I. Minutes from Last Meeting- May 2011
Minutes were presented. Some changes and corrections needed to be made. Suzanne moved to approve the minutes as presented with corrections. Rosalie seconded the motion to approve minutes with corrections.

II. Program Review Debriefing:
Comprehensive program reviews where conducted for the following programs, SSS, A&R, EOP&S, TPP, DSP&S and ASO. The committee decided to come up with an outline and questions that will expedite the program review process. A form was used this year which was generated by counseling’s department chair. The process was much smoother than last year’s reviews.

III. Budget Cuts Impact to Student Services:
Not enough focus has been made regarding the affects of the budget crisis on the LRC. An email will go out to the department director/managers and ask for their assistance in sharing with us the difficulties they are encountering during at this time.

IV. Development of a Student Services Master Plan:
The committee will bring to the table at our next meeting resources that will assist us in creating a Student Services Master Plan.

V. Other Items:
Suzanne reported that the report she did has not be submitted to the EMP committee because they had not met. Monica asked all members to review the Shared Governance Self-Evaluation and asked for input. The evaluation is to be completed and submitted to the SGTF by Monday afternoon. Many of the SSS members terms are about to expire, Monica will contact the different representatives that are required to assign members to please do so.

VI. Next Meeting; Tuesday July 12, 2011