Connect With Your Future......semester begins SEPTEMBER 4
Welcome to Los Angeles Mission College!

And congratulations on selecting to attend one of the fastest growing and most dynamic community colleges in the state. Assisting you in completing your educational goals is our major focus. Because your success is our mission, the college is dedicated to answering your educational needs. We are very sensitive to the unique nature of the community college student. We have made every effort to organize the college and its services to suit your needs. The college has recently undergone several fundamental changes that are aimed at enhancing your educational experience.

It is an educational fact of life that community college students face many barriers to the completion their education. One is the need for accessible, affordable and safe child care options. Addressing this problem, the college began construction last semester on a state-of-the-art child care facility open to all students. Arriving on campus only to find no available parking was another concern constantly voiced by students. To deal with this issue, the college opened a multi-level structure on the east end of the campus this past summer which will afford adequate parking for all students. Even though Mission is the newest of the colleges in the Los Angeles Community College District, there was a need for more modern facilities for some of our programs. To resolve this problem we recently purchased property for the construction of physical education facilities next to the golf course. In addition, one of our premier departments, Culinary Arts, will soon be housed in new surroundings. In addition, Mission is completing a facilities master plan that will provide structures to develop an outstanding educational environment for our students.

In terms of fulfilling your immediate educational needs, the college has taken many steps to make Mission more “user friendly.” Thanks to state legislation, tuition has been reduced to $20.00 per unit. Our financial aid office is committed to securing adequate funds for any student in need. Our office of Academic Affairs has established a schedule that will offer expanded class offerings in both day and evening sessions. And, our dedicated and knowledgeable faculty is focused on providing the best classroom experience possible for you. Finally, whether your goal is for a terminal degree or for transfer to a four year university, our counselors can provide excellent guidance. You literally can plan your education and career at Mission and use the college as a gateway to your own personal success.

While you are here at Mission, you are also invited to participate in campus life. Join a club, be a part of student government, try out for one of our athletic teams or simply take a class that interests you. Being a student at a community college affords you many opportunities for self growth. While the college can provide all of the tools necessary for your success, you must take hold of this opportunity. I hope that you will take advantage of all that we offer and see the college as a gateway to your future. A motivational book noted that each person should “plan their move and move their plan.” We are here to assist you in doing both. Once again, welcome aboard. You should have a very rewarding educational voyage while here!

Sincerely,

Ernest H. Moreno, President
<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Calendar</td>
<td>2</td>
</tr>
<tr>
<td>Admissions and Enrollment Information</td>
<td>3</td>
</tr>
<tr>
<td>Student Telephone Enrollment Program (STEP)</td>
<td>4</td>
</tr>
<tr>
<td>California Non-Resident Tuition Exemption Request</td>
<td>9</td>
</tr>
<tr>
<td>How to Read the Schedule of Classes</td>
<td>10</td>
</tr>
<tr>
<td>Prerequisites, Corequisites and Advisories</td>
<td>11</td>
</tr>
<tr>
<td>ESL Program at Mission College</td>
<td>12</td>
</tr>
<tr>
<td>(Programa de Ingles Como Segundo Idioma)</td>
<td>12</td>
</tr>
<tr>
<td>Financial Aid</td>
<td>13</td>
</tr>
<tr>
<td>IGETC Advising Form</td>
<td>14</td>
</tr>
<tr>
<td>CSU Advising Form</td>
<td>15</td>
</tr>
<tr>
<td>SCHEDULE OF CLASSES</td>
<td>16</td>
</tr>
<tr>
<td>Online Classes</td>
<td>54</td>
</tr>
<tr>
<td>ITV - The Weekend College</td>
<td>59</td>
</tr>
<tr>
<td>PACE</td>
<td>61</td>
</tr>
<tr>
<td>Final Exam Schedule</td>
<td>62</td>
</tr>
<tr>
<td>Mission to Success</td>
<td>63</td>
</tr>
<tr>
<td>(Mision Hacia el Exito)</td>
<td>63</td>
</tr>
<tr>
<td>General Policies</td>
<td>64</td>
</tr>
<tr>
<td>Student Services</td>
<td>70</td>
</tr>
<tr>
<td>Campus Map</td>
<td>72</td>
</tr>
<tr>
<td>Buildings and Classrooms</td>
<td>73</td>
</tr>
<tr>
<td>Directions to Mission College and Outreach Locations</td>
<td>75</td>
</tr>
<tr>
<td>Emergency Information</td>
<td>76</td>
</tr>
<tr>
<td>Student I.D.</td>
<td>76</td>
</tr>
</tbody>
</table>
Applications accepted ................................................................. Year Round
Assessment and Orientation ......................................................... Year Round
EOP&S and DSPS priority telephone registration ....................... May 7 to 12
Continuing student priority telephone registration ..................... May 14 to June 16
Memorial Day (college closed) ........................................................ May 28
New and re-entering student telephone registration begins ............. June 18
Fourth of July (college closed) ....................................................... July 4
Deadline for K to 8 (Young Student) Application ......................... August 17
Walk-in registration for all students ............................................... August 20 to September 17
Residency determination date ...................................................... September 3
Labor Day (college closed) ............................................................. September 3
FALL 2007 SEMESTER CLASSES BEGIN ................................ September 4
Saturday classes begin .......................................................... September 8
Deadline to ADD classes ......................................................... September 17
Last day to apply for a REFUND ................................................. September 17
(Registration/parking/non-resident fees - semester length classes)
Last day to DROP classes, without a “W” (no refund) ....................... September 30
Last day to file a petition for Credit/No-Credit ................................. October 1
Last day to file a petition to graduate, FALL 2007 ......................... October 26
Veterans Day (college closed) ..................................................... November 12
Last day to DROP classes, with a “W” (in person) ......................... November 21
Last day to DROP classes, with a “W” (Internet or S.T.E.P) ............... November 25
Thanksgiving holiday (college closed) ....................................... November 22 to 25
ALL CLASSES END (semester length) ........................................... December 13
FINAL EXAMS ........................................................................ December 14 to 20
Fall 2007 semester ends ................................................... December 23
On-Line Registration: ............................................................. www.lamission.edu/registration.html
Telephone Registration: .......................................................... 818.988.2222
213.689.8888
310.605.0505
323.226.1999

Enrollment fees are now only $20 per unit for ALL California residents*

*Fees subject to change by the California Legislature.
Admissions and Enrollment Information

Who can attend Los Angeles Mission College?

LAMC has an open door admissions policy for students who:

• are 18 years of age or over, or
• have completed high school, or
• are under 18 years of age and have their parents’ and high school principal’s permission to attend.

Becoming a student at LAMC is easy. After you complete the process you will be issued your permanent student identification card.

Apply at the Admission & Records Office if you...

• are a new student complete an application form. Bring proof of your social security number. If you do not have a social security number, we will issue a student ID number.

• did not attend LAMC last semester complete an application form. Bring proof of your social security number.

• Call the STEP system using a touch-tone telephone at the date and time of your enrollment appointment or anytime after your appointment until one day prior to start of classes.

Enroll in Classes

After you complete the college application process, you can conveniently enroll by phone by following the STEP program on the next pages. You can also enroll in person at the Admissions & Records office on campus.

Assessment & Orientation

Upon submitting an application to the college, all new non-exempt (see Matriculation Steps to Success for matriculation exemptions) students are required to go through the assessment process. The results from the assessment process will help place students into the appropriate level of English or ESL & Math courses for their first semester. All new students are encouraged to participate in orientation. Students will learn about the college, educational programs, services, degree requirements and more.

For more detailed information please consult the current college catalog which is available in the College Bookstore and on the college’s official website, www.lamission.edu
Continuing students’ appointments to enroll were mailed to their home of record in mid-April. This is a priority registration date based on the number of units you have completed at Mission College. You may enroll by telephone anytime after your appointment until one day prior to the start of classes.

New students will receive their priority telephone enrollment appointments when they complete Assessment testing and Advisement counseling.

Before Registering by Phone:
- clear any holds or find out what type of holds, or financial obligations in the LA Community Colleges. Contact the Business Office (818.364.7783).
- contact the Counseling Office (818.364.7655) for help in planning your program.
- contact the Financial Aid Office (818.364.7648) if you need fee assistance.

The registration system will enforce all English, Math, and ESL prerequisites. Students will only be permitted to enroll in courses for which they are eligible. If, after registering, you feel the system has made an error, please bring your permit of proof of eligibility to a counselor.

To Enroll by Phone:
- Carefully read these instructions.
- Complete the attached worksheet with both your first and second choices of classes.
- Call the STEP system using a touch-tone telephone at the date and time of your enrollment appointment or anytime after your appointment until one day prior to start of classes.

STEP SYSTEM HOURS:
Monday through Saturday from 8:00 am to 11:00 pm

STEP TELEPHONE NUMBERS:
818.988.2222
213.689.8888
310.605.0505
323.226.1999

STEP Ahora también en Español!
STEP is now in Spanish.

El sistema para inscribirse por teléfono ahora también es en español.

USEFUL TRANSFER RELATED WEBSITES:
- Articulation Agreements (California Community Colleges, CSU & UC) campuses: www.assist.org
- California State University information and online application: www.csumentor.edu
- University of California: www.ucop.edu
- The Association of Independent California Colleges & Universities: www.aiccu.edu

VISIT OUR WEBPAGE AT:
www.lamission.edu/counseling/transfercenter

GET ON TRACK TO TRANSFER!
GO to the four-year, college/university of your choice!

TRANSFER STRATEGY:
- Complete Transferable Math and English requirements in the beginning of your academic career.
- Prepare early with transferable general education courses for California State University and/or University of California, Private or Independent.
- Meet with a Counselor to establish and maintain an educational plan.
- Visit the Transfer Center for transfer advisement/counseling and resources.

818/364-7827 • Lower-Level Campus Center #1518
Student Telephone Enrollment Program (STEP)

All Los Angeles Mission College students can now enroll by telephone.

Fill in all of this information BEFORE calling to make the best use of your telephone enrollment call. (Form continues on next 3 pages.)

<table>
<thead>
<tr>
<th>STEP</th>
<th>ITEM</th>
<th>DIRECTIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.</td>
<td>Semester:</td>
<td>Press 3 for Fall.</td>
</tr>
<tr>
<td>3.</td>
<td>Student ID Number:</td>
<td>Enter your Student ID number.</td>
</tr>
<tr>
<td>4.</td>
<td>PIN (Personal Identification Number)</td>
<td>This is the month and date of your birth. (Example: If your birthday is March 5, press 0 3 0 5; if your birthday is October 25, press 1 0 2 5)</td>
</tr>
<tr>
<td>5.</td>
<td>Enroll for classes:</td>
<td>Press 1</td>
</tr>
<tr>
<td>6.</td>
<td>Major code:</td>
<td>Enter your 6-digit major code without the decimal point.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Code</th>
<th>Major Code</th>
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<tbody>
<tr>
<td>0502.00</td>
<td>Accounting</td>
</tr>
<tr>
<td>2104.40</td>
<td>Addiction Studies</td>
</tr>
<tr>
<td>2105.00</td>
<td>Administration and Justice</td>
</tr>
<tr>
<td>9922.02</td>
<td>Anthropology (Transfer)</td>
</tr>
<tr>
<td>1002.00</td>
<td>Art</td>
</tr>
<tr>
<td>1306.10</td>
<td>Bilingual Food Service Technology</td>
</tr>
<tr>
<td>1305.15</td>
<td>Bilingual/Biicultural Pre School</td>
</tr>
<tr>
<td>9904.00</td>
<td>Biological Sciences (Transfer)</td>
</tr>
<tr>
<td>0501.00</td>
<td>Business Administration</td>
</tr>
<tr>
<td>0506.00</td>
<td>Business Management</td>
</tr>
<tr>
<td>1305.13</td>
<td>Child Care - School Age</td>
</tr>
<tr>
<td>1305.10</td>
<td>Child Development</td>
</tr>
<tr>
<td>1305.11</td>
<td>Child Development - Infant/Toddler</td>
</tr>
<tr>
<td>1305.12</td>
<td>Child Development - Pre-School</td>
</tr>
<tr>
<td>0701.00</td>
<td>Computer Science</td>
</tr>
<tr>
<td>0701.01</td>
<td>Computer Science - Business Emphasis</td>
</tr>
<tr>
<td>0514.00</td>
<td>Computer and Office Applications</td>
</tr>
<tr>
<td>1304.00</td>
<td>Consumer Education and Management</td>
</tr>
<tr>
<td>1306.11</td>
<td>Culinary Arts/Food Services Management</td>
</tr>
<tr>
<td>9922.04</td>
<td>Economics (Transfer)</td>
</tr>
<tr>
<td>9908.00</td>
<td>Education (Liberal Studies Transfer)</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Code</th>
<th>Major Code</th>
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</thead>
<tbody>
<tr>
<td>0801.00</td>
<td>Engineering/Transfer</td>
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<tr>
<td>0924.00</td>
<td>Engineering</td>
</tr>
<tr>
<td>0924.01</td>
<td>Engineering Assistant</td>
</tr>
<tr>
<td>0953.00</td>
<td>Engineering CAD and CAM (Manufacturing)</td>
</tr>
<tr>
<td>1501.00</td>
<td>English</td>
</tr>
<tr>
<td>1303.10</td>
<td>Fashion Design</td>
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<td>1305.14</td>
<td>Family Child Care Provider</td>
</tr>
<tr>
<td>1306.12</td>
<td>Food Management Production Services and Related Techniques</td>
</tr>
<tr>
<td>1306.00</td>
<td>Foods and Nutrition</td>
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<tr>
<td>1306.10</td>
<td>Foods and Nutrition - Child Development</td>
</tr>
<tr>
<td>1306.11</td>
<td>Foods and Nutrition - Child Development - Infant/Toddler</td>
</tr>
<tr>
<td>1260.00</td>
<td>Health Sciences</td>
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<tr>
<td>9622.05</td>
<td>History (Transfer)</td>
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<td>4803.00</td>
<td>Humanities</td>
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<td>4801.00</td>
<td>Interdisciplinary Studies</td>
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<tr>
<td>1302.00</td>
<td>Interior Design</td>
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<tr>
<td>1009.10</td>
<td>Jewelry</td>
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<tr>
<td>9914.00</td>
<td>Law (Transfer)</td>
</tr>
<tr>
<td>2105.50</td>
<td>Law Enforcement Academy</td>
</tr>
<tr>
<td>2105.51</td>
<td>Law Enforcement Officer Candidate</td>
</tr>
<tr>
<td>1402.00</td>
<td>Legal Assisting (Paralegal)</td>
</tr>
<tr>
<td>9949.01</td>
<td>Liberal Arts (Transfer)</td>
</tr>
</tbody>
</table>

7. Hours worked: Enter the number of paid hours per week you will be working this semester followed by the pound # sign. If you are working 4 hours each week, press 0 4; if you are working 40 hours each week, press 4 0. The # sign is located on the lower right hand key of your telephone pad.
Student Telephone Enrollment Program (STEP)

All Los Angeles Mission College students can now enroll by telephone.

Student Enrollment Schedule Worksheet

<table>
<thead>
<tr>
<th>Schedule</th>
<th>Alternate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sec. No.</td>
<td>Course Name</td>
</tr>
</tbody>
</table>

**STEP ITEM DIRECTIONS**

8. **Add classes:** Press 1 to add classes.

   If a class you select is full and you choose to be placed on standby, you will not be enrolled in the class and you will not be charged for the class. Your standby status will be printed on your Registration/Fee receipt. The class instructor will receive a printout of the standby list prior to the first class meeting. Names are placed on that list in the order of registration. Attend the first class meeting. Instructors will issue Add Permits to students on the standby list as space in the class permits.

   Before adding classes, fill out the Student Enrollment Schedule Worksheet (above) with your first choice and second choice of classes. This will help you through the enrollment procedure. Follow the directions for enrolling in classes. Choose your classes from the Schedule of Classes and enter the correct 4-digit section number. Listen carefully to the messages after each selection. If you enroll for any of the English or mathematics courses that require prerequisites, your enrollment will be blocked if you have not completed the prerequisites.

   If you have questions concerning prerequisites call 818.364.7868.

9. **Press #** when you are finished adding classes.

10. **Press 3** to review your program.

11. **Press 9** to review fees. Do not hang up.

Determining Your Residency Status

For enrollment fee purposes you are considered a RESIDENT of the state of California if you are:

1. a citizen of the United States OR have permanent resident status, are a holder of an asylum or refugee visa, AND
2. have lived in the state of California for at least one year and one day.

For enrollment fee purposes you are considered a NON-RESIDENT of the state of California if you are:

1. a citizen of the United States OR have permanent resident status, are a holder of an asylum or refugee visa, AND
2. have NOT lived in the state of California for at least one year and one day.

For enrollment fee purposes you are considered an international student if you hold an F-1 Visa or other non-resident visa.
**Student Telephone Enrollment Program (STEP)**

All Los Angeles Mission College students can now enroll by telephone.

### Auditing a course...
enables you to attend class but not receive a grade or credit.

The enrollment fee for auditing a class is $15 per unit.

Be sure to see a counselor because there are certain restrictions on auditing.

---

**Name**

<table>
<thead>
<tr>
<th>Student ID No:</th>
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**Enrollment Fee:** $20 per unit per semester*  
(all students pay this fee)

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**Non-resident Tuition**† (see definition on page 6)

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**International student tuition**† (see definition on page 6)

Additional $25 Report Fee due once per semester. SEVIS fee $25.  
Int’l Student Medical Insurance Fee $420 (as per Board Rule 2309.30)

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**Health Fee**  
(see information on page 69)

$11.00 per semester  
=[  

**Student Representation Fee:**  
$1.00 per semester  
=[  

**Optional Fees:**

**Associated Student Organization Membership****

$7.00 per semester  
=[  

**Parking Fee**

$20 per semester  
=[  

**TOTAL**  
(Pay this amount)  
=[  

---

Attention Board of Governors Fee Waiver Students:

Beginning Fall 2006, all students will be charged the health fee ($11 for Fall and Spring and $8 for Summer and Winter).  
This fee will no longer be waived for students who are eligible for a waiver. Please feel free to contact the Financial Aid Office on extension 2412 if you have any questions.

Students are required to pay for classes enrolled in beyond the refund deadline.

* **ALL FEES ARE SUBJECT TO CHANGE BY THE CALIFORNIA LEGISLATURE.**

**The Associated Student Organization represents students and supports college programs including extended library hours, tutoring, and college activities such as cultural events and commencement. A parking permit is required to park in campus, including Saturdays. All parking is on a space available basis.**

† **Non-resident tuition is due upon registration. Students who have not paid all non-resident tuition will be dropped from all classes on the Friday of the fourth week of the semester.**

---

### STEP ITEM DIRECTIONS

#### 13. Payment:

Press 1 if you **WILL** pay by credit card. Pay your fees by credit card over the phone and avoid lines at the Business Office. If you choose to pay now by credit card, your semester Registration/Fee Receipt, ID verification sticker, and parking permit (if purchased) will be mailed to you.

#### 14. Credit Card Payment:

If you are paying by credit card, enter the card type and number.

- American Express
- VISA
- Discover
- Mastercard

Card No:  

Expiration Date:  

#### 15. Other payment:

Press 2 if you **WILL NOT** pay by credit card.

If you are not paying by credit card, you may pay in person at the Business Office or by mail to:

**LOS ANGELES MISSION COLLEGE BUSINESS OFFICE**  
13356 ELDRIDGE AVENUE • SYLMAR, CA 91342

Send FEE CARD (#12) with a check or money order. Do not send cash. Print your Student ID number and semester on the face of your check. Your semester fee receipt, student ID validation, and parking permit (if purchased) will be mailed to you when payment is complete.
Program Changes: You may change your program by telephone or through the STEP and web system anytime after you enroll through one day prior to the start of classes. You may also change your program in-person in the Admissions & Records Office.

Dropping Classes: It is your responsibility to drop any classes you stop attending. Do not rely on the instructor to exclude you. You will be liable for all enrollment fees, health fees, and non-resident tuition for any class not dropped by the third day of the session. You can use the STEP and web system at https://eweb2.laccd.edu to drop classes through the 4th week.

ATTENTION! It is the student’s responsibility to meet the prerequisites for all courses. Students who fail to do so may be dropped from the class.

Dropping a Course & Enrollment Fee Refund

If you want to drop a course in which you have enrolled you must complete an official drop card available in the Admissions & Records Office. It is your responsibility to do this. FEES ARE DUE AT TIME OF ENROLLMENT. (You may also drop a class by telephone – using the STEP system and through the web system at https://eweb2.laccd.edu.)

The date you drop a course determines whether you will receive a refund of your enrollment fee. Normally, the last day to request a refund of your enrollment fee for full-term classes is the Friday of the second week of the semester. Exceptions are PACE classes and other short-term classes. Please check the calendar for the official date(s).

TO OBTAIN A REFUND:
- Drop the course by the deadline at the Admissions & Records Office, (may also be done by through the STEP system)
- Request refund at Business Office (refunds are not automatically issued).
- If you paid your fees by CHECK, a refund check will be issued.
- If you paid your fees by CREDIT CARD, the refund will be credited to your credit card.
- If you paid by CASH, refunds up to $100 will be made in cash; if your refund is more than $100 a refund check will be issued.

DISTRICTWIDE REGISTRATION

REGISTER AT MORE THAN ONE COLLEGE!
Students registering for classes through the college’s web-based registration system will also have the opportunity to register for classes at any of the other colleges in the Los Angeles Community College District – East L.A. College, L.A. City College, L.A. Harbor College, L.A. Mission College, Pierce College, L.A. Trade Technical College, L.A. Southwest College, L.A. Valley College, and West Los Angeles College. Students can also register for Instructional Television (ITV) classes as well.

Search for Classes on the Web!
Using the college’s web registration system, students can search for available classes at any college in the Los Angeles Community College District. They can even search for a particular course by time and days of the week!

12,000 Classes to Choose From!
The opportunity to enroll at multiple colleges gives students access to over 12,000 classes throughout the nine colleges in the Los Angeles Community College District.

DISTRICTWIDE PARKING
YOUR LAMC PARKING PERMIT IS GOOD AT ALL 9 CAMPUSES!


California Non-Resident Tuition Exemption Request
For Eligible California High School Graduates

Complete and sign the form to request an exemption from Non-resident Tuition. You must submit any documentation required by the College or University (for example, proof of high school attendance in California). Contact the California Community College, University of California or California State University campus where you intend to enroll (or are enrolled) for instructions on documentation, additional procedures and applicable deadlines.

ELIGIBILITY:
I, the undersigned, am applying for a California Non-Resident Tuition Exemption for eligible California high school graduates at (specify college or university) _______________________________________________ and I declare the following:

Check YES or NO boxes:

☐ YES ☐ NO  I have graduated from a California high school or have attained the equivalent thereof, such as a High School Equivalency Certificate, issued by the California State GED Office or a Certificate of Proficiency, resulting from the California High School Proficiency Examination.

☐ YES ☐ NO  I have attended high school in California for three or more years.

Provide information on all school(s) you attended in grades 9-12:

<table>
<thead>
<tr>
<th>SCHOOL</th>
<th>CITY</th>
<th>STATE</th>
<th>FROM - Month/Year</th>
<th>TO - Month/Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tr>
</tbody>
</table>

Documentation of high school attendance and graduation (or its equivalent) is required by the University of California, the California State University and some California Community Colleges. Follow campus directions.

Check the box that applies to you (check only one box):

☐ I am a non-immigrant alien as defined by federal law (including, but not limited to, a foreign student [F visa] or exchange visitor [J visa]).

☐ I am NOT a non-immigrant alien (including, but not limited to, a U.S. citizen, permanent resident, or an alien with out lawful immigration status).

AFFIDAVIT:
I, the undersigned, declare under penalty of perjury under the laws of the State of California that information I have provided on this form is true and accurate. I understand that this information will be used to determine my eligibility for the non-resident tuition exemption for eligible California high school graduates. I hereby declare that, if I am an alien without lawful immigration status, I have filed an application to legalize my immigration status or will file an application as soon as I am eligible to do so. I further understand that if any of the above information is untrue, I will be liable for payment of all non-resident charges from which I was exempted and may be subject to disciplinary action by the College or University.

Print Full Name (as it appears on your campus student records)  Campus/Student Identification Number
Print Full Mailing Address (number, street, city, state, zip code)  Email address (optional)
Phone number (optional)
Signature  Date
How to Read the Schedule of Classes

Classes are listed in alphabetical order from Administration of Justice to Speech Communication. Check Real Time Schedule on the web.

**BUSINESS - ACCOUNTING**

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Name</th>
<th>Transferability</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 INTRODUCTORY ACCOUNTING 1</td>
<td>(UC:CSU) - 5 UNITS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0125</td>
<td>10:40-1:10</td>
<td>T L Bommer</td>
<td>INST-2006</td>
</tr>
<tr>
<td>0126</td>
<td>10:40-1:10</td>
<td>T L Bommer</td>
<td>INST-2006</td>
</tr>
</tbody>
</table>

**EVENING CLASSES**

<table>
<thead>
<tr>
<th>Section No.</th>
<th>Time &amp; Day(s)</th>
<th>Instructor</th>
<th>Building  Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>3149</td>
<td>4:20-6:50 MW</td>
<td>T L Bommer</td>
<td>INST-2006</td>
</tr>
<tr>
<td>3150</td>
<td>7:00-9:50 MW</td>
<td>C Brashear</td>
<td>INST-2006</td>
</tr>
<tr>
<td>3151</td>
<td>7:00-9:50 TTh</td>
<td>R G Ordonez</td>
<td>CSB-206</td>
</tr>
</tbody>
</table>

**TAX ACCOUNTING** (CSU) - 3 UNITS

<table>
<thead>
<tr>
<th>Section No.</th>
<th>Time &amp; Day(s)</th>
<th>Instructor</th>
<th>Building  Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>0128</td>
<td>9:00-5:30 S</td>
<td>Staff</td>
<td>INST-1013</td>
</tr>
</tbody>
</table>

(8 Week Class - Starts 11/02/2004, Ends 12/21/2004)

**BUILDING KEY**

- **BUNG**: Annex Building (student parking lot)
- **CAC**: Cultural Arts Center, 1300 Sayre St. (top of hill)
- **CMPC**: Campus Center Building (college campus)
- **CSB**: Collaborative Studies Building, Northeast section of campus
- **FOOT**: Physical Education Building, 12843 Foothill Blvd., Suite B
- **INST**: Instructional Building (college campus)
- **LIB**: Library Building (college campus)

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**Community Extension**

The Community Extension Program at Los Angeles Mission College offers a wide variety of non-credit courses and one-time seminars for personal and skill development, cultural enrichment and recreational enjoyment for all ages in our community. Courses and workshops are offered year-round in such areas as fine and handcrafted art, floral design, performing arts and music, personal power, dance exercise, money and business, careers, digital media production, languages, kids college, computers and more! For further information please call our office at 818.364.7387 from 8:00 a.m. to 6:00 p.m. Monday -Thursday and 8:00 a.m. to 5:00 p.m. on Friday.

**Traffic School**

For drivers who have received current traffic citations, the Community Extension Program provides Traffic Violators School on Saturdays only for eight hours. Pre-enrollment is necessary. Please call 818.364.7390 for registration information.

**Escuela de Tráfico**

Para aquellas personas que han recibido una infracción de tráfico recientemente, el programa “Community Extension” de Mission College ofrece ocho horas de clase de tráfico en español solo los sábados. Es necesario inscribirse con anticipación. Por favor llame al 818.364.7390 para más información.
Prerequisites, Corequisites and Advisories

**Prerequisite:** A requirement that must be satisfied before enrolling in the target course.

**Corequisite:** A requirement that must be taken simultaneously with the target course. However, in some instances the corequisite may be satisfied before enrolling into the target course.

**Advisory:** A course or condition that a student is advised (but not required) to meet prior to enrolling in the target course.

**Registration Limitation**
All students need to demonstrate meeting the prerequisite or corequisite requirement in order to enroll into the target course.

- If the student satisfies the requirement by completing a class with a grade of “C” or better at LAMC or through the assessment process, he/she will be cleared for registering into the target course.

- If the student has satisfied the prerequisite or corequisite and/or placement at another college or through another method, he/she must submit the appropriate documentation (i.e. an unofficial transcript and/or placement results) to the counseling office located in the Instructional and Student Services Building (818.364.7655).

Once a counselor reviews the documents and finds that the prerequisite or corequisite has been satisfied, the counselor will issue a course placement authorization form. This form, once signed by the counselor, needs to be turned into the Admissions office along with the necessary add slip by the student for processing.

**Prerequisite Challenge**
Students without transcripts or other proof of meeting the specified prerequisite or corequisite but believe that they have other clear and reliable evidence that they are adequately prepared to take the target course may go through the prerequisite or corequisite challenge process.

Prerequisite or Corequisite may be challenged based on the following:

1. The student has the knowledge or ability to succeed in the target course despite not meeting the prerequisite or corequisite. (Criteria for challenging based on knowledge or ability to succeed will be determined by each Academic Department);

2. The prerequisite or corequisite is not valid because it has not been established in accordance with the District’s policy;

3. The prerequisite or corequisite is being applied in an unlawfully discriminatory manner; and

4. The prerequisite or corequisite has not been made reasonably available causing the student undue delay in completing his/her educational goal.

**Prerequisite Challenge Process**
1. Pick up the challenge form at the Counseling Office. It is recommended that a student seeking to go through the challenge process meet with a counselor to discuss the process in further detail.

2. All challenge forms must be processed prior to the add deadline as stated in the Schedule of Classes (please note: the challenge process takes five working days to complete). Challenges filed after this deadline will be considered for the following semester. If space is available in a course when a student files a challenge to the prerequisite or corequisite, the student will be allowed to enroll into the course during the challenge process. If the challenge is approved or the college fails to resolve the challenge within 5 working days, the student shall be allowed to remain in the course. If the challenge is denied, the student will be notified and dropped administratively. If no space is available in the course when a challenge is filed and approved, the student shall be permitted to enroll for the following semester.

3. Students need to complete the challenge form, attach appropriate documentation and take the form to the Chair and/or Vice Chair of the department through which the course in question is being offered.

4. The Department Chair and/or Vice Chair will approve or deny the challenge. If the Chair and/or Vice Chair is the instructor of the course that the student wishes to enter, then the Chair and/or Vice Chair will identify another faculty member in the discipline to review and approve the challenge form.

- Once the challenge is approved/denied and signed, the Chair and/or Vice Chair of the department or designated faculty member will return the form to the Matriculation Coordinator.

- The Matriculation Coordinator will contact the student of the results of the challenge.

- If the challenge is approved, the student will be given a course placement authorization that the student will take to Admissions along with the necessary add form for processing.

5. If the challenge is denied, the student may appeal the decision to the Vice President of Academic Affairs. Notification of the appeal decision will be sent to the student within 5 working days after its receipt.
Levels and Classes:
The ESL program at Mission College is very comprehensive. It has six levels, twelve units each. It is the philosophy of the department not to teach language skills in isolation, consequently some classes are combined. Students receive maximum benefit from taking all classes of each level concurrently.

Level 1: ESL 1 integrated (combined skills) - 12 units
Level 2: ESL 2 integrated (combined skills) - 12 units
Levels 3,4,5,6 have two segments:
1. A - Writing/Grammar - 6 units
2. B - Reading/Vocabulary - 3 units
3. C - Listening/Speaking - 3 units

Assessment - Which Level Should I Take?
Students must go through the assessment process which will show what level they should enroll in. All colleges use different systems, so students cannot rely on class levels from another college or adult school to choose the correct class. It will probably be different at Mission College. After attending classes, students who believe they are in the wrong level should confer with their instructor. That is the person who can best judge the appropriateness of the level.

For information call: 818.364.7735

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El programa de inglés como segundo idioma (ESL) en Los Angeles Mission College se compone de seis niveles, cada nivel es de doce unidades. La filosofía del programa es la de enseñar las destrezas del idioma combinadas de acuerdo al nivel, para que los estudiantes reciban el máximo beneficio.

Nivel 1: ESL 1 integrado (habilidades combinadas) - 12 unidades
Nivel 2: ESL 2 integrado (habilidades combinadas) - 12 unidades
Niveles 3,4,5,6 se componen de dos segmentos:
1. A - Escritura/Gramática - 6 unidades
2. B - Lectura/Vocabulario - 3 unidades
3. C - Destrezas auditivas/Conversación - 3 unidades

Días de clases: lunes, martes, miércoles y jueves
Horario: mañanas de 9:00 a 12:00
noches de 7:00-10:10
Para información llamar al teléfono: 818.364.7735
Ayuda financiera a quienes califiquen
Do you need assistance paying your enrollment fees?
The Board of Governors Fee Waiver Program (commonly referred to as BOGG) is a California state program that waives enrollment fees. This waiver does not have to be repaid.

Eligibility: Students must be residents of California and enrolled at Los Angeles Mission College in at least one (1) unit.

There are three ways to qualify for the Fee Waiver:

Method A: You are a recipient of benefits under the TANF/CalWorks Program (formerly AFDC), SSI (Supplemental Security Income), General Assistance (also known as General Relief). Or you have certification from the California Department of Veterans Affairs or the National Guard Adjutant General that you are eligible for a dependent’s fee waiver. Or you are a recipient of the Congressional Medal of Honor or as a child of a recipient, or dependent of a victim of the September 11, 2001 terrorist attack. Or a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty.

Method B: You meet the income standards as indicated below:

<table>
<thead>
<tr>
<th>Family Size</th>
<th>2006 Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$14,700</td>
</tr>
<tr>
<td>2</td>
<td>$19,800</td>
</tr>
<tr>
<td>3</td>
<td>$34,900</td>
</tr>
<tr>
<td>4</td>
<td>$30,000</td>
</tr>
<tr>
<td>5</td>
<td>$35,100</td>
</tr>
<tr>
<td>6</td>
<td>$40,200</td>
</tr>
<tr>
<td>7</td>
<td>$45,300</td>
</tr>
<tr>
<td>8</td>
<td>$50,400</td>
</tr>
</tbody>
</table>

These standards are based upon the federal poverty guidelines as published each year by the US Department of Health and Human Services. Under Title 5 of the California Code of Regulations, the income standards for the BOGFW program equal 150% of the federal poverty guidelines for the base year.

These standards are for the 2007-08 academic year and are to be used to determine BOGFW-B eligibility EFFECTIVE July 1, 2007.

Method C: If you do not qualify based on Method A or Method B, you may be eligible for Method C by completing the Free Application for Federal Student Aid (FAFSA). With this method, you may be eligible by demonstrating at least $1 of financial need. To qualify under this criteria, you must complete the FAFSA at www.fafsa.ed.gov. Our Federal School Code is 012550.

How to apply: To qualify for Method A and Method B, you must complete the Board of Governors Fee Waiver Application (commonly known as BOGG). You may pick up the BOGG application in the Financial Aid & Scholarships Office or you may download it on the web at: www.lamission.edu/financialaid/FeeWaiver.aspx

Note: Audited classes are not covered by the Board of Governors Fee Waiver Program. Students are solely responsible for payment of enrollment fees for audited classes. No exception to this policy can be made.

Financial Aid and Scholarships
818.364.7648
Email: lamcfinaid@lamission.edu

Financial aid is made available by federal, state and private sources in the form of grants, scholarships, loans, and employment. Most financial aid resources are intended to supplement, not replace, the financial resources of the family to help pay for the cost of college education.

The Financial Aid Office offers many services to our students including financial aid awareness and FAFSA hands on workshops. Financial Aid counseling is available by appointment with the Financial Aid Director. Our Financial Aid Staff will answer your questions in person and over the phone with FERPA regulations for student privacy. We are here to help you fund your cost of education.

Stop by the Financial Aid Office or visit our Financial Aid website at www.lamission.edu/financialaid. Remember that you are in charge of your education; we are here to help you finance it.

How to Apply for Financial Aid:
Applying for financial aid is in two easy steps:

Step 1: Apply for a Personal Identification Number (PIN) at www.pin.ed.gov. If you already have a PIN assigned to you by the United States Department of Education, go to Step 2:


When Do I Apply?
We encourage our students to apply as early as January 1, 2007 and apply before March 2, 2007 for the 2007-2008 academic year.

Our priority deadline for to submit all required documents is May 1, 2007. Students who have missed the priority date may still apply as funds may be available. If in doubt, please visit our Financial Aid Office. Staff members are available during regular office hours to answer your questions and assist you in completing any of the forms.

If you will be continuing your education for the Fall 2008, you must reapply for financial aid starting Jan 1, 2008 and you must submit your Fee Application for Federal Student Aid (FAFSA) before March 2, 2008 to apply for the Cal Grant Program.

Office Hours:
Monday and Thursday 10:00 am – 2:00 pm and 5:00 pm – 7:00 pm
Tuesday and Wednesday 10:00 am – 2:00 pm and 5:00 pm – 7:00 pm
Friday Closed

Note: Financial Aid does not pay for audited classes.
IGETC ADVISING FORM

Los Angeles Mission College

IGETC ADVISING FORM -- CONSULT WITH COUNSELOR
Intersegmental General Education Transfer Curriculum
For transfer to the CSU / UC Systems and AA degree (2007-2008)
**THIS FORM SUBJECT TO CHANGE EACH YEAR**

<table>
<thead>
<tr>
<th>I. ENGLISH COMPOSITION</th>
<th>2-3 COURSES/ 6-9 UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSU transfer – complete all 3 groups. UC transfer – complete groups A and B only.</td>
<td></td>
</tr>
<tr>
<td>A. English Composition: English 101</td>
<td></td>
</tr>
<tr>
<td>B. Critical Thinking/ English Composition: English 102, Philos 5</td>
<td></td>
</tr>
<tr>
<td>C. Oral Communication (CSU only): Speech 101, 102</td>
<td></td>
</tr>
<tr>
<td>Other College ___________________ Advanced Placement ___________________</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>II. MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING</th>
<th>1 COURSE/ 3 UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Math 227, 238, 245, 260, 265, 266, 267, 270, 275, 291</td>
<td></td>
</tr>
<tr>
<td>Other College ___________________ Advanced Placement ___________________</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>III. ARTS AND HUMANITIES</th>
<th>3 COURSES/ 9 UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Choose 1 course from A, 1 course from B, and a third course from A or B</td>
<td></td>
</tr>
<tr>
<td>A. Art: Art 101, 102, 103, 109, 201, 300, 502, Cinema 3, Music 111</td>
<td></td>
</tr>
<tr>
<td>B. Humanities: Anthro 104, Chicano 37, English 208, 255, French 3,4, Human 1, 2, 3, 30, 31, 54, Italian 3, Ling 1, Philos 1, 20, 21, 33, Spanish 3, 4, 5, 6, 10, 65</td>
<td></td>
</tr>
<tr>
<td>Other College ___________________ Advanced Placement ___________________</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>IV. SOCIAL AND BEHAVIORAL SCIENCES</th>
<th>3 COURSES/ 9 UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Choose 3 courses from at least two different disciplines</td>
<td></td>
</tr>
<tr>
<td>Anthro 102, 104, 121, Afro Am 2, 4*, Chicano 2, 7*, 8#, 47, Child Dev 1, Econ 1, 2, 10, Geog 2, 7, 14, Hist 1,2, 11*, 12#, 43*, 44*, 86, Ling 1, Pol Sci 1, 2, 5, 7, 8, 9, Psy 1, 2, 11, 12, 14, 41, 52, Soc 1, 2, 11, 28</td>
<td></td>
</tr>
<tr>
<td>* History 11, 43, Afro Am 4 and Chicano 7 combined: max credit, one course</td>
<td></td>
</tr>
<tr>
<td># History 12, 44 and Chicano 8 combined: max credit, one course</td>
<td></td>
</tr>
<tr>
<td>Other College ___________________ Advanced Placement ___________________</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>V. PHYSICAL AND BIOLOGICAL SCIENCES</th>
<th>2 COURSES/ 7 UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Choose 2 courses, 1 course from A, 1 course from B</td>
<td></td>
</tr>
<tr>
<td>At least 1 course must include a lab</td>
<td></td>
</tr>
<tr>
<td>A. Physical Science: Astron 1, 5, Chem 51, 52, 65, 101, 102, Geog 1, 15, Geology 1, Ocean 1, Phys Sc 1, 14, Physics 6, 7</td>
<td></td>
</tr>
<tr>
<td>B. Biological Sciences: Anatomy 1, Anthro 101, Bio 3, 6, 7, 40, Env Sci 2, Micro 1, 20, Physiol 1</td>
<td></td>
</tr>
<tr>
<td>Other College ___________________ Advanced Placement ___________________</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FOREIGN LANGUAGE PROFICIENCY (UC ONLY)</th>
<th>1 COURSE/ 5 UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proficiency in any foreign language can be met by passing 2 years of a foreign language in high school with a grade of C or better, 2 years attendance at a foreign junior high or high school, or proving competency by an acceptable exam, or choosing one of the following courses:</td>
<td></td>
</tr>
<tr>
<td>Chinese 2*, French 2, Italian 2, Japan 2, Spanish 2</td>
<td></td>
</tr>
<tr>
<td>If proficiency was met in high school, transcript must be provided.</td>
<td></td>
</tr>
<tr>
<td>Other College ___________________ Advanced Placement ___________________</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CSU GRADUATION REQUIREMENT (NOT part of IGETC American Institutions)</th>
<th>2 COURSES/ 6 UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSU transfer ONLY – Choose 1 course from A, 1 course from B</td>
<td></td>
</tr>
<tr>
<td>A. Chicano 8, Econ 10, History 11, 12, 44</td>
<td></td>
</tr>
<tr>
<td>B. Pol Sci 1</td>
<td></td>
</tr>
<tr>
<td>Other College ___________________ Advanced Placement ___________________</td>
<td></td>
</tr>
</tbody>
</table>

Courses used for this requirement may NOT be used to satisfy any area of IGETC

<table>
<thead>
<tr>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>-------</td>
</tr>
</tbody>
</table>

IGETC Completed: [ ] UC [ ] CSU

Counselor’s Signature ___________________ Date ____________

FALL 2007 SCHEDULE OF CLASSES
# CSU Advising Form

## Los Angeles Mission College

**CONSULT WITH COUNSELOR**

**California State University System**

**General Education Plan (2007-2008)**

**THIS FORM SUBJECT TO CHANGE EACH YEAR**

### A Communication and Critical Thinking

**3 COURSES / 9 UNITS**

- **A-1. Oral Communication:** Speech 101, 102, 151
- **A-2. Written Communication:** English 101
- **A-3. Critical Thinking:** English 102, Philos 5, 6, 9, Speech 102

### B Physical Universe and Its Life Forms

**3 COURSES / 9 UNITS**

- **B-1. Physical Science:** Astron 1, 5, Chem 51, 52, 65, 101, 102, Geog 1, 15, Geology 1, Ocean 1, Phys Sc 1, 14, Physics 6, 7
- **B-2. Biological Sciences:** Anatomy 1, Anthro 101, Bio 3, 6, 7, 40, Env Sci 2, Micro 1, 20, Psych 2, Physiol 1

### C Arts, Literature, Philosophy and Foreign Languages

**3 COURSES / 9 UNITS**

- **C-1. Arts:** Art 101, 102, 103, 109, 201, 300, 501#, 502, Cinema 3, English 240, Fam & CS 16, Human 1, 3, 31, Intrdgn 104, Music 101, 111, 321, 322, 323, 324, 341, Photo 10, 11, 12
- **C-2. Humanities:** Anthro 104, 121#, Chicano 37, 42, 44, 46, English 208, 210, 240, 255, French 1, 2, 3, 4, History 86, Human 1, 2, 30, 31, 54, Italian 1, 2, 3, 4, Japan 1, 2, Ling 1, Philos 1, 20, 21, 33, Spanish 1, 2, 3, 4, 5, 6, 9, 10, 65

### D Social and Behavioral Sciences

**3 COURSES / 9 UNITS**

- **D-A. Chicano 8, Econ 10, History 11, 12, 44**
- **D-B. Pol Sci 1**
- **D-1. Anthro 102, 104, 121, Ling 1**
- **D-2. Econ 1, 2, 10**
- **D-3. Afro Am 2, 4, Asian 2, Chicano 2, 7, 8, 20, 47, Soc 11, Hist 43, 44**
- **D-4. Chicano 47**

### E Lifelong Understanding and Self-Development

**1 COURSE / 3 UNITS**

- **Chicano 47, Child Dev 1, Env Sci 2, Fam & CS 6, 21, 31, 91, Health 8, 11, Psych 1, 2, 3, 11, 32, 41, 52, Soc 12, Speech 121, PE* 91-690 (Activity courses)**

<table>
<thead>
<tr>
<th>Major:</th>
</tr>
</thead>
</table>

### TOTAL

<table>
<thead>
<tr>
<th>UNITS Compl</th>
<th>UNITS InProg</th>
<th>UNITS Need</th>
</tr>
</thead>
</table>

---

**Counselor’s Signature**

**Date**
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
<th>Prerequisite</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>INTRODUCTION TO ADMINISTRATION OF JUSTICE</td>
<td>3.00</td>
<td>None</td>
<td>M</td>
<td>7:00 pm-10:10 pm</td>
<td>SINCLAIR, R</td>
<td>BUNG 1</td>
</tr>
<tr>
<td>002</td>
<td>CONCEPTS OF CRIMINAL LAW</td>
<td>3.00</td>
<td>None</td>
<td>T</td>
<td>7:00 pm-10:10 pm</td>
<td>ENOS, K</td>
<td>INST 2003</td>
</tr>
<tr>
<td>003</td>
<td>LEGAL ASPECTS OF EVIDENCE</td>
<td>3.00</td>
<td>None</td>
<td>F</td>
<td>7:00 pm-10:10 pm</td>
<td>LUNN, M</td>
<td>CSB 203</td>
</tr>
<tr>
<td>004</td>
<td>PRINCIPLES AND PROCEDURES OF THE JUSTICE SYSTEM</td>
<td>3.00</td>
<td>None</td>
<td>Th</td>
<td>7:00 pm-10:10 pm</td>
<td>SMITH, P</td>
<td>INST 1001</td>
</tr>
<tr>
<td>005</td>
<td>CRIMINAL INVESTIGATION</td>
<td>3.00</td>
<td>None</td>
<td>M</td>
<td>3:40 pm-6:50 pm</td>
<td>ROCKE, J</td>
<td>INST 1017</td>
</tr>
<tr>
<td>014</td>
<td>REPORT WRITING FOR PEACE OFFICERS</td>
<td>3.00</td>
<td>None</td>
<td>T</td>
<td>7:00 pm-10:10 pm</td>
<td>SMITH, P</td>
<td>LRC 234</td>
</tr>
<tr>
<td>016</td>
<td>PRIVATE INVESTIGATION</td>
<td>3.00</td>
<td>None</td>
<td>M</td>
<td>7:00 pm-10:10 pm</td>
<td>KOVNATOR, G</td>
<td>BUNG 6</td>
</tr>
<tr>
<td>020</td>
<td>DOMESTIC VIOLENCE</td>
<td>3.00</td>
<td>None</td>
<td>M</td>
<td>7:00 pm-10:10 pm</td>
<td>KOVNATOR, G</td>
<td>BUNG 6</td>
</tr>
<tr>
<td>025</td>
<td>FORENSIC PHOTOGRAPHY</td>
<td>4.00</td>
<td>None</td>
<td>Th</td>
<td>6:00 pm-7:05 pm</td>
<td>GOLDBERG, H</td>
<td>LRC 205</td>
</tr>
<tr>
<td>030</td>
<td>UNDERSTANDING STREET AND PRISON GANGS</td>
<td>3.00</td>
<td>None</td>
<td>M</td>
<td>7:05 pm-10:10 pm</td>
<td>MAHANAY, L</td>
<td>LRC 205</td>
</tr>
<tr>
<td>075</td>
<td>INTRODUCTION TO CORRECTIONS</td>
<td>3.00</td>
<td>None</td>
<td>T</td>
<td>7:00 pm-10:10 pm</td>
<td>WOODS, M</td>
<td>CMPC 6</td>
</tr>
<tr>
<td>104</td>
<td>INTRODUCTION TO FORENSIC SCIENCE</td>
<td>3.00</td>
<td>AJ 1</td>
<td>W</td>
<td>7:00 pm-10:10 pm</td>
<td>MAHANAY, L</td>
<td>CMPC 3</td>
</tr>
<tr>
<td>150</td>
<td>UNDERSTANDING STREET AND PRISON GANGS</td>
<td>3.00</td>
<td>None</td>
<td>M</td>
<td>7:00 pm-10:10 pm</td>
<td>KOVNATOR, G</td>
<td>BUNG 6</td>
</tr>
<tr>
<td>209</td>
<td>DOMESTIC VIOLENCE</td>
<td>3.00</td>
<td>None</td>
<td>M</td>
<td>7:00 pm-10:10 pm</td>
<td>KOVNATOR, G</td>
<td>BUNG 6</td>
</tr>
<tr>
<td>250</td>
<td>FORENSIC PHOTOGRAPHY</td>
<td>4.00</td>
<td>None</td>
<td>M</td>
<td>7:05 pm-10:10 pm</td>
<td>SMITH, P</td>
<td>LRC 234</td>
</tr>
<tr>
<td>300</td>
<td>PRIVATE INVESTIGATION</td>
<td>3.00</td>
<td>None</td>
<td>T</td>
<td>7:05 pm-10:10 pm</td>
<td>SMITH, P</td>
<td>LRC 234</td>
</tr>
<tr>
<td>427</td>
<td>UNDERSTANDING TERRORISM</td>
<td>3.00</td>
<td>None</td>
<td>M</td>
<td>7:00 pm-10:10 pm</td>
<td>KOVNATOR, G</td>
<td>BUNG 6</td>
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</table>
**AFRICAN AMERICAN STUDIES**

Social Sciences

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
<th>Prerequisite</th>
<th>Advisory</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>002</td>
<td>THE AFRICAN AMERICAN IN CONTEMPORARY URBAN SOCIETY (UC:CSU)</td>
<td>3.00</td>
<td>None.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**ANATOMY**

Natural Sciences

Faculty Advisor: Mike Reynolds - Phone: 818.364.7695

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
<th>Prerequisites</th>
<th>Advisory</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>INTRODUCTION TO HUMAN ANATOMY (UC:CSU)</td>
<td>4.00</td>
<td>Bio 3 with a grade of C or better.</td>
<td>English 28 or ESL 8.</td>
<td>Equivalent to: CSUN Biology 211 and 212; CSULA Biology 200A + 200B with completion of Physiology 1.</td>
</tr>
</tbody>
</table>

**ANTHROPOLOGY**

Natural Sciences

Faculty Advisor: Arthur Gribben - Phone: 818.364.7600 ext. 4235

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
<th>Prerequisites</th>
<th>Advisory</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>HUMAN BIOLOGICAL EVOLUTION (UC:CSU)</td>
<td>3.00</td>
<td>English 28 or ESL 8.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**ART**

Arts, Health & Physical Education

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Units</th>
<th>Prerequisites</th>
<th>Advisory</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>SURVEY OF ART HISTORY I (UC:CSU)</td>
<td>3.00</td>
<td>English 21.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>102</td>
<td>SURVEY OF ART HISTORY II (UC:CSU)</td>
<td>3.00</td>
<td>English 21.</td>
<td>It is not necessary to take Art 101 before 102.</td>
<td></td>
</tr>
<tr>
<td>103</td>
<td>ART APPRECIATION I (UC:CSU)</td>
<td>3.00</td>
<td>None.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
109 - THE ARTS OF AFRICA, OCEANIA, AND ANCIENT AMERICA (UC:CSU) - 3.00 UNITS
Prerequisite: None.
This course is a survey of the painting, sculpture, architecture and craft of Africa, the Pacific Ocean areas and the Indians of North and South America in relation to their history, religion, and general culture.
0338 LEC 9:05 am-12:15 pm F LAVASANI, N CSB 207

201 - DRAWING I (UC:CSU) - 3.00 UNITS
Prerequisite: None.
Introductory problems in two-dimensional representation of nature with various drawing media; utilizing the elements of design, introductory perspective, with emphasis on the organization of vision and thought in terms of drawing techniques, composition and structure.
Required of Art Majors and Multimedia Block I.
Lecture 2 hours, lab 2 hours, plus homework.
7101 LEC 9:00 am-10:05 am MW ZARCONE, J CAC 2&3
AND LAB 10:10 am-11:15 am MW ZARCONE, J CAC 2&3
7100 LEC 12:45 pm-2:45 pm T KERWIN, B CAC GALE
AND LAB 3:00 pm-5:00 pm T KERWIN, B CAC GALE

202 - DRAWING II (UC:CSU) - 3.00 UNITS
Prerequisite: Art 201 with a grade of “C” or better.
Heads, hands, feet and perspective drawing in color.
Part of the Multimedia Block: Design for Interactive Multimedia.
Required of Art Majors.
Lecture 2 hours, lab 2 hours, plus homework.
7103 LEC 5:45 pm-7:50 pm T KERWIN, B CAC GALE
AND LAB 8:00 pm-10:00 pm T KERWIN, B CAC GALE

203 - DRAWING III (UC:CSU) - 3.00 UNITS
Prerequisite: Art 202.
This is an advanced course in drawing. Emphasis is placed on developing an advanced ability to observe and render selected subjects in a personal style.
Lecture 2 hours, lab 2 hours, plus homework.
6113 LEC 5:45 pm-7:50 pm T KERWIN, B CAC GALE
AND LAB 8:00 pm-10:00 pm T KERWIN, B CAC GALE

204 - LIFE DRAWING I (UC:CSU) - 3.00 UNITS
Prerequisite: None.
Part of the Multimedia Block: Design for Interactive Multimedia.
Required of Art Majors.
Lecture 2 hours, lab 2 hours.
6104 LEC 5:45 pm-7:50 pm W ZARCONE, J CAC 2&3
AND LAB 8:00 pm-10:00 pm W ZARCONE, J CAC 2&3

205 - LIFE DRAWING II (UC:CSU) - 3.00 UNITS
Prerequisite: Art 204.
Lecture 2 hours, lab 2 hours, plus homework.

206 - LIFE DRAWING III (UC:CSU) - 3.00 UNITS Rpt 3
Prerequisite: Art 205.
Lecture 2 hours, lab 2 hours, plus homework.

300 - INTRODUCTION TO PAINTING (UC:CSU) - 3.00 UNITS
Prerequisite: None.
This is an introductory course in painting, utilizing historical and contemporary styles of painting. Emphasis is placed on color theory, composition and the application of fundamental painting techniques.
Part of Multimedia Studies Foundation I Block.
Required of Art Majors.
Lecture 2 hours, lab 2 hours, plus homework.
7102 LEC 12:45 pm-2:50 pm Th KERWIN, B CAC GALE
AND LAB 3:00 pm-5:00 pm Th KERWIN, B CAC GALE

304 - ACRYLIC PAINTING I (UC:CSU) - 3.00 UNITS
Prerequisite: Art 300 with a grade of “C” or better.
A course further exploring techniques learned in Art 300 and introducing personal style through a series of exploration.
Lecture 2 hours, lab 2 hours, plus homework.
7103 LEC 12:45 pm-2:50 pm Th KERWIN, B CAC GALE
AND LAB 3:00 pm-5:00 pm Th KERWIN, B CAC GALE

305 - ACRYLIC PAINTING II (UC:CSU) - 3.00 UNITS
Prerequisite: Art 304 with a grade of “C” or better.
An advanced course in painting designed to explore a variety of painting methods and styles.
Lecture 2 hours, lab 2 hours, plus homework.
7104 LEC 12:45 pm-2:50 pm Th KERWIN, B CAC GALE
AND LAB 3:00 pm-5:00 pm Th KERWIN, B CAC GALE

306 - ACRYLIC PAINTING III (UC:CSU) - 3.00 UNITS
Prerequisite: Art 305 with a grade of “C” or better.
The final class in painting is a personal exploration in series painting.
Lecture 2 hours, lab 2 hours, plus homework.
### EVENING CLASSES

<table>
<thead>
<tr>
<th>Course Code</th>
<th>LEC Time</th>
<th>Lab Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>501</td>
<td>5:45 pm-7:50 pm Th</td>
<td>8:00 pm-10:00 pm Th</td>
<td>KERWIN, B</td>
<td>CAC GALE</td>
<td></td>
</tr>
<tr>
<td>502</td>
<td>5:45 pm-7:50 pm T</td>
<td>8:00 pm-10:00 pm T</td>
<td>RUPPEL, B</td>
<td>CAC GALE</td>
<td></td>
</tr>
</tbody>
</table>

#### 501 - BEGINNING TWO-DIMENSIONAL DESIGN

**Prerequisite:** None.

A study of the elements and principles of design. A foundation course in design for application in all subsequent Art major courses. Emphasis is placed upon line, color, texture, shape and composition. Part of the Multimedia Studies Foundation Block I. Required for Art Majors. Lecture 2 hours, lab 2 hours, plus homework.

<table>
<thead>
<tr>
<th>LEC Time</th>
<th>Lab Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>6109 LEC</td>
<td>5:45 pm-7:50 pm Th</td>
<td>8:00 pm-10:00 pm Th</td>
<td>KERWIN, B</td>
<td>CAC GALE</td>
</tr>
</tbody>
</table>

#### 502 - BEGINNING THREE-DIMENSIONAL DESIGN

**Prerequisite:** None.

Introduction to art making utilizing three dimensional materials, including additive and subtractive processes. Required of Art Majors. Lecture 2 hours, lab 2 hours.

<table>
<thead>
<tr>
<th>LEC Time</th>
<th>Lab Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>6110 LEC</td>
<td>5:45 pm-7:50 pm T</td>
<td>8:00 pm-10:00 pm T</td>
<td>RUPPEL, B</td>
<td>CAC GALE</td>
</tr>
</tbody>
</table>

### 500 - SCULPTURE II (UC:CSU) - 3.00 UNITS

**Prerequisite:** Art 502

This course explores the appreciation and creation of sculpture forms and both traditional and contemporary applications. Emphasis is placed on concept, experimentation, and development of style while applying the techniques of relief design, additive plaster, and cast mold.

<table>
<thead>
<tr>
<th>LEC Time</th>
<th>Lab Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>6157 LEC</td>
<td>5:45 pm-7:50 pm M</td>
<td>7:55 pm-10:00 pm M</td>
<td>PAULSEN, D</td>
<td>CAC GALE</td>
</tr>
</tbody>
</table>

### ASTRONOMY

Natural Sciences

Faculty Advisor: Richard Rains - Phone: 818.364.7702

#### 001 - ELEMENTARY ASTRONOMY (UC:CSU) - 3.00 UNITS

**Advisory:** English 21, or ESL 6.

All sections may be taken for honors credit. See the Honors Counselor.

<table>
<thead>
<tr>
<th>LEC Time</th>
<th>Lab Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0111 LEC</td>
<td>9:05 am-10:30 am TTh</td>
<td>9:05 am-12:15 pm M</td>
<td>RAINS, R</td>
<td>INST 1015</td>
</tr>
<tr>
<td>0112 LEC</td>
<td>10:40 am-12:05 pm TTh</td>
<td>9:05 am-12:15 pm W</td>
<td>RAINS, R</td>
<td>INST 1015</td>
</tr>
</tbody>
</table>

### 005 - FUNDAMENTALS OF ASTRONOMY LABORATORY (UC:CSU) - 1.00 UNIT

**Prerequisite or Corequisite:** Astronomy 1. Laboratory 3 hours.

<table>
<thead>
<tr>
<th>LAB Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3132 LAB</td>
<td>7:00 pm-10:10 pm T</td>
<td>RAINS, R</td>
<td>INST 1015</td>
</tr>
</tbody>
</table>

### B I O L O G Y

Natural Sciences

Faculty Advisor: Mike Reynolds - Phone: 818.364.7695

#### 003 - INTRODUCTION TO BIOLOGY (UC:CSU) - 4.00 UNITS

**Advisory:** English 28 or ESL 8.

Equivalent to: CSUN Biology 101/100L; CSULA Biology 155 and 156. Lecture 3 hours, lab 3 hours.

<table>
<thead>
<tr>
<th>LEC Time</th>
<th>Lab Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0113 LEC</td>
<td>7:30 am-8:55 am MW</td>
<td>9:05 am-12:15 pm M</td>
<td>FENNOY, S</td>
<td>INST 2004</td>
</tr>
<tr>
<td>0114 LEC</td>
<td>7:30 am-8:55 am MW</td>
<td>9:05 am-12:15 pm W</td>
<td>FENNOY, S</td>
<td>INST 2018</td>
</tr>
<tr>
<td>0115 LEC</td>
<td>12:35 pm-2:00 pm M</td>
<td>2:10 pm-5:20 pm M</td>
<td>ELKERDANY, M</td>
<td>INST 2004</td>
</tr>
<tr>
<td>0116 LEC</td>
<td>12:35 pm-2:00 pm M</td>
<td>2:10 pm-5:20 pm W</td>
<td>ELKERDANY, M</td>
<td>INST 2018</td>
</tr>
<tr>
<td>0117 LEC</td>
<td>7:30 am-8:55 am TTh</td>
<td>9:05 am-12:15 pm T</td>
<td>MOHAMMADIAN, P</td>
<td>INST 2019</td>
</tr>
<tr>
<td>0122 LEC</td>
<td>7:30 am-8:55 am TTh</td>
<td>9:05 am-12:15 pm Th</td>
<td>MOHAMMADIAN, P</td>
<td>INST 2019</td>
</tr>
</tbody>
</table>

#### 700 - INTRODUCTION TO SCULPTURE

**Prerequisite:** Art 502.

This course explores the study and creation of sculptural forms. Emphasis is placed on concept, experimentation, and development of style while applying the techniques of assemblage, wire and plaster, conceptual art, and non-traditional media.

<table>
<thead>
<tr>
<th>LEC Time</th>
<th>Lab Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>6156 LEC</td>
<td>5:45 pm-7:50 pm M</td>
<td>7:55 pm-10:00 pm M</td>
<td>PAULSEN, D</td>
<td>CAC GALE</td>
</tr>
<tr>
<td>0360 LEC</td>
<td>12:35 pm-2:00 pm TTh</td>
<td>12:35 pm-2:00 pm Th</td>
<td>MOHAMMADIAN, P</td>
<td>INST 2019</td>
</tr>
<tr>
<td>0361 LEC</td>
<td>12:35 pm-2:00 pm TTh</td>
<td>12:35 pm-2:00 pm Th</td>
<td>MOHAMMADIAN, P</td>
<td>INST 2019</td>
</tr>
</tbody>
</table>
007 - GENERAL BIOLOGY II (UC:CSU) - 5.00 UNITS
Prerequisite: Math 125 with a grade of “C” or better, or equivalent placement on Math placement Exam.
Advisory: English 28.
Biology majors compare classification, taxonomy, anatomy and physiology of representatives of the five kingdoms of life. Ecological relationship and evolutionary forces are identified in laboratory and field studies of diverse life forms. If completed Biology 6, together equivalent to: UCLA Life Science 1 & 2; CSUN Biology106 & 107; CSULA Biology 101, 102 & 103.
Lecture 3 hours, lab 6 hours.
Will require 2 Saturday field trips.

EVENING CLASSES
3136 LEC 5:25 pm- 6:50 pm MW COYLE-THOMPSON INST 2019
AND LAB 7:00 pm-10:10 pm W COYLE-THOMPSON INST 2018
3137 LEC 5:25 pm- 6:50 pm TTh JAYACHANDRAN, S INST 2019
AND LAB 7:00 pm-10:10 pm W JAYACHANDRAN, S INST 2019
3138 LEC 5:25 pm- 6:50 pm TTh JAYACHANDRAN, S INST 2019
AND LAB 7:00 pm-10:10 pm Th JAYACHANDRAN, S INST 2016
3139 LEC 7:00 pm- 9:00 pm Th SANVER-WANG, D INST 2004
AND LAB 7:45 am-10:55 am S SANVER-WANG, D INST 2018
AND LEC 11:05 am-12:05 pm S SANVER-WANG, D INST 2004
3148 LEC 7:00 pm- 9:00 pm Th SANVER-WANG, D INST 2004
AND LAB 12:20 pm-3:30 pm S SANVER-WANG, D INST 2016
AND LEC 11:05 am-12:05 pm S SANVER-WANG, D INST 2004

005 - BUSINESS LAW I (UC:CSU) - 3.00 UNITS
Prerequisite: None.
Same as Law 1.
0123 LEC 10:40 am-12:05 pm T Th RUSH, C INST 1004

EVENING CLASSES
3110 LEC 3:40 pm- 6:50 pm T YGUADO, A INST 2010
3125 LEC 7:00 pm-10:10 pm T RUSH, C INST 1013

031 - BUSINESS ENGLISH - 3.00 UNITS
(See Computer Applications & Office Technologies 31)

032 - BUSINESS COMMUNICATIONS - 3.00 UNITS
(See Computer Applications & Office Technologies 31)

921 - COOPERATIVE BUSINESS - BUSINESS
2.00 UNITS Rpt 3
9013 LEC 2:05 hrs TBA RASKIN, E SCHEDULE

931 - COOPERATIVE EDUCATION - BUSINESS
3.00 UNITS Rpt 3
9014 LEC 3:10 hrs TBA RASKIN, E SCHEDULE

941 - COOPERATIVE EDUCATION - BUSINESS
4.00 UNITS Rpt 3
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.
9015 LEC 4:15 hrs TBA RASKIN, E SCHEDULE

BUSINESS - ACCOUNTING
Business & Law

001 - INTRODUCTORY ACCOUNTING I
(UC:CSU) - 5.00 UNITS
Prerequisite: None.
The student will learn basic accounting theory and procedures. Student will prepare books of original entry and post to general and subsidiary ledgers. Student will perform accounting procedures using the voucher system, and will prepare adjusting entries, closing entries, and financial statements.
All sections may be taken for honors credit.
0105 LEC 9:35 am-12:05 pm MW BOMMER, T INST 2006
0124 LEC 9:35 am-12:05 pm TTh BOMMER, T INST 2006

EVENING CLASSES
3144 LEC 4:25 pm- 6:50 pm MW BOMMER, T INST 2006
3146 LEC 7:00 pm- 9:30 pm MW CHOW, S INST 2006
002 - INTRODUCTORY ACCOUNTING II  
(UC:CSU) - 5.00 UNITS  
**Prerequisite:** Accounting 1 with a grade of “C” or better. 
Application of basic accounting principles to specialized business operations and organizations including partnerships, corporations, branch offices and manufacturing enterprises. Student will perform job order cost accounting, process cost accounting, budgeting and analysis of the source and application of funds statement. 
**0125 LEC 12:25 pm-2:55 pm MW BOMMER, T INST 2006**  
**EVENING CLASSES**  
3147 LEC 7:00 pm-9:30 pm TTh BRASHEAR, C INST 2006

015 - TAX ACCOUNTING I  
(CSU) - 3.00 UNITS  
0126 LEC 9:00 am-5:30 pm NS BRASHEAR, C INST 2006  
(8 Week Class - Starts 10/20/2007, Ends 12/15/2007)

921 - COOPERATIVE EDUCATION - ACCOUNTING  
2.00 UNITS Rpt 3  
9001 2:05 hrs TBA RASKIN, E SCHEDULE

931 - COOPERATIVE EDUCATION - ACCOUNTING  
3.00 UNITS Rpt 3  
9002 3:10 hrs TBA RASKIN, E SCHEDULE

941 - COOPERATIVE EDUCATION - ACCOUNTING  
4.00 UNITS Rpt 3  
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.  
9003 4:15 hrs TBA RASKIN, E SCHEDULE

**BUSINESS - ECONOMICS**  
Business & Law

001 - PRINCIPLES OF ECONOMICS I  
(UC:CSU) - 3.00 UNITS  
**Prerequisite:** None. 
This class may be taken for honors credit. See the Honors Counselor.  
**EVENING CLASSES**  
3211 LEC 7:00 pm-10:10 pm W YGUADO, A INST 2019  
Economics 1 also offered through ITV. See page 59.

002 - PRINCIPLES OF ECONOMICS II  
(UC:CSU) - 3.00 UNITS  
**Prerequisite:** None. 
This class may be taken for honors credit. See the Honors Counselor.  
**EVENING CLASSES**  
3210 LEC 3:40 pm-6:50 pm W YGUADO, A INST 2004

**BUSINESS - MANAGEMENT**  
Business & Law

002 - ORGANIZATION AND MANAGEMENT THEORY  
3.00 UNITS  
**Prerequisite:** None. 
**Advisory:** Business 1. 
This is a beginning course in theory and practice of management organization.  
0334 IND 3:10 hrs TBA BERNAL, V INTERNET  
www.lamission.edu/business/bernal

013 - SMALL BUSINESS ENTREPRENEURSHIP  
(CSU) - 3.00 UNITS  
**Prerequisite:** None. 
This course presents a systematic approach to successful small business operation.  
0129 IND 3:10 hrs TBA BERNAL, V INTERNET  
www.lamission.edu/business/bernal

**BUSINESS - FINANCE**  
Business & Law

008 - PERSONAL FINANCE AND INVESTMENTS  
- 3.00 UNITS  
**Prerequisite:** Business 1. 
Helps the individual manage, optimize and preserve personal income, expenditure and investments.  
**EVENING CLASSES**  
3143 LEC 3:40 pm-6:50 pm Th RUSH, C INST 2006

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.
BUSINESS - MARKETING

021 - PRINCIPLES OF MARKETING - 3.00 UNITS
Prerequisite: None.
Emphasized how concepts and principles of marketing are applied from a marketing manager perspective in selecting an attractive target market.

0248 IND 3:10 hrs TBA BERNAL, V INTRINET
www.lamission.edu/business/bernal

031 - RETAIL MERCHANDISING - 3.00 UNITS
Prerequisite: None.
Covers the retail operation including a study of store location, layout, organization, merchandise buying, pricing, stock planning and retail sales promotion. Personnel duties and responsibilities are also studied including the tasks of all personnel.

EVENING CLASSES
3412 LEC 7:00 pm-10:10 pm Th RASKIN, E CMPC 3

CHEMISTRY
Natural Sciences
Faculty Advisor: Said Pazirandeh - Phone: 818.364.7705

CHEMISTRY COURSE SEQUENCE

051 - FUNDAMENTALS OF CHEMISTRY I (UC:CSU) - 5.00 UNITS
Prerequisite: Math 115 with a grade of “C” or better, or appropriate Math placement results.
Equivalent to CSUN Chem 103 or 105. This course is intended for nursing, nutrition, dietetics, food science, and environmental and occupational health majors.
It provides an introduction to chemistry for the student with no previous background in chemistry.
Note: Not open for credit to students who have credit in Chem 101.
Lecture 3 hours, discussion 1 hour, lab 3 hours.

052 - FUNDAMENTALS OF COLLEGE CHEMISTRY (UC:CSU) - 4.00 UNITS
Equivalent to CSUN Chemistry 104.
Prerequisite: Chem 51 or Chem 65 with a grade of “C” or better.
A continuation of Chemistry 51 required of the Allied Health Science and Environmental and Occupational Health majors. Along with Chemistry 51 satisfies the chemistry course requirement for an Associate in Science-Health Science degree at Los Angeles Mission College.
Lecture 3 hours, lab 3 hours.

EVENING CLASSES
3083 LAB 5:25 pm-6:50 pm MW PAZIRANDEH, S INST 2014
AND LEC 7:00 pm-8:25 pm MW PAZIRANDEH, S INST 2014

065 - INTRODUCTORY GENERAL CHEMISTRY (UC:CSU) - 4.00 UNITS
Prerequisite: Math 125 with a grade of “C” or better, or appropriate Math placement results.
Equivalent to CSUN Chemistry 103 or 105.
This course covers the principles of general chemistry at an elementary level with special emphasis on the applications of chemical principles to everyday life and the development of a basic chemical vocabulary.
Lecture 3 hours, lab 3 hours.

EVENING CLASSES
3084 LEC 5:25 pm-6:50 pm TTh FENYES, M INST 2003
AND LAB 6:55 pm-7:30 pm TTh FENYES, M INST 2003
AND LAB 7:40 pm-10:10 pm TTh FENYES, M INST 2012

101 - GENERAL CHEMISTRY I (UC:CSU) - 5.00 UNITS
Prerequisite: Math 65 with a grade of “C” or better, or appropriate placement test results and Math 125 with a grade of “C” or better, or appropriate Math placement results (For Placement Test questions contact 818.364.7868).
Equivalent to CSUN Chemistry 101.
The course covers fundamental chemical principles and theories with special emphasis on stoichiometry, atomic structure, periodic table, chemical bonding, solutions, acids and bases, oxidation-reduction, and properties of gases.
Lecture 4 hours, lab 5 hours.

EVENING CLASSES
3085 LEC 5:25 pm-6:50 pm MW MALLORY, C INST 2003
AND LAB 6:55 pm-7:30 pm MW MALLORY, C INST 2003
AND LAB 7:40 pm-10:10 pm MW MALLORY, C INST 2012
102 - GENERAL CHEMISTRY II (UC:CSU) - 5.00 UNITS  
Prerequisite: Chem 101 with a grade of “C” or better. 
Equivalent to CSUN Chemistry 102.  
A continuation of Chemistry 101. Topics include kinetics, general, ionic,  
acid-base and solubility equilibria, thermo-dynamics, electrochemistry,  
transition metals and introductory organic nomenclature. Laboratory  
work reviews kinetics, equilibria, thermodynamics, electro-chemistry  
and qualitative analysis of selected cations.  
Lecture 3 hours, lab 3 hours.  
0131 LEC  9:05 am-10:30 am M W  FENYES, M  INST 2014  
AND LAB 10:40 am-1:40 pm M W  FENYES, M  INST 2014

**CHICANO STUDIES**  
Foreign Languages  
Faculty Advisor: Jose Maldonado- Phone: 818.364.3412

002 - THE MEXICAN-AMERICAN IN CONTEMPORARY  
SOCIETY (UC:CSU) - 3.00 UNITS  
Prerequisite: None.  
0120 IND  3:10 hrs  TBA  MALDONADO, J  INTERNET  
Email: maldonja@lamission.edu  
EVENING CLASSES  
6203 LEC  3:30 pm- 6:45 pm W  MALDONADO, J  SFDO HS  
6204 LEC  3:30 pm- 6:45 pm Th  MUNGARAY, J  SYLM 101

007 - THE MEXICAN-AMERICAN IN THE HISTORY OF THE  
UNITED STATES I (UC:CSU) - 3.00 UNITS  
Prerequisite: None.  
Traces the historical evolution of the Mexican- American to 1850.  
0132 IND  3:10 hrs  TBA  MORALES, J  INTERNET  
Email: moralejj@lamission.edu  
0133 LEC  7:30 am-8:55 am TTh  MORALES, J  CSB 203  
0134 LEC  9:05 am-10:30 am TTh  MORALES, J  CSB 203  
0135 LEC  12:25 pm-3:35 pm Th  MALDONADO, J  CSB 203  
EVENING CLASSES  
3087 LEC  7:00 pm-10:10 pm Th  MALDONADO, J  CSB 203

008 - THE MEXICAN-AMERICAN IN THE HISTORY OF THE  
UNITED STATES II (UC:CSU) - 3.00 UNITS  
Prerequisite: None.  
This class may be taken for honors credit. See the Honors Counselor.  
0364 LEC  7:30 am-8:55 am MW  MORALES, J  CSB 203  
0365 LEC  9:05 am-10:30 am MW  MORALES, J  CSB 203  
EVENING CLASSES  
6124 LEC  3:30 pm-6:45 pm M  MORALES, J  SFDO HS  
6125 LEC  3:30 pm-6:40 pm Th  CAMACHO, J  VERD HS  
3040 LEC  7:00 pm-10:10 pm T  MALDONADO, J  CSB 203  
3041 LEC  7:00 pm-10:10 pm W  MALDONADO, J  CSB 203

**CHILD DEVELOPMENT**  
Professional Studies

001 - CHILD GROWTH AND DEVELOPMENT  
(UC:CSU) - 3.00 UNITS  
Prerequisite: None.  
Covers the development of a child from the prenatal stage through  
adolescence.  
Taught bilingually (English/ Spanish). (0150)  
0100 IND  3:10 hrs  TBA  HAMMOND, B  INTERNET  
Email: Belinda_Hammond@verizon.net  
0104 LEC  9:05 am-10:30 am MW  DOELITZSCH, P  CSB 102B  
0109 LEC  9:05 am-12:15 pm F  DOELITZSCH, P  CSB 102B  
0110 LEC  12:25 pm-3:35 pm T  TOLEDO, A  CSB 102B  
0118 LEC  12:25 pm-3:35 pm W  DE SILVA, L  INST 1008  
0136 LEC  9:05 am-12:15 pm S  MILANI, N  INST 1008

037 - CHICANO LITERATURE (UC:CSU) - 3.00 UNITS  
Prerequisite: None.  
0271 IND  3:10 hrs  TBA  MORALES, J  INTERNET  
Email: moralejj@lamission.edu  
0272 IND  3:10 hrs  TBA  MORALES, J  INTERNET  
0273 LEC  10:40 am-12:05 pm MW  MORALES, J  CSB 203  
0283 LEC  12:25 pm-3:35 pm T  MALDONADO, J  CSB 203  
EVENING CLASSES  
3090 LEC  5:25 pm-6:50 pm MW  FLORES, J  CSB 203

047 - THE MEXICAN-AMERICAN WOMAN IN SOCIETY  
(UC:CSU) - 3.00 UNITS  
Prerequisite: None.  
The social-historical development of the Mexican American woman.  
This class may be taken for honors credit. See the Honors Counselor.  
EVENING CLASSES  
3092 LEC  7:00 pm-10:10 pm Th  ACOSTA, A  CSB 105

052 - MEXICAN ART-MODERN (UC:CSU) - 3.00 UNITS  
Prerequisite: None.  
A survey of the art of Mexico from the nineteenth century to the present,  
including the renaissance of indigenous Mexican art, the evolution of  
a Mexican-American art, and the cultural interplay between the United  
States and Mexico.  
EVENING CLASSES  
3093 LEC  7:00 pm-10:10 pm M  MILICI, A  BUNG 2

**Directed studies opportunities** are available on a contract basis  
under the supervision of an instructor. Students interested in en- 
rolling in the Directed Courses must contact the Department Chair.
### EVENING CLASSES

<table>
<thead>
<tr>
<th>Code</th>
<th>Type</th>
<th>Time</th>
<th>Day</th>
<th>Instructors</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3159</td>
<td>LEC</td>
<td>3:40 pm-6:50 pm</td>
<td>M</td>
<td>MURPHY, K</td>
<td>CSB 105</td>
</tr>
<tr>
<td>3162</td>
<td>LEC</td>
<td>3:40 pm-6:50 pm</td>
<td>Th</td>
<td>SINGH, M</td>
<td>INST 1008</td>
</tr>
<tr>
<td>3163</td>
<td>LEC</td>
<td>7:00 pm-10:10 pm</td>
<td>T</td>
<td>SINGH, M</td>
<td>CMPC 3</td>
</tr>
<tr>
<td>3164</td>
<td>LEC</td>
<td>7:00 pm-10:10 pm</td>
<td>Th</td>
<td>STAFF</td>
<td>CSB 102B</td>
</tr>
</tbody>
</table>

**002 - EARLY CHILDHOOD: PRINCIPLES AND PRACTICES**

- **Units:** 3.00
- **Prerequisite:** None.
- Preschool principles, practices (including discipline and guidance) and philosophies.

<table>
<thead>
<tr>
<th>Code</th>
<th>Type</th>
<th>Time</th>
<th>Day</th>
<th>Instructors</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>3169</td>
<td>LEC</td>
<td>3:40 pm-6:50 pm</td>
<td>W</td>
<td>DE SILVA, L</td>
<td>INST 1008</td>
</tr>
<tr>
<td>3170</td>
<td>LEC</td>
<td>7:00 pm-10:10 pm</td>
<td>T</td>
<td>GRIGORYAN, R</td>
<td>CSB 102B</td>
</tr>
</tbody>
</table>

**003 - CREATIVE EXPERIENCES FOR CHILDREN I**

- **Units:** 3.00
- **Advisory:** Child Dev 1 and 2.
- Arts, crafts, puppetry, dramatic play.

<table>
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<tr>
<th>Code</th>
<th>Type</th>
<th>Time</th>
<th>Day</th>
<th>Instructors</th>
<th>Location</th>
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<tbody>
<tr>
<td>3172</td>
<td>LEC</td>
<td>7:00 pm-10:10 pm</td>
<td>W</td>
<td>CANTRELL, E</td>
<td>CSB 102A</td>
</tr>
<tr>
<td>6407</td>
<td>LEC</td>
<td>7:00 pm-10:10 pm</td>
<td>T</td>
<td>BERG, R</td>
<td>CC RC</td>
</tr>
</tbody>
</table>

**004 - CREATIVE EXPERIENCES FOR CHILDREN II**

- **Units:** 3.00
- **Advisory:** Child Dev 1 and 2.
- Language Arts, Math, Social Studies, Science, perceptual motor development and cooking.

<table>
<thead>
<tr>
<th>Code</th>
<th>Type</th>
<th>Time</th>
<th>Day</th>
<th>Instructors</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3187</td>
<td>LEC</td>
<td>7:00 pm-10:10 pm</td>
<td>M</td>
<td>HEGLUND, M</td>
<td>CSB 102A</td>
</tr>
</tbody>
</table>

**010 - CHILD HEALTH**

- **(CSU) - Units:** 3.00
- **Prerequisite:** None.
- Health and safety, communicable illness and management, safe environment, child nutrition. Pediatric First Aid and Cardiopulmonary-Respiration certificates will be issued.

<table>
<thead>
<tr>
<th>Code</th>
<th>Type</th>
<th>Time</th>
<th>Day</th>
<th>Instructors</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>3188</td>
<td>LEC</td>
<td>7:00 pm-10:10 pm</td>
<td>Th</td>
<td>WADA, J</td>
<td>CSB 102A</td>
</tr>
<tr>
<td>3189</td>
<td>LEC</td>
<td>7:00 pm-10:10 pm</td>
<td>Th</td>
<td>NASATIR, D</td>
<td>INST 1008</td>
</tr>
</tbody>
</table>

**011 - HOME, SCHOOL, AND COMMUNITY RELATIONS**

- **(CSU) - Units:** 3.00
- **Prerequisite:** None.
- Changes in families and schools, parent conferencing and community resources.

<table>
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<tr>
<th>Code</th>
<th>Type</th>
<th>Time</th>
<th>Day</th>
<th>Instructors</th>
<th>Location</th>
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<tbody>
<tr>
<td>3175</td>
<td>LEC</td>
<td>7:00 pm-10:10 pm</td>
<td>W</td>
<td>HERNANDEZ, A</td>
<td>CSB 102B</td>
</tr>
</tbody>
</table>

**015 - CREATIVE CURRICULUM IN BILINGUAL-BICULTURAL PROGRAMS**

- **(CSU) - Units:** 3.00
- **Prerequisite:** None.
- Curriculum dealing with language, science, math and social studies for the bilingual-bicultural classroom.

<table>
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<tr>
<th>Code</th>
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<th>Time</th>
<th>Day</th>
<th>Instructors</th>
<th>Location</th>
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<tbody>
<tr>
<td>3208</td>
<td>LEC</td>
<td>3:40 pm-6:50 pm</td>
<td>W</td>
<td>RUELAS, J</td>
<td>CSB 102A</td>
</tr>
</tbody>
</table>

**022 - PRACTICUM IN CHILD DEVELOPMENT I**

- **Units:** 4.00
- **Rpt 1**
- **Prerequisite:** English 21 or ESL 6A and 12 units in Child Dev. that apply to a Child Dev. Certificate; health examination; verification of TB test.
- Note: Please bring current transcripts of all completed course-work to first class.

<table>
<thead>
<tr>
<th>Code</th>
<th>Type</th>
<th>Time</th>
<th>Day</th>
<th>Instructors</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>3212</td>
<td>LEC</td>
<td>3:45 pm-5:45 pm</td>
<td>T</td>
<td>RUELAS, J</td>
<td>CSB 102B</td>
</tr>
</tbody>
</table>

**023 - PRACTICUM IN CHILD DEVELOPMENT II**

- **Units:** 4.00
- **Rpt 1**
- **Prerequisite:** Child Dev 1, 2, 3, 4, 11, 22, English 21, health examination, verification of TB test.
- Priority will be given to students eligible for the Child Development Certificate at the end of the Fall 2007 semester. Lecture 2 hours, lab 6 hours.

<table>
<thead>
<tr>
<th>Code</th>
<th>Type</th>
<th>Time</th>
<th>Day</th>
<th>Instructors</th>
<th>Location</th>
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<tbody>
<tr>
<td>3221</td>
<td>LEC</td>
<td>6:00 pm-8:00 pm</td>
<td>T</td>
<td>DE SILVA, L</td>
<td>INST 1008</td>
</tr>
</tbody>
</table>

**030 - INFANT AND TODDLER STUDIES I**

- **Units:** 3.00
- **Prerequisite:** None.
- Required by the state for those who work with infants.

<table>
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<tr>
<th>Code</th>
<th>Type</th>
<th>Time</th>
<th>Day</th>
<th>Instructors</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>3225</td>
<td>LEC</td>
<td>7:00 pm-10:10 pm</td>
<td>Th</td>
<td>OLSEN, A</td>
<td>CSB 102A</td>
</tr>
</tbody>
</table>
031 - INFANT AND TODDLER STUDIES II - 3.00 UNITS
Prerequisite: None.
EVENING CLASSES
6179 LEC 6:30 pm-9:40 pm W GRONEWOLD, J CC RC
20001 Prairie Street, Chatsworth, CA 91311

032 - TEACHER ASSISTANT IN THE ELEMENTARY CLASSROOM - 3.00 UNITS
Prerequisite: None.
The role of elementary assistants and aides in grades K-6.
EVENING CLASSES
3228 LEC 3:40 pm-6:50 pm W WADA, J CSB 102B

035 - FOSTERING LITERACY DEVELOPMENT IN YOUNG CHILDREN - 3.00 UNITS
Prerequisite: None.
Current and future early childhood teachers and caregivers will enhance their knowledge of early literacy development and acquire skills in teaching early literacy to young children birth through age five.
EVENING CLASSES
3231 LEC 7:00 pm-10:10 pm T HEGLUND, M CSB 102B

038 - ADMINISTRATION & SUPERVISION OF EARLY CHILDHOOD PROGRAMS I - 3.00 UNITS
Prerequisite: Child Dev 1, 2, 3 or 4, 11.
EVENING CLASSES
3236 LEC 7:00 pm-10:10 pm M DE SILVA, L INST 1008

042 - THE CHILD IN A DIVERSE SOCIETY (CSU) - 3.00 UNITS
Prerequisite: None.
EVENING CLASSES
3237 LEC 3:40 pm-6:50 pm Th STAFF CSB 102B
3238 LEC 7:00 pm-10:10 pm W DE SILVA, L INST 1008

045 - PROGRAMS FOR CHILDREN WITH SPECIAL NEEDS II - 3.00 UNITS
Prerequisite: None.
Study of programs for exceptional children (special education) and "mainstreaming."
0320 LEC 12:25 pm-3:35 pm W WADA, J CSB 102B
EVENING CLASSES
6121 LEC 3:40 pm-6:50 pm M WADA, J AROUND KOR
Around The Korner 8800 Woodman Ave., Arleta, CA 91331

046 - SCHOOL AGE PROGRAMS I (CSU) - 3.00 UNITS
Prerequisite: None.
Advisory: Child Dev 1.
Introductory course for the care of school-age children in before-and-after school programs.
0151 LEC 9:05 am-12:15 pm S OLSON, A CSB 102B

061 - INTRODUCTION TO FAMILY CHILD CARE II (CSU) - 1.00 UNIT
Prerequisite: None.
Designed for family child care providers and persons entering the profession.
0152 LEC 1:00 pm-5:15 pm S RUELAS, J CSB 102A
Taught bilingually (English/Spanish).

062 - DEVELOPMENTAL PROFILES: PRE BIRTH THROUGH AGE EIGHT (CSU) - 2.00 UNITS
Prerequisite: None.
This course defines concise profiles of physical, emotional, social and intellectual development from pre-birth through age eight. It also deals with key concepts in current child development literature.
0153 LEC 8:00 am-12:30 pm S HERNANDEZ, A CSB 206
(8 Week Class - Starts 10/6/2007, Ends 12/1/2007)

065 - ADULT SUPERVISION/EARLY CHILDHOOD MENTORING - 2.00 UNITS
Prerequisite: CD 23 or 82 or 39.
Students requiring this course for California Child Development Permit may see Instructor for waiver of prerequisite application in advance of registration.
EVENING CLASSES
3244 LEC 7:00 pm-10:10 pm M SILVER, J CSB 102B

099G - INTRODUCTION TO CAREERS IN CHILD DEVELOPMENT - 1.00 UNIT
Introduces students to the variety of career options available to Child Development Majors.
0186 LEC 9:05 am-12:25 pm F STAFF CSB 102A
(5 Week Class - Starts 10/5/2007, Ends 11/2/2007)

921 - COOPERATIVE EDUCATION - CHILD DEVELOPMENT - 2.00 UNITS Rpt 3
9021 LEC 2:05 hrs TBA RASKIN, E SCHEDULE
931 - COOPERATIVE EDUCATION - CHILD DEVELOPMENT - 3.00 UNITS Rpt 3
9022 LEC 3:10 hrs TBA RASKIN, E SCHEDULE
941 - COOPERATIVE EDUCATION - CHILD DEVELOPMENT - 4.00 UNITS Rpt 3
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.
9023 LEC 4:15 hrs TBA RASKIN, E SCHEDULE

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.
CINEMA
Arts, Health & Physical Education

003  -  HISTORY OF MOTION PICTURES
(UC:CSU)  -  3.00 UNITS

Prerequisite: None.
This course includes history of the development of motion pictures, with examples screened from the silent film to the present day. Emphasis is placed on American feature films. All sections may be taken for honors credit. See the Honors Counsel.

0154 LEC 11:00 am-1:00 pm T LEVINE, S LRC TCR
AND LAB 1:00 hrs TBA LEVINE, S SCHEDULE

0155 LEC 9:05 am-11:05 am F DE LAS CARRERAS LRC TCR
AND LAB 11:05 am-12:00 pm F DE LAS CARRERAS SCHEDULE

EVENING CLASSES
3247 LEC 3:40 pm-5:40 pm M MARTIN, F LRC TCR
AND LAB 5:50 pm-6:50 pm M MARTIN, F LRC TCR
AND LAB 1:00 hrs TBA MARTIN, F SCHEDULE

3248 LEC 3:40 pm-5:45 pm Th LEVINE, S LRC TCR
AND LAB 5:50 pm-6:50 pm Th LEVINE, S LRC TCR
AND LAB 1:00 hrs TBA LEVINE, S SCHEDULE

3250 LEC 7:00 pm-9:00 pm T LEVINE, S LRC TCR
AND LAB 9:10 pm-10:10 pm T LEVINE, S LRC TCR
AND LAB 1:00 hrs TBA LEVINE, S SCHEDULE

3251 LEC 7:00 pm-9:00 pm W NICHOLS, R LRC TCR
AND LAB 9:10 pm-10:10 pm W NICHOLS, R LRC TCR
AND LAB 1:00 hrs TBA NICHOLS, R SCHEDULE

3253 LEC 7:00 pm-9:00 pm Th LEVINE, S LRC TCR
AND LAB 9:10 am-10:10 am Th LEVINE, S LRC TCR
AND LAB 1:00 hrs TBA LEVINE, S SCHEDULE

COMPUTER APPLICATIONS & OFFICE TECHNOLOGIES
Business & Law

001  -  COMPUTER KEYBOARDING I  -  3.00 UNITS
Students will develop basic keyboarding skills on the computer using Microsoft Word.

8000 LEC 12:25 pm-1:30 pm TTh WOODMANSEE J INST 2021
AND LAB 1:30 pm-2:55 pm TTh WOODMANSEE J INST 2021
8002 LEC 2:30 pm-3:35 pm MW WOODMANSEE J INST 2021
AND LAB 3:35 pm-5:05 pm MW WOODMANSEE J INST 2021

002  -  COMPUTER KEYBOARDING II  -  3.00 UNITS
Computerized keyboarding includes general and specialized business communications.

8003 LEC 10:05 am-11:40 am Th FRANK, S INST 2021
AND LAB 11:40 am-2:50 pm Th FRANK, S INST 2021

003  -  COMPUTER KEYBOARDING III  -  3.00 UNITS
Legal, medical, and technical applications integrated into office projects.

8004 LEC 2:30 pm-3:35 pm MW WOODMANSEE J INST 2021
AND LAB 3:35 pm-5:05 pm MW WOODMANSEE J INST 2021

006  -  ADDING AND CALCULATING MACHINES  -  1.00 UNIT
Learn basic business functions along with speed-touch addition on the computer numeric keypad and the electronic calculator.

8024 LAB 10:40 am-11:40 am TTh WOODMANSEE J INST 2021

007  -  MACHINE TRANSCRIPTION  -  3.00 UNITS
Advisory: CAOT 2, 31, 34.
Students use keyboarding, oral and written communications, and decision-making skills in transcribing documents from the legal, publishing, real estate, travel, manufacturing, insurance, banking, and other industries.

8006 LEC 11:40 am-1:40 pm Th FRANK, S INST 2021
AND LEC 1:40 pm-3:40 pm Th FRANK, S INST 2021

009  -  COMPUTER KEYBOARDING IMPROVEMENT 1.00 UNIT Rpt 1
Course is designed to increase speed and accuracy.

8007 LAB 9:05 am-10:35 am TTh WOODMANSEE J INST 2021

031  -  BUSINESS ENGLISH  -  3.00 UNITS
Review of grammar and punctuation fundamentals with practical applications.
Same as Business 31.

8008 LEC 9:05 am-10:30 am MW FLOOD, P INST 2021

DAY CLASSES
8765 ESL 1 8:00-11:10 MTWTh J. Ruelas BROMONT
8766 ESL 2-3 8:00-11:10 MTWTh STAFF SCHEDULE
8768 ESL 1-3 9:00-12:10 MTWTh M. Krawchuk GLUCK CTR
8767 Citizen 1-3 8:00-11:10 F M. Krawchuk PACOIMA

EVENING CLASSES
5761 Citizen 1 6:00-9:10 W L. Galvez GRIDLEY
5762 ESL 1 6:00-9:10 MW J. De La Cruz CC MS
TTh L. De La Cruz CC MS
5763 ESL 2-3 6:00-9:10 MW P. H. Schneider CC MS
TTh J. De La Cruz CC MS
5764 ESL 2 6:00-9:10 MTWTh STAFF VAUGH HS

BROMONT = 13155 Bromont Ave., Sylmar 91342
GLUCK CTR = 12501 Gain Street, Pacoima 91331
PACOIMA = 11059 Herrick Ave., Pacoima 91331
GRIDLEY = 1907 Eight Street, San Fernando 91340
CC MS = Community Charter Middle School
919 Eight Street, San Fernando 91340
VAUGH HS = 13330 Vaughn Street, San Fernando 91340
032 - BUSINESS COMMUNICATIONS - 3.00 UNITS
Advisory: CAOT 1, 31.
Same as Business 32 and as CSU Business 105. This is a complete communications course with practical business applications which provides an opportunity to improve writing, speaking, and listening skills.
8009 LEC 10:40 am-12:05 pm MW FLOOD, P INST 2021
033 - RECORDS MANAGEMENT AND FILING - 2.00 UNITS
Overview of records management including theory and practice.
8010 LEC 2:10 pm-3:15 pm W STAFF INST 2021
AND LAB 3:15 pm-5:20 pm W STAFF INST 2021
034 - BUSINESS TERMINOLOGY - 2.00 UNITS
8011 LEC 12:15 pm-2:15 pm M FLOOD, P INST 2021
064 - OFFICE ADMINISTRATION LABORATORY
1.00 UNIT Rpt 3
Corequisite: Enrollment in at least one other CAOT course.
Class is graded credit/no-credit.
This course is designed as an aid to students who need additional time and practice to increase their skills in any CAOT subject area.
8012 LAB 9:05 am-10:05 am TTh WOODMANSEE, J INST 2021
EVENING CLASSES
5003 LAB 6:05 pm-7:10 pm MW FRANK, S INST 2021
5011 LAB 5:00 pm-7:10 pm Th FLOOD, P INST 2021
076 - KEYBOARDING FOR DATA PROCESSING - 1.00 UNIT
Keyboarding to improve input speed.
8023 LAB 9:05 am-10:10 am TTh WOODMANSEE, J INST 2021
5004 LAB 6:05 pm-7:10 pm MW FRANK, S INST 2021
082 - MICROCOMPUTER SOFTWARE SURVEY IN THE OFFICE
(CSU) - 3.00 UNITS
Advisory: CAOT 1.
Same as CSU Computer 100.
Become computer literate in MS Office using Word, Excel, Access, and PowerPoint.
8013 LEC 11:30 am-12:30 pm MW WOODMANSEE, J INST 2021
AND LAB 12:40 pm-2:05 pm MW WOODMANSEE, J INST 2021
EVENING CLASSES
5005 LEC 5:00 pm-6:05 pm TTh FLOOD, P INST 2021
AND LAB 6:05 pm-7:30 pm TTh FLOOD, P INST 2021
084 - MICROCOMPUTER OFFICE APPLICATIONS: WORD
PROCESSING - 3.00 UNITS Rpt 2
Using Word to create documents which include graphics and desktop publishing.
8014 LEC 10:05 am-11:40 am Th FRANK, S INST 2021
AND LAB 11:40 am-2:50 pm Th FRANK, S INST 2021
EVENING CLASSES
5006 LEC 7:30 pm-8:35 pm MW FRANK, S INST 2021
AND LAB 8:35 pm-10:00 pm MW FRANK, S INST 2021
086 - MICROCOMPUTER OFFICE APPLICATIONS: DATABASE
3.00 UNITS
Prerequisite: None.
Course uses Access to plan, design, use, and maintain databases. To be offered in Fall semester only.
8015 LEC 9:00 am-9:30 am MW WOODMANSEE, J INST 2021
AND LAB 9:30 am-11:30 am MW WOODMANSEE, J INST 2021
089 - MICROCOMPUTER OFFICE APPLICATIONS: XP
OPERATING SYSTEM - 3.00 UNITS
Introduction to Windows.
8005 LEC 9:05 am-9:35 am TTh WOODMANSEE, J INST 2021
AND LAB 9:35 am-11:40 am TTh WOODMANSEE, J INST 2021
921 - COOPERATIVE EDUCATION - COMPUTER
APPLICATIONS OFFICE TECH - 2.00 UNITS Rpt 3
9057 LEC 2:05 hrs TBA RASKIN, E SCHEDULE
931 - COOPERATIVE EDUCATION - COMPUTER
APPLICATIONS OFFICE TECH - 3.00 UNITS Rpt 3
9058 LEC 3:10 hrs TBA RASKIN, E SCHEDULE
941 - COOPERATIVE EDUCATION - COMPUTER
APPLICATIONS OFFICE TECH - 4.00 UNITS Rpt 3
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.
9059 LEC 4:15 hrs TBA RASKIN, E SCHEDULE
0156 LEC 3:10 hrs TBA LAMPERT, M INTERNET
AND LAB 1:00 hrs TBA LAMPERT, M INTERNET
Email: online401@hotmail.com
0159 LEC 8:30 am-10:30 am M KUBICKI, P INST 2005
AND LEC 8:30 am-9:30 am W KUBICKI, P INST 2005
AND LAB 9:30 am-10:30 am W KUBICKI, P INST CLAB
EVENING CLASSES
3191 LAB 6:00 pm-7:00 pm M KUBICKI, P INST CLAB
AND LEC 7:00 pm-8:00 pm M KUBICKI, P INST 1005
3192 LAB 6:00 pm-7:00 pm T KUBICKI, P INST CLAB
AND LEC 7:00 pm-8:00 pm T KUBICKI, P INST 2004
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Units</th>
<th>Prerequisite</th>
</tr>
</thead>
<tbody>
<tr>
<td>407</td>
<td>PROGRAMMING LOGIC (UC:CSU)</td>
<td>3.00</td>
<td>None.</td>
</tr>
<tr>
<td></td>
<td>Introduction to designing, coding, testing, and</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>documenting computer programs using structured</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>techniques.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>408</td>
<td>VISUAL BASIC (UC:CSU)</td>
<td>3.00</td>
<td>None.</td>
</tr>
<tr>
<td></td>
<td>Introduction to programming: Using Visual Basic.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>430</td>
<td>MICROCOMPUTER APPLICATION SOFTWARE (CSU)</td>
<td>3.00</td>
<td>None.</td>
</tr>
<tr>
<td></td>
<td>Introduction to Microsoft Excel and Microsoft</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Access.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>431</td>
<td>MICROCOMPUTER APPLICATION SOFTWARE II (CSU)</td>
<td>3.00</td>
<td>None.</td>
</tr>
<tr>
<td></td>
<td>Introduction to Microsoft Windows and Microsoft</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Word for Windows.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>432</td>
<td>MICROCOMPUTER DATA BASE PROGRAMMING</td>
<td>3.00</td>
<td>CS 430.</td>
</tr>
<tr>
<td></td>
<td>The student will master the use of a database</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>programming system on a microcomputer, and</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>create a complete menu driven database system.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Command language programming will be emphasized.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>435</td>
<td>MICROCOMPUTER OPERATING SYSTEM</td>
<td>3.00</td>
<td>CS 431.</td>
</tr>
<tr>
<td></td>
<td>The student will master advanced operating</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>system techniques using a mouse driven graphical</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>interface. Currently popular microcomputer</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>operating systems programs such as DOS and</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Windows will be discussed. Linux will be used.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Commonly used utility programs will be discussed.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>440</td>
<td>PROGRAMMING IN C++ (UC:CSU)</td>
<td>3.00</td>
<td>None.</td>
</tr>
<tr>
<td></td>
<td>Learn to build applications in Java, the</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>programming language designed to be written</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>once and run effectively on almost any kind of</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>machine connected to the Internet.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>452</td>
<td>PROGRAMMING IN JAVA (UC:CSU)</td>
<td>3.00</td>
<td>None.</td>
</tr>
<tr>
<td></td>
<td>Learn to build applications in Java, the</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>programming language designed to be written</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>once and run effectively on almost any kind of</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>machine connected to the Internet.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>453</td>
<td>A+ CERTIFICATE PREPARATION</td>
<td>3.00</td>
<td>None.</td>
</tr>
<tr>
<td></td>
<td>Provides students with the workable knowledge</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>needed for the installation, setup, troubleshooting, and optimization of hardware and software related to personal computer systems and peripheral devices. This course will cover information needed to prepare for the current A+ certification test.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>487</td>
<td>INTRODUCTION TO LOCAL AREA NETWORKS (CSU)</td>
<td>3.00</td>
<td>None.</td>
</tr>
<tr>
<td></td>
<td>Introduction to Local Area Networks (LAN).</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.
STUDENTS EMPLOYED 10-14 HOURS PER WEEK:  
Enroll in class 921 and appropriate section number from college major list below.  
Example: Accounting 921, Section 9001.

STUDENTS EMPLOYED 15 HOURS PER WEEK:  
Enroll in class 931 and appropriate section number from college major list below.  
Example: Accounting 931, Section 9002.

STUDENTS EMPLOYED 20 HOURS OR MORE PER WEEK:  
Enroll in class 941 and appropriate section number from college major list below.  
Example: Accounting 941, Section 9003.

Students can repeat the same Coop-Ed class for a maximum of 4 semesters.

SECTION NUMBER MAJOR
(921) (931) (941)
9001, 9002, 9003 ACCOUNTING
9093, 9094, 9095 ADMINISTRATION OF JUSTICE
9009, 9010, 9011 BIOLOGY
9013, 9014, 9015 BUSINESS/ECON/FINANCE/MARKETING
9021, 9022, 9023 CHILD DEVELOPMENT
9057, 9058, 9059 COMPUTER AND OFFICE APPLICATIONS
(Clerical (does not transfer to CSU)
9088, 9024, 9025 COMPUTER SCIENCE
9089, 9026, 9027 EDUCATION (Education Aide & Bilingual Education)
9090, 9032, 9033 ENGINEERING, GENERAL
9091, 9034, 9035 ENGLISH
9092, 9038, 9039 FAMILY AND CONSUMER STUDIES/
9040, 9042, 9043 FOOD SERVICE MANAGEMENT
9045, 9046, 9047 HUMANITIES (Liberal Arts)
9049, 9050, 9051 LAW (including Legal Assistant does not transfer to CSU)
9053, 9054, 9055 MANAGEMENT
9065, 9066, 9067 MUSIC
9069, 9070, 9071 POLITICAL SCIENCE
9081, 9082, 9083 PSYCHOLOGY
9085, 9086, 9087 SOCIOLOGY
9088, 9089, 9090 SPEECH

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

Students must be enrolled in seven or more units at Mission or another school including cooperative education and be employed, or in a voluntary job. One mandatory orientation is required. See times below. Contact the Coop Ed office for dates. Students may register for this program for up to 4 semesters, a maximum of 4 units per semester.

Requirements:
- Students must be enrolled in seven or more units at Mission or another school including cooperative education and be employed, or in a voluntary job. One mandatory orientation is required. See times below. Contact the Coop Ed office for dates. Students may register for this program for up to 4 semesters, a maximum of 4 units per semester.

Note: Law sections 9045, 9046, and 9047; and Computer and Office Applications sections 9057, 9058, and 9059 WILL NOT TRANSFER to the California State University System.

Please ask the Coop Ed director about the LAMC Volunteer and Job Placement Program.

If you qualify for a BOGG fee waiver, you will not have to pay for taking this course. For information on the BOGG fee waiver, contact the Financial Aid Office.

Day Classes:
- 1:00-3:00 T E. Raskin LRC-COOP ED OFF
- 1:00-3:00 W E. Raskin LRC-COOP ED OFF
- 1:00-3:00 Th E. Raskin LRC-COOP ED OFF

Evening Classes:
- 5:00-7:00 T E. Raskin LRC-COOP ED OFF
- 5:00-7:00 W E. Raskin LRC-COOP ED OFF
- 5:00-7:00 Th E. Raskin LRC-COOP ED OFF

LOS ANGELES MISSION COLLEGE
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Rpt</th>
<th>Prerequisite</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>Grammar: Applied to Writing</td>
<td>3.00</td>
<td>Rpt</td>
<td>None.</td>
</tr>
<tr>
<td>022A</td>
<td>Communications Laboratory A</td>
<td>1.00</td>
<td>Rpt</td>
<td>None.</td>
</tr>
<tr>
<td>022B</td>
<td>Communications Laboratory B</td>
<td>1.00</td>
<td>Rpt</td>
<td>None.</td>
</tr>
<tr>
<td>022C</td>
<td>Communications Laboratory C</td>
<td>1.00</td>
<td>Rpt</td>
<td>None.</td>
</tr>
<tr>
<td>022D</td>
<td>Communications Laboratory D</td>
<td>1.00</td>
<td>Rpt</td>
<td>None.</td>
</tr>
<tr>
<td>022E</td>
<td>Communications Laboratory E</td>
<td>1.00</td>
<td>Rpt</td>
<td>None.</td>
</tr>
<tr>
<td>034</td>
<td>Basic Reading</td>
<td>3.00</td>
<td>Rpt</td>
<td>None.</td>
</tr>
<tr>
<td>036A</td>
<td>Reading II: Comprehension and Related Skills A</td>
<td>3.00</td>
<td>Rpt</td>
<td>None.</td>
</tr>
<tr>
<td>036B</td>
<td>Reading II: Comprehension and Related Skills B</td>
<td>3.00</td>
<td>Rpt</td>
<td>None.</td>
</tr>
</tbody>
</table>

**Developmental Communications**

**001 - Grammar: Applied to Writing**
3.00 Units Rpt 1

- **Prerequisite:** None.
- **Class is graded credit/no-credit.**
- This course offers an introduction to basic grammar as it relates to writing and other communication skills. It covers parts of speech, sentence structure, types of phrases and clauses, verb tenses and agreement, pronoun usage, comparison, capitalization, and punctuation.

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>0169</td>
<td>7:30 am - 8:55 am</td>
<td>TTh</td>
<td>ENGLISH, T A</td>
<td>LRC 215</td>
</tr>
<tr>
<td>0170</td>
<td>9:05 am - 10:30 am</td>
<td>MW</td>
<td>POLK, S A</td>
<td>LRC 215</td>
</tr>
<tr>
<td>0171</td>
<td>10:40 am - 12:05 pm</td>
<td>MW</td>
<td>POLK, S A</td>
<td>LRC 215</td>
</tr>
<tr>
<td>0172</td>
<td>10:40 am - 12:05 pm</td>
<td>TTh</td>
<td>POLK, S A</td>
<td>LRC 215</td>
</tr>
<tr>
<td>0173</td>
<td>12:25 pm - 1:50 pm</td>
<td>MW</td>
<td>POLK, S A</td>
<td>LRC 215</td>
</tr>
<tr>
<td>0174</td>
<td>9:00 am - 12:10 pm</td>
<td>S</td>
<td>STAFF</td>
<td>LRC 215</td>
</tr>
</tbody>
</table>

**Evening Classes**

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>0176</td>
<td>9:05 am - 10:30 am</td>
<td>TTh</td>
<td>POLK, S A</td>
<td>LRC 215</td>
</tr>
<tr>
<td>0177</td>
<td>1:00 hrs</td>
<td>TBA</td>
<td>SCUDERI, R</td>
<td>INST 1018</td>
</tr>
</tbody>
</table>

- Class is geared for disabled students.

**022A - Communications Laboratory A**
1.00 Unit Rpt 2

- **Prerequisite:** None.
- Provides students with the opportunity to improve academic skills. Recommended for students with deficiencies in specific areas such as reading, vocabulary, language skills, and study skills. Provides individualized tutoring and programmed media instruction as prescribed.
- **Class is graded credit/no-credit.**
- May be taught in modules.

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>0224</td>
<td>9:05 am - 10:30 am</td>
<td>TTh</td>
<td>STAFF</td>
<td>INST 1005</td>
</tr>
<tr>
<td>0225</td>
<td>10:40 am - 12:05 pm</td>
<td>TTh</td>
<td>STAFF</td>
<td>CMPC 3</td>
</tr>
</tbody>
</table>

- Class is geared for disabled students.

**022B - Communications Laboratory B**
1.00 Unit Rpt 2

- **Prerequisite:** None.
- Class is graded credit/no-credit.

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>0226</td>
<td>5:25 pm - 6:50 pm</td>
<td>MW</td>
<td>STAFF</td>
<td>LRC 215</td>
</tr>
<tr>
<td>0227</td>
<td>5:25 pm - 6:50 pm</td>
<td>TTh</td>
<td>STAFF</td>
<td>LRC 215</td>
</tr>
<tr>
<td>0228</td>
<td>7:00 pm - 8:35 pm</td>
<td>TTh</td>
<td>HOLT, S</td>
<td>LRC 215</td>
</tr>
</tbody>
</table>

- Class is geared for disabled students.

**022C - Communications Laboratory C**
1.00 Unit Rpt 2

- **Prerequisite:** None.
- Class is graded credit/no-credit.

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>0229</td>
<td>1:00 hrs</td>
<td>TBA</td>
<td>SCUDERI, R</td>
<td>INST 1018</td>
</tr>
</tbody>
</table>

- Class is geared for disabled students.

**022D - Communications Laboratory D**
1.00 Unit Rpt 2

- **Prerequisite:** None.
- **Class is graded credit/no-credit.**

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>0178</td>
<td>1:00 hrs</td>
<td>TBA</td>
<td>SCUDERI, R</td>
<td>INST 1018</td>
</tr>
</tbody>
</table>

- Class is geared for disabled students.

**022E - Communications Laboratory E**
1.00 Unit Rpt 2

- **Prerequisite:** None.
- **Class is graded credit/no-credit.**

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>0179</td>
<td>1:00 hrs</td>
<td>TBA</td>
<td>SCUDERI, R</td>
<td>INST 1018</td>
</tr>
</tbody>
</table>

- Class is geared for disabled students.

**034 - Basic Reading**
3.00 Units

- **Prerequisite:** None.
- A basic reading course designed to improve word-attack skills, build vocabulary, improve dictionary skills, and develop comprehension and critical reading skills.
- **Class is graded credit/no-credit.**

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>0224</td>
<td>9:05 am - 10:30 am</td>
<td>TTh</td>
<td>STAFF</td>
<td>INST 1005</td>
</tr>
<tr>
<td>0225</td>
<td>10:40 am - 12:05 pm</td>
<td>TTh</td>
<td>STAFF</td>
<td>CMPC 3</td>
</tr>
</tbody>
</table>

**036A - Reading II: Comprehension and Related Skills A**
3.00 Units Rpt 1

- **Prerequisite:** None.
- Intermediate course in reading; emphasizes finding main ideas, critical thinking, vocabulary skills, and study skills.
- **Class is graded credit/no-credit.**

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>0201</td>
<td>7:30 am - 8:55 am</td>
<td>TTh</td>
<td>RUSSELL, A</td>
<td>CMPC 3</td>
</tr>
<tr>
<td>0202</td>
<td>9:05 am - 10:30 am</td>
<td>MW</td>
<td>DE OTERO, R</td>
<td>CMPC 3</td>
</tr>
<tr>
<td>0203</td>
<td>9:05 am - 10:30 am</td>
<td>TTh</td>
<td>ENGLISH, T</td>
<td>CMPC 3</td>
</tr>
<tr>
<td>0209</td>
<td>10:40 am - 12:05 pm</td>
<td>MW</td>
<td>EVANS, R</td>
<td>CMPC 3</td>
</tr>
<tr>
<td>0210</td>
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<td>TTh</td>
<td>RUSSELL, A</td>
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</tr>
<tr>
<td>0215</td>
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<td>MW</td>
<td>ENGLISH, T</td>
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</tr>
<tr>
<td>0219</td>
<td>9:00 am - 12:10 pm</td>
<td>S</td>
<td>STAFF</td>
<td>CMPC 3</td>
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</table>

**Evening Classes**

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>3206</td>
<td>1:05 hrs</td>
<td>TBA</td>
<td>ENGLISH, T A</td>
<td>LRC 217</td>
</tr>
</tbody>
</table>

**036B - Reading II: Comprehension and Related Skills B**
3.00 Units Rpt 1

- **Prerequisite:** None.
- Comprehensive course in advanced study skills, note-taking, and efficient study techniques. Transition from every-day reading skills to college reading skills.
- **Class is graded credit/no-credit.**

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>036B</td>
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<td>CMPC 3</td>
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<tr>
<td>036C</td>
<td>7:00 pm - 8:35 pm</td>
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<td>STAFF</td>
<td>LRC 215</td>
</tr>
<tr>
<td>036D</td>
<td>5:25 pm - 6:50 pm</td>
<td>TTh</td>
<td>STAFF</td>
<td>CMPC 6</td>
</tr>
</tbody>
</table>

- Developmental Communication 36A also offered through PACE. See page 61.

**036B - Reading II: Comprehension and Related Skills B (NDA)**
3.00 Units Rpt 1

- **Prerequisite:** None.
- Comprehensive course in advanced study skills, note-taking, and efficient study techniques. Transition from every-day reading skills to college reading skills.
- **Class is graded credit/no-credit.**

<table>
<thead>
<tr>
<th>Section</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>0176</td>
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<td>TTh</td>
<td>POLK, S</td>
<td>LRC 215</td>
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</table>

- Class is geared for disabled students.

**Evening Classes**

<table>
<thead>
<tr>
<th>Section</th>
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<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>3245</td>
<td>5:25 pm - 6:50 pm</td>
<td>TTh</td>
<td>FLORES, J</td>
<td>CMPC 3</td>
</tr>
</tbody>
</table>
016 - BLUEPRINT READING I - 2.00 UNITS
Prerequisite: None.
Note: Additional materials may be required.
Lecture 1 hour, lab 2 hours.

EVENING CLASSES
3209 LEC 4:45 pm-5:45 pm M DENTON, M INST 1003
AND LAB 5:45 pm-7:55 pm M DENTON, M INST 1003

006 - METHODS AND MATERIALS OF TUTORING
1.00 UNIT Rpt 3
Prerequisite: None.
Class is graded Credit/No-Credit.
This class trains new tutors in theory and practice in tutoring, group
dynamics and record-keeping.

Directed studies opportunities are available on a contract basis
under the supervision of an instructor. Students interested in en-
rolling in the Directed Courses must contact the Department Chair.

021 - ENGLISH FUNDAMENTALS - 3.00 UNITS
Prerequisite: Appropriate skill level demonstrated through the English
assessment process or by permit.
Corequisite: Dev Com 36A.
Basic grammar, spelling, punctuation, topic sentences, and paragraph
structure.
Class graded credit/no credit.

English 21 also offered through PACE. See page 61.

0193 LEC 7:30 am-8:55 am M McKee, M CSB 206
0194 LEC 7:30 am-8:55 am TTh GRANT, R CSB 207
0195 LEC 9:05 am-10:30 am MW BLUE, D CSB 207
0196 LEC 10:40 am-12:05 pm TTh GRANT, R CSB 207
0197 LEC 10:40 am-12:05 pm TTh DALY, C CSB 203
0198 LEC 12:25 pm-1:50 pm MW DALY, C CSB 205
0199 LEC 12:25 pm-1:50 pm TTh ODDINO, V CSB 111
0200 LEC 12:25 pm-1:50 pm TTh DALY, C CSB 205
0279 LEC 9:05 am-12:15 pm S LA ROSA, R INST 1003
7008 LEC 3:15 pm-4:25 pm M W STAFF VAUG HS
101 - COLLEGE READING AND COMPOSITION I
(UC:CSU) - 3.00 UNITS
Prerequisite: English 28, or ESL 8 with a grade of “C” or better, or appropriate skill level demonstrated through the English assessment process, or by permit.
This is the first freshman composition course that meets requirements for the BA at four-year colleges and universities, comprising intensive reading, writing of essays, term papers, the study of style, methods of discourse, logic, and documentation.
All sections may be taken for honors credit. See the Honors Counselor.
0429 LEC 9:05 am-10:30 am MW LA ROSA, R INST 1004
0430 LEC 9:05 am-10:30 am TTh LA ROSA, R CSB 205
0431 LEC 12:25 pm-1:50 pm MW KEAWE, G CSB 206
0432 LEC 12:25 pm-3:35 pm W STAFF CSB 101
0433 LEC 2:00 pm-3:25 pm MW INGLESE, M CSB 206
0434 LEC 9:05 am-12:15 pm S CABRAL, J CSB 101
7146 LEC 3:15 pm-4:25 pm F ROMERO, T CSB 205
7148 LEC 3:40 pm-6:50 pm T SANTANA, J CSB 206

Prerequisite:
(UC:CSU) - 3.00 UNITS
240 - LITERATURE AND THE MOTION PICTURE I
(UC:CSU) - 3.00 UNITS
Prerequisite: English 101 with a grade of “C” or better, or by permit.
Critical thinking and writing through the reading of poetry, drama, the short story, and the novel.
All sections may be taken for honors credit. See the Honors Counselor.
0204 LEC 10:40 am-12:05 pm MW LA ROSA, R INST 1004
0205 LEC 10:40 am-12:05 pm TTh LA ROSA, R CSB 205
0206 LEC 12:25 pm-1:50 pm TTh ODDINO, V CSB 111
0208 LEC 2:00 pm-3:25 pm TTh GRANT, R CSB 206

ENGLISH AS A SECOND LANGUAGE
ESL, English & Journalism

931 - COOPERATIVE EDUCATION - ENGLISH
3.00 UNITS Rpt 3
9034 LEC 3:10 hrs TBA RASKIN, E SCHEDULE

941 - COOPERATIVE EDUCATION - ENGLISH
4.00 UNITS Rpt 3
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student’s educational goals.
9035 LEC 4:15 hrs TBA RASKIN, E SCHEDULE

Note: ESL courses at levels 3, 4, 5 and 6 are divided into three sections.
A. WRITING AND GRAMMAR
B. READING AND VOCABULARY
C. LISTENING AND SPEAKING
### 1 COLLEGE ENGLISH AS A SECOND LANGUAGE I  
(NDA) - 12 UNITS  
**Prerequisite:** None.  
Class is graded credit/no-credit.  
**DAY OPTION**  
<table>
<thead>
<tr>
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<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>0212</td>
<td>9:05-12:15</td>
<td>MW</td>
<td>G. Jara</td>
<td>CMPC-5</td>
</tr>
<tr>
<td>0212</td>
<td>9:05-12:15</td>
<td>TTh</td>
<td>E. Berend</td>
<td>CMPC-5</td>
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</tbody>
</table>

**EVENING OPTION**  
<table>
<thead>
<tr>
<th>Course</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3357</td>
<td>7:00-10:10</td>
<td>MW</td>
<td>A. Chlebek</td>
<td>CSB-111</td>
</tr>
<tr>
<td>3357</td>
<td>7:00-10:10</td>
<td>TTh</td>
<td>L. Galvez</td>
<td>CSB-111</td>
</tr>
</tbody>
</table>

### 2 COLLEGE ENGLISH AS A SECOND LANGUAGE II  
(NDA) - 12 UNITS  
**Prerequisite:** College ESL 1, or appropriate skill level demonstrated through the ESL assessment process, or by permit.  
Class is graded credit/no-credit.  
**DAY OPTION**  
<table>
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<tr>
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<th>Days</th>
<th>Instructor</th>
<th>Location</th>
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<tbody>
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<td>0213</td>
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<td>MW</td>
<td>E. Engle</td>
<td>CMPC-6</td>
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<tr>
<td>0213</td>
<td>9:05-12:15</td>
<td>TTh</td>
<td>T. Cortes</td>
<td>CMPC-6</td>
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**EVENING OPTION**  
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<tbody>
<tr>
<td>3358</td>
<td>7:00-10:10</td>
<td>MW</td>
<td>J. Larson</td>
<td>CSB-206</td>
</tr>
<tr>
<td>3358</td>
<td>7:00-10:10</td>
<td>TTh</td>
<td>T. Brigstocke</td>
<td>CSB-206</td>
</tr>
</tbody>
</table>

### 3 COLLEGE ENGLISH AS A SECOND LANGUAGE III  
(NDA) - 12 UNITS  
**Prerequisite:** College ESL 2, or appropriate skill level demonstrated through the ESL assessment process, or by permit.  
Class is graded credit/no-credit.  
**DAY OPTION**  
Students must take sections 3B and 3C together.  
<table>
<thead>
<tr>
<th>Course</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0214</td>
<td>9:05-12:15</td>
<td>MW</td>
<td>M. Climo</td>
<td>CSB-111</td>
</tr>
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</table>

**EVENING OPTION**  
Students must take sections 3B and 3C together.  
<table>
<thead>
<tr>
<th>Course</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3360</td>
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<td>MW</td>
<td>M. Climo</td>
<td>BUNG-8</td>
</tr>
<tr>
<td>3152</td>
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<td>TTh</td>
<td>Staff</td>
<td>CSB-101</td>
</tr>
<tr>
<td>3153</td>
<td>8:40-10:10</td>
<td>TTh</td>
<td>Staff</td>
<td>CSB-101</td>
</tr>
</tbody>
</table>

### 4 COLLEGE ENGLISH AS A SECOND LANGUAGE IV  
(NDA) - 12 UNITS  
**Prerequisite:** College ESL 3, or appropriate skill level demonstrated through the ESL assessment process, or by permit.  
Class is graded credit/no-credit.  
**DAY OPTION**  
Students must enroll in both sections (4B and 4C).  
Students are encouraged to enroll in all three sections (A, B, C).  
<table>
<thead>
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<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
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<td>MW</td>
<td>M. Lilburn</td>
<td>CMPC-1</td>
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<tr>
<td>0222</td>
<td>9:05-10:30</td>
<td>TTh</td>
<td>Fine-Olson</td>
<td>CMPC-1</td>
</tr>
</tbody>
</table>

### 5 COLLEGE ENGLISH AS A SECOND LANGUAGE V  
(NDA) - 12 UNITS  
**Prerequisite:** College ESL 4, or appropriate skill level demonstrated through the ESL assessment process, or by permit.  
Class is graded credit/no-credit.  
**DAY OPTION**  
Students must take sections 5B and 5C together.  
Students are encouraged to enroll in all three sections (A, B, C).  
<table>
<thead>
<tr>
<th>Course</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0307</td>
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<td>MW</td>
<td>C. Chan</td>
<td>CSB-208</td>
</tr>
<tr>
<td>0309</td>
<td>9:05-10:30</td>
<td>TTh</td>
<td>P. Rivera</td>
<td>CSB-208</td>
</tr>
<tr>
<td>0329</td>
<td>10:40-12:15</td>
<td>TTh</td>
<td>P. Rivera</td>
<td>CSB-208</td>
</tr>
</tbody>
</table>

### 6 COLLEGE ENGLISH AS A SECOND LANGUAGE VI  
(NDA) - 12 UNITS  
**Prerequisite:** College ESL 5, or appropriate skill level demonstrated through the ESL assessment process, or by permit.  
Class is graded credit/no-credit.  
**DAY OPTION**  
Students must take sections 6B and 6C together.  
Students are encouraged to enroll in all three sections (A, B, C).  
<table>
<thead>
<tr>
<th>Course</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0292</td>
<td>9:05-12:15</td>
<td>MW</td>
<td>D. Taylor</td>
<td>CSB-101</td>
</tr>
<tr>
<td>0290</td>
<td>9:05-10:30</td>
<td>TTh</td>
<td>L. Barbato</td>
<td>CSB-101</td>
</tr>
<tr>
<td>0231</td>
<td>10:40-12:15</td>
<td>TTh</td>
<td>L. Barbato</td>
<td>CSB-101</td>
</tr>
</tbody>
</table>
**EVENING OPTION**

Students must take sections (6B and 6C) together. Students are encouraged to enroll in all three sections (A, B, C).

**ESL 6A - Writing and Grammar** - 6 Units

<table>
<thead>
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<th>Class</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
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<tbody>
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<td>MW</td>
<td>P. Pelletier</td>
<td>CSB-101</td>
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**ESL 6B - Reading and Vocabulary** - 3 Units

<table>
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</thead>
<tbody>
<tr>
<td>3263</td>
<td>7:00-8:30</td>
<td>TTh</td>
<td>M. Manalo</td>
<td>INST-1004</td>
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**ESL 6C - Listening and Speaking** - 3 Units

<table>
<thead>
<tr>
<th>Class</th>
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<th>Instructor</th>
<th>Location</th>
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<tbody>
<tr>
<td>3264</td>
<td>8:40-10:10</td>
<td>TTh</td>
<td>M. Manalo</td>
<td>INST-1004</td>
</tr>
</tbody>
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**8 ADVANCED ESL COMPOSITION** - 6 UNITS

**Prerequisite:** College ESL 6A.

Successful completion of ESL 8 leads to placement in English 101.

**DAY OPTION**

<table>
<thead>
<tr>
<th>Class</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
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<tbody>
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<td>0218</td>
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<td>MW</td>
<td>G. Prostak</td>
<td>CSB-205</td>
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**EVENING OPTION**

<table>
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<tr>
<th>Class</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3365</td>
<td>7:00-10:10</td>
<td>MW</td>
<td>G. Prostak</td>
<td>CSB-205</td>
</tr>
</tbody>
</table>

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**FAMILY AND CONSUMER STUDIES**

Professional Studies

**001 - PROFESSIONAL CAREER OPPORTUNITIES** - 2.00 UNITS

**Prerequisite:** None.

Emphasis on Interior Design and related fields.

**EVENING OPTION**

<table>
<thead>
<tr>
<th>Class</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3321</td>
<td>3:40 pm-5:50 pm</td>
<td>M</td>
<td>BERG, J</td>
<td>INST 1010</td>
</tr>
</tbody>
</table>

**006 - CHALLENGES OF AGING** - 3.00 UNITS

**Prerequisite:** None.

Analysis of the developmental changes and specific needs of the older adult. Class leads to certificate and A.A. degree in Gerontology. Continuing Education Credit for RCFE.

**EVENING OPTION**

<table>
<thead>
<tr>
<th>Class</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>3101</td>
<td>7:00 pm-10:10 pm</td>
<td>W</td>
<td>HILGER, R D</td>
<td>CMPC 3</td>
</tr>
</tbody>
</table>

**021 - NUTRITION (UC:CSU)** - 3.00 UNITS

**Prerequisite:** None.

Required for ACF Certificate and Food Production Certificate. meets Natural Science requirement. Comprehensive scientific nutrition information.

<table>
<thead>
<tr>
<th>Class</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0232</td>
<td>3:10 hrs</td>
<td></td>
<td>SHAW, S</td>
<td>INTERNET</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Email: <a href="mailto:sueshawla@gmail.com">sueshawla@gmail.com</a></td>
<td></td>
</tr>
<tr>
<td>0233</td>
<td>12:25 pm-3:35 pm</td>
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<td>BERG, J</td>
<td>CSB 105</td>
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**EVENING CLASSES**

<table>
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<tbody>
<tr>
<td>3104</td>
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<td>T</td>
<td>BERG, J</td>
<td>CSB 105</td>
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<table>
<thead>
<tr>
<th>Class</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>6207</td>
<td>4:00 pm-5:25 pm</td>
<td>M</td>
<td>CANTRELL, E</td>
<td>KIRK HSR3</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Taught bilingually (English/Spanish)</td>
<td></td>
</tr>
<tr>
<td>3108</td>
<td>7:00 pm-10:10 pm</td>
<td>Th</td>
<td>EPPS, F Z</td>
<td>CMPC 2</td>
</tr>
</tbody>
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**031 - MARRIAGE AND FAMILY LIFE (UC:CSU)** - 3.00 UNITS

**Prerequisite:** None.

Required for Gerontology, Administration of Justice Certificate, and Family and Consumer Studies AA Degree. Learn about relationships, communication techniques, sexual attitudes and how to be a complete you.

<table>
<thead>
<tr>
<th>Class</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>0139</td>
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<td>MW</td>
<td>CANTRELL, E</td>
<td>INST 1008</td>
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<tr>
<td>7000</td>
<td>12:30 pm-3:40 pm</td>
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<td>CANTRELL, E</td>
<td>KIRK HSR3</td>
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**EVENING CLASSES**

<table>
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<th>Instructor</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>3266</td>
<td>7:00 pm-10:10 pm</td>
<td>T</td>
<td>CANTRELL, E</td>
<td>CSB 207</td>
</tr>
</tbody>
</table>

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**039 - CHILD/ADULT CAREGIVING** - 5.00 UNITS

**Prerequisite:** None.

This is an introductory class for an Intergenerational Caregiver Certificate program. The class covers caregiving, entrepreneurial business issues, human development/lifespan CPR/First Aid, Safety and Wellness and practicum.

Lecture 3 hrs, lab 2 hrs, field work 3 hrs.

**EVENING CLASSES**

<table>
<thead>
<tr>
<th>Class</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3134</td>
<td>7:00 pm-10:10 pm</td>
<td>Th</td>
<td>BURNETT, M</td>
<td>CMPC 6</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>LAB 5:20 hrs</td>
<td>TBA VELAZQUEZ, J</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Taught bilingually (English/Spanish)</td>
<td></td>
</tr>
</tbody>
</table>

**091 - LIFE MANAGEMENT** - 3.00 UNITS

**Advisory:** FCS 31.

Basic life skills, stress management, goals, communication techniques, time management, values, financial planning, study skills. Continuing Education credit for RCFE.

**EVENING CLASSES**

<table>
<thead>
<tr>
<th>Class</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>7001</td>
<td>3:10 pm-6:20 pm</td>
<td>T</td>
<td>CANTRELL, E</td>
<td>KIRK HSR3</td>
</tr>
</tbody>
</table>

**921 - COOPERATIVE EDUCATION - FAMILY AND CONSUMER STUDIES** - 2.00 UNITS Rpt 3

<table>
<thead>
<tr>
<th>Class</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>9092</td>
<td>2:05 hrs</td>
<td></td>
<td>RASKIN, E</td>
<td>SCHEDULE</td>
</tr>
</tbody>
</table>

**931 - COOPERATIVE EDUCATION - FAMILY AND CONSUMER STUDIES** - 3.00 UNITS Rpt 3

<table>
<thead>
<tr>
<th>Class</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>9038</td>
<td>3:10 hrs</td>
<td></td>
<td>RASKIN, E</td>
<td>SCHEDULE</td>
</tr>
</tbody>
</table>

**941 - COOPERATIVE EDUCATION - FAMILY AND CONSUMER STUDIES** - 4.00 UNITS Rpt 3

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student’s educational goals.

<table>
<thead>
<tr>
<th>Class</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>9039</td>
<td>4:15 hrs</td>
<td></td>
<td>RASKIN, E</td>
<td>SCHEDULE</td>
</tr>
</tbody>
</table>

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**FOOD SERVICE MANAGEMENT**

Professional Studies

Faculty Advisor: Eloise F. Cantrell - 818.364.7625

**050 - SANITATION AND SAFETY (CSU)** - 3.00 UNITS

**Prerequisite:** None.

<table>
<thead>
<tr>
<th>Class</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0235</td>
<td>3:10 hrs</td>
<td></td>
<td>STRUWE, K</td>
<td>INTERNET</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Email: <a href="mailto:kurtstruwe@sbcglobal.net">kurtstruwe@sbcglobal.net</a></td>
<td></td>
</tr>
<tr>
<td>7114</td>
<td>8:00 am-11:10 am</td>
<td>W</td>
<td>CANTRELL, E</td>
<td>PHOENIX</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Class</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0236</td>
<td>9:05 am-12:15 pm</td>
<td>F</td>
<td>HIGGINS, S</td>
<td>INST 1002</td>
</tr>
</tbody>
</table>

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**FALL 2007 SCHEDULE OF CLASSES**
### EVENING CLASSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Code</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>100 - INTRODUCTION TO HOSPITALITY INDUSTRIES</td>
<td>3.00 UNITS</td>
<td></td>
<td></td>
<td>CANTRELL, E</td>
<td>CSB 105</td>
</tr>
<tr>
<td><strong>Advisory:</strong> FCS 20, 21, 50.</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Overview of food service and management in the hospitality industry.</td>
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<tr>
<td>Careers are explored.</td>
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</tr>
<tr>
<td><strong>NOTE:</strong> The following series of classes FSM 100 through 108 and FCS 108, FCS 21, FCS 163 are required for AA, AS, ACF certification, and Food Management Certificate Program.</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>101 - FOOD PRODUCTION I</td>
<td>4.00 UNITS</td>
<td></td>
<td></td>
<td>CANTRELL, E</td>
<td>CSB 105</td>
</tr>
<tr>
<td><strong>Prerequisite:</strong> FCS 50, 100 and negative TB test.</td>
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</tr>
<tr>
<td>Study and lab experience of quality food production. Introduction and application of culinary principles and procedures for basic food preparation. Course is part of a one-year log series.</td>
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<td></td>
</tr>
<tr>
<td><strong>Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.</strong></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td><strong>102 - FOOD PRODUCTION II</strong></td>
<td>(CSU) - 4.00 UNITS</td>
<td></td>
<td></td>
<td>CANTRELL, E</td>
<td>CSB 105</td>
</tr>
<tr>
<td><strong>Prerequisite:</strong> FCS 101 and negative TB test. Advanced study and laboratory experiences of food preparation and production that meet American Culinary Federation Certification/Competencies. Part of a one year certificate program.</td>
<td></td>
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<td></td>
</tr>
<tr>
<td><strong>Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.</strong></td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>
106 - FOOD AND BEVERAGE COST CONTROL/RECORDS  (CSU) - 3.00 UNITS  
Prerequisite: FSM 50 and 100. 
Corequisite: FSM 105.  
Course is part of a one year certificate program, analyzing food, beverage, and labor cost controls.  
EVENING CLASSES  
3418 LEC  3:40 pm-6:50 pm  T  MCKAY, B  INST 1007  

108 - INTERNSHIP  (CSU) - 2.00 UNITS  Rpt 2  
Prerequisite: FSM, 50, 100, 101, 102, 325.  
Fieldwork in food production management, students are placed in industry.  
Lecture 1 hour, lab 3 hours.  
0241 LEC  1:05 hrs  TBA  LAMPERT, S  INTERNET  
AND LAB  3:10 hrs  TBA  LAMPERT, S  INTERNET  
Email: sandilampert@sbcglobal.net  

109 - PROFESSIONAL BAKING  (CSU) - 4.00 UNITS  Rpt 3  
Prerequisite: FSM 50, 101.  
Course covers study of baking functions, practical instruction and skill development in yeast-raised products, cakes, pies, cobblers, cookies, bars, brownies, and breakfast breads.  
Lecture 2 hours, lab 6 hours.  
0242 LEC  8:00 am-10:00 am  F  GARCIA, R  INST 1006  
AND LAB  10:10 am-1:20 pm  F  GARCIA, R  INST 1006  
AND LAB  3:20 hrs  TBA  GARCIA, R  INST 1006  

110 - MANAGING CATERING OPERATIONS  
(CSU) - 4.00 UNITS  
Prerequisite: FSM 50.  
This course is a study of catering sales and operations, including “on hands” practicum and interpersonal dynamics from production through a service.  
Lecture 2 hours, lab 4 hours.  
0243 LEC  9:00 am-10:05 am  TTh  ZANDALASINI, L  INST 1007  
AND LAB  10:10 am-12:15 pm  TTh  ZANDALASINI, L  INST 1007  

115 - RESTAURANT OPERATIONS MANAGEMENT  
3.00 UNITS  
Learn the dynamics involved in opening a restaurant such as lease negotiations, cashflow, analysis, recruitment, marketing, etc.  
EVENING CLASSES  
3274 LEC  7:00 pm-10:10 pm  T  MCKAY, B  INST 1007  

125 - FOODS LABORATORY  -  1.00 UNIT Rpt 2  
Prerequisite: FCS 101 or FSM 101.  
Class is graded credit/no-credit.  
Lab 3 hours.  
0325 LAB  9:05 am-12:15 pm  MW  GARCIA, R  INST 1006  

130 - CAKE DECORATION I  -  2.00 UNITS Rpt 2  
Prerequisite: FCS 101 or FSM 101.  
Course emphasizes the fundamentals of the American Style of cake decoration. Exposure to basic equipment, procedures of cake production, coloring techniques, design transfer, cake construction, borders, and icings will be covered.  
Learn the art of cake decorating.  
Lecture 1 hour, lab 3 hours.  
EVENING CLASSES  
3276 LAB  4:30 pm-8:45 pm  TTh  GILLIGAN, M  INST 1006  
AND LAB  8:45 pm-9:15 pm  TTh  GILLIGAN, M  INST 1006  

FRENCH  
Foreign Languages  
DIRECTED STUDY available. See your instructor.  

FRENCH 001 - ELEMENTARY FRENCH I  
(UC:CSU) - 5.00 UNITS  
Prerequisite: None.  
0267 LEC  1:20 pm-3:50 pm  MW  LOPEZ, B  INST 1005  

GEOGRAPHY  
Natural Sciences  
Faculty Advisor: Lorraine Manoogian - Phone: 818.364.7706  

GEOGRAPHY 001 - PHYSICAL GEOGRAPHY  
(UC:CSU) - 3.00 UNITS  
Prerequisite: None.  
This course covers the changing processes within the Earth’s major Geosystems: the Atmosphere, Hydrosphere, Lithosphere and Biosphere. Units of study include weather, climate, landforms, plate tectonics, gradational processes of mass wasting, soil formation, vegetation communities and human impact of the environment.  
This course meets university transfer requirements for natural or physical science.  
0245 LEC  9:05 am-10:30 am  MW  MANOOGIAN, L  INST 1013  
0246 LEC  9:05 am-10:30 am  TTh  MANOOGIAN, L  INST 1013  
0310 LEC  10:40 am-12:05 pm  MW  MANOOGIAN, L  INST 1013  
0374 LEC  10:40 am-12:05 pm  TTh  MANOOGIAN, L  INST 1013  
0389 LEC  9:00 am-12:10 pm  F  ROGERS, H  INST 1013
EVENING CLASSES
3128 LEC 3:40 pm-6:50 pm M MANOOGIAN, L INST 1013
3278 LEC 7:00 pm-10:10 pm M DRAKE, V INST 1013

Geography 1 is also offered in PACE. See page 61.

007 - WORLD REGIONAL GEOGRAPHY
(UC:CSU) - 3.00 UNITS
Prerequisite: None.
This course offers a geographical survey of the world’s major realms, regions, and countries. Emphasis is focused on those features important to understanding current global concerns, problems, and conflicts. This course meets university transfer requirements for Social and Behavioral Sciences.
Recommended for students enrolled in the PRECREDENTIAL OPTION of the Liberal Studies.

015 - PHYSICAL GEOGRAPHY LABORATORY
(UC:CSU) - 2.00 UNITS
Prerequisite or Corequisite: Geog 1.
This earth environment laboratory emphasizes the scientific method by competing exercises and graphs solve equations, determine measurements, construct diagrams, and make field observations about Earth-Sun relations, weather systems, climate regions, soil classification, rock types and agents of landform modification.
This course meets university transfer requirements for the laboratory portion of the Physical Sciences.
Lecture 1 hour, lab 2 hours.
0249 LEC 9:00 am-10:00 am F RAHMAN, A INST 1015
AND LAB 10:00 am-12:05 pm F RAHMAN, A INST 1015

EVENING CLASSES
3282 LEC 3:40 pm-6:50 pm W LESTRANGE, B INST 1013
Geography 7 is also offered in PACE. See page 61.

001 - PHYSICAL GEOLOGY (UC:CSU) - 3.00 UNITS
Prerequisite: None.
 Advisory: English 28.
The course offers a study of the physical elements of the earth, with emphasis on the nature, distribution, and relationships of landforms, climate, soils, vegetation, and their integrated patterns of world distribution.

EVENING CLASSES
3341 LEC 7:00 pm-10:10 pm M DEWART, G INST 2004

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

008 - WOMEN’S PERSONAL HEALTH (UC:CSU) - 3.00 UNITS
Prerequisite: None.
This course presents health problems unique to women. Topics considered include physiological and psychological aspects of nutrition, exercise, hygiene, sexuality and reproduction, and diseases common to women.
Open to men and women.
0250 LEC 9:05 am-10:30 am MW CHOUDHURY, B CSB 110

EVENING CLASSES
3356 LEC 3:40 pm-6:50 pm M COOPER, C CSB 110

011 - PRINCIPLES OF HEALTHFUL LIVING
(UC:CSU) - 3.00 UNITS
Prerequisite: None.
Implements the World Health Organization’s definition of health that health is the state of physical, mental and social well-being, not merely the absence of disease.

0250 LEC 9:05 am-10:30 am MW COOPER, C CSB 110

EVENING CLASSES
3283 LEC 3:40 pm-6:50 pm W CHOUDHURY, B CSB 110
3284 LEC 5:25 pm-6:50 pm TTh LIPTON, J CSB 110
3285 LEC 7:00 pm-10:10 pm M EPPS, F CSB 110
3286 LEC 7:00 pm-10:10 pm T EPPS, F CSB 110
3287 LEC 7:00 pm-10:10 pm W TEOLA, D CSB 110
3288 LEC 7:00 pm-10:10 pm Th ASILI, H CSB 110
Health 11 also offered through ITV. See page 59.

001 - INTRODUCTION TO WESTERN CIVILIZATION I
(UC:CSU) - 3.00 UNITS
Prerequisite: None.
A survey course emphasizing the main political, social, and economic currents that shaped the development of Western Civilization from antiquity through the emergence of nations in the 18th Century. This section may be taken for honors credit. See the Honors Counselor.

0257 IND 3:10 hrs TBA MC BRIDE, D INTERNET
www.lamission.edu/online_classes.html

0347 LEC 9:05 am-10:30 am TTh BUCHANAN, L INST 1010

EVENING CLASSES
3289 LEC 7:00 pm-10:10 pm M JIMENEZ, G INST 1010
History 1 is also offered in ITV. See page 59.
002 - INTRODUCTION TO WESTERN CIVILIZATION II  
(UC:CSU) - 3.00 UNITS  
Prerequisite: None.  
A survey of western civilization from the beginning of the 17th century to the present with emphasis upon political, economic, and social forces.  
0351 LEC 10:40 am-12:05 pm TTh BUCHANAN, L INST 1010  

011 - POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES I  
(UC:CSU) - 3.00 UNITS  
Prerequisite: None.  
A survey of major events, personages, and themes most significant to the political, economic, and social development of this nation from its New World beginnings through the Civil War. It meets the American History and Institutions requirements for the California State University system and the Social and Behavioral Sciences requirements for all universities.  
All sections may be taken for honors credit. See the Honors Counselor.  
0413 IND 3:10 hrs TBA SENNET, R INTERNET www.lamission.edu/h11  
0414 IND 4:15 hrs TBA CRAMER, A INTERNET Email: acramer1969@yahoo.com  
(12 Week Class - Starts 10/2/2007, Ends 12/23/2007)  
0415 LEC 10:40 am-12:05 pm MW CRAMER, A INST 1010  

EVENING CLASSES  
3009 LEC 7:00 pm-10:10 pm T ROLEDER, G INST 1010  
3010 LEC 7:00 pm-10:10 pm W LASH, C INST 1010  
History 11 also offered through ITV. See page 59.  
History 11 also offered through PACE. See page 61.  

012 - POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES II  
(UC:CSU) - 3.00 UNITS  
Prerequisite: None.  
Note: History 11 is not required for this course.  
A survey of major events, personages, and themes most significant to the political, economic, and social development of this nation from the Reconstruction Period (1865) to the present.  
This section may be taken for honors credit. See the Honors Counselor.  
0240 IND 3:10 hrs TBA BEHLING, R INTERNET www.lamission.edu/h12  
0259 LEC 9:05 am-10:30 am MW EVANS, R INST 1010  

EVENING CLASSES  
3291 LEC 7:00 pm-10:10 pm F STAFF INST 1005  
History 12 is also offered through ITV. See page 59.  

086 - INTRODUCTION TO WORLD CIVILIZATION I  
(UC:CSU) - 3.00 UNITS  
Prerequisite: None.  
This course traces the development and interrelationships of the major world civilizations and their cultural traditions and contributions from the earliest time to the beginning of the era of European expansion in the sixteenth century.  
0278 LEC 9:05 am-10:30 am MW CRAMER, A INST 1005  

EVENING CLASSES  
3011 LEC 3:40 pm-6:50 pm M JIMENEZ, G CSB 207  

HUMANITIES  
Social Sciences  

001 - CULTURAL PATTERNS OF WESTERN CIVILIZATION  
(UC:CSU) - 3.00 UNITS  
Prerequisite: None.  
Survey of the arts in western civilization.  
0221 LEC 7:05 am-8:30 am MW STAFF INST 1017  
0262 LEC 1:30 pm-2:55 pm TTh GOLDBERG, H INST 1017  
7118 LEC 2:15 pm-3:05 pm MTWThF GIKA, E A MONT PREP  
(13 Week Class - Starts 9/24/2007, Ends 12/23/2007)  

EVENING CLASSES  
3294 LEC 7:00 pm-10:10 pm F JARRETT, C CSB 110  

002 - STUDIES IN SELECTED CULTURES  
(UC:CSU) - 3.00 UNITS Rpt 1  
Prerequisite: None.  
0263 LEC 9:05 am-10:30 am TTh GOLDBERG, H INST 1017  

EVENING CLASSES  
3292 LEC 3:40 pm-6:50 pm Th JARRETT, C CSB 105  

003 - THE ARTS OF CONTEMPORARY SOCIETY  
(UC:CSU) - 3.00 UNITS  
Prerequisite: None.  
This course will assist in the investigation of the relationship between the individual and various cultural influences in contemporary American life through examples in art, music, and literature.  

EVENING CLASSES  
3295 LEC 7:00 pm-10:10 pm M LEVINE, S CSB 201  

921 - COOPERATIVE EDUCATION - HUMANITIES  
2.00 UNITS Rpt 3  
9040 LEC 2:05 hrs TBA RASKIN, E SCHEDULE  

931 - COOPERATIVE EDUCATION - HUMANITIES  
3.00 UNITS Rpt 3  
9042 LEC 3:10 hrs TBA RASKIN, E SCHEDULE  

941 - COOPERATIVE EDUCATION - HUMANITIES  
4.00 UNITS Rpt 3  
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.  
9043 LEC 4:15 hrs TBA RASKIN, E SCHEDULE  

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.
All Interior Design students are encouraged to enroll in ID 103 Project Lab. This class offers an opportunity for students to work on current class projects with instructor supervision.

102 - INTRODUCTION TO INTERIOR DESIGN - 3.00 UNITS
Prerequisite: None.
Basic elements and principles of design theory applied to furniture selection and interiors. Includes color schemes, floor coverings, window and wall treatments, lighting and accessories. Possible field trips.

EVENING CLASSES
6294 LEC 7:00 pm-10:10 pm W ANDERSON, S CAC 4
All Interior Design classes located in Veterans Park, Sayre St.

103 - INTERIOR DESIGN PROJECT LABORATORY
1.00 UNIT Rpt 2
Corequisite: Enrollment in any ID course this semester.
Students will receive instruction and guidance with current projects, floor plans, furniture arrangements, kitchen and bath design, and material boards.

EVENING CLASSES
6210 LAB 3:40 pm-6:50 pm W ANDERSON, S CAC 4

104 - HISTORICAL AND CONTEMPORARY INTERIOR DESIGN
3.00 UNITS
Prerequisite: None.
Student will learn about the major forces in society and decorative arts that led to the development of styles from prehistoric time to the present. Field Trips.
7125 LEC 9:05 am-12:15 pm M ANDERSON, S CAC 5

105 - TEXTILES - 3.00 UNITS
Prerequisite: None.
Refer to FCS 17.
Refer to FCS classes for ID Certificate.
An analysis of natural, man-made and synthetic fibers, fabric construction, dyes and finishes as they relate to the selection, use and care of fabrics.

EVENING CLASSES
6213 LEC 7:00 pm-10:10 pm T WEILACHER, D CAC GALE

108A - SPACE PLANNING A - 2.00 UNITS
Prerequisite: None.
Advisory: ID 102, or FCS 15.
Residential space planning with emphasis on interior/exterior relationships, the ADA, and complete environmental planning. Includes Project Development for student’s portfolio.
Lecture 1 hours, lab 2 hours.
6200 LEC 7:00 pm-8:00 pm Th WEILACHER, D CAC 4
AND LAB 8:00 pm-10:00 pm Th WEILACHER, D CAC 4

109A - KITCHEN AND BATH DESIGN A - 2.00 UNITS
Advisory: ID 102, ID 106 I, and ID 106 II, ID 109 I.
Kitchen design covers the cooking process in relation to counters, cabinets, sinks, lighting, acoustics, flooring, safety, appliances and ergonomic.
Lecture 2 hours, lab 3 hours.

EVENING CLASSES
6229 LEC 7:00 pm-8:00 pm M WITHERS, K CAC 5
AND LAB 8:00 pm-10:00 pm M WITHERS, K CAC 5

110 - LIGHTING - 3.00 UNITS
Prerequisite: None.
Course includes lighting basics, sources of light, lighting hardware, lighting applications and lighting as an art. Lighting specifications are covered. Applications including residential and commercial lighting are covered.

EVENING CLASSES
6201 LEC 3:40 pm-6:50 pm M WITHERS, K CAC 5

ITALIAN
Foreign Languages
DIRECTED STUDY available. See your instructor.

ITALIAN 001 - ELEMENTARY ITALIAN I
(UC:CSU) - 5.00 UNITS
Prerequisite: None.

EVENING CLASSES
3296 LEC 7:00 pm-9:30 pm TTh PARDESS, D INST 1005

JOURNALISM
ESL, English & Journalism

100 - SOCIAL VALUES IN MASS COMMUNICATION
(UC:CSU) - 3.00 UNITS
0158 LEC 10:40 am-12:05 pm MW ODDINO, V INST 1005

LAW
Business & Law

001 - BUSINESS LAW I (UC:CSU) - 3.00 UNITS
Prerequisite: None.
Same as Business 5.
Introductory course in civil law open to all students.
0258 IND 3:10 hrs TBA JORDAN, D INTERNET
www.lamission.edu/law/faculty/jordan

EVENING CLASSES
3012 LEC 5:15 pm-6:45 pm Th GUDINO, A CSB 205
AND IND 1:20 hrs TBA GUDINO, A INTERNET
www.lamission.edu/law
<table>
<thead>
<tr>
<th>002 - BUSINESS LAW II (UC:CSU)</th>
<th>3.00 UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Prerequisite:</strong> None.</td>
<td></td>
</tr>
<tr>
<td>Same as Business 6.</td>
<td></td>
</tr>
<tr>
<td>Second part of the civil law course, including bailment, principles of agency, third parties, partnerships, incorporation, stockholders, and legal aspects of negotiable instruments. This class may be taken for honors credit. See the Honors Counselor.</td>
<td></td>
</tr>
<tr>
<td>0265 IND 3:10 hrs TBA MORINAKA, B INTERNET</td>
<td><a href="http://www.lamission.edu/law/faculty/morinaka">www.lamission.edu/law/faculty/morinaka</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>010 - INTRODUCTION TO LEGAL ASSISTANT I</th>
<th>3.00 UNITS</th>
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</thead>
<tbody>
<tr>
<td><strong>Prerequisite:</strong> None.</td>
<td></td>
</tr>
<tr>
<td>Formalizes the career of the legal assistant, and introduces legal terminology bibliography, including research problems.</td>
<td></td>
</tr>
<tr>
<td>3405 LEC 5:15 pm-6:45 pm W JORDAN, D INST 1010 AND IND 1:20 hrs TBA JORDAN, D INTERNET</td>
<td><a href="http://www.lamission.edu/law/faculty/jordan">www.lamission.edu/law/faculty/jordan</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>011 - INTRODUCTION TO LEGAL ASSISTANT II (CSU)</th>
<th>3.00 UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Prerequisite:</strong> None.</td>
<td></td>
</tr>
<tr>
<td>A detailed examination of civil and criminal cases, and an introduction to drafting and writing.</td>
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</tr>
<tr>
<td>0167 IND 3:10 hrs TBA ROSE, E INTERNET <a href="http://www.lamission.edu/law/faculty/rose">www.lamission.edu/law/faculty/rose</a></td>
<td></td>
</tr>
<tr>
<td>0261 LEC 8:00 am-9:30 am S JACKMAN, J INST 1004 AND IND 1:20 hrs TBA JACKMAN, J INTERNET</td>
<td><a href="http://www.lamission.edu/law/faculty/jackman">www.lamission.edu/law/faculty/jackman</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>012 - TORT LAW AND CLAIMS INVESTIGATION</th>
<th>3.00 UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Prerequisite:</strong> None.</td>
<td></td>
</tr>
<tr>
<td>Principles of California tort and insurance law, and the investigation techniques necessary in tort and insurance claims.</td>
<td></td>
</tr>
<tr>
<td>0355 IND 3:10 hrs TBA TELANOFF, A INTERNET</td>
<td><a href="http://www.lamission.edu/law/faculty/te%D0%BB%D0%B0%D0%BDoff">www.lamission.edu/law/faculty/teланoff</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>013 - WILLS, TRUSTS, AND PROBATE ADMINISTRATION</th>
<th>3.00 UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Prerequisite:</strong> None.</td>
<td></td>
</tr>
<tr>
<td>Law of wills and trusts, simple will and trust forms, the organization and jurisdiction of the California Probate Court, and the administration of estates.</td>
<td></td>
</tr>
<tr>
<td>EVENING CLASSES</td>
<td></td>
</tr>
<tr>
<td>0363 IND 3:10 hrs TBA LAMPERT, E INTERNET</td>
<td><a href="http://www.lamission.edu/law/faculty/lampert">www.lamission.edu/law/faculty/lampert</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>017 - LEGAL WRITING</th>
<th>3.00 UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Prerequisite:</strong> None.</td>
<td></td>
</tr>
<tr>
<td>This course consists of advanced legal drafting and writing, including research and special projects.</td>
<td></td>
</tr>
<tr>
<td>0368 IND 3:10 hrs TBA JORDAN, D INTERNET</td>
<td><a href="http://www.lamission.edu/law/faculty/jordan">www.lamission.edu/law/faculty/jordan</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>018 - MARRIAGE AND FAMILY LAW</th>
<th>3.00 UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Prerequisite:</strong> None.</td>
<td></td>
</tr>
<tr>
<td>Law 18 is a study of family law, with emphasis on dissolution of marriage and the California community property laws, restraining orders and domestic disputes.</td>
<td></td>
</tr>
<tr>
<td>0376 IND 3:10 hrs TBA JORDAN, D INTERNET</td>
<td><a href="http://www.lamission.edu/law/faculty/jordan">www.lamission.edu/law/faculty/jordan</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>019 - PROPERTY AND CREDITOR RIGHTS</th>
<th>3.00 UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Prerequisite:</strong> None.</td>
<td></td>
</tr>
<tr>
<td>Laws protecting landowners, tenants, and creditors. Law 19 is a study of law of personal property and real property, and bankruptcy law and forms.</td>
<td></td>
</tr>
<tr>
<td>0381 IND 3:10 hrs TBA WALKER, R INTERNET</td>
<td><a href="http://www.lamission.edu/law/faculty/walker">www.lamission.edu/law/faculty/walker</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>034 - LEGAL RESEARCH LABORATORY</th>
<th>3.00 UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Prerequisite:</strong> None.</td>
<td></td>
</tr>
<tr>
<td>This course is the study of Legal Research. The student learns how to do legal research in a Law Library and Online, along with how to report the results of legal research.</td>
<td></td>
</tr>
<tr>
<td>0387 IND 3:10 hrs TBA JORDAN, D INTERNET</td>
<td><a href="http://www.lamission.edu/law/faculty/jordan">www.lamission.edu/law/faculty/jordan</a></td>
</tr>
<tr>
<td>0409 LEC 9:45 am-12:55 pm S KELLOGG, C INST 1004</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>921 - COOPERATIVE EDUCATION - LAW</th>
<th>2.00 UNITS</th>
<th>Rpt 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>9045 LEC 2:05 hrs TBA RASKIN, E SCHEDULE</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>931 - COOPERATIVE EDUCATION - LAW</th>
<th>3.00 UNITS</th>
<th>Rpt 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>9046 LEC 3:10 hrs TBA RASKIN, E SCHEDULE</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>941 - COOPERATIVE EDUCATION - LAW</th>
<th>4.00 UNITS</th>
<th>Rpt 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student’s educational goals.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9047 LEC 4:15 hrs TBA RASKIN, E SCHEDULE</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.
LEARNING SKILLS
Learning Center

001A - READING A (NDA) - 1.00 UNIT Rpt 3
Prerequisite: None.
Class is graded credit/no credit.
0275 LAB 12:05 pm-3:15 pm  T LOFOUST, M  INST 1013
Class is geared toward disabled students.

EVENING CLASSES
3302 LAB 3:45 pm-6:55 pm  M STAFF  INST 1004
Class is geared toward disabled students.

002A - ENGLISH FUNDAMENTALS A (NDA) - 1.00 UNIT Rpt 3
Prerequisite: None.
0234 LAB 8:30 am-11:40 am  S LICHTMAN, D  INST 1005
Class is geared toward disabled students.

EVENING CLASSES
3149 LAB 3:40 pm-6:50 pm  W ISAAC, C  INST 1004
Class is geared toward disabled students.

003A VOCABULARY DEVELOPMENT A (NDA) - 1.00 UNIT RPT3
0411 LEC 12:30-1:35  T MANALO, M.  CSB 101
Class is geared toward ESL 1, 2, and 3 students.

003B VOCABULARY DEVELOPMENT B (NDA) - 2.00 UNITS RPT3
0410 LEC 12:30-2:35  M MANALO, M  CSB 101
Class is geared toward ESL 4, 5, 6 and 8 students.

003C VOCABULARY DEVELOPMENT C (NDA) - 2.00 UNITS RPT3
0412 LEC 12:30-1:35  TTh STAFF  CSB 208

004 - THE MECHANICS OF SPELLING
(NDA) - 1.00 UNIT Rpt 3
Prerequisite: None.
Class is graded credit/no-credit.
Based on diagnostic assessment, the student will receive group and individualized spelling instruction designed to improve spelling skills to the level at which the student will be able to succeed in college/ vocational coursework.
Lab 3 hours.

EVENING CLASSES
3304 LAB 3:40 pm-6:50 pm  T ISAAC, C  INST 1004
Class is geared toward disabled students.

010B - MATHEMATICS FUNDAMENTALS B
(NDA) - 1.00 UNIT Rpt 3
Prerequisite: None.

EVENING CLASSES
3178 LAB 3:45 pm-5:50 pm  Th CHARLES, J  INST 1004
(7 Week Class - Starts 9/6/2007, Ends 10/18/2007)
Class is geared toward disabled students.

010C - MATHEMATICS FUNDAMENTALS C
(NDA) - 1.00 UNIT Rpt 3
Prerequisite: None.

EVENING CLASSES
3182 LAB 3:45 pm-5:50 pm  Th CHARLES, J  INST 1004
(6 Week Class - Starts 10/25/2007, Ends 12/6/2007)
Class is geared toward disabled students.

040 - INTRODUCTION TO LEARNING DISABILITIES
(NDA) - 1.00 UNIT Rpt 3
Prerequisite: None.
Lab: 2 hours.
Individualized diagnostic assessment processes are conducted.
0277 LEC 3:10 hrs  TBA RESENDEZ, C  INST 1018
Class is geared toward disabled students.

LINGUISTICS
Foreign Languages

001 - INTRODUCTION TO LANGUAGE AND LINGUISTICS
(UC:CSU) - 3.00 UNITS
Prerequisite: None.

EVENING CLASSES
3306 LEC 7:00 pm-10:10 pm  W PARDESS, D  INST 1005

LINGUISTICS
Foreign Languages

010B - MATHEMATICS FUNDAMENTALS B
(NDA) - 1.00 UNIT Rpt 3
Prerequisite: None.

EVENING CLASSES
3178 LAB 3:45 pm-5:50 pm  Th CHARLES, J  INST 1004
(7 Week Class - Starts 9/6/2007, Ends 10/18/2007)
Class is geared toward disabled students.

010C - MATHEMATICS FUNDAMENTALS C
(NDA) - 1.00 UNIT Rpt 3
Prerequisite: None.

EVENING CLASSES
3182 LAB 3:45 pm-5:50 pm  Th CHARLES, J  INST 1004
(6 Week Class - Starts 10/25/2007, Ends 12/6/2007)
Class is geared toward disabled students.

040 - INTRODUCTION TO LEARNING DISABILITIES
(NDA) - 1.00 UNIT Rpt 3
Prerequisite: None.
Lab: 2 hours.
Individualized diagnostic assessment processes are conducted.
0277 LEC 3:10 hrs  TBA RESENDEZ, C  INST 1018
Class is geared toward disabled students.

LINGUISTICS
Foreign Languages

001 - INTRODUCTION TO LANGUAGE AND LINGUISTICS
(UC:CSU) - 3.00 UNITS
Prerequisite: None.

EVENING CLASSES
3306 LEC 7:00 pm-10:10 pm  W PARDESS, D  INST 1005
## Mathematics Course Sequence

### 105 - Arithmetic for College Students
- **Prerequisites:** Math 115 with grade of "C" or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.
- **Corequisite:** Math 100.

### 112 - Pre-Algebra
- **Prerequisites:** Math 105 with grade of "C" or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.
- **Corequisite:** Math 100.

### 113 - Elementary Algebra A
- **Prerequisites:** Math 112 with a grade of "C" or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.
- **Corequisite:** Math 100.

### 114 - Elementary Algebra B
- **Prerequisites:** Math 113 with a grade of "C" or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.
- **Corequisite:** Math 100.

### 115 - Elementary Algebra*

### 120 - Plane Geometry

### Trigonometry

### 215 - Principles of Mathematics I

### 225 - Calculus with Analytic Geometry I

### 230 - Calculus with Analytic Geometry II

### 238 - Calculus for Business & Social Sciences I

### 240 - Trigonometry

### 245 - College Algebra

### 250 - Pre-Calculus

### 260 - Calculus with Analytic Geometry II

### 265 - Calculus with Analytic Geometry III

### 270 - Linear Algebra

### 275 - Ordinary Differential Equations

### 237 - Introductory to Statistics

### 240 - Trigonometry

### 250 - Pre-Calculus

### 255 - Calculus with Analytic Geometry II

### 260 - Calculus with Analytic Geometry I

### 270 - Linear Algebra

### 275 - Ordinary Differential Equations

### 112 - PRE-ALGEBRA (NDA) - 3.00 UNITS
- **Prerequisite:** Math 105 with grade of “C” or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.

### EVENING CLASSES
- **3065 LEC 3:50 pm-5:15 pm** MW ADES, R BUNG 2
- **3066 LEC 3:50 pm-5:15 pm** TTh DADDAZIO, G BUNG 2
- **3067 LEC 7:00 pm-8:25 pm** MW GARCIA, O BUNG 4
- **3068 LEC 7:00 pm-8:25 pm** TTh WINDSOR, K INST 1017
- **3069 LEC 7:00 pm-10:10 pm** T ZARGARIAN, S BUNG 7
- **3070 LEC 7:00 pm-10:10 pm** W SMAZENKA, R BUNG 1
- **3071 LEC 7:00 pm-10:10 pm** W BLOOM, J BUNG 6
- **3072 LEC 7:00 pm-10:10 pm** Th ROSHANAEI, A BUNG 4

### 113 - ELEMENTARY ALGEBRA A - 3.00 UNITS
- **Prerequisite:** Math 112 with a grade of “C” or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.

### EVENING CLASSES
- **3073 LEC 4:20 pm-5:45 pm** TTh YUN, Y MATH CTR
- **3075 LEC 7:00 pm-8:25 pm** TTh BURDS, J MATH CTR

### 114 - ELEMENTARY ALGEBRA B - 3.00 UNITS
- **Prerequisite:** Math 113 with a grade of “C” or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.

### EVENING CLASSES
- **3226 LEC 7:00 pm-8:25 pm** MW WONG, K MATH CTR

**Directed studies opportunities** are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.
### 115 - ELEMENTARY ALGEBRA - 5.00 UNITS
**Prerequisite:** Math 112 with a grade of “C” or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.
Math 113 and 114 together are equivalent to Math 115.
All Mathematics 115 students are required to pass a comprehensive department final. Failure to take this examination at the scheduled time and day will result in a score of zero.
This examination will be held in the Bungalows, Saturday, December 15, 2007 from 10:15 P.M. to 12:15 P.M. All students are required to be present 15 minutes prior to the examination. Students must present a valid picture identification.

### EVENING CLASSES
<table>
<thead>
<tr>
<th>Class</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0284</td>
<td>8:00 am-10:30 am</td>
<td>MWF</td>
<td>BUNG 5</td>
</tr>
<tr>
<td>0285</td>
<td>8:00 am-10:30 am</td>
<td>TTh</td>
<td>INST 1003</td>
</tr>
<tr>
<td>0148</td>
<td>8:00 am-10:30 am</td>
<td>FS</td>
<td>CSB 105</td>
</tr>
<tr>
<td>0288</td>
<td>9:05 am-10:20 am</td>
<td>MWF</td>
<td>BUNG 1</td>
</tr>
<tr>
<td>0289</td>
<td>12:25 pm-2:55 pm</td>
<td>MW</td>
<td>BUNG 2</td>
</tr>
<tr>
<td>0290</td>
<td>12:25 pm-2:55 pm</td>
<td>TTh</td>
<td>BUNG 1</td>
</tr>
<tr>
<td>0292</td>
<td>2:00 pm-4:50 pm</td>
<td>TTh</td>
<td>BUNG 5</td>
</tr>
</tbody>
</table>

Math 115 also offered through PACE. See page 61.

### 121 - ESSENTIALS OF PLANE GEOMETRY - 3.00 UNITS
**Prerequisite:** Math 125 or appropriate skill level demonstrated through the Math assessment process.
This course covers the definition, axioms, and theorems of geometry relating to angles, lines, circles, polygons, and polyhedra. It also provides an introduction to formal proofs, logic, and construction methods with straight-edge and compass.

### EVENING CLASSES
<table>
<thead>
<tr>
<th>Class</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0017</td>
<td>8:00 am-10:30 am</td>
<td>MWF</td>
<td>BUNG 1</td>
</tr>
<tr>
<td>0018</td>
<td>8:00 am-10:30 am</td>
<td>TTh</td>
<td>INST 1017</td>
</tr>
<tr>
<td>0021</td>
<td>9:05 am-10:20 am</td>
<td>MWF</td>
<td>BUNG 1</td>
</tr>
<tr>
<td>0022</td>
<td>12:25 pm-2:55 pm</td>
<td>MW</td>
<td>BUNG 1</td>
</tr>
<tr>
<td>0023</td>
<td>12:25 pm-2:55 pm</td>
<td>TTh</td>
<td>BUNG 1</td>
</tr>
<tr>
<td>0025</td>
<td>2:00 pm-4:30 pm</td>
<td>TTh</td>
<td>BUNG 1</td>
</tr>
</tbody>
</table>

Math 115 also offered through PACE. See page 61.

### 125 - INTERMEDIATE ALGEBRA - 5.00 UNITS
**Prerequisite:** Math 115 or Math 114 with a grade of “C” or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.

### EVENING CLASSES
<table>
<thead>
<tr>
<th>Class</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0293</td>
<td>9:05 am-11:35 am</td>
<td>MWF</td>
<td>BUNG 4</td>
</tr>
<tr>
<td>0294</td>
<td>9:05 am-11:35 am</td>
<td>TTh</td>
<td>BUNG 2</td>
</tr>
<tr>
<td>0295</td>
<td>10:40 am-1:10 pm</td>
<td>MWF</td>
<td>BUNG 5</td>
</tr>
<tr>
<td>0296</td>
<td>10:40 am-1:10 pm</td>
<td>TTh</td>
<td>BUNG 3</td>
</tr>
<tr>
<td>0297</td>
<td>12:25 pm-2:55 pm</td>
<td>TTh</td>
<td>BUNG 4</td>
</tr>
<tr>
<td>0298</td>
<td>2:00 pm-4:30 pm</td>
<td>MW</td>
<td>BUNG 5</td>
</tr>
</tbody>
</table>

Math 125 also offered through ITV. See page 59.
Math 125 also offered through PACE. See page 61.

### 215 - PRINCIPLES OF MATHEMATICS I
**Prerequisite:** Math 125 and Math 120 or Math 125 and Math 121 with a grade of “C” or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.
Primarily for students who plan to teach arithmetic in elementary schools.

### EVENING CLASSES
<table>
<thead>
<tr>
<th>Class</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3328</td>
<td>5:25 pm-6:50 pm</td>
<td>MW</td>
<td>BUNG 1</td>
</tr>
<tr>
<td>3329</td>
<td>5:25 pm-6:50 pm</td>
<td>MW</td>
<td>BUNG 1</td>
</tr>
</tbody>
</table>

### 227 - STATISTICS
**Prerequisite:** Math 125 with a grade of “C” or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.
Equivalent to Math 225 with an additional hour of laboratory.

### EVENING CLASSES
<table>
<thead>
<tr>
<th>Class</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3310</td>
<td>3:40 pm-5:45 pm</td>
<td>MW</td>
<td>BUNG 4</td>
</tr>
<tr>
<td>3311</td>
<td>4:45 pm-6:50 pm</td>
<td>MW</td>
<td>BUNG 5</td>
</tr>
<tr>
<td>3312</td>
<td>7:00 pm-9:05 pm</td>
<td>MW</td>
<td>BUNG 7</td>
</tr>
<tr>
<td>3313</td>
<td>7:00 pm-9:05 pm</td>
<td>TTh</td>
<td>BUNG 5</td>
</tr>
</tbody>
</table>

Mathematics 227 also offered through PACE. See page 61.

### 238 - CALCULUS FOR BUSINESS AND SOCIAL SCIENCE I
**Prerequisite:** Math 125 with a grade of “C” or better.

### EVENING CLASSES
<table>
<thead>
<tr>
<th>Class</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3331</td>
<td>7:00 pm-9:30 pm</td>
<td>TTh</td>
<td>BUNG 8</td>
</tr>
</tbody>
</table>

### 240 - TRIGONOMETRY
**Prerequisite:** Math 125 and Math 120 or Math 125 and Math 121 with a grade of “C” or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.

### EVENING CLASSES
<table>
<thead>
<tr>
<th>Class</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3330</td>
<td>9:05 am-10:30 am</td>
<td>MWF</td>
<td>BUNG 7</td>
</tr>
</tbody>
</table>

### 245 - COLLEGE ALGEBRA
**Prerequisite:** Math 125 with a grade of “C” or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.

### EVENING CLASSES
<table>
<thead>
<tr>
<th>Class</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3293</td>
<td>5:25 pm-6:50 pm</td>
<td>TTh</td>
<td>BUNG 1</td>
</tr>
</tbody>
</table>

### 260 - PRE-CALCULUS
**Prerequisite:** Math 240, with a grade of “C” or better or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.

### EVENING CLASSES
<table>
<thead>
<tr>
<th>Class</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3240</td>
<td>7:00 pm-9:30 pm</td>
<td>TTh</td>
<td>BUNG 1</td>
</tr>
</tbody>
</table>
265 - CALCULUS WITH ANALYTIC GEOMETRY I
(UC:CSU) - 5.00 UNITS
Prerequisite: Math 260, or Math 240 and 245 with a grade of “C” or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.
Graphic calculators recommended.
0207 LEC 9:30 am-12:00 pm MW YUN, Y BUNG 6
EVENING CLASSES
3336 LEC 7:00 pm-9:30 pm TTh MALKI, A BUNG 6

266 - CALCULUS WITH ANALYTIC GEOMETRY II
(UC:CSU) - 5.00 UNITS
Prerequisite: Math 265 with a grade of “C” or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.

EVENING CLASSES
3337 LEC 4:20 pm-6:50 pm TTh STAFF BUNG 6

267 - CALCULUS WITH ANALYTIC GEOMETRY III
(UC:CSU) - 5.00 UNITS
Prerequisite: Math 266 with a grade of “C” or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.

EVENING CLASSES
3338 LEC 4:20 pm-6:50 pm TTh WONG, D BUNG 4

MICROBIOLOGY
Natural Sciences
Faculty Advisor: Dr. Angela Echeverri - Phone: 818.364.7704

020 - GENERAL MICROBIOLOGY (UC:CSU) - 4.00 UNITS
Prerequisite: Bio 3 or 6 and Chem 51 or 65 or 101 with grade of “C” or better.
Advisory: English 28 or ESL 8.
Equivalent to CSUN Biology 215 and 215L; CSULA Microbiology 151.
Lecture 3 hours, lab 3 hours.
EVENING CLASSES
6561 LEC 5:50 pm-8:10 pm W ECHEVERRI, A CMPC 1
AND LEC 8:00 am-9:00 am S ECHEVERRI, A INST 2016
AND LAB 9:00 am-12:10 pm S ECHEVERRI, A INST 2016
Microbiology 20 is offered through PACE. See page 61.

MULTIMEDIA
Arts, Health & Physical Education
STUDENTS NOT IN THE MULTIMEDIA PROGRAM ARE WELCOME TO ENROLL IN ANY CLASS.
A mandatory orientation for all Multimedia students will be held Saturday, August 25, at 1:00 p.m. in LRC-106.
Many Multimedia and Art classes are linked and taught in an interdisciplinary manner. See ART for scheduling of art classes. Students must complete all classes in the required block to earn the Skills Award, Certificate or an AA in Multimedia.

MULTIMEDIA BLOCKS AND CONCENTRATION
(Previously offered classes still apply to degree requirements.)

FOUNDATION BLOCK I
INTRODUCTION TO GRAPHIC DESIGN FOR MULTIMEDIA
201 DRAWING I See Art
300 INTRODUCTION TO PAINTING See Art
501 BEGIN TWO-DIMENSIONAL DESIGN See Art
100 INTRODUCTION TO MULTIMEDIA COMPUTER APPLICATIONS
110 VISUAL COMMUNICATION
638 or 500 COMPUTER AIDED ART/MULTIMEDIA LAB

FOUNDATION BLOCK II
ADVANCED GRAPHIC DESIGN FOR MULTIMEDIA
200 DIGITAL IMAGING
210 DIGITAL EDITING
220 ILLUSTRATION FOR MULTIMEDIA
230 VISUAL COMMUNICATION AND MULTIMEDIA
240 GRAPHIC DESIGN FOR MULTIMEDIA
638 or 500 COMPUTER AIDED ART/MULTIMEDIA LAB

DESIGN FOR INTERACTIVE MULTIMEDIA
202 or 204 DRAWING See Art
300 DESIGN FOR 3-D COMPUTER APPLICATIONS
310 COMPUTER APPLICATIONS FOR INTERACTIVE MULTIMEDIA
320 WEB DESIGN
340 VECTOR GRAPHICS
638 or 500 COMPUTER AIDED ART/MULTIMEDIA LAB

Create a web based portfolio and virtual classroom in our new Title V Multimedia lab. Organize your lectures, class assignments and other visual materials on a CD-ROM.
Portfolio development for transfer to a 4 year college and job searches. This course is designed especially for future teachers, all are welcome.
Open to all college students.
Lec 9:00 - 11:00 Fridays LRC 233
Lab 11:05 - 1:15 Fridays LRC 233
teacherprep@lamission.edu to register.
Visit us at www.lamission.edu/teacherprep
ANIMATION
300 DESIGN FOR 3-D COMPUTER APPLICATIONS
400 INTRODUCTION TO EXPERIMENTAL ANIMATION
402 ANIMATION WORKSHOP
440 GAME DESIGN
430 COMPUTER APPLICATIONS FOR 3-D ANIMATION
638 OR 500 COMPUTER AIDED ART/MULTIMEDIA LAB

DIGITAL VIDEO FOR MULTIMEDIA
600 SCRIPIT AND SCREEN
610 INTRODUCTION TO DV PRODUCTION
620 DIGITAL AUDIO
630 DV PRODUCTION: FOOTAGE ACQUISITION
640 DV PRODUCTION: DIGITAL EDITING
638 OR 500 COMPUTER AIDED ART/MULTIMEDIA LAB
Any student enrolled in a Multimedia course must also enroll in the 1 Unit Lab.

100 INTRODUCTION TO MULTIMEDIA COMPUTER APPLICATIONS (CSU) - 3 UNITS RPT 3
(PhotoShop and Illustrator )
Lab Fee $10.00
0303 LEC 12:45-2:45 Th D Cole LRC-233
AND LAB 2:55-5:00 Th D Cole LRC-233

Evening Classes
3265 LEC 5:45-7:45 Th J Measures LRC-131
AND LAB 7:45-10:00 Th J Measures LRC-131

110 VISUAL COMMUNICATION (CSU) - 3 UNITS
Evening Classes
3340 LEC 5:45-7:45 T J Lopez-Garcia LRC-233
AND LAB 7:45-10:00 T J Lopez-Garcia LRC-233

(REQUIRED LAB FOR THE ABOVE CLASSES)
638 COMPUTER AIDED ART/MULTIMEDIA LAB - 1 UNIT RPT 3
0305 LAB 1:20-3:30 Th D. Paulsen LRC-131

220 ILLUSTRATION FOR MULTIMEDIA (CSU) - 3 UNITS
Evening Classes
6413 Lec 5:45-7:45 M D. Johnson CAC 2&3
AND Lab 7:45-10:00 M D. Johnson CAC 2&3

240 GRAPHIC DESIGN FOR MULTIMEDIA (CSU) - 3 UNITS RPT3
(Typography and Adobe Indesign)
To be offered Spring 2008.

340 VECTOR GRAPHICS (CSU) 3 UNITS RPT 3
(Adobe Illustrator)
Evening Classes
3343 LEC 5:45-7:45 W J Measures LRC-233
AND LAB 7:45-10:00 W J Measures LRC-233

(REQUIRED LAB FOR THE ABOVE CLASSES)
638 COMPUTER AIDED ART/MULTIMEDIA LAB - 1 UNIT RPT 3
Evening Classes
3204 3:30-5:40 T D. Paulsen LRC-131

300 3-D COMPUTER APPLICATIONS (CSU) - 3 UNITS RPT 3
Evening Classes
3305 LEC 6:00- 8:00 M C Ramirez LRC-233
AND LAB 8:00-10:15 M C Ramirez LRC-233

310 COMPUTER APPLICATIONS FOR INTERACTIVE MULTIMEDIA (CSU) - 3 UNITS RPT3
(Flash)
Evening Classes
3344 LEC 5:45-7:45 Th C Stage LRC-233
AND LAB 7:45-10:00 Th C Stage LRC-233

320 WEB DESIGN (CSU) - 3 UNITS
(Dreamweaver, Imageready, Intro Flash)
0165 LEC 9:00-11:00 F C Stage LRC-131
AND LAB 11:00-1:00 F C Stage LRC-131

400 INTRODUCTION TO EXPERIMENTAL ANIMATION (CSU) - 3 UNITS RPT 3
(claymation, puppets, cel animation)
Evening Classes
6133 LEC 5:45-7:45 T M Ratner CAC-5
AND LAB 7:50-10:00 T M Ratner CAC-5

402 ANIMATION WORKSHOP (CSU) - 3 UNITS RPT3
(drawing for animation, cel animation, animation lunch box)
Evening Classes
6138 LEC 5:45-7:45 T M Ratner CAC-5
AND LAB 7:50-10:00 T M Ratner CAC-5

(REQUIRED LAB FOR THE ABOVE CLASSES)
500 MULTIMEDIA LABORATORY (CSU) - 1 UNIT RPT 3
0346 LAB 1:20-3:30 T C Stage LRC-233

INTRODUCTORY DIGITAL VIDEO CLASSES
It is recommended that Multimedia 600, 610, and 620 be taken simultaneously.
600 STORY, SCRIPT AND SCREEN (CSU) - 3 UNITS
(screen plays)
Evening Classes
3347 LEC 7:00-10:10 Th D. Diehl LRC-106
610 INTRODUCTION TO DV PRODUCTION  
(CSU) - 3 UNITS RPT 3  
(Final Cut Pro and use of school cameras)

Evening Classes
3348 LEC 5:45-7:45  M  D. Diehl  LRC-106 & 131  
AND LAB 7:55-10:00  M  D. Diehl  LRC-106 & 131

620 DIGITAL AUDIO  
(CSU) - 3 UNITS RPT 3  
(ProTools, sound design)

0276 LEC 9:45-11:45  S  A Mohr  LRC-106 & 131  
AND LAB 11:55-2:00  S  A Mohr  LRC-106 & 131

ADVANCED DIGITAL VIDEO CLASSES
Multimedia 630 and 640 are linked classes and should be taken simultaneously.

630 DV PRODUCTION: FOOTAGE ACQUISITION  
(CSU) - 3 UNITS RPT 3  
(Filming techniques with school cameras and professional lighting)

Evening Classes
3105 LEC 5:45-7:45  W  R. Drummond  LRC-106 & 131  
AND LAB 7:55-10:00  W  R. Drummond  LRC-106 & 131

640 DV PRODUCTION: DIGITAL EDITING  
(CSU) - 3 UNITS RPT 3  
(Advanced Final Cut Pro, DVD Design)

Evening Classes
3350 LEC 5:45-7:45  T  C Stage  LRC-106 & 131  
AND LAB 7:55-10:00  T  C Stage  LRC-106 & 131

210 DIGITAL EDITING  
(CSU) - 3 UNITS RPT 3  
(After Effects)

0268 LEC 9:00-11:00  S  C Ramirez  LRC 233  
AND LAB 11:05-1:15  S  C Ramirez  LRC 233

(REQUIRED LAB FOR THE ABOVE CLASSES)
500 COMPUTER AIDED ART/MULTIMEDIA LAB  
(CSU) - 1 UNIT RPT 3

EVENING CLASSES
3205 LAB 3:30-5:40  T  Staff  LRC-233

MUSIC
Arts, Health & Physical Education

101 - FUNDAMENTALS OF MUSIC  
(UC:CSU) - 3.00 UNITS
Prerequisite: None.
Study of basic elements of music: notation of pitch and rhythm, scales, intervals, key signatures, and triads.

7117 LEC 10:40 pm-12:05 pm  TTh  FOSTER, D  CAC 6

EVENING CLASSES
6136 LEC 3:40 pm-5:50 pm  W  FOSTER, D  CAC 6
AND LEC 7:00 pm-9:10 pm  Th  FOSTER, D  CAC 6

321 - ELEMENTARY PIANO I  
(UC:CSU) - 2.00 UNITS
Prerequisite: None.
Required of Music majors who fail to pass the piano proficiency exam and recommended for those planning to enter elementary teaching profession.

EVENING CLASSES
6140 LEC 7:00 pm-8:00 pm  T  FOSTER, D  CAC 7
AND LAB 8:00 pm-10:10 pm  T  FOSTER, D  CAC 7

322 - ELEMENTARY PIANO II  
(UC:CSU) - 2.00 UNITS
Prerequisite: Music 321 with a grade of “C” or better.

EVENING CLASSES
6141 LEC 7:00 pm-8:00 pm  T  FOSTER, D  CAC 7
AND LAB 8:00 pm-10:10 pm  T  FOSTER, D  CAC 7

323 - ELEMENTARY PIANO III  
(UC:CSU) - 2.00 UNITS
Prerequisite: Music 322 with a grade of “C” or better.

EVENING CLASSES
6142 LEC 7:00 pm-8:00 pm  T  FOSTER, D  CAC 7
AND LAB 8:00 pm-10:10 pm  T  FOSTER, D  CAC 7

324 - ELEMENTARY PIANO IV  
(UC:CSU) - 2.00 UNITS
Prerequisite: Music 323 with a grade of “C” or better.

EVENING CLASSES
6143 LEC 7:00 pm-8:00 pm  T  FOSTER, D  CAC 7
AND LAB 8:00 pm-10:10 pm  T  FOSTER, D  CAC 7

341 - INTERMEDIATE PIANO  
(UC:CSU) - 2.00 UNITS Rpt 3
Prerequisite: Music 324 with a grade of “C” or better.

EVENING CLASSES
6144 LEC 7:00 pm-8:00 pm  T  FOSTER, D  CAC 7
AND LAB 8:00 pm-10:10 pm  T  FOSTER, D  CAC 7

921 - COOPERATIVE EDUCATION - MUSIC  
2.00 UNITS Rpt 3
9053 LEC 2:05 hrs  TBA  RASKIN, E  SCHEDULE

931 - COOPERATIVE EDUCATION - MUSIC  
3.00 UNITS Rpt 3
9054 LEC 3:10 hrs  TBA  RASKIN, E  SCHEDULE

941 - COOPERATIVE EDUCATION - MUSIC  
4.00 UNITS Rpt 3
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

9055 LEC 4:15 hrs  TBA  RASKIN, E  SCHEDULE
001 - INTRODUCTION TO OCEANOGRAPHY (UC:CSU) - 3.00 UNITS
Prerequisite: None.
An introduction to Oceanography. Topics include the formation and the evolution of the sea floor, islands, coastlines, properties of seawater, motions of the sea (waves, tides and currents) and marine life. Specific reference is made to the Southern California coast.
EVENING CLASSES
3280 LEC 7:00 pm-10:10 pm W ROGERS, H INST 1013
Oceanography 1 also offered through ITV. See page 59.

004 - CAREER PLANNING (CSU) - 1.00 UNIT
Prerequisite: None.
Class is graded credit/no-credit.
Designed to assist undecided students in choosing a major and gain a better understanding of the career planning process.

006 - LOGIC IN PRACTICE (UC:CSU) - 3.00 UNITS
Prerequisite: None.
Introduces skills of argument identification and evaluation. Students will learn to classify arguments as inductive or deductive and acquire techniques for recognizing valid deductive and strong inductive reasoning. Stresses the application of critical thinking skills to social and political discourses.
All sections may be taken for honors credit. See the Honors counselor.

017 - COLLEGE SURVIVAL SKILLS DEVELOPMENT (CSU) - 1.00 UNIT
Prerequisite: None.
Class is graded credit/no-credit.
Provides the student with information to succeed in college.

020 - ETHICS (UC:CSU) - 3.00 UNITS
Prerequisite: None.
Surveys the language of moral discourse (metaethics), different ways of deciding right and wrong (ethical theories), and the effort to reach acceptable judgements on both individual and social moral issues (practical ethics).
This section may be taken for honors credit. See the Honors counselor.
033 - COMPARATIVE SURVEY OF WORLD RELIGIONS
(UC:CSU) - 3.00 UNITS
Prerequisite: None.
History, practices, and world views of the major religions originating in India, China, Japan, and the Near East.
This section may be taken for honors credit. See the Honors counselor.

0357 IND 3:10 hrs TBA MC FERRAN, D INTERNET
www.internetlogic.org
Philosophy 33 also offered through PACE. See page 61.

PHOTOGRAPHY
Business & Law

010 - BEGINNING PHOTOGRAPHY (UC:CSU) - 3.00 UNITS
Prerequisite: None.
Supplies: Students must provide own 35mm camera, film and paper.
This introductory course is for students without photographic training who do not plan to major in photography. Basic camera and photo laboratory techniques are studied to enable students to communicate through photographic statements.
Lecture 2 hours, lab 3 hours.

EVENING CLASSES
010  -  BEGINNING PHOTOGRAPHY  (UC:CSU)  -  3.00  UNITS  Rpt  2
Prerequisite: Photo 10 with a grade of “C” or better.
Provides theory and practice of contemporary use of the camera; training in projection control; includes special effects procedures with an emphasis on creative thinking and idea preparation and execution.
Lecture 2 hours, lab 6 hours.

EVENING CLASSES
011 - ADVANCED PHOTOGRAPHY - 4.00 UNITS Rpt 2
Prerequisite: Photo 10 with a grade of “C” or better.
Offers a study of advanced photographic techniques theory, chemicals and formulas necessary to the creative photographer. Includes special effects, such as solarization, texture screens, controls of lighting, infrared photography, etc.
Lecture 2 hours, lab 6 hours.

EVENING CLASSES
012 - ADVANCED PHOTOGRAPHIC TECHNIQUES
4.00 UNITS Rpt 2
Prerequisite: Photo 11 with a grade of “C” or better.

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

PHYSICAL EDUCATION
Arts, Health & Physical Education

096 - PHYSICAL EDUCATION - COMBINED ACTIVITIES
(UC:CSU) - 1.00 UNIT Rpt 3
Prerequisite: None.
Various types of cardiovascular conditioning, exercises, flexibility, and muscle endurance training, will be covered in the class.

2026 LAB 8:00 am-10:05 am S STAFF ELCRPARK
POWER WALKING EMPHASIS

2027 LAB 8:00 am-10:05 am S EUBANKS, H FOOT 103

212 - TENNIS SKILLS (UC:CSU) - 1.00 UNIT Rpt 3
Prerequisite: None.
The basic fundamentals of tennis as well as some intermediate and advanced strategies and technologies for those who are past the novice stage are addressed.
Meets at: El Cariso Park Tennis Courts, 13120 Hubbard St., Sylmar.
EVENING CLASSES
2927 LAB 4:00 pm-6:05 pm W TEOLA, D ELCRPARK

289 - BOWLING SKILLS (UC:CSU) - 1.00 UNIT Rpt 3
Prerequisite: None.
This course provides instruction in the basic skills, rules, etiquette, lifetime fitness, and playing procedures.
Students meet at Mission Hills Bowl, 10430 Sepulveda Blvd., Mission Hills.
Note: $45 additional fee (lab): Includes shoes, games, and lane time.

2028 LAB 1:00 pm-3:05 pm W COOPER, C MSSHBOWL

295 - INDIVIDUAL AND DUAL ACTIVITIES - ADAPTIVE ACTIVITIES
(UC:CSU) - 1.00 UNIT Rpt 3
Prerequisite: None.

2029 LAB 9:00 am-11:00 am F PAREDES, S FOOT 103

2031 LAB 1:00 pm-3:05 pm W PAREDES, S FOOT 103
Geared toward the disabled students.

301 - BASEBALL SKILLS (UC:CSU) - 1.00 UNIT Rpt 3
Prerequisite: None.
Signature of Coach; (3) Physical examination required.

2032 LAB 2:20 pm-3:25 pm MTWTh STAFF ELCRPARK

2033 LAB 2:20 pm-3:25 pm MTWTh STAFF ELCRPARK
(8 Week Class - Starts 10/29/2007, Ends 12/21/2007)
511 - INTERCOLLEGIATE SPORTS- SOCCER
(UC:CSU) - 2.00 UNITS Rpt 1
INTERCOLLEGIATE SPORTS ACTIVITY.
Prerequisite: (1) Eligibility as required by State Athletic Code, (2) Signature of coach, (3) physical examination required.

2928 LAB 3:30 pm-5:30 pm MTWThF MADHA, E BIRMI HS MEN
2929 LAB 10:10 hrs TBA MARTINS, E BIRMI HS WOMEN

552 - ATHLETICS PRE-SEASON CONDITIONING
(UC:CSU) - 1.00 UNIT Rpt 3
Prerequisite: None.
This course is designed to improve and maintain the fitness condition of the athlete in preparation for the competitive season of play. It encompasses the mental aspects of sport performance, sport regulation and eligibility standards.

2034 LAB 12:30 pm-1:55 pm MW STAFF FOOT 103
BASEBALL

2035 LAB 2:00 pm-4:00 pm MWF STAFF ELCRPARK
(8 Week Class - Starts 10/29/2007, Ends 12/21/2007)
SOFTBALL

646 - ADAPTED CARDIOVASCULAR FITNESS
(UC:CSU) - 1.00 UNIT Rpt 3
Prerequisite: None.
This course is designed to meet the needs of students with disabilities who can benefit from individualized cardiovascular endurance through the use of bicycles ergometers, treadmills, etc.

2037 LAB 10:35 am-12:00 pm MW PAREDES, S FOOT 103
Class is geared toward disabled students.

666 - BODY CONDITIONING (UC:CSU) - 1.00 UNIT Rpt 3
Prerequisite: None.
The class will include various aerobic activities to enhance cardiovascular conditioning. Weight resistance exercises and stretching exercises will be included to develop muscle strength, endurance, and flexibility. Training principles and concepts along with nutritional information will be introduced.

2039 LAB 9:05 am-10:35 am MW KLITSNER, J FOOT 103
EMPHASIS ON POWER WALKING
2040 LAB 7:30 am-9:00 am TTh KLITSNER, J ELCRPARK
2041 LAB 9:00 am-10:30 am TTh COOPER, C FOOT 103
EVENING CLASSES
2930 LAB 7:00 pm-8:30 pm TTh JONES, L FOOT 103

673 - STEP AEROBICS (UC:CSU) - 1.00 UNIT Rpt 3
EVENING CLASSES
2931 LAB 4:00 pm-5:25 pm TTh COOPER, C FOOT 103
2932 LAB 6:05 pm-7:30 pm MW JEFFRIES, S FOOT 103

675 - KARATE (UC:CSU) - 1.00 UNIT Rpt 3
2042 LAB 10:40 am-12:05 pm TTh EUBANKS, H FOOT 103

690 - WEIGHT TRAINING (UC:CSU) - 1.00 UNIT Rpt 3
Prerequisite: None.
Weight Training and Conditioning includes progressive resistance exercises. There is an emphasis on the knowledge, understanding and values of building muscle strength and endurance. Students will develop their own physical fitness program based upon sound physiological principles.

721 - PERSONAL TRAINER INSTRUCTOR
(CSU) - 3.00 UNITS
Prerequisite: None.
This course covers the scope of practice of the personal fitness trainer, what such instructors are required to do and what they need to do their job.

742 - CARDIO KICKBOXING - 1.00 UNIT Rpt 3
Prerequisite: None.

001 - PHYSICAL SCIENCE I (UC:CSU) - 3.00 UNITS
Prerequisite: None.
Advisory: Math 115.
Equivalent to CSUN Physical Science 170.
Note: Physical Science 1 fulfills IGETC requirements in the Physical Sciences.
Recommended for students enrolled in the PRECREDENTIAL OPTION of the Liberal Studies Program.

0321 LEC 8:55 am-10:20 am TTh PAZIRANDEH, S INST 2003
(SEE MATCHING LABORATORY: PHYSICAL SCIENCE 14, SECTION #0333 BELOW.)
EVENING CLASSES
3362 LEC 5:25 pm-6:50 pm TTh PARSEGHIAN, A INST 1013

014 - PHYSICAL SCIENCE LABORATORY
(UC:CSU) - 1.00 UNIT
Prerequisite or Corequisite: Physical Science 1.
Equivalent to CSUN Physical Science 170L.
Recommended for students enrolled in the PRECREDENTIAL OPTION of the Liberal Studies Program.

0333 LAB 10:30 am-12:40 pm Th THOMAS, D INST 2014
### PHYSICS
Natural Sciences

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Prerequisite</th>
<th>Advisory</th>
</tr>
</thead>
<tbody>
<tr>
<td>006</td>
<td>GENERAL PHYSICS I (UC:CSU)</td>
<td>4.00</td>
<td>Math 125.</td>
<td>Math 240.</td>
</tr>
</tbody>
</table>

Equivalent to CSUN Physics 100A, 100AL.

An introductory course in physics covering mechanics of solids, heat and sound. This course is designed for the health science majors (Environmental and Occupational Health, Physical Therapy, Radiologic Technology, Pre-medical, Pre-dental, Pre-Optometry, Pre-Pharmacy, and Geology majors).

Lecture 3 hours, lab 3 hours.

### PHYSIOLOGY
Natural Sciences

<table>
<thead>
<tr>
<th>Course Code</th>
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<tbody>
<tr>
<td>001</td>
<td>INTRODUCTION TO HUMAN PHYSIOLOGY (UC:CSU)</td>
<td>4.00</td>
<td>Anatomy 1 with grade of “C” or better.</td>
<td>English 28 or ESL 8 and Chemistry 51 or 65 or 101.</td>
</tr>
</tbody>
</table>

This course involves the study of the function of the following human systems: integumentary, skeletal, muscular, nervous, circulatory, respiratory, digestive, urinary, endocrine, lymphatic, and reproductive.

Labs include hands-on applications.

Lecture 3 hours, lab 3 hours.

### POLITICAL SCIENCE
Social Sciences

<table>
<thead>
<tr>
<th>Course Code</th>
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<th>Units</th>
<th>Prerequisite</th>
</tr>
</thead>
<tbody>
<tr>
<td>001</td>
<td>THE GOVERNMENT OF THE UNITED STATES (UC:CSU)</td>
<td>3.00</td>
<td>None.</td>
</tr>
</tbody>
</table>

An exciting course dealing with the history and political pageants of England, France, the collapse of the Berlin Wall and the Soviet Republics.

Examines the changes from King Arthur’s Castle and colorful cathedrals to the Euro-Communism of Gorbachev, the emergence of democracy, and the New Europe.

This section may be taken for honors credit. See the Honors counselor.

EVENING CLASSES

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<tbody>
<tr>
<td>0370</td>
<td>LEC 10:40 am-12:05 pm</td>
<td>TTh</td>
<td>COVITT, G</td>
</tr>
<tr>
<td>AND LAB 12:20 pm-3:30 pm</td>
<td>T</td>
<td>COVITT, G</td>
<td></td>
</tr>
<tr>
<td>0371</td>
<td>LEC 10:40 am-12:05 pm</td>
<td>TTh</td>
<td>COVITT, G</td>
</tr>
<tr>
<td>AND LAB 12:20 pm-3:30 pm</td>
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Political Science 1 also offered through ITV. See page 59. Political Science 1 also offered through PACE. See page 61.

### PHYSIOLOGY
Natural Sciences

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<tbody>
<tr>
<td>002</td>
<td>MODERN WORLD GOVERNMENTS (UC:CSU)</td>
<td>3.00</td>
<td>None.</td>
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An exciting course dealing with the history and political pageants of England, France, the collapse of the Berlin Wall and the Soviet Republics.

Examines the changes from King Arthur’s Castle and colorful cathedrals to the Euro-Communism of Gorbachev, the emergence of democracy, and the New Europe.

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<tbody>
<tr>
<td>0327</td>
<td>LEC 9:05 am-10:30 am</td>
<td>TTh</td>
<td>DIPKS, C</td>
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### POLITICAL SCIENCE
Social Sciences

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<tbody>
<tr>
<td>0327</td>
<td>LEC 9:05 am-10:30 am</td>
<td>MW</td>
<td>DIPKS, C</td>
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Natural Sciences

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<tr>
<td>0370</td>
<td>LEC 5:25 pm-6:50 pm</td>
<td>TTh</td>
<td>ELKERDANY, M</td>
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<tr>
<td>AND LAB 7:00 pm-10:10 pm</td>
<td>T</td>
<td>ELKERDANY, M</td>
<td></td>
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<tr>
<td>0371</td>
<td>LEC 5:25 pm-6:50 pm</td>
<td>TTh</td>
<td>ELKERDANY, M</td>
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<tr>
<td>AND LAB 7:00 pm-10:10 pm</td>
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<tbody>
<tr>
<td>921</td>
<td>COOPERATIVE EDUCATION - POLITICAL SCIENCE</td>
<td>3.00</td>
<td>None.</td>
</tr>
</tbody>
</table>

Explores political traditions, the Forbidden City’s palaces, the golden pagodas of remote Tibet, the rise of Japan and Pearl Harbor, and Communist China and the Beijing Massacre of the “Democracy Movement.”

Class ends at L.A. Chinatown’s Buddhist Temple.

This section may be taken for honors credit. See the Honors counselor.

EVENING CLASSES

<table>
<thead>
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<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Prerequisite</th>
</tr>
</thead>
<tbody>
<tr>
<td>921</td>
<td>LEC 7:00 pm-10:10 pm</td>
<td>W</td>
<td>DIRKS, C</td>
</tr>
</tbody>
</table>

### PHYSIOLOGY
Natural Sciences

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Prerequisite</th>
</tr>
</thead>
<tbody>
<tr>
<td>931</td>
<td>COOPERATIVE EDUCATION - POLITICAL SCIENCE</td>
<td>3.00</td>
<td>None.</td>
</tr>
</tbody>
</table>

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.
941 - COOPERATIVE EDUCATION - POLITICAL SCIENCE
4.00 UNITS Rpt 3
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.
9067 LEC 4:15 hrs TBA RASKIN, E SCHEDULE

PSYCHOLOGY
Social Sciences

001 - GENERAL PSYCHOLOGY I (UC:CSU) - 3.00 UNITS
Advisory: English 21 or ESL 6.
This introductory psychology course covers biological foundations of behavior, various theoretical perspectives including learning, personality, and intelligence theories as well as experimental and research methodology.

0318 IND 3:10 hrs TBA ROGERS, C INTERNET
Email: chantey427@yahoo.com
0328 LEC 7:30 am-8:55 am MW GONZALEZ, E INST 1002
0330 LEC 9:05 am-10:30 am MW GRANT DIXON INST 1002
0331 LEC 9:05 am-10:30 am TTh CROWNADOOLSEN INST 1002
0332 LEC 10:40 am-12:05 pm MW GRANT DIXON INST 1002
7328 LEC 1:20 pm-2:25 pm MTWThF SIMPSON, V MONT PREP
7329 LEC 1:20 pm-2:25 pm MTWThF FARRIS, T MONT PREP
(13 Week Class - Starts 9/24/2007, Ends 12/21/2007)

EVENING CLASSES
3002 LEC 3:40 pm-6:50 pm W WALKER, G INST 1002
3039 LEC 3:40 pm-6:50 pm Th HARRIS, C INST 1002
3003 LEC 7:00 pm-10:10 pm M MILANI, N INST 1002
3004 LEC 7:00 pm-10:10 pm T OCASIO, A INST 1002
3005 LEC 7:00 pm-10:10 pm Th WITT, J INST 1002
Psychology 1 also offered through ITV. See page 59.
Psychology 1 also offered through PACE. See page 61.

002 - GENERAL PSYCHOLOGY II (UC:CSU) - 3.00 UNITS
Prerequisite: Psychology I with a grade of “C” or better.
Discusses nervous system as it applies to abnormal behavior.

EVENING CLASSES
3301 LEC 7:00 pm-10:10 pm W MILANI, N INST 1002

013 - SOCIAL PSYCHOLOGY (UC:CSU) - 3.00 UNITS
Prerequisite: None.
Social Psychology is a specialty area within psychology addressing the influences of other people on our own behavior. Additionally, Social Psychology will focus on the behavior or people within groups or mobs, organizations, interpersonal attraction, attitudes towards persons of various ethnic backgrounds, and will hope to address issues of tolerance within an increasingly ethnically diverse society.

0400 LEC 10:40 am-12:05 pm TTH CROWNADOOLSEN INST 2019

014 - ABNORMAL PSYCHOLOGY (UC:CSU) - 3.00 UNITS
Prerequisite: Psychology I with a grade of “C” or better.

0435 LEC 9:00 pm-12:10 pm S MOYENDA, D CSB 110

041 - LIFE-SPAN PSYCHOLOGY: FROM INFANCY TO OLD AGE
(UC:CSU) - 3.00 UNITS
Prerequisite: Psychology I with a grade of “C” or better.
Explore human development from infancy to old age.

EVENING CLASSES
3381 LEC 7:30 pm-9:50 pm M GRANT DIXON, P INST 1002
Psychology 41 also offered through ITV. See page 59.

052 - PSYCHOLOGICAL ASPECTS OF HUMAN SEXUALITY
(UC:CSU) - 3.00 UNITS
Prerequisite: None.
Explores the psychological aspects of human sexuality.

EVENING CLASSES
3382 LEC 7:00 pm-9:10 pm F MOYENDA, D A CSB 105

SOCILOGY
Social Sciences

Faculty Advisor: Myriam Mekelburg - Phone: 818.833.3414

001 - INTRODUCTION TO SOCIOLOGY (UC:CSU) - 3.00 UNITS
Prerequisite: None.
Develops the sociological perspective that behavior is largely determined by human interactions and by membership in groups.
All sections may be taken for honors credit. See the Honors Counselor.

0101 IND 3:10 hrs TBA BIONDO, J INTERNET
Email: JillB9191@yahoo.com
0102 IND 4:15 hrs TBA LAYNE, V INTERNET
Email: sweetva30@yahoo.com
(12 Week Class - Starts 10/1/2007, Ends 12/21/2007)

EVENING CLASSES
3232 LEC 3:40 pm-6:50 pm T WALKER, G INST 1002
3235 LEC 7:00 pm-10:10 pm Th BIONDO, J INST 1003
3234 LEC 7:00 pm-10:10 pm F MENDEZ, M CSB 201
Sociology 1 also offered through ITV. See page 59.

LOS ANGELES MISSION COLLEGE
<table>
<thead>
<tr>
<th>Course</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>002 - American Social Problems</td>
<td>3:10 hrs</td>
<td></td>
<td>TBA</td>
<td>BIONDO</td>
</tr>
<tr>
<td>003 - Crime and Delinquency</td>
<td>9:05 am-10:30 am</td>
<td>MW</td>
<td>RASKIN</td>
<td>INST 1017</td>
</tr>
<tr>
<td>004 - Sociological Analysis</td>
<td>3:10 hrs</td>
<td></td>
<td>TBA</td>
<td>LAYNE</td>
</tr>
<tr>
<td>005 - Ethnic and Racial Minorities</td>
<td>7:00 pm-10:10 pm</td>
<td>T</td>
<td>MEKELBURG</td>
<td>INST 1003</td>
</tr>
<tr>
<td>008 - Conversational Spanish</td>
<td>10:40 am-12:45 pm</td>
<td>M</td>
<td>LOPEZ</td>
<td>INST 2003</td>
</tr>
</tbody>
</table>

**Prerequisites:**
- None.
- Soci 1.
- None.
- None.
- Elementary Spanish I or II.
- Spanish 1 or 1 year of high school Spanish.
- Spanish 2 or 2 years of high school Spanish.
- Spanish 3 or 3 years of high school Spanish, or passing a placement exam.
- Spanish 2 or equivalent.

**Course Descriptions:**
- Analysis of personal and social disorganization, crime and delinquency, race and ethnic relations, population and urban growth, and individual and societal rights.
- Examine the nature and extent of crime and delinquency; theories of causation; types of crimes committed by adult and juvenile offenders; efforts by society to cope with law violations. Analyze prevention, correction, and rehabilitation programs within the justice system.
- This section may be taken for honors credit. See the Honors Counselor.
- Cultures of the major ethnic and racial groups in the United States, social processes affecting and influencing their adjustment and assimilation into the dominant trends of American life, and the legal and social solutions to their problems.
- This course examines the diverse definitions of the family; the role of marriage, divorce, cohabitation, parenting, and work. The impact of culture, race, social class, gender, and sexual orientation onto individuals and society, according to sociological research.

**Cooperative Education - Sociology (UC:CSU) - 3.00 UNITS**
- Employment in a field related to the student's major as verified by the signature of the Cooperative Education Advisor.
- Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

**Directed Studies Opportunities:**
- Available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.
101 - ORAL COMMUNICATION I  (UC:CSU)  -  3.00 UNITS
Prerequisite: None.
This introductory speech course emphasizes the techniques of public speaking including the delivery of speeches to inform, persuade, and activate. In this course you will refine your critical thinking, research, organizational, and time management skills. You will learn how to organize and adapt your message to any audience.
0401 LEC  7:30 am-8:55 am  MW  LONG, M  INST 1012
0402 LEC  7:30 am-8:55 am  TTh  LONG, M  INST 1012
0403 LEC  9:05 am-10:30 am  MW  LONG, M  INST 1012
0404 LEC  9:05 am-10:30 am  TTh  LONG, M  INST 1012
0405 LEC 10:40 am-12:05 pm  MW  LONG, M  INST 1012
0406 LEC 10:40 am-12:05 pm  TTh  LONG, M  INST 1012
0407 LEC 12:25 pm-3:35 pm  M  LONG, M  INST 1012

EVENING CLASSES
3006 LEC  3:40 pm-6:50 pm  M  PARK, P  INST 1012
3007 LEC  3:40 pm-6:50 pm  T  PARKER, B  INST 1012
3008 LEC  3:40 pm-6:50 pm  Th  CASAREZ, R  INST 1012
3378 LEC  7:00 pm-10:10 pm  M  STAFF  INST 1012
3379 LEC  7:00 pm-10:10 pm  T  CLAIBORNE, M  INST 1012
3380 LEC  7:00 pm-10:10 pm  W  GLAVAN, J  INST 1012

102 - ORAL COMMUNICATION II  (UC:CSU)  -  3.00 UNITS
Prerequisite: None.
This hybrid course covers the advanced phases of public speaking, group discussion, argumentation, and critical thinking. You will learn how to effectively use evidence, detect fallacies, develop well organized arguments, and deliver both sides of an argument.
EVENING CLASSES
3400 LEC  7:00 pm-10:10 pm  Th  WALLACE, J  INST 1012

151 - SMALL GROUP COMMUNICATION  
(UC:CSU)  -  3.00 UNITS
Prerequisite: None.
This activity/lecture/discussion course provides you with an analysis of the purposes, principles, and types of group processes. Development of individual skills in leadership, problem solving, conflict management, critical thinking and collaborative learning is achieved through responsible group participation and small group activities. You will learn how to make decisions and function effectively in a variety of group situations.
EVENING CLASSES
3401 LEC  3:40 pm-6:50 pm  W  LONG, M  INST 1012

921 - COOPERATIVE EDUCATION - SPEECH COMMUNICATION  -  2.00 UNITS Rpt 3
9085 LEC  2:05 hrs  TBA  RASKIN, E  SCHEDULE

931 - COOPERATIVE EDUCATION - SPEECH COMMUNICATION  -  3.00 UNITS Rpt 3
9086 LEC  3:10 hrs  TBA  RASKIN, E  SCHEDULE

9087 LEC  4:15 hrs  TBA  RASKIN, E  SCHEDULE

SUPERVISED LEARNING ASSISTANCE
Learning Assistance
001T - SUPERVISED LEARNING ASSISTANCE  
(NDA)  -  0.00 UNITS Rpt 9
Upon instructor referral, students will receive tutoring in the LAC. It is a non-credit, open-exit course which is non-graded and will not appear on student transcripts.
8950 LEC  20:00 hrs  TBA  STAFF  LRC 219
8951 LEC  20:00 hrs  TBA  STAFF  LRC 219
8952 LEC  20:00 hrs  TBA  STAFF  LRC 219
8953 LEC  20:00 hrs  TBA  STAFF  LRC 219
8954 LEC  20:00 hrs  TBA  STAFF  LRC 131
8955 LEC  20:00 hrs  TBA  STAFF  LRC 131
Welcome to Online and Hybrid Classes at Mission College!

1. **FIND YOUR CLASS**
To get to your online class, follow these steps:
1. Go first to the main College webpage - [http://www.lamission.edu](http://www.lamission.edu)
2. Click on “online classes” - [http://www.lamission.edu/online_classes.html](http://www.lamission.edu/online_classes.html)
3. If it is an etudes class - locate your class - [http://missionclasses.pbwiki.com](http://missionclasses.pbwiki.com) and then contact your instructor - [http://www.lamission.edu/etudes_faculty.html](http://www.lamission.edu/etudes_faculty.html)
4. If it is a WebCT or other type of online class - locate your class - and then contact your instructor at their faculty webpage - [http://www.lamission.edu/faculty_webpages.html](http://www.lamission.edu/faculty_webpages.html)
5. If you are having problems logging in - make certain you are registered for the class - go the the Student Information System - [http://www.laccd.edu/student_information/sis_logon.asp](http://www.laccd.edu/student_information/sis_logon.asp)

2. **LOG IN TO YOUR CLASS**
edtude classes are located at [http://lmc.etudes.fhda.edu](http://lmc.etudes.fhda.edu)

A. **Determine your Username:**
The username is the first 2 letters of the first name + the first 2 letters of the last name + last 5 digits of the SIN (all lower case).
- Example: Jose A. Garcia
- SIN# 111-22-3333
- Username: Joga23333

B. **Determine your Password:**
The password is: Month + Day of birth (in school records).
- Example: January 11
- Password: 0111

3. **SEE IF YOU ARE READY FOR AN ONLINE CLASS**
Take this sample online assessment to see if you are ready - [http://www.alt.usg.edu/sort](http://www.alt.usg.edu/sort)
This information is located at - [http://missiononline.pbwiki.com](http://missiononline.pbwiki.com)
**BUSINESS - MARKETING**

Business & Law

021 - PRINCIPLES OF MARKETING - 3.00 UNITS

Prerequisite: None.

Emphasized how concepts and principles of marketing are applied from a marketing manager perspective in selecting an attractive target market.

0248 IND 3:10 hrs TBA BERNAL, V A INTERNET

www.lamission.edu/business/bernal

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**CHICANO STUDIES**

Foreign Languages

Faculty Advisor: Jose Maldonado - Phone: 818.364.3412

002 - THE MEXICAN-AMERICAN IN CONTEMPORARY SOCIETY (UC:CSU) - 3.00 UNITS

Prerequisite: None.

0120 IND 3:10 hrs TBA MALDONADO, J INTERNET

Email: maldonja@lamission.edu

007 - THE MEXICAN-AMERICAN IN THE HISTORY OF THE UNITED STATES I (UC:CSU) - 3.00 UNITS

Prerequisite: None.

Traces the historical evolution of the Mexican-American to 1850.

0132 IND 3:10 hrs TBA MORALES, J INTERNET

Email: moralezj@lamission.edu

037 - CHICANO LITERATURE (UC:CSU) - 3.00 UNITS

Prerequisite: None.

0271 IND 3:10 hrs TBA MORALES, J INTERNET

Email: moralezj@lamission.edu

0272 IND 3:10 hrs TBA MALDONADO, J INTERNET

Email: maldonja@lamission.edu

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**COMPUTER SCIENCE INFORMATION TECHNOLOGY**

Engineering & Computer Science

Faculty Advisor: Mari Pettke - Phone: 818.609.4761

THE CSIT LAB IS A MICROSOFT AUTHORIZED TESTING CENTER FOR MOUS CERTIFICATION.

401 - INTRODUCTION TO COMPUTERS AND THEIR USES (UC:CSU) - 3.00 UNITS

Prerequisite: None.

Introduction to Computer Science terminology, concepts and programming.

This class satisfies the CAL STATE (CSUN) and the UC/system Computer Literacy Requirement at ONE FOURTH of the price.

Lecture 3 hours, lab 1 hours.

0156 LEC 3:10 hrs TBA LAMPERT, M INTERNET

AND LAB 1:00 hrs TBA LAMPERT, M INTERNET

Email: online401@hotmail.com

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**FAMILY AND CONSUMER STUDIES**

Professional Studies

021 - NUTRITION (UC:CSU) - 3.00 UNITS

Prerequisite: None.

Required for ACF Certificate and Food Production Certificate, meets Natural Science requirement. Comprehensive scientific nutrition information.

0232 IND 3:10 hrs TBA SHAW, S INTERNET

Email: sueshawla@gmail.com

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**FOOD SERVICE MANAGEMENT**

Professional Studies

Faculty Advisor: Eloise F. Cantrell - 818.364.7625

050 - SANITATION AND SAFETY (CSU) - 3.00 UNITS

Prerequisite: None.

0235 IND 3:10 hrs TBA STRUWE, K INTERNET

Email: kurtstruwe@sbcglobal.net
ONLINE CLASSES

108 - INTERNSHIP (CSU) - 2.00 UNITS Rpt 2
Prerequisite: FSM, 50, 100, 101, 102, 325.
Fieldwork in food production management, students are placed in industry.
Lecture 1 hour, lab 3 hours.

0241 LEC 1:05 hrs TBA LAMPERT, S INTERNET
AND LAB 3:10 hrs TBA LAMPERT, S INTERNET
Email: sandilampert@sbcglobal.net

HEALTH
Arts, Health & Physical Education
Faculty Advisor: Leslie Milke - Phone: 818.364.7765

011 - PRINCIPLES OF HEALTHFUL LIVING
(UC:CSU) - 3.00 UNITS
Prerequisite: None.
Implements the World Health Organization’s definition of health that health is the state of physical, mental and social well-being, not merely the absence of disease.

0211 IND 3:10 hrs TBA MC BRIDE, D INTERNET
www.lamission.edu/online_classes.html

HISTORY
Social Sciences

001 - INTRODUCTION TO WESTERN CIVILIZATION I
(UC:CSU) - 3.00 UNITS
Prerequisite: None.
A survey course emphasizing the main political, social, and economic currents that shaped the development of Western Civilization from antiquity through the emergence of nations in the 18th Century.
This section may be taken for honors credit. See the Honors Counselor.

0257 IND 3:10 hrs TBA BEHLING, R INTERNET
www.lamission.edu/h01

011 - POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES I (UC:CSU) - 3.00 UNITS
Prerequisite: None.
A survey of major events, personages, and themes most significant to the political, economic, and social development of this nation from its New World beginnings through the Civil War. It meets the American History and Institutions requirements for the California State University system and the Social and Behavioral Sciences requirements for all universities.
All sections may be taken for honors credit. See the Honors Counselor.

0413 IND 3:10 hrs TBA SENNET, R INTERNET
www.lamission.edu/h11

0414 IND 4:15 hrs TBA STAFF INTERNET
www.lamission.edu/h11
(12 Week Class - Starts 10/2/2007, Ends 12/23/2007)

012 - POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES II (UC:CSU) - 3.00 UNITS
Prerequisite: None.
Note: History 11 is not required for this course.
A survey of major events personages, and themes most significant to the political, economic, and social development of this nation from the Reconstruction Period (1865) to the present.
This section may be taken for honors credit. See the Honors Counselor.

0240 IND 3:10 hrs TBA BEHLING, R INTERNET
www.lamission.edu/h12

LAW
Business & Law

001 - BUSINESS LAW I (UC:CSU) - 3.00 UNITS
Prerequisite: None.
Same as Business 5.
Introductory course in civil law open to all students.

0258 IND 3:10 hrs TBA JORDAN, D INTERNET
www.lamission.edu/law/faculty/jordan

EVENING CLASSES

3012 LEC 7:00 pm-8:30 pm W STAFF CSB 205
AND IND 1:20 hrs TBA JORDAN, D INTERNET
www.lamission.edu/law

002 - BUSINESS LAW II (UC:CSU) - 3.00 UNITS
Prerequisite: None.
Same as Business 6.
Second part of the civil law course, including bailment, principles of agency, third parties, partnerships, corporation, stockholders, and legal aspects of negotiable instruments.
This class may be taken for honors credit. See the Honors Counselor.

0265 IND 3:10 hrs TBA MORINAKA, B INTERNET
www.lamission.edu/law/faculty/morinaka

010 - INTRODUCTION TO LEGAL ASSISTANT I - 3.00 UNITS
Prerequisite: None.
Formalizes the career of the legal assistant, and introduces legal terminology bibliography, including research problems.

EVENING CLASSES

3405 LEC 5:15 pm-6:45 pm W JORDAN, D INST 1010
AND IND 1:20 hrs TBA JORDAN, D INTERNET
www.lamission.edu/law/faculty/jordan
011 - INTRODUCTION TO LEGAL ASSISTANT II  
(CSU) - 3.00 UNITS  
Prerequisite: None.  
A detailed examination of civil and criminal cases, and an introduction to drafting and writing.  

<table>
<thead>
<tr>
<th>Course</th>
<th>Type</th>
<th>Credits</th>
<th>Prerequisite</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>011</td>
<td>CSU</td>
<td>3.00</td>
<td>None</td>
<td>Online classes on legal assistant II.</td>
</tr>
</tbody>
</table>

0167 IND 3:10 hrs TBA ROSE, E INTERNET  
www.lamission.edu/law/faculty/rose  

0261 LEC 8:00 am-9:30 am S JACKMAN, J INST 1004  
AND IND 1:20 hrs TBA JACKMAN, J INTERNET  
www.lamission.edu/law/faculty/jackman  

016 - INTRODUCTION TO LEGAL ASSISTANT II  
(CSU) - 3.00 UNITS  
Prerequisite: None.  
A detailed examination of civil and criminal cases, and an introduction to drafting and writing.  

<table>
<thead>
<tr>
<th>Course</th>
<th>Type</th>
<th>Credits</th>
<th>Prerequisite</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>016</td>
<td>CSU</td>
<td>3.00</td>
<td>None</td>
<td>Online classes on legal assistant II.</td>
</tr>
</tbody>
</table>

0167 IND 3:10 hrs TBA ROSE, E INTERNET  
www.lamission.edu/law/faculty/rose  

0261 LEC 8:00 am-9:30 am S JACKMAN, J INST 1004  
AND IND 1:20 hrs TBA JACKMAN, J INTERNET  
www.lamission.edu/law/faculty/jackman  

012 - TORT LAW AND CLAIMS INVESTIGATION  
3.00 UNITS  
Prerequisite: None.  
Principles of California tort and insurance law, and the investigation techniques necessary in tort and insurance claims.  

<table>
<thead>
<tr>
<th>Course</th>
<th>Type</th>
<th>Credits</th>
<th>Prerequisite</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>012</td>
<td></td>
<td>3.00</td>
<td>None</td>
<td>Online classes on tort law and claims investigation.</td>
</tr>
</tbody>
</table>

0355 IND 3:10 hrs TBA TELANOFF, A INTERNET  
www.lamission.edu/law/faculty/teланoff  

013 - WILLS, TRUSTS, AND PROBATE ADMINISTRATION  
3.00 UNITS  
Prerequisite: None.  
Law of wills and trust, simple will and trust forms, the organization and jurisdiction of the California Probate Court, and the administration of estates.  

EVENING CLASSES  

<table>
<thead>
<tr>
<th>Course</th>
<th>Type</th>
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<th>Prerequisite</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>013</td>
<td></td>
<td>3.00</td>
<td>None</td>
<td>Online classes on wills, trusts, and probate administration.</td>
</tr>
</tbody>
</table>

0363 IND 3:10 hrs TBA LAMPERT, E INTERNET  
www.lamission.edu/law/faculty/lampert  

017 - LEGAL WRITING  
- 3.00 UNITS  
Prerequisite: None.  
This course consists of advanced legal drafting and writing, including research and special projects.  

<table>
<thead>
<tr>
<th>Course</th>
<th>Type</th>
<th>Credits</th>
<th>Prerequisite</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>017</td>
<td></td>
<td>3.00</td>
<td>None</td>
<td>Online classes on legal writing.</td>
</tr>
</tbody>
</table>

0368 IND 3:10 hrs TBA JORDAN, D INTERNET  
www.lamission.edu/law/faculty/jordan  

018 - MARRIAGE AND FAMILY LAW  
- 3.00 UNITS  
Prerequisite: None.  
Law 18 is a study of family law, with emphasis on dissolution of marriage and the California community property laws, restraining orders and domestic disputes.  

<table>
<thead>
<tr>
<th>Course</th>
<th>Type</th>
<th>Credits</th>
<th>Prerequisite</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>018</td>
<td></td>
<td>3.00</td>
<td>None</td>
<td>Online classes on marriage and family law.</td>
</tr>
</tbody>
</table>

0376 IND 3:10 hrs TBA JORDAN, D INTERNET  
www.lamission.edu/law/faculty/jordan  

019 - PROPERTY AND CREDITOR RIGHTS  
- 3.00 UNITS  
Prerequisite: None.  
Laws protecting landowners, tenants, and creditors. Law 19 is a study of law of personal property and real property, and bankruptcy law and forms.  

<table>
<thead>
<tr>
<th>Course</th>
<th>Type</th>
<th>Credits</th>
<th>Prerequisite</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>019</td>
<td></td>
<td>3.00</td>
<td>None</td>
<td>Online classes on property and creditor rights.</td>
</tr>
</tbody>
</table>

0381 IND 3:10 hrs TBA WALKER, R INTERNET  
www.lamission.edu/law/faculty/walker  

034 - LEGAL RESEARCH LABORATORY  
- 3.00 UNITS  
Prerequisite: None.  
This course is the study of Legal Research. The student learns how to do legal research in a Law Library and Online, along with how to report the results of legal research.  

<table>
<thead>
<tr>
<th>Course</th>
<th>Type</th>
<th>Credits</th>
<th>Prerequisite</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>034</td>
<td></td>
<td>3.00</td>
<td>None</td>
<td>Online classes on legal research laboratory.</td>
</tr>
</tbody>
</table>

0387 IND 3:10 hrs TBA JORDAN, D INTERNET  
www.lamission.edu/law/faculty/jordan  

PHILOSOPHY  
Social Sciences  
Faculty Advisor: Mark Pursley - Phone: 818.364.7677  

006 - LOGIC IN PRACTICE  
(UC:CSU) - 3.00 UNITS  
Prerequisite: None.  
Introduces skills of argument identification and evaluation. Students will learn to classify arguments as inductive or deductive and acquire techniques for recognizing valid deductive and strong inductive reasoning. Stresses the application of critical thinking skills to social and political discourses.  

All sections may be taken for honors credit. See the Honors counselor.  

<table>
<thead>
<tr>
<th>Course</th>
<th>Type</th>
<th>Credits</th>
<th>Prerequisite</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>006</td>
<td></td>
<td>3.00</td>
<td>None</td>
<td>Online classes on logic in practice.</td>
</tr>
</tbody>
</table>

0308 IND 3:10 hrs TBA MC FERRAN, D INTERNET  
www.internetlogic.org  

033 - COMPARATIVE SURVEY OF WORLD RELIGIONS  
(UC:CSU) - 3.00 UNITS  
Prerequisite: None.  
History, practices, and world views of the major religions originating in India, China, Japan, and the Near East.  

This section may be taken for honors credit. See the Honors counselor.  

<table>
<thead>
<tr>
<th>Course</th>
<th>Type</th>
<th>Credits</th>
<th>Prerequisite</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>033</td>
<td></td>
<td>3.00</td>
<td>None</td>
<td>Online classes on comparative survey of world religions.</td>
</tr>
</tbody>
</table>

0357 IND 3:10 hrs TBA MC FERRAN, D INTERNET  
www.internetlogic.org  

LOS ANGELES MISSION COLLEGE 57
ONLINE CLASSES

POLITICAL SCIENCE
Social Sciences
Faculty Advisor: Chuck Dirks - Phone: 818.364.7675

001 - THE GOVERNMENT OF THE UNITED STATES
(UC:CSU) - 3.00 UNITS
Prerequisite: None.

0438 IND 3:10 hrs  TBA  CHOUNLAM@COUNTRY’S INTERNET
Email: chounlam@usc.edu

0439 IND 4:15 hrs  TBA  CHOUNLAM@COUNTRY’S INTERNET
(12 Week Class - Starts 10/2/2007, Ends 12/23/2007)
Email: chounlam@usc.edu

PSYCHOLOGY
Social Sciences

001 - GENERAL PSYCHOLOGY I (UC:CSU) - 3.00 UNITS
Advisory: English 21 or ESL 6.
This introductory psychology course covers biological foundations of behavior, various theoretical perspectives including learning, personality, and intelligence theories as well as experimental and research methodology.

0318 IND 3:10 hrs  TBA  ROGERS INTERNET
Email: chante427@yahoo.com

SOCIOLOGY
Social Sciences
Faculty Advisor: Myriam Mekelburg - Phone: 818.833.3414

001 - INTRODUCTION TO SOCIOLOGY (UC:CSU) - 3.00 UNITS
Prerequisite: None.
Develops the sociological perspective that behavior is largely determined by human interactions and by membership in groups.
All sections may be taken for honors credit. See the Honors Counselor.

0101 IND 3:10 hrs  TBA  BIONDO, J  INTERNET
Email: JillB9191@yahoo.com
ITV/The Instructional Television classes allow students to complete general education classes in a focused eight-week format. Classes are taught on four campuses: City [C] and Southwest [SW] Colleges on Saturdays and Valley [V] and Pierce [P] Colleges on Sundays. First college listed is AM only 9:00 - 12:00 Noon. Second college listed is PM only 1:30 - 4:30 PM. Students may attend at any location or change locations, if necessary, throughout the semester.

The classes are taught by the same qualified LACCD instructor at each campus. Instruction is combined with award-winning video lessons available on cable television, in broadband, in DVD, and in the College Learning Resource Centers. Each class also has an online component creating a positive, engaging learning environment.

For classroom locations go to: www.lamission.edu/itv View Schedule. Financial Aid is available for qualified students; fee waivers apply to these classes. Transcripts are issued by LA Mission College.

The Weekend College

**SUMMER 2007**

June 18 - August 12, 2007  8 Weeks
Class Meetings:  Saturdays: June 23 - Aug.11
                     Sunday: June 24 - Aug.12

<table>
<thead>
<tr>
<th>Classes</th>
<th>Section</th>
<th>Campus</th>
<th>Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Economics 1</td>
<td>7877</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>English 101</td>
<td>7878</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>Health 11</td>
<td>7879</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>History 1</td>
<td>7880</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>History 11</td>
<td>7881</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>Mathematics 125</td>
<td>7882</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>Oceanography 1</td>
<td>7883</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Philosophy 1</td>
<td>7884</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Political Science 1</td>
<td>7885</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Psychology 1</td>
<td>7886</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Psychology 41</td>
<td>7887</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Sociology 1</td>
<td>7888</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
</tbody>
</table>

Last Day ➊: ADD by STEP or on-line: June 17, 2007
Last Day ➋: ADD by FAX (818) 833-3598
or in-person: June 29, 2007
Last Day ➌: DROP without incurring fees: June 25, 2007

**Fall 07 Session A**

September 4 - October 22, 2007
Class meeting: Saturdays: September 8 - October 20
Sundays: September 9 October 21

<table>
<thead>
<tr>
<th>Class</th>
<th>Section</th>
<th>Saturday</th>
<th>Sunday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Astronomy 1</td>
<td>7889</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>Economics 1</td>
<td>7890</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>English 101</td>
<td>7891</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>English 11</td>
<td>7892</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>History 1</td>
<td>7893</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>History 11</td>
<td>7894</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Philosophy 1</td>
<td>7895</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Psychology 1</td>
<td>7896</td>
<td>SW/C</td>
<td>V/P</td>
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</tbody>
</table>

Last Day ➊: ADD by STEP or on-line: September 3, 2007
ADD by FAX (818) 833-3598
or in-person: September 13, 2007
DROP without incurring fees: September 17, 2007

**Fall 07 Session B**

October 22 - December 16, 2007
Class meeting: Saturdays: October 27 - December 15
Sundays: October 28 - December 16
No classes Nov. 24 & 25.

<table>
<thead>
<tr>
<th>Class</th>
<th>Section</th>
<th>Saturday</th>
<th>Sunday</th>
</tr>
</thead>
<tbody>
<tr>
<td>English 101</td>
<td>7897</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>English 102</td>
<td>7898</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>Health 11</td>
<td>7899</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>History 12</td>
<td>7900</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>Mathematics 125</td>
<td>7901</td>
<td>C/SW</td>
<td>P/V</td>
</tr>
<tr>
<td>Oceanography 1</td>
<td>7902</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Philosophy 1</td>
<td>7903</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Political Science 1</td>
<td>7904</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Psychology 41</td>
<td>7905</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
<tr>
<td>Sociology 1</td>
<td>7906</td>
<td>SW/C</td>
<td>V/P</td>
</tr>
</tbody>
</table>

Last Day ➋: ADD by STEP or on-line: October 21, 2007
ADD by FAX (818) 833-3598
or in-person: November 1, 2007
DROP without incurring fees: October 29, 2007

**Website:** www.lamission.edu/itv  •  **Telephone:** 818/833-3594 or 800/917-9277

LOS ANGELES MISSION COLLEGE
PACE was designed to offer convenient course scheduling for busy people.

PACE students attend class one evening a week and on alternate Saturdays.
PACE students can earn an AA degree and satisfy university transfer requirements in five semesters.
PACE students may take two classes at a time for an eight week session.
There are five PACE sessions per year, including summer.
An additional five week winter session is also available.
PACE Saturdays offer experiential learning opportunities with field trips, performances, and collaborative projects.
There are five PACE tracks to meet your transfer goals: Business, Elementary Teaching, General Studies, Health Sciences, and Social Sciences.
PACE is fully accredited and all courses are transferable to CSU and UC.

All Los Angeles Mission College students may enroll in PACE courses.

LA Mission PACE has an open enrollment policy, no PACE application is required.
Students may take courses from any PACE track.
Fall Orientation is Saturday, September 1, 9-11 AM, CMPC 5.
The PACE Office is in the lower level of the Campus Center building.
LAMC PACE, often imitated, never equaled!
LA Mission PACE has an open enrollment policy, no PACE application is required.

Did you know? LAVC offers:

**RESPIRATORY THERAPY**
Train for a high-paying career as a health care professional working with patients with heart and lung disease.
For more information, call (818) 947-2562

**New CONSTRUCTION MANAGEMENT**
Learn to how to manage construction sites with a construction management certificate.
For more information, call (818) 947-2582

Register Now!
www.lavc.edu

Los Angeles Valley College

5800 Fulton Avenue, Valley Glen, CA 91401
16 WEEK BRIDGE COURSES
Monday/Saturday format. Bridge Saturdays: 9/8; 9/22;10/6;10/20;11/3;11/17;12/8

Monday Evening Bridge Courses: English
6580  English 21  3 units
5:55-8:00 PM Bridge Saturdays, 8-11 AM  CMPC 1
6581  English 28  3 units
No Monday meetings, Internet + Bridge
Saturdays 8-11 AM  CMPC 5

Bridge Math Courses
6584  Math 115  5 units
Monday 8:10-10:15 PM, Sat. 12:30-3:50  CMPC 2
6585  Math 125  5 units
Monday 8:10-10:15 PM, Sat. 12:30-3:50  CMPC 1
6586  Math 227  4 units
Monday 6:00-10:10 PM, no Saturdays.  CMPC 5

Monday Evening Bridge Courses: Math
6587  Math 115  5 units
Monday 8:00-10:00 PM
6588  Math 125  5 units
Monday 8:10-10:15 PM
6589  Math 227  4 units
Monday 6:10-10:10 PM

SESSION A COURSES 9/4-10/27
Saturday Meetings: 9/15; 9/29; 10/13; 10/27(finals)

Tuesday Business
6550  Geography 1  3 units
5:55-8:00 PM  Sat. 8 AM-12:00 PM  CMPC 1
5:55-8:00 PM  Sat. 8 AM-12:00 PM  CMPC 1
6551  Geography 15  2 units
8:10-10:15 PM Sat.12:30 PM-4:30 PM  CMPC 1
8:10-10:15 PM Sat.12:30 PM-4:30 PM  CMPC 1

Wednesday Health Sciences
6561  Microbiology 20 16 weeks 4 units
5:50-8:10 PM, every Sat. 8-12:20  CMPC 1
6563  Philosophy 33  3 units
8:10-10:15 PM Sat.12:30 PM-4:30 PM  CMPC 1
8:10-10:15 PM Sat.12:30 PM-4:30 PM  CMPC 1

Thursday Social Science
6571  Geography 1  3 units
5:55-8:00 PM  Sat. 8 AM-12:00 PM  CMPC 1
6572  Geography 15  2 units
8:10-10:15 PM Sat.12:30 PM-4:30 PM  CMPC 1

SESSION B COURSES 10/30- 12/20
Saturday Meetings: 11/10; 12/1; 12/15

Tuesday Business
6552  Philosophy 33  3 units
5:55-8:00 PM  Sat. 8 AM-12:00 PM  CMPC 1
6553  Humanities 1  3 units
8:10-10:15 PM Sat.12:30 PM-4:30 PM  CMPC 1

Wednesday Health Sciences
6561  Microbiology 20 16 weeks 4 units
(class continues from session A)  CMPC 1
6564  Political Science 1  3 units
8:10-10:15 PM Sat.12:30 PM-4:30 PM  CMPC 1
8:10-10:15 PM Sat.12:30 PM-4:30 PM  CMPC 1

Thursday Social Science
6569  Psychology 1  3 units
5:55-8:00 PM  Sat. 8 AM-12:00 PM  CMPC 1
6570  Humanities 1  3 units
8:10-10:15 PM Sat.12:30 PM-4:30 PM  CMPC 1
### Final Exam Schedule: Fall 2007

**Friday, December 14 - Thursday, December 20, 2007**

<table>
<thead>
<tr>
<th>Day, Date</th>
<th>Time</th>
<th>Classes Starting</th>
<th>Classes Starting</th>
<th>Classes Starting</th>
<th>Classes Starting</th>
<th>Classes Starting</th>
<th>Classes Starting</th>
<th>No exams scheduled</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Friday, Dec 14, 2007</strong></td>
<td>7:30-9:30 a.m.</td>
<td>Classes starting between 7:00 – 7:55 a.m. Wed/Fri or starting between 7:00 - 8:55 a.m. Fri/Sat or Friday only</td>
<td>Classes starting between 10:00 – 10:55 a.m. Wed/Fri or starting between 9:00 - 11:55 a.m. Fri/Sat or Friday only</td>
<td>Classes starting between 11:00 – 11:55 p.m. Wed/Fri or starting between 12:00 – 2:55 p.m. Fri/Sat or Friday only</td>
<td>Classes starting between 1:00 – 2:55 p.m. Fri/Sat or starting between 3:00 – 4:55 p.m. Fri/Sat or Friday only</td>
<td>Classes starting between 5:00 – 5:55 p.m. Fri/Sat or Friday only</td>
<td>No exams scheduled</td>
<td></td>
</tr>
<tr>
<td><strong>Saturday, Dec 15, 2007</strong></td>
<td>7:00 – 8:55 a.m.</td>
<td>Classes starting between 7:00 – 8:55 a.m. Saturday only</td>
<td>Classes starting between 9:00 - 11:55 a.m. Saturday only</td>
<td>Classes starting between 12:00 – 2:55 p.m. Saturday only</td>
<td>Classes starting between 3:00 – 4:55 p.m. Saturday only</td>
<td>Classes starting between 5:00 – 6:55 p.m. Saturday only</td>
<td>No exams scheduled</td>
<td></td>
</tr>
<tr>
<td><strong>Monday, Dec 17, 2007</strong></td>
<td>7:00 – 7:55 a.m.</td>
<td>Classes starting between 7:00 – 7:55 a.m.</td>
<td>Classes starting between 10:00 – 10:55 a.m.</td>
<td>Classes starting between 11:00 – 11:55 p.m.</td>
<td>Classes starting between 1:00 – 2:55 p.m.</td>
<td>Classes starting between 3:00-4:55 p.m. MTWTh, or Mon/Wed, or Mon/Wed, or starting between 11:00-12:55 p.m. Monday only</td>
<td>Classes starting between 6:00 – 8:00 p.m. MTWTh, or Mon/Wed, or Monday only</td>
<td>Classes starting between 6:00 – 8:00 p.m. Tue/Thur or Tuesday only</td>
</tr>
<tr>
<td><strong>Tuesday, Dec 18, 2007</strong></td>
<td>7:00– 7:55 a.m.</td>
<td>Tue/Thurs or starting between 7:00-7:55 a.m. Tuesday only</td>
<td>Classes starting between 10:00 – 10:55 a.m. Tue/Thurs or starting between 9:00-10:55 a.m.</td>
<td>Classes starting between 11:00 – 11:55 p.m. Tue/Thurs or starting between 12:00 – 1:15 p.m.</td>
<td>Classes starting between 1:00 – 2:55 p.m. Tue/Thurs or starting between 1:00-3:15 p.m.</td>
<td>Classes starting between 3:00 – 4:55 p.m. Tue/Thur or 3:20-5:55 Tuesday only</td>
<td>Classes starting between 6:00 – 8:00 p.m. Tue/Thur or Tuesday only</td>
<td></td>
</tr>
<tr>
<td><strong>Wednesday, Dec 19, 2007</strong></td>
<td>8:00 – 8:55 a.m.</td>
<td>Classes starting between 8:00 – 8:55 a.m. MTWTh, Mon/Wed, Wed/Fri, or starting between 7:00-8:55 a.m. Wednesday only</td>
<td>Classes starting between 9:00 – 9:55 a.m.</td>
<td>Classes starting between 12:00 – 12:55 p.m. MTWTh, Mon/Wed, Wed./Fri, or starting between 11:00-12:55 p.m. Wednesday only</td>
<td>Classes starting between 1:00 – 2:55 p.m. Wed./Fri, or starting between 1:00-3:15 p.m. Wednesday only</td>
<td>Classes starting between 5:00-5:55 Mon/Wed or Wed Fri, or 3:20 – 5:55 p.m. Wednesday only</td>
<td>Classes starting between 6:00 – 8:00 p.m. Wed/Fri or Wednesday only</td>
<td></td>
</tr>
<tr>
<td><strong>Thursday, Dec 20, 2007</strong></td>
<td>8:00 – 8:55 a.m.</td>
<td>Classes starting between 8:00-8:55 a.m. Thursday only</td>
<td>Classes starting between 9:00 – 9:55 a.m.</td>
<td>Classes starting between 12:00 – 12:55 p.m.</td>
<td>Classes starting between 1:00 – 2:55 p.m.</td>
<td>Classes starting between 5:00-5:55 p.m. Thursday only</td>
<td>Classes starting between 6:00 – 8:00 p.m. Thursday only</td>
<td></td>
</tr>
</tbody>
</table>

**Please note**
- Each examination is scheduled for two hours. Final exams for short-term classes shall be administered during the final two hours of the last class period.
- Every instructor is required to give a final examination following the schedule above. Deviations from the final exam schedule are not permitted because of the potential conflict within students’ schedules. If students indicate that a conflict is occurring, instructors are advised to contact their supervising dean immediately.
- Every student is required to take a final examination.
- Final examinations are held in the room in which the class is regularly scheduled.
- In case of a conflict, please consult your instructor.
Steps to Success:
Step 1: Assessment
The English as a Second Language (ESL), English and Mathematics assessment process helps to place students in classes where they are most likely to succeed. Complete the college application form and assess for ESL or English and Mathematics.

Step 2: Orientation
Important information about the college, educational programs, requirements and services is presented during orientation. When students attend orientation, they will receive their assessment results.

Step 3: Counseling
Meet with a counselor and clarify one’s educational goals and the courses one plans to take at Mission College.

Step 4: Follow-Up
Meet with a counselor once a semester to review progress towards an educational goal and necessary requirements.
All new and returning students should complete steps 1, 2, and 3 before registering for classes at Mission College.

Matriculation Exemptions
At the time of application, all students are classified as Exempt or Non-Exempt from various matriculation components. Exempt students are those who: 1) have already earned an Associate Degree or higher, or 2) plan to enroll in a personal interest P.E. class. Some students may be exempt from only one or two of the individual components listed above. Exempt students may participate in all matriculation programs. All other students are coded as non-exempt. Non-exempt students are expected to complete orientation, assessment and counseling components during their first semester at Mission College.

Student Responsibilities
Matriculation is a program that creates an agreement between the college and the student. This agreement helps students meet their educational goals. Students are required to:
1. express at least a broad educational intent upon admission,
2. declare a specific educational goal after they have completed 15 units of degree applicable classes,
3. attend all classes and complete all assignments,
4. complete courses and make progress towards an educational goal, and
5. work with a counselor to develop an educational plan.

Pasos Hacia el Exito:
1. Evaluación
El examen para evaluar el nivel de inglés y de las matemáticas ayuda para ubicar a los estudiantes en las clases donde se pueda esperar mejor desarrollo. Haga y entregue un formulario a la Oficina de Admisiones y fije su cita para tomar el examen de evaluación de inglés y de matemáticas.

2. Orientación
La orientación presenta información importante acerca del colegio, programas de estudio, requisitos y servicios estudiantiles. Durante la orientación se le informará de los resultados de su evaluación.

3. Asesoramiento
Reúnas con un consejero para aclarar sus metas y su plan educativo, al igual como los cursos que espera seguir mientras asiste a Los Angeles Mission College.

4. En Continuación
Reúnas con un consejero cada semestre para reevaluar su progreso hacia sus metas educacionales y los requisitos necesarios. Los nuevos estudiantes así como los estudiantes que continúan después de haberse ausentado deben cumplir con los pasos 1, 2, y 3 antes de matricularse para tomar clases aquí en Los Angeles Mission College.

Exención de Matriculaciones
Los estudiantes que ya hayan recibido el Grado Universitario de Asociado o grados superiores, o quienes piensan tomar clases de interés personal quedan exentos de los cuatro pasos anotados arriba, aunque si se les aconseja que puedan participar en ellos. A todos los demás estudiantes se les requiere que cumplan con los pasos 1, 2, y 3 (evaluación, orientación, asesoramiento) durante su primer semestre.

La Responsabilidad del Estudiante
El programa de Matriculación provee un entendimiento entre el colegio y el estudiante. Este entendimiento le ayuda al estudiante a realizar sus metas educativas.
Al estudiante se le requiere que:
1. declare, en general, las razones por las que se quiere inscribir,
2. fije su meta educativa específica después de haber cumplido con 15 unidades de grado universitario,
3. asista a clase todos los días y cumpla con todas las tareas asignadas,
4. termine los cursos y progrese hacia la meta educativa propuesta,
5. solicite la ayuda de los servicios de asesoramiento para finalizar el desarrollo de un plan educativo.
General Policies

This schedule is an official publication of Los Angeles Mission College. It sets forth rules and regulations and, in case of conflict with information previously published, supersedes those publications of earlier date.

Mission of the Los Angeles Community Colleges
The mission of the Los Angeles Community Colleges is to provide comprehensive lower-division general education, occupational education, transfer education, transitional education, counseling and guidance, community services, and continuing education programs which are appropriate to the communities served and which meet the changing needs of students for academic and occupational preparation, citizenship, and cultural understanding.

IN PURSUIT OF THIS MISSION, WE ENDEAVOR TO:
• Promote equal opportunity for participation;
• Maintain appropriate standards for academic achievement;
• Provide an educational environment which meets the needs of students with varied learning skills;
• Provide support services which contribute to instructional effectiveness and student success;
• Affirm the importance of multi-cultural, international, and intercultural collegiate experiences that foster individual and group understanding; and
• Manage effectively educational and financial resources.

Students’ Statements
Falsification of any record or signed statement, or the withholding of information, subjects the student to immediate suspension or expulsion.

Instructional Materials
Students may be required to provide instructional and other materials required for a credit or noncredit course. Such materials shall be of continuing value to a student outside of the classroom setting and shall not be solely or exclusively available from the District.

Withdrawal
Students wishing to drop a class or withdraw from the college during the semester must do so through the Admissions Office or use the telephone system. Failure to withdraw officially may result in an “F” grade. Students must withdraw on or before the 11th week (75%) in order to receive a W. Students in short-term classes must withdraw before 75% of the course is completed. After the 11th week or 75% completion of the course, a student is assigned a letter grade (A through F). Instructors are not obligated to exclude a student for non-attendance.

IT IS THE STUDENT’S RESPONSIBILITY TO WITHDRAW OFFICIALLY.

HOW TO DROP CLASSES OR WITHDRAW FROM COLLEGE
1. Dropping classes or withdrawing from the college must be done by the drop date deadline.
2. To drop classes, use the STEP telephone system, or fill out a “Drop Card” and present it, with your registration Fee Receipt, at the Admissions Office. To drop ALL classes (withdrawal), use the STEP System or check item number one on the drop card.
3. The clerk processes the forms and gives you a receipt. Keep your receipt for your records.
4. Fees are not automatically refunded. Fee refunds must be requested from the Business Office if you drop classes or withdraw by the end of the second week.

5. In order to do a complete withdrawal by mail, your request must be sent by Certified Mail with a receipt.
6. You may also withdraw by using the telephone system on or before the 11th week or before 75% of the course is completed.

Students in PACE or other special programs must check withdrawal deadlines with the appropriate program director.

Withdrawal from Classes
THROUGH THE 3rd WEEK: No notation (“W” or other) will appear on the student’s record if the class is dropped during the first three weeks of the semester (or 30% of the class for short-term classes).
THROUGH THE 11TH WEEK: A notation of “W” (withdrawal) is recorded on the student’s record for classes dropped during the 4th through the 11th week of the semester.
AFTER THE 11TH WEEK: Students who remain in class beyond the 11th week (or 75% of the class for short term classes) are given a grade by the instructor. THAT GRADE CANNOT BE A “W” (withdrawal).

Access to Records
The California Legislature passed S.B. 182 (Stull), which codifies provisions of the Education Code and the Federal statutes implementing the Family Educational Rights and Privacy Act of 1974 (Buckley Amendment). This permits students to inspect their personally identifiable records maintained by the college, and permits access to these records only upon the student’s request (other than to certain specified categories). Information on these laws and college procedures in implementing them may be obtained from the Associate Dean of Admissions, who serves as the College Records Officer. Copies of pertinent State and Federal legislation are available for inspection.

Los Angeles Mission College considers the following information relating to a student to be directory information: student’s name, city of residence, date of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended by the student. Students who do not wish any or all of the above categories of information to be given out should so indicate on their application at time of enrolling. Students are asked to voluntarily provide their student identification number for this purpose.

Family Educational Rights and Privacy
Act (FERPA) Notification The Family Educational Rights and Privacy Act (FERPA) affords students the following rights with respect to their educational records:
1. The right to inspect and review the student’s education records which includes discipline records, within 45 days from the date the College receives a request for access.
• Students may submit to the College Admissions Office written requests that identify the specific record(s) they wish to inspect. Within 45 days, the College Admissions Office will make arrangements for access and will notify the student of the time and place where the records may be inspected.
• Education records are those records that are directly related to students and are maintained by the College. Students may not inspect education records pertaining to parents’ financial records and certain confidential letters or recommendations.
2. The right to request an amendment of the student’s educational records which the student believes to be inaccurate, misleading or otherwise in violation of the student’s privacy rights.

- With the exception of grade grievances which are handled through Administrative Regulation E-55, students may ask the College President, or his/her designee to amend a record that they believe is inaccurate, misleading, or in violation of their privacy rights. A student seeking to amend an educational record should write to the College President and clearly identify the part of the record he/she wants changed and specify why it is inaccurate, misleading, or in violation of his/her privacy rights.

- If the College President, or his designee, decides not to amend the record as requested by the student, the College, in accordance with section 99.21 of the Code of Federal Regulations and section 76232 of the Education Code, will notify the student of the decision and of his/her right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student’s educational records, except to the extent that FERPA and California law authorize disclosures without consent.

- If a student authorizes the release of his/her education record to a third party, he/she shall provide a dated written consent to the College Admissions Office authorizing said release with a specific list of the information to be released.

- Federal and California law authorize certain disclosures of personally identifiable information without a student’s written consent. One such exception is the disclosure of personally identifiable information to school officials with legitimate educational interests. School officials with legitimate educational interests are employees or agents of the Los Angeles Community College District who need to review educational records in order to fulfill their professional responsibilities.

4. The right to restrict disclosure of personally identifiable information that the College has designated as directory information which may be released without the written consent of the student.

- Directory information may be disclosed without a student’s consent unless the student has notified the college that he/she does not want all or portions of the directory information released. To do so, the student must submit the appropriate District form to the College Admissions Office requesting that some or all of the categories of directory information not be released without his/her consent. This form must be submitted in accordance with College policy.

- Pursuant to Board Rule 5201.10, the Los Angeles Community College District has designated the following student information as directory information:
  (a) the student’s name, city of residence, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most previous educational agency or institution attended by the student;
  (b) student employee records may be released in order to comply with collective bargaining agreements;
  (c) the names, addresses and telephone numbers of students or former students may be released to the foundation for each college for college-related activities at the discretion of the College President, unless the student or former student has informed the College that such information should not be released. The release of this information is conditioned upon the foundation’s agreement that such information will be released in accordance with District policy and that information will not be released to third parties;
  (d) at the discretion of the College President, the names, addresses and telephone numbers of students from the College may be released to heads of private and/or public institutions of higher education, or their designees, for the purpose of providing information to student regarding transfer opportunities to those institutions, unless the student has indicated that such information should not be released. The release of this information will be conditioned upon the institution’s agreement that student privacy rights under federal and state law will be protected and that information will not be released to third parties.

5. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the College to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

   Family Policy Compliance Office
   U.S. Department of Education
   400 Maryland Avenue S.W.
   Washington, DC 20202-4605

Student Right-to-Know Disclosure

In compliance with the Student Right-to-Know and Campus Security Act of 1990 (Public Law 101-542), it is the policy of the Los Angeles Community College District and Los Angeles Mission College to make available its completion and transfer rates to all current and prospective students. Beginning in Fall, 1996, a cohort of all certificates, degree, and transfer-seeking first-time, full-time students were tracked over a three-year period. Their completion and transfer rates are listed below. These rates do not represent the success rates of the entire student population at all California Community Colleges, nor do they account for student outcomes occurring after this three-year tracking period.

Based upon the cohort defined above, 28.2 percent attained a certificate, degree, or became “transfer-prepared” during a three-year period from Fall 1997 to Spring 2000. Students who are transfer-prepared have completed 56 transferable units with a GPA of 2.0 or better.

Based upon the cohort defined above, 29.8 percent transferred to another post secondary institution (CSU, UC, or another California Community College) prior to attaining a degree, certificate, or becoming transfer-prepared during a five semester period from Spring 1998 to Spring 2000.

Further information about Student Right-To-Know Rates and how they should be interpreted can be found at the California Community Colleges Chancellor’s Office Student Right-To-Know Disclosure Website located at http://srtk.cccco.edu/index.asp
General Policies

Student Grievance Procedure
The purpose of the Student Grievance Procedure is to provide a prompt and equitable means for resolving student grievances. The grievance procedure may be initiated by a student or group of students who reasonably believe they have been subject to unjust action or denied rights that adversely affect his/her status, rights, or privileges as a student. It is the responsibility of the student(s) to submit proof of alleged unfair or improper action.

Grievances pertaining to grades are subject to California Education Code Section 76224(a) which states:
“When grades are given for any course of instruction taught in a community college district, the grade given to each student shall be the grade determined by the instructor of the course and the determination of the student’s grade by the instructor, in the absence of mistake, fraud, bad faith, or incompetence, shall be final.”

This grievance procedure does not apply to the challenge process for prerequisites, corequisites, advisories, and limitations on enrollment; alleged violations of sexual harassment; actions dealing with student discipline; alleged discrimination on the basis of ethnic group identification, religion, age, sex, color, sexual orientation, physical or mental disability; or an appeal for residency decision; or to eligibility, disqualification, or reinstatement of Financial Aid. Informal resolution is encouraged.

A written Statement of Grievance must be submitted to the Compliance Officer within thirty (30) instructional days of the incident or after the student(s) learns of the basis for the grievance.

Recording Devices in the Classroom
Section 78907 of the California Education Code prohibits the use of any electronic listening or recording device without prior consent of the instructor. Any student violating this section is subject to disciplinary action. Any non-student who willfully violates this section is guilty of a misdemeanor.

Standards of Student Conduct and Disciplinary Action
The Standards of Student Conduct and Disciplinary Action for violation of rules were established by the Board of Trustees of the Los Angeles Community College District on September 2, 1969. A student enrolling in one of the Los Angeles Community Colleges may rightfully expect that the faculty and administrators will maintain an environment in which there is freedom to learn. This requires that there be appropriate conditions and opportunities in the classroom and on the campus. As members of the college community, students should be encouraged to develop the capacity for critical judgment, to engage in a sustained and independent search for truth, and to exercise their rights to free inquiry and speech in a responsible, non-violent manner. Students shall respect and obey civil and criminal law and they shall be subject to legal penalties for violation of laws of the city, county, state, and nation. Student conduct in all of the Los Angeles Community Colleges must conform to District and college rules and regulations. Violations of such rules are subject to the following types of disciplinary actions, which are to be administered by appropriate college authorities against students who stand in violation. Each of the Los Angeles Community Colleges shall establish due process of law for administration of the penalties enumerated here.

Penalties are listed in degree of severity but not as chronological administration. College authorities will determine which type of penalty is appropriate.

1. WARNING – Notice to the student that continuation or repetition of specified conduct may be cause for other disciplinary action.
2. REPRIMAND – Written reprimand for violation of specified rules. A reprimand serves to place on record that a student’s conduct in a specific instance does not meet the standards expected at the college. A person receiving a reprimand is notified that this is a warning that continued conduct of the type described in the reprimand may result in formal action against the student.
3. DISCIPLINARY PROBATION – Exclusion from participation in privileges or extra-curricular college activities set forth in the notice of disciplinary probation for a specified period of time. The imposition of disciplinary probation involves notification in writing of the reason for disciplinary probation to the student(s) or president of the student organization involved.
4. RESTITUTION – Reimbursement for damage or for misappropriation of property. Reimbursement may take the form of appropriate service to repair or otherwise compensate for damage.
5. SUMMARY SUSPENSION – A Summary Suspension is for purposes of investigation. It is a means of relieving the tension of the student body or individual class due to a serious infraction of student behavior standards, removing a threat to the well-being of the students, or removing for the good order of the college a student or students whose presence would prevent the continued normal conduct of the academic community. Summary Suspension is limited to that period of time necessary to insure that the purposes of the Summary Suspension are accomplished, and in any case, no more than a maximum of 10 school days. Summary Suspension is a type of suspension other than that ordinarily invoked by the instructor in the classroom. The College President, appropriate administrator, or other staff member designated by the President may summarily suspend a student when he deems it necessary for the safety and welfare of the college.
6. **DISCIPLINARY SUSPENSION**—Disciplinary Suspension follows a hearing based on due process of law. It shall be invoked by the College President, appropriate administrator, or other staff member designated by the President, upon students for misconduct when other corrective measures have failed or when the seriousness of the situation warrants such action.

7. **EXPULSION**—An expulsion is a long-term or permanent denial of all campus privileges including class attendance. The President of the college and/or the Board of Trustees may expel a student who has been convicted of a crime arising out of a campus disturbance or, after a hearing by a campus body, has been found to have willfully disrupted the orderly operation of the campus. The President shall submit periodic reports on all expulsion cases to the Superintendent and the Board of Trustees.

Violations of the Standards of Student Conduct are as follows:

- **9803.10 Willful Disobedience:** Willful disobedience to directions of college officials acting in the performance of their duties.
- **9803.11 Violation of College Rules and Regulations:** Violation of college rules and regulations, including those concerning student organizations, the use of college facilities, or the time, place, and manner of public expression or distribution of materials.
- **9803.12 Dishonesty:** Dishonesty, such as cheating, or knowingly furnishing false information to colleges.
- **9803.13 Unauthorized Entry:** Unauthorized entry to or use of the college facilities.
- **9803.14 College Documents:** Forgery, alteration, or misuse of college documents, records, or identification.
- **9803.15 Disruption of Classes or College Activities:** Obstruction or disruption of classes, administration, disciplinary procedures, or authorized college activities.
- **9803.16 Theft of or Damage to Property:** Theft of or damage to property belonging to the college, a member of the college community or a campus visitor.
- **9803.17 Interference with Peace of College:** The malicious or willful disturbance of the peace or quiet of any of the Los Angeles Community Colleges by loud or unusual noise, or any threat, challenge to fight, fight, or violation of any rules of conduct as set forth in this Article.
- **9803.18 Assault or Battery:** Assault or battery, abuse, or any threat of force or violence directed toward any member of the college community or campus visitor engaged in authorized activities.
- **9803.19 Alcohol and Drugs:** Any possession of controlled substances which would constitute a violation of Health and Safety Code section 11350 or Business and Professions Code section 4230; any use of controlled substances the possession of which is prohibited by same, or any possession or use of alcoholic beverages while on any property owned or used by the District or colleges of the District. “Controlled substance,” as used in this section includes, but is not limited to, the following drugs and narcotics: 
  - opiates, opium, and opium derivatives, 
  - hallucinogenic substances, 
  - peyote, 
  - stimulants and depressants, 
  - cocaine.
- **9803.20 Lethal Weapons:** Possession, while on a college campus or at a college-sponsored function, of any object that might be used as a lethal weapon is forbidden by all persons except sworn peace officers, police officers, and other government employees charged with policing responsibilities.
- **9803.21 Discriminatory Behavior:** Behavior while on a college campus or at a college-sponsored function, inconsistent with the District’s non-discrimination policy, which requires that all programs and activities of the Los Angeles Community College District be operated in a manner which is free of discrimina-

**General Policies**

- **9803.22 Unlawful Assembly:** Any assemblage of two or more persons to (1) do an unlawful act, or (2) do a lawful act in a violent, boisterous or tumultuous manner.
- **9803.23 Conspiring to Perform Illegal Acts:** Any agreement between two or more persons to perform an illegal act.
- **9803.24 Threatening Behavior:** A direct or implied expression of intent to inflict physical or mental/emotional harm and/or actions (such as stalking) which a reasonable person would perceive as a threat to personal safety or property. Threats may include verbal statement, written statements, telephone threats or physical threats.
- **9803.25 Disorderly Conduct:** Conduct that may be considered disorderly includes lewd or indecent attire, behavior that disrupts classes or college activities, breach of the peace of the college, aiding or inciting other persons to breach the peace of college premises or functions.
- **9803.26 Theft or Abuse of Computer Resources:** Theft or Abuse of Computer Resources including but not limited to the following:
  - Unauthorized entry into a file to use, read, or change the contents, or for any other purpose.
  - Unauthorized transfer of a file.
  - Unauthorized use of another individual’s identification or password.
  - Use of computing facilities to interfere with the work of a student, faculty member or college official, or to alter college or district records.
  - Use of unlicensed software
  - Unauthorized copying of software
  - Use of computing facilities to access, send or engage in messages which are obscene, threatening, defamatory, present a clear and present danger, violate a lawful regulation and/or substantially disrupt the orderly operation of a college campus.
  - Use of computing facilities to interfere with the regular operation of the college or District computing system.
- **9804 Interference with Classes:** Every person who, by physical force, willfully obstructs, or attempts to obstruct, any student or teacher seeking to attend or instruct classes at any of the campuses or facilities owned, controlled or administered by the Board of Trustees of the Los Angeles Community College District, is punishable by a fine not exceeding five hundred dollars ($500) or imprisonment in a county jail not exceeding one year, or by both such fine and imprisonment.
- **9805 Interference with Performance of Duties of Employees:** Action to cause, or attempt to cause, any employee of the District to do, or refrain from doing, any act in the performance of his or her duties by means of a threat to inflict any injury upon any person or property.
- **9805.10 Assault or Abuse of an Instructor:** Assault or abuse of any instructor employed by the District in the presence or hearing of a community college student, or in the presence of other community college personnel or students, and at a place which is on District premises or public sidewalks, streets, or other public ways adjacent to school premises, or at some other place where the instructor is required to be in connection with assigned college activities.
- **9806 Unsafe Conduct:** Conduct which poses a threat of harm to the individual and/or to others. This includes, but is not limited to, the following types of conduct: Unsafe conduct in connection with a Health Services Program (e.g., Nursing, Dental Hygiene, etc.); failure to follow safety direction of District and/or college staff; willful disregard of safety rules as adopted by the District and/or college; negligent behavior which creates an unsafe environment.
General Policies

Non-Discrimination Policy
All programs and activities of the Los Angeles Community College District shall be operated in a manner which is free of discrimination on the basis of ethnic groups identification, race, color, national origin, ancestry, religion, creed, sex, pregnancy, marital status, medical condition (cancer related), sexual orientation, age, physical or mental disability (including AIDS) or veteran status (Reference: Board Rule 1202).

Politica No Discriminatoria
Todos los programas y actividades de los colegios de la comunidad de Los Angeles se administrarán de una manera que no discrimine respecto a la identidad de grupos étnicos, raza, color, nacionalidad, origen, ascendencia, religión, credo, sexo, embarazo, estado civil, condición médica (relacionada con cáncer), preferencia sexual, edad, incapacidad mental o física (incluyendo SIDA) o el ser veterano.

Compliance Procedure
In order to insure nondiscrimination policy compliance at Los Angeles Mission College, please direct inquiries to the Compliance Officer – Title IX/Gender-Equity, and Sexual Harassment 818.364.7701. Matters involving Section 504 may be directed to the Coordinator of Disabled Student’s Program at 818.364.7734. In addition, inquiries may be directed to the District Office of Diversity Programs at 213.891.2315.

Politica De Acuerdo Con Los Procedimientos De Igualdad De Oportunidades
Para asegurar que se cumpla una política no discriminatoria en Los Angeles Mission College, favor de dirigirse a la oficina de un mediador si se refiere al acoso sexual o a la discriminación – Compliance Officer Title IX/Gender Equity 818.364.7701. Para la Sección 504, diríjase al Coordinador del Programa de Personas Incapacitadas, al 818.364.7734. Además, puede también dirigir sus preguntas a la oficina de Diversity Programs del Distrito, teléfono 213.891.2315.

Compliance Officer
If students feel they have grounds for a grievance, they may contact the college Compliance Officer, who will help explain college rules and regulations, and, if a problem is resolvable, suggest the best method for resolving the problem. For additional information and a copy of Administrative Regulation E-55 (Student Grievance Procedures) see the Compliance Officer located in the Campus Center, 818. 364.7701.

Sexual Assault Policy
The Los Angeles Community College District is committed to providing a safe environment for students, visitors, and staff. Any incident of sexual assault should be immediately reported to campus police at (818) 364-7843. The term “sexual assault” under the California Education Code, Section 67385(d), includes threats of sexual violence.

Anyone charged with campus-related sexual assault may be subject to prosecution under appropriate California criminal statutes; students may also be subject to discipline under the Student Disciplinary Procedures. The Sexual Harassment Policy may also apply, and the Compliance Officer may be contacted at 818.364.7701. Confidentiality shall be maintained. (Reference: Board Rule 16400.11.)

Sexual Harassment Policy
The policy of the Los Angeles Community College District is to provide an educational, employment and business environment free from unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment. Employees, students, or other persons acting on behalf of the District who engage in sexual harassment as defined in the policy or by state or federal law shall be subject to discipline, up to and including discharge, expulsion or termination of contract. The specific rules and procedures for reporting charges of sexual harassment and for pursuing available remedies are incorporated in the Board Rules in Chapter 15.

The Los Angeles Community College District has a policy which provides informal and formal procedures for resolving complaints. Copies of the policy and procedures may be obtained from the Compliance Officer located in the Administration Building, Room 123, 818.364.7701, or by calling the Senior Director of Educational and Student Support Services at 213.891.2279, or the Office of Diversity Programs at 213.891.2315. Any member of the College Community, which includes students, faculty, and staff, who believes, perceives, or actually experienced conduct that may constitute sexual harassment, has the right to seek the help of the College. Every employee has the responsibility to report such conduct when it is directed towards students to the Sexual Harassment Compliance Officer. Potential complainants are advised that administrative and civil law remedies, including but not limited to injunctions, restraining orders or other orders may be made available.

Diversity Program
The policy of the Los Angeles Community College District is to implement equal opportunity to all qualified employees and applicants for employment without regard to race, color, national origin, ancestry, religion, creed, sex, pregnancy, age, disability, marital status, medical condition (cancer related), sexual orientation, or veteran status. Positive action will be taken to ensure that this policy is followed in all personnel practices, including recruitment, hiring, placement, upgrading, transfer, demotion, treatment during employment, rate of pay or other forms of compensation, selection for training, layoff, or termination.
Inquiries regarding equal opportunity practices at Los Angeles Mission College should be directed to the college Compliance Officer located in the Campus Center, 818.364.7701.

**Drug-Free Environment**

Los Angeles Mission College adheres to, supports, and is in full compliance with requirements that maintain our college as a drug-free institution of higher education. On September 5, 1990, the Board of Trustees adopted the following standards of conduct:

- Students and employees are prohibited from unlawfully possessing, using or distributing illicit drugs and alcohol on District premises, in District vehicles, or as part of any activity of the Los Angeles Community College District.

On April 20, 1989, the Los Angeles Community College District Board of Trustees adopted Rule 9803.19, which prohibits:

- Alcohol and Drugs. Any possession of controlled substances which would constitute a violation of Health and Safety Code section 11350 or Business and Professions Code section 4230, any use of controlled substances, the possession of which are prohibited by the same, or any possession or use of alcoholic beverages while on any property owned or used by the District or colleges of the District. “Controlled substances,” as used in this section, include, but are not limited to, the following drugs and narcotics:
  a. opiates, opium and opium derivatives
  b. mescaline
  c. hallucinogenic substances
d. peyote
e. marijuana stimulants
f. depressants and
g. cocaine.

The Board’s policy on the Drug Free Workplace, adopted March 22, 1989, restates these prohibitions.

- Legal Sanctions. Federal laws regarding alcohol and illicit drugs allow for fines and/or imprisonment. Other legal problems include the loss of driver’s license and limitations of career choices.
- Health Risks. Health risks associated with the abuse of controlled substances include malnutrition, damage to various organs, hangovers, blackouts, general fatigue, impaired learning, dependency, disability, and death. Both drugs and alcohol may be damaging to the development of an unborn fetus.
- Other Risks. Personal problems include diminished self-esteem, depression, alienation from reality, and suicide. Social problems include loss of friends, academic standing, co- and extra-curricular opportunities, alienation from and abuse of family members, and chronic conflict with authority. Economic problems include loss of job, financial aid eligibility, homes, savings, and other assets.

Additionally, on June 28, 2000, the Board of Trustees adopted Rules 9803.24 Threatening Behavior, 9803.25 Disorderly Conduct, 9803.26 Theft or Abuse of Computer, and 9806 Unsafe Conduct. Each are fully described in Standards of Student Conduct.

**Counseling, Treatment and Rehabilitation**

The following resources are available for the treatment of alcohol and drug dependence and abuse:

- Los Angeles Community College District Employee Assistance Program 818.907.7701 or 800.521.9944

**Student Health Fee Information**

The Los Angeles Community College Board of Trustees at its April 29, 1992 meeting modified Board rule 8502, thus making the $11 Health Services fee a mandatory fee for all students enrolled in credit classes.

The Los Angeles Community College District policy exempts the following students from paying the student health fee: (a) low-income students, including students on financial aid and/or recipients of a Board of Governors’ grant, (b) students who depend exclusively on prayer for healing in accordance with the teaching of a bona fi de religious sect, (c) students who are attending classes under an approved apprenticeship training program, (d) non-credit education students, (e) students enrolled in District colleges exclusively at sites where student health services are not provided, (f) students who are enrolled in District colleges exclusively through Instructional Television or distance education classes, (g) students who are enrolled in District colleges exclusively through contract education. Students exempted under the provisions of (a), (c) and (d) above are eligible to receive the services of the college health program; all other exempted students are not eligible to receive the services of the college health program. Your registration fee receipt, or your current student I.D. must be presented to receive services.
Student Services

In this section you will find information and contact telephone numbers for the wide variety of services available to students.

Los Angeles Mission College offers these special services to students:

Campus Child Development Center
818.364.7863
The Child Development Center provides a developmentally based curriculum for pre-school children aged 3 years through 5 years.*
Hours of Operation
Monday - Thursday 7:30 am to 10:15 pm
Friday 7:30 am to 2:00 pm
*Qualified students may receive childcare services with low to no fees.

College Ombudsperson
818.364.7690
The college ombudsperson is a faculty member selected by the president to assist students in resolving issues or problems they may have with faculty or the college.

Disabled Student Programs and Services
818.364.7732
For students with disabilities the DSP&S office provides special assistance in areas like: registering for courses, specialized tutoring, note-taking, mobility assistance, special instruction, testing assistance, special equipment, special materials, instructor liaisons, community referrals, and job placement.

Student Activities
818.364.7820
Student government, student orientations, honors, commencement, student clubs, sports tournaments, dances, special events, video games, and more which enhance the student experience at Los Angeles Mission College.

Bookstore
818.364.7798
The Bookstore sells textbooks you need for your courses and supplies like paper, pens, blue books, scantrons, etc. Additionally the bookstore sells backpacks, T-shirts, sweatshirts, hats and more.
Bookstore Hours*
Monday - Thursday 7:45 am - 7:15 pm
Friday 7:45 am - 1:00 pm
* Hours subject to change

Business Office
818.364.7783
Payment of enrollment fees, refund requests, and other financial transactions are handled in the Business Office.
Business Office Hours*
Monday, Thursday 9 am - 7 pm
Tuesday, Wednesday, Friday 9 am - 4 pm

Extended Opportunity Programs & Services/CARE
818.364.7645
EOP&S provides qualifying students with academic counseling, peer advisement, peer tutoring, free workshops, free university/cultural tours, transfer assistance, and assistance with books. Single parents on CalWORKs may receive additional assistance through the CARE program.

Offices which provide services to students include:

Admissions & Records
818.364.7658
The Admissions & Records Office keeps all student records. This office is where you apply for admission to the college, register for courses, add or drop courses, request transcripts, and request verification of enrollment.
Admission Office Hours*
Monday - Thursday 8 am - 7 pm
Friday 8 am - 12 noon

Family Child Care Homes Network
818.364.7881
The Family Child Care Homes Network consists of at least 25 licensed family child-care providers, who are located in the community around Los Angeles Mission College. Qualified students may receive child-care services for infants and toddlers, pre-schoolers, school age children, with low or no fees.

Library
818.364.7600 Ext. 7106
Online data bases, books, reference materials, periodicals, and information from the Internet – the tools you need to succeed are all available in the Library. One of the reference librarians will help you find information you need. You can study in our quiet individual study areas and small groups can use our study rooms.
Library Hours*
Monday - Thursday 8 am - 8 pm
Friday 8 am - 1 pm
Saturday 10 am - 1 pm

Counseling
818.364.7655 or 818.364.7656
Students are strongly urged to make an appointment with a counselor to develop an Educational Plan. The Educational Plan is tailored to your needs and goals, and enables you to get the most from your studies.
Career planning is an important part of planning for your future. The Counseling Office makes the Eureka computer program available to students. Eureka helps students assess their skills, career interests, and educational decisions, and explore career options. For students interested in completing an Associate degree and transferring to a four-year college, the Transfer Center has the latest information on majors, transfer requirements, and application procedures at many public and private four-year colleges and universities.
All new students must take the college's assessment of English and Mathematics.
knowledge. College courses require reading and writing skills at the college level. Some courses require specific math skills. The assessment process is designed to inform students of areas in which they need improvement to be best prepared for success in college. The College Orientation Program is designed for new students to learn about the college, educational programs, services, degree requirements, and the secrets of being a successful college student. International students have their own counselor at LAMC. The international students counselor assists the students to plan a program of studies that meets the requirements of the student and the federal requirements of the F-1 Visa. Veterans must make an appointment with the Veterans Affairs counselor to apply for VA benefits.

**Learning Center**  
818.364.7756
Walk-in tutoring in English and math are offered most days and evenings; schedules are available at the learning center. One-on-one and small group tutoring is also available by appointment only on a limited basis in many subject areas. In addition, students can enroll in credit courses to build basic skills in reading, spelling, writing, vocabulary, math and study skills.

**Transfer Center**  
818.364.7827
Students are encouraged to begin planning for Transfer as early as possible. The Transfer Center helps students prepare to continue their education at a four-year college or university. Resources include application filing, opportunities to meet with representatives from four-year institutions, a resource library, workshops on transfer issues and information regarding articulation agreements. Transfer students can earn an Associates Degree while completing transfer requirements. Counselors and the Transfer Center staff are your link to transfer to UC, CSU and private institutions.

**Honors/Transfer Alliance Program**  
818.364.7683
The Honors Program was created to promote academic excellence, to stimulate discussion of academic issues among students and faculty, to increase awareness of current social issues, to encourage community service, to celebrate cultural diversity, and to prepare students for successful university transfer.

**Completing an Honors Contract**
Students receive Honors credit by completing an Honors Contract in any UC transferable course. In consultation with the instructor, the student develops a proposal for an Honors research project. When the final project is completed, the student must submit one copy to the instructor and a second copy to the Honors Coordinator. If the advisory committee approves the project, the student will receive an Honors notation on her transcript indicating that the course was completed for Honors credit.

**Honors Certification**
Students receive Honors Certification by completing a total of six Honors Contracts. Certified students receive access to a variety of scholarship opportunities and priority consideration for admission to UCLA, UCI, UCR, UCSC, Occidental College, Chapman University, Claremont College, Pomona Pitzer, La Sierra University, Whitman College, Pacific University, CSU Fullerton, CSU Stanislaus, and CSU San Diego.

**Applying to the Honors Program**
Applications for the Honors Program are available at the Honors/TAP office, which is located on the lower level of the Campus Center. Current LAMC students must be eligible for English 101 and have completed 12 transferable units with a GPA of 3.25 or higher. Entering students must have a high school GPA of 3.5 or higher or an SAT score above 1,000. Honors Coordinator: Mark Pursley, 818.364.7677  
Honors Counselor: Joanne Kalter-Flink, 818.364.7652

**Health Center**  
818.362.6182
The Student Health Center at LAMC offers a variety of medical and health education services available for all registered Los Angeles Community College District students. The Student Health Center is located in front of the Child Development Center and next to the Campus Police Station. It is open varied hours which are posted on the trailer door. Students may call for an appointment or walk-in during scheduled clinic hours. Appointments can be made by calling 818.362.6182 or 818.837.7881. This center will be staffed by medical and mental health professionals. Stop by the health center and check on available health services. Services not available at the on-campus center may be accessible through our San Fernando Health center located at 1600 San Fernando Road, and can be reached at 818.365.8086.
We welcome all students to visit and utilize their Student Health Center.

**When parking on campus**
- watch for your fellow students walking to class,
- drive slowly,
- park in student parking lots only,
- observe all posted signs and regulations, and
- display your LAMC Student Parking Permit.
For more details, request a parking brochure from the Sheriff’s Department on campus.

**Viewing Your Records**
Under the provisions of the Family Education Rights and Privacy Act of 1974 students may see their records by making an appointment with a counselor for this purpose.

**Be on Time**
Students are expected to attend and arrive on time for each class meeting. Class time is limited; students learn more and understand important concepts better if they always come on time for each class session.
INSTRUCTIONAL
1st Floor
• Classrooms 1001-1018
• Child Development Lab
• Disabled Student Services
• Engineering Lab
• Faculty Offices
• Foods Lab
• Physics/Astronomy Lab

2nd Floor
• Classrooms 2001-2003
• Accounting Lab
• Chemistry Lab
• Computer Science Lab
• Life Sciences Lab
• Computer & Office Applications Center

ADMINISTRATION WING
Office of the President
Vice President of Academic Affairs
• Academic Affairs
• Information Booth
Admissions & Records
Counseling
Financial Aid
EOP&S

LIBRARY/LRC
3rd Floor (Top level)
Library
2nd Floor (Ground level)
• Computer-Aided Instruction
• Electronic Training Rooms
• Learning Center

1st Floor (Lower level)
• Educational Development Services
• Media Production Lab/Multimedia Labs
• Teleconference Room

COLLABORATIVE STUDIES
1st Floor
• Classrooms 101-111
• Faculty Offices

2nd Floor
• Classrooms 201-208

BUNGALOWS
• Bungalows 1-8

CAMPUS CENTER
1st Floor (Lower level)
• Assessment
• ASO Office
• Center for Student Success
• ITV
• PACE
• Transfer Center
• FCCHN Office
• Classrooms

2nd Floor (Ground level)
• Assembly Area
• Audio-Visual
• Meeting Rooms 1-6
• Staff Lounge
• Student Community Center

CAMPUS SERVICES
• Administrative Services
• Bookstore
• Central Supply
• Fiscal Services
• International Students Office
• Reprographics & Mail Room
• Student Activities
• Veterans Office
• Vice President of Student Services

FACILITIES SERVICES
• Sheriff’s Department
• Plant Facilities
Directions to Mission College and Outreach Locations

Cultural Arts Center (CAC)
13000 Sayre Street

El Cariso Community Regional Park (ELCR-PARK)

Los Angeles Mission College
13356 Eldridge Avenue

El Cariso Golf Course (ELCR-GOLF)

Freeway Map and Legend

A / CCRC
Child Care Resource Center
8510 Balboa Boulevard
Northridge

B / CHAT-HS
Chatsworth High School
10027 Lurline Avenue
Chatsworth

C / FOOT
Physical Education Building
12843 Foothill Boulevard, Suite B
Sylmar

D / GRAN-HS
Granada High School
10535 Zelzah Avenue
Granada Hills

E / MONT-PREP
Montclair College Prep
8071 Sepulveda Boulevard,
Van Nuys

F / MSSH-BOWL
Mission Hills Bowl
10430 Sepulveda Boulevard
Mission Hills

G / One Stop Career Center
11623 Glencoe Boulevard
Pacoima

H / SFDD-HS
San Fernando High School
11133 O’Melveny Avenue, San Fernando

I / SFVJACC
San Fernando Valley Japanese American Community Center
12953 Branford Street
Pacoima

J / SYLM
Sylmar High School
13050 Borden Avenue
Sylmar

K / VANN-HS
Van Nuys High School
6535 Cedros Avenue
Van Nuys

L / VERD
Verdugo Hills High School
10625 Plainview Avenue
Tujunga
Emergency Information

Fire
1. If you smell smoke or see fire, activate the nearest fire alarm pull box. Call the campus sheriff, extension 7845 or 7843 (outside telephone 818.364.3504). If you are unable to contact the sheriff, call 911.

2. When you hear the fire alarm, proceed in an orderly fashion to the designated building evacuation assembly area. The last person to leave the room should close the door.

3. At the assembly area, wait for further instructions from a faculty member or administrator.

Earthquake
1. At first sign of shaking, get away from any potential falling objects. Try to get under a table or desk.

2. Do not run outside. If you are in a multistory building do not use the elevator.

3. If you are aware of any gas lines or heaters in the area, attempt to shut off the gas line or heater.

4. Wait for a faculty member or administrator to give further instructions.

Power Outage
1. Try to stay where you are and do not attempt to restore power.

2. Notify plant facilities, extension 7801 (outside telephone 818.364.7801).

3. Wait for the power to come back on or for information/instruction from plant facilities or an administrator to ascertain the probably length of the outage and to be advised of what to do next.

Evacuation
1. If you hear the alarm, proceed in an orderly fashion to the nearest exit and assemble at the designated building evacuation assembly area.

2. If you are in a multistory building, do not use the elevator.

3. At the assembly area, wait for further instructions from a faculty member or administrator.

Other Emergencies
1. In the case of other emergencies, you will be given instructions from a faculty member or administrator on what to do.

2. Please remain calm and follow instructions.

EMERGENCY PHONE NUMBERS

<table>
<thead>
<tr>
<th>Campus Phones</th>
<th>Outside Phones</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sheriff's Station</td>
<td>7843</td>
</tr>
<tr>
<td>President</td>
<td>7795</td>
</tr>
<tr>
<td>Academic Affairs Vice President</td>
<td>7635</td>
</tr>
<tr>
<td>Administrative Services Vice President</td>
<td>7780</td>
</tr>
<tr>
<td>Plant Facilities</td>
<td>7801</td>
</tr>
<tr>
<td>Los Angeles County: Police Department</td>
<td>9 - 911</td>
</tr>
<tr>
<td>Fire Department</td>
<td>9 - 911</td>
</tr>
</tbody>
</table>

Pay Telephones: For any emergency - Press *11 to reach L. A. County Sheriff's Office.

Student I.D.

To comply with federal privacy requirements, Los Angeles Mission College and the Los Angeles Community College District has discontinued use of the Social Security Number as the student’s identification number. Instead, a new Student Identification Number will be issued for each student. The new nine-digit number is randomly generated, but each will begin with the digits “88.”

Your first Student ID Card is free. Go to either admissions or the business office to obtain yours. You will need to present your current student registration/receipt and a second form of ID such as a California ID or a high school picture ID. For additional information, see the F.A.Q. at www.lamission.edu

Where to use your new student ID card:
A valid student ID card is required to access student services in the following areas:
- Library
- Bookstore
- Financial Aid
- Health Center
- Computer Labs
BOARD OF TRUSTEES

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Our Mission Is Your Success