LAMC LEARNING OUTCOMES ASSESSMENT COMMITTEE (LOAC)

Minutes of Meeting
February 24, 2015
3:00 p.m. – 4:30p.m.
CAI Arroyo Room

Present: Faculty Co-Chair Pat Flood, Business and Law; Co-Chair Sarah Master, Dean of Institutional Effectiveness; Steve Brown, Life Sciences, Par Mohammadian, Life Sciences; Patricia Chow, Research Analyst; Deborah Paulsen, Arts, Media & Performance; Sheila MacDowell, Library; Emil Sargsyan, Math; Mark Pursley, Social Sciences; Darlene Montes, Dean of Academic Affairs; Dennis Schroeder, Financial Aid; Patricia Rodriguez, Child Development

1. Approval of Minutes of December 3, 2014 Meeting
   (Mohammadian/Rodriguez)

2. Updates

Pat Flood talked about enhancements that have been made to the SLO online system. It is now possible to assess multiple SLOs at one time and possible to archive SLOs. To un-archive an SLO, just click on a textbox.

Nick Minassian generated a real-time Excel spreadsheet that shows our assessment progress. This is a real-time reporting tool that shows if anything is not assessed, so Pat can contact the chairs about completing the assessments in their areas. There is a policy developed by Council of Instruction that if disciplines do not do their required assessments after assistance is given, then the course offerings would be reduced to the minimum needed to fill the full-time obligation. VP Michael Allen sent further encouragement to this effect as well.

This Fall LAMC offered 275 separate courses with 714 SLOs. A total of 714/714, 100%, SLOs have now been assessed. As of January 2015, 431 courses have more than one assessment, which shows completion of the full-cycle, but they do need the follow-up textbox filled in with the results of improvements as well. There was a suggestion to have the follow-up textbox become part of each SLO assessment screen rather than on a separate page as it is too easy to click on “skip” and forget to go back and fill in the textbox once the reassessment is done. Pat said she would contact web architect Nick Minassian about making this change. There is also a list in an Excel spreadsheet of actual improvements and resources requested. In addition, any resource requests made in the online SLO system automatically show up in program review.

This past year, we streamlined our PLOs from 292 to 212. All 212 now have been assessed, 100%. The implementation of the PLO roll-up assessment screens this past spring, linked to related SLO assessments, enabled us to accomplish this.
The roll-up includes the rubric average score of all related SLO assessments within the chosen time period, so the assessor can determine if the benchmark has been met and a sampling of the assessments can be reviewed for the analysis. Faculty were still encouraged, however, to continue to do different methods of assessment, such as common finals, student surveys, interviews, and portfolio assessments. The committee discussed how to use the roll-up method to complete a PLO assessment, the use of rubrics and benchmarks, as well as how other colleges do their PLO assessments.

Pat demonstrated how to do a roll-up assessment and reviewed a completed one from Multimedia. It is important to note whether the benchmark was met within the report. It was suggested that we add a checkbox and explanation for the benchmark and how many students are expected to achieve it.

The committee discussed in depth various strategies for conducting assessments and selecting student samples as well as ways to help students achieve outcomes.

Pat asked the committee to post minutes and notes on the “Department Notes page (click on the link below the department name in the SLO/PLO online system) for their departments.

3. Accreditation Follow-Up Report – Response to Recommendation #2

Pat reported that the response to Recommendation #2 for the Follow-Up Report has been completed and it includes the SLO and PLO statistics mentioned earlier. The final report will be sent no later than March 13 to the ACCJC.

4. Summary of Chairs’ Fall 2014 Assessment Report

Pat shared a summary of the Chairs’ Fall 2014 Assessment reports for discussion. Faculty continue to improve their classes through instructional delivery and addressing learning styles.

5. Institutional Learning Outcome Assessments

Pat talked about planning to re-assess the ILOs. In 2007 they were assessed with a student survey followed up by individual assessments. It is time for the committee to reexamine the results of the previous ILO assessments and discuss how to assess them again. With new features that have been added to the online system, we can do some roll-up assessments for the ILOs. Steve Brown suggested that Written and Oral Communications be assessed separately. Sub-teams can be formed to look at the assessments. Members were encouraged to look at the assessment for Written Communication included in the meeting materials packet for discussion at our next LOAC meeting. The committee discussed strategies and rubric use in ILO assessment. Sarah Master mentioned that there may be an incorporation of ILOs into Program Review.
The group discussed measures of student success and ways of sharing success, such as an SLO newsletter and use of the Eagles Nest for discussion.

6. **Mission Learning Report**
   Tabled until the next meeting.

7. **Next LOAC Meeting – Tuesday, March 10, 2015; 3:30- 5:00 p.m.**

   Adjourned 4:40 p.m.

   **Recorder:** Deborah Paulsen