At LAMC, our aim is to help you reach your educational goals. Let LAMC help you in understanding the process.

**Steps to Success for New and Returning Students**
If you are a new or returning student, these are the steps you need to take to get started at LAMC:

1. **Admissions (818) 364-7885**
   The Admissions application can be picked up and submitted in person at the Admissions Office. You may also apply on-line at [www.lamission.edu](http://www.lamission.edu) then click on “Application for Admission”.

2. **Financial Aid (818) 364-7648**
   Apply for financial aid on-line at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Our federal school code is 012550. You may also pick up the application at the Financial Aid Office.

3. **Assessment (818) 364-7613**
   Assessment is required for all new students unless they are exempt*. LAMC offers assessments for English, English as a Second Language (ESL), and Math. Call or visit the Assessment Center (Campus Center 1529) for assessment times and dates.

4. **Orientation (818) 364-7613**
   Orientation presents important information about the college programs, policies, procedures, and services. Orientation also helps you to better understand the college Catalog, Schedule of Classes, and plan a course of study (Campus Center 1529).

5. **Counseling (818) 364-7656**
   Meeting with a counselor before registering in classes provides you with an opportunity to review your educational goals, research majors, plan courses, and develop a Student Educational Plan (SEP). Call or visit the Counseling Department for counseling appointment availability and/or drop-in hours.

6. **Register for Classes**
   - In person with Admissions
   - STEP System (818) 988-2222
   - Via the web at [www.lamission.edu](http://www.lamission.edu)

7. **Pay your registration fees at the Business Office.**

8. **Follow-up**
   After enrolling in the first semester, you will continue to receive follow-up services such as choosing a major, preparing to transfer, further developing an SEP, and earning an Associate’s Degree and/or Certificate through the Counseling office. It is advised that you meet with a Counselor at least once a semester.

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