Work Environment Committee
Meeting Minutes
Thursday, September 20, 2012
Campus Center 4

Present:
Sherrie Loper, Samii Bamdad, Gloria Daims, Aleida Gomez, Jessie Sanchez, Jolie Scheib, Par Mohammadian, Mike Climo, Paul Kubicki, Afri Walker, Margarita Padilla, Stephanie Alkinson-Alston, Walter Boatman, Victor Reynolds

Absent: Patricia Johnson,, Patricia Rodriguez, Gabriela Caballero, Gabriel Kovnator,

Guest:

Meeting called to Order: 2:00 p.m.

- Stephanie Alkinson-Alston, presented a request from Said and Angelia that they keep their office in the Instructional Building for Curriculum and Academic Senate.
- Regulation of the room temperatures which are currently sent at 62 degrees should be fixed in CMS Building.
- Suggested that facilities should be notified regarding the lack of food or drinks nor vending machines are in the CMS building (Suggested by Par Mohammadian that a food truck should be contacted). Suggested, there should be some type of system where Culinary could be contacted to deliver food, also stated that there will be grab and go food and drinks coming soon in the bookstore.
- There is red tagging on the side door at the bookstore.
- There are no noted Employee Restrooms in the CMS building

Motioned
Par Mohammadian motioned, “on each floor of the CMS building there should be a sign to designate for faculty use only. Paul Kubicki “second”. All in favor, Motion, passed unanimously.

- There is not a copier in the CMS building for the students. Stephanie Alkinson-Alston, “Will put it on the agenda Council of Instructors”, for now students can continue to use the LRC to make copies.
- Jessie Sanchez, suggested that “maybe Zoila the bookstore manager could maybe rent or purchase a copier machine for students to use”.
- Jolie Scheib, recommended that “there should be at least 2 computers per adjunct office.
- Par Mohammadian, noted that there are no trash cans in the CMS building.