STUDENT SUPPORT SERVICES COMMITTEE
Los Angeles Mission College
March 11, 2014
Minutes
Present: Carole Akl, Linda Marie Avalos-Njie, Dennis Schroeder, Joe Ramirez, Ludi Villegas-Vidal, Antonio Huaman, Diana Bonilla, Monica Moreno, Luis
Absent: Robert Crossley

1. Minutes:
   Dennis motioned to approve February 2014 minutes, Diana seconded. Minutes approved.

2. Introduction of the new ASO rep-
   Our new ASO rep is Jesus Martinez who is chemistry major.

3. Budget and planning over base recommendations-
   During the over base B&P meeting, student services ranked 7 through 14 which include DSP&S director, 2 general counselors, Financial aid account tech as well as an assessment center specialist, Admission and Records imaging scanner, a copy machine and travel for transfer center director.

4. Accreditation Report-
   Accreditation report will be submitted on March 20th. Senate and college council has approved the document. Student Services needed to respond to recommendation 7, 8, 9. All three recommendations have been addressed. Almost all pieces of evidence have been collected.

5. 3SP update-
   The formally known matriculation program is now the 3SP plan. We have a budget to that will us assist us in complying with the new regulations of the 3SP requirements. The committee will be meeting sometime next week. A plan needs to be put together that is due to district by May 21st. The plan is due to the chancellor’s office October 15th. Joe and Dr. Perez discussed the plan and it will be in drafted by April 1st. A student equity plan is also due in October. Some of the money from the plan will be used to hire a dean of student success, two full time limited counselors, assessment center assistant, A&R assistant for graduation petition, a counselor for graduation petition.

6. 2014-2015 Budget update-
   We are looking forward to better days. It looks like we will end with a $200,000 dollar reserve. We hope to build a reserve as the years go by as the campus grows. We have the highest increase in students in the entire district. Much of the growth was from opening up more sections at the local high schools.

7. Student Services Master Plan-
   Diana Bonilla began the work of developing a SSMP along with an Ad Hoc committee. Monica and Diana completed the document and are now ready for approval by the SSSC committee. The document has been aligned with the 3SP requirements and the campuses strategic master plan. Dennis moved to approve the SSMP document and Carol second the motion. The document was further discussed with few changes and clarifications. All were in favor of the new SSMP with the inclusion of minor format changes. Monica Moreno acted as proxy for Joe Ramirez and Diana Bonilla acted as proxy for Jesus Martinez as both needed to get to a meeting. The document will now be presented to college council.