<table>
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<th>Subject</th>
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<td><strong>Unit:</strong> Counseling</td>
<td><strong>Division:</strong> Student Services</td>
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<tr>
<td><strong>Contact Name:</strong> Diana Bonilla</td>
<td><strong>Title:</strong> Counseling Chair</td>
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<td><strong>Assessment Year:</strong> 2013-2014</td>
<td><strong>Implementation Year:</strong> 2014-2015</td>
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### 1) Service Area Outcomes (SAO) *(Define measurable outcomes; begin each outcome with a Bloom’s Taxonomy verb [http://ecd.laccd.edu/blooms_taxonomy.htm].)*

- **1.1** Students understand how to obtain early registration appointments. These registration appointments are attained by completing Assessment, Orientation, and creating an Educational Plan with a counselor.

- **1.2** Students understand transfer/graduation requirements within first completed 15 units.

### 2) Related to Institutional Learning Outcomes (ILO) *(SAOs should be in alignment with ILOs)*

- **2.1** Written and Oral Communication/Information Competency

### 3) Assessment Method *(Identify methods, instrument, materials for assessing each outcome)*

- **3.1** Pre Counseling Appointment and Post Counseling Appointment Survey Data

### 4) Results of Analysis and Suggestions for Improvement *(Summarize the results of the collected and analyzed data)*

- **4.1** [Measurement result from 3.1]
  The results of the survey will assess the degree to which students learned how to obtain early registration appointments.

- **4.2** [Measurement result from 3.2]

### 5) Implementation Plan / Response Plan *(Define processes and strategies to improve future performance)*

- **5.1** [Implementation plan for 4.1]
  An analysis of the results will inform counseling of further strategies to increase student understanding of early registration.

- **5.2** [Implementation plan for 4.2]