LAMC LEARNING OUTCOMES ASSESSMENT COMMITTEE (LOAC)

November 12, 2013

3:00 – 4:30 p.m., CC #4

Meeting Minutes

Present: Pat Flood, Chair, Martin Gilligan, Sheila MacDowell, Sarah Master, Tigran Mkrtchyan, Par Mohammadian, Monica Moreno, Patricia Rodriguez, Jolie Scheib. Dennis Schroeder.

1. Review of minutes of November 5, 2013 meeting.

Jolie Scheib called for a clarification of abbreviations used in committee materials.

2. Review and discussion of V.P. Michael Allen’s e-mail about the committee (LOAC).

Pat Flood read Vice President’s e-mail to members about the committee and members agreed that we were in line with what was mentioned. VP Allen had a concern about the large size of the group, but members agreed that the number of active participants would level out in time.


Members had a discussion about the technology used.

4. Tips for Data Analysis for Program Review.

Members reviewed and discussed the tips provided by Sara Master, the Dean of Institutional Effectiveness. They appreciated the tips and thanked Ms. Master for providing them.

5. Department PLO/SLO/SAO Assessment Reports.

Pat Flood reviewed the contents of the PLO/SLO/SAO Assessment Summary Reports which have been requested of the department chairs for the past three semesters and the members discussed the purpose of these reports and when the Fall 2013 Assessment Summary Reports should be due. Par Mohammadian asked if it was possible to produce this report once a year instead of every semester. Pat Flood stated that it was helpful to have this summary for each semester and overall members agreed that we should continue to ask for this from each department. Pat mentioned that chairs will be able to use some of the information that they report in their program reviews for the reports and that departments could request a summary of assessments that were done during the last semester from Nick Minassian (Information Technology).

Monica Moreno asked that SAOs be incorporated into the report. Members decided to create two separate forms, one for SLOs and one for SAOs. The group decided that December 12, 2013 would be the due date for faculty to post their assessments on the online SLO system for the fall
semester assessments and that the chairs’ summary reports would be due to the SLO Coordinator, Pat Flood by January 15, 2014. Pat will update the SLO website with the spring, 2013 reports for ease of reference in doing the January 2014 reports.

6. Review and discussion of LOAC Charter.

Discussion ensued regarding the LOAC charter. Members asked that staff as well as faculty be included in the Mission Statement. Monica Moreno asked for the term Department Service Area Outcome (DSAO) to be added. A discussion about authentic assessment continued. Members also discussed training for members of the LOAC committee so that we would be informed ambassadors. Pat Flood agreed to edit the Charter with the recommended changes. Members will review and discuss again at the next meeting.

Adjourned 4:30 p.m.

Next meeting – Tuesday, November 19, 2:30 to 4:00 in CC 4

Recorder – Sheila MacDowell