1. Review of minutes of January 28, 2014 meeting

2. Final approval of LOAC Charter

3. Student Survey on SLOs
   - Revised Student Survey was distributed to all Winter Intersession faculty
     Friday, January 31
   - Due date: Monday, February 10,
   - Academic Affairs will assist with keeping track of which instructors submit the
     survey packets

4. Summary of conference call discussion points with LAMC consultant Dr. Matthew Lee
   - A summary section will be added to the Spring 2014 Chairs' Summary reports
     about the number of SLOs/PLOs assessed, benchmarks met or not met, highlights
     of improvements made and changes planned, and a reflection on what has been
     learned.
   - Sarah Master, Deborah Paulsen, Pat Flood, and Dr. Lee will meet with
     LAMC's web developer Nick Minassian on Thursday, February 6, about some
     of the additional information that would be helpful to have on the online SLO
     system; for example, in addition to the rubric average, it would be helpful to
     know the proportion of students who have reached the benchmark.
   - Other suggestions for changes/additional information?

5. Highlights and discussion of Chairs’ Fall Semester Reports
   - All Chairs’ Fall SLO/PLO Assessment reports have been submitted.
   - Chairs’ Assessment Reports will be posted on the SLO Web page under
     “Assessments and Reports” and the two-page summary will be sent to all
     faculty and staff for further discussion at Council of Instruction and the
     Academic Senate.

6. Recommended trainings for the Spring 2014 semester?

7. Summary of LAMC’s First Annual SLO Summit
   (See January 28 packet of materials)


9. Next meeting – Date and Time: ________________________________