STUDENT SUPPORT SERVICES COMMITTEE
Los Angeles Mission College
August 13, 2013
Minutes

Present: Mary Lou Mendoza (proxy), Cindy Luis, Joe Ramirez, Ludi Villegas-Vidal, Diana Bonilla, Robert Crossley, Monica Moreno

Absent: Jose Luis Ramirez, Robert Smezanka, Marcela Lozano, Dennis Schroeder.

I. Minutes from July Meeting-
   Made a few grammatical errors. Minutes approved.

II. Accreditation Site Visit Recommendations-
    Accreditation has taken a whole other role. It is now a part of our campus culture for continuous change. We received 14 recommendations and put on warning. It is the least of negative recommendations. Some of the recommendations are not very severe. We need to address all of them and have a mid-year review in March. Everyone has to participate in the review. Student services are responsible for 3 of those recommendations. #7 looking is looking at how we are providing services, the quality of the service and how to improve services. # 8 has to do with the Student Grievance. We need to put the written process and grid on the agenda for approval of the SSS committee and then send it to College Council as an Action Item. #9 deals with the alignment with program review and AIP. The standardization of the program review (PROC). Counseling is gathering data from online counseling. We are waiting for Dr. Lee's report which should be completed by August 23rd.

III. Student Services Programs Comprehensive Review-
    The grid with all of the programs going through review and who the leads are for fall 2013. Spring has not been determined yet.

IV. Student Services Master Plan Update-
    Monica will add the information from the original master draft to a new grid. We are using technology plan. I need to look at the strategic plan goals and align it with our goals.

V. LAMC Mission Statement-
    We are being asked to review and discuss the mission statement in our committee. We will look at District, Valley and Pierce college mission statement and have a discussion about whether ours is in alignment or reflect somewhat our sister colleges and what district is saying. We will reflect and take a closer look at what our mission statement is actually saying, are we doing what our statement is claiming?

VI. 2013 – 2014 SSSC Goals-
    The committee will take a look at last year’s goals and come back next month with new goals and objectives. Always keep in mind when coming up with goals and objectives that they are measurable. Possible goals, completion of SSS Master Plan, inform educate faculty about State Student Success Initiative, SSSC and ASO to come up with student activities, review and provide feedback for students services surveys for each division, create a process or software for self-study, standardized service area outcomes with IT.

VII. Next Meeting: Tuesday, September 10, 2013 at 1:30 pm