Attendees: Joe Ramirez, Mary Lou Mendoza (proxy), Cindy Luis, Marcela Lozano, Monica Moreno, Diana Bonilla

Absent: Ludi Villegas-Vidal, Robert Crossley, Dennis Schroeder, Jose Luis Ramirez, and Robert Smazenka.

I. Minutes from May Meeting- Tabled minutes until next month.

II. Comprehensive Reviews- Leads have been assigned for the validation of 9 departments for the fall 2013 semester. The validation process will begin right after the Program Reviews have been completed.

III. Achieving the Dream project- Achieving the Dream team will have a Fall Kickoff event on August 21st from 9:15 to 1:30. The purpose of the event is to provide students an opportunity to tour the campus, buy their books, pay their fees, get their parking permit and showcase departments. Those who are interested in showcasing their department, please contact Cindy Luis or Diana Bonilla.

IV. Student Services Master plan update- We are in the process of changing the SSMP format. Once the changes have been made we will continue on the Plan and finalize the draft.

V. Student Grievance procedure- Dr. Perez, Joe Ramirez and Ludi Villegas-Vidal met together to discuss the grievance procedure for students. Joe and Ludi presented to ASC the suggestions made by Dr. Perez and the visiting Accreditation team a grid that will be used to document students grievances. The form has been disseminated to the ASC for further recommendations.

VI. Program Review Oversight Committee (PROC)- The PROC draft charter was introduced to the committee. Members of the SSSC are to be assigned to the PROC committee. It was voted by the committee to send Monica (faculty) and Dennis (classified) to be a part of this committee.

X. Next Meeting: Tuesday, August 13th at 1:00.