Minutes from Student Services Meeting March 16, 2010

Members in attendance:

Joe Ramirez, Donna Ayers, Suzanne Ritcheson, Monica Moreno, Ademin Villconta, Robert Crossley, Kelly Enos, Mary Louise Mendoza.

Joe said that sometime in spring of 2010, the college will be hiring two counselors.

Recently, it was discovered that some students have been forging add slips. Starting in the fall of 2010, faculty will be given 10 add slips. Students will no longer be given add slips from Admissions.

Discussion turned to the issue of prerequisites. Joe asked for volunteers to form an Ad-Hoc committee to look at the many issues surrounding prerequisites. What is the review process for having prereq’s? Who waves them? How are they challenged? Kelly and Suzanne volunteered to serve as co-chairs and appoint other members in the next few weeks. Joe recommended we include representatives from Ed Planning, Academic Senate, College Council and Academic Affairs. The report that will be generated out of this ad-hoc committee will be forwarded to college council.

Discussion turned to student success and obtaining data to assess student success. Maury Pearl will be asked to provide data on retention, attrition, graduation, and awarding certificates to students. The committee will then look at some of the factors of how we look at student success.