEZIO, A</td>
<td>INST 2001</td>
</tr>
</tbody>
</table>

#### 201 DRAWING I (UC:CSU) 3.00 UNITS

Prerequisite: None. Required of Art Majors and Multimedia Block I.

Introduction to drawing theory and practice; great works of the human imagination will be studied in relation to drawing technique, illusion of space and composition. A variety of media will be explored while developing analytical skills and expression.

**SATURDAY CLASSES**

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0119 LEC</td>
<td>S</td>
<td>9:00AM</td>
<td>LEZIO, A</td>
<td>INST 2001</td>
</tr>
</tbody>
</table>

#### 202 DRAWING II (UC:CSU) 3.00 UNITS

Prerequisite: Art 201 with a grade of 'C' or better. Required of Art Majors. Part of the Multimedia Block.

Heads, hands, feet and perspective drawing in color.

**EVENING CLASSES**

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3225 LEC</td>
<td>MWF</td>
<td>5:00PM</td>
<td>LEZIO, A</td>
<td>INST 2001</td>
</tr>
</tbody>
</table>

#### 203 DRAWING III (UC:CSU) 3.00 UNITS

Prerequisite: Art 202. Required for Drawing Major.

This advanced course in drawing. Emphasis is placed on developing an advanced ability to observe and render selected subjects in a personal style.

**EVENING CLASSES**

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3225 LEC</td>
<td>MWF</td>
<td>5:00PM</td>
<td>LEZIO, A</td>
<td>INST 2001</td>
</tr>
</tbody>
</table>

#### 204 LIFE DRAWING I (UC:CSU) 3.00 UNITS

Prerequisite: None. Required of Art Majors. Part of the Multimedia Block. Design for Interactive Multimedia.

Beginning course in drawing the figure from life. Emphasis is placed on proportion, structure and anatomy.

**EVENING CLASSES**

<table>
<thead>
<tr>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3225 LEC</td>
<td>MWF</td>
<td>5:00PM</td>
<td>LEZIO, A</td>
<td>INST 2001</td>
</tr>
</tbody>
</table>

**Directed Studies** opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.
SPRING CLASSES

205 LIFE DRAWING II (UC:CSU) 3.00 UNITS
Prerequisite: Art 204. Required for Drawing Major.
An intermediate course in drawing the human figure. Emphasis on developing extended knowledge of human anatomy.

EVENING CLASSES
3131 LEC 5:45PM - 7:50PM W ZARCOME, J CAC 283
AND LAB 7:55PM - 10:00PM W ZARCOME, J CAC 283

206 LIFE DRAWING III (UC:CSU) (Rpt 3) 3.00 UNITS
Prerequisite: Art 205. Required for Drawing Major.
An advance course in drawing the human figure. Emphasis on acquiring advanced skill in rendering its essential structure.

EVENING CLASSES
3132 LEC 5:45PM - 7:50PM W ZARCOME, J CAC 283
AND LAB 7:55PM - 10:00PM W ZARCOME, J CAC 283

300 INTRODUCTION TO PAINTING (UC:CSU) 3.00 UNITS
Prerequisite: None. Required of Art Majors. Part of Multimedia Studies Foundation I Block.
This is an introductory course in painting, utilizing historical and contemporary styles of painting. Emphasis is placed on color theory, composition and the application of fundamental painting techniques.

DAY CLASSES
0124 LEC 12:25PM - 2:30PM Th KERWIN WALLIS, B CAC 2&3
AND LAB 2:35PM - 4:40PM Th KERWIN WALLIS, B CAC 283

EVENING CLASSES
3133 LEC 5:45PM - 7:50PM Th KERWIN WALLIS, B CAC 283
AND LAB 7:55PM - 10:00PM Th KERWIN WALLIS, B CAC 283

304 ACRYLIC PAINTING I (UC:CSU) 3.00 UNITS
Prerequisite: Art 300 with a grade of "C" or better.
A course further exploring techniques learned in Art 300 and introducing personal style

EVENING CLASSES
3134 LEC 5:45PM - 7:50PM T KERWIN WALLIS, B CAC 283
AND LAB 7:55PM - 10:00PM T KERWIN WALLIS, B CAC 283

305 ACRYLIC PAINTING II (UC:CSU) 3.00 UNITS
Prerequisite: Art 304 with a grade of "C" or better.
An advanced course in painting designed to explore a variety of painting methods and styles.

EVENING CLASSES
3135 LEC 5:45PM - 7:50PM T KERWIN WALLIS, B CAC 283
AND LAB 7:55PM - 10:00PM T KERWIN WALLIS, B CAC 283

306 ACRYLIC PAINTING III (UC:CSU) 3.00 UNITS
Prerequisite: Art 305 with a grade of "C" or better.
The final class in painting is a personal exploration in series painting.

EVENING CLASSES
3136 LEC 5:45PM - 7:50PM T KERWIN WALLIS, B CAC 283
AND LAB 7:55PM - 10:00PM T KERWIN WALLIS, B CAC 283

501 BEGINNING TWO-DIMENSIONAL DESIGN (UC:CSU) 3.00 UNITS
Prerequisite: None. Required for Art Majors.
Part of the Multimedia Studies Foundation Block I.
A foundation course in design. Students apply historical concepts of the elements and principles of design utilizing the techniques of traditional art media. Emphasis is placed on compositional attributes, including the relationship between perception and communication.

DAY CLASSES
0125 LEC 12:25PM - 2:30PM M RUPPEL, B CAC 1
AND LAB 2:35PM - 4:40PM M RUPPEL, B CAC 1

502 BEGINNING THREE-DIMENSIONAL DESIGN (UC:CSU) 3.00 UNITS
Prerequisite: None. Required of Art Majors and Multimedia Block I.
Introduction to art making utilizing three dimensional materials, including additive and subtractive processes.

EVENING CLASSES
3137 LEC 5:45PM - 7:50PM M PAULSEN, D CAC 1
AND LAB 7:55PM - 10:00PM M PAULSEN, D CAC 1

520 DESIGN WORKSHOP (CSU) 3.00 UNITS
Prerequisite: Art 501.
This is a course in the principles of design. Emphasis is placed on individual research, experimentation, and the development of style. Students work with a variety of art materials.

DAY CLASSES
0126 LEC 12:25PM - 2:30PM M RUPPEL, B CAC 1
AND LAB 2:35PM - 4:40PM M RUPPEL, B CAC 1

638 COMPUTER AIDED ART LABORATORY (CSU) (Rpt 3) 1.00 UNITS
Prerequisite: None.
This course is designed to reinforce lectures presented in each art class. Emphasis is placed on applying design principles using selected computer applications.
0127 LAB 2:05 hrs/wk TBA STAGE, C LRC 131

701 SCULPTURE I (UC:CSU) 3.00 UNITS
Prerequisite: Art 502.
This course explores the appreciation and creation of sculptural forms. Emphasis is placed on concept, experimentation and development of style while specifically examining cultural identity and public art.

EVENING CLASSES
3138 LEC 5:45PM - 7:50PM M PAULSEN, D CAC 1
AND LAB 7:55PM - 10:00PM M PAULSEN, D CAC 1

703 SCULPTURE III (UC:CSU) 3.00 UNITS
Prerequisite: Art 502.
This course explores the appreciation and creation of sculptural forms in both traditional and contemporary applications. Emphasis is placed on concept, experimentation, and development of style and skill while specifically examining signature style and site-specific installation.

EVENING CLASSES
3139 LEC 5:45PM - 7:50PM M PAULSEN, D CAC 1
AND LAB 7:55PM - 10:00PM M PAULSEN, D CAC 1

Astronomy
Chair: Said Pazirandeh 818.364.7705 | Vice Chair: Richard Rains 818.364.7702

001 ELEMENTARY ASTRONOMY (UC:CSU) 3.00 UNITS
Advisory: English 21, or ESL 6.
A journey through space, exploring galaxies, stars, and planets, with an eye to the origin and proliferation of life in the Universe.

DAY CLASSES
0130 LEC 9:05AM - 10:30AM Th RAINS, R INST 1015
0131 LEC 10:40AM - 12:05PM Th RAINS, R INST 1015

EVENING CLASSES
3141 LEC 6:50PM - 10:00PM W MALLORY, C INST 1013

005 FUNDAMENTALS OF ASTRONOMY LABORATORY (UC:CSU) 1.00 UNITS
Prerequisite or Corequisite: Astronomy 1.

EVENING CLASSES
3142 LAB 6:50PM - 10:00PM Th RAINS, R INST 1015

Biology
Chair: Mike Reynolds 818.364.7695 | Vice Chair: Mo Elkerdany 818.833.3411

003 INTRODUCTION TO BIOLOGY (UC:CSU) 4.00 UNITS
Prerequisite: None. Advisory: English 28 or ESL 8.
This course examines the fundamental principles of biology with laboratories emphasizing hands-on investigations. Meets UC/CSU GE requirement of natural science with a lab.

DAY CLASSES
0134 LEC 7:30AM - 8:55AM MW FENNOY, S INST 2001
AND LAB 8:05AM - 10:50AM MW FENNOY, S INST 2001
0135 LEC 7:30AM - 8:55AM MW FENNOY, S INST 2001
AND LAB 8:05AM - 10:50AM MW FENNOY, S INST 2001
0136 LEC 7:30AM - 8:55AM Th MOHAMMADIAN, P INST 2001
AND LAB 8:05AM - 10:50AM Th MOHAMMADIAN, P INST 2001
0137 LEC 7:30AM - 8:55AM Th MOHAMMADIAN, P INST 2001
AND LAB 8:05AM - 10:50AM Th MOHAMMADIAN, P INST 2001
0138 LEC 12:25PM - 1:50PM MW BROWN, S INST 2001
AND LAB 1:05PM - 3:50PM MW BROWN, S INST 2001
0139 LEC 12:25PM - 1:50PM MW BROWN, S INST 2001
AND LAB 1:05PM - 3:50PM MW BROWN, S INST 2001
0140 LEC 12:25PM - 1:50PM Th ELKERDANY, M INST 2001
AND LAB 1:05PM - 3:50PM Th ELKERDANY, M INST 2001
0141 LEC 12:25PM - 1:50PM Th ELKERDANY, M INST 2001
AND LAB 1:05PM - 3:50PM Th ELKERDANY, M INST 2001

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

Los Angeles Mission College
006 GENERAL BIOLOGY I

(UC:CSU) 5.00 UNITS

Prerequisite: Chem 101 or Chem 65 with a grade of ‘C’ or better.
Advisory: English 28 or ESL 8.

Chair: Said Pazirandeh 818.364.7705
Vice Chair: Vilma Bernal 818.833.3410

Chemistry COURSE SEQUENCE

Math 115

Math 125

Chemistry 51

Chemistry 65

Chemistry 52

Chemistry 101

Chemistry 102

051 FUNDAMENTALS OF CHEMISTRY I

(UC:CSU) 5.00 UNITS

Prerequisite: Math 125 with a grade of ‘C’ or better, or appropriate Math placement results.
Equivalent to CSUN Chem 103 or 105.

Note: Not open for credit to students who have credit in Chem 101.

This course is intended for nursing, nutrition, dietetics, food science, and environmental and occupational health majors. It provides an introduction to chemistry for the student with no previous background in chemistry.

DAY CLASSES

0150 LEC 10:40AM - 12:45PM MW PAZIRANDEH, S INST 2003
AND LAB 9:00AM - 10:30AM MW PAZIRANDEH, S INST 2012

EVENING CLASSES

3154 LEC 3:00PM - 5:05PM TTH FENTON, M INST 2003
AND LAB 5:25PM - 6:50PM TTH FENTON, M INST 2012

PACE/Program for Accelerated College Education (Open to all students) See page 10

6527 LEC 5:00 pm - 8:00 pm W STAFF INST 1004
AND LED 7:45 am - 8:50 am S STAFF INST 2012
AND LAB 8:50 am - 12:00 pm S STAFF INST 2012

Class meets every Wednesday and Saturday for 16 weeks (Starts 2/8/2010, Ends 6/5/2010)

065 INTRODUCTORY GENERAL CHEMISTRY

(UC:CSU) 4.00 UNITS

Prerequisite: Math 125 with a grade of ‘C’ or better, or appropriate Math placement results.
Equivalent to CSUN Chemistry 103 or 105.

This course covers the principles of general chemistry at an elementary level with special emphasis on the applications of chemical principles to everyday life and the development of a basic chemical vocabulary.

DAY CLASSES

0151 LEC 9:05AM - 10:30AM TTH CASSARA, J INST 2003
AND LAB 10:40AM - 12:05PM TTH CASSARA, J INST 2012

EVENING CLASSES

3155 LEC 5:25PM - 6:50PM MW GELLERT, R INST 2012
AND LAB 7:00PM - 8:25PM MW GELLERT, R INST 2003

101 GENERAL CHEMISTRY I

(UC:CSU) 5.00 UNITS

Prerequisite: Chem 65 with a grade of ‘C’ or better, or appropriate placement test results and Math 125 with a grade of ‘C’ or better, or appropriate Math placement results (For Placement Test questions contact 818.364.7868). Equivalent to CSUN Chemistry 101.

The course covers fundamental chemical principles and theories with special emphasis on stoichiometry, atomic structure, periodic table, chemical bonding, solutions, acids and bases, oxidation-reduction, and properties of gases.

DAY CLASSES

0152 LEC 8:25AM - 9:50AM MW FENTON, M INST 2003
AND LAB 9:55AM - 10:30AM MW FENTON, M INST 2013
AND LAB 10:40AM - 11:15PM MW FENTON, M INST 2012

EVENING CLASSES

3156 LEC 5:25PM - 6:50PM TTH QURESHI, A INST 2003
AND LAB 6:55PM - 7:30PM TTH QURESHI, A INST 2003
AND LAB 7:35PM - 10:00PM TTH QURESHI, A INST 2012
102 GENERAL CHEMISTRY II  (UC:CSU) 5.00 UNITS
Prerequisite: Chem 101 with a grade of 'C' or better. Equivalent to CSUN Chemistry 102.
A continuation of Chemistry 101. Topics include kinetics, general, ionic, acid-base and solubility equilibria, thermodynamics, electrochemistry, transition metals and introductory organic nomenclature. Laboratory work reviews kinetics, equilibria, thermodynamics, electro-chemistry and qualitative analysis of selected cations.

EVENING CLASSES
3157 LEC  5:15PM - 6:40PM MW FENYES, M INST 2003
AND LAB  6:50PM - 10:00PM MW FENYES, M INST 2012

CHICANO STUDIES
Chair: Yolanda Ramil 818.364.7690 | Vice Chair: John Morales 818.364.7679

002 THE MEXICAN-AMERICAN IN CONTEMPORARY SOCIETY (UC:CSU) 3.00 UNITS
Prerequisite: None.
This course introduces students to the major characteristics of the Chicano community, with special emphasis on culture, ethnicity, gender, language, nationality, race, religion, and social class distinctions which differentiate Chicanas from other ethnic groups in the present-day United States.

ONLINE CLASSES
0154 LEC  3:10 hrs/wk TBA MALDONADO, J INTERNET
Email: maldonajo@lamission.edu

007 THE MEXICAN-AMERICAN IN THE HISTORY OF THE U.S. I (UC:CSU) 3.00 UNITS
Prerequisite: None.
United States history viewed through the experience of Mexican-descended peoples. Traces their evolution from pre-Columbian times to the end of the US War against Mexico. Examines the contributions of Mexican communities to the development and growth of the United States.

ONLINE CLASSES
0155 LEC  3:10 hrs/wk TBA MORALES, J INTERNET
Email: moraleej@lamission.edu

008 THE MEXICAN-AMERICAN IN THE HISTORY OF THE U.S. II (UC:CSU) 3.00 UNITS
Prerequisite: None.
The Mexican-American historical experience from the nineteenth century to the present.

ONLINE CLASSES
0159 LEC  3:10 hrs/wk TBA MALDONADO, J INTERNET
Email: maldonajo@lamission.edu

DAY CLASSES
0156 LEC  7:30AM - 8:55AM TTh MORALES, J CSB 203
0157 LEC  9:05AM - 10:30AM TTh MORALES, J CSB 203

EVENING/HYBRID CLASSES
3160 LEC  7:00PM - 8:20PM W GUTIERREZ, E CSB 207
AND LEC  1:30 hrs/wk TBA GUTIERREZ, E INTERNET
www.lamission.edu/online

007 CHICANO LITERATURE  (UC:CSU) 3.00 UNITS
Prerequisite: None.
An analysis of the literary, social, and historical aspects of essay, novel, drama, short story, and poetry written by Chicano writers who seek to define themselves and their communities within an American social context.

ONLINE CLASSES
0162 LEC  3:10 hrs/wk TBA MORALES, J INTERNET
Email: moraleej@lamission.edu

DAY CLASSES
0163 LEC  10:40AM - 12:05PM MW STAFF CSB 203
0164 LEC  12:25PM - 2:35PM T MALDONADO, J CSB 203

EVENING CLASSES
3163 LEC  6:50PM - 10:00PM T MALDONADO, J CSB 203

052 MEXICAN ART-MODERN  (UC:CSU) 3.00 UNITS
Prerequisite: None.
A survey of the art of Mexico from the nineteenth century to the present, including the renaissance of indigenous Mexican art, the evolution of a Mexican-American art, and the cultural interplay between the United States and Mexico.

EVENING CLASSES
3165 LEC  3:30PM - 6:40PM Th STAFF CSB 105

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.
### Evening Classes

#### 023 Practicum in Child Development II
**Course Code:** 022 PRACTICUM IN CHILD DEVELOPMENT I (CSU) (Rpt 1) 4.00 UNITS  
**Prerequisite:** 12 Units in Child Dev that apply to a CD Certificate including CD 1 and CD 11, health examination, verification of TB test. Priority will be given to students eligible for the Child Development Certificate at the end of Spring 2010 semester.  
**EVENING CLASSES**
- **3180 LEC 5:40PM - 6:30PM T** RUELAS, J CCDS 200  
- **3181 LEC 4:30PM - 6:30PM T** SILVER, J CCDS 202  

#### 030 Infant and Toddler Studies I
**Course Code:** 030 INFANT AND TODDLER STUDIES I (CSU) 3.00 UNITS  
**Prerequisite:** None. Required by the state for those who work with infants. Course focuses on group care for infants and toddlers. Development and growth will be reviewed.  
**EVENING CLASSES**
- **3182 LEC 6:50PM - 10:00PM M** SERNA, E CCDS 202  

#### 031 Infant and Toddler Studies II
**Course Code:** 031 INFANT AND TODDLER STUDIES II (CSU) 3.00 UNITS  
**Prerequisite:** None. Study of infant and toddler development, brain research, and caregiving as related to environments, resources and curriculum.  
**EVENING CLASSES**
- **3183 LEC 6:50PM - 10:00PM T** GRONEWOLD, J CCRC (Child Care Resource Center) - 20001 Prairie St, Chatsworth, (818) 717-1000  

#### 042 The Child in a Diverse Society
**Course Code:** 042 THE CHILD IN A DIVERSE SOCIETY (CSU) 3.00 UNITS  
**Prerequisite:** None. Course studies the philosophy, principles and methods relating to teaching children from diverse backgrounds.  
**EVENING CLASSES**
- **3184 LEC 6:50PM - 10:00PM T** HERNANDEZ, A CCDS 201  

#### 044 Programs for Children with Special Needs I
**Course Code:** 044 PROGRAMS FOR CHILDREN WITH SPECIAL NEEDS I (CSU) 3.00 UNITS  
**Prerequisite:** None. Course designed for students interested in working with young children with special needs and their families from birth to preschool.  
**EVENING CLASSES**
- **3185 LEC 3:30PM - 6:30PM M** DE SILVA, L CCDS 202  
- **3186 LEC 6:50PM - 10:00PM Th** DAIMS, G CCDS 200  

#### 060 Introduction to Family Child Care
**Course Code:** 060 INTRODUCTION TO FAMILY CHILD CARE (CSU) 1.00 UNITS  
**Prerequisite:** None. Designed for family child care providers and persons entering the profession.  
**SATURDAY/LATE START CLASSES**
- **078 LEC 8:00AM - 12:15PM S** RUELAS, J CCDS 200  
- **079 LEC 10:00AM - 2:15PM S** OLSON, A CCDS 201  

#### 063 Creative Curriculum in a Family Child Care Setting
**Course Code:** 063 CREATIVE CURRICULUM IN A FAMILY CHILD CARE SETTING (CSU) 2.00 UNITS  
**Prerequisite:** None. This course is designed for family child care providers and persons entering the profession. Emphasis is on play and creative experiences in the home setting for children.  
**SATURDAY/LATE START CLASSES**
- **078 LEC 8:00AM - 12:15PM S** RUELAS, J CCDS 200  
- **079 LEC 10:00AM - 2:15PM S** OLSON, A CCDS 201  

#### 172 Introduction to Careers in Child Development
**Course Code:** 172 INTRODUCTION TO CAREERS IN CHILD DEVELOPMENT 1.00 UNITS  
**Prerequisite:** None. It explores career opportunities, qualifications required, resources available, as well as academic and professional support systems.  
**DAY/LATE START CLASSES**
- **0180 LEC 9:00AM - 12:20PM F** SILVER, J CCDS 200  

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### Day/Late Start Classes

#### 003 History of Motion Pictures
**Course Code:** 003 HISTORY OF MOTION PICTURES (UC/CSU) 3.00 UNITS  
**Prerequisite:** None. This course includes history of the development of motion pictures, with examples screened from the silent film to the present day. Emphasis is placed on American feature films.  
**DAY CLASSES**
- **0183 LEC 9:00AM - 11:05AM W** STAFF LRC TCR  
- **0184 LEC 9:00AM - 11:05AM F** AREVSHATIAN, Z CSB 110  
- **0185 LEC 12:30PM - 2:35PM W** STAFF LRC TCR  
- **0186 LEC 9:05PM - 10:00PM W** NICHOLS, R LRC TCR  

#### 001 Computer Keyboarding I
**Course Code:** 001 COMPUTER KEYBOARDING I (CSU) 3.00 UNITS  
Students will develop basic keyboarding skills on the computer using Microsoft Word.  
**DAY CLASSES**
- **7001 LEC 12:25PM - 1:20PM TTh** WOODMANSEE, J INST 2021  
- **7002 LEC 11:40AM - 12:35PM MW** WOODMANSEE, J INST 2021  
- **6000 LEC 11:40AM - 12:35PM TTh** WOODMANSEE, J INST 2021  
- **7003 LEC 11:40AM - 12:35PM MW** WOODMANSEE, J INST 2021  
- **6000 LEC 11:40AM - 12:35PM MW** WOODMANSEE, J INST 2021  

#### 002 Computer Keyboarding II
**Course Code:** 002 COMPUTER KEYBOARDING II (CSU) 3.00 UNITS  
Computerized keyboarding includes general and specialized business communications using Microsoft Word.  
**DAY CLASSES**
- **7002 LEC 11:40AM - 12:35PM MW** WOODMANSEE, J INST 2021  
- **6000 LEC 11:40AM - 12:35PM MW** WOODMANSEE, J INST 2021  

#### 003 Computer Keyboarding III
**Course Code:** 003 COMPUTER KEYBOARDING III (CSU) 3.00 UNITS  
Legal, medical, and technical applications integrated into office projects.  
**DAY CLASSES**
- **7003 LEC 11:40AM - 12:35PM MW** WOODMANSEE, J INST 2021  
- **6000 LEC 11:40AM - 12:35PM MW** WOODMANSEE, J INST 2021  
- **7004 LEC 11:10AM - 12:05PM TTh** WOODMANSEE, J INST 2021  

#### 006 Adding and Calculating Machines
**Course Code:** 006 ADDING AND CALCULATING MACHINES (CSU) 1.00 UNITS  
Learn basic business functions along with speed-touch addition on the computer numeric keypad and the electronic calculator.  
**DAY CLASSES**

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**Chair:** Deborah Paulsen 818.364.7738

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**Computer Applications & Office Technologies**

**Chair:** Pat Flood 818.364.7715

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**921 Coop ED - Child Development**
**Course Code:** 921 COOP ED - CHILD DEVELOPMENT (CSU) (Rpt 3) 2.00 UNITS  
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.  
**EVENING CLASSES**
- **9021 LEC 2:05 hrs/wk TBA RASKIN, E SCHEDULE**  
- **9022 LEC 3:10 hrs/wk TBA RASKIN, E SCHEDULE**  

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**Cinema**

**Chair:** Deborah Paulsen 818.364.7738

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**03 History of Motion Pictures**
**Course Code:** 003 HISTORY OF MOTION PICTURES (UC/CSU) 3.00 UNITS  
**Prerequisite:** None. This course includes history of the development of motion pictures, with examples screened from the silent film to the present day. Emphasis is placed on American feature films.  
**DAY CLASSES**
- **0183 LEC 9:00AM - 11:05AM W** STAFF LRC TCR  
- **0184 LEC 9:00AM - 11:05AM F** AREVSHATIAN, Z CSB 110  
- **0185 LEC 12:30PM - 2:35PM W** STAFF LRC TCR  
- **0186 LEC 9:05PM - 10:00PM W** NICHOLS, R LRC TCR  
- **0187 LEC 11:00PM - 12:05PM TTh** WOODMANSEE, J INST 2021  

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**301 Coop ED - Child Development**
**Course Code:** 301 COOP ED - CHILD DEVELOPMENT (CSU) (Rpt 3) 3.00 UNITS  
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.  
**EVENING CLASSES**
- **9021 LEC 2:05 hrs/wk TBA RASKIN, E SCHEDULE**  
- **9022 LEC 3:10 hrs/wk TBA RASKIN, E SCHEDULE**  

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2010 Schedule of Classes
SPRING CLASSES

007 MACHINE TRANSCRIPTION  (CSU) 3.00 UNITS
Advisory: CAOT 2, 31, 34.
Students use keyboarding, oral and written communications, and decision-making skills in transcribing documents from the legal, publishing, real estate, travel, manufacturing, insurance, banking, and other industries.

DAY CLASSES
7005 LEC 9:05AM - 10:00AM TTh WOODMANSEE, J INST 2021
AND LAB 10:10AM - 11:05AM TTh WOODMANSEE, J INST 2021

009 COMPUTER KEYBOARDING IMPROVEMENT  (CSU) (Rpt 1) 1.00 UNITS
Course is designed to increase speed and accuracy.

DAY CLASSES
7006 LAB 9:05AM - 10:30AM TTh WOODMANSEE, J INST 2021

013 BUSINESS ENGLISH  (CSU) 3.00 UNITS
Prerequisite: None. Same as Business 31.
Review of grammar and punctuation fundamentals with practical applications.

EVENING CLASSES
6001 LEC 6:50PM - 10:00PM T FRANK, S INST 2021

032 BUSINESS COMMUNICATIONS  (CSU) 3.00 UNITS
Advisory: CAOT 1 and CAOT/Bus 31. Same as Business 32.
Emphasizes the concepts of successful written and oral communication in business in order to write effective business communications including letters, electronic communications, and short reports. Develops the ability to create and present oral presentations.

DAY CLASSES
7007 LEC 10:40AM - 12:05PM MW FLOOD, P INST 2021

064 OFFICE ADMINISTRATION LABORATORY  (CSU) (Rpt 3) 1.00 UNIT
Prerequisite: None. Corequisite: Enrollment in at least one other CAOT course. Class is graded pass/no pass. This course is designed as an aid to students who need additional time and practice to increase their skills in any CAOT subject area.

DAY CLASSES
7008 LAB 9:05AM - 10:00AM MW WOODMANSEE, J INST 2021
7009 LAB 11:10AM - 12:05PM TTh WOODMANSEE, J INST 2021

076 KEYBOARDING FOR DATA PROCESSING  1.00 UNIT
Keyboarding to improve input speed.

DAY CLASSES
7010 LAB 11:10AM - 12:05PM TTh WOODMANSEE, J INST 2021

082 MICROCOMPUTER SOFTWARE SURVEY IN THE OFFICE  (CSU) 3.00 UNITS
Prerequisite: None. Advisory: CAOT 1. Same as CSU Computer 100.
Become computer literate in MS Office including Word, Excel, Access, and PowerPoint.

EVENING CLASSES
6003 LEC 7:30PM - 8:25PM MW STAFF INST 2021
AND LAB 8:35PM - 10:00PM MW STAFF INST 2021

084 MICROCOMPUTER OFFICE APPLICATIONS: WORD PROCESSING  (CSU) (Rpt 2) 3.00 UNITS
Prerequisite: None.
Using Word to create documents which include graphics and desktop publishing.

EVENING CLASSES
6004 LEC 5:00PM - 5:55PM MW STAFF INST 2021
AND LAB 6:00PM - 7:00PM MW STAFF INST 2021

085 MICROCOMPUTER OFFICE APPLICATIONS: SPREADSHEET  (CSU) 3.00 UNITS
Prerequisite: None.
Use Excel to plan present, manipulate, and calculate numerical data by writing formulas with advanced features.

DAY CLASSES
7011 LEC 9:05AM - 10:00AM M WOODMANSEE, J INST 2021
AND LAB 10:05AM - 11:00AM M WOODMANSEE, J INST 2021
AND LAB 9:05AM - 11:35AM W WOODMANSEE, J INST 2021

089 MICROCOMPUTER OFFICE APPLICATIONS: OPERATING SYSTEM  (CSU) 3.00 UNITS
Prerequisite: None.
Introduction to the Windows XP Operating System.

DAY CLASSES
7012 LEC 9:05AM - 10:00AM M WOODMANSEE, J INST 2021
AND LAB 10:05AM - 11:30AM M WOODMANSEE, J INST 2021
AND LAB 9:05AM - 11:35AM W WOODMANSEE, J INST 2021

921 COOP ED - COMPUTER APPLICATIONS OFFICE TECH  (CSU) (Rpt 3) 2.00 UNITS
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9057 LEC 2.05 hrs/wk TBA RASKIN, E SCHEDULE

931 COOP ED - COMPUTER APPLICATIONS OFFICE TECH  (CSU) (Rpt 3) 3.00 UNITS

9058 LEC 3.10 hrs/wk TBA RASKIN, E SCHEDULE

941 COOP ED - COMPUTER APPLICATIONS OFFICE TECH  (CSU) (Rpt 3) 4.00 UNITS

4401 INTRODUCTION TO COMPUTERS AND THEIR USES  (UC:CSU) 3.00 UNITS
Prerequisite: None.
Introduction to Computer Science terminology, concepts and programming. This class satisfies the CAL STATE (CSUN) and the UC/system Computer Literacy Requirement at ONE FOURTH of the price.

ONLINE CLASSES
0188 LEC 3:10 hrs/wk TBA GARCIA, C INTERNET
AND LAB 0.55 hrs/wk TBA GARCIA, C INTERNET

407 PROGRAMMING LOGIC  (UC) (CSU) 3.00 UNITS
Prerequisite: None.
Introduction to designing, coding, testing, and documenting computer programs using structured techniques.

DAY CLASSES
0190 LEC 10:40AM - 12:05PM MW RETTKE, M INST 2005

408 VISUAL BASIC  (CSU) 3.00 UNITS
Prerequisite: None.
Introduction to programming: Using Visual Basic.

EVENING CLASSES
3196 LAB 5:40PM - 7:45PM M RETTKE, M INST CLAB
AND LEC 7:55PM - 10:00PM M RETTKE, M INST CLAB

430 MICROCOMPUTER APPLICATION SOFTWARE  (CSU) 3.00 UNITS
Prerequisite: None. This class prepares you to take the Microsoft Office Specialist Exam.
Introduction to Microsoft Excel and Microsoft Access.

DAY CLASSES
0191 LEC 10:30AM - 11:25AM TTh KUBICKI, P INST CLAB
AND LEC 11:30AM - 12:25PM TTh KUBICKI, P INST CLAB

431 MICROCOMPUTER APPLICATION SOFTWARE II  (CSU) 3.00 UNITS
Prerequisite: None.
Introduction to Microsoft Windows and Microsoft Word for Windows.

DAY CLASSES
0192 LEC 8:30AM - 9:25AM TTh KUBICKI, P INST CLAB
AND LAB 9:25AM - 10:20AM TTh KUBICKI, P INST CLAB

439 PROGRAMMING IN C  (UC:CSU) 3.00 UNITS
Prerequisite: Co Sci 401 and 406.
This is a structured systems programming class. Students will learn types, operator's expressions, control flow, functions, arrays and file constants. Unix system interface is also discussed. C is a highly portable structured systems programming language with widespread applications. Upon completion of the course students will be able to write programs in C, determine the suitability of C for particular applications and design C routines to be modular and compact.

DAY CLASSES
0193 LEC 10:30AM - 11:25AM TTh KUBICKI, P INST CLAB
AND LEC 11:30AM - 12:25PM TTh KUBICKI, P INST CLAB

440 PROGRAMMING IN C++  (UC:CSU) 3.00 UNITS
To be offered tentatively in Fall 2010

455 A+ CERTIFICATE PREPARATION  (Rpt 3) 3.00 UNITS
Prerequisite: None.
Provides students with the workable knowledge needed for the installation, setup, troubleshooting, and optimization of hardware and software related to personal computer systems and peripheral devices. This course will cover information needed to prepare for the current A+ certification test.

EVENING CLASSES
5200 LEC 5:45PM - 7:45PM Th RETTKE, M INST 2005
AND LAB 7:55PM - 10:00PM Th RETTKE, M INST 2005

487 INTRODUCTION TO LOCAL AREA NETWORKS  (CSU) 3.00 UNITS
Prerequisite: None.
Introduction to Local Area Networks (LAN).

EVENING CLASSES
3201 LEC 5:45PM - 8:55PM W STAFF INST 2005
AND LAB 9:05PM - 10:00PM W STAFF INST CLAB
Cooperative Education
Faculty Advisor: Ed Raskin 818.364.7700
921, 931 OR 941 WORK EXPERIENCE II, III OR IV
(CSU) 2, 3 or 4 UNITS
A program providing a student with a linkage to their future career success and job placement. All students may sign up for this questions or further information? Call the Coop. Ed. Hot Line at 818.364.7700.
This program is open to all seniors who wish to gain transferable college credit for working toward their goals at their job. Students may enroll in this program for up to 4 semesters, a maximum of 4 units per semester.

Requirements:
Students must be employed, or in a voluntary job. One mandatory orientation is required. See times below. Contact the Coop Ed office for dates. Students may register for this program by calling 818.364.7700.

Note: Addiction Studies sections 9017, 9018, and 9019; and Computer and Office Applications sections 9057, 9058, and 9059 WILL NOT TRANSFER to the California State University System.

Please ask the Coop Ed director about the LAMC Volunteer and Job Placement Program. If you qualify for a BOGG fee waiver, you will not have to pay for this course. For information on the BOGG fee waiver, contact the Financial Aid Office.

Day Classes:
10:30-1:30 T E. Raskin LRC-COOP ED OFF
10:30-130 Th E. Raskin LRC-COOP ED OFF

Evening Classes:
4:00 - 7:00 T Staff LRC-COOP ED OFF
4:00 - 7:00 Th Staff LRC-COOP ED OFF

Students employed 10-14 hours per week:
Enroll in class 921 and appropriate section number from the following college major list.
Example: Accounting 921, Section 9001.

Students employed 15 hours per week:
Enroll in class 931 and appropriate section number from the following college major list.
Example: Accounting 931, Section 9002.

Students employed 20 hours or more per week:
Enroll in class 941 and appropriate section number from the following college major list.
Example: Accounting 941, Section 9003.

Students can repeat the same Coop-Ed class for a maximum of 4 semesters.

Section Number Major
921, 931, 941 Coop Ed
9001, 9002, 9003 Accounting
9004, 9005, 9006 Administration of Justice
9007, 9008, 9009 Biology
9010, 9011 Business/Economics/Finance/Marketing
9012, 9013, 9014 Child Development
9015, 9016, 9017 Computer & Office Applications
9018, 9019, 9020 Computer Science
9021, 9022, 9023 Business Economics
9024, 9025, 9026 Engineering, General
9027, 9028, 9029 Mathematics
9030, 9031, 9032 Family & Consumer Studies/Food Service Management
9033, 9034, 9035 Humanities (Liberal Arts)
9036, 9037, 9038 Management
9039, 9040, 9041 Music
9042, 9043, 9044 Political Science
9045, 9046, 9047 Psychology
9048, 9049, 9050 Psychology
9051, 9052, 9053 Sociology
9054, 9055, 9056 Speech

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

2010 Schedule of Classes
SPRING          CLASSES
LOS ANGELES MISSION COLLEGE

DRAFTING
Chair: Robert Smazenka 818.364.7609

016 BLUEPRINT READING I  (CSU) 2.00 UNITS
To be offered tentatively in Fall 2010

ECONOMICS
Chair: Pat Flood 818.364.7715

001 PRINCIPLES OF ECONOMICS I  (UC:CSU) 3.00 UNITS
Prerequisite: None.
Introductory course in the principles of microeconomic theory, including economic analysis of the firm and resource allocation, analysis of the laws of supply and demand, market structures of the American economy, price theory, and current domestic economic problems. Economics I also offered through ITV. See page 13
EVENING CLASSES
3213  LEC  6:50PM - 10:00PM  F  ESPINOZA, A  CSB 105

002 PRINCIPLES OF ECONOMICS II  (UC:CSU) 3.00 UNITS
Prerequisite: None.
Introductory course in the principles of macroeconomic theory. Measurement of aggregate economic performance, including GDP and national income, money and banking business cycle, role of government and the Federal Reserve System (fiscal and monetary policies), economic growth and stability, international trade, and economics of under development are covered in this course.
EVENING CLASSES
3214  LEC  6:50PM - 10:00PM  W  DANAI, M  INST 1008

EDUCATION
Chair: Lilamani De Silva 818.364.7673

921 COOPE ED - EDUCATION  (CSU) (Rpt 3) 2.00 UNITS
9209  LEC  2:05 hrs/wk  TBA  RASKIN, E  SCHEDULE

931 COOPE ED - EDUCATION  (CSU) (Rpt 3) 3.00 UNITS
9206  LEC  3:10 hrs/wk  TBA  RASKIN, E  SCHEDULE

941 COOPE ED - EDUCATION  (CSU) (Rpt 3) 4.00 UNITS
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.
9207  LEC  4:15 hrs/wk  TBA  RASKIN, E  SCHEDULE

ENGINEERING, GENERAL
Chair: Robert Smazenka 818.364.7609

101 INTRO TO SCIENCE, ENGINEERING & TECHNOLOGY  (UC:CSU) 2.00 UNITS
Prerequisite: None. Note: This course is also transferable to USC, UOP.
It is now a required course at CSUN for the Transfer Program.
Orientation to the engineering profession and related technician fields, to give students insight into the activities and rewards of engineering.
EVENING CLASSES
3217  LEC  7:55PM - 10:00PM  M  DENTON, M  INST 1004

921 COOP ED - ENGINEERING, GENERAL  (CSU) (Rpt 3) 2.00 UNITS
9209  LEC  2:05 hrs/wk  TBA  RASKIN, E  SCHEDULE

931 COOP ED - ENGINEERING, GENERAL  (CSU) (Rpt 3) 3.00 UNITS
9206  LEC  3:10 hrs/wk  TBA  RASKIN, E  SCHEDULE

941 COOP ED - ENGINEERING, GENERAL  (CSU) (Rpt 3) 4.00 UNITS
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.
9207  LEC  4:15 hrs/wk  TBA  RASKIN, E  SCHEDULE

ENGLISH
Chair: Louise Barbato 818.364.7687

021 ENGLISH FUNDAMENTALS  (NDA) 3.00 UNITS
Prerequisite: Dev Com 1 and Dev Com 36A, or appropriate skill level demonstrated through the English assessment process or by permit. Class graded pass/no pass.
This is a course in reading and writing designed to strengthen the student's basic communication skills, including grammar, spelling, punctuation, and sentence construction. Greatest emphasis is placed on the writing of competent paragraphs and short essays.
DAY CLASSES
0218  LEC  7:30AM - 8:55AM  MW  SPITLER, E  CSB 206
0219  LEC  7:30AM - 8:55AM  TTh  SMITH, N  CSB 206
0220  LEC  9:00AM - 12:10PM  T  KEAWE, G  CSB 206
0221  LEC  10:40AM - 12:05PM  MW  LADINSKY, G  CSB 206
0222  LEC  10:40AM - 12:05PM  TTh  LADINSKY, G  INST 1028

EVENING CLASSES
3219  LEC  3:30PM - 6:40PM  M  KEMP, E  CSB 205
3220  LEC  6:50PM - 10:00PM  Th  DARR, N  CSB 101
3221  LEC  6:50PM - 10:00PM  F  CABRAL, J  CSB 101

028 INTERMEDIATE READING AND COMPOSITION  3.00 UNITS
Prerequisite: English 21 with a grade of “C” or better, or appropriate skill level demonstrated through the ENL assessment process, or by permit.
A course in reading and writing designed to strengthen the student’s ability to use basic communication skills, including grammar, punctuation, and mechanics. Instruction will include the assignment of expository and argumentative essays, online grammar and writing exercises, and a research paper.
DAY CLASSES
0223  LEC  7:30AM - 8:55AM  MW  COX, V  CSB 101
0224  LEC  7:30AM - 8:55AM  TTh  COX, V  CSB 101
0225  LEC  9:00AM - 12:10PM  T  CAMHI, J  INST 1010
0226  LEC  9:05AM - 12:30AM  Th  COX, V  CSB 101
0227  LEC  10:40AM - 12:05PM  Th  GRANT, R  CSB 205
0228  LEC  12:25PM - 1:50PM  Th  DALY, C  CSB 206
0229  LEC  2:00PM - 3:25PM  Th  DALY, C  CSB 206

EVENING CLASSES
3222  LEC  3:30PM - 6:40PM  M  DALY, C  CSB 101
3223  LEC  3:30PM - 6:40PM  T  GRANT, R  CSB 205
3224  LEC  3:30PM - 6:40PM  W  CAGGIANO, S  CSB 101

LOS ANGELES MISSION COLLEGE
### 2010 COLLEGE READING AND COMPOSITION I

**Prerequisite:** English 28 or ESL 8 with a grade of ‘C’ or better, or appropriate skill level demonstrated through the English assessment process, or by permit.

Develops proficiency in college-level reading and writing through the application of the principles of rhetoric and the techniques of critical thinking. Students will write expository essays based on college level readings. Emphasis is placed on the research paper.

**NOTE:** This is the first freshman composition course that meets requirements for the BA at four-year colleges and universities, comprising intensive reading, writing of essays, term papers, the study of style, methods of discourse, logic, and documentation.

English 101 also offered through ITV. See page 13

#### ONLINE CLASSES

<table>
<thead>
<tr>
<th>Code</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
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<tbody>
<tr>
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<td>3:10 hrs/wk</td>
<td>TBA</td>
<td>GRANT, R</td>
<td>INTERNET</td>
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<td><a href="http://www.lamission.edu/online">www.lamission.edu/online</a></td>
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#### DAY CLASSES

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<tr>
<td>0232</td>
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<td>COHENOUR, H</td>
<td>CSB 101</td>
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<tr>
<td>0233</td>
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<td>BARBATO, L</td>
<td>CSB 101</td>
</tr>
<tr>
<td>0234</td>
<td>9:05AM - 10:30AM</td>
<td>BLUE, D</td>
<td>CSB 105</td>
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<td>0235</td>
<td>10:40AM - 12:05PM</td>
<td>COX, V</td>
<td>CSB 207</td>
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<tr>
<td>0256</td>
<td>12:15PM - 1:25PM</td>
<td>GRANT, R</td>
<td>CSB 205</td>
</tr>
<tr>
<td>0237</td>
<td>2:00PM - 3:25PM</td>
<td>LADINSKY, G</td>
<td>CSB 206</td>
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#### EVENING CLASSES

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<td>ODDINO, V</td>
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<tr>
<td>3227</td>
<td>6:50PM - 8:00PM</td>
<td>KEMP, E</td>
<td>CSB 101</td>
</tr>
<tr>
<td>3228</td>
<td>6:50PM - 8:00PM</td>
<td>ODDINO, V</td>
<td>CSB 205</td>
</tr>
</tbody>
</table>

#### PACE/Program for Accelerated College Education (Open to ALL students)
See page 10

102 COLLEGE READING AND COMPOSITION II

**Prerequisite:** English 101 with a grade of ‘C’ or better, or by permit.

Critical thinking and writing through the reading of poetry, drama, the short story, and the novel.

English 102 also offered through ITV. See page 13

#### DAY CLASSES

<table>
<thead>
<tr>
<th>Code</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
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<td>0238</td>
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<td>CSB 101</td>
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<td>0239</td>
<td>10:40AM - 12:05PM</td>
<td>GRANT, R</td>
<td>CSB 205</td>
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<td>0240</td>
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<td>GRANT, R</td>
<td>CSB 205</td>
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<td>0241</td>
<td>12:15PM - 2:25PM</td>
<td>HIGHT, J</td>
<td>CSB 101</td>
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#### EVENING CLASSES

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<th>Location</th>
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<tr>
<td>3230</td>
<td>6:50PM - 8:00PM</td>
<td>OROZCO, J</td>
<td>CSB 101</td>
</tr>
</tbody>
</table>

#### PACE/Program for Accelerated College Education (Open to ALL students)
See page 10

127 CREATIVE WRITING

**Prerequisite:** English 101.

This course is designed as an introduction to professional writing. Students write poems, plays, stories, and scripts and present them for informal discussion and peer critiques by the class and instructor. The course offers an opportunity to discover and develop talent.

#### DAY CLASSES

<table>
<thead>
<tr>
<th>Code</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>0242</td>
<td>12:15PM - 2:35PM</td>
<td>GRANT, R</td>
<td>CSB 205</td>
</tr>
</tbody>
</table>

921 COOP ED - ENGLISH

**Prerequisite:** English 101.

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student’s educational goals.

**Directed studies** opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

#### ONLINE CLASSES

<table>
<thead>
<tr>
<th>Code</th>
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<th>Instructor</th>
<th>Location</th>
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<tbody>
<tr>
<td>9081</td>
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#### DAY CLASSES

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<tbody>
<tr>
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<td>SCHEDULE</td>
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#### EVENING CLASSES

<table>
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<th>Instructor</th>
<th>Location</th>
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<tbody>
<tr>
<td>9035</td>
<td>4:15 hrs/wk</td>
<td>RASKIN, E</td>
<td>SCHEDULE</td>
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</table>
### 003 COLLEGE ESL III 12.00 UNITS

Prerequisite: ESL 2 or appropriate placement. Class is graded pass/no pass. Students must take sections B & C together. Students are encouraged to enroll in all three sections (A,B,C).

<table>
<thead>
<tr>
<th>Section</th>
<th>Schedule</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0252 LEC</td>
<td>9:05AM - 12:15PM</td>
<td>LILBURN, M</td>
<td>BUNG 7</td>
</tr>
<tr>
<td>0253 LEC</td>
<td>9:05AM - 10:30AM</td>
<td>STAFF</td>
<td>BUNG 7</td>
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<tr>
<td>0254 LEC</td>
<td>10:40AM - 12:05PM</td>
<td>STAFF</td>
<td>BUNG 7</td>
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</table>

### 004 COLLEGE ESL IV 12.00 UNITS

Prerequisite: College ESL 3, or appropriate placement. Class is graded pass/no pass.

<table>
<thead>
<tr>
<th>Section</th>
<th>Schedule</th>
<th>Instructor</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>0255 LEC</td>
<td>9:05AM - 12:15PM</td>
<td>OTOO, S</td>
<td>CSB 111</td>
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<tr>
<td>0256 LEC</td>
<td>9:05AM - 10:30AM</td>
<td>FINE OLSON, A</td>
<td>CSB 111</td>
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<td>0257 LEC</td>
<td>10:40AM - 12:05PM</td>
<td>FINE OLSON, A</td>
<td>CSB 111</td>
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### 005 COLLEGE ESL V 12.00 UNITS

Prerequisite: College ESL 4, or appropriate placement. Class is graded pass/no pass.

<table>
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<th>Section</th>
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<th>Instructor</th>
<th>Location</th>
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<tbody>
<tr>
<td>0258 LEC</td>
<td>9:05AM - 12:15PM</td>
<td>TAYLOR, D</td>
<td>CSB 110</td>
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<tr>
<td>0259 LEC</td>
<td>9:05AM - 10:30AM</td>
<td>STAFF</td>
<td>CSB 110</td>
</tr>
<tr>
<td>0260 LEC</td>
<td>10:40AM - 12:05PM</td>
<td>STAFF</td>
<td>CSB 110</td>
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### 006A COLLEGE ESL VI (CSU) 6.00 UNITS

Prerequisite: College ESL 5, or appropriate placement. Class is graded pass/no pass.

<table>
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<tr>
<th>Section</th>
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<th>Instructor</th>
<th>Location</th>
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<tbody>
<tr>
<td>0261 LEC</td>
<td>9:05AM - 12:15PM</td>
<td>CLIMO, M</td>
<td>CSB 208</td>
</tr>
<tr>
<td>0262 LEC</td>
<td>9:05AM - 10:30AM</td>
<td>LUIS, C</td>
<td>CSB 208</td>
</tr>
<tr>
<td>0263 LEC</td>
<td>10:40AM - 12:05PM</td>
<td>LUIS, C</td>
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### 008 ADVANCED ESL COMPOSITION 6.00 UNITS

Prerequisite: College ESL 6A.

<table>
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<tbody>
<tr>
<td>0114 LEC</td>
<td>9:05AM - 12:15PM</td>
<td>PROSTAK, G</td>
<td>CSB 205</td>
</tr>
</tbody>
</table>

### ENVIRONMENTAL SCIENCE

Chair: Mike Reynolds 818.364.7695

### 002 THE HUMAN ENVIRONMENT: BIOLOGICAL PROCESSES (UC/CSU) 3.00 UNITS

Prerequisite: None. Advisory: English 28 or ESL 8. It satisfies the UC/CSU GE requirement of a natural science without lab.

<table>
<thead>
<tr>
<th>Section</th>
<th>Schedule</th>
<th>Instructor</th>
<th>Location</th>
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<tbody>
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<td>0655 LEC</td>
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<td>DOUGLAS, J</td>
<td>CSB 102B</td>
</tr>
</tbody>
</table>

### FAMILY & CONSUMER STUDIES

Chair: Eloise Cantrell 818.364.7625

### 021 NUTRITION (UC/CSU) 3.00 UNITS

Prerequisite: None. Required for ACF Certificate and Food Production Certificate, meets Natural Science requirement.

<table>
<thead>
<tr>
<th>Section</th>
<th>Schedule</th>
<th>Instructor</th>
<th>Location</th>
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<tbody>
<tr>
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<td>DOUGLAS, J</td>
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</table>

### PACE/Program for Accelerated College Education (Open to ALL students) See page 10
921 COOP ED - FAMILY AND CONSUMER STUDIES  (CSU) (Rpt 3) 2.00 UNITS
3299 LEC  2:05 hrs/wk TBA RASKIN, E SCHEDULE

931 COOP ED - FAMILY AND CONSUMER STUDIES  (CSU) (Rpt 3) 3.00 UNITS
3303 LEC  3:10 hrs/wk TBA RASKIN, E SCHEDULE

941 COOP ED - FAMILY AND CONSUMER STUDIES  (CSU) (Rpt 3) 4.00 UNITS
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.
3309 LEC  4:15 hrs/wk TBA RASKIN, E SCHEDULE

FINANCE

Chair: Pat Flood 818.364.7715

001 PRINCIPLES OF FINANCE  (CSU) 3.00 UNITS
Prerequisite: Bus 1.
Course covers the markets in which funds are traded, the financial institutions, and the principles of financial management that guide participants in making sound decisions.

EVENING CLASSES
3260 LEC  6:50PM - 10:00PM Th STAFF INST 1006

FOOD SERVICE MANAGEMENT

Chair: Eloise Cantrell 818.364.7625 (Wait for VP approval 10-13-09 IM)
Mandatory Orientation required for ALL students enrolled in Food Service Management Courses. If you are not able to attend orientation, contact department chair at 818.364.7625 or cantreef@lamission.edu.
Date: Wednesday, January 27, 2009
Location: Dining area next to Culinary Lab
Time: 9:00 to 11:00am

050 SANITATION AND SAFETY  (CSU) 3.00 UNITS
Prerequisite: None. Same as Fam&C 50.
Introduction to the basic principles of sanitation, safety, work simplification, and use and care of institutional food service equipment.

ONLINE CLASSES
0270 LEC  3:10 hrs/wk TBA STRUWE, K INTERNET E-mail: kurtstruwe@sbcglobal.net

DAY CLASSES
0271 LEC  9:00AM - 12:10PM F HIGGINS, S INST 1008

NOTE: The following series of classes, FSMgmt 100 through 108 and Fam&C 108, Fam&C 21, Fam&C 163, are required for AA, AS, ACF certification and Food Service Management Certificate Program.

100 INTRODUCTION TO HOSPITALITY INDUSTRIES  (CSU) 3.00 UNITS
Advisory: FSMgmt/Fam&C 100 and Fam&C 21. Same as Fam&C 100.
Overview of food service and management in the hospitality industry. Careers are explored.

EVENING CLASSES
3326 LEC  6:50PM - 10:00PM Th DUPREZ, K INST 1008

101 FOOD PRODUCTION I  (CSU) 4.00 UNITS
Prerequisite: FSMgmt/Fam&C 50 and negative TB test. Same as Fam&C 101.
Study and laboratory experience of quantity food production. Introduction and application of culinary principles and procedures for basic food preparation. Course is part of a one-year long series.

DAY CLASSES
0272 LEC  2:05 hrs/wk TBA ZANDALASINI, L INST 1006
AND LAB  6:30 hrs/wk TBA ZANDALASINI, L INST 1006
0273 LEC  7:30AM - 8:25AM TTh ZANDALASINI, L INST 1006
AND LAB  8:35AM - 11:45AM TTh ZANDALASINI, L INST 1006

OFF-CAMPUS CLASSES
7101 LEC  8:05AM - 9:00AM MW HIGGINS, A CAMP GONZ
AND LAB  9:05AM - 9:35AM MW HIGGINS, A CAMP GONZ
AND LAB  8:05AM - 9:35AM THF HIGGINS, A CAMP GONZ
9501 LEC  12:30PM - 1:25PM TW LUNA, A CAMP HOLT
AND LAB  1:30PM - 4:40PM TW LUNA, A CAMP HOLT

102 FOOD PRODUCTION II  (CSU) 4.00 UNITS
Prerequisite: FSMgmt/Fam&C 101 and negative TB test. Same as Fam&C 102.
Advanced study and laboratory experiences in food preparation and production that meet American Culinary Federation Certification/Competencies. Part of a one year certificate program.

DAY CLASSES
0274 LEC  2:05 hrs/wk TBA GARCIA, R INST 1006
AND LAB  6:30 hrs/wk TBA GARCIA, R INST 1006
0275 LEC  7:30AM - 8:25AM MW GARCIA, R INST 1006
AND LAB  8:35AM - 11:45AM MW GARCIA, R INST 1006

EVENING CLASSES
3364 LEC  5:00PM - 5:55PM TTh GARCIA, R INST 1006
AND LAB  6:00PM - 9:10PM TTh GARCIA, R INST 1006

104 DINING ROOM PRESENTATION  (CSU) 4.00 UNITS
Prerequisite: FSMgmt 50, 101. Corequisite: FSMgmt 102. Same as Fam&C 104.
Course is part of a one-year certificate program.
Instruction, and practical training covers all aspects of service and management in food operations.

DAY CLASSES
0276 LEC  9:00AM - 9:55AM MW ZANDALASINI, L INST 1007
AND LAB  10:00AM - 1:10PM MW ZANDALASINI, L INST 1007

105 FOODSERVICE PURCHASING & INVENTORY MANAGEMENT  (CSU) 2.00 UNITS
Prerequisite: FSMgmt/Fam&C 50, 100, and Fam&C 21. Corequisite: FSMgmt 106. Same as Fam&C 105.
Course is part of a one year certificate program.
Provides training in duties and functions of the professional food buyer. Basic information on sources, grades, quality, and standards for selecting food items. Points stressed are specifications for: receiving, storing, and issuing procedures, cost and operational expenses, and seasonal variations.

EVENING CLASSES
3366 LEC  3:45PM - 4:35PM MW SANCHEZ, J INST 1007

106 FOOD AND BEVERAGE COST CONTROL/RECORDS  (CSU) 3.00 UNITS
Prerequisite: FSMgmt 50 and 100. Corequisite: FSMgmt 106. Same as Fam&C 106.
Course is part of a one year certificate program.
Analyzing food, beverage, and labor cost controls.

DAY CLASSES
0277 LEC  1:10PM - 2:25PM M CANTRELL, E INST 1008
AND LAB  3:10 hrs/wk TBA CANTRELL, E SCHEDULE

108 INTERNSHIP  (CSU) (Rpt 2) 2.00 UNITS
Prerequisite: FSMgmt/Fam&C 50, 101 and Fam&C 21. Same as Fam&C 108.
Provides supervised fieldwork experience in industry and gives hands-on training in a food service/hotel/restaurant establishment.

DAY CLASSES
0278 LEC  9:00AM - 10:00AM F GARCIA, R INST 1006
AND LAB  10:30AM - 1:30PM F GARCIA, R INST 1006
AND LAB  3:00 hrs/wk TBA GARCIA, R INST 1006

111 CULINARY COMPETITION  3.00 UNITS
Prerequisite: None.
This is a class for culinary students who desire to compete in culinary contests statewide and nationally following the rules of the American Culinary Federation.

DAY CLASSES
0280 LEC  9:00AM - 9:30AM MW GARCIA, R INST 1006
AND LAB  9:30AM - 11:35AM MW GARCIA, R INST 1006

130 CAKE DECORATION I  (Rpt 2) 2.00 UNITS
Prerequisite: Fam&C 101 or FSMgmt 101.
Course emphasizes the fundamentals of the American Style of cake decoration. Exposure to basic equipment, procedures of cake production, coloring techniques, design transfer, cake construction, borders, and icings will be covered. Learn the art of cake decorating.

EVENING CLASSES
3367 LEC  5:30PM - 6:25PM M HOLTZ, S INST 1007
AND LAB  6:35PM - 9:45PM M HOLTZ, S INST 1007

225 FOODS LABORATORY  (Rpt 3) 2.00 UNITS
Prerequisite: FSMgmt 101. Class is graded pass/no pass. Same as Fam&C 225.
Supervised practice in college-operated food service operation, as well as food preparation in range, pantry, bakery, and short order.

DAY CLASSES
0281 LAB  8:35AM - 11:45AM MW GARCIA, R INST 1006

325 FOODS LABORATORY  (Rpt 3) 3.00 UNITS
Prerequisite: FSMgmt/Fam&C 50 and 101. Class is graded credit/no-credit. Same as Fam&C 325.
Supervised practice in college-operated food service operation and HRFM Kitchen.

EVENING CLASSES
3368 LAB  5:00PM - 9:10PM TTh GARCIA, R INST 1006
AND LAB  1:05 hrs/wk TBA GARCIA, R INST 1006

2010 SCHEDULE OF CLASSES


**FRENCH**

Chair: Yolanda Ramil 818.364.7690 | Vice Chair: David Pardess 818.364.7686

**002 ELEMENTARY FRENCH II (UC:CSU) 5.00 UNITS**
Prerequisite: French 1 or equivalent.

**DAY CLASSES**
0284 LEC 2:00PM - 4:30PM MW LOPEZ, B INST 1010

**GEOGRAPHY**

Chair: Said Pazzaraneth 818.364.7705 | Vice Chair: Lorraine Manoogian 818.364.7706

**001 PHYSICAL GEOGRAPHY (UC:CSU) 3.00 UNITS**
Prerequisite: None.
This course covers the changing processes within the Earth's major Geosystems: the Atmosphere, Hydrosphere, Lithosphere, and Biosphere. UNITS of study include weather, climate, landforms, plate tectonics, erosional processes of mass wasting, soil formation, vegetation communities, and the human impact on the environment.

This course meets University transfer requirements for natural or physical science.

**DAY CLASSES**
0286 LEC 9:05AM - 10:30AM TTh MANOOGIAN, L INST 1013
0287 LEC 10:40AM - 12:05PM MW MANOOGIAN, L INST 1013

**EVENING CLASSES**
3270 LEC 6:50PM - 10:00PM M MANOOGIAN, L INST 1013

**002 CULTURAL ELEMENTS OF GEOGRAPHY (UC:CSU) 3.00 UNITS**
Prerequisite: None.
This course meets University transfer requirements for social science. Recommended for students enrolled in the PRECREDENTIAL OPTION of the Liberal Studies Program.

This course covers the study of human culture system represented on Earth. Emphasis is placed on development of culture realms, languages, economies, social and political systems and religions. Included will be human activity that leaves its culture imprint on the landscape.

**EVENING CLASSES**
3271 LEC 3:30PM - 6:40PM M LESTRANGE, B INST 1013

**015 PHYSICAL GEOGRAPHY LABORATORY (UC:CSU) 2.00 UNITS**
Prerequisite or Corequisite: Geog 1.
This earth environment laboratory emphasizes the scientific method by competing exercises and graphs solve equations, determine measurements, construct diagrams, and make field observations about Earth-Sun relations, weather systems, climate regions, soil classification, rock types and agents of landform modification.

This course meets University transfer requirements for the laboratory portion of the Physical Sciences.

**EVENING CLASSES**
3275 LEC 5:20PM - 6:45PM TTh LIPTON, J HFAC 204

**HEALTH**

Chair: Leslie Milke 818.364.7765 | Vice Chair: Cindy Cooper 818.364.7707

**008 WOMEN'S PERSONAL HEALTH (CSU) 3.00 UNITS**
Prerequisite: None.

This course presents health problems unique to women. Topics considered include physiological and psychological aspects of nutrition, exercise, hygiene, sexuality and reproduction, and diseases common to women. Open to men and women.

**DAY CLASSES**
0289 LEC 9:05AM - 10:30AM MW CHOUHDURY, B HFAC 204

**011 PRINCIPLES OF HEALTHFUL LIVING (UC:CSU) 3.00 UNITS**
Prerequisite: None.
Implement the World Health Organization's definition of health that health is the state of physical, mental and social well-being, not merely the absence of disease.

Health 11 also offered through ITV. See page 13

**ONLINE CLASSES**
0301 LEC 3:10 hrs/wk TBA CRAMER, A INTERNET

**HISTORY**

Chair: Miriam Levy-Melkburg 818.833.3414 | Vice Chair: D'Art Phares 818.364.7681

**001 INTRODUCTION TO WESTERN CIVILIZATION I (UC:CSU) 3.00 UNITS**
Prerequisite: None.
A survey course emphasizing the main political, social, and economic currents that shaped the development of Western Civilization from Paleolithic times through the 17th century.

**ONLINE CLASSES**
0301 LEC 3:10 hrs/wk TBA CRAMER, A INTERNET

**012 INTRODUCTION TO WESTERN CIVILIZATION II (UC:CSU) 3.00 UNITS**
Prerequisite: None.
A survey of western civilization from the beginning of the 17th century to the present with emphasis upon political, economic, and social forces.

**DAY CLASSES**
0302 LEC 10:40AM - 12:05PM MW PHARES, D INST 1003

**011 POLITICAL AND SOCIAL HISTORY OF THE U.S. I (UC:CSU) 3.00 UNITS**
Prerequisite: None.
A survey of major events, personages, and themes most significant to the political, economic, and social development of this nation from its New World beginnings through the Civil War. It meets the American History and Institutions requirements for the California State University and the Social and Behavioral Sciences requirements for all Universities.
History 11 also offered through ITV. See page 13

**ONLINE CLASSES**
0303 LEC 3:10 hrs/wk TBA BEHLING, R INTERNET

**012 POLITICAL AND SOCIAL HISTORY OF THE U.S. II (UC:CSU) 3.00 UNITS**
Prerequisite: None. Note: History 11 is not required for this course.
A survey of major events personages, and themes most significant to the political, economic, and social development of this nation from the Reconstruction Period (1865) to the present.
History 12 also offered through ITV. See page 13

**EVENING CLASSES**
3282 LEC 6:50PM - 10:00PM M PHARES, D INST 1003

**015 CULTURAL PATTERNS OF WESTERN CIVILIZATION (UC:CSU) 3.00 UNITS**
Prerequisite: None.
A survey course emphasizing the main political, social, and economic currents that shaped the development of Western Civilization from Paleolithic times through the 17th century. It meets the American History and Institutions requirements for the California State University and the Social and Behavioral Sciences requirements for all Universities.

Health 11 also offered through ITV. See page 13

**ONLINE CLASSES**
0301 LEC 3:10 hrs/wk TBA CRAMER, A INTERNET

**008 INTRODUCTION TO WESTERN CIVILIZATION I (UC:CSU) 3.00 UNITS**
Prerequisite: None.
A survey course emphasizing the main political, social, and economic currents that shaped the development of Western Civilization from Paleolithic times through the 17th century.

**ONLINE CLASSES**
0301 LEC 3:10 hrs/wk TBA CRAMER, A INTERNET

**006 INTRODUCTION TO WORLD CIVILIZATION I (UC:CSU) 3.00 UNITS**
Prerequisite: None.
This course traces the development and interrelationships of the major world civilizations and their cultural traditions and contributions from the earliest time to the beginning of the era of European expansion in the sixteenth century.

**EVENING CLASSES**
3283 LEC 6:50PM - 10:00PM W JIMENEZ, G CSB 102B

**PACE/Program for Accelerated College Education (Open to ALL students) See page 10**

**HUMANITIES**

Chair: Deborah Paulsen 818.364.7738

**001 CULTURAL PATTERNS OF WESTERN CIVILIZATION (UC:CSU) 3.00 UNITS**
Prerequisite: None.

**DAY CLASSES**
0310 LEC 12:15PM - 1:45PM T SCHUSTER, M CSB 105

**EVENING CLASSES**
3286 LEC 6:50PM - 10:00PM M LEVINE, S CSB 203

**002 STUDIES IN SELECTED CULTURES (UC:CSU) (Rpt 1) 3.00 UNITS**
Prerequisite: None.

Art, music, and literature are studied as they interrelate to reveal non-western man’s views of philosophy, science, religion and the self. Emphasis is placed on Japan, China, the Middle East, and Sub-Saharan Africa.

**EVENING CLASSES**
3287 LEC 3:30PM - 6:40PM M JARRETT, C CSB 105
030 THE BEGINNINGS OF CIVILIZATION  
(UC:CSU) 3.00 UNITS
Prerequisite: None.
A survey of the cultural heritage of Western Civilization from ancient times to the Renaissance.

 EVENING CLASSES
3288 LEC  3:40PM - 6:50PM  W O'CONNELL, C  CSB 105

031 PEOPLE IN CONTEMPORARY SOCIETY  
(UC:CSU) 3.00 UNITS
Prerequisite: None.
Traces the arts in their interrelations from the Baroque to the present as mirrors of western man’s view of himself in a changing world.

 DAY CLASSES
3011 LEC  9:05AM - 10:30AM  MW BUCHANAN, L  CSB 105

921 COOP ED - HUMANITIES  
(CSU) (Rpt 3) 2.00 UNITS
9040 LEC  2:05 hrs/wk  TBA RASKIN, E SCHEDULE

931 COOP ED - HUMANITIES  
(CSU) (Rpt 3) 3.00 UNITS
9042 LEC  3:10 hrs/wk  TBA RASKIN, E SCHEDULE

941 COOP ED - HUMANITIES  
(CSU) (Rpt 3) 4.00 UNITS
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student’s educational goals.

3043 LEC  4:15 hrs/wk  TBA RASKIN, E SCHEDULE

INTERIOR DESIGN
Chair: Eloise Cantrell 818.364.7625

101 PROFESSIONAL CAREER OPPORTUNITIES  
(CSU) 2.00 UNITS
Prerequisite: None.
Provides an overview of career opportunities in the area of Interior Design. Career development planning is covered in addition to job interview techniques and resume writing. Course includes speakers from the profession.

 EVENING CLASSES
3291 LEC  7:00PM - 9:05PM  T WEILACHER, D CAC 485

102 INTRODUCTION TO INTERIOR DESIGN  
(CSU) 3.00 UNITS
Prerequisite: None. Same as Fam&CS 15.
Basic elements and principles of design theory applied to furniture selection and interiors. Includes selection of color schemes, floor coverings, window treatments and lighting and accessories. Possible field trips.

 EVENING CLASSES
3292 LEC  6:50PM - 10:00PM  M ANDERSON, S CAC 485

103 INTERIOR DESIGN PROJECT LABORATORY  
(CSU) (Rpt 2) 1.00 UNITS
Corequisite: IntroDgn 102, 108, 109, Fam&CS 133 or any other IntroDgn course. Same as Fam&CS 152.
Students will receive instruction and guidance with current projects, floor plans, furniture arrangements, kitchen and bath design, and material boards.

 EVENING CLASSES
3293 LAB 3:40PM - 5:50PM  T WEILACHER, D CAC 485
AND LAB 5:50PM - 6:40PM  T WEILACHER, D CAC 485

104 HISTORICAL AND CONTEMPORARY INTERIOR DESIGN  
(CSU) 3.00 UNITS
Prerequisite: None.
Student will learn about the major forces in society and decorative arts that led to the development of styles from prehistoric time to the present. Field Trips.

 EVENING CLASSES
3294 LEC  6:50PM - 10:00PM  Th ANDERSON, S CAC 485

108B SPACE PLANNING B  
2.00 UNITS
Prerequisite: None. Advisory: IntroDgn 102, 106A, 106B, and 108. (Students do not need to have completed 108A to take this class)
Design theory, applied to commercial interiors.

 EVENING CLASSES
3295 LEC  6:50PM - 7:45PM  W WITHERS, K CAC 485
AND LEC 7:55PM - 10:00PM  W WITHERS, K CAC 485

109B KITCHEN AND BATH DESIGN B  
2.00 UNITS
Prerequisite: None. Advisory: IntroDgn 102, 106 and 109A.

 EVENING CLASSES
3296 LEC  6:50PM - 7:45PM  M WITHERS, K CAC 485
AND LEC 7:55PM - 10:00PM  M WITHERS, K CAC 485

ITALIAN
Chair: Yolanda Ramil 818.364.7690 | Vice Chair: David Pardess 818.364.7686

002 ELEMENTARY ITALIAN II  
(UC:CSU) 5.00 UNITS
Prerequisite: Italian 1 or equivalent.

 EVENING CLASSES
3298 LEC  7:00PM - 9:30PM  TTh PARDESS, D INST 1005

LAW
Chair: Pat Flood 818.364.7715 | Vice Chair: David Jordan 818.364.7720

001 BUSINESS LAW I  
(UC:CSU) 3.00 UNITS
Prerequisite: None. Same as Business 5.
Introductory course in civil law open to all students.

 ONLINE/LATE START CLASSES
0313 LEC  3:35 hrs/wk  TBA JORDAN, D INTERNET
(14 Week Class - Starts 3/8/2010, Ends 6/7/2010)  E-mail: www.lamission.edu/law

 ONLINE CLASSES
0314 LEC  3:10 hrs/wk  TBA LOPEZ, V INTERNET
www.lamission.edu/law

002 BUSINESS LAW II  
(UC:CSU) 3.00 UNITS
Prerequisite: None. Same as Business 6.
Second part of the civil law course, including bailment, principles of agency, third parties, partnerships, corporations, stockholders, and legal aspects of negotiable instruments.

 ONLINE CLASSES
0315 LEC  3:10 hrs/wk  TBA MORINAKA, B INTERNET
www.lamission.edu/law

010 INTRODUCTION TO LEGAL ASSISTANT I  
(CSU) 3.00 UNITS
Prerequisite: None.
Formalizes the career of the legal assistant, and introduces legal terminology bibliography, including research problems.

 ONLINE/LATE START CLASSES
3302 LEC  6:50PM - 10:00PM  M HIBLER, J CSB 101

 ONLINE CLASSES
0313 LEC  3:35 hrs/wk  TBA JORDAN, D INTERNET
AND LEC 1:25 hrs/wk  TBA JORDAN, D INTERNET
www.lamission.edu/law

011 INTRODUCTION TO LEGAL ASSISTANT II  
(CSU) 3.00 UNITS
Prerequisite: None.
A detailed examination of civil and criminal cases, and an introduction to drafting and writing.

 ONLINE CLASSES
0317 LEC  3:10 hrs/wk  TBA ROSE, E INTERNET
www.lamission.edu/law

012 TORT LAW AND CLAIMS INVESTIGATION  
(CSU) 3.00 UNITS
Prerequisite: None.
Principles of California tort and insurance law, and the investigation techniques necessary in tort and insurance claims.

 ONLINE CLASSES
0319 LEC  3:10 hrs/wk  TBA KELLOGG, C INTERNET
www.lamission.edu/law

013 WILLS, TRUSTS, AND PROBATE ADMINISTRATION  
(CSU) 3.00 UNITS
Prerequisite: None.
Law of wills and trust, simple will and trust forms, the organization and jurisdiction of the California Probate Court, and the administration of estates.

 ONLINE/LATE START CLASSES
0320 LEC  3:35 hrs/wk  TBA GUDINO, A INTERNET

016 CIVIL AND CRIMINAL EVIDENCE  
3.00 UNITS
Prerequisite: None.
Study of the rules of civil and criminal evidence, the admissibility of such evidence in court, deposition comprehension and use in court, and interrogatory summarizing and use in court.

 ONLINE CLASSES
0321 LEC  3:10 hrs/wk  TBA TELANOFF, A INTERNET
www.lamission.edu/law

079 LEGAL WRITING  
(CSU) 3.00 UNITS
Prerequisite: None.
This course consists of advanced legal drafting and writing, including research and special projects.

 ONLINE CLASSES
0322 LEC  3:10 hrs/wk  TBA JORDAN, D INTERNET
www.lamission.edu/law

Directed studies opportunities are available on a contract basis under the supervision of an instructor.

Students interested in enrolling in the Directed Courses must contact the Department Chair.
010 MARRIAGE AND FAMILY LAW  (CSU) 3.00 UNITS
Prerequisite: None.
A study of family law, with emphasis on dissolution of marriage and the California community property laws, restraining orders and domestic disputes.

ONLINE CLASSES
0323 LEC 3:10 hrs/wk TBA JORDAN, D INTERNET www.lamission.edu/law

019 PROPERTY AND CREDITOR RIGHTS  3.00 UNITS
Prerequisite: None.
Laws protecting landlords, tenants, and creditors. Law 19 is a study of law of personal property and real property, and bankruptcy law and forms.

ONLINE CLASSES
0324 LEC 3:10 hrs/wk TBA WALKER, R INTERNET www.lamission.edu/law

020 BASIC PROBATE PROCEDURES  (CSU) 3.00 UNITS
Prerequisite: None.
Study of the fundamental principles and methods of fact gathering, office of both testate and intestate decedents, as well as the administration of estates in California Probate Courts.

ONLINE CLASSES
0325 LEC 3:10 hrs/wk TBA LAMPERT, E INTERNET www.lamission.edu/law

034 LEGAL RESEARCH LABORATORY  3.00 UNITS
Prerequisite: None.
This course is the study of Legal Research. The student learns how to do legal research in a Law Library and Online, along with how to report the results of legal research.

ONLINE CLASSES
0326 LEC 3:10 hrs/wk TBA JORDAN, D INTERNET www.lamission.edu/law

LEARNING SKILLS
Chair: Gary Prostak 818.364.7666

001A READING A  (NDA) (Rpt 3) 1.00 UNIT
Prerequisite: None. Class is graded pass/no pass.
Based on assessment, the student received group and individualized instruction aimed at success in college/vocational coursework.

DAY CLASSES
0329 LAB 8:30AM - 10:35AM M LICHTMAN, D INST 1004

004 THE MECHANICS OF SPELLING  (NDA) (Rpt 3) 1.00 UNIT
Prerequisite: None. Class is graded pass/no pass.
Based on assessment, the student will receive group and individualized spelling instruction designed to improve spelling skills to the level at which the student will be able to succeed in college/vocational coursework.

EVENING CLASSES
3306 LAB 3:40PM - 5:45PM M KOBOSA, D CSB 111

010B MATHEMATICS FUNDAMENTALS B  (NDA) (Rpt 3) 1.00 UNIT
Prerequisite: None. Class is graded pass/no pass.
Based on assessment, the student receives individualized instruction. Topics include whole numbers, fractions, decimals, percents, ratios and proportions.

EVENING CLASSES
3308 LAB 3:40PM - 5:45PM Th CHARLES, J INST 1010

040 INTRODUCTION TO LEARNING DISABILITIES  (NDA) (Rpt 3) 1.00 UNIT
Prerequisite: None. Class is graded pass/no pass.
Individualized diagnostic assessment processes are conducted. Students identify problems, become aware of strengths and weaknesses, and develop individual educational plans outlining goals, objectives and recommendations.

0330 LEC 2:05 hrs/wk TBA RESENDEZ, C INST 1018

073 LEARNING SKILLS ONLINE GRAMMAR AND WRITING LAB  (NDA) 1.00 UNIT
Prerequisite: None. Class is graded pass/no pass.
This course provides students with an introduction to verb usage and grammar while completing short personal and impersonal writings. Students will have access to online writing labs and will be required to submit written assignments for peer and instructor review.

DAY CLASSES
0331 LAB 12:05PM - 1:15PM T LOFQUIST, M INST 1004

Note: Geared towards disabled students.

LIBRARY SCIENCE
Chair: Sandy Thomsen 818.364.7750

101 LIBRARY RESEARCH METHODS  (UC-CSU) 1.00 UNIT
Prerequisite: None.
Students learn to use research tools found in most libraries to gather, organize, and evaluate information from various sources, including computer databases, catalogs, indexes, books, periodicals, microfilm, and the Internet.

EVENING/PLATFORM START CLASSES
5310 LEC 3:00PM - 5:05PM T KNOTTS, K LRC 205

LINGUISTIC
Chair: Yolanda Ramil 818.364.7690 | Vice Chair: David Pardess 818.364.7686

001 INTRODUCTION TO LANGUAGE AND LINGUISTICS (UC-CSU) 3.00 UNITS
Prerequisite: None. Same as Anthropology 104.

EVENING CLASSES
3311 LEC 6:50PM - 10:00PM W PARDESS, D INST 1005

MANAGEMENT
Chair: Pat Flood 818.364.7715

002 ORGANIZATION AND MANAGEMENT THEORY  (CSU) 3.00 UNITS
Prerequisite: None. Advisory: Business 1.
This is a beginning course in theory and practice of management organization.

ONLINE CLASSES
0333 LEC 3:10 hrs/wk TBA BERNAL, V INTERNET www.lamission.edu/business/bernal

013 SMALL BUSINESS ENTREPRENEURSHIP  (CSU) 3.00 UNITS
Prerequisite: None.
This course presents a systematic approach to successful small business operation.

ONLINE CLASSES
0334 LEC 3:10 hrs/wk TBA BERNAL, V INTERNET www.lamission.edu/business/bernal

031 HUMAN RELATIONS FOR EMPLOYEES  (CSU) 3.00 UNITS
Prerequisite: None.
Demonstrates the practical application of basic psychology in planning, conducting and evaluating conferences and interviews. Special emphasis on dynamics of counseling, interviewing and conference leading. Attention is given to individual and group attitudes in the occupational situation as they affect motivation, status and morale.

EVENING/HYBRID CLASSES
3314 LEC 6:50PM - 8:20PM T BERNAL, V CSB 205 AND LEC 1:20 hrs/wk TBA BERNAL, V INTERNET www.lamission.edu/business/bernal

921 COOP ED - MANAGEMENT  (CSU) (Rpt 3) 2.00 UNITS

931 COOP ED - MANAGEMENT  (CSU) (Rpt 3) 3.00 UNITS

941 COOP ED - MANAGEMENT  (CSU) (Rpt 3) 4.00 UNITS
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student’s educational goals.

9050 LEC 3:10 hrs/wk TBA RASKIN, E SCHEDULE

MARKETING
Chair: Pat Flood 818.364.7715

021 PRINCIPLES OF MARKETING  (CSU) 3.00 UNITS
Prerequisite: None.
Emphasizes how concepts and principles of marketing are applied from a marketing manager perspective in selecting an attractive target market.

EVENING CLASSES
3316 LEC 6:50PM - 10:00PM T RASKIN, E INST 2004

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.
Mathematics Course Sequence

105 ARITHMETIC (NDA) 3.00 UNITS
Prerequisite: Appropriate skill level demonstrated through the Mathematics assessment process, or by permit. A review of elementary arithmetic. A review of elementary arithmetic. Topics: numbers, fractions, decimals, percent, measurements, and an introduction to elementary algebra.

DAY CLASSES
0338 LEC 9:05AM - 10:30AM TTh KIM, J BUNG 9

SATURDAY CLASSES
0350 LEC 9:00AM - 12:10PM S KIM, J BUNG 8

115 ELEMENTARY ALGEBRA 5.00 UNITS
Prerequisite: Math 112 with a grade of ‘C’ or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit. Math 113 and 114 together are equivalent to Math 115.

Please note: Students first placed by exam or by permit and all prerequisites must have a grade of “C” or better.

*Also available Math 103: Study Workshop for Math 115.

121 ESSENTIALS OF PLANE GEOMETRY 3.00 UNITS
This course covers the definition, axioms, and theorems of geometry relating to angles, lines, circles, polygons, and polyhedra. It also provides an introduction to formal proofs, logic, and construction methods with straight-edge and compass.

EVENING CLASSES
3331 LEC 4:20PM - 6:50PM MW CONSTANTINO, A BUNG 3
3332 LEC 4:20PM - 6:50PM MW ADES, R BUNG 6
3333 LEC 4:20PM - 6:50PM TTh ZARGARIAN, S BUNG 2
3334 LEC 6:50PM - 9:20PM MW KILISLIAN, G BUNG 3
3335 LEC 6:50PM - 9:20PM TTh FERGUSON, T BUNG 3
3336 LEC 6:50PM - 9:20PM TTh BURDS, J BUNG 10

PACE/Program for Accelerated College Education (Open to ALL students) See page 10

123A ELEMENTARY AND INTERMEDIATE ALGEBRA I 4.00 UNITS
Prerequisite: Math 112.

First of three modules for Math 123, covering topics from Elementary Algebra, including properties of real numbers, linear equations and inequalities; polynomials; factoring first- and second-degree expressions; application problems; graphs. Course has a computer lab component.

EVENING CLASSES
3338 LEC 3:45PM - 5:10PM TTh MCGANN, E BUNG 10
3339 LEC 4:00PM - 6:50PM MW CRACIUN, G BUNG 6

AND LEC 12:30 pm - 3:40 pm S CRACIUN, G BUNG 6

BRIDGE class - Meets every Monday for 16 weeks (Starts 2/8/2010, Ends 6/7/2010)

123B ELEMENTARY AND INTERMEDIATE ALGEBRA II 4.00 UNITS
Prerequisite: Math 123A.

Second of the three modules for Math 123, covering topics from Elementary and Intermediate Algebra, including solving rational equations; systems of equations; quadratic equations; applications; radicals; rational exponents. Course has a computer lab component.

DAY CLASSES
0365 LEC 9:05AM - 10:30AM MW AVENDANO, J MATH CTR
AND LAB 10:30AM - 11:25AM MW AVENDANO, J MATH CTR

EVENING CLASSES
0362 LEC 4:40PM - 6:25PM TTh YUN, Y MATH CTR
AND LAB 5:25PM - 6:20PM TTh YUN, Y MATH CTR
123c Elementary and Intermediate Algebra III 4.00 Units
Prerequisite: Math 123B.
Third of three modules for Math 123, covering topics from Intermediate Algebra, including operations on functions; complex numbers; conic sections; logarithms and exponential functions. Course has a computer lab component.

Day Classes
0366 LEC 9:05AM - 10:30AM TTh CRACIUN, G MATH CTR
AND LEC 10:30AM - 11:25AM TTh CRACIUN, G MATH CTR

Evening Classes
3343 LEC 7:00PM - 8:25PM MW HEMENWAY, L MATH CTR
AND LEC 8:25PM - 9:20PM MW HEMENWAY, L MATH CTR

125 Intermediate Algebra 5.00 Units
Prerequisite: Math 115 or Math 114 with a grade of "C" or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.
Fundamental laws, exponents, radicals, systems of equations and inequalities, conic, complex numbers, functions, logarithms and binomial theorem.
Math 125 also offered through ITV. See page 13

Day Classes
0367 LEC 7:30AM - 10:00AM MW MKRTCHYAN, T BUNG 4
0368 LEC 7:30AM - 10:00AM TTh REYES, C BUNG 10
0369 LEC 9:05AM - 11:35AM MW AGVANIAN, Y BUNG 2
0370 LEC 9:05AM - 11:35AM TTh ANTONIO, L BUNG 5
0371 LEC 10:40AM - 1:10PM MW HAGAR, M BUNG 4
0372 LEC 10:40AM - 1:10PM TTh SALLEE, K BUNG 3
0373 LEC 12:25PM - 2:55PM MW YUN, Y BUNG 5
0374 LEC 12:25PM - 2:55PM TTh AKL, C BUNG 10

Evening Classes
3344 LEC 4:20PM - 6:50PM MW EVINIAN, Z BUNG 4
3345 LEC 4:20PM - 6:50PM TTh WINDSOR, K CSB 206
3346 LEC 6:50PM - 9:20PM MW ROSHANAEI, A BUNG 2
3347 LEC 6:50PM - 9:20PM TTh EYKHIER, M BUNG 5
3348 LEC 6:50PM - 9:20PM TTh SHARNAZIAN, E BUNG 1

PACE/Program for Accelerated College Education (Open to ALL students) See page 10
6515 LEC 8:10AM - 10:10PM M ZHUANG, Y CMPC 2
AND LEC 12:30PM - 3:40PM S ZHUANG, Y BUNG 8
BRIDGE class - Meets every Monday for 16 weeks (Starts 2/8/2010, Ends 6/7/2010)

215 Principles of Mathematics I (UC:CSU) 3.00 Units
Prerequisite: Math 125 and Math 120 or Math 125 and Math 121 with a grade of "C" or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.
Primarily for students who plan to teach arithmetic in elementary schools.

Evening/Late Start Classes
3350 LEC 4:20PM - 6:45PM MW MKRTCHYAN, T BUNG 2
(12 Week Class - Starts 3/22/2010, Ends 6/7/2010)

227 Statistics (UC:CSU) 4.00 Units
Prerequisite: Math 125 with a grade of "C" or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.
Equivalent to Math 225 with an additional hour of laboratory.
Emphasis is on data analysis and interpretation.

Day Classes
0377 LEC 8:25AM - 10:30AM MW ADES, R BUNG 9
0378 LEC 10:40AM - 12:45PM TTh YUN, Y BUNG 9
0379 LEC 1:20PM - 3:25PM TTh ANTONIOU, N BUNG 9

Saturday Classes
0380 LEC 8:00AM - 12:15PM S WONG, K BUNG 10

Evening Classes
3352 LEC 3:45PM - 5:50PM TTh WONG, L BUNG 9
3353 LEC 4:45PM - 6:50PM MW MCCANN, M BUNG 9
3354 LEC 7:00PM - 9:05PM MW JAFARI, H BUNG 10
3355 LEC 7:00PM - 9:05PM TTh KAWAMATA, M BUNG 10

PACE/Program for Accelerated College Education (Open to ALL students) See page 10
6513 LEC 5:50 pm - 10:00 pm M DESULI MA PRZBYLOW BUNG 5
BRIDGE class - Meets every Monday for 16 weeks (Starts 2/8/2010, Ends 6/7/2010)

238 Calculus for Business and Social Science I (UC:CSU) 5.00 Units
Prerequisite: Math 125 with a grade of "C" or better.
Course includes business applications.

Evening Classes
3357 LEC 7:00PM - 9:30PM TTh HOVASAPYAN, S BUNG 2

240 Trigonometry (CSU) 3.00 Units
Prerequisite: Math 125 and Math 120 or Math 125 and Math 121 with a grade of "C" or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.
Course studies trigonometric functions. It also includes solving right triangles and other, radian measure and polar equations.

Day Classes
0381 LEC 9:05AM - 10:30AM MW REYES, C CSB 206

Saturday Classes
3359 LEC 4:20PM - 6:45PM MW S的目的来让课程在晚上或周末进行。
### MICROBIOLOGY

**Chair:** Mike Reynolds 818.364.7695  
**020 GENERAL MICROBIOLOGY**  
**Prerequisite:** Bio 3 or 6 and Chem 51 or 65 or 101 with grade of C or better.  
**Advisory:** English 28 or ESL 8.

This course examines microbiological principles related to the morphology, metabolism and genetics of bacteria and distinguishing characteristics of viruses, protozoa, fungi, and multicellular parasites, with applications to human disease. It is intended principally for allied health majors with 6 hours of lab each week.

### EVENING CLASSES

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<thead>
<tr>
<th>Course Code</th>
<th>Instructor</th>
<th>Time</th>
<th>Location</th>
<th>Notes</th>
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<tbody>
<tr>
<td>3370 LEC</td>
<td>Echeverria, A</td>
<td>5:50PM - 8:00PM</td>
<td>Inst 2004</td>
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<tr>
<td>3371 LEC</td>
<td>Echeverria, A</td>
<td>11:40AM - 12:00PM</td>
<td>Inst 1002</td>
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<td>AND LAB</td>
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<td>12:35PM - 2:35PM</td>
<td>Inst 2016</td>
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<tr>
<td>3372 LEC</td>
<td>Brown, S</td>
<td>5:15PM - 6:40PM</td>
<td>Inst 2016</td>
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<td>AND LAB</td>
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<td>6:50PM - 8:20PM</td>
<td>Inst 2001</td>
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<tr>
<td>3373 LEC</td>
<td>Brown, S</td>
<td>6:50PM - 8:20PM</td>
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<td>AND LAB</td>
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<td>8:30PM - 10:00PM</td>
<td>Inst 2016</td>
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### 200 DIGITAL IMAGING  
**Prerequisite:** None.  
**Corequisite:** Art 638. Printing Fee $10.00.  
Explore fundamentals of photography and camera operations: Photography's relationship to digital imaging, including lighting, composition, depth of field, lens flare, incident/reflective light, motion, color and presentation. Includes photographic demonstrations, portfolio and business strategies. Includes photographic demonstrations, portfolio and business strategies.

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<th>Time</th>
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### MULTIMEDIA - Institute of Art & Multimedia

**Chair:** Deborah Paulsen 818.364.7738 | **Vice Chair:** Curtis Stage 818.364.7771  
**100 INTRO TO MULTIMEDIA COMPUTER APPLICATIONS**  
**Prerequisite:** None.  
**Corequisite:** Art 638. Printing Fee $10.00.  
Students apply the principles of design to an electronic medium while developing the skills necessary to digitally manipulate graphic images and text with Adobe Photoshop. Students also learn the basics of Adobe Illustrator and integrate Photoshop materials with Illustrator documents.

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<th>Time</th>
<th>Location</th>
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<td>0392 LEC</td>
<td>Brown, S</td>
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<td>0393 LEC</td>
<td>Brown, S</td>
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<td>AND LAB</td>
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<td>7:50AM - 11:00AM</td>
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### 200 DIGITAL IMAGING  
**Prerequisite:** None.  
**Corequisite:** Art 638. Printing Fee $10.00.  
Explore fundamentals of photography and camera operations: Photography's relationship to digital imaging, including lighting, composition, depth of field, lens flare, incident/reflective light, motion, color and presentation. Includes photographic demonstrations, portfolio and business strategies.

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### 620 DIGITAL AUDIO  
**Prerequisite:** None.  
Introductory course in digital audio production and editing skills.

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<td>3380 LEC</td>
<td>Echeverria, A</td>
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### MUSIC

**Chair:** Deborah Paulsen 818.364.7738  
**101 FUNDAMENTALS OF MUSIC**  
**Prerequisite:** None.  
A course for students who wish to study the basic rudiments of music notation, scales, keys, intervals, rhythms, ear-training and sight reading, and introduction to basic harmonization.

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<th>Instructor</th>
<th>Time</th>
<th>Location</th>
<th>Notes</th>
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<tbody>
<tr>
<td>0401 LEC</td>
<td>Foster, D</td>
<td>10:40AM - 12:05PM</td>
<td>Inst 6</td>
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<tr>
<td>AND LAB</td>
<td></td>
<td>12:25PM - 2:50PM</td>
<td>Inst 6</td>
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### 310 INTERACTIVE MULTIMEDIA FOR EDUCATION & BUSINESS  
**Prerequisite:** None.  
**Corequisite:** MultiMd 500.  
Introduces computer applications that integrate motion, sound and interactivity in multimedia projects. Emphasis is on innovative ways by which to conceptualize, design, and create interactive multimedia art.

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<tr>
<th>Course Code</th>
<th>Instructor</th>
<th>Time</th>
<th>Location</th>
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<tbody>
<tr>
<td>0394 LEC</td>
<td>Ramirez, C</td>
<td>9:45AM - 12:00PM</td>
<td>Inst 2004</td>
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<td>AND LAB</td>
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<td>11:55AM - 2:00PM</td>
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### 321 ELEMENTARY PIANO I  
**Prerequisite:** None.  
Note: Required of Music majors who fail to pass the piano proficiency exam and recommended for those planning to enter elementary teaching profession.  
This course provides introduction from the level of the complete beginner. Acquisition of basic skills and techniques in piano playing is stressed. Terminology and performance methods as related to the music studies are covered.

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<tr>
<td>3384 LEC</td>
<td>Foster, D</td>
<td>6:50PM - 8:45PM</td>
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<td>AND LAB</td>
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<td>7:55PM - 10:00PM</td>
<td>Inst 7</td>
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322 ELEMENTARY PIANO II  (UC:CSU) 2.00 UNITS
Prerequisite: Music 321 with a grade of 'C' or better. Course covers music reading, chord playing, introduction to the use of pedals, transportation, and more involved works than previous semester.

EVENING CLASSES
3385 LEC 6:50PM - 7:45PM T FOSTER, D CAC 7
AND LAB 7:55PM - 10:00PM T FOSTER, D CAC 7

323 ELEMENTARY PIANO III  (UC:CSU) 2.00 UNITS
Prerequisite: Music 322 with a grade of 'C' or better. Introduction continues at the level of the third semester of keyboard playing. Beginning piano repertoire by keyboard composer of the Baroque, Classic, romantic and Contemporary periods. Continues studies in keyboard techniques.

EVENING CLASSES
3386 LEC 6:50PM - 7:45PM T FOSTER, D CAC 7
AND LAB 7:55PM - 10:00PM T FOSTER, D CAC 7

324 ELEMENTARY PIANO IV  (UC:CSU) 2.00 UNITS
Prerequisite: Music 323 with a grade of 'C' or better. Further study of technique and interpretation of works from all periods of the level of the Bach 2-part invention of Chopin preludes.

EVENING CLASSES
3387 LEC 6:50PM - 7:45PM T FOSTER, D CAC 7
AND LAB 7:55PM - 10:00PM T FOSTER, D CAC 7

341 INTERMEDIATE PIANO  (UC:CSU) (Rpt 3) 2.00 UNITS
Prerequisite: Music 324 with a grade of 'C' or better. All scales and arpeggios.

EVENING CLASSES
3388 LEC 6:50PM - 7:45PM T FOSTER, D CAC 7
AND LAB 7:55PM - 10:00PM T FOSTER, D CAC 7

921 COOP ED - MUSIC  (UC:CSU) (Rpt 3) 2.00 UNITS
3391 LEC 4:40PM - 6:45PM Th STAFF BUNG 7

EVENING CLASSES
3393 LEC 6:50PM - 7:45PM T FOSTER, D CAC 7
AND LAB 7:55PM - 10:00PM T FOSTER, D CAC 7

3411 COOP ED - MUSIC  (UC:CSU) (Rpt 3) 4.00 UNITS
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

EVENING CLASSES
9055 LEC 4:15 hrs/wk TBA RASKIN, E SCHEDULE

PHILOSOPHY
Chair: Miriam Levy-Mekelburg 818.833.3414 | Vice Chair: D’Art Phares 818.364.7681

001 INTRODUCTION TO PHILOSOPHY  (UC:CSU) 3.00 UNITS
Prerequisite: None. A survey of fundamental questions about self, society, and the universe. Primary focus on theories of reality, knowledge, and religion. Philosophy 1 also offered through ITV. See page 13

ONLINE CLASSES
0410 LEC 3:10 hrs/wk TBA DVAS, D INTERNET Email: david@daviddyas.com

PHOTOGRAPHY
Chair: Deborah Paulsen 818.364.7738

047 INTRO COMPUTERIZED DIGITAL PHOTOGRAPHY  (UC:CSU) 3.00 UNITS
Prerequisite: None. This course is an introduction to digital image processing. Adobe Photoshop software will be used. Topics will include tools selection, processes channels, layers, filters, sharpening, unsharp mask, despeckle, modes, filters, type effects, levels, curves, ethics. DAY CLASSES
0419 LEC 12:00PM - 2:05PM T GARCIA, J LRC 126
AND LAB 2:05PM - 5:15PM T GARCIA, J LRC 126

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.
203 BADMINTON SKILLS  (UC:CSU) (Rpt 3) 1.00 UNIT
Prerequisite: None.
This class teaches the basic skills utilized in badminton competition.

EVENING CLASSES
2041 LAB 8:00AM - 11:10AM S STAFF HFAC 206

SATURDAY CLASSES
295 INDIVIDUAL & DUAL ACTIVITIES - ADAPTIVE ACTIVITIES  (UC:CSU) (Rpt 3) 1.00 UNIT
Prerequisite: None.
Geared toward the disabled students.

OFF CAMPUS CLASSES
2030 LAB 1:00PM - 3:05PM W COOPER, C MSSNBOWL
MSSNBOWL (Mission Hills Bowl) - 10430 Sepulveda Blvd, Mission Hills

496 YOGA  (UC:CSU) (Rpt 3) 1.00 UNIT
Prerequisite: None.
This course is designed to teach basic yoga skills and strategies.

OFF CAMPUS CLASSES
2033 LAB 11:05 hrs/wk TBA DURAZO, S ELCRPARK

2034 LAB 5:10 hrs/wk TBA ESCOBAR, B HFAC GYM

2035 LAB 9:00AM - 12:10PM S STAFF HFAC GYM

2932 LAB 4:00PM - 5:25PM TTh STAFF HFAC 205

503 INTERCOLLEGIATE SPORTS - BASEBALL  (UC:CSU) (Rpt 2) 3.00 UNIT
INTERCOLLEGIATE SPORTS ACTIVITY
Prerequisite: (1) Eligibility as required by State Athletic Code; (2) Signature of Coach; (3) Physical examination required.

322 VOLLEYBALL SKILLS  (UC:CSU) (Rpt 3) 1.00 UNIT
Prerequisite: None.
This course is designed to teach the basic volleyball skills and strategies.

596 YOGA  (UC:CSU) (Rpt 3) 1.00 UNIT
Prerequisite: None.
This course is designed to teach basic yoga skills and strategies.

496 YOGA  (UC:CSU) (Rpt 3) 1.00 UNIT
Prerequisite: None.
This course is designed to teach basic yoga skills and strategies.

OFF CAMPUS CLASSES
2030 LAB 1:00PM - 3:05PM W COOPER, C MSSNBOWL
MSSNBOWL (Mission Hills Bowl) - 10430 Sepulveda Blvd, Mission Hills

2031 LAB 11:05 hrs/wk TBA CASCIONE, J HFAC FT CR

2032 LAB 11:05 hrs/wk TBA DURAZO, S ELCRPARK

2033 LAB 11:05 hrs/wk TBA MARTINS, E ELCRPARK

322 VOLLEYBALL SKILLS  (UC:CSU) (Rpt 3) 1.00 UNIT
Prerequisite: None.
This course is designed to teach the basic volleyball skills and strategies.

552 ATHLETICS PRE-SEASON CONDITIONING  (UC:CSU) (Rpt 3) 1.00 UNIT
Prerequisite: None.
This course is designed to improve and maintain the fitness condition of the athlete in preparation for the competitive season of play. It encompasses the mental aspects of sport performance, sport regulation and eligibility standards.

596 YOGA  (UC:CSU) (Rpt 3) 1.00 UNIT
Prerequisite: None.
This course is designed to teach basic yoga skills and strategies.

596 YOGA  (UC:CSU) (Rpt 3) 1.00 UNIT
Prerequisite: None.
This course is designed to teach basic yoga skills and strategies.

LATE START CLASSES
2031 LAB 11:05 hrs/wk TBA CASCIONE, J HFAC FT CR

2032 LAB 11:05 hrs/wk TBA DURAZO, S ELCRPARK

665 BASKETBALL  (UC:CSU) (Rpt 3) 1.00 UNIT
Prerequisite: None.
This course is designed to teach all levels. It emphasizes fundamental basketball skills such as dribbling, passing and shooting. It also includes the selection and care of equipment, rules, offense and defense strategy, etiquette, terminology and the components of fitness.

496 YOGA  (UC:CSU) (Rpt 3) 1.00 UNIT
Prerequisite: None.
This course is designed to teach basic yoga skills and strategies.

OFF CAMPUS CLASSES
2030 LAB 1:00PM - 3:05PM W COOPER, C MSSNBOWL
MSSNBOWL (Mission Hills Bowl) - 10430 Sepulveda Blvd, Mission Hills

2031 LAB 11:05 hrs/wk TBA CASCIONE, J ELCRPARK

2032 LAB 11:05 hrs/wk TBA DURAZO, S ELCRPARK

2033 LAB 11:05 hrs/wk TBA MARTINS, E ELCRPARK

670 WEIGHT TRAINING  (UC:CSU) (Rpt 2) 3.00 UNIT
INTERCOLLEGIATE SPORTS ACTIVITY
Prerequisite: (1) Eligibility as required by State Athletic Code; (2) Signature of Coach; (3) Physical examination required.

673 STEP AEROBICS  (UC:CSU) (Rpt 3) 1.00 UNIT
Prerequisite: None.
This course is designed to improve cardiovascular fitness and strengthen select muscle groups by performing stepping skills in rhythm with music. Stepping is primarily a low impact aerobic exercise. Activity includes muscle conditioning and flexibility exercises.

503 INTERCOLLEGIATE SPORTS - SOFTBALL  (UC:CSU) (Rpt 2) 3.00 UNIT
INTERCOLLEGIATE SPORTS ACTIVITY
Prerequisite: (1) Eligibility as required by State Athletic Code; (2) Signature of Coach; (3) Physical examination required.

512 INTERCOLLEGIATE SPORTS - SOFTBALL  (UC:CSU) (Rpt 3) 1.00 UNIT
INTERCOLLEGIATE SPORTS ACTIVITY.
Prerequisite: (1) Eligibility as required by State Athletic Code, (2) Signature of coach, (3) physical examination required.

522 INTERCOLLEGIATE SPORTS - SOFTBALL  (UC:CSU) (Rpt 3) 1.00 UNIT
INTERCOLLEGIATE SPORTS ACTIVITY.
Prerequisite: None.
INTRODUCES STUDENTS TO THE FUNDAMENTAL ASPECTS OF KARATE INCLUDING BASIC KICKING, PUNCHING, BLOCKING, AND GRAPPLING TECHNIQUES. THROUGH ACTIVE PARTICIPATION, STUDENTS WILL IMPROVE IN THE BASIC FIVE COMPONENTS OF FITNESS: CARDIORESPIRATORY ENDURANCE, MUSCULAR STRENGTH, MUSCULAR ENDURANCE, FLEXIBILITY, AND BODY COMPOSITION.

575 INTERCOLLEGIATE SPORTS - SOFTBALL  (UC:CSU) (Rpt 2) 3.00 UNIT
INTERCOLLEGIATE SPORTS ACTIVITY.
Prerequisite: None.
INTRODUCES STUDENTS TO THE FUNDAMENTAL ASPECTS OF KARATE INCLUDING BASIC KICKING, PUNCHING, BLOCKING, AND GRAPPLING TECHNIQUES. THROUGH ACTIVE PARTICIPATION, STUDENTS WILL IMPROVE IN THE BASIC FIVE COMPONENTS OF FITNESS: CARDIORESPIRATORY ENDURANCE, MUSCULAR STRENGTH, MUSCULAR ENDURANCE, FLEXIBILITY, AND BODY COMPOSITION.

596 YOGA  (UC:CSU) (Rpt 3) 1.00 UNIT
Prerequisite: None.
This course is designed to improve cardiovascular fitness and strengthen select muscle groups by performing stepping skills in rhythm with music. Stepping is primarily a low impact aerobic exercise. Activity includes muscle conditioning and flexibility exercises.

742 CARDIO KICKBOXING  (UC:CSU) (Rpt 3) 1.00 UNIT
Prerequisite: None.
A non-contact aerobic activity course designed to use basic kicking and punching techniques to improve overall fitness including: cardio respiratory endurance, muscular strength and endurance, flexibility, and body composition. Weights, steps, and calisthenic exercises may also be utilized.

675 KARATE (UC:CSU) (Rpt 3) 1.00 UNIT
Prerequisite: None.
INTRODUCES STUDENTS TO THE FUNDAMENTAL ASPECTS OF KARATE INCLUDING BASIC KICKING, PUNCHING, BLOCKING, AND GRAPPLING TECHNIQUES. THROUGH ACTIVE PARTICIPATION, STUDENTS WILL IMPROVE IN THE BASIC FIVE COMPONENTS OF FITNESS: CARDIORESPIRATORY ENDURANCE, MUSCULAR STRENGTH, MUSCULAR ENDURANCE, FLEXIBILITY, AND BODY COMPOSITION.

742 CARDIO KICKBOXING  (UC:CSU) (Rpt 3) 1.00 UNIT
Prerequisite: None.
A non-contact aerobic activity course designed to use basic kicking and punching techniques to improve overall fitness including: cardio respiratory endurance, muscular strength and endurance, flexibility, and body composition. Weights, steps, and calisthenic exercises may also be utilized.
PHYSICAL SCIENCE

Chair: Said Pazirandeh 818.364.7705

001 PHYSICAL SCIENCE I (UC:CSU) 3.00 UNITS
Prerequisite: None. Advisory: Math 115. Equivalent to CSUN Physical Science 170.
Note: Physical Science 1 fulfills IGETC requirements in the Physical Sciences. Recommended for students enrolled in the PRECREDENTIAL OPTION of the Liberal Studies Program.

EVENING CLASSES
3400 LEC 5:15PM - 6:40PM TTh PARSEGHIAN, A INST 1013
3401 LEC 6:50PM - 10:00PM M MALLORY, C INST 1010

014 PHYSICAL SCIENCE LABORATORY (UC:CSU) 1.00 UNIT
Prerequisite or Corequisite: Physical Science 1. Equivalent to CSUN Physical Science 170L. Recommended for students enrolled in the PRECREDENTIAL OPTION of the Liberal Studies Program.

EVENING CLASSES
3402 LAB 7:00PM - 9:05PM Th PARSEGHIAN, A INST 2014

PHYSICS

Chair: Said Pazirandeh 818.364.7705 | Vice Chair: Richard Rains 818.364.7702

006 GENERAL PHYSICS I (UC:CSU) 4.00 UNITS
Prerequisite: Math 125. Advisory: Math 240. Equivalent to CSUN Physics 100A, 100AL.
An introductory course in physics covering mechanics of solids, heat and sound. This course is designed for the health science majors (Environmental and Occupational Health, Physical Therapy, Radiologic Technology, Pre-medical, Pre-dental, Pre-optometry, Pre-pharmacy, and Geology majors).

DAY CLASSES
0421 LAB 9:05AM - 12:15PM M RAINS, R INST 1015
AND LEC 9:05AM - 12:15PM W RAINS, R INST 1015

007 GENERAL PHYSICS II (UC:CSU) 4.00 UNITS
Prerequisite: Physics 6. Equivalent to CSUN Physics 200A, 200AL.
This course is a continuation of Physics 6, covering electricity and magnetism, light and modern physics. The course is designed for the health science majors (Environmental and Occupational Health, Physical Therapy, Radiologic Technology), Pre-medical, Pre-dental, Pre-optometry, and Geology majors).

EVENING CLASSES
3407 LEC 6:50PM - 10:00PM W RAINS, R INST 1015
AND LEC 6:50PM - 10:00PM M RAINS, R INST 1015

PHYSIOLOGY

Chair: Mike Reynolds 818.364.7695

001 INTRODUCTION TO HUMAN PHYSIOLOGY (UC:CSU) 4.00 UNITS
Prerequisite: Anatomy 1 with a grade of ‘C’ or better and Biology 3 with a grade of ‘C’ or better.
Advisory: English 28 or ESL 8 and Chemistry 51 or 65 or 101.
This course examines the function of the following human systems: integumentary, skeletal, muscular, nervous, circulatory, respiratory, digestive, urinary, endocrine, lymphatic, and reproductive. Labs include hands-on and computer-assisted applications.

DAY CLASSES
0423 LEC 7:30AM - 8:55AM TTh REYNOLDS, J INST 2004
AND LEC 9:00AM - 12:10PM T REYNOLDS, J INST 2004
0424 LEC 7:30AM - 8:55AM TTh REYNOLDS, J INST 2004
AND LEC 9:00AM - 12:10PM T REYNOLDS, J INST 2004

EVENING CLASSES
3410 LEC 5:20PM - 6:45PM MW ELKERDANY, M INST 2018
AND LEC 6:55PM - 8:20PM MW ELKERDANY, M INST 2001
3411 LEC 6:55PM - 8:20PM MW ELKERDANY, M INST 2001
AND LEC 8:30PM - 9:55PM MW ELKERDANY, M INST 2018

POLITICAL SCIENCE

Chair: Myriam Levy-Mekelburg 818.833.3414

001 THE GOVERNMENT OF THE UNITED STATES (UC:CSU) 3.00 UNITS
Prerequisite: None.
Deals with how the U.S. Constitution and Government meet democracy’s challenge in a world of change; plus California and local governments. Meets the graduation and transfer requirements for all majors to take a course in federal, state and local governments. Political Science 1 also offered through ITV. See page 13

ONLINE/LATE START CLASSES
0425 LEC 3:55 hrs/wk TBA HUSSAIN, S INTERNET
Email: chounlam@usc.com

ONLINE CLASSES
0427 LEC 3:10 hrs/wk TBA CHOUNLAMOUNTRY, S INTERNET
Email: chounlam@usc.com

DAY CLASSES
0428 LEC 7:30AM - 8:55AM MW ROMANO, M INST 1010
0429 LEC 9:05AM - 10:30AM MW DURUKAN, E INST 1005
0430 LEC 9:05AM - 10:30AM MW ROMANO, M INST 1010
0431 LEC 10:40AM - 12:05PM MW DURUKAN, E INST 1005
0432 LEC 10:40AM - 12:05PM Th DURUKAN, E INST 1005

EVENING CLASSES
3414 LEC 3:30PM - 6:40PM T OSTROW, I INST 1010
3415 LEC 6:50PM - 10:00PM T HUSSAIN, S INST 1013
3416 LEC 6:50PM - 10:00PM Th COFER, C INST 1010

PACE/Program for Accelerated College Education (Open to ALL students) See page 10
6525 LEC 8:10 pm - 10:10 pm T STAFF CSB 102B
AND LEC 12:30 pm - 4:30 pm S STAFF CSB 102B
AND LEC 2:05 hrs/wk TBA STAFF SCHEDULE
Class meets Tuesday and 4 Saturdays: 4/24, 5/8, 5/22, 6/5
(8 Week Class - Starts 4/12/2010, Ends 6/5/2010)

002 MODERN WORLD GOVERNMENTS (UC:CSU) 3.00 UNITS
Prerequisite: None.
An exciting course dealing with the history and political pageants of England, France, the collapse of the Berlin Wall and the Soviet Republics. Examines the changes from King Arthur's Castle and colorful cathedrals to the Euro-Communism of Gorbachev, the emergence of democracy, and the New Europe.

DAY CLASSES
0433 LEC 9:05AM - 10:30AM Th DURUKAN, E INST 1001

007 CONTEMPORARY WORLD AFFAIRS (UC:CSU) (Rpt 1) 3.00 UNITS
Prerequisite: None.
Deals with dynamics of geo-politics of international relations, causes of revolution, war and peace between major European powers, U.S., former Soviet Union, People’s Republic of China, and the Third World.

EVENING CLASSES
3417 LEC 6:50PM - 10:00PM W DURUKAN, E INST 1001

921 COOP ED - POLITICAL SCIENCE (CSU) (Rpt 3) 2.00 UNITS
9065 LEC 2.05 hrs/wk TBA RASKIN, E SCHEDULE

931 COOP ED - POLITICAL SCIENCE (CSU) (Rpt 3) 3.00 UNITS
9066 LEC 3.10 hrs/wk TBA RASKIN, E SCHEDULE

941 COOP ED - POLITICAL SCIENCE (CSU) (Rpt 3) 4.00 UNITS
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.
9067 LEC 4:15 hrs/wk TBA RASKIN, E SCHEDULE
PSYCHOLOGY

Chair: Miriam Levy-Mekelburg 818.833.3414 | Vice Chair: Christopher Williams 818.364.3413

001 GENERAL PSYCHOLOGY I (UC:CSU) 3.00 UNITS
Advisory: English 21 or ESL 6.
This introductory psychology course covers biological foundations of behavior, various theoretical perspectives including learning, personality, and intelligence theories as well as experimental and research methodology.

PREPARATORY
PSYCHOLOGY 1 with a grade of "C" or better.

ONLINE CLASSES
0436 LEC 3:10 hrs/wk TBA MCKENNA, P INTERNET
ONLINE CLASSES
0435 LEC 7:30AM - 8:55AM MW MOYENDA, D INST 1002
0434 LEC 9:05AM - 10:30AM MW WILLIAMS, F INST 1002
0440 LEC 9:05AM - 10:30AM TTH JOHNSON, P INST 1002
0441 LEC 10:40AM - 12:05PM MW WILLIAMS, F INST 1002
0442 LEC 10:40AM - 12:05PM TTH JOHNSON, P INST 1002

DAY CLASSES
0437 LEC 7:30AM - 8:55AM MW HARRIS, C INST 1002
0438 LEC 7:30AM - 8:55AM TTH MOYENDA, D INST 1002
0439 LEC 9:05AM - 10:30AM MW WILLIAMS, F INST 1002
0440 LEC 9:05AM - 10:30AM TTH JOHNSON, P INST 1002
0441 LEC 10:40AM - 12:05PM MW WILLIAMS, F INST 1002
0442 LEC 10:40AM - 12:05PM TTH JOHNSON, P INST 1002

EVENING CLASSES
3420 LEC 3:30PM - 6:40PM Th MOYENDA, D INST 1002
3421 LEC 6:50PM - 10:00PM M JOHNSON, P INST 1002
3422 LEC 6:50PM - 10:00PM Th SMARDAN, C INST 1002

002 GENERAL PSYCHOLOGY II (UC:CSU) 3.00 UNITS
Prerequisite: Psychology 1 with a grade of "C" or better.
Covers the biological and physiological basis of behavior. It is presented in the context of fundamental concepts and issues in psychology. The structure and functions of the brain and the nervous system and their effects on human behavior are studied.

ONLINE CLASSES
0436 LEC 3:10 hrs/wk TBA MCKENNA, P INTERNET

EVENING CLASSES
3420 LEC 3:30PM - 6:40PM Th MOYENDA, D INST 1002
3421 LEC 6:50PM - 10:00PM M JOHNSON, P INST 1002
3422 LEC 6:50PM - 10:00PM Th SMARDAN, C INST 1002

014 ABNORMAL PSYCHOLOGY (UC:CSU) 3.00 UNITS
Prerequisite: Psychology 1 with a grade of "C" or better.
This course examines the definition, causes, and treatment of behaviors which are possible causal factors and treatment of mental disorders.

DAY CLASSES
0443 LEC 9:05AM - 10:30AM TTH WILLIAMS, F CSB 102B
0442 LEC 6:50PM - 10:00PM Th MILANI, N INST 1002

EVENING CLASSES
3425 LEC 3:30PM - 6:40PM T JOHNSON, P INST 1002

041 LIFE-SPAN PSYCHOLOGY: FROM INFANCY TO OLD AGE (UC:CSU) 3.00 UNITS
Prerequisite: Psychology 1 with a grade of "C" or better.
An introduction to human development from infancy to old age, including basic psychological processes, emotional and social development as well as adjustments related to each phase of the life cycle. Special emphasis is given to social and cultural influences.

DAY CLASSES
0443 LEC 9:05AM - 10:30AM TTH WILLIAMS, F CSB 102B
0442 LEC 6:50PM - 10:00PM Th MILANI, N INST 1002

EVENING CLASSES
3426 LEC 6:50PM - 10:00PM T WILLIAMS, F INST 1002

052 PSYCHOLOGICAL ASPECTS OF HUMAN SEXUALITY (UC:CSU) 3.00 UNITS
Prerequisite: None.
Explores the psychological aspects of human sexuality. Topics include male/female anatomy and function of sex organs. Senses of sexuality myths and fallacies regarding the sexual process.

ONLINE CLASSES
3924 LEC 3:10 hrs/wk TBA LAYNE, V INST 1001

Directed studies opportunities are available on a contract basis under the supervision of an instructor.

SOCIOLOGY

Chair: Myriam Levy-Mekelburg 818.833.3414

001 INTRODUCTION TO SOCIOLOGY (UC:CSU) 3.00 UNITS
Prerequisite: None.
Develops the sociological perspective that behavior is largely determined by human interactions and by membership in groups.

ONLINE/LATE START CLASSES
0446 LEC 3:10 hrs/wk TBA LAYNE, V INTERNET
ONLINE CLASSES
0447 LEC 3:10 hrs/wk TBA LAYNE, V INTERNET
0448 LEC 3:10 hrs/wk TBA BIONDO, J INTERNET

DAY CLASSES
0449 LEC 7:30AM - 9:55AM TTH RASKIN, E INST 1001
0450 LEC 9:05AM - 10:30AM MW LEVY-MEKELBURG, M INST 2001
0451 LEC 9:00AM - 12:10PM F KLEIN, M INST 1002
0452 LEC 9:05AM - 10:30AM TTH RASKIN, E CSB 201
0453 LEC 10:40AM - 12:05PM MW LEVY-MEKELBURG, M INST 2001
0454 LEC 12:25PM - 1:50PM MW GERAMI, E INST 1001

EVENING CLASSES
3428 LEC 6:50PM - 10:00PM M MENDEZ, M INST 1001
3429 LEC 6:50PM - 10:00PM W LABERTEW, L INST 1002

002 AMERICAN SOCIAL PROBLEMS (UC:CSU) 3.00 UNITS
Prerequisite: None.
Analysis of personal and social disorganization, crime and delinquency, race and ethnic relations, population and urban growth, and individual and societal rights.

ONLINE CLASSES
0455 LEC 3:10 hrs/wk TBA BIONDO, J INTERNET
Email: JillB9191@yahoo.com

004 SOCIOLOGICAL ANALYSIS (UC:CSU) 3.00 UNITS
Prerequisite: None.
This course considers the logic of the scientific analysis, various methodological tools utilized in social science research and emphasizes clarification of the basic social science issues.
Students will analyze collected data.

ONLINE CLASSES
0456 LEC 3:10 hrs/wk TBA LITTLE, D INTERNET
Email: dominic.little@csun.edu

DAY CLASSES
0457 LEC 7:30AM - 9:55AM TTH LITTLE, D INST 1003

011 ETHNIC AND RACIAL MINORITIES IN THE U.S. (UC:CSU) 3.00 UNITS
Prerequisite: None.
Describes how race, class, religion and gender shape the experience of diverse groups in America: patterns of prejudice and discrimination that affect major ethnic, racial and minority groups; and the complexities of race relations and its impact on society.

DAY CLASSES
0458 LEC 10:40AM - 12:05PM TTH LEVY-MEKELBURG, M CSB 105

034 SOCIAL PSYCHOLOGY (UC:CSU) 3.00 UNITS
Prerequisite: None. Same as Psychology 13.
Examines how individuals are influenced by the behavior and presence of others.
Emphasizes such topics as: liking and loving; forming impressions; aggression; changing attitudes; interactions within groups; and the psychology of conformity, obedience, and prejudice.

ONLINE CLASSES
0459 LEC 3:10 hrs/wk TBA LEVY-MEKELBURG, M INTERNET
Email: profmek@hotmail.com

092 COOP ED - SOCIOLOGY (CSU) (Rpt 3) 2.00 UNITS
0901 LEC 2:05 hrs/wk TBA RASKIN, E SCHEDULE

093 COOP ED - SOCIOLOGY (CSU) (Rpt 3) 3.00 UNITS
0907 LEC 3:10 hrs/wk TBA RASKIN, E SCHEDULE

941 COOP ED - SOCIOLOGY (CSU) (Rpt 3) 4.00 UNITS
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

2010 SCHEDULE OF CLASSES
SPRING 2010

LOS ANGELES MISSION COLLEGE

SPANISH

Chair: Yolanda Ramil 818.364.7690

001 ELEMENTARY SPANISH I (UC:CSU) 5.00 UNITS
Prerequisite: None.

DAY CLASSES
0462 LEC 10:40AM - 1:10PM MW RAMIL, Y CSB 201
0463 LEC 10:40AM - 1:10PM TTh RAMIL, Y CSB 201

EVENING CLASSES
3434 LEC 4:00PM - 6:30PM TTh RAMIL, Y CSB 201
3435 LEC 7:00PM - 9:30PM MW ACUNA, N CSB 201
3436 LEC 7:00PM - 9:30PM TTh ZAMUDIO DAWA, M CSB 201

002 ELEMENTARY SPANISH II (UC:CSU) 5.00 UNITS
Prerequisite: Spanish 1 or one year of high school Spanish.

DAY CLASSES
0464 LEC 10:40AM - 1:10PM TTh PARDESS, D INST 1005

SPEECH COMMUNICATION

Chair: Louise Barbato 818.364.7687 | Vice Chair: Margie Long 818.364.7682

101 ORAL COMMUNICATION I (UC:CSU) 3.00 UNITS
Prerequisite: None.
This introductory speech course emphasizes techniques of Public Speaking including writing and delivery of speeches to inform and persuade. Students refine critical thinking, research, organizational, and time management skills. They learn to adapt a message to any audience and occasion.

DAY CLASSES
0466 LEC 7:30AM - 8:55AM MW LONG, M INST 1012
0467 LEC 7:30AM - 8:55AM TTh LONG, M INST 1012
0468 LEC 9:05AM - 10:30AM MW LONG, M INST 1012
0469 LEC 9:05AM - 10:30AM TTh LONG, M INST 1012
0470 LEC 10:40AM - 12:05PM MW LONG, M INST 1012
0471 LEC 12:25PM - 3:35PM M LONG, M INST 1012

EVENING CLASSES
3438 LEC 4:00PM - 6:30PM TTh PARDESS, D INST 1005

003 INTERMEDIATE SPANISH I (UC:CSU) 5.00 UNITS
Prerequisite: Spanish 2 or two years of high school Spanish.

EVENING CLASSES
3439 LEC 7:00PM - 9:30PM TTh RAMIL, Y INST 1010

004 INTERMEDIATE SPANISH II (UC:CSU) 5.00 UNITS
Prerequisite: Spanish 3 or three years of high school Spanish. Especially recommended for native speakers of Spanish who want to learn the basics.

EVENING CLASSES
3440 LEC 7:00PM - 9:30PM TTh RAMIL, Y INST 1010

PACE/Program for Accelerated College Education (Open to ALL students) See page 10

6516 LEC 6:00 pm - 8:00 pm T STAFF CSB 102B
AND LEC 8:00 am - 12:00 pm S STAFF CSB 102B
AND LEC 2:05 hrs/wk TBA SCHEDULE

Class meets Tuesday and 4 Saturdays: 4/24, 5/8, 5/22, 6/5
(8 Week Class - Starts 4/12/2010, Ends 6/5/2010)

102 ORAL COMMUNICATION II (UC:CSU) 3.00 UNITS
Prerequisite: None.
Introduction to advanced phases of critical thinking, research, and public speaking. Course includes comprehension of structure, evaluation of arguments, researching and presenting evidence, language usage, and evaluation of fallacious reasoning. Adherence to ethics stressed in all communication setting.

DAY CLASSES
0473 LEC 10:40AM - 12:05PM TTh GOODWYN, M INST 1012

THEATER

Chair: Deborah Paulsen 818.364.7738

100 INTRODUCTION TO THE THEATER (UC:CSU) 3.00 UNITS
Prerequisite: English 21.
A survey of the dramatic structure and styles of theater from 5th Century B.C.E. to the late 20th Century. Students develop perceptual and critical thinking skills by analyzing the evolution and function of theater within historical, cultural and philosophical contexts.

DAY CLASSES
0475 LEC 9:00AM - 12:10PM Th STAFF INST 1008

200 INTRODUCTION TO ACTING (UC:CSU) 3.00 UNITS
Prerequisite: None.
Introduction to the art and craft of acting through lecture and demonstration. Students will explore an awareness of self on stage through improvisations and character work; including scenes and monologues. Students will analyze script and critique plays.

DAY CLASSES
0476 LEC 2:00PM - 5:10PM T STAFF INST 1008
0477 LEC 9:00AM - 12:10PM T STAFF INST 1008

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.
Community Extension Program
Spring 2010

The Community Extension Program at L.A. Mission College serves our local community with affordable, interesting classes for personal enjoyment and professional skills development.

Do you want to try something new? Become a pilot? Maybe learn a musical instrument? Learn to dance, or how to make an exotic dish?

Do you want to improve your job skills, and learn more about computers, software, and office technologies?

Help your children stay connected to reading and math, or encourage their interests, involve them in something where they can learn and have fun.

How about work? We offer you an excellent opportunity to explore a new career field. We offer job oriented classes and entrepreneurial based study.

Our classes can be from one day to several weeks long, depending on the purpose. Our prices really are the best deal in town, and they are taught by industry professionals.

For more information on these and other courses, please contact our office at (818) 364-7389 or visit us at www.lamission.edu/extension
Non-Credit Classes

ESL / GED / CITIZENSHIP

The Non-Credit Program / Citizenship Center is Open to the Community
Open M-Th 9am – 7pm & Friday 9am – 4pm
13356 Eldridge Ave. Sylmar CA 91342 (CAC BUNGALOW #0)

Los Angeles Mission College Non-Credit Department Provides FREE services for our community. We offer ESL, CIVICS (Citizenship), GED, and BASIC SKILLS (Math/English) courses for middle school, high school, and adult students.

It is our department mission to encourage, promote, support and provide the necessary tools for the success of all students.

For more information please call

818.364.7774

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<td>ESL 1</td>
<td>ESL NC 7</td>
<td>8:00am - 11:10am</td>
<td>Olive Manor</td>
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<td>A. Leija</td>
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<td>J. De La Cruz</td>
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<td>M. Krawchuk</td>
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<td>E. Sarmiento</td>
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<td>ESL NC 9</td>
<td>8:00am -11:10pm</td>
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FREE Counseling is provided to help you reach your academic goals. Counseling services provided in English and Spanish.
ESL Program at Mission College

Levels and Classes
The ESL program at Mission College consists of seven levels of instruction. Research in language acquisition advises that skills not be taught in isolation. Consequently, some ESL classes are combined, and other ESL classes have co-requisites. Students receive maximum benefit by taking all classes in each level concurrently.

Level 1: ESL 1 integrated (combined skills) - 12 units MTWTh
Level 2: ESL 2 integrated (combined skills) - 12 units MTWTh
Levels 3, 4, 5 and 6 have A, B, and C components:
  - ESL 3A, 4A, 5A, 6A: Writing/Grammar - 6 units, MW
  - ESL 3B, 4B, 5B, 6B: Reading/Vocabulary - 3 units, TTh
  - ESL 3C, 4C, 5C, 6C: Listening/Speaking - 3 units, TTh

Level 7: ESL 8: Advanced ESL Composition - 6 units, MW
  ESL 8 is equivalent to English 28 and satisfies the prerequisite for English 101.

Assessment - Which Level Should I Take?
All new students must take the Mission College ESL Placement Test. The results of this test will indicate which level you should enroll in. Mission College does not accept assessment test results from other colleges or adult schools.

Once enrolled, students who believe they were incorrectly placed should confer with their instructor and the ESL Department Chair.

For information call: 818.364.7735

El programa de (ESL) inglés como segundo lenguaje en Mission College

Niveles y clases
El programa de (ESL) inglés como segundo lenguaje consiste en siete niveles de instrucción. El estudio en la adquisición del lenguaje recomienda la enseñanza de las habilidades integradas. Consecuentemente algunas clases de (ESL) están combinadas y otras clases requieren pre-requisitos. Los estudiantes reciben el máximo beneficio tomando todas las clases en cada nivel al mismo tiempo.

Nivel 1: ESL 1, Habilidades Integradas – 12 unidades, MTWTh
Nivel 2: ESL 2, Habilidades Integradas – 12 unidades, MTWTh
Nivel 3, 4, 5, y 6 Comprende las asignaturas A, B, y C:
  - ESL 3A, 4A, 5A, 6A: Escritura/Gramática – 6 unidades, MW
  - ESL 3B, 4B, 5B, 6B: Lectura/Vocabulario – 3 unidades, TTh
  - ESL 3C, 4C, 5C, 6C: Escuchar/Hablar – 3 unidades, TTh

Nivel 7: ESL 8: Avanzado ESL composición – 6 unidades, MW
  ESL 8 es equivalente a ingleses 28 y satisface los requisitos para ingles 101.

Examen – ¿Cuál nivel debo tomar?
Todos los estudiantes nuevos deben tomar el examen de ESL en Mission College. Los resultados de este examen le indicarán a qué nivel deberá inscribirse. Mission College no acepta resultados de examenes de otros colegios o escuela para adultos.

Una vez inscrito el estudiante que crea que fue asignado a un nivel incorrecto deberá comunicarse con su instructor o e jefe del departamento de ESL.

M = Lunes
T = Martes
W = Miércoles
Th = Jueves

Non-Credit Program

Location: Cultural Arts Classrooms
(CAC Bungalows-see map inside back cover for location)
818.833.7774

The Non-Credit program provides free basic skills math, ESL, language arts, citizenship, academic preparation for college level studies, customized and vocational training, and other classes and services to our resident and business community. We provide the structure and the support to meet life skills, vocational and academic preparation needs.

This is a college program and all of our students have access to the campus resources, benefits and support. We offer bilingual and counseling services to all students.

GED/CAHSEE
This program is designed to deliver effective basic skills services for students who need to successfully pass the CAHSEE examination or obtain a GED certificate. The program also provides the opportunity for students to obtain an adult high school diploma.

Non-Credit ESL Classes
The ESL program offers beginner, intermediate and advance life skills coursework. At the intermediate level students interested in pursuing an academic career are encouraged to transition into credit ESL classes.

Citizenship Classes and Naturalization Assistance Services (Civics)
The Civics program prepares students to successfully pass the U.S. citizenship test and interview. We also provide information and assistance regarding the naturalization process.

Basic Skills Outreach
Our academic outreach program works with local middle and high schools. The program addresses math and language arts, helping students persist in their high school studies towards college readiness and preparing them to take standardized tests and college placement assessments.

Business Outreach and Vocational Programs
Contact Dennis Solares, 818.364.7774, for more information on these programs.

ANNOUNCEMENT: Title 5, section 55035, prohibits students, who have completed 30 units of “remedial” (basic skills) course work, from enrolling in any additional credit basic skills courses. Starting with the Winter 2010 registration cycle, this requirement will be reinforced by DEC. If a student, who has exceeded the 30 unit limit, enrolls in a credit or noncredit ESL course, the student will be permitted to enroll in additional basic skills courses. Also, Title 5 exempts students with learning disabilities. The DSPS Office can authorize a system override for these students. The actual override functionality is in A&R so the DSPS Office will have to coordinate this effort with the Admissions Office. This restriction does not apply to noncredit basic skills courses. Students, who have exceeded the 30 unit limit, should be encouraged to enroll in non-credit basic skills courses. All remedial classes per Title V regulations should limit enrollment to 30.
This schedule is an official publication of Los Angeles Mission College. It sets forth rules and regulations and, in case of conflict with information previously published, supersedes those publications of earlier date.

Mission of the Los Angeles Community Colleges

The mission of the Los Angeles Community Colleges is to provide comprehensive lower-division general education, occupational education, transfer education, transitional education, counseling and guidance, community services, and continuing education programs which are appropriate to the communities served and which meet the changing needs of students for academic and occupational preparation, citizenship, and cultural understanding.

IN PURSUIT OF THIS MISSION, WE ENDEAVOR TO:

1. Promote equal opportunity for participation;
2. Maintain appropriate standards for academic achievement;
3. Provide an educational environment which meets the needs of students with varied learning skills;
4. Provide support services which contribute to instructional effectiveness and student success;
5. Affirm the importance of multi-cultural, international, and inter-cultural collegiate experiences that foster individual and group understanding; and
6. Manage effectively educational and financial resources.

Students’ Statements

Falsification of any record or signed statement, or the withholding of information, subjects the student to immediate suspension or expulsion.

Instructional Materials

Students may be required to provide instructional and other materials required for a credit or noncredit course. Such materials shall be of continuing value to a student outside of the classroom setting and shall not be solely or exclusively available from the District.

Withdrawal

Students wishing to drop a class or withdraw from the college during the semester must do so through the Admissions Office or use the telephone system. Failure to withdraw officially may result in an “F” grade. Students must withdraw on or before the 11th week (75%) in order to receive a W. Students in short-term classes must withdraw before 75% of the course is completed. After the 11th week or 75% completion of the course, a student is assigned a letter grade (A through F). Instructors are not obligated to exclude a student for non-attendance.

IT IS THE STUDENT’S RESPONSIBILITY TO WITHDRAW OFFICIALLY. HOW TO DROP CLASSES OR WITHDRAW FROM COLLEGE

1. Dropping classes or withdrawing from the college must be done by the drop date deadline.
2. To drop classes, use the STEP telephone system, or fill out a “Drop Card” and present it, with your registration Fee Receipt, at the Admissions Office. To drop ALL classes (withdrawal), use the STEP System or check item number one on the drop card.
3. The clerk processes the forms and gives you a receipt. Keep your receipt for your records.
4. Fees are not automatically refunded. Fee refunds must be requested from the Business Office if you drop classes or withdraw by the end of the second week.
5. In order to do a complete withdrawal by mail, your request must be sent by Certified Mail with a receipt.
6. You may also withdraw by using the telephone system on or before the 11th week or before 75% of the course is completed. Students in PACE or other special programs must check withdrawal deadlines with the appropriate program director.

Withdrawal from Classes

THROUGH THE 3rd WEEK: No notation (“W” or other) will appear on the student’s record if the class is dropped during the first three weeks of the semester (or 30% of the class for short-term classes).

THROUGH THE 11TH WEEK: A notation of “W” (withdrawal) is recorded on the student’s record for classes dropped during the 4th through the 11th week of the semester.

AFTER THE 11TH WEEK: Students who remain in class beyond the 11th week (or 75% of the class for short term classes) are given a grade by the instructor. THAT GRADE CANNOT BE A “W” (withdrawal).

Access to Records

The California Legislature passed S.B. 182 (Stull), which codifies provisions of the Education Code and the Federal statutes implementing the Family Education Rights and Privacy Act of 1974 (Buckley Amendment). This permits students to inspect their personally identifiable records maintained by the college, and permits access to these records only upon the student’s request (other than to certain specified categories). Information on these laws and college procedures in implementing them may be obtained from the Associate Dean of Admissions, who serves as the College Records Officer. Copies of pertinent State and Federal legislation are available for inspection.

Los Angeles Mission College considers the following information relating to a student to be directory information: student’s name, city of residence, date of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended by the student. Students who do not wish any or all of the above categories of information to be given out should so indicate on their application at time of enrolling. Students are asked to voluntarily provide their student identification number for this purpose.

Family Educational Rights and Privacy

Act (FERPA) Notification The Family Educational Rights and Privacy Act (FERPA) affords students the following rights with respect to their educational records:

1. The right to inspect and review the student’s education records which includes discipline records, within 45 days from the date the College receives a request for access.
2. Students may submit to the College Admissions Office written requests that identify the specific record(s) they wish to inspect. Within 45 days, the College Admissions Office will make arrangements for access and will notify the student of the time and place where the records may be inspected.
General Policies

- Education records are those records that are directly related to students and are maintained by the College. Students may not inspect education records pertaining to parents’ financial records and certain confidential letters or recommendations.

2. The right to request an amendment of the student’s educational records which the student believes to be inaccurate, misleading or otherwise in violation of the student’s privacy rights.

- With the exception of grade grievances which are handled through Administrative Regulation E-55, students may ask the College President, or his/her designee to amend a record that they believe is inaccurate, misleading, or in violation of their privacy rights. A student seeking to amend an educational record should write to the College President and clearly identify the part of the record he/she wants changed and specify why it is inaccurate, misleading, or in violation of his/her privacy rights.

- If the College President, or his designee, decides not to amend the record as requested by the student, the College, in accordance with section 99.21 of the Code of Federal Regulations and section 76232 of the Education Code, will notify the student of the decision and of his/her right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student’s educational records, except to the extent that FERPA and California law authorize disclosures without consent.

- If a student authorizes the release of his/her education record to a third party, he/she shall provide a dated written consent to the College Admissions Office authorizing said release with a specific list of the information to be released.

- Federal and California law authorize certain disclosures of personally identifiable information without a student’s written consent. One such exception is the disclosure of personally identifiable information to school officials with legitimate educational interests. School officials with legitimate educational interests are employees or agents of the Los Angeles Community College District who need to review educational records in order to fulfill their professional responsibilities.

- The right to restrict disclosure of personally identifiable information that the College has designated as directory information which may be released without the written consent of the student.

- Directory information may be disclosed without a student’s consent unless the student has notified the college that he/she does not want all or portions of the directory information released. To do so, the student must submit the appropriate District form to the College Admissions Office requesting that some or all of the categories of directory information not be released without his/her consent. This form must be submitted in accordance with College policy.

- Pursuant to Board Rule 5201.10, the Los Angeles Community College District has designated the following student information as directory information:
  (a) the student's name, city of residence, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most previous educational agency or institution attended by the student;
  (b) student employee records may be released in order to comply with collective bargaining agreements;
  (c) the names, addresses and telephone numbers of students or former students may be released to the foundation for each college for college-related activities at the discretion of the College President, unless the student or former student has informed the College that such information should not be released. The release of this information is conditioned upon the foundation’s agreement that such information will be released in accordance with District policy and that information will not be released to third parties;
  (d) at the discretion of the College President, the names, addresses and telephone numbers of students from the College may be released to heads of private and/or public institutions of higher education, or their designees, for the purpose of providing information to student regarding transfer opportunities to those institutions, unless the student has indicated that such information should not be released. The release of this information will be conditioned upon the institution’s agreement that student privacy rights under federal and state law will be protected and that information will not be released to third parties.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the College to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

  Family Policy Compliance Office
  U.S. Department of Education
  400 Maryland Avenue S.W.
  Washington, DC 20202-4605

Student Right-to-Know Disclosure

In compliance with the Student Right-to-Know and Campus Security Act of 1990 (Public Law 101-542), it is the policy of the Los Angeles Community College District and Los Angeles Mission College to make available its completion and transfer rates to all current and prospective students. Based in Fall 1996, a cohort of all certificated, degree, and transfer-seeking first-time, full-time students were tracked over a three-year period. Their completion and transfer rates are listed below. These rates do not represent the success rates of the entire student population at all California Community Colleges, nor do they account for student outcomes occurring after this three-year tracking period. Based upon the cohort defined above, 28.2 percent attained a certificate, degree, or became “transfer-prepared” during a three-year period from Fall 1997 to Spring 2000. Students who are transfer-prepared have completed 56 transferable units with a GPA of 2.0 or better. Based upon the cohort defined above, 29.8 percent transferred to another post secondary institution (CSU, UC, or another California Community College) prior to attaining a degree, certificate, or becoming transfer-prepared during a five semester period from Spring 1998 to Spring 2000. Further information about Student Right-To-Know Rates and how they should be interpreted can be found at the California Community Colleges Chancellor's Office Student Right-To-Know Disclosure Website located at http://srtk.cccco.edu/index.asp

Student Grievance Procedure

The purpose of the Student Grievance Procedure is to provide a prompt and equitable means for resolving student grievances. The grievance procedure may be initiated by a student or group of students who reasonably believe he/she/they have been subject to unjust action or denied rights that adversely affect his/her/their status, rights, or privileges as a student. It is the responsibility of the student(s) to submit proof of alleged unfair or improper action. Grievances pertaining to grades are subject to California Education Code Section 76224(a) which states:

SPRING 2010 SCHEDULE OF CLASSES
“When grades are given for any course of instruction taught in a community college district, the grade given to each student shall be the grade determined by the instructor of the course and the determination of the student’s grade by the instructor, in the absence of mistake, fraud, bad faith, or incompetence, shall be final.”

This grievance procedure does not apply to the challenge process for prerequisites, corequisites, advisories, and limitations on enrollment; alleged violations of sexual harassment; actions dealing with student discipline; alleged discrimination on the basis of ethnic group identification, religion, age, sex, color, sexual orientation, physical or mental disability; or an appeal for residency decision; or to eligibility, disqualification, or reinstatement of Financial Aid. Informal resolution is encouraged.

A written Statement of Grievance must be submitted to the Compliance Officer within thirty (30) instructional days of the incident or after the student(s) learns of the basis for the grievance.

Recording Devices in the Classroom
Section 78907 of the California Education Code prohibits the use of any electronic listening or recording device without prior consent of the instructor. Any student violating this section is subject to disciplinary action. Any non-student who willfully violates this section is guilty of a misdemeanor.

Standards of Student Conduct and Disciplinary Action
The Standards of Student Conduct and Disciplinary Action for violation of rules were established by the Board of Trustees of the Los Angeles Community College District on September 2, 1969. A student enrolling in one of the Los Angeles Community Colleges may rightfully expect that the faculty and administrators will maintain an environment in which there is freedom to learn. This requires that there be appropriate conditions and opportunities in the classroom and on the campus. As members of the college community, students should be encouraged to develop the capacity for critical judgment, to engage in a sustained and independent search for truth, and to exercise their rights to free inquiry and speech in a responsible, non-violent manner. Students shall respect and obey civil and criminal law and they shall be subject to legal penalties for violation of laws of the city, county, state, and nation. Student conduct in all of the Los Angeles Community Colleges must conform to District and college rules and regulations.

Violations of such rules are subject to the following types of disciplinary actions, which are to be administered by appropriate college authorities against students who stand in violation. Each of the Los Angeles Community Colleges shall establish due process of law for administration of the penalties enumerated here. Penalties are listed in degree of severity but not as chronological administration. College authorities will determine which type of penalty is appropriate.

1. WARNING – Notice to the student that continuation or repetition of specified conduct may be cause for other disciplinary action.
2. REPRIMAND – Written reprimand for violation of specified rules. A reprimand serves to place on record that a student’s conduct in a specific instance does not meet the standards expected at the college. A person receiving a reprimand is notified that this is a warning that continued conduct of the type described in the reprimand may result in formal action against the student.
3. DISCIPLINARY PROBATION – Exclusion from participation in privileges or extra-curricular college activities set forth in the notice of disciplinary probation for a specified period of time. The imposition of disciplinary probation involves notification in writing of the reason for disciplinary probation to the student(s) or president of the student organization involved.
4. RESTITUTION – Reimbursement for damage or for misappropriation of property. Reimbursement may take the form of appropriate service to repair or otherwise compensate for damage.
5. SUMMARY SUSPENSION – A Summary Suspension is for purposes of investigation. It is a means of relieving the tension of the student body or individual class due to a serious infraction of student behavior standards, removing a threat to the well-being of the students, or removing for the good order of the college a student or students whose presence would prevent the continued normal conduct of the academic community. Summary Suspension is limited to that period of time necessary to insure that the purposes of the Summary Suspension are accomplished, and in any case, no more than a maximum of 10 school days. Summary Suspension is a type of suspension other than that ordinarily invoked by the instructor in the classroom. The College President, appropriate administrator, or other staff member designated by the President may summarily suspend a student when he deems it necessary for the safety and welfare of the college.
6. DISCIPLINARY SUSPENSION – Disciplinary Suspension follows a hearing based on due process of law. It shall be invoked by the College President, appropriate administrator, or other staff member designated by the President, upon students for misconduct when other corrective measures have failed or when the seriousness of the situation warrants such action.
7. EXPULSION – An expulsion is a long-term or permanent denial of all campus privileges including class attendance. The President of the college and/or the Board of Trustees may expel a student who has been convicted of a crime arising out of a campus disturbance or, after a hearing by a campus body, has been found to have willfully disrupted the orderly operation of the campus. The President shall submit periodic reports on all expulsion cases to the Superintendent and the Board of Trustees. Violations of the Standards of Student Conduct are as follows:

9803.10 Willful Disobedience: Willful disobedience to directions of college officials acting in the performance of their duties.
9803.11 Violation of College Rules and Regulations: Violation of college rules and regulations, including those concerning student organizations, the use of college facilities, the time, place, and manner of public expression or distribution of materials.
9803.12 Dishonesty: Dishonesty, such as cheating, or knowingly furnishing false information to colleges.
9803.13 Unauthorized Entry: Unauthorized entry to or use of the college facilities.
9803.14 College Documents: Forgery, alteration, or misuse of college documents, records, or identification.
9803.15 Disruption of Classes or College Activities: Obstruction or disruption of classes, administration, disciplinary procedures, or authorized college activities.
9803.16 Theft of or Damage to Property: Theft of or damage to property belonging to the college, a member of the college community or a campus visitor.
9803.17 Interference with Peace of College: The malicious or willful disturbance of the peace or quiet of any of the Los Angeles Community Colleges by loud or unusual noise, or any threat, challenge to fight, fight, or violation of any rules of conduct as set forth in this Article.
9803.18 Assault or Battery: Assault or battery, abuse, or any threat of force or violence directed toward any member of the college community or campus visitor engaged in authorized activities.

9803.19 Alcohol and Drugs: Any possession of controlled substances which would constitute a violation of Health and Safety Code section 11350 or Business and Professions Code section 4230; any use of controlled substances the possession of which are prohibited by same, or any possession or use of alcoholic beverages while on any property owned or used by the District or colleges of the District. "Controlled substance," as used in this section includes:
(a) opiates, opium, and opium derivatives, (b) mescaline, (c) hallucinogenic substances, (d) peyote, (e) marijuana, (f) stimulants and depressants, (g) cocaine.

9803.20 Lethal Weapons: Possession, while on a college campus or at a college-sponsored function, of any object that might be used as a lethal weapon is forbidden by all persons except sworn peace officers, police officers, and other government employees charged with policing responsibilities.

9803.21 Discriminatory Behavior: Behavior while on a college campus or at a college-sponsored function, inconsistent with the District’s non-discrimination policy, which requires that all programs and activities of the Los Angeles Community College District be operated in a manner which is free of discrimination on the basis of race, color, natural origin, ancestry, religion, creed, sex, pregnancy, marital status, sexual orientation, age, handicap or veteran status.

9803.22 Unlawful Assembly: Any assembly of two or more persons to (1) do an unlawful act, or (2) do a lawful act in a violent, boisterous or tumultuous manner.

9803.23 Conspiring to Perform Illegal Acts: Any agreement between two or more persons to perform an illegal act.

9803.24 Threatening Behavior: A direct or implied expression of intent to inflict physical or mental/emotional harm and/or actions (such as stalking) which a reasonable person would perceive as a threat to personal safety or property. Threats may include verbal statement, written statements, telephone threats or physical threats.

9803.25 Disorderly Conduct: Conduct that may be considered disorderly includes lewd or indecent attire, behavior that disrupts classes or college activities, breach of the peace of the college, aiding or inciting other persons to breach the peace of college premises or functions.

9803.26 Theft or Abuse of Computer Resources: Theft or Abuse of Computer Resources including but not limited to the following:
a. Unauthorized entry into a file to use, read, or change the contents, or for any other purpose.
b. Unauthorized transfer of a file.
c. Unauthorized use of another individual’s identification or password.
d. Use of computing facilities to interfere with the work of a student, faculty member or college official, or to alter college or district records.
e. Use of unlicensed software
f. Unauthorized copying of software
g. Use of computing facilities to access, send or engage in messages which are obscene, threatening, defamatory, present a clear and present danger, violate a lawful regulation and/or substantially disrupt the orderly operation of a college campus.
h. Use of computing facilities to interfere with the regular operation of the college or District computing system.

9804 Interference with Classes: Every person who, by physical force, willfully obstructs, or attempts to obstruct, any student or teacher seeking to attend or instruct classes at any of the campuses or facilities owned, controlled or administered by the Board of Trustees of the Los Angeles Community College District, is punishable by a fine not exceeding five hundred dollars ($500) or imprisonment in a county jail not exceeding one year, or by both such fine and imprisonment.

9805 Interference with Performance of Duties of Employees: Action to cause, or attempt to cause, any employee of the District to do, or refrain from doing, any act in the performance of his or her duties by means of a threat to inflict any injury upon any person or property.

9805.10 Assault or Abuse of an Instructor: Assault or abuse of any instructor employed by the District in the presence or hearing of a community college student, or in the presence of other community college personnel or students, and at a place which is on District premises or public sidewalks, streets, or other public ways adjacent to school premises, or at some other place where the instructor is required to be in connection with assigned college activities.

9806 Unsafe Conduct: Conduct which poses a threat of harm to the individual and/or to others. This includes, but is not limited to, the following types of conduct: Unsafe conduct in connection with a Health Services Program (e.g., Nursing, Dental Hygiene, etc.); failure to follow safety direction of District and/or college staff; willful disregard of safety rules as adopted by the District and/or college; negligent behavior which creates an unsafe environment.

Non-Discrimination Policy
All programs and activities of the Los Angeles Community College District shall be operated in a manner which is free of discrimination on the basis of ethnic groups identification, race, color, national origin, ancestry, religion, creed, sex, pregnancy, marital status, medical condition (cancer related), sexual orientation, age, physical or mental disability (including AIDS) or veteran status (Reference: Board Rule 1202).

Politica No Discriminatoria
Todos los programas y actividades de los colegios de la comunidad de Los Angeles se administrarán de una manera que no discrimina respecto a la identidad de grupos étnicos, raza, color, nacionalidad, origen, ascendencia, religión, credo, sexo, embarazo, estado civil, condición médica (relacionada con cáncer), preferencia sexual, edad, incapacidad mental o física (incluyendo SIDA) o el ser veterano.

Compliance Procedure
In order to insure nondiscrimination policy compliance at Los Angeles Mission College, please direct inquiries to the President of the college, Dr. Judith Valles, 818.364.7795. Matters involving Section 504 may be directed to the Coordinator of Disabled Student’s Program at 818.364.7734. In addition, inquiries may be directed to the District Office of Diversity Programs at 213.891.2315.

Compliance Officer
If students feel they have grounds for a grievance, they may contact the college the college President, who will help explain college rules and regulations, and, if a problem is resolvable, suggest the best method for resolving the problem. For additional information and a copy of Administrative Regulation E-55 (Student Grievance Procedures) see the college President, Dr. Judith Valles.

Sexual Assault Policy
The Los Angeles Community College District is committed to providing a safe environment for students, visitors, and staff. Any incident of sexual assault should be immediately reported to campus police at (818) 364-7843. The term "sexual assault" under the California Education Code, Section 67385(d), includes threats of sexual violence.

Anyone charged with campus-related sexual assault may be subject to prosecution under appropriate California criminal statutes; students may also be subject to discipline under the Student Disciplinary Procedures. The Sexual Harassment Policy may also apply, and the Compliance Officer may be contacted at 813.864.7701. Confidentiality shall be maintained. (Reference: Board Rule 16400.11.)

Sexual Harassment Policy
The policy of the Los Angeles Community College District is to provide an educational, employment and business environment free from unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment. Employees, students, or other persons acting on behalf of the District who engage in sexual harassment as defined in the policy or by state or federal law shall be subject to discipline, up to and including discharge, expulsion or termination of contract.

The specific rules and procedures for reporting charges of sexual harassment and for pursuing available remedies are incorporated in the Board Rules in Chapter 15.

The Los Angeles Community College District has a policy which provides informal and formal procedures for resolving complaints. Copies of the policy and procedures may be obtained from the Compliance Officer located in the Administration Building, Room 123, 818.364.7701, or by calling the Senior Director of Educational and Student Support Services at 213.891.2279, or the Office of Diversity Programs at 213.891.2315. Any member of the College Community, which includes students, faculty, and staff, who believes, perceives, or actually experienced conduct that may constitute sexual harassment, has the right to seek the help of the College. Every employee has the responsibility to report such conduct when it is directed towards students to the Sexual Harassment Compliance Officer. Potential complainants are advised that administrative and civil law remedies, including but not limited to injunctions, restraining orders or other orders may be made available.

Diversity Program
The policy of the Los Angeles Community College District is to implement equal opportunity to all qualified employees and applicants for employment without regard to race, color, national origin, ancestry, religion, creed, sex, pregnancy, age, disability, marital status, medical condition (cancer related), sexual orientation, or veteran status. Positive action will be taken to ensure that this policy is followed in all personnel practices, including recruitment, hiring, placement, upgrading, transfer, demotion, treatment during employment, rate of pay or other forms of compensation, selection for training, layoff, or termination. Inquiries regarding equal opportunity practices at Los Angeles Mission College should be directed to the college Compliance Officer located in the Campus Center, 818.364.7701.

Drug-Free Environment
Los Angeles Mission College adheres to, supports, and is in full compliance with requirements that maintain our college as a drug-free institution of higher education.

On September 5, 1990, the Board of Trustees adopted the following standards of conduct:

- Students and employees are prohibited from unlawfully possessing, using or distributing illicit drugs and alcohol on District premises, in District vehicles, or as part of any activity of the Los Angeles Community College District.

On April 20, 1989, the Los Angeles Community College District Board of Trustees adopted Rule 9803.19, which prohibits:

- Alcohol and Drugs. Any possession of controlled substances which would constitute a violation of Health and Safety Code section 11350 or Business and Professions Code section 4230, any use of controlled substances, the possession of which are prohibited by the same, or any possession or use of alcoholic beverages while on any property owned or used by the District or colleges of the District. “Controlled substances,” as used in this section, include, but are not limited to, the following drugs and narcotics:
  a. opiates, opium and opium derivatives
  b. mescaline
  c. hallucinogenic substances
  d. peyote
  e. marijuana stimulants
  f. depressants and
g. cocaine.

The Board’s policy on the Drug Free Workplace, adopted March 22, 1989, restates these prohibitions.

- Legal Sanctions. Federal laws regarding alcohol and illicit drugs allow for fines and/or imprisonment. Other legal problems include the loss of driver’s license and limitations of career choices.

- Health Risks. Health risks associated with the abuse of controlled substances include malnutrition, damage to various organs, hangovers, blackouts, general fatigue, impaired learning, dependency, disability, and death. Both drugs and alcohol may be damaging to the development of an unborn fetus.

- Other Risks. Personal problems include diminished self-esteem, depression, alienation from reality, and suicide. Social problems include loss of friends, academic standing, co- and extra-curricular opportunities, alienation from and abuse of family members, and chronic conflict with authority. Economic problems include loss of job, financial aid eligibility, homes, savings, and other assets.

Additionally, on June 28, 2000, the Board of Trustees adopted Rules 9803.24 Threatening Behavior, 9803.25 Disorderly Conduct, 9803.26 Theft or Abuse of Computer, and 9806 Unsafe Conduct. Each are fully described in Standards of Student Conduct.
Counseling, Treatment and Rehabilitation
The following resources are available for the treatment of alcohol and drug dependence and abuse:
- Los Angeles Community College District Employee Assistance Program
  818.907.7701 or 800.521.9944
- National Council on Alcoholism and Drug Dependence
  213.384.0403 or 818.997.0414
- Los Angeles County Drug Abuse Program
  213.624.DRUG
- Alcoholics Anonymous
  213.387.8316 or 818.988.3001
- Cocaine Anonymous
  213.839.1141 or 818.988.1777
- Narcotics Anonymous
  213.283.1745 or 818.997-3822
- Families Anonymous
  800.736.9805

Smoking Policy
In accordance with Board Rule 9804, smoking is permitted in designated areas only. A student who violates the rules is subject to the student disciplinary regulations.

Campus Security
The campus Sheriff’s office personnel are responsible for the safety and well being of staff, faculty and students, and of the security of college property and facilities, 818/364-7843.

Campus Crime Report
Los Angeles Mission College’s general statistics and crime can be viewed at the following URLs:
- General Information
- Crime
then click on Criminal Offenses, Hate Offenses, or Arrests.

When parking on campus...
- watch for your fellow students walking to class,
- drive slowly,
- park in student parking lots only,
- observe all posted signs and regulations, and
- display your LAMC Student Parking Permit.
For more details, request a parking brochure from the Sheriff’s Department on campus.

Student Health Fee Information
The Los Angeles Community College Board of Trustees at its April 29, 1992 meeting modified Board rule 8502, thus making the $11 Health Services fee a mandatory fee for all students enrolled in credit classes.

The Los Angeles Community College District policy exempts the following students from paying the student health fee:
(a) students who depend exclusively on prayer for healing in accordance with the teaching of a bona fide religious sect,
(b) students who are attending classes under an approved apprenticeship training program,
(c) non-credit education students,
(d) students enrolled in District colleges exclusively at sites where student health services are not provided,
(e) students who are enrolled in District colleges exclusively through Instructional Television or distance education classes,
(f) students who are enrolled in District colleges exclusively through contract education. Students exempted under the provisions of (a), (b) and (c) above are eligible to receive the services of the college health program; all other exempted students are not eligible to receive the services of the college health program.

Your registration fee receipt, or your current student I.D. must be presented to receive services.

Community Extension – See page 41
The Community Extension Program at Los Angeles Mission College offers a wide variety of non-credit courses and one-time seminars for personal and skill development, cultural enrichment and recreational enjoyment for all ages in our community. Courses and workshops are offered year-round in such areas as fine and handcrafted art, floral design, performing arts and music, personal power, dance exercise, money and business, careers, languages, kids college, computers and more! For further information please call our office at 818.364.7387 from 8:00 a.m. to 6:00 p.m. Monday -Thursday and 8:00 a.m. to 5:00 p.m. on Friday.

Viewing Your Records
Under the provisions of the Family Education Rights and Privacy Act of 1974 students may see their records by making an appointment with a counselor for this purpose.

Be on Time
Students are expected to attend and arrive on time for each class meeting. Class time is limited; students learn more and understand important concepts better if they always come on time for each class session.
Los Angeles Mission College offers these special services to students

**Bookstore**
818.364.7798 or 818.364.7768
The Bookstore sells textbooks you need for your courses and supplies such as; paper, pens, blue books, scantrons, etc. Additionally, the bookstore sells backpacks, T-shirts, sweatshirts, hats, and more. During the first week and last week of Spring and Fall semesters ONLY, the bookstore buys back textbooks that have been pre-approved by instructors at up to but not restricted to 50% of the original purchase price.
For online textbook orders, visit www.lamissionbookstore.com
**Bookstore Hours***
Monday - Thursday 7:45 am - 7:15 pm
Friday 7:45 am - 1:00 pm

**Business Office**
818.364.7600 extn 7110
Payment of enrollment fees, refund requests, and other financial transactions are handled in the Business Office.
**Business Office Hours***
Monday, Thursday 9 am - 7 pm
Tuesday, Wednesday, Friday 9 am - 4 pm

**Campus Child Development Center**
Family Child Care Homes Education Network
818.364.7865
The Child Development Center provides a developmentally based curriculum for children of all ages infant/toddlers to 12 years old** here on site. Off site, we have the Family Child Care Homes Education Network that consists of at least 25 licensed family child care providers who are located in the community around LAMC. Qualified students may receive child care services for infants and toddlers, preschoolers, school-age children, with low or no fees.
**Hours of Operation**
Monday - Thursday 7:30 am to 10:15 pm
Friday 7:30 am to 6:00 pm
**Qualified students may receive child care services with low to no fees.**

**College Ombudsperson**
818.364.7690
The college ombudsperson is a faculty member selected by the president to assist students in resolving issues or problems they may have with faculty or the college.

**Disabled Student Programs and Services**
818.364.7732
For students with disabilities the DSP&S office provides special assistance in areas like: registering for courses, specialized tutoring, note-taking, mobility assistance, special instruction, testing assistance, special equipment, special materials, instructor liaisons, community referrals, and job placement.

**Extended Opportunity Programs & Services/CARE**
818.364.7645
EOP&S provides qualifying students with academic counseling, peer advisement, peer tutoring, free workshops, free university/cultural tours, transfer assistance, and assistance with books. Single parents on CalWORKs may receive additional assistance through the CARE program.

**Student Activities**
818.364.7820
The Student Activities Office offers the following events/activities that welcomes students’ participation; Student Government, student orientations, student clubs/organizations, dances, special events and welcome week. Student activities is also involved with the promotion of the campus Honor Awards events and the annual college commencement. All these activities are provided to support and enhance LAMC’s student population college experience.
Please come the Student Activities or visit the Associate Student Organization offices located on the lower floor of the Campus Center.

**Offices which provide services to students include...**
Please note that the hours for Student Services will change after the registration period, which is three weeks before the first day of class and three weeks after the first day of class. During the registration period, Student Services operations will be from 8 am to 7 pm, Monday – Thursday and 8 am to 4 pm on Friday. After the registration period, Student Services operations hours will be 8 am – 5 pm, Monday and Thursday. On Tuesday and Wednesday, hours will be 8 am to 7 pm, and on Friday, 8 am to noon. These hours refer to the following departments: Admissions & Records, Counseling Department, Financial Aid Office, EOP&S, Transfer Center and DSP&S.

**Admissions & Records**
818.833.3322
The Admissions & Records Office keeps all student records. This office is where you apply for admission to the college, register for courses, add or drop courses, request transcripts, and request verification of enrollment.

**Counseling**
818.364.7655 or 818.364.7656
Students are strongly urged to make an appointment with a counselor to develop an Educational Plan. The Educational Plan is tailored to your needs and goals, and enables you to get the most from your studies.
Career planning is an important part of planning for your future. For students interested in completing an Associate degree and transferring to a four-year college, the Transfer Center has the latest information on majors, transfer requirements, and application procedures at many public and private four-year colleges and universities.
Student Services

All new students must take the college’s assessment of English and Mathematics. The assessment process is designed to inform students of areas in which they need improvement to be best prepared for success in college. The College Orientation Program is designed for students to learn about the college, educational programs, services, degree requirements, and the tools necessary to be a successful college student.

Financial Aid & Scholarships
818.364.7648
The Financial Aid Office offers many services to our students including financial aid awareness and FAFSA hands on workshops. Financial Aid counseling is available by appointment with the Financial Aid Director. Our Financial Aid Staff will answer your questions in person and over the phone with FERPA regulations for student privacy. We are here to help you fund your cost of education. Stop by the Financial Aid Office or visit our Financial Aid website at www.lamission.edu/financialaid. Remember that you are in charge of your education; we are here to help you finance it.

Health Center
818.362.6182
The Student Health Center at LAMC offers a variety of medical and health education services available for all registered Los Angeles Community College District students. It is open varied hours which are posted on the trailer door. Students may call for an appointment or walk-in during scheduled clinic hours. Appointments can be made by calling 818.362.6182 or 818.837.7881. The hours for the Health Center vary and our posted on the trailer door which is located next to the Collaborative Studies Building. This center will be staffed by medical and mental health professionals. Stop by the health center and check on available health services. Services not available at the on-campus center may be accessible through our San Fernando Health center located at 1600 San Fernando Road, and can be reached at 818.365.8086. We welcome all students to visit and utilize their Student Health Center.

Learning Center
818.364.7756
Walk-in tutoring in English, reading, ESL and math is offered Monday through Thursday 10:00 am to 7:00 pm and Saturday 10:00 am to 2:00 pm; schedules are available at the Learning Center. Help with the writing of papers and reports is provided for students in all classes.

Library
818.364.7600 x7106
Online databases, books, reference materials, periodicals, and information from the Internet – the tools you need to succeed are all available in the Library. One of the reference librarians will help you find information you need. You can study in our quiet individual study areas and small groups can use our study rooms. Call or visit the Library website for hours.

Transfer Center
818.364.7827
Students are encouraged to begin planning for Transfer as early as possible. The Transfer Center helps students prepare to continue their education at a four-year college or university. Resources include application filing, opportunities to meet with representatives from four-year institutions, a resource library, workshops on transfer issues and information regarding articulation agreements. Transfer students can earn an Associates Degree while completing transfer requirements. Counselors and the Transfer Center staff are your link to transfer to UC, CSU and private institutions.

Transfer Alliance/Honors Program (TAP)
818.364.7888
The Los Angeles Mission College Transfer Alliance/Honors Program (TAP) is designed for motivated students who plan on transferring to a four-year college or university. It consists of academically enriched general education courses in which both written expression and the critical analysis of ideas are stressed. The TAP program offers participating students priority admissions to UCLA and additional opportunities at other universities. Both current and new students may apply to be part of the TAP program.

Requirements: Students will complete six honors courses with a 3.00 grade average, and honors designation will appear on students’ transcripts. For each honors course, students will complete a research project or paper designed in collaboration with the Honors Director Dr. Mike Fenton and the faculty member teaching the course.

Honors Program students receive:
• Priority admissions consideration to several prestigious four-year institutions, including UCLA
• An enriched academic program allowing students to gain opportunities to pursue topics and projects of individual interest within courses taken; opportunity to gain valuable critical thinking, research and writing skills; opportunities to explore interdisciplinary approaches to course topics
• Assistance in the transfer process
• UCLA Library Card
• Transcripts that reflect participation in the program.
• Regular opportunities for interaction and individual conferences with faculty mentors and program director.
• Individualized counseling with an Honors Counselor.
• Opportunities to meet guest speakers and attend special events
• Opportunity to attend the annual Honors Students research Conference at UC Irvine

Applying to the Honors Program - These are general guidelines. If you do not meet a specific requirement put would like to be able to participate in TAP, please write to Dr. Mike Fenton at fenton@lamission.edu to discuss your particular situation.

Current LAMC students must be eligible for English 101 and have completed 12 transferable units with a GPA of 3.25 or higher. Entering students must have a high school GPA of 3.50 or higher or an SAT score above 1,000, and their placement tests must place them in English 101 or higher.

For More Information and to Apply:
Honors Coordinator: Dr. Mike Fenton, 818.364.7888
Honors Counselor: Mr. Afri Walker, 818.364.7647
Dean of Academic Affairs: Dr. Nadia Swerdlow 818.364.7842
Webpage: www.lamission.edu/honors/default.aspx
Emergency Information

Fire
1. If you smell smoke or see fire, activate the nearest fire alarm pull box. Call the campus sheriff, extension 7845 or 7843 (outside telephone 818.833.3504). If you are unable to contact the sheriff, call 911.

2. When you hear the fire alarm, proceed in an orderly fashion to the designated building evacuation assembly area. The last person to leave the room should close the door.

3. At the assembly area, wait for further instructions from a faculty member or administrator.

Earthquake
1. At first sign of shaking, get away from any potential falling objects. Try to get under a table or desk.

2. Do not run outside. If you are in a multistory building do not use the elevator.

3. If you are aware of any gas lines or heaters in the area, attempt to shut off the gas line or heater.

4. Wait for a faculty member or administrator to give further instructions.

Power Outage
1. Try to stay where you are and do not attempt to restore power.

2. Notify plant facilities, extension 7801 (outside telephone 818.364.7801).

3. Wait for the power to come back on or for information/instruction from plant facilities or an administrator to ascertain the probably length of the outage and to be advised of what to do next.

Evacuation
1. If you hear the alarm, proceed in an orderly fashion to the nearest exit and assemble at the designated building evacuation assembly area.

2. If you are in a multistory building, do not use the elevator.

3. At the assembly area, wait for further instructions from a faculty member or administrator.

Other Emergencies
1. In the case of other emergencies, you will be given instructions from a faculty member or administrator on what to do.

2. Please remain calm and follow instructions.

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Pay Telephones: For any emergency - Press *11 to reach L. A. County Sheriff's Office.

Student I.D.

To comply with federal privacy requirements, Los Angeles Mission College and the Los Angeles Community College District has discontinued use of the Social Security Number as the student’s identification number. Instead, a new Student Identification Number will be issued for each student. The new nine-digit number is randomly generated, but each will begin with the digits “88.”

Your first Student ID Card is free. Go to either admissions or the business office to obtain yours. You will need to present your current student registration/receipt and a second form of ID such as a California ID or a high school picture ID.

For additional information, see the F.A.Q. at www.lamission.edu

Where to use your new student ID card:
A valid student ID card is required to access student services in the following areas:

- Library
- Bookstore
- Financial Aid
- Health Center
- Computer Labs
Los Angeles Valley College

Did you know? LAVC offers:

RESPIRATORY THERAPY
Train for a high-paying career as a health care professional working with patients with heart and lung disease.
For more information, call (818) 947-2562

New CONSTRUCTION MANAGEMENT
Learn to how to manage construction sites with a construction management certificate.
For more information, call (818) 947-2582

Register Now!
www.lavc.edu

5800 Fulton Avenue, Valley Glen, CA 91401

Pierce College

Learn the skills you need for these exciting careers

Auto Tech

Horse Science

Landscape Design

Vet Tech

REGISTER NOW www.piercecollege.edu

SPRING 2010 SCHEDULE OF CLASSES
### Los Angeles Mission College - STUDENT EDUCATION PLAN

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The Intersegmental General Education Transfer Curriculum (IGETC) is a general education program that community college prospective transfer students may complete to satisfy the lower division general education requirements for either the UC (University of California) or CSU (California State University) system without the need to take additional lower-division general education courses after transfer.

All IGETC coursework must be completed with a “C” or better. Courses in which a student receives a “pass” grade may be used if the community college’s policy states that a “pass” is equivalent to a “C” grade (2.00) or better. The UC system allows a maximum of 14 semester units (of the 60 required, transferable units) on a Pass/No Pass basis. There is no CSU system-wide policy on limitations for a “pass” grade, therefore each CSU campus has its own established policy (please check with your CSU campus of choice). Courses may only be used once to satisfy one IGETC subject area (even if listed under multiple areas), however, courses may be used to satisfy IGETC general education areas AND major preparation requirements. Major preparation requirements can be accessed on www.assist.org, the official source for California articulation and student transfer information.

IGETC - What is the Intersegmental General Education Transfer Curriculum?

The IGETC is NOT an admission requirement to the UC or CSU system. There is no connection between completion of the IGETC and eligibility for admission to the UC or CSU system, or admission to a specific campus or program. Existing segmental and campus-specific admission requirements for transfer students remain unchanged. Requirements for lower-division courses for admission to particular majors also remain unchanged. The IGETC plan will total approximately 34-37 transferable units. A recommended total of 60 units must be completed prior to transfer, for priority admission status.

If you are approaching readiness for transfer and are unable to complete one or two IGETC courses, you may be eligible for partial certification and complete IGETC after transferring. A student may only be granted IGETC certification once (either partial or complete) prior to their first semester at the 4-year university. Students receiving partial certification must ensure that admission criteria for the university has been met (IGETC areas I and II). Students may complete the necessary coursework at the transfer institution and may NOT return to the Community College for complete certification if partial certification was received. “Certification” means that a student has completed the lower division General Education requirements listed in each area of the IGETC. Certification does not guarantee admission or admission eligibility. Certification is not required and is not automatic; it must be requested by the student at the time the final official transcript is sent. Without certification, the student will be held to the specific general education requirements of the university campus of choice. Please note, the UC Berkeley, College of Letters and Science does not accept partial Certification.

Courses taken at several institutions may be used to fulfill the IGETC. Students should be aware, however, that placement of courses within IGETC subject areas may vary from college to college. Placement of a course will be based on the college of attendance and its IGETC pattern at the time the course was completed. Completion of the IGETC program may be certified by the last community college, which the student attends. Foreign coursework (from non-U.S. regionally accredited institutions) may not be used on the IGETC.

It is NOT advisable for ALL students to follow the IGETC. Some students may be better served by taking courses that fulfill the CSU General Education Breadth requirements or the general education pattern of the UC or CSU campus or college to which they plan to transfer. Students pursuing majors that require extensive lower division major preparation, (such as Engineering on all campuses or Business at UC Berkeley) may not find the IGETC option to be advantageous. The Eleanor Roosevelt College and Revelle College of UC San Diego do not accept IGETC. Additional lower-division general education requirements may be needed prior to transfer. The IGETC will be most useful for students who want to keep their options open before making a final decision about transferring to a particular UC or CSU campus.

The LRC Computer Commons

More than 70 computers available for student use

An ideal place to do your homework and class research!

• INSTANT INTERNET
• FLAT PANEL MONITORS
• DVD ROM
• CD REWRITEABLE & FLOPPY DISK DRIVES
• SPECIALIZED INSTRUCTIONAL PROGRAMS
• MicroSoft Office 2007

Hours of Operation
Monday - Thursday: 8 AM to 8 PM • Friday - Saturday: Closed
(Please call LRC for Summer and Winter hours 818.364.7756)
### IGETC Advising Form

**Los Angeles Mission College**

**IGETC ADVISING FORM** -- for transfer to the CSU / UC Systems

General Education Plan (2009-2010)

**THIS FORM SUBJECT TO CHANGE EACH YEAR**

Please Consult with a Counselor

---

#### I. ENGLISH COMMUNICATIONS

2-3 COURSES (6-9 Sem/8-12 Quarter Units)

- **CSU transfer** – complete one course from each group.
- **UC transfer** – complete one course from groups A and B only.

  - **A. English Composition:** English 101
  - **B. Critical Thinking/English Composition:** English 102, Philos 5
  - **C. Oral Communication (CSU requirement only):** Speech 101, 102

- Other College ____________

**Advanced Placement (Area IA only) ____________**

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#### II. MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING

1 COURSE (3 Sem/4 Quarter Units)

- Math 227, 238, 245, 260, 265, 266, 267, 270, 275

- Other College ____________

**Advanced Placement ____________**

---

#### III. ARTS AND HUMANITIES

3 COURSES (9 Sem/12 Quarter Units)

Choose 1 course from A, 1 course from B, and a third course from A or B

- **A. Art:** Art 101, 102, 103, 109, 201, Chicano 52, Cinema 3, Human 3, Music 1, 11, Theater 100

- **B. Humanities:** Anthro 104, Chicano 37, English 208, French 3, Human 1, 2, 3, 30, 31, 54, Italian 3, Ling 1, Philos 1, 20, 21, 33, Spanish 3, 4, 5, 6, 10

- Other College ____________

**Advanced Placement ____________**

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#### IV. SOCIAL AND BEHAVIORAL SCIENCES

3 COURSES (9 Sem/12 Quarter Units)

Choose 3 courses from at least two different disciplines

- **Anthro** 102, 104, 121, Afro Am 2, 4*, Chicano 2, 7*, 8#, 47, Child Dev 1, Econ 1, 2, 10, Geog 2, 7, 14, Hist 1, 2, 11*, 12, 20, 43*, 44#, 52, 86, Ling 1, Pol Sci 1, 2, 11, 22, 24, 28, Speech 121

* History 11, 43, Afro Am 4 and Chicano 7 combined: max credit, one course

# History 12, 44 and Chicano 8 combined: max credit, one course

- Other College ____________

**Advanced Placement ____________**

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#### V. PHYSICAL AND BIOLOGICAL SCIENCES

2 COURSES (7 Sem/9 Quarter Units)

Choose 2 courses, 1 course from A, 1 course from B.

At least 1 course must include a corresponding lab (lab courses are underlined).

- **A. Physical Science:** Astron 1, 5, Chem 51, 52, 65, 101, 102, Geog 1, 15, Geology 1, Ocean 1, Phys Sc 1, 14, Physics 6, 7

- **B. Biological Sciences:** Anatomy 1, Anthro 101, Bio 3, 30, 31, 49, Env Sci 2, Micro 1, 20, Physiol 1

- Other College ____________

**Advanced Placement ____________**

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#### VI. LANGUAGE OTHER THAN ENGLISH (UC Requirement ONLY)

Proficiency in any foreign language can be met by passing 2 years of a foreign language in high school with a grade of C or better, 2 years attendance at a foreign junior high or high school, proving competency by an acceptable exam, or choosing one of the following courses at a level II or higher: Chinese, French, Italian, Spanish

If proficiency was met in high school, transcript must be provided (no units granted for HS coursework).

- Other College ____________

**Advanced Placement ____________**

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### CSU GRADUATION REQUIREMENT (NOT part of IGETC American Institutions)

CSU transfer ONLY – Choose 1 course from A, 1 course from B

Not part of IGETC, but may be completed prior to transfer. For IGETC Certification purposes, courses used to satisfy this CSU graduation requirement may also be used to satisfy IGETC area III. If a course is used to satisfy both IGETC area III and CSU, some CSU campuses may require students to take an additional course(s) after transfer.

- **A. Chicano 8, Econ 10, History 11, 12, 13, 44, 52**

- **B. Pol Sci 1**

- Other College ____________

**Advanced Placement ____________**

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### Major Prep Courses:

#### Electives:

- Certificate of Achievement Requested [ ] UC [ ] CSU

- Liberal Arts AA Degree Requested

  Emphasis: ____________

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C = Completed  IP = In Progress  N = Need  TOTAL ____________

Counselor’s Signature ____________ Date ____________

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**SPRING 2010 SCHEDULE OF CLASSES**
CSU ADVISING FORM

IMPORTANT INFORMATION: Courses on this list are approved for a specific academic year, which begins with the Fall 2009 semester and remains valid through Summer 2010.

The general education courses listed for the CSU system are specified within subject areas that satisfy lower division general education requirements for the CSU campuses. Students wishing to use a course to fulfill a CSU General Education requirement must be sure that the course is approved for the academic year in which it is taken. The CSU general education form changes each year. It is advised that students meet with a counselor regularly to review any changes. A course must be on the CSU GE Breadth during the term in which it is taken. If a course is taken before it is approved for inclusion, or after it is removed from the list, it cannot be used to meet the area requirement.

CSU GE Breadth certification is available to community college transfer students who satisfy the general education requirements in each area. “Certification” means that LAMC has verified that a student has completed the lower division General Education requirements listed in each area of the CSU GE Breadth. Certification does not guarantee admission or admission eligibility. Students with full CSU GE Certification will only be responsible for an additional 9 semester units of upper division general education at the CSU campus. CSU Certification is not required and is not automatic; it must be requested by the student at the time the final official transcript is sent. Without certification, the student will be held to the specific general education requirements of the CSU campus of choice.

Students who have taken courses at other colleges can have these courses “passed along” in the certification process. Los Angeles Mission College will certify courses taken at other California Community Colleges in the areas designated by the offering college. Courses taken at California four-year colleges, or accredited out-of-state two-year, or four-year colleges, will be certified if they are equivalent to courses on LAMC’s CSU GE course list. Courses from foreign institutions cannot be used in the certification process. Students requesting CSU GE “pass along” certification must complete at least 12 units in residency at Los Angeles Mission College.

ADDITIONAL INFORMATION
1. A course cannot satisfy more than one General Education area requirement (even if listed under multiple areas).
2. Courses used to satisfy General Education requirements may also satisfy Major Preparation requirements.
3. LAMC recommends that students complete the lower division general education requirements for the major before transfer. Major preparation requirements can be accessed on www.assist.org, the official source for California articulation and student transfer information. Completion of these requirements may not guarantee admission into the major, but can increase the student’s chances for acceptance. Other lower division courses that are not offered at LAMC may be required for the major after transfer.
4. Students who transfer to CSU may also complete an Associate degree by completing courses in the major (please see a counselor for major-specific information), a Health and a P.E. course to satisfy the General Education requirements for the Associate degree, along with a total of 60 transferable units completed.
5. Completion of the General Education requirements will not guarantee admission into a university but can increase the student’s chances for acceptance.
6. Areas A1, A2, A3 and B4 must be completed with a “C” or better for admissions eligibility to a CSU campus.
7. All coursework must have a cumulative GPA of 2.00 (“C”) or better.
8. This advising form may not be the best general education preparation pathway for ALL majors (such as Engineering, Computer Science and Liberal Studies – Teacher Prep). Please consult with a counselor to determine the best plan to meet your educational goals.

USEFUL TRANSFER RELATED WEBSITES:
- Articulation Agreements (California Community Colleges, CSU & UC) campuses: www.assist.org
- California State University information and online application: www.csumentor.edu
- University of California: www.ucop.edu
- The Association of Independent California Colleges & Universities: www.aiccu.edu

VISIT OUR WEBPAGE AT:
www.lamission.edu/counseling/transfercenter

GET ON TRACK TO TRANSFER!

GO to the four-year, college/university of your choice!

TRANSFER STRATEGY:
- Complete Transferable Math and English requirements in the beginning of your academic career.
- Prepare early with transferable general education courses for California State University and/or University of California, Private or Independent.
- Meet with a Counselor to establish and maintain an educational plan.
- Visit the Transfer Center for transfer advisement/counseling and resources.

818/364-7827 • Lower-Level Campus Center #1518
### A. ENGLISH LANGUAGE COMMUNICATION AND CRITICAL THINKING

Select 1 course from each area

- **A-1.** Oral Communication: *Speech* 101, 102, 151
- **A-2.** Written Communication: *English* 101
- **A-3.** Critical Thinking: *English* 102, *Philos* 5, 6, *Speech* 102

*All coursework in this area must be completed with a “C” or better to meet admissions requirements to a CSU campus.*

### B. SCIENTIFIC INQUIRY AND QUANTITATIVE REASONING

Select 3 courses to include one from B-1, one from B-2, and one from B-4. A related lab course is required.

- **B-3.** Laboratory Activity: A corresponding lab course must be completed from B-1 or B-2 (lab courses are underlined).

Coursework in area B-4 (Math/Quantitative Reasoning) must be completed with a “C” or better for admissions to a CSU.

### C. ARTS AND HUMANITIES

Choose 1 course from C-1, 1 course from C-2, and a third course from either C-1 or C-2.


### D. SOCIAL SCIENCES

Courses must be chosen from at least two disciplines (please review box below for additional options).

- **D-0.** *AJ* 1, *Psy* 13, *Soc* 1, 2, 3, 7, 11, 22, 24, 28
- **D-1.** *Anthro* 102, 104, 121, *Ling* 1
- **D-2.** *Econ* 1, 2, 10
- **D-4.** *Chicano* 47, *Hist* 52, *Soc* 22
- **D-5.** *Geog* 2, 7, 14

### E. LIFELONG UNDERSTANDING AND SELF-DEVELOPMENT


*Only 1 unit of Phys Ed may be counted.

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**Major Prep Courses:**

**Electives:**

### Certificate of Achievement Requested

### Liberal Arts AA Degree Requested

### Emphasis: ______________________

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**Counselor’s Signature**

**Date**
Financial Aid & Scholarships

Do you need assistance paying your enrollment fees?

The Board of Governors Fee Waiver Program (commonly referred to as BOG) is a California state program that waives enrollment fees. This waiver does not have to be repaid.

Eligibility: Students must be residents of California and enrolled at Los Angeles Mission College in at least one (1) unit. Fees for audited classes cannot be waived through the BOG.

There are three ways to qualify for the Fee Waiver:

Method A: You are a recipient of benefits under TANF/CalWORKs Program, SSI (Supplemental Security Income), or General Assistance (also known as General Relief). You can also qualify for Method A if you meet one of the following criteria: you have certification from the California Department of Veterans Affairs or the National Guard Adjutant General that you are eligible for a Dependent's Fee Waiver, you are a recipient of the Congressional Medal of Honor (or as a child of a recipient), you are a dependent of a victim of the September 11, 2001 terrorist attack, or you are a dependent of a deceased law enforcement/ fire suppression personnel killed in the line of duty.

Method B: You meet the income standards as indicated below:

<p>| BOARD OF GOVERNORS FEE WAIVER PROGRAM (BOGFW-B) 2009-2010 INCOME STANDARDS |</p>
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<td>Add $ 5,400</td>
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Method C: If you do not qualify based on Method A or Method B, you may be eligible for Method C by completing the Free Application for Federal Student Aid (FAFSA). With this method, you may be eligible by demonstrating at least $1 of financial need. To qualify under this criteria, you must complete the FAFSA at www.fafsa.ed.gov. Our Federal School Code is 012550.

How to apply: To qualify for Method A and Method B, you must complete the Board of Governors (BOG) Fee Waiver Application. You may pick up the BOG application in the Financial Aid & Scholarships Office or you may download it from the web at www.lamission.edu/financialaid/fee waiver.aspx

Do you know that you may request for a refund of your enrollment fees? If you have already paid your enrollment fees for Summer 2009, Fall 2009, Winter 2010 and/or Spring 2010, you may be eligible for a refund. Just complete the BOG Fee Waiver Application and let the Financial Aid Office determine whether you qualify.

Financial Aid & Scholarships
818.364.7648
Email: lamcfinaid@lamission.edu

Financial aid is made available by federal, state and private sources in the form of grants, scholarships, loans, and employment. Financial aid resources are intended to supplement, not replace, the financial resources of the family to help pay for the cost of college education.

The Financial Aid Office offers many services to our students including financial aid awareness and FAFSA hands on workshops. Financial Aid counseling is available by appointment with the Financial Aid Director. Our staff will answer your questions in person and over the phone (with consideration for student privacy as provided through FERPA regulations). We are here to help you fund your cost of education.

Stop by the Financial Aid Office or visit the Financial Aid website at www.lamission.edu/financialaid. Remember that you are in charge of you education; we are here to help you finance it.

How To Apply for Financial Aid:
Applying for financial aid is easy. Apply by completing the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.gov. To electronically sign your FAFSA, you will need a PIN, which can be obtained during the online application process or by requesting one in advance at the PIN website (www.pin.ed.gov). To have your FAFSA information sent to LA Mission College, make sure to use our Federal School Code: 012550.

When Do I Apply?
We encourage our students to apply as early as January 1, 2009 and apply before March 2, 2009 for the 2009-2010 academic year. Even if you missed these dates, it’s not too late! We can usually accept FAFSA information throughout the academic year, but you should check with the Financial Aid Office regarding any pending deadlines.

Our priority deadline to submit all required documents is May 1, 2009. Students who miss this priority date should still apply as financial aid funds may still be available. If in doubt, please contact the Financial Aid Office. Staff members are available during regular office hours to answer your questions and assist you in completing any of the forms.

If you will be continuing your education for the Fall 2010 semester or beyond, you must reapply for financial aid by completing the 2010-2011 Free Application for Federal Student Aid (FAFSA). The 2010-2011 FAFSA is available online starting January 1, 2010 at www.fafsa.gov

Office Hours:
Monday through Thursday 8:00 am – 2:00 pm and 5:00 pm – 7:00 pm
Friday 8:00 am – Noon

DETERMINING YOUR RESIDENCY STATUS

For enrollment fee purposes you are considered a RESIDENT of the state of California if you are:
1. a citizen of the United States OR have permanent resident status, are a holder of an asylum or refugee visa, AND
2. have lived in the state of California for at least one year and one day.

For enrollment fee purposes you are considered a NON-RESIDENT of the state of California if you are:
1. a citizen of the United States OR have permanent resident status, are a holder of an asylum or refugee visa, AND
2. have NOT lived in the state of California for at least one year and one day.

For enrollment fee purposes you are considered an INTERNATIONAL STUDENT if you hold an F-1 Visa or other non-resident visa.

80
California Nonresident Tuition Exemption Request

Complete and sign the form to request an exemption from Non-resident Tuition. You must submit any documentation required by the College or University (for example, proof of high school attendance in California). Contact the California Community College, University of California or California State University campus where you intend to enroll (or are enrolled) for instructions on documentation, additional procedures and applicable deadlines.

ELIGIBILITY:
I, the undersigned, am applying for a California Non-Resident Tuition Exemption for eligible California high school graduates at (specify college or university) ________________________________________________ and I declare the following:

Check YES or NO boxes:

☐ YES  ☐ NO  I have graduated from a California high school or have attained the equivalent thereof, such as a High School Equivalency Certificate, issued by the California State GED Office or a Certificate of Proficiency, resulting from the California High School Proficiency Examination.

☐ YES  ☐ NO  I have attended high school in California for three or more years.

Provide information on all school(s) you attended in grades 9-12:

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Documentation of high school attendance and graduation (or its equivalent) is required by the University of California, the California State University and some California Community Colleges. Follow campus directions.

Check the box that applies to you (check only one box):

☐ I am a non-immigrant alien as defined by federal law (including, but not limited to, a foreign student [F visa] or exchange visitor [J visa]).

☐ I am NOT a non-immigrant alien (including, but not limited to, a U.S. citizen, permanent resident, or an alien without lawful immigration status).

AFFIDAVIT:
I, the undersigned, declare under penalty of perjury under the laws of the State of California that information I have provided on this form is true and accurate. I understand that this information will be used to determine my eligibility for the non-resident tuition exemption for eligible California high school graduates. I hereby declare that, if I am an alien without lawful immigration status, I have filed an application to legalize my immigration status or will file an application as soon as I am eligible to do so. I further understand that if any of the above information is untrue, I will be liable for payment of all non-resident charges from which I was exempted and may be subject to disciplinary action by the College or University.

Print Full Name (as it appears on your campus student records)  Campus/Student Identification Number

Print Full Mailing Address (number, street, city, state, zip code)  Email address (optional)

Phone number (optional)

Signature  Date

Beginning with the Winter 2008 term, nonresident students who enroll in six (6) units or less shall be exempt from the nonresident tuition fee. Students enrolling in more than six (6) units will be charged the nonresident tuition for all units taken.

Beginning with the Winter 2009 session, nonresident students who were admitted as “Special Part Time Students Grades K-12” and enroll in more than four (4) units will be subject to the nonresident tuition fee for all units taken.
ARTS, MEDIA & HUMANITIES
Chair: Deborah Paulsen 818.364.7738
Secretary: Maryland Harris 818.364.7680
Art - Vice Chair: Barbara Kerwin 818.364.7735
Cinema
Humanities
Multimedia – Vice Chair: Curtis Stage 818.364.7771
Music
Photography
Theater

BUSINESS & LAW
Chair: Pat Flood 818.364.7715
Secretary: Crystal Caldwell 818.364.7722
Accounting
Administration of Justice - Vice Chair: Kelly Enos 818.364.7610
Business - Vice Chair: Vima Bernal 818.833.3410
Computer Applications & Office Technologies
Economics
Finance
Law - Vice Chair: David Jordan 818.364.7720
Management
Marketing

CHILD DEVELOPMENT
Chair: Lilamani De Silva 818.364.7673
Secretary: Crystal Caldwell 818.364.7722

COOPERATIVE EDUCATION
Director: Ed Raskin 818.364.7700

CHICANO STUDIES & FOREIGN LANGUAGE
Chair: Yolanda Ramil 818.364.7690
Secretary: Maryland Harris 818.364.7680
Chicano Studies - Vice Chair: John Morales 818.364.7679
French - Vice Chair: David Pardess 818.364.7686
Italian - Vice Chair: David Pardess 818.364.7686
Linguistics - Vice Chair: David Pardess 818.364.7686
Spanish

DISABLED STUDENT PROGRAMS & SERVICES
Director: TBA
TDD 818.364.7861

ENGLISH, JOURNALISM & SPEECH
Chair: Louise Barbato 818.364.7687
Secretary: Margarita Padilla 818.364.7894
Speech - Vice Chair: Margie Long 818.364.7682

ENGLISH AS A SECOND LANGUAGE (ESL), DEVELOPMENTAL COMMUNICATIONS & LEARNING SKILLS
Chair: Gary Prostak 818.364.7666
Secretary: Sally Romano 818.364.7793
Developmental Communications – Vice Chair: Terri English 818.364.7893

HEALTH, PHYSICAL EDUCATION & ATHLETICS
Chair: Leslie Milke 818.364.7765
Secretary: Maryland Harris 818.364.7680
Health - Vice Chair: Cindy Cooper 818.364.7707
Physical Education - Vice Chair: Cindy Cooper 818.364.7707

LEARNING CENTER
Director: Alfred Romulo 818.364.3354
Secretary: Sheila Money 818.364.7756

LIBRARY
Chair: Sandy Thomsen 818.364.7750

LIFE SCIENCES
Chair: Mike Reynolds 818.364.7695
Secretary: Sally Romano 818.364.7793
Anatomy
Anthropology - Vice Chair: Arthur Gribben 818.364.7600 x4235
Environmental Science
Biology - Vice Chair: Mo Elkerdany 818.833.3411
Microbiology
Physiology

MATHEMATICS, COMPUTER SCIENCE & ENGINEERING
Chair: Robert Smazenka 818.364.7609
Secretary: Margarita Padilla 818.364.7894
Computer Science Information Technology - Vice Chair: Mari Rettte 818.364.7697
Drafting
Engineering
Mathematics - Vice Chair: Debby Wong 818.364.7887

PACE (Program for Accelerated College Education)
Director: Mark Pursley 818.364.7677
Secretary: Laura Villegas 818.364.7684

PERSONAL DEVELOPMENT
Chair: Suzanne Ritcheson 818.364.7818

PHYSICAL SCIENCES
Chair: Said Pazirandeh 818.364.7705
Secretary: Sally Romano 818.364.7793
Astronomy - Vice Chair: Richard Rains 818.364.7702
Chemistry
Geography - Vice Chair: Lorraine Manoogian 818.364.7706
Geology - Vice Chair: Lorraine Manoogian 818.364.7706
Oceanography - Vice Chair: Lorraine Manoogian 818.364.7706
Physical Science
Physics - Vice Chair: Richard Rains 818.364.7702

PROFESSIONAL STUDIES
Chair: Eloise Cantrell 818.364.7625
Secretary: Crystal Caldwell 818.364.7722
Family & Consumer Studies
Food Service Management
Gerontology
Interior Design

SOCIAL SCIENCES
Chair: Miriam Levy-Mekelburg 818.833.3414
Secretary: Maryland Harris 818.364.7680
African American Studies - Vice Chair: D’Art Phares 818.364.7681
History - Vice Chair: D’Art Phares 818.364.7681
Philosophy - Vice Chair: D’Art Phares 818.364.7681
Political Science
Psychology - Vice Chair: Christopher F. Williams 818.364.3413
Sociology
<table>
<thead>
<tr>
<th>No.</th>
<th>Location</th>
<th>Address</th>
<th>Phone</th>
<th>Contact Name</th>
<th>Phone</th>
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<tr>
<td>1</td>
<td>ADMS-HS</td>
<td>Jane Addams High School</td>
<td>16341 Donmetz St, Granada Hills</td>
<td>818.271.2946</td>
<td>Alex Palencia</td>
</tr>
<tr>
<td>2</td>
<td>ARLT-HS</td>
<td>Arleta High School</td>
<td>14200 Van Nuys Blvd, Arleta</td>
<td>818.686.4100</td>
<td>Beth Winningham 818.686.4125</td>
</tr>
<tr>
<td>3</td>
<td>AROUND COR</td>
<td>Around the Corner</td>
<td>8800 Woodman Ave, Pacoima</td>
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<tr>
<td>4</td>
<td>CC-MS</td>
<td>Community Charter Middle School</td>
<td>11500 Eldridge Ave, Lake View Terrace</td>
<td>818.717.1000</td>
<td>Ingrid Anderson 818.485.0933</td>
</tr>
<tr>
<td>5</td>
<td>CC RC</td>
<td>Child Care Resource Center</td>
<td>20001 Prairie St, Chatsworth</td>
<td>818.717.1000</td>
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<td>DISC PREP</td>
<td>Discovery Charter Prep.</td>
<td>12550 Van Nuys Blvd, Pacoima</td>
<td>818.897.1187</td>
<td>Christina Sanchez</td>
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<tr>
<td>7</td>
<td>DYER-ES</td>
<td>Dyer Elementary</td>
<td>14500 Dyer St, Sylmar</td>
<td>818.367.1932</td>
<td>Martha Silva 818.833.2369</td>
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<td>8</td>
<td>EINST-HS</td>
<td>Albert Einstein High School</td>
<td>15938 Tupper St, North Hills</td>
<td>818.892.4367</td>
<td>Jazmin Ayala (Principal)</td>
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<td>EVRGR-HS</td>
<td>Evergreen High School</td>
<td>13101 Dronfield St, Sylmar</td>
<td>818.367.5989</td>
<td>Ronaye Calvert (Principal)</td>
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<tr>
<td>10</td>
<td>GREAT COM</td>
<td>Greater Community Baptist Church</td>
<td>11066 Norris Ave, Pacoima</td>
<td>818.899.9155</td>
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<tr>
<td>11</td>
<td>GRID-ES</td>
<td>Gridley Elementary</td>
<td>1907 Eight St, San Fernando</td>
<td>818.364.1243</td>
<td>Blanca Morales</td>
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<tr>
<td>12</td>
<td>KENN-HS</td>
<td>John F. Kennedy High School</td>
<td>11524 Gothic Ave, Granada Hills</td>
<td>818.271.2900</td>
<td>Sandra Hernandez-Arias 818.363.6794</td>
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<td>13</td>
<td>KIRK-HS (KIRK RM#)</td>
<td>Kirk Douglas High School</td>
<td>10500 Lindley Ave, Northridge</td>
<td>818.363.3199</td>
<td>Mrs. Dunn 818.648.5153 or Lindsey Doodley</td>
</tr>
<tr>
<td>14</td>
<td>LNDN-HS</td>
<td>Jack London High School</td>
<td>12924 Oxnard St, Valley Glen</td>
<td>818.756.2497</td>
<td>Angela Cleveland</td>
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<tr>
<td>15</td>
<td>MONROE</td>
<td>James Monroe High School</td>
<td>9229 Haskell Ave, North Hills</td>
<td>818.830.4200</td>
<td>Brooke Vintrup 818.830.4354</td>
</tr>
<tr>
<td>16</td>
<td>MSSN BOWL</td>
<td>Mission Hills Bowl</td>
<td>10430 Sepulveda Blvd, Mission Hills</td>
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<tr>
<td>17</td>
<td>OLIVE MNR</td>
<td>Olive Manor Senior Apts.</td>
<td>13155 Bromont Ave, Sylmar</td>
<td>818.833.0298</td>
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<td>18</td>
<td>OFY-SYL1</td>
<td>Options for Youth – Sylmar</td>
<td>12677 Glenoaks Blvd, Sylmar</td>
<td>818.367.7158</td>
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<td>19</td>
<td>OFY-SYL2</td>
<td>Options for Youth – Sylmar</td>
<td>13711 Foothill Blvd #B, Sylmar</td>
<td>818.833.8757</td>
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<td>20</td>
<td>OFY-BUR1</td>
<td>Options for Youth – Burbank</td>
<td>401 S Glenoaks Blvd Ste 110, Burbank</td>
<td>818.566.9809</td>
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<td>21</td>
<td>OFY-BUR2</td>
<td>Options for Youth – Burbank</td>
<td>1610 W Burbank Blvd, Burbank</td>
<td>818.566.7525</td>
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<td>22</td>
<td>OFY-NORT</td>
<td>Options for Youth – Northridge</td>
<td>8415 Reseda Blvd #7, Northridge</td>
<td>818.886.8392</td>
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<tr>
<td>23</td>
<td>OFY-VNYS</td>
<td>Options for Youth – Van Nuys</td>
<td>7335 Van Nuys Blvd #119, Van Nuys</td>
<td>818.781.9059</td>
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<td>24</td>
<td>PACO-ES</td>
<td>Pacoima Elementary</td>
<td>11016 Norris Ave, Pacoima</td>
<td>818.899.0201</td>
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<tr>
<td>25</td>
<td>POLY-ES</td>
<td>Polytechnic High School</td>
<td>12431 Roscoe Blvd, Sun Valley</td>
<td>818.394.3600</td>
<td>Pia Damonte 818.394.3940</td>
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<tr>
<td>26</td>
<td>ROGR-HS</td>
<td>Rogers High School</td>
<td>14711 Gilmore St, Van Nuys</td>
<td>818.778.6895</td>
<td>Sunshine Sepulveda</td>
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<td>27</td>
<td>SFDO-HS (SFDO FDLB)</td>
<td>San Fernando High School</td>
<td>11133 Omelveny Ave, San Fernando</td>
<td>818.898.7600</td>
<td>Nina Kaylor 818.898.7650</td>
</tr>
<tr>
<td>28</td>
<td>STRAT-ES</td>
<td>Strathern Elementary</td>
<td>7939 St Clair Ave, No Hollywood</td>
<td>818.765.4324</td>
<td>Virginia Calvillo</td>
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<tr>
<td>29</td>
<td>SYLM-HS</td>
<td>Sylmar High School</td>
<td>13050 Borden Ave, Sylmar</td>
<td>818.833.3700</td>
<td>Leslie McGee 818.833.3713</td>
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<tr>
<td>30</td>
<td>TIA-CHUC</td>
<td>Tia Chuchas</td>
<td>10258 Foothill Blvd, Lake View Terrace</td>
<td>818.896.1476</td>
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<td>31</td>
<td>VAUG CTR</td>
<td>Vaughn Center</td>
<td>13330 Vaughn St, San Fernando</td>
<td>818.896.7461</td>
<td>Martha Ramirez 818.896.7471 x8002</td>
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<td>31</td>
<td>VAUG-HS</td>
<td>Vaugh Charter High School</td>
<td>13330 Vaughn St, San Fernando</td>
<td>818.896.7461</td>
<td>Angela Trunzo 818.896.5317 x7912</td>
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<tr>
<td>40</td>
<td>VERD-HS</td>
<td>Verdugo Hills High School</td>
<td>10625 Plainview Ave, Tujunga</td>
<td>818.951.5400</td>
<td>Diane Debor 818.951.5448</td>
</tr>
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</table>
### Final Exam Schedule SPRING 2010

**June 1 to June 7**

**HOW TO FIND WHEN YOUR FINAL EXAM WILL BE HELD:**
1. Across the top of the chart below, find the day(s) that your class is held
2. At the left of the chart below, find the start time of your class
3. Your exam day and time is at the intersection of the day(s) of your class and the start time of your class
4. Check the Exceptions section below the chart to see if any of the exceptions apply to you

**Example:**
- If your class meets Mondays only at 4:30pm, then your final exam will be held on Mon, June 7 from 5:30-7:30pm
- If your class meets Tu & Th at 10:40am, then your final exam will be held on Th, June 3 from 10am-12pm

---

**FINAL EXAM DAY, DATE AND TIME**

<table>
<thead>
<tr>
<th>TIME</th>
<th>Mon &amp; Wed</th>
<th>Tu &amp; Th</th>
<th>Mon only</th>
<th>Tu only</th>
<th>Wed only</th>
<th>Th only</th>
<th>Fri only</th>
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<td>7:00-8:50am</td>
<td>7:30-9:30am</td>
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<td>8:55-10:30am</td>
<td>10am-12pm</td>
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<td>March 6</td>
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<td>10:35-11:55pm</td>
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<td>March 5</td>
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<td>11:00-1:20pm</td>
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<td>March 4</td>
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<td>1:25-3:25pm</td>
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<td>5:10-6:45pm</td>
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<td>March 1</td>
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**Exceptions:**
1. All classes that meet more than twice a week (MTWTh) should follow the Mon & Wed exam schedule.
2. Final exams for short-term classes shall be administered during the final two hours of the last class period.

**NOTE:**
- Every instructor is required to give a final examination following the schedule above.
- Final exams are scheduled for two hours.
- Final exams will be held in the regularly scheduled classroom.
- If students indicate that a conflict is occurring, instructors are advised to contact their supervising dean immediately.
- Any change from this schedule must be approved by the Office of Academic Affairs.
- Any questions regarding this schedule should be directed to Academic Affairs.
# Directory of College Services

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<thead>
<tr>
<th>Service</th>
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<tbody>
<tr>
<td>Academic Affairs</td>
<td>818.364.7635</td>
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<tr>
<td>Admissions &amp; Records</td>
<td>818.833.3322</td>
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<tr>
<td>Assessment Center</td>
<td>818.364.7613</td>
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<tr>
<td>Bookstore</td>
<td>818.364.7798</td>
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<tr>
<td>Business Office</td>
<td>818.364.7600 x7110</td>
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<tr>
<td>CalWORKs</td>
<td>818.364.7760</td>
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<td>Campus Security</td>
<td>818.364.7843</td>
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<td>Child Development Center</td>
<td>818.364.7863</td>
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<tr>
<td>College Ombudsperson</td>
<td>818.364.7690</td>
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<tr>
<td>Community Extension</td>
<td>818.364.7387</td>
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<tr>
<td>Cooperative Education</td>
<td>818.364.7700</td>
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<tr>
<td>Counseling Department</td>
<td>818.364.7655 or 818.364.7656</td>
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<tr>
<td>Disabled Student Programs &amp; Services (DSPS)</td>
<td>818.364.7732</td>
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<td>Telecommunication Device for the Deaf (TDD)</td>
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<td>Extended Opportunity Program &amp; Services (EOP&amp;S)</td>
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<td>ESL Program</td>
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<td>Financial Aid Office</td>
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<td>Health Center</td>
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<td>Honors/Transfer Alliance Program</td>
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<td>International Students</td>
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<td>Instructional Television (ITV)</td>
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<td>Learning Center</td>
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<td>Library</td>
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<td>Program for Accelerated College Education (PACE)</td>
<td>818.364.7684</td>
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<td>President's Office</td>
<td>818.364.7683 or 818.364.7683</td>
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<td>Student Activities</td>
<td>818.364.7795</td>
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<td>Transfer Center</td>
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<td>Veterans Office</td>
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