1. Ranking Requests for Funds Over base
The Assessment and Planning Committee had been separated into teams. These teams were given unit plans submitted for fiscal year 2002-03. The charge to the teams was to write objectives and success indicators for the requests and have them ready by today’s meeting. At today’s meeting the teams were asked to rank each unit plan using the criteria established by the college governance process. After ranking the unit plans will be prioritized and forwarded to the Resource Analysis Committee for assignment of appropriate funding sources. Two teams will be involved in the ranking of each request. The ranking of all unit plans should be completed by Friday, April 19, 2002.

The committee has received forty-eight (48) requests. All requests that involve Partnership For Excellence funding have been removed and forwarded to Resource Analysis. A recommendation from Resource Analysis is to have any unit plan requests in small amounts, <$1,000>, be sent directly to the Resource Analysis Committee. The Assessment & Planning Committee is in agreement with this recommendation. This recommendation will be presented to College Council.

2. Requests for Hourly Instruction
It has been previously decided that unit plan that include requests for full-time permanent employees are to be forwarded to the Hiring Priority Committee of the Academic Senate. A question has arisen regarding hourly rate instructors. B. Farmer has indicated that requests with hourly rate instruction be sent to Academic Affairs. Hourly rate instruction needs will naturally follow class offerings. He also stated that the college would control growth through class offerings. Hourly rate counselors were discussed. It was decided that hourly rate counselors could be included in the unit plans for consideration by the Assessment and Planning Committee.

3. Technology Committee
Last fiscal year the Assessment and Planning Committee set aside funds for technology upgrades. These funds, in the amount of $160,000, are still in the
budget. Who will and how to distribute these funds are at issue. The Resource Analysis Committee has suggested that these funds be used at their discretion. L. Milke was in favor of the funding going through Technology Committee. B. Farmer stated that he felt the Technology Committee would not have a technology master plan in place before fall of 2002. Simply holding the funding until then would not be advisable. S. Thomsen indicated that we have received requests that include technology upgrades. J. Cantley suggested that although we do not have much in the way of funding or a technology master plan at this time, the Technology Committee should evaluate the requests in order to maintain the integrity of the governance structure. L. Milke will make that recommendation at College Council.

4. Transitions from Partnership for Excellence to Basic Program
B. Farmer suggested that Assessment and Planning and Resource Analysis Committees get together to develop a recommendation for how PFE funded items are transitioned into the Basic Program.

Next Meeting
The next regular meeting of the AP Committee will be May 15, 2001 at 1:00 p.m. in Campus Center, Room 4.