ADMISSIONS AND ENROLLMENT INFORMATION

Apply at the Admissions & Records Office if you...
- are a new student, complete an application form. Bring proof of your social security number. If you do not have a social security number, we will issue a student ID number.
- did not attend LAMC last semester, complete an application form. Bring proof of your social security number.

Assessment & Orientation
Upon submitting an application to the college, all new non-exempt (see Matriculation Steps to Success in the catalog) students are required to make an appointment for the assessment process. The results from the assessment process will help place students into the appropriate level of English or ESL & Math courses for their first semester.

All new students are encouraged to participate in orientation. Students will learn about the college, educational programs, services, degree requirements and more.

Enroll in classes
After you complete the college application process, you can conveniently enroll by telephone by following the Student Telephone Enrollment Program (STEP).

Call the STEP system using a touch-tone telephone at the date and time of your enrollment appointment or anytime after your appointment until one day prior to the start of classes.

You can also enroll in person at the Admissions & Records office on campus.

For more detailed information, please consult the current college catalog which is available in the college bookstore and on the college’s official website: www.lamission.edu.

STUDENTS WHO ATTENDED LAMC LAST SEMESTER SHOULD SELECT CLASSES AND ENROLL BY PHONE.

Applications for Admission and Assessment/Orientation given Year Round

PRIORITY REGISTRATION BY APPOINTMENT
EOP & DSPS begins MAY 1
Continuing Students begins MAY 4-14

ALL REGISTRATION MAY 15- JUNE 16
(new students, reentering students, continuing students)

IN-PERSON REGISTRATION: JUNE 5
Admissions and Records, Instructional Building

ON-LINE REGISTRATION:
www.lamission.edu/registration.html

TELEPHONE REGISTRATION:
(818) 988-2222  (213) 689-8888
(310) 605-0505  (323) 226-1999

TO ENROLL BY PHONE:
- Carefully read these instructions.
- Complete the worksheet on page 12 with both your first and second choices of classes.
- Call the STEP system using a touch-tone telephone at the date and time of your enrollment appointment or anytime after your appointment until one day prior to the start of classes.

El sistema para inscribirse por teléfono ahora también está en español.

Student Telephone Enrollment Program (STEP)
All Los Angeles Mission College students can now enroll by telephone.

STEP
Ahora también en Español!
STEP is now in Spanish!

BEFORE REGISTERING BY PHONE:
- Clear any holds or financial obligations in the LA Community Colleges. Contact the Business Office (818.364.7783)
- Contact the Counseling Office (818.364.7655) for help in planning your program.
- Contact the Financial Aid Office (818.364.7648) if you need fee assistance.

The registration system will enforce all English, Math, and ESL prerequisites. Students will only be permitted to enroll in courses for which they are eligible. If, after registering, you feel the system has made an error, please bring your permit or proof of eligibility to a counselor.
### Six Week Classes

**SIX WEEK SESSION CALENDAR**
K to 8 Student Application DEADLINE: JUNE 9
SUMMER 2006 CLASSES BEGIN: JUNE 12
Last day to apply for REFUND: JUNE 15
Last day to DROP classes without a "W": JUNE 24
Fourth of July Holiday (college closed): JULY 4
Last day to DROP classes with a "W": JULY 12
Final examinations: LAST CLASS MEETING JULY 22

#### ADMINISTRATION OF JUSTICE

**INTRODUCTION TO ADMINISTRATION OF JUSTICE**
Prerequisite: None.
The history and philosophy of administration of justice including the various subsystems—police, courts, corrections, etc.

**THE JUSTICE SYSTEM**
Prerequisite: None.
The structure, definitions and most used sections of the Penal Code and other criminal statutes.

**COMMUNITY RELATIONS I**
Prerequisite: None.
A study of the various agencies in the criminal justice arena.

**ART**

**SURVEY OF ART HISTORY I**
Prerequisite: English 21.
A study is made of the historical development of art from prehistoric through the gothic era, with attention given to the painting, sculpture and architecture of each period. Emphasis is placed upon line, color, texture, shape and composition.

**ART APPRECIATION I**
Prerequisite: English 21.
This class is an introductory course that involves the students in an exploration into the nature and appreciation of the visual arts. All sections may be taken for honors credit.

** DOMESTIC VIOLENCE**
Theory and legal responsibilities of law enforcement and individuals they serve. Community-based policing is highlighted.

**COMMUNITY RELATIONS II**
Prerequisite: None.
A study of the various agencies of the justice system and their attempts to gain the confidence and support of the citizens they serve. Community-based policing is highlighted.

**EVENING CLASSES**
3029 LEC 5:30 pm - 7:35 pm MTWTh STAFF CSB 201
3030 LEC 8:00 pm - 10:05 pm MTWTh STAFF CSB 201
3032 LEC 9:00 am - 11:50 am MWF STAFF CSB 203
3034 LEC 12:40 pm - 2:40 pm M W Th KERWIN, B W CAC 203
500 LEC 5:30 pm - 7:35 pm MTWTh RUSH, C INST 2006

**ASTRONOMY**

**ELEMENTARY ASTRONOMY**
Advisory: English 21, or ESL 6.

**FUNDAMENTALS OF ASTRONOMY LABORATORY**
Prerequisite: Astronomy 1.

**ADDITIONAL CLASSES**

**BUSINESS**

**INTRODUCTION TO BUSINESS**
Prerequisite: None.
The student will learn the various forms of business organizations. The student will study business management, organization, financing and marketing, and also become acquainted with the risks involved in business and government's role in business.


### CHICANO STUDIES

**THE MEXICAN-AMERICAN IN SOCIETY**
Prerequisite: None.
Traces the historical evolution of the Mexican-American to 1850.

**CHICANO LITERATURE**
Prerequisite: None.

**THE MEXICAN-AMERICAN WOMAN IN SOCIETY**
Prerequisite: None.

### CHEMISTRY

**GENERAL CHEMISTRY**
Prerequisite: Math 115 with a grade of "C" or better, or appropriate Math placement results.

### ART

**IN SOCIETY**
Prerequisite: None.
Preschool principles, practices (including discipline and guidance) and philosophies.

### CRIMINAL LAW

**CONCEPTS OF CRIMINAL LAW**
Prerequisite: None.

### ADMINISTRATION OF JUSTICE

**INTRODUCTION TO ADMINISTRATION OF JUSTICE**
Prerequisite: None.
The history and philosophy of administration of justice including the various subsystems—police, courts, corrections, etc.
SUMMER SESSION 2006 CLASSES

COMPUTER SCIENCE INFORMATION TECHNOLOGY
Engineering and Computer Science Department

Faculty Advisor: Mari Rettkie
Phone: 818.609.4761
CENTER FOR MOUS CERTIFICATION.

401 INTRODUCTION TO COMPUTERS
(UC:CSU) - 3.00 UNITS

Prerequisites:
None.

Introduction to Computer Science terminology, concepts and programming.

0150 LEC 8:00 am - 9:00 am MTW KUBICKI, P C INST CLAB
AND LEC 9:00 am - 12:00 pm MTW KUBICKI, P C INST 2001

450 ELECTRONICS PUBLISHING II
3.00 UNITS

Prerequisites:
None.

Learn to create effective WEB pages with graphics and links using various software packages and HTML.

0119 LEC 5:40 pm - 8:50 pm T Th LEVINE, S M LRC TCR

DEVELOPMENTAL COMMUNICATIONS
Developmental Communications Department

001 GRAMMAR: APPLIED TO WRITING
3.00 UNITS Rpt 1

Prerequisites:
None.

This is a beginning class where students create WEB pages, set up their own WEB sites upload to their own WEB server, and learn HTML as a foundation to Javascript, Dreamweaver, flash and other commercial packages.

0116 LEC 1:30 pm - 4:30 pm M W F WADA, J J CSB 102B

028 READING AND VOCABULARY
3.00 UNITS

Prerequisites:
None.

Basic grammar, spelling, punctuation, topic sentences, and paragraph structure.

0171 LEC 8:00 am - 10:05 am MTW KUBICKI, P C INST CLAB
AND 10:15 am - 12:20 pm MTW STAFF INST 2001

028 INTERMEDIATE READING AND COMPOSITION
3.00 UNITS

Prerequisites:
None.

Introduction to Computer Science terminology, concepts and programming.

0150 LEC 8:00 am - 9:00 am MTW KUBICKI, P C INST CLAB
AND LEC 9:00 am - 12:00 pm MTW KUBICKI, P C INST 2001

CINEMA
Arts, Health and Physical Education Department

003 HISTORY OF MOTION PICTURES
(UC:CSU) - 3.00 UNITS

Prerequisites:
None.

This course includes history of the development of motion pictures, with examples screened from the silent film to the present day. Emphasis is placed on American feature films.

0116 LEC 1:30 pm - 4:30 pm M W F WADA, J J CSB 102B

0139 LEC 10:15 am - 12:20 pm MTWTH STAFF INST 2002

045 PROGRAMS FOR CHILDREN WITH SPECIAL NEEDS II
3.00 UNITS

Prerequisites:
None.

Study of programs for exceptional children (special education) and "mainstreaming".

0100 LEC 9:00 am - 12:00 pm M W F SILVER, J G CSB 102B

0110 COLLEGE READING AND COMPOSITION I
(UC:CSU) - 3.00 UNITS

Prerequisites:
None.

Critical thinking and writing through the reading of poetry, drama, the short story, and the novel.

Class graded credit/no credit.

0117 LEC 8:00 am - 10:05 am MTW CABRAL, J C INST 1005
AND 10:15 am - 12:20 pm MTW CABRAL, J C INST 1005

0423 LEC 10:30 am - 12:35 pm MTWTH KUBICKI, P C INST CLAB

0112 COLLEGE READING AND COMPOSITION II
(UC:CSU) - 3.00 UNITS

Prerequisites:
None.

This is the first freshman composition course that meets the requirements for the BA at four-year colleges and universities, comprising intensive reading, writing of essays, term papers, the study of style, methods of discourse, logic, and documentation.

0141 LEC 10:15 am - 12:20 pm MTWTH YGUADO, A R INST 2006

0454 LEC 1:30 pm - 4:30 pm M W F KUBICKI, P C INST CLAB

ECONOMICS
Business and Law Department

001 PRINCIPLES OF ECONOMICS I
(UC:CSU) - 3.00 UNITS

Prerequisites:
None.

This class satisfies the CAL STATE (CSUN) and the UC/system Computer Literacy Requirement at ONE FOURTH of the price.

0108 LEC 10:00 am - 12:00 pm MTWTH WADA, J J INST 1008

0281 LEC 1:30 pm - 4:30 pm M W F LEON, J D LRC TCR

ENGLISH
ESL and English Journalism Department

021 ENGLISH FUNDAMENTALS
3.00 UNITS

Prerequisites:
None.

Class graded credit/no credit.

Basic grammar, spelling, punctuation, topic sentences, and paragraph structure.

0171 LEC 8:00 am - 10:05 am MTW KUBICKI, P C INST CLAB
AND 10:15 am - 12:20 pm MTW STAFF INST 2001

028 INTERMEDIATE READING AND COMPOSITION
3.00 UNITS

Prerequisites:
None.

Critical thinking and writing through the reading of poetry, drama, the short story, and the novel.

Class graded credit/no credit.

0117 LEC 8:00 am - 10:05 am MTW CABRAL, J C INST 1005
AND 10:15 am - 12:20 pm MTW CABRAL, J C INST 1005

0136 LEC 9:00 am - 12:00 pm M W F RUELAS, J A CSB 102A

SUMMER SESSION 2006 CLASSES

FOOD AND NUTRITIONAL SCIENCE
Human Sciences Department

001 COMPUTER KEYBOARDING I
3.00 UNITS

Prerequisites:
None.

Students will develop basic keyboarding skills on the computer using Microsoft Word.

0104 LEC 1:30 pm - 4:30 pm M W F VARGAS, M A INST 2005

076 KEYBOARDING FOR DATA PROCESSING 1.00 UNITS

Prerequisites:
None.

Keyboarding to improve input speed.

FOOD AND NUTRITIONAL SCIENCE
Human Sciences Department

001 COMPUTER KEYBOARDING I
3.00 UNITS

Prerequisites:
None.

Students will develop basic keyboarding skills on the computer using Microsoft Word.

0104 LEC 1:30 pm - 4:30 pm M W F VARGAS, M A INST 2005

076 KEYBOARDING FOR DATA PROCESSING 1.00 UNITS

Prerequisites:
None.

Keyboarding to improve input speed.

076 KEYBOARDING FOR DATA PROCESSING
1.00 UNITS

Prerequisites:
None.

Keyboarding to improve input speed.

0104 LEC 1:30 pm - 4:30 pm M W F VARGAS, M A INST 2005

076 KEYBOARDING FOR DATA PROCESSING 1.00 UNITS

Prerequisites:
None.

Keyboarding to improve input speed.

0104 LEC 1:30 pm - 4:30 pm M W F VARGAS, M A INST 2005

076 KEYBOARDING FOR DATA PROCESSING 1.00 UNITS

Prerequisites:
None.

Keyboarding to improve input speed.

0104 LEC 1:30 pm - 4:30 pm M W F VARGAS, M A INST 2005

076 KEYBOARDING FOR DATA PROCESSING 1.00 UNITS

Prerequisites:
None.

Keyboarding to improve input speed.

0104 LEC 1:30 pm - 4:30 pm M W F VARGAS, M A INST 2005

076 KEYBOARDING FOR DATA PROCESSING 1.00 UNITS

Prerequisites:
None.

Keyboarding to improve input speed.

0104 LEC 1:30 pm - 4:30 pm M W F VARGAS, M A INST 2005

076 KEYBOARDING FOR DATA PROCESSING 1.00 UNITS

Prerequisites:
None.

Keyboarding to improve input speed.
ESL 3B - Reading and Vocabulary 3 Units
0117 8:00-10:05 MTWTh T. Cortes CSB-206

ESL 3C - Listening and Speaking 3 Units
0118 10:20-12:30 MTWTh T. Cortes CSB-206

DAY OPTION
Students must take sections 3B and 3C together.

ESL 3B - Reading and Vocabulary 3 Units
3117 9:00-11:30 MTWTh M. Manalo CSB-206

ESL 3C - Listening and Speaking 3 Units
3118 1:30-3:30 MTWTh M. Manalo CSB-206

4 COLLEGE ENGLISH AS A SECOND LANGUAGE IV
Prerequisite: College ESL 3, or appropriate ESL placement results, or by permit.
Class is graded credit/no-credit.

DAY OPTION
Students must take sections 6B and 6C together.

ESL 4B - Reading and Vocabulary 3 Units
0124 8:00 - 10:10 MTWTh G. Prostak CSB-206

ESL 4C - Listening and Speaking 3 Units
0142 10:20 - 12:30 MTWTh G. Prostak CSB-206

DAY OPTION
Students must take sections 6B and 6C together.

ESL 4B - Reading and Vocabulary 3 Units
3100 9:30 - 11:30 MTWTh J. Muldoon CSB-206

ESL 4C - Listening and Speaking 3 Units
3142 7:45 - 9:50 MTWTh J. Muldoon CSB-206

5 COLLEGE ENGLISH AS A SECOND LANGUAGE V
Prerequisite: College ESL 4, or appropriate ESL placement results, or by permit.
Class is graded credit/no-credit.

DAY OPTION
Students must take sections 5B and 5C together.

ESL 5B - Reading and Vocabulary 3 Units
0143 8:00 - 10:10 MTWTh S. Kian CSB-208

ESL 5C - Listening and Speaking 3 Units
0159 10:20 - 12:30 MTWTh S. Kian CSB-208

DAY OPTION
Students must take sections 5B and 5C together.

ESL 5B - Reading and Vocabulary 3 Units
3113 5:30-7:35 MTWTh K. Jackson CSB-208

ESL 5C - Listening and Speaking 3 Units
3159 7:45 - 9:50 MTWTh K. Jackson CSB-208

6 COLLEGE ENGLISH AS A SECOND LANGUAGE VI
Prerequisite: College ESL 5, or appropriate ESL placement results, or by permit.
Class is graded credit/no-credit.

DAY OPTION
Students must take sections 6B and 6C together.

ESL 6B - Reading and Vocabulary 3 Units
0160 8:00 - 10:10 MTWTh L. Barbato CSB-101

ESL 6C - Listening and Speaking 3 Units
0164 10:20 - 12:30 MTWTh L. Barbato CSB-101

DAY OPTION
Students must take sections 6B and 6C together.

ESL 6B - Reading and Vocabulary 3 Units
3109 5:30-7:35 MTWTh M. Manalo CSB-206

ESL 6C - Listening and Speaking 3 Units
3164 7:45 - 9:50 MTWTh M. Manalo CSB-206

FAMILY AND CONSUMER STUDIES
Professional Studies Department

021 - NUTRITION (UC:CSU) - 3.00 UNITS
Prerequisite: None.
Required for AGF Certificate and Food Production Certificate.

To comply with federal privacy requirements, Los Angeles Mission College and the Los Angeles Community College District will discontinue use of the Social Security Number as the student’s identification number. Instead, Los Angeles Mission College and the District will issue a new student identification number to all students. The new nine-digit numbers will be randomly generated, but each will begin with the digits “68.” Prior to receiving your permanent student ID card, you will receive a temporary ID card in the mail.

If you are a Continuing student:
Temporary ID cards with your new student ID number will be mailed to you during July 2006. You can exchange your temporary card for a permanent picture ID card when you return for the fall 2006 semester by visiting the Admissions and Records Office at Los Angeles Mission College.

If you are a New Student in Summer 2006:
If you file an application for admission before July 7, 2006 you will receive a temporary ID card in the mail. You can exchange your temporary card for a permanent picture ID card anytime after July 31, 2006 by visiting the Admissions and Records Office at Los Angeles Mission College.

Where to use your new student ID card:
A valid student ID card is required to access student services in the following area:

- Library
- Bookstore
- Financial Aid
- Health Center
- Computer Labs

Your current student ID card is valid until July 31, 2006. After July 31, 2006 you will need a temporary ID card or permanent ID card to obtain services.
008 INTRODUCTION TO WORLD
(CCSU) - 3.00 UNITS

CIVILIZATION
Prerequisite: None.
This course traces the development and interrelationships of the major world civilizations and their cultural traditions and contributions from the earliest time to the beginning of the era of European expansion in the sixteenth century.

EVENING CLASS
3011 LEC 8:00 pm - 10:30 pm MWF TH STAFF INST 1010

HUMANITIES
Social Sciences Department

001 CULTURAL PATTERNS OF WESTERN CIVILIZATION
(UCCSU) - 3.00 UNITS
Prerequisite: None.
Survey of the arts in western civilization.

EVENING CLASS
3023 LEC 4:50 pm - 7:50 pm MWF JARRETT, C INST 2004

031 PEOPLE IN CONTEMPORARY SOCIETY
(UCS) - 3.00 UNITS
Prerequisite: None.
Traces the arts in their interrelations from the Baroque to the present as mirrors of western man's view of himself in a changing world.

EVENING CLASS
6153 LEC 5:20 pm - 6:20 pm T Th WEILACHER, D D CAC 4

INTERIOR DESIGN
Professional Studies Department

106A SPACE PLANNING A
2.00 UNITS
Advisory: ID 102, or FCS 15.
Residential space planning with emphasis on interior/exterior relationships, the ADA, and complete environmental planning. Includes Project Development for student's Portfolio.

EVENING CLASS
7106 LEC 10:15 am - 11:15 am M W F WITHERS, K L CAC 4
AND LAB 11:30 am - 12:45 pm M W F WITHERS, K L CAC 4

108B - SPACE PLANNING B
2.00 UNITS
Prerequisite: None.
Advisory: ID 102, ID 106A and ID 106B, ID 108.
Design theory, applied to commercial interiors. Students do not need to have completed 108A to take this class.

EVENING CLASS
6132 LEC 5:20 pm - 6:20 pm MWF WEILACHER, D D CAC 4
AND LAB 6:30 pm - 7:50 pm MWF WEILACHER, D D CAC 4

110 LIGHTING
3.00 UNITS
Prerequisite: None.
Course includes lighting basics, sources of light, lighting hardware, lighting applications and lighting as an art. Lighting specifications are covered. Applications including residential and commercial lighting are covered.

EVENING CLASS
7115 LEC 2:00 pm - 3:30 pm MWF WITHERS, K L CAC 4

115 WINDOW TREATMENTS
1.00 UNITS
Prerequisite: None.
This course covers window history, hard and soft window treatments and installations, specialty installations, residential and commercial specifications, sources for design concepts, calculating fabric requirements, measuring techniques used by installers, workrooms and interior designers and job costing.

EVENING CLASS
7108 LEC 1:00 pm - 4:00 pm Th WEILACHER, D D CAC 4

LAW
Business and Law Department

001 BUSINESS LAW I
(UCCSU) - 3.00 UNITS
Prerequisite: None.
Same as Business 5.
Introductory course in civil law open to all students.

027 LEC 10:30 hrs TBA JORDAN, D C INTERNET
www.lamission.edu/law

002 BUSINESS LAW II
(UCCSU) - 3.00 UNITS
Prerequisite: None.
Same as Business 6.
Second part of the civil law course, including bailment, princi-
321 ELEMENTARY PIANO I
(UC:CSU) - 2.00 UNITS
Prerequisite: None.
Required of Music majors who fail to pass the piano proficiency exam and recommended for those planning to enter elementary teaching profession.
7105 LEC 12:30 pm - 1:45 pm T Th FOSTER, D E CAC 6
AND LAB 2:00 pm - 4:50 pm T Th FOSTER, D E CAC 6
322 ELEMENTARY PIANO II
(UC:CSU) - 2.00 UNITS
Prerequisite: Music 321 with a grade of "C" or better.
7169 LEC 12:30 pm - 1:45 pm T Th FOSTER, D E CAC 6
AND LAB 2:00 pm - 4:50 pm T Th FOSTER, D E CAC 6
323 ELEMENTARY PIANO III
(UC:CSU) - 2.00 UNITS
Prerequisite: Music 322 with a grade of "C" or better.
7112 LEC 12:30 pm - 1:45 pm T Th FOSTER, D E CAC 6
AND LAB 2:00 pm - 4:50 pm T Th FOSTER, D E CAC 6
324 ELEMENTARY PIANO IV
(UC:CSU) - 2.00 UNITS
Prerequisite: Music 323 with a grade of "C" or better.
7111 LEC 12:30 pm - 1:45 pm T Th FOSTER, D E CAC 6
AND LAB 2:00 pm - 4:50 pm T Th FOSTER, D E CAC 6
341 INTERMEDIATE PIANO
(UC:CSU) - 2.00 UNITS Rpt 3
Prerequisite: Music 324 with a grade of "C" or better.
7112 LEC 12:30 pm - 1:45 pm T Th FOSTER, D E CAC 6
AND LAB 2:00 pm - 4:50 pm T Th FOSTER, D E CAC 6

PHILOSOPHY
Social Sciences Department
Faculty Advisor: Mark Pursley Phone: 818.364.7677

001 INTRODUCTION TO PHILOSOPHY
(UC:CSU) - 3.00 UNITS
Prerequisite: None.
A survey of fundamental questions about self, society, and the universe. Primary focus on theories of reality, knowledge, and religion.
0153 LEC 1:00 pm - 3:05 pm MTWTh STAFF CSB 105
EVENING CLASS
3834 LEC 8:00 pm - 10:05 pm MTWTh STAFF CSB 105
Philosophy 1 also offered through PACE. See page 7.
Philosophy 1 also offered through ITV. See page 8.

006 LOGIC IN PRACTICE
(UC:CSU) - 3.00 UNITS
Prerequisite: None.
Introduces skills of argument identification and evaluation. Students will learn to classify arguments as inductive or deductive and acquire techniques for recognizing valid deductive and inductive arguments. Groups.
0139 LEC 10:30 am - 12:20 pm MTWTh LONG, M L INST 1005

PHYSICAL EDUCATION
Arts, Health and Physical Education Department

295 INDIVIDUAL AND DUAL ACTIVITIES - ADAPTIVE ACTIVITIES
(UC:CSU) - 1.00 UNITS Rpt 3
Prerequisite: None.
2028 LAB 10:30 am-11:50 am MTWTh STAFF FOOT 103
Granted toward the disabled students.

666 BODY CONDITIONING
(UC:CSU) - 1.00 UNITS Rpt 3
Prerequisite: None.
Various forms of aerobic activity, muscle conditioning and flexibility exercises will be included.
(ECONOMICS SELF DEFENSE)
2029 LAB 8:00 am - 10:05 am MTWTh KLITSNER, J N FOOT 103
666A EMPHASIS ON POWER WALKING AND JOGGING
EVENING CLASS
2925 LAB 5:30 pm - 7:35 pm MTWTh MURRISH, B M ELCRYPARK

690 WEIGHT TRAINING
(UC:CSU) - 1.00 UNITS Rpt 3
Prerequisite: None.
EVENING CLASS
2926 LAB 5:30 pm - 7:35 pm MTWTh STAFF FOOT 103

POLITICAL SCIENCE
Social Sciences Department
Faculty Advisor: Chuck Dirks Phone: 818.364.7675

001 THE GOVERNMENT OF THE UNITED STATES
(UC:CSU) - 3.00 UNITS
Prerequisite: None.
0150 LEC 8:00 am - 10:05 am MTWTh HUSSAIN, S K INST 1001
0154 LEC 2:00 pm - 4:05 pm MTWTh OSTROW, I O INST 1001
EVENING CLASS
3018 LEC 8:00 pm - 10:05 pm MTWTh DIRKS, C E INST 1001
Political Science 1 also offered through ITV. See page 6.

PSYCHOLOGY
Social Sciences Department
Faculty Advisor: Tricia Johnson Phone: 818.833.3413

001 GENERAL PSYCHOLOGY I
(UC:CSU) - 3.00 UNITS
Advisory: English 21 or ESL 6.
This introductory psychology course covers biological foundations of behavior, various theoretical perspectives including learning, personality, and intelligence theories as well as experimental and research methodology.
0138 LEC 10:15 am - 12:20 pm MTWTh INST 1012
0137 LEC 8:00 am - 10:05 am MTWTh INST 1012
EVENING CLASS
3019 LEC 8:00 pm - 10:05 pm MTWTh INST 1012
Psychology 1 also offered through ITV. See page 6.

SOCIOLGY
Social Sciences Department
Faculty Advisor: Myriam Mekelburg Phone: 818.364.7675

001 INTRODUCTION TO SOCIOLOGY
(UC:CSU) - 3.00 UNITS
Advisory: English 21 or ESL 6.
This introductory sociology course covers biological foundations of behavior, various theoretical perspectives including learning, personality, and intelligence theories as well as experimental and research methodology.
0139 LEC 10:30 am - 12:20 pm MTWTh PURSLEY, M R CAC 106
This introductory sociology course covers biological foundations of behavior, various theoretical perspectives including learning, personality, and intelligence theories as well as experimental and research methodology.
0137 LEC 8:00 am - 10:05 am MTWTh INST 1012
EVENING CLASS
3018 LEC 8:00 pm - 10:05 pm MTWTh INST 1012
Psychology 1 also offered through ITV. See page 6.

VOCATIONAL EDUCATION
108CE COMPUTER TECHNOLOGY IN THE WORKPLACE
(NDA) 0 UNITS RPT 9
8778 20:00 hrs TBA STAFF SCHEDULE
(6 Week Class - Starts 6/13/2006, Ends 7/24/2006 )

167CE CSIT SUPERVISED INDIVIDUAL INSTRUCTION
(NDA) 0 UNITS RPT 9
6761 20:00 hrs TBA RETTKE, M K SCHEDULE
(6 Week Class - Starts 6/13/2006, Ends 7/24/2006 )

CITIZENSHIP CENTER* | SUMMER 2006
8930 CIT 1 8:00 - 9:00 MTWTH STAFF MACLAY* (6 Week Class - Starts 6/12/2006, Ends 7/22/2006 )
EVENING CLASSES
5939 CIT 1 6:00 - 7:00 MTWTH STAFF MACLAY*
5939 CIT 1 6:00 - 7:00 MTWTH STAFF MACLAY*
(6 Week Class - Starts 6/12/2006, Ends 7/22/2006 )
*Note: Registration for these Classes is held at the: Maclay Annex 436 N. Maclay Ave.San Fernando, CA 91340

STUDENT PARKING
What you should know about student parking while we build our new parking structure:

Student Parking is free during Summer 2006. However, you still need a permit to park in any student-designated lot. Get your permit when you register for classes. Parking at the temporary Sayre Lot and shuttle service to the campus will be available during summer sessions, as needed.

More information about student parking at www.lamission.edu/students/parking.html

SPANISH
Foreign Languages Department

001 - ELEMENTARY SPANISH I
(UC:CSU) - 5.00 UNITS
Prerequisite: None.
0175 LEC 12:30 pm - 4:05 pm MTWTh PARDOESS, D F INST 1005
EVENING CLASSES
3112 LEC 5:30 pm - 9:05 pm MTWTh RAMIL, Y R INST 1005

SPEECH
Speech Department
Faculty Advisor: Margie Long Phone: 818.364.7682

101 ORAL COMMUNICATION I
(UC:CSU) - 3.00 UNITS
Prerequisite: None.
This introductory speech course emphasizes the techniques of public speaking including the delivery of speeches to inform, persuade, and activate. In this course you will refine your critical thinking, research, organizational, and time management skills. You will learn how to organize and adapt your message to any audience.
0137 LEC 8:00 am - 10:05 am MTWTh LONG, M L INST 1012
0138 LEC 10:15 am - 12:20 pm MTWTh LONG, M L INST 1012
EVENING CLASSES
3018 LEC 8:00 pm - 10:05 pm MTWTh INST 1012

SUPERVISED TUTORING
001T SUPERVISED LEARNING ASSISTANCE
(NDA) - 0.00 UNITS RPT 9
Upon instructor referral, students will receive tutoring in the LAC. It is a non-credit, open-entry course which is non-graded and will not appear on student transcripts.
8950 LEC 20:00 hrs TBA STAFF SCHEDULE
8951 LEC 20:00 hrs TBA STAFF SCHEDULE

Analysis of personal and social disorganization, crime and delinquency, race and ethnic relations, population and urban growth, and individual and societal rights.
**Nine Week Classes:** Starts 6/12/2006, Ends 8/12/2006

<table>
<thead>
<tr>
<th>SECTION NUMBER</th>
<th>MAJOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>9001, 9002, 9003</td>
<td>ACCOUNTING</td>
</tr>
<tr>
<td>9001, 9001, 9005</td>
<td>ADMINISTRATION OF JUSTICE</td>
</tr>
<tr>
<td>9012, 9012, 9015</td>
<td>BUSINESS/ECON/MARKETING</td>
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<tr>
<td>9021, 9022, 9023</td>
<td>CHILD DEVELOPMENT</td>
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<tr>
<td>9037, 9058, 9059</td>
<td>COMPUTER AND OFFICE APPLICATIONS</td>
</tr>
<tr>
<td>9038, 9039, 9040, 9041</td>
<td>CRIMINAL JUSTICE</td>
</tr>
<tr>
<td>9051, 9051, 9051</td>
<td>EDUCATION (Aid/Special Education)</td>
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<tr>
<td>9053, 9055</td>
<td>EDUCATION (Elementary Teaching)</td>
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<tr>
<td>9056, 9058</td>
<td>EDUCATION (Secondary Teaching)</td>
</tr>
<tr>
<td>9069, 9070, 9071</td>
<td>HUMANITIES (Liberal Arts)</td>
</tr>
<tr>
<td>9061, 9063, 9064</td>
<td>LABOR RELATIONS</td>
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<tr>
<td>9065, 9068, 9070</td>
<td>POLITICAL SCIENCE</td>
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<tr>
<td>9071, 9072</td>
<td>PSYCHOLOGY</td>
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<tr>
<td>9078, 9080, 9081</td>
<td>SOCIOLOGY</td>
</tr>
<tr>
<td>9082, 9083</td>
<td>SPEECH</td>
</tr>
</tbody>
</table>

**Cooperative Education**

Faculty Advisor: Guadalupe Jara  
Phone: 818.833.3599

Examples of classes available to students who are employed/engaged in a volunteer job.

<table>
<thead>
<tr>
<th>Type of Job</th>
<th>Major</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Teacher</td>
<td>Education (Aid/Special Education)</td>
</tr>
<tr>
<td>English Tutor</td>
<td>Education (Elementary Teaching)</td>
</tr>
<tr>
<td>Tutor in Let.</td>
<td>Education (Secondary Teaching)</td>
</tr>
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</table>

**DPS & S**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>022C</td>
<td>COMMUNICATIONS LABORATORY C</td>
<td>1.00 UNIT Rpt 2</td>
</tr>
<tr>
<td>022D</td>
<td>COMMUNICATIONS LABORATORY D</td>
<td>1.00 UNIT Rpt 2</td>
</tr>
<tr>
<td>022E</td>
<td>COMMUNICATIONS LABORATORY E</td>
<td>1.00 UNIT Rpt 2</td>
</tr>
</tbody>
</table>

**Tuesday Courses**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Type</th>
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<tbody>
<tr>
<td>6502</td>
<td>Speech 101</td>
<td>3 units</td>
</tr>
<tr>
<td>6501</td>
<td>Political Science 1</td>
<td>3 units</td>
</tr>
</tbody>
</table>

**Philosophy 6: Five-Day Course!**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>6505</td>
<td>Speech 101</td>
<td>3 units</td>
</tr>
<tr>
<td>6508</td>
<td>Political Science 1</td>
<td>3 units</td>
</tr>
</tbody>
</table>
FOOD SERVICE MANAGEMENT
Professional Studies Department

Faculty Advisor: Eloise F. Cantrell (818) 364.7625.

101 FOOD PRODUCTION I
Prerequisite: FCS 50, 100 and negative TB test.
Study and lab experience of quality food production, introduction and application of culinary principles and procedures for basic food preparation. Course is part of a one-year log series.

Mathematics Department

115 ELEMENTARY ALGEBRA
Prerequisite: Math 112 with a grade of "C" or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.
Math 113 and 114 together are equivalent to Math 115.
All Mathematics 115 students are required to pass a comprehensive department final. Failure to take this final at the scheduled time and day will result in a score of zero.
Math 115 also offered through PACE. See page 7.

PHYSICAL EDUCATION
Arts, Health and Physical Education Department

552 PRE-SEASON CONDITIONING
Prerequisite: None.
(MEN'S SOCCER)
2027 LAB 5 hrs TBA MATHIS, A FOOT 103

PHYSIOLOGY
Natural Sciences Department

Faculty Advisor: Mike Reynolds
Phone: 818.364.7696

001 INTRODUCTION TO HUMAN PHYSIOLOGY
Equivalent to CSUN Biology 281 & 282, CSULA Biology 200A & 200B with completion of Anatomy 1.
Prerequisite: Biology 3 with grade of "C" or better.
Advisory: English 28 or ESL 8 and Chemistry 51 or 65 or 101 and Anatomy 1.

Physiology 1 is also offered in PACE. See page 7.

Prerequisites, Corequisites and Advisories

**PREREQUISITE:** A requirement that must be satisfied before enrolling in the target course.

**COREQUISITE:** A requirement that must be taken simultaneously with the target course. However, in some cases the corequisite may be satisfied before enrolling into the target course.

**ADVISORY:** A course or condition that a student is advised (but not required) to meet prior to enrolling in the target course.

**Registration Limitation**

All students need to demonstrate meeting the prerequisite or corequisite requirement in order to enroll into the target course.

- If the student satisfies the requirement by completing a class with a grade of "C" or better at LAMC or through the assessment process, he/she will be cleared for registration into the target course.
- If the student has satisfied the prerequisite or corequisite and/or placement at another college or through another method, he/she must submit the appropriate documentation (i.e. an unofficial transcript and/or placement results) to the Counseling Office located in the Instructional and Student Services Building (818.364.7655).

Once a counselor reviews the documents and finds that the prerequisite or corequisite has been satisfied, the counselor will issue a course placement authorization form. This form, once signed by the counselor, needs to be turned into the Admissions office along with the necessary add slip by the student for processing.

**Prerequisite Challenge**

1. The student has the knowledge or ability to succeed in the target course despite not meeting the prerequisite or corequisite, they will be allowed to enroll into the course during the challenge process. If the challenge is approved or the student fails to complete the challenge within 5 working days, the student will be given a grade of "C".

2. The student has not been established in accordance with the District's policy.

3. The prerequisite or corequisite is being applied in an unlawfully discriminatory manner, and

4. The prerequisite or corequisite has not been made reasonably available causing the student undue delay in completing his/her educational goal.

**Prerequisite Challenge Process**

1. Pick up the challenge form at the Counseling Office. It is recommended that a student seeking to go through the challenge process meet with a counselor to discuss the process in further detail.

2. All challenge forms must be processed prior to the add deadline as stated in the Schedule of Classes (please note: the challenge process takes five working days to complete). Challenges filed after this deadline will be considered for the following semester. If space is available in a course when a student files a challenge to the prerequisite or corequisite, the student will be allowed to enroll into the class once the challenge has been approved.

3. Students need to complete the challenge form, attach appropriate documentation and take the form to the Chair and/or Vice Chair of the department through which the course in question is being offered.

4. The Department Chair and/or Vice Chair will approve or deny the challenge. If the Chair and/or Vice Chair is the instructor of the course that the student wishes to enter, then the Chair and/or Vice Chair will identify another faculty member in the discipline to review and approve the challenge form.

- Once the challenge is approved/denied and signed, the Chair and/or Vice Chair of the department or designated faculty member will return the form to the Matriculation Coordinator.
- The Matriculation Coordinator will contact the student of the results of the challenge.

If the challenge is approved, the student will be given a course placement authorization that the student will take to Admissions along with the necessary add form for processing.

5. If the challenge is denied, the student may appeal the decision to the Vice President of Academic Affairs. Notification of the appeal decision will be sent to the student within 5 working days after its receipt.
### Five Week Classes

**FIVE WEEK SESSION CALENDAR**
K-8 Student Application DEADLINE: JULY 21
**SUMMER 2006 CLASSES BEGIN**
(day and evening) JULY 24
Last day to apply for REFUND: JULY 27
Last day to DROP classes without a "W" appearing on student's record: AUG 3
Last day to DROP classes with a "W": AUG 18

**Final examinations:** LAST CLASS MEETING CLASSES END AUG 26

#### BUSINESS AND LAW

**Mathematics Department**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
<th>Prerequisite</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>100</td>
<td>Mathematics Workshop (NDA)</td>
<td>1.00 Unit</td>
<td>Rpt 3</td>
<td>EVENING CLASSES</td>
<td>7:30 pm - 6:55 pm</td>
<td>WONG, K D</td>
<td>MATH CTR</td>
</tr>
<tr>
<td>105</td>
<td>Arithmetic (NDA)</td>
<td>3.00 Units</td>
<td>Prerequisite: Appropriate skill level demonstrated through the Mathematics assessment process, or by exam</td>
<td>EVENING CLASSES</td>
<td>8:00 am - 11:25 am</td>
<td>STAFF</td>
<td>INST 1008</td>
</tr>
<tr>
<td>112</td>
<td>Pre-Algebra (NDA)</td>
<td>3.00 Units</td>
<td>Prerequisite: Math 108 with grade of &quot;C&quot; or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by exam</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>113</td>
<td>Elementary Algebra A</td>
<td>3.00 Units</td>
<td>Prerequisite: Math 112 with a grade of &quot;C&quot; or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by exam</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>245</td>
<td>College Algebra (UC/CSU)</td>
<td>3.00 Units</td>
<td>Prerequisite: Math 125 with a grade of &quot;C&quot; or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by exam</td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

#### COMMUNICATION

**Speech Department**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
<th>Prerequisite</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>Oral Communication I</td>
<td>3.00 Units</td>
<td>Prerequisite: None. This introductory speech course emphasizes the techniques of public speaking including the delivery of speeches to inform, persuade, and activate.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Access to Records

The California Legislature passed S.B. 182 (Stull), which codifies provisions of the Education Code and the Federal statutes implementing the Family Education Rights and Privacy Act of 1974 (Title 20, U.S.C. Amendment). This policy requires students to inspect their personally identifiable records maintained by the college, and permits access to these records only upon the student’s request (other than to certain specified categories). Information on these laws and college procedures in implementing them may be obtained from the Associate Dean of Admissions, who serves as the College Records Officer. Federal and state laws and legislation are available for inspection.

Los Angeles Mission College considers the following information as pertaining to a student to be directory: information about the student's name, city of residence, date of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended by the student; (b) student employee records may be released in order to comply with collective bargaining agreements; (c) the names, addresses and telephone numbers of students or former students may be released to the foundation for each college for college-related activities at the discretion of the College President, unless the student or former student has informed the College that such information should not be released. The release of this information is conditioned upon the foundation's agreement that such information will be released in accordance with District policy and that information will not be released to third parties; (d) at the discretion of the College President, the names and addresses and telephone numbers of students from the College may be released to heads of private and/or public institutions of higher education, or their designated representatives, for the purpose of providing information to student regarding transfer opportunities to those institutions, unless the student has indicated in writing that such information should not be released. The release of this information will be conditioned upon the institution's agreement that student privacy rights under the Federal Education Law will be protected and that information will not be released to third parties.

Family Educational Rights and Privacy Act (FERPA) Notification

The Family Educational Rights and Privacy Act (FERPA) afford students the following rights with respect to their educational records:

1. The right to inspect and review the student's educational record which includes academic records, within 45 days from the date the College receives a request for access. • Students may submit to the College Admissions Office written requests that identify the specific record(s) they wish to inspect. Within 45 days, the College shall notify the student of the time and place where the records may be inspected.

2. The right to request an amendment of the student's educational records which the student believes to be inaccurate, misleading or otherwise in violation of the student’s privacy rights. • Upon the exception of grade grievances which are handled through the Administrative Regulations E-55, students may ask the College President or, his/her designee to amend a record that he/she believes is inaccurate, misleading or otherwise in violation of federal or state law. • If the student requests an amendment of the record, the College shall notify the student of the time and place where the record shall be amended.

3. The right to consent to disclosures of personally identifiable information contained in the student's educational records, except to the extent that FERPA and California law authorize disclosure without consent.

• If a student authorizes the release of his/her education record to a third party, he/she shall provide a written consent to the College Admissions Office authorizing said release with a specific list of the information to be released.

• Federal and California law authorize certain disclosures of personally identifiable information without a student’s written consent. One such exception is the disclosure of personally identifiable information about students with legitimate educational interests. School officials with legitimate educational interests are employees or agents of the College, including but not limited to: College employees who are involved in the education programs or activities, such as admissions or financial aid; individuals or organizations to whom the College has appropriately released the information in compliance with the law or institutional policy; specified public or private organizations which were tentatively designated in writing on the appropriate District form to the College Admissions Office; the College President and clearly identify the part of the record and the information to be released.

• The right to request disclosure of directory information which the College has designated as directory information which may be released without the written consent of the student.

• Directory information may be disclosed without a student’s consent unless the student has notified the College that he/she does not want or allow all or part of the directory information released. If the student submits an appropriate District record to the College Admissions Office requesting that some or all of the categories of directory information not be released without his/her consent, this request must be submitted in accordance with College policy.

• Pursuant to Board Rule 5210, the Los Angeles Community College District has designated the following student directory information:

(a) the student's name, city of residence, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended by the student;

(b) student employee records may be released in order to comply with collective bargaining agreements;

(c) the names, addresses and telephone numbers of students or former students may be released to the foundation for each college for college-related activities at the discretion of the College President, unless the student or former student has informed the College that such information should not be released. The release of this information is conditioned upon the foundation’s agreement that such information will be released in accordance with District policy and that information will not be released to third parties.

2. REPRIMAND

– Reimbursement for damage or for misplacing property.
– Involuntary probation to the student(s) or president of the student(s) who willfully violates this section.

3. DISCIPLINARY PROBATION – Exclusion from participation in privileges or extra-curricular campus activities, subject to the student’s right to appeal.

4. RESTITUTION – Reimbursement for damage or for misappropriation of property. Reimbursement may take the form of appropriate service to repair or otherwise compensate for the damage.

5. SUMMARY SUSPENSION – A Summary Suspension is for purposes of investigation. It is a means of relieving the tension of the student body or individual class due to a serious injury of student behavior standards, restrictions may be imposed on the well-being of the students, or for removing for the good order of the college a student or students whose presence would prevent the continued normal conduct of the academic community. Summary Suspension is limited to that period of time necessary to assure that the purposes of the Summary Suspension are accomplished, and in any case, no more than a maxi-
mum of 10 school days. Summary Suspension is a type of suspension other than that ordinarily invoked by the instructor in the classroom. The College President, appropriate administrator, or other staff member designated by the President may summarily suspend a student when he deems it necessary for the safety and welfare of the student or others.

6. DISCIPLINARY SUSPENSION – Disciplinary Suspension follows a hearing based on due process of law. It shall be invoked by the College President, appropriate administrator, or other staff member designated by the President, under circumstances for misconduct where other corrective measures have failed or when the seriousness of the situation warrants such action.

7. EXPULSION – An expulsion is a long-term or permanent dismissal from campus privileges including class attendance. The President of the college and/or the Board of Trustees may expel a student who has been convicted of behavior arising out of a campus disturbance or, after a hearing by a campus body, has been found to have willfully disrupted the orderly operation of the campus. The President shall submit periodic reports on all expulsion cases to the Superintendent and the Board of Trustees.

Violations of the Standards of Student Conduct are as follows:

9803.10 Willful Disobedience: Willful disobedience to directives of college officials acting in the performance of their duties.

9803.11 Violation of College Rules and Regulations: Violation of rules and regulations concerning student organizations, the use of college facilities, or the time, place, and manner of public expression or display of materials.

9803.12 Dishonesty: Dishonesty, such as cheating, or knowingly furnishing false information to colleges.

9803.13 Unauthorized Entry: Unauthorized entry to for use of the college facilities.

9803.14 College Documents: Forgery, alteration, or misuse of college documents, records, or identification.

9803.15 Disruption of Classes or College Activities: Obstruction or disruption of college classes or college activities; intimidation of students or employees; disorderly conduct.

9803.16 Theft of or Damage to Property: Theft of or damage to property belonging to the college or a member of the college community or campus visitor.

9803.17 Interference with Peace of College: The malicious or willful disturbance of the peace or quiet of any of the Los Angeles Community Colleges by loud or unusual noise, or any threat, challenge to fight, fight, or violation of any rules of conduct as set forth in this Article.

9803.18 Assault or Battery: Assault or battery, or any threat of force or violence directed toward any member of the college community or campus visitor engaged in authorized activities.

9803.19 Alcohol and Drugs: Any possession of controlled substances which would constitute a violation of Health and Safety Code section 11350 or Business and Professions Code section 4230; any use of controlled substances which would constitute a violation of Health and Safety Code section 11350 or Business and Professions Code section 4230; any use of controlled substances that would constitute a violation of Health and Safety Code section 11350 or Business and Professions Code section 4230.

9803.20 Lethal Weapons: Possession, while on a college campus or at a college-sponsored function, of any object that might be used as a lethal weapon is forbidden by all persons except sworn peace officers, police officers, and other government employees charged with policing responsibilities.

9803.21 Discriminatory Behavior: Behavior while on a college campus or at a college-sponsored function, inconsistent with the District's non-discrimination policy, which requires that all programs and activities of the Los Angeles Community College District be operated in a manner which is free of discrimination on the basis of race, color, national origin, ancestry, religion, creed, sex, pregnancy, marital status, sexual orientation, age, handicap or veteran status.

9803.22 Unethical Assembly: Assembly of five or more persons to (1) an unlawful act, or (2) do a lawful act in a violent, boisterous or tumultuous manner.

9803.23 Conspiring to Perform Illegal Acts. Any agreement between two or more persons to perform an illegal act.

9803.24 Threatening Behavior: A direct or implied expression of intent to inflict physical or mental/emotional harm and/or actions (such as stalking) which a reasonable person would perceive as a threat to personal safety or property. Threats may include verbal statements, written statements, telephone threats or physical threats.

9803.25 Disorderly Conduct: Conduct that may be consid-
Fill in all of this information BEFORE calling to make the best use of your telephone enrollment call.

**STEP ITEM DIRECTIONS**

1. **College selection:** Press 4 for Mission.
2. **Semester:** Press 2 for Summer.
3. **Social Security Number** Enter your Social Security number or alternate student ID number.
4. **PIN** This is the month and date of your birth.
   - Personal Identification Number (Example: If your birthday is March 5, press 0 3 0 5; if your birthday is October 25, press 1 0 2 5)
5. **Enroll for classes:** Press 1
6. **Major code:** Enter your 6-digit major code without the decimal point.

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Name</th>
</tr>
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<tbody>
<tr>
<td>0502.00</td>
<td>Accounting</td>
</tr>
<tr>
<td>0824.00</td>
<td>Engineering</td>
</tr>
<tr>
<td>0701.02</td>
<td>Microcomputer Applications</td>
</tr>
<tr>
<td>2104.40</td>
<td>Addiction Studies</td>
</tr>
<tr>
<td>0824.01</td>
<td>Engineering Assistant</td>
</tr>
<tr>
<td>2105.00</td>
<td>Administration of Justice</td>
</tr>
<tr>
<td>0953.00</td>
<td>Engineering CAO and CAM (Manufacturing)</td>
</tr>
<tr>
<td>0701.20</td>
<td>Microcomputer Programming</td>
</tr>
<tr>
<td>9902.02</td>
<td>Anthropology (Transfer)</td>
</tr>
<tr>
<td>1002.00</td>
<td>Art</td>
</tr>
<tr>
<td>1306.16</td>
<td>Bilingual Food Service Technology</td>
</tr>
<tr>
<td>1305.14</td>
<td>Family Child Care Provider</td>
</tr>
<tr>
<td>0514.01</td>
<td>Office Assistant</td>
</tr>
</tbody>
</table>

**STEP ITEM DIRECTIONS**

7. **Add classes:** Press 1 to add classes.
   - If a class you select is full and you choose to be placed on standby, you will not be enrolled in the class and you will not be charged for the class. Your standby status will be printed on your Registration/Fee receipt. The class instructor will receive a printout of the standby list prior to the first class meeting. Names are placed on that list in the order of registration.
   - Attend the first class meeting. Instructors will issue Add Permits to students on the standby list as space in the class permits.

   Before adding classes, fill out the Student Enrollment Schedule Worksheet (below left) with your first choice and second choice of classes. This will help you through the enrollment procedure. Follow the directions for enrolling in classes. Choose your classes from the Schedule of Classes and enter the correct 4-digit section number. Listen carefully to the messages after each selection. If you enroll for any of the English or mathematics courses that require prerequisites, your enrollment will be blocked if you have not completed the prerequisites. If you have questions concerning prerequisites, call 818.364.7868.

8. **Press #** when you are finished adding classes.
9. **Press 3** to review your program.
10. **Press 9** to review fees. **DO NOT HANG UP.**

**AUDITING A COURSE** enables you to attend class but not receive a grade or credit. The enrollment fee for auditing a class is $15 per unit. Be sure to see a counselor because there are certain restrictions on auditing.

**STEP ITEM DIRECTIONS**

11. **FEE CARD**
   - **Name**
   - **Social Security Number**
   - **Enrollment fee $26 per unit per semester** (all students pay this fee)
     - units x $26 =
   - **Non-resident tuition**
     - units x $159 =
   - **International Student tuition**
     - units x $169 =
   - **Health fee**
     - $8.00** per semester =
     - $8.00
   - **Student Representation fee**
     - $1.00 per semester =
     - $1.00
   - **OPTIONAL FEES**
     - **Associated Student Organization membership**:
       - $3.00 per semester =
       - 
     - **Parking fee**
       - $10.00 per semester =
       - $FREE

**Notes about fees:**
- **TOTAL (Pay this amount) =**
- ****Fee will not be waived.

12. **Payment:** Press 1 if you WILL pay by credit card. Pay your fees by credit card over the phone and avoid lines at the Business Office. If you choose to pay now by credit card, your semester Registration/Fee Receipt, ID verification sticker, and parking permit (if purchased) will be mailed to you.

13. **Credit Card Payment:** If you are paying by credit card, enter the card type and number.
   - **American Express**
   - **VISA**
   - **Discover**
   - **Mastercard**

14. **Other payment:** Press 2 if you will NOT pay by credit card. If you are not paying by credit card, you may pay in person at the Business Office or by mail to:

    Los Angeles Mission College Business Office
    13356 Elderidge Ave. • Sylmar, CA 91342

    Send FEE CARD (IF1) with a check or money order. **Do not send cash.** Print your Social Security or Student ID number and semester on the face of your check. Your semester fee receipt, student ID validation, and parking permit (if purchased) will be mailed to you when payment is complete.