SCHEDULE OF CLASSES
Spring Semester 2018
February 5 – June 4

Our Mission is Your Success!
Apply & Register Now at www.lamission.edu
GENERAL CALENDAR DATES (SEMESTER LENGTH OR SIXTEEN WEEK CLASSES)*
*NOTE: Short Term and Late Start Classes have different Add & Drop deadlines. Please check with your instructor.
Online Applications Accepted ........................................................................................................ Year Round
Assessment and Orientation ................................................................................................. Year Round
Residency Determination Date ............................................................................................ February 4
DAY AND EVENING CLASSES BEGIN ................................................................................. February 5
Saturday Classes Begin ................................................................................................... February 10
Deadline to file Graduation Petition for SPRING 2018 (No Summer or Winter Graduation) .... March 15
Last day of instruction .................................................................................................... May 27
FINAL EXAMS .................................................................................................................. May 29 to June 4

Registration Dates – Enrollment is by APPOINTMENT ONLY, via the student portal
(Per Title V Regulations, students may not register before assigned appointment time)
PRIORITY REGISTRATION BEGINS ......................................................................................... November 13
Deadline to register online ................................................................................................. February 4

ADD Dates - Late ADDS are not permitted
Last day to add: Credit/Audit (After this date, Add Permission codes will be given by the instructor) .... February 4
Last day to add a class with an Add Permission Code ................................................................ February 19

DROP CLASSES (16-week classes) – Must be dropped online via the student portal
Last day to drop classes with a refund or without incurring fees ........................................ February 19*
Last day to drop classes without receiving a “W” (No refund and drop online only) ................... February 20*
Last day to drop classes with a “W” – A letter grade is required after this date ..................... May 6

REMINDER: Course repetition is regulated by state guidelines, limiting students to a maximum of three (3) enrollments in a course, to include both substandard grades and withdrawals, unless otherwise specified in the course description.

If you stop attending a class (or wish to drop a class)
YOU MUST DROP THE CLASS YOURSELF
Failure to do so may result in a grade of “F” in that class.

ADMISSIONS OFFICE HOURS
Monday through Thursday: 8:30am–6:30pm
Friday: 8am–12pm
(Subject to change. Please visit www.lamission.edu/admissions for current office hours.)

HOLIDAYS (College CLOSED)
President’s Day – February 16 & 19
Non-Instructional Day – February 17 & 18
Non-Instructional Day – March 29
Cesar Chavez Birthday – March 30
Spring Break – March 31 to April 6
Memorial Day – May 28

Student Portal – mycollege.laccd.edu (Student Information System)

VISIT OUR WEBSITE FOR UPDATED INFORMATION ON NEW CLASSES AND CANCELLED CLASSES
www.lamission.edu/schedules

LATE ENROLLMENT: The College reserves the right to cancel or extend late enrollment for reasons relating to student enrollment, level of financial support, or any other reason at the discretion of the LACCD (District) and Los Angeles Mission College.

FOR THOSE WITH DISABILITIES, ALTERNATE FORMATS OF THIS SCHEDULE ARE AVAILABLE BY CALLING 818.833.3313
On behalf of the Los Angeles Mission College family, welcome to the spring 2018 semester. Our faculty, staff and administrators are ready to support you and ensure that you succeed in achieving your goals.

Mission is on the move. The college continues to grow. We recently unveiled our new Arts, Media & Performance building, which will be our state-of-the-art venue for art galleries, concerts, and theatre performances throughout the year.

We continue to add dedicated professionals to our ranks that can provide you with the educational and career support you need. We also continue to expand programming that empowers you to find sustainable employment in rewarding industries. We offer Skills Certificates and Associate Degrees in areas like Allied Health, Child and Family Studies, and Culinary Arts.

The Transfer Center is always ready to help you get on track to transfer to a four-year university. The Career Center can help you figure out your next move after graduation. The entire L.A. Mission College family is committed to your success.

We continue to sponsor more student events because we know that college is not just about studying, transferring, or completing a certificate. L.A. Mission College is where you discover a greater you!

I wish you a very productive and immensely successful spring semester.

Very truly yours,

Monte E. Perez, PhD
President, Los Angeles Mission College
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For complete information on programs at Los Angeles Mission College, please consult the College Catalog at www.lamission.edu.

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LAMC MISSION STATEMENT

Los Angeles Mission College is committed to the success of its students. The College, which awards associate degrees and certificates, provides accessible, affordable, high-quality learning opportunities in a culturally and intellectually supportive environment by:

• Providing services and programs in basic skills, general education, career and technical education, and for transfer;
• Educating students to become critical thinkers and lifelong learners;
• Ensuring that all programs and services are continuously evaluated and improved to support student learning and achievement; and
• Making traditional and distance education learning opportunities available to enhance the health and wellness of the diverse communities it serves.

3 REPEAT RULE

EFFECTIVE SUMMER 2012, course withdrawal (“W”) or a substandard grade (“D,” “F,” or “NP”) count as an attempt at a course. Only three attempts at any one course will be allowed, with some exceptions. Listed below are the new rules that all students need to know about.

• Students who drop or are excluded after the last day to drop without a grade of “W” will have a “W” appear on their transcript. The “W” will count as an attempt for that course.
• For the Spring semester, February 19, 2018 is the last day to drop a 16-week semester length class without a “W”. Students will be able to drop a class online until this date. Contact the office of Admissions and Records for deadlines on late start, short-term and special program classes.
• A course in a student’s transcript which currently shows a recorded “W” counts as an attempt for that course.
• Students will not be allowed to register for any course within the LACCD if there are three recorded attempts for that course in any combination of W, D, F, or NP grades.
• Add permits for a course within the LACCD will not be processed if there are three recorded attempts for that course in any combination of W, D, F, or NP grades.
• For courses specifically designated as “repeatable,” students may repeat up to three times (See Title 5 California Code of Regulations sections 55040, 55041, 58161).
• Where the student’s number of enrollments in a course exceeds the allowable amount, the student may petition for an additional enrollment in cases of extenuating circumstances.

What students should do:

• Be sure you are academically ready for classes you enroll in.
• If you must drop a course, drop before the specified deadline for dropping a class without a grade of “W.”
HONORS & PRIORITY ADMISSION TRANSFER PROGRAMS

LAMC has numerous agreements with university and college campuses that give students who participate in these programs various transfer application advantages, the most important being priority admission. If you are interested in transferring to UCLA, we have a specific honors transfer program called UCLA Transfer Alliance/Honors Program (TAP). In addition, as a member of the Honors Transfer Council of California, LAMC participates in an alliance with many additional campuses. Information on both programs follows.

UCLA TRANSFER ALLIANCE/HONORS PROGRAM

The Los Angeles Mission College Transfer Alliance/Honors Program is designed for motivated students who plan on transferring to a four year college or university. The program consists of academically enriched general education courses in which both written expression and the critical analysis of ideas are stressed. The TAP program offers participating students priority admissions to UCLA and additional opportunities at other universities. Admittance rates for UCLA college of letters and sciences were (tabulated for Fall 2011) for TAP/Honors students was 74.3% versus 27.5% for non-TAP/Honors students! Both current and new students may apply to be part of the TAP program.

Requirements: Students will complete five honors courses (minimum 15 UC transferable units) and maintain at least a 3.25 grade average, and honors designation will appear on the students’ transcripts. For each honors course, students will complete a research project or paper designed in collaboration with the Honors Director Dr. Mike Fenton and the faculty member teaching the course.

Application requirements:

Current LAMC students must be eligible for English 101 and have completed 12 transferable units with a GPA of 3.25 or higher.

Entering students must have a high school GPA of 3.50 or higher or an SAT score above 1,000, and their placement tests must place them in English 101 or higher. If you do not meet a specific requirement but would like to be able to participate in TAP, please write to Dr. Mike Fenton at fentonnms@alamission.edu to discuss your particular situation.

Application Packet Requirements:

Interested students should put together a packet that includes unofficial transcripts, a personal statement, faculty recommendation and a completed application which can be found on the Honors website: www.lamission.edu/honors

Benefits of TAP/Honors Participants @ UCLA:

• Priority admissions consideration to several prestigious four-year institutions, including UCLA
• An enriched academic program allowing students to gain opportunities to pursue topics and projects of individual interest within courses taken; opportunity to gain valuable critical thinking, research and writing skills; opportunities to explore interdisciplinary approaches to course topics
• Assistance in the transfer process
• Participation in TAP/Honors allows you to have a non-impacted Alternative Major Selection at UCLA
• UCLA Library Card

Benefits of TAP/Honors Participants Here @ LAMC:

• Transcripts that reflect participation in the program
• Regular opportunities for interaction and individual conferences with faculty mentors and program director
• Priority counseling with the Honors Counselor
• Book Store Fast Pass (Priority book store visits the first week of class)
• Recognition at LAMC graduation ceremony
• Opportunity to attend the annual Honors Students research Conference at UC Irvine as well as the UCLA TAP/Transfer Conference

Contact Information for the UCLA Transfer Alliance/Honors Program:

Contact Honors Counselor Afri Walker, 818.364.7647, or Honors Coordinator Dr. Mike Fenton, 818.364.7888

ADDITIONAL TRANSFER AGREEMENTS THROUGH THE HONORS TRANSFER COUNCIL OF CALIFORNIA

This program was created to promote academic excellence, to stimulate creative intellectual thinking and discussions of academic issues among students and faculty, to increase awareness of current social issues, to encourage community service, to celebrate cultural diversity, and to prepare students for successful university transfer. LAMC Membership in the Honors Transfer Council of California (HTCC) gives our students the opportunity to participate in many honors agreements and the primary benefit is priority admission. To learn more about the HTCC and the programs, agreements, priority admission, scholarships and other activities they offer to our students, go to www.htcca.org/directors-counselors-faculty/transfer-agreements/

Participating Universities and Colleges:

Some of the universities and colleges that offer honors program transfer agreements and priority admission to those students who complete all requirements at the time of application for transfer are:

Amherst  San Diego State University
Brandeis  Scripps – Claremont
Chapman University  Smith College
Colorado State University  Trinity College
Connecticut College  Tufts University
CSU Fullerton  UC Irvine
Gonzaga  University of Arizona
La Sierra University  University of La Verne
Loyola Marymount University  University of San Diego
Mills College  University of San Francisco
Occidental College  Wheaton College
Pitzer College  Whittier College
Pomona College  Whitman College

Benefits to Honors Program Participants at Each School:

Each University or College listed above has specific requirements and guidelines and each offers varying additional advantages outside of priority admission for students who complete the Honors Program requirements described. These advantages may include priority for housing, scholarships and other benefits. Transfer agreements for participating schools may be viewed at http://htcca.org/transfer-partners

Requirements: The requirements are the same as they are for the UCLA TAP Program described above. Students must be eligible for English 101 and have completed 12 transferable units with a GPA of 3.25 or higher. Entering students must have a high school GPA of 3.50 or higher or an SAT score about 1000, and placement tests must place them in English 101 or higher. To earn Honors Program Certification, students must complete five honors courses with a 3.00 grade average, and honors designation will appear on the students’ transcripts. For each honors course, students will complete a research project or paper with a specific faculty member for a class in which the student is enrolled.

Contact Information for HTCC Honors Transfer Programs:

Call Counseling at 818.354.7655 or 818.364.7656 and ask to meet with an honors counselor regarding all programs above. Go to lamission.edu/honors for additional materials.
ASSOCIATE DEGREE FOR TRANSFER

California Community College students interested in transfer to a California State University (CSU) are encouraged to learn more about the Associate in Arts or Associate in Science for Transfer (AA-T or AS-T) Degrees. These Transfer Degrees are designed to provide a clear pathway for transfer. California Community College students awarded an AA-T or AS-T degree are guaranteed admission with junior standing in a program that is deemed “similar” within the CSU system. Although priority admission consideration is given to the student’s local CSU campus within a “similar” program, it does not guarantee admission to a specific major or campus.

Students who have been awarded an AA-T or AS-T are able to complete the remaining requirements for the 120-unit baccalaureate degree within 60 semester or 90 quarter units.

Los Angeles Mission College offers several Associate Degrees for Transfer and to find out which CSU campuses accept each degree, go to www.sb1440.org. Students are encouraged to meet with a counselor to review their options for transfer and to develop an educational plan that best meets their goals and needs.

AT THE TIME OF PUBLICATION, A STUDENT MAY EARN AN AA-T OR AS-T AT LAMC IN THE FOLLOWING MAJORS:

- AS-T Administration of Justice
- AA-T Art History
- AS-T Biology
- AS-T Business Administration
- AA-T Communication Studies
- AS-T Computer Science
- AS-T Early Childhood Education
- AA-T Elementary Teacher Education
- AA-T English
- AA-T Kinesiology
- AS-T Mathematics
- AS-T Nutrition and Dietetics
- AA-T Philosophy
- AA-T Political Science
- AA-T Psychology
- AA-T Sociology
- AA-T Spanish
- AA-T Studio Art
- AA-T Theater Arts

REQUIREMENTS

The following is required for all AA-T or AS-T degrees:

1. Minimum 60 CSU-transferable semester units.
2. Minimum grade point average (GPA) of 2.0 in all CSU-transferable coursework. Although a 2.0 GPA is required for admission, some majors may require a higher, more competitive GPA. Please consult the counselor, the ASSIST website (www.assist.org) and the college catalog for more information.
3. Completion of a minimum of 18 semester units in an “AA-T” or “AS-T” major as detailed in the Disciplines section of this catalog. All courses in the major must be completed with a grade of “C” (2.0) or better. Local graduation requirements are not needed for degree to be granted.
4. Certified completion of the California State University, General Education-Breadth (CSU GE Breadth) pattern, OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.
5. Complete a minimum of 12 units at LAMC.
STUDENT SERVICES DIVISION: The Student Services Division is dedicated to students receiving quality advisement and information. Several departments and programs help you make decisions that help you be successful in college. Please review the following departments and programs to learn how they can help you navigate through the community college process.

COUNSELING DEPARTMENT
Our counselors are here to assist you in the development of your Student Educational Plan, advise on class selection, academic issues, and career exploration. Students can call to schedule a counseling appointment or stop by during drop-in counseling hours to ask quick questions.

New students who have completed assessment and online orientation are encouraged to meet with a counselor to develop an Abbreviated Student Educational Plan (ASEP). Continuing students are encouraged to meet with a counselor at least once each semester. Students enrolled in an online or hybrid course at LAMC may also inquire about online/e-counseling availability by calling the Counseling Office. All counselors are here to help you! The Counseling Office is open Monday through Thursday from 8am to 6:30pm, and Fridays until 1 pm. The Counseling Office is located in the Instructional Building, Administration Wing. Call 818.364.7655 for an appointment. Counselors are available in the Counseling Office (Instructional Building, Administration Wing), Transfer Center (Campus Services Building), Career Center (LRC 222), International/Veterans and TRIO (Campus Center, Lower Level), EOP&S and CAFYES (Instructional Building, Administration Wing), CalWORKs (INST 1007), STEM (CMS 014), DSP&S (INST 1018), METAS (BUNG 8).

DISABLED STUDENT PROGRAMS & SERVICES
DSPS provides services and supports for students with disabilities. These services support student success and assist the college to meet the requirements ensuring that the college programs, services and activities are accessible to and useable by students with disabilities as required by relevant Federal and state non-discrimination laws, including Sections 504 and 508 of the Federal Rehabilitation Act, the Americans with Disabilities Act (ADA), and state Government Code Sections 11135-11139.5. Students with disabilities are offered a wide array of support which can include: priority registration, academic/personal counseling; job development and career planning; sign language interpreting; assistive technology support; special classes; equipment loan; and linkage to campus/community referrals. Reasonable accommodations may include: test proctoring (i.e., extra test time and a distraction reduced examination setting); note taking assistance; and classroom accommodations (e.g., adaptive classroom furnishings, preferred seating). The goal of DSPS is to assure that students with disabilities are afforded equal access to the educational opportunities that exist at LAMC. Please visit us at www.lamission.edu/dsp for additional information.

EXTENDED OPPORTUNITIES PROGRAMS & SERVICES (EOP&S), COOPERATIVE AGENCIES RESOURCES FOR EDUCATION (CARE)
EOP&S/CARE works with a student population that must meet certain qualifications. Drop by the office to see if you qualify.

Students are awarded vouchers valued at $225 each that are used to purchase only textbooks at LAMC bookstore.

EOPS students also receive priority registration, three mandatory individual counseling sessions, tutorial support, available academic workshops and assistance with the financial aid process.

CARE students (EOP&S single parents receiving Cal/WORKS with at least one dependent child less than 14 years old) also receive an additional $150 CARE book grants used to purchase textbooks and supplies at LAMC bookstore. All new EOP&S/CARE students are given survival kits, which include, but are not limited to backpacks, LAMC binders, notebook paper, pens, pencils and LAMC t-shirts. In addition, CARE students are also awarded meal vouchers valued at $6 each that are used in the cafeteria. EOP&S/CARE students are awarded cash grants once or twice a year, depending on availability of funds.

OFFICE OF ADMISSIONS AND RECORDS
Admissions is located in the Student Services annex of the Instructional Building, which is located near the clock tower. Admissions provides resources to support students, such as processing transcripts and verifications. Admissions accepts and processes a variety of petitions, including but not limited to course repetitions and general petitions. It is our goal to assist the best we can in the academic success of our students.

OFFICE OF FINANCIAL AID & SCHOLARSHIPS
This office is located in the same location as Admissions & Records, EOP&S and the Counseling Department. Make sure you stop by and request information about meeting your financial needs. Many options are available, and staff can assist you in identifying the financial resource for which you qualify.
STEM PROGRAM
The STEM program provides academic counseling and support to students interested in Science, Technology, Engineering & Mathematics majors with support to help achieve goals to graduate with an associate degree, transfer to a four-year university, or prepare for graduate school. Services include: create a comprehensive student educational plan, learn about different majors and careers in STEM, events & workshops, site visits & college tours, access to Undergraduate Research internships in academia and industry. Contact us at 818.364.7600 x4161 or visit us in CMS 014.

TRANSFER CENTER
Los Angeles Mission College is committed to assisting students in transferring to four-year institutions, including all campuses within the UC and CSU systems, independent or private colleges in California, and out-of-state institutions.

Transfer Center seeks to make students aware of their transfer choices and to assist with the transfer process.

Transfer Center staff facilitates this process by helping students:
• Understand transfer admission requirements
• Calculate transferable GPA/Units
• Complete the application process for their transfer school(s) of choice.
• Stay informed on important dates and deadlines
• Counseling on transferring to colleges and universities
• Providing transfer related workshops
• Opportunities to meet with admissions representatives
• Access to computers for university/major exploration
• Students are encouraged to begin planning for transfer as early as possible.

TRIO/STUDENT SUPPORT SERVICES (SSS) PROGRAM
The TRIO/Student Support Services (SSS) Program is a federally funded program designed to identify and provide resources to help students persist through college. SSS provides support services that promote and facilitate student’s academic and personal success. To qualify for SSS, students must meet at least one of these requirements: 1) Be a first-generation college student (neither parent hast a bachelor’s degree); 2) meet an income guideline; 3) be a student with a disability.

Students selected to participate in SSS will qualify for one-on-one academic advising and counseling, individual and group tutoring, career counseling, study skills workshops, trips to cultural sites and colleges, and grant aid through a selective process. Contact us at 818.364.7821, or visit our website for more information: www.lamission.edu/sss
COURSE FORMATS offering students a range of scheduling options include:

- **Traditional classes** on campus, day, evening and weekends
- **Online Classes** and also listed within the schedule of courses
- **Hybrid Classes** also listed within the schedule of courses (combination of online and on campus)
- **Late Start and Short Term Classes** also listed within the schedule of courses
- **ITV/Weekend Classes** – Hybrid courses, both in person and online with videos; Classes now offered at LAMC and Off-Campus locations.
- **Off-Campus Locations** – Some courses are offered at area high school campuses. Check the schedule listings.

PROGRAMS that help you meet your career, professional and personal goals:

- **A.A. and A.S. Degree Programs**
- **Associate Degree for Transfer Program**
- **College Transfer Courses**
- **Honors Transfer Program**
- **Career and Technical Education**
- **English as a Second Language Programs** (Credit and Non-Credit)
- **GED Preparation**
- **Concurrent Enrollment**: For high school students who are eligible to take college classes while still in high school. See your high school counselor for complete eligibility.

Please consult the Los Angeles Mission College website, [www.lamission.edu](http://www.lamission.edu), for complete information on the above programs and to access our online catalog.

Visit [www.lamission.edu](http://www.lamission.edu) for complete information and to view our College Catalog. Contact information for departments, programs and for college counselors are listed.
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<th>LATE START</th>
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HYBRID CLASSES (On Campus Meetings are MANDATORY)

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<td>NOTE: There will be two (2) MANDATORY on-campus exams on Saturdays, please contact the instructor for the dates and time.</td>
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<td>NOTE: Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are five required meetings: one orientation, three exams and the final exam. Below is the list of required meeting dates, times and location:</td>
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<td>Orientation: Monday, February 5, 6:00 pm - 7:00 pm, CMS 122.</td>
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<td>Exams: Saturday, March 3, March 24, April 28, and May 19, 10:30 am - 12:00 pm, CMS 030.</td>
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<td>Final Exam: Saturday, June 2, 10:00 am - 12:00 pm, CMS 122.</td>
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<td><strong>All students must bring a photo ID for verification for all meetings.</strong></td>
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<td><strong>All students must bring a photo ID for verification for all meetings.</strong></td>
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ONLINE & HYBRID CLASSES

GETTING STARTED

1. Go to lamission.edu/de/start
2. Login to your Canvas Course at ilearn.laccd.edu
3. How to login:
   Username = your LAMC Student ID - eg. 881234567
   Password: 88 + month day of birth
   eg. June 5th birthday = 880605
   (if you changed your PIN when your registered for LAMC classes, then it is 88+YOUR PIN)

Canvas Help Desk Information:
Help Desk - (818) 415-2015
ilearn@lamission.edu
After hours Monday-Friday and Weekends 1-844-303-5593

TROUBLESHOOTING

Troubleshooting tips if you are having problems logging in to Canvas:
1. If you are trying to login before the class starts (1st day of class), then contact your instructor at lamission.edu/directories to see if the class has been published or is open yet for you to login.
2. If the class has been published, and you cannot login, then contact our Help Desk at 818-415-2015 or ilearn@lamission.edu
3. If you were just added to your class, it takes 24 hours to add you to the Canvas system, so wait 24 hours and try logging in again.

NOTE: Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are five required meetings: one orientation, three exams and the final exam. Below is the list of required meeting dates, times and location:
Orientation: Monday, February 5, 5:00 pm - 6:00 pm, CMS 222.
Exams: Saturday, March 3, March 24, April 28, and May 19, 10:30 am - 12:00 pm, CMS 030.
Final Exam: Saturday, June 2, 10:00 am - 12:00 pm, CMS 122.
**All students must bring a photo ID for verification for all meetings.**
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**NOTE:** Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are five required meetings: one orientation, three exams, and the final exam. Below is the list of required meetings dates, times and location:

**Orientation:** Monday, February 5, 1:30 pm - 2:30 pm, CMS 120.
**Exams:** Saturday, March 10, April 14, and May 12, 8:00 am - 10:00 am, CMS 127.
**Final Exam:** Saturday, June 2, 8:00 am - 10:00 am, CMS 127.

***All students must bring a photo ID for verification for all meetings.***
### SHORT-TERM CLASSES

**BUS 005 BUSINESS LAW I – (UC/CSU) 3 UNITS**

23469  LEC  10:00 am - 3:00 pm  S Barsegian, A LRC 234
& LEC  0:45 hrs/wk  TBA Barsegian, A LRC 234
(Starts 02/02/2018, Ends 04/21/2018)

**CH DEV 172 INTRODUCTION TO CAREERS IN CHILD DEVELOPMENT (CSU) 1 UNIT**

22259  LEC  6:50 pm - 10:00 pm  M Grigoryan, R CSB 102A
(Starts 02/05/2018, Ends 03/12/2018)

**NURSING 399A NURSE ASSISTANT TRAINING PROGRAM – 5 UNITS**

16421  LEC  6:45 pm - 9:15 pm  MW Johnson-Adkins, B INST 2016
AND 16429 LAB  4:15 hrs/wk  TBA Kidd, S L INST 2016
& LAB  4:15 hrs/wk  TBA Glaus, C INST 2016
(Starts 02/05/2018, Ends 05/06/2018)

**CH DEV 172 INTRODUCTION TO CAREERS IN CHILD DEVELOPMENT (CSU) 1 UNIT**

22259  LEC  6:50 pm - 10:00 pm  M Grigoryan, R CSB 102A
(Starts 02/05/2018, Ends 03/12/2018)

**NURSING 399B HOME HEALTH AIDE TRAINING PROGRAM – (NDA) 2 UNITS**

16622  LEC  6:30 pm - 9:00 pm  MW Johnson-Adkins, B INST2016
AND 16630 LAB  11:50 hrs/wk  TBA Johnson-Adkins, B INST2016
(Starts 05/14/2018, Ends 06/02/2018)

### LATE START CLASSES

**ALD HTH 021 BASIC LIFE SUPPORT FOR THE HEALTHCARE PROVIDER (CSU) (RPT 3) 0.5 UNIT**

18562  LEC  8:00 am – 12:30 pm  S Pulukalayil,B INST 2016
& LEC  4:05 hrs/wk  TBA Pulukalayil,B SCHEDULE
(Starts 02/10/18, Ends 02/15/18)

**ART 519 EXHIBITION DESIGN – (CSU) 3 UNITS**

25833  LEC  9:50 am - 11:00 am  MW Paulsen, D R AMP 105
AND 25834 LAB  11:05 am - 12:15 pm  MW Paulsen, D R AMP 105
(Starts 02/26/2018, Ends 06/04/2018)

**ART 520 DESIGN WORKSHOP – (CSU) 3 UNITS**

20069  LEC  9:50 am - 11:00 am  MW Paulsen, D R AMP 105
AND 20072 LAB  11:05 am - 12:15 pm  MW Paulsen, D R AMP 105
(Starts 02/26/2018, Ends 06/04/2018)

**CH DEV 060 INTRODUCTION TO FAMILY CHILD CARE I – (CSU) 1 UNIT**

22218  LEC  8:30 am - 11:50 pm  S Flores, L V CCDS 200
(Starts 02/17/2018, Ends 03/17/2018)

**CH DEV 063 CREATIVE CURRICULUM IN A FAMILY CHILD CARE SETTING (CSU) 2 UNITS**

22227  LEC  8:30 am - 12:15 pm  S Flores, L V CCDS 200
(Starts 03/24/2018, Ends 05/19/2018)

**CH DEV 172 INTRODUCTION TO CAREERS IN CHILD DEVELOPMENT (CSU) 1 UNIT**

22256  LEC  8:50 am - 1:05 pm  F Rodriguez, P S CCDS 202
(Starts 02/17/2018, Ends 03/17/2018)

**COUNSEL 004 CAREER PLANNING – (CSU) 1 UNIT**

18154  LEC  1:15 pm – 3:35 pm  T Andrade, M CMPC 5
(Starts 02/13/18, Ends 03/27/18)
18143  LEC  8:25 am – 10:35 am  S Dale, J INST 1006
Note: Geared towards students with disabilities.
(Starts 02/24/18, Ends 04/21/18)

**COUNSEL 017 COLLEGE SURVIVAL SKILLS DEVELOPMENT – (CSU) 1 UNIT**

18725  LEC  10:35 am - 12:40 pm  M Schwartz, R CCDS 202
Note: Geared towards students with disabilities.
(Starts 03/12/18, Ends 05/07/18)
25560  LEC  12:15 am - 3:05 pm  F Ayala, O INST 1012
(Starts 04/09/18, Ends 05/21/18)
18733  LEC  4:20 pm - 6:40 pm  Th Bonilla, D INST 1010
(Starts 02/15/18, Ends 04/12/18)

**NURSING 056 ESSENTIAL PRACTICAL SKILLS FOR NURSE ASSISTANTS (NDA) (RPT 3) 1 UNIT**

11321  LEC  7:00 am - 4:00 pm  FS Johnson-Adkins,B INST2016
(Starts 05/11/2018, Ends 05/12/2018)

**NURSING 399B HOME HEALTH AIDE TRAINING PROGRAM – (NDA) 2 UNITS**

16622  LEC  6:30 pm - 9:00 pm  MW Johnson-Adkins, B INST2016
AND 16630 LAB  11:50 hrs/wk  TBA Johnson-Adkins, B INST2016
(Starts 05/14/2018, Ends 06/02/2018)

**THEATER 291 REHEARSALS AND PERFORMANCES I (UC/CSU) (RPT 3) 1 UNIT**

16195  LAB  5:10 hrs/wk  TBA Cucuzza, R AMP 107
NOTE: Auditions and interview will be conducted in the first two weeks of the semester during which casts, designers, and a technical crew are selected for productions. Audition and interview information will be posted on lamcstage.com prior to the beginning of the semester.
Email Robert Cucuzza at cucuzzrj@lamission.edu for more information.
(Starts 02/20/2018, Ends 05/05/2018)

**THEATER 292-REHEARSALS AND PERFORMANCES II (UC/CSU) (RPT 3) 2 UNITS**

16320  LAB  10:30 hrs/wk  TBA Cucuzza, R AMP 107
NOTE: Auditions and interview will be conducted in the first two weeks of the semester during which casts, designers, and a technical crew are selected for productions. Audition and interview information will be posted on lamcstage.com prior to the beginning of the semester.
Email Robert Cucuzza at cucuzzrj@lamission.edu for more information.
(Starts 02/20/2018, Ends 05/05/2018)

**THEATER 293-REHEARSALS AND PERFORMANCES III (UC/CSU) (RPT 3) 3 UNITS**

16320  LAB  15:50 hrs/wk  TBA Cucuzza, R AMP 107
NOTE: Auditions and interview will be conducted in the first two weeks of the semester during which casts, designers, and a technical crew are selected for productions. Audition and interview information will be posted on lamcstage.com prior to the beginning of the semester.
Email Robert Cucuzza at cucuzzrj@lamission.edu for more information.
(Starts 02/20/2018, Ends 05/05/2018)
# 8-WEEK COURSES

## COURSES THAT MEET FOR THE FIRST 8-WEEKS OF THE SEMESTER: 2/5/18 – 3/28/18

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<tr>
<td>ENGLISH 102</td>
<td>COLLEGE READING &amp; COMPOSITION II – (UC/CSU) 3 UNITS</td>
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<td>KIN 329-1</td>
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<td>PHYSICS FOR ENGINEERS AND SCIENTISTS III (UC/CSU) 5 UNITS</td>
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<td>POL SCI 001</td>
<td>THE GOVERNMENT OF THE UNITED STATES (UC/CSU) 3 UNITS</td>
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<td>Levy, M M</td>
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</table>

Enroll now at lamission.edu | Los Angeles Mission College
ACADEMIC ASSISTANCE FOR LAMC STUDENTS

LIBRARY
Library Building, Top Floor
Hours: Monday – Thursday 8am to 8pm
                  Friday 8am to 2pm
                  Saturday, 10am to 2pm
818.364.7600 x7106 | www.lamission.edu/library

Online databases, books, reference materials, periodicals, and information from the Internet – the tools you need to succeed are all available in the Library. The library staff is eager to assist you. Check out your library.
- Many textbooks are available for library use. Most other books can be borrowed for home use.
- E-books, articles in periodicals and newspapers and reference information are available 24/7 from on campus and from home.
- Study rooms are available for small groups to use.
- Computers provide access to Microsoft Office Suite, the internet and online databases.
- Wireless access is available throughout the Library. Use your own laptop or check out a library laptop to use in the Library.
- Use your Student ID card to make copies or print black and white or color documents from computers.
- A scanner is available at the reference desk to scan documents.
- MLA and APA citation and style guides are available by clicking on Research Paper Guides from the Library home page.
- Reference librarians will help you find the information you need for your class assignment.

Increase your skills in using Library Resources. Attend a workshop on Databases, MLA and Research Strategies. Enroll in Library Science 101-Library Research Methods. Use our online tutorials and research guides. Ask a librarian for assistance.

SCIENCE TUTORING CENTER
CMS (East Campus), Middle Level, Seminar Room 101
The Science Tutoring Center is wheelchair accessible.
Hours: Monday – Thursday, 11am to 7pm & Friday 10am to 4pm

The Science Tutoring Center provides FREE assistance in science courses to registered students. Workshops in Anatomy, Biology, Chemistry, Physics, and Physiology are offered regularly and designed to review concepts covered in homework, quizzes, and exams. Midterm and Final Exam workshops, and group study sessions, are available. For more information call 818.364.7600 ext.7133.

Resources from professors, handouts, science videos and animations, and links to online tutorials are on the Science Tutoring Center’s web page.
- Support for success in Anatomy classes includes Histology slides, microscopes, and various anatomical models as well as tutoring.
- Critical tutorial videos are available to view and/or check out.
- Science related manipulative models are available for use in the Science Tutoring Center.

Contact: Albert D. Ybarra, Learning Resource Center Director: YbarraAD@lamission.edu or (818) 833-5373.
Website: www.lamission.edu/learningcenter/ssc.aspx

LEARNING RESOURCE CENTER – MATH LAB
Library building, ground floor – Wheelchair accessible
Hours: Monday – Thursday 9am to 6pm & Friday 10am to 4pm

Tutoring for Math is provided in the Learning Resource Center Math Lab.

The LRC Math tutors are dedicated to student success and provide friendly assistance for class assignments and practice exams. Tutors can also direct students to online videos, assist with math computer programs, and lend calculators and Math textbooks to students for use in the Learning Center.

The Learning Resource Center is equipped with computers that support interactive software: MyMathLab, MyLabsPlus, WebAssign, Mathematica, and Minitab.

LEARNING RESOURCE CENTER WRITING LAB (LRC)
Ground floor of the LAMC Library building, ground floor – Wheelchair accessible
Hours:
Individual Use Area: Monday – Thursday, 9am to 6pm
                  Friday, 10am to 4pm
Learning Lab Area: Monday – Thursday, 9am to 6pm
                  Friday, 10am to 4pm

The Learning Resource Center (LRC) is a hub for activities designed to help students succeed in their classes. Highly qualified student tutors, many of whom are graduate students, are trained to assist students with assigned work including academic writing, reading, math, and computer assignments.

Each semester, a variety of workshops and review sessions are offered covering topics in study skills and grammar through the our Academic Success Center (LRC 219). The ASC also offers online videos in critical thinking topics to help students understand and apply critical thinking skills in their classes.

Workshops, study materials, and online videos for Anatomy, Astronomy, Biology, Chemistry, Physics, and Science Success Skills are presented by the Learning Resource Center’s Science Tutoring Center located on the East Campus (CMS 101).

Math tutoring is held Monday through Thursday from 9am to 6pm and Friday from 10am to 6pm in the Math Lab, (ground floor).

The Learning Resource Center offers access to computers with academic software in the Learning Lab area and access to general use computers in the Individual Use area. The LRC is wheelchair accessible and provides automatic adjustable tables, adaptive software, and screen magnification. The Information Desk is staffed by student assistants who are trained to offer basic support for computing, printing and copying.

For further information on Learning Resource Center services, please contact the Information Desk at 818.364.7754.
ACADEMIC SUCCESS CENTER (ASC)
IN THE LRC

Library building, ground floor, room 219 – Wheelchair accessible

Hours: Monday – Thursday 9am to 6pm & Friday, 10am to 4pm

The ASC provides FREE writing and reading assistance to registered students. We will help students to study, organize essays, learn MLA and APA styles, and improve grammar. Our knowledgeable writing coaches can help students to develop their skills or discuss writing styles for transfer level courses. Our Reading Plus software program has helped some students improve their reading by five levels, and it is accessible from home. Students can take a Reading Plus or TABE reading assessment and begin improving their reading skills immediately. For more information, visit the Learning Resource Center or call the Information Desk at 818.364.7754.

- Eleven computers are available with grammar, writing, and reading software.
- Workshops are provided on grammar review, APA and MLA styles, writing essays, and note-taking techniques.
- Reading Plus, PLATO, and ESL software is available on lab computers.
- Critical thinking tutoring focuses on analysis, argumentation, presupposing, assumptions, implications, and interpretation.

Contact: Albert D. Ybarra, Learning Resource Center Director: YbarraAD@lamission.edu or (818) 833-3373.

MATH TUTORING CENTER

On the East Campus, Center for Math & Science (CMS)

Hours: Monday – Thursday 11am to 7pm

Individual and group tutoring provided for Science and all Math classes offered at Los Angeles Mission College.

Knowledgeable, friendly, and patient tutors and math instructors are available to guide students through class assignments and practice exams. We have math textbooks and calculators available for student use in the lab. Our staff can also assist students with math computer programs and online assignments. All services are free for registered students. No appointment needed.

- The tutoring lab is equipped with computers that support interactive software: MyMathLab, MyStatLab, WebAssign, Mathematica, and Minitab.
- Access to online resources: MDTP Preparation materials, review exams and handouts provided by Math instructors
- Step-by-step solutions in video format are available for selected classes.
- Instructors often hold their office hours in the STEM Math Center to answer class/program related questions and provide tutoring.
- Workshops and study groups are scheduled throughout the semester; visit the STEM Math Center website: www.lamission.edu/mathcenter for more information.

Contact: Albert D. Ybarra, Learning Resource Center Director: YbarraAD@lamission.edu or (818) 833-3373.

CHILD DEVELOPMENT CENTER / LAB PROGRAM

The Child Development Center, established in 1976, is a unique program committed to providing the highest quality care and education for the youngest members of the LAMC community.

We are a caring, dedicated and connected community of:

Young Children: We provide care and education for children ages six weeks through kindergarten. Children are respected for their unique needs, abilities and interests at each stage of their developmental path.

Staff: Our highly qualified and dedicated staff provides a warm, welcoming and nurturing setting for meaningful learning experiences. The expertise of our faculty and master teachers, with the assistance of student teachers, ensures that the essential experiences in each of our five rooms lay the foundation for all future learning.

Families: Families play an integral role in our Center community. We encourage families to be fully aware and involved in their child’s education and development. The diverse strengths and backgrounds of our families enrich the learning experiences we share in our program.

Students: We provide a lab school for our child development student to apply theory to practice as they prepare for the workforce in early childhood education. College students from all disciplines have the opportunity to observe and participate in our program experiences.

Our high-quality program allows our student parents to pursue their college education so they can move forward on their career path. In this way LAMC supports learners of all ages! As a state funded program, children are enrolled for specific sessions based on parent’s educational or employment needs. In addition to our CDC/Lab program, we are pleased to offer a network of Family Child Care Homes which offer child care and education for children ages six weeks through twelve years of age. Families must qualify under eligibility guidelines for either program. We are located on the east north corner of the campus. Stop by for more information including hours and availability!
THE NON-CREDIT PROGRAM

Our classes are designed to provide opportunities for personal enrichment, enhancement of job opportunities and preparation for a college career. Our instructors are trained in their fields and committed to providing you with the best education.

- Do you need to learn to speak English to advance your personal and career goals?
- Do you want to get your GED or need help passing the CAHSEE exams?
- Are you beginning your US citizenship process and want to prepare for the exam?
- Do you want to go back to school and need academic preparation and guidance?

If you answered “yes” to any of the questions above, the Non-Credit program can help you. We offer...

ENGLISH AS A SECOND LANGUAGE (ESL) CLASSES
Learn to read, write and speak English today! Learn to speak, read and write English through our free courses that focus on conversation and beginning grammar. We will assess and place you in a class that best fits your needs. One of our counselors will also monitor your progress and help you transition into higher level credit ESL classes on campus.

GED PREPARATION AND SERVICES
Pass your GED test today. We offer free preparation classes. The General Education Development (GED) certificate is widely accepted as an equivalent to a high school diploma. The certificate is earned by passing five official GED tests in the areas of writing, reading, social studies, science and mathematics.

Getting your GED certificate can make a big difference in your ability to get and keep a job or to qualify for further education. We will assess your math and English levels and place you into a class that best fits your needs. We offer free preparation classes that focus on reading comprehension and mathematics. We do not offer the GED test at our location but our program will monitor your progress, help you with the registration process and find a convenient location for you to take the test.

CITIZENSHIP TEST PREPARATION CLASSES AND EVALUATION OF FORM N-400.
Let us help you begin the process to become a U.S. citizen today!

During your naturalization eligibility interview, a USCIS Officer will test your ability to read, write, and speak English (unless you are exempt from the English requirements). You will also be given a civics test in English, to test your knowledge and understanding of U.S. history and government, unless you are exempt. Our classes will prepare you to pass the reading, writing and speaking tests. We also have services to help you complete the N-400 form and to answer any questions regarding the process.

Classes are FREE and Registration is fast and easy!
All services and classes are free of charge and open to everyone in the community. Don’t wait any longer, call us today! For more information and for our schedule of classes please call 818.364.7774, or log on to http://lamission.edu/noncredit
## THE NON-CREDIT PROGRAM

### SPRING 2018 NON-CREDIT PROGRAM

<table>
<thead>
<tr>
<th>CLASS NO.</th>
<th>SUBJECT AREA</th>
<th>TIME</th>
<th>DAY</th>
<th>INSTRUCTOR</th>
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<tr>
<td></td>
<td></td>
<td>BSICSKL 022CE - Basic English Skills</td>
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<tr>
<td>26794</td>
<td>Basic English Skills</td>
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<td>BSICSKL 023CE - College And Scholastic Assessment Preparation</td>
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<td>30405</td>
<td>Math Assessment Preparation</td>
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<td>BSICSKL 025CE - Basic Skills in Computers</td>
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<td>25860</td>
<td>Computers - Community Resource Center</td>
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<td>MW</td>
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<td>22064</td>
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<td>Amezcultia, A</td>
<td>INST 1073</td>
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<td>BSICSKL 038CE - GED Preparation</td>
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<td>Sa</td>
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<td>Citizenship</td>
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<td>17692</td>
<td>Citizenship</td>
<td>8:00 am - 12:10 pm</td>
<td>Sa</td>
<td>Morales, V</td>
<td>INST 1002</td>
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</tbody>
</table>
Los Angeles Mission College  |  Spring 2018 Schedule of Classes

• ¿Necesitas aprender inglés para tu desarrollo personal y laboral?
• ¿Quieres obtener el GED o necesitas ayuda para pasar el examen de CAHSEE para obtener el Diploma de High School?
• ¿Quieres empezar el proceso para hacerte ciudadano de Los Estados Unidos y necesitas ayuda preparándote para el examen Naturalización?
• ¿Quieres regresar a la escuela y necesitas prepararte académicamente y obtener consejería?

Si contestaste “Sí” a una de estas preguntas llámanos hoy. El programa de Non-Credit te puede ayudar. Todos los servicios son GRATIS y registrarse es fácil. Todos los miembros de la comunidad pueden participar en este programa.

Clases de inglés Como Segundo Idioma
Aprende Ingles con nuestras clases gratuitas, inscríbete hoy. El idioma inglés es muy necesario para la comunicación diaria en este país, también es requerido hablarlo, leerlo y escribirlo para alcanzar metas académicas tanto como personales. Aprende a hablar inglés con nuestras clases gratuitas.

Nuestro programa se enfoca en el área de conversación y los niveles básicos de gramática. Nosotros te asesoraremos para poder colocarte en una clase indicada a tu nivel. Nuestros consejeros te ayudarán dándote información que te ayudara a seguir adelante con tus metas académicas.

Tendrás la oportunidad de continuar con clases de crédito en el colegio después de completar nuestro programa. Inscríbete hoy.

Clases de preparación de GED en Español
Nosotros te preparamos para que pases tu GED en español. ¡Comienza a trabajar para un mejor futuro hoy!

El certificado de GED (General Education Development) es aceptado como un equivalente a un High School diploma. El certificado puede ser adquirido al pasar una serie de exámenes en las áreas de lectura, matemáticas, estudios sociales, historia de E.E.U.U. y ciencias. El examen lo puedes tomar en español o inglés y está diseñado para medir el nivel de conocimiento de un estudiante a nivel de la High School. El pasar el examen de GED te ayudará a conseguir un mejor empleo, seguir tu educación y calificar para ayuda financiera. Nosotros asesoraremos al estudiante para colocarlo en el nivel indicado. Nuestras clases están diseñadas para preparar al estudiante a pasar el examen. Nuestro programa no administra el examen pero te ayudaremos a encontrar un lugar y una fecha conveniente de acuerdo a sus necesidades, sea en español o inglés.

Clases de Ciudadanía y asesoramiento en la forma N-400
Prepárate y pase el examen de naturalización con la ayuda de nuestras clases, recibe ya los beneficios de ser un ciudadano de los Estados Unidos.

Durante la entrevista de naturalización un oficial de USCIS te hará un examen oral y escrito en inglés. (Excepto a personas que califican no tomarlo en inglés). La segunda parte del examen consiste en una prueba de conocimiento de historia y gobierno de Estados Unidos. Nuestras clases te ayudarán con una preparación sólida para que puedas pasar el examen de naturalización y obtener tu ciudadanía. Te ayudaremos a llenar la aplicación N-400 y contestar todas las preguntas que tengas acerca del proceso.

No Espere Más, ¡Lláme hoy! Para más información y horario de clases llame a Dennis Solares al 818.364.7774 o visite nuestra página de internet lamission.edu/noncredit.
# Sign up for Spring Classes in Sunland-Tujunga

## SPRING 2018 SCHEDULE*:

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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Time</th>
<th>Days</th>
<th>Start Date – End Date</th>
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<tr>
<td>27310</td>
<td>ACCOUNTING 1 – INTRODUCTORY ACCOUNTING I</td>
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<td>6:30 pm – 9:00 pm</td>
<td>MW</td>
<td>2/5/18 – 6/4/18</td>
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<tr>
<td>27313</td>
<td>COMMUNICATION STUDIES 101 – ORAL COMMUNICATION</td>
<td>3</td>
<td>9:00 am – 12:15 pm</td>
<td>MW</td>
<td>2/5/18 – 3/28/18</td>
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<tr>
<td>27487</td>
<td>COMMUNICATION STUDIES 151 SMALL GROUP COMMUNICATION</td>
<td>3</td>
<td>9:00 am – 12:15 pm</td>
<td>MW</td>
<td>4/9/18 – 6/4/18</td>
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<tr>
<td>27324</td>
<td>COUNSELING 017 – COLLEGE SURVIVAL SKILLS DEVELOPMENT</td>
<td>1</td>
<td>12:25 pm – 3:15 pm</td>
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<td>27318</td>
<td>ENGLISH 101 – COLLEGE READING &amp; COMPOSITION I</td>
<td>3</td>
<td>12:30 pm – 3:45 pm</td>
<td>MW</td>
<td>2/5/18 – 3/28/18</td>
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<tr>
<td>27319</td>
<td>ENGLISH 102 – COLLEGE READING &amp; COMPOSITION II</td>
<td>3</td>
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<tr>
<td>27321</td>
<td>ENGLISH AS A SECOND LANGUAGE O23CE</td>
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<td>1:00 pm – 3:05 pm</td>
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<tr>
<td>27326</td>
<td>GEOGRAPHY 2 – CULTURAL ELEMENTS OF GEOGRAPHY</td>
<td>3</td>
<td>3:30 pm – 6:40 pm</td>
<td>Sa</td>
<td>2/5/18 – 6/4/18</td>
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<tr>
<td>27315</td>
<td>MATH 137 – PRE-STATISTICS ALGEBRA</td>
<td>5</td>
<td>9:00 am – 12:20 pm</td>
<td>TThF</td>
<td>2/5/18 – 3/28/18</td>
</tr>
<tr>
<td>27316</td>
<td>MATH 227 – STATISTICS</td>
<td>4</td>
<td>9:00 am – 11:05 am</td>
<td>TThF</td>
<td>4/9/18 – 6/4/18</td>
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<tr>
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<td>PHYSICAL SCIENCE 1 – PHYSICAL SCIENCE I</td>
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<td>1:15 pm – 4:25 pm</td>
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<tr>
<td>27327</td>
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<td>3</td>
<td>6:30 pm – 9:40 pm</td>
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<tr>
<td>27323</td>
<td>SOCIOLGY 1 – INTRODUCTION TO SOCIOLOGY</td>
<td>3</td>
<td>9:00 am – 12:10 pm</td>
<td>Sa</td>
<td>2/5/18 – 6/4/18</td>
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<tr>
<td>27312</td>
<td>SPANISH 1 – ELEMENTARY SPANISH I</td>
<td>5</td>
<td>6:30 pm – 9:00 pm</td>
<td>TTh</td>
<td>2/5/18 – 6/4/18</td>
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</table>

*Schedule subject to change. *(NDA) Non Degree Applicable: Credit for these classes does not apply toward the AA or AS degree. These classes are not transferable.

Apply Online TODAY.
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8 WEEK CLASSES

All classes are approved for transfer to the UCs and CSUs and meet various graduation requirements at all LACCD Colleges.

Attend one 3-hour in-person lecture per week on Saturday or Sunday + online & video activities.

SPRING 2018 SESSION A
February 5 — April 1

<table>
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<tr>
<th>CLASSES</th>
<th>SATURDAY CAMPUS 9 AM</th>
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SPRING 2018 Session B
April 2 — June 4

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For classroom locations, visit lamission.edu/ITV

Some classes now held at Mission College!

Website: www.lamission.edu/itv | Telephone: 818.833.3595
Email: weekendcollege@lamission.edu
ENGLISH AS A SECOND LANGUAGE (ESL) PROGRAM

Why should you enroll in the Credit ESL Program?

Our Mission is Your Success!  To help you succeed in meeting your goals, our ESL Program provides...

- Dedicated, caring, and experienced instructors and staff
- Modern, technology-equipped classrooms
- State-of-the-art computer labs
- Multi-level program to meet your language development needs
- Day and evening classes to meet your busy schedule
- Financial Aid available for most students

Students who complete the 7-Level Credit ESL Program can...

- Succeed in other college courses
- Be prepared to continue their college studies and earn AA and AS Degrees or complete certificates in fields like Culinary Arts, Child Development, Multimedia, Computer Science and other fields
- Enhance job skills and career advancement
- Increase vocabulary and reading skill
- Improve oral and written communication

Go to www.lamission.edu and click on “Apply Online” or come in person with your valid picture ID to complete an application and start the registration process. Once you have applied, we provide Assessment, Orientation, and Counseling to help you enroll in the correct ESL classes.

ESL Program

Levels and Classes
The ESL program consists of seven levels of instruction. Research in language acquisition advises that skills not be taught in isolation. Consequently, some ESL classes are combined, and other ESL classes have corequisites. Students receive maximum benefit by taking all classes in each level concurrently.

Level 1: ESL 1 integrated (combined skills) - 12 units MTWTh

Level 2: ESL 2 integrated (combined skills) - 12 units MTWTh

Levels 3, 4, 5 and 6 have A, B, and C components:

- ESL 3A, 4A, 5A, 6A: Writing/Grammar, 6 units, MW
- ESL 3B, 4B, 5B, 6B: Reading/Vocabulary, 3 units, TTh
- ESL 3C, 4C, 5C, 6C: Listening/Speaking, 3 units, TTh

Level 7: ESL 8: Advanced ESL Composition - 6 units, MW

ESL 8 is equivalent to English 28 and satisfies the prerequisite for English 101.

Assessment - Which Level Should I Take?
All new students must take the ESL Placement Test. The results of this test will indicate which level you should enroll in. The College does not accept assessment test results from other colleges or adult schools. Once enrolled, students who believe they were incorrectly placed should confer with the ESL Department Chair.

For information, call 818.364.7666 (Dept. Chair) or 818.364.7722 (Dept. Secretary).

El programa de (ESL) inglés como segundo lenguaje

Niveles y clases
El programa de (ESL) inglés como segundo lenguaje consiste en siete niveles de instrucción. El estudio en la adquisición del lenguaje recomienda la enseñanza de las habilidades integradas. Consecuentemente algunas clases de (ESL) están combinadas y otras clases requieren pre-requisitos. Los estudiantes reciben el máximo beneficio tomando todas las clases en cada nivel al mismo tiempo.

Nivel 1: ESL 1, Habilidades Integradas - 12 unidades, MTWTh

Nivel 2: ESL 2, Habilidades Integradas - 12 unidades, MTWTh

Nivel 3, 4, 5, y 6 Comprende las asignaturas A, B, y C:

- ESL 3A, 4A, 5A, 6A: Escritura/Gramática - 6 unidades, MW
- ESL 3B, 4B, 5B, 6B: Lectura/Vocabulario - 3 unidades, TTh
- ESL 3C, 4C, 5C, 6C: Escuchar/Hablar - 3 unidades, TTh

Nivel 7: ESL8: Avanzado ESL composición - 6 unidades, MW

ESL 8 es equivalente a inglés 28 y satisface los requisitos para inglés 101.

Examen - ¿Cuál nivel debo tomar?
Todos los estudiantes nuevos deben tomar el examine de ESL en. Los resultados de este examen le indicarán a qué nivel deberá inscribirse. El Colegio no acepta resultados de exámenes de otros colegios o escuela para adultos.

Una vez inscrito el estudiante que crea que fue asignado a un nivel incorrecto deberá comunicarse con su instructor o el jefe del departamento de ESL.

Para mas informacion llama al 818.364.7666.

ANNOUNCEMENT: Title 5, section 55035, prohibits students, who have completed 30 units of “remedial” (basic skills) course work, from enrolling in any additional credit basic skills courses. Starting with the Winter 2010 registration cycle, this requirement will be reinforced. If a student who has exceeded the 30 unit limit enrolls in a credit or noncredit ESL course, the student will be permitted to enroll in additional basic skills courses. Also, Title 5 exempts students with learning disabilities. The DSPS Office can authorize a system override for these students. The actual override functionality is in A&R so the DSPS Office will have to coordinate this effort with the Admissions Office. This restriction does not apply to non-credit basic skills courses. Students, who have exceeded the 30 unit limit, should be encouraged to enroll in non-credit basic skills courses.
ADMISSION ELIGIBILITY

Persons who possess a high school diploma or its equivalent meet the basic eligibility requirement for admission to any public California two-year community college. Persons who do not possess a high school diploma or its equivalent but meet additional criteria are also eligible for admission if, in the judgment of the College Admissions Officer, they are capable of profiting from the instruction offered. Additional eligibility criteria include the following:

- Persons who are eighteen (18) years of age or older
- Persons who are apprentices, as defined by Section 3077 of the California Labor Code
- Persons in grades K-12, under special circumstances

The Los Angeles Community College District maintains a student record system that uses assigned identification numbers to identify an individual’s records. This number shall be used at all campuses in this District. Changes in a student identification number may be made only in the Admissions Office. Information regarding other eligibility criteria and/or admission procedures is available in the Office of Admissions and Records. Students may receive Admissions and Records information by calling the department directly at 818.833.3322 during regular office hours. Students may also receive more detailed information online at our webpage: www.lamission.edu/admissions.

STUDENT SUCCESS & SUPPORT PROGRAM: MATRICULATION PROCESS

Senate Bill 1456 revised and renamed the Matriculation Act of 1986 as the Seymour-Campbell Student Success Act of 2012. Signed by Governor Brown on September 27, 2012, the program began on January 1, 2013 and will be implemented through stages over a five-year period.

The Student Success and Support Program (formerly Matriculation) supports the transition of new students into the college by providing services that promote academic achievement and successful completion of degrees, transfer preparation, career technical education certificates, or career advancement.

Effective Fall 2014, based on student responses to the Los Angeles Mission College application for admission, students will be identified as matriculating or non-matriculating. Students identified as matriculating are referred to core matriculation services: assessment placement, orientation, and counseling. Students must complete the assessment placement, orientation, and counseling (abbreviated student educational plan) prior to their priority registration date and time. The abbreviated student educational plan is provided during the in-person orientations. After registration and sometime during the semester, a comprehensive student educational plan must be completed within a reasonable time period by making an appointment to meet with a counselor. Non-matriculating students are exempt from participating in the core matriculation services; however, services are available to them. Students, in turn, have a responsibility to pursue their goals with respect for college standards and a sense of accountability in the use of public funds.

STATEMENT OF PHILOSOPHY

Los Angeles Mission College is committed to serving adults of all ages who can profit from instruction and provides open access to programs in transfer, occupational, general, transitional and continuing education, as well as community services.

In carrying out these functions and responsibilities, the District colleges have an obligation to assist students in attaining their educational goals by providing information and guidance concerning the choices that are available to them. Students, in turn, have a responsibility to pursue their goals with respect for college standards and a sense of accountability in the use of public funds.

THE MATRICULATION PROCESS:
A STEP-BY-STEP GUIDE

STEP 1 COMPLETE AND SUBMIT AN ONLINE APPLICATION FOR ADMISSION

Online Application Process:
- GO TO www.lamission.edu and click on “Apply Online.”
- You will be sent directly to the CCCApply.Org website, where you will follow the steps listed on the website.
- Allow approximately five to seven working days (excluding holidays and weekends) for the processing of your online application.
- Once your on-line application is successfully processed, you will receive an email confirmation containing your STUDENT IDENTIFICATION NUMBER and information explaining how to access your district wide registration appointment online. Your student identification number will allow you to access the registration system.

ADVISORY: As per LACCD policy, only online applications will be accepted by Admissions. However, in rare and unusual circumstances, paper applications may be accepted with prior administrative approval of the Vice President of Student Services.

For more Information:
- Visit www.lamission.edu/admissions
- Stop by the Admissions Office in the Student Services Lobby located in the Instructional Building.
- Call 818.833.3322 during our regular office hours, which are subject to change. Check www.lamission.edu/admissions for current office hours.

STEP 2 ASSESSMENT

Campus Center Lower Level, Room 1529

ALL students who have submitted an application and have been issued a STUDENT IDENTIFICATION NUMBER are required to take the assessment tests in English or English as a Second Language (ESL) and Math, unless exempt (please refer to exemptions below). The assessment process helps to place students in classes where they are most likely to succeed. Assessments are available on a walk-in basis, Monday through Thursday. See website for current office hours: www.lamission.edu/assessment. Students must have their STUDENT IDENTIFICATION NUMBER and present a valid form of picture ID prior to taking the assessment tests.

PLEASE NOTE: The Math assessment process requires students to self-select the appropriate test level (Algebra Readiness, Elementary Algebra, Intermediate Algebra or Pre-Calculus). For more information on choosing the appropriate Math assessment test, please visit lamission.edu/math/mdtp_preparation.aspx

Any student with a verified disability may arrange for alternative administration of the Assessment Placement Process (English, Reading, and Mathematics) by contacting the Disabled Student Program and Services (Instructional Building Room 1018) at 818.364.7732.
ADMISSION & REGISTRATION

Assessment Results:
Once the assessment tests have been completed, it will take approximately 24 hours for the results to be available. Full assessment reports will be available for pick up at the Assessment Center approximately 24 hours after test completion. Assessment reports for tests taken on Thursdays will be available for pick-up the following Monday. Students may also view their assessment results on the Student Information System – eweb2.laccd.edu/WebStudent/signon.asp

For more Information:
• Visit www.lamission.edu/assessment
• Stop by the Assessment Office in the Campus Center Lower Level Room 1529.
• Call 818.364.7613

STEP 3 GROUP AND ONLINE ORIENTATION
Once assessment tests have been completed and results received, all new students are strongly encouraged to complete an orientation for priority registration consideration, unless exempt (please refer to the exemptions below). Orientation presents important information about the college, educational programs, requirements, resources and services that will help students register for classes and succeed in meeting their goals.

LAMC offers group and online orientations. Group orientations are conducted by a counselor who will review the College Catalog and Schedule of Classes to assist students in completing a first semester Abbreviated Student Educational Plan (ASEP). Students may sign up for the group orientation in the Counseling Office.

The online orientation can be accessed through the following link www.onlineorientation.net/lamission. Students who choose to complete the online orientation are strongly encouraged to sign-up for a student educational planning workshop in the Counseling Office to complete an Abbreviated Student Educational Plan (ASEP). Additionally, students who complete the online orientation must print the confirmation page and submit it to the Counseling Office for orientation credit towards priority registration consideration.

For more Information:
• Visit www.lamission.edu/sssp
• Stop by the Counseling Office in the Instructional Building, Administration Wing.
• Call 818.364.7655 or 818.364.7656

STEP 4 COUNSELING
All new and returning students are strongly encouraged to meet with a counselor before registering for courses to develop an Abbreviated Student Educational Plan (ASEP), unless exempt (please refer to exemptions below). New students will need to declare a program of study and complete a Comprehensive Student Educational Plan (CSEP) before completing 15 degree applicable units or by their third semester. Completion of a CSEP will help students meet one of the criteria to maintain priority registration.

It is recommended that all new and continuing students meet with a counselor regularly as it provides an opportunity to review educational goals, course requirements, research majors, plan courses, receive updates and review progress towards their educational goal. Please contact the Counseling Office for appointment and drop-in availability.

For more Information:
• Visit www.lamission.edu/counseling
• Stop by the Counseling Office in the Instructional Building, Administration Wing
• Call 818.364.7655 or 818.364.7656

STEP 5 APPLY FOR FINANCIAL AID
All students are encouraged to apply for financial aid. Eligible students should complete the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.gov. The FAFSA is used to determine eligibility for federal and state financial aid, including grants, work-study, and loans. California residents may also apply for the Board of Governor’s (BOG) Fee Waiver through either the FAFSA or a separate paper application, available at the Financial Aid Office and on our website at www.lamission.edu/financialaid, under “Apply for a Fee Waiver.” Eligible AB540 students can apply for state financial aid (BOG fee waiver and Cal Grants) through the California Dream Act application, available online at www.caldreamact.org.

STEP 6 REGISTER FOR COURSES
The following registration groups will register in this order:

Group 1: New and fully matriculated students as follows:
• Members of the armed forces or veterans in good standing with fewer than 100 degree-applicable units
• CalWORKs recipients in good standing with fewer than 100 degree-applicable units
• Disabled Student Programs and Services (DSPS) students in good standing with fewer than 100 degree-applicable units
• Extended Opportunity Programs and Services (EOPS) students in good standing with fewer than 100 degree-applicable units
• Foster youth or former foster youth, regardless of academic standing and units taken

Group 2:
• Continuing students in good standing with less than 100 degree-applicable units
• middle college students in good standing with less than 100 degree-applicable units
• new, fully matriculated students
• returning exempt

Group 3: Students who have lost their enrollment priority

Group 4: Special K-12 admits pursuant to Education Code section 76001

EXEMPTIONS (TITLE 5 SECTION 55532)
Exemption from core matriculation services (assessment, orientation and counseling) if the student:
1. Has completed an associate degree or higher;
2. Has enrolled at the college for a reason other than career development or advancement, transfer, attainment or a degree or certificate, completion of a basic skills or English as a Second-Language course sequence;
3. Has completed these services at another community college with in time period as identified by the district;
4. Has enrolled at the college solely to take a course that is legally mandated for employment as defined in section 55000;
5. Has enrolled at the college as a special admit student pursuant to Education Code section 76001

Enroll now at lamission.edu | Los Angeles Mission College
## PREREQUISITES, COREQUISITES & ADVISORIES

| Prerequisite: | A class or skill you must have prior to enrolling in the target class. The faculty of that discipline requires the prerequisite because they feel it is necessary for you to succeed in the target course. |
| Corequisite: | A class that must be taken simultaneously with the target course. A corequisite may be completed with passing grade (“C” or better) prior to enrollment in the target course. |
| Advisory: | A class or skill you are advised to have, but not required to have, prior to enrolling in the target course |
| Target Course: | Any course which the faculty has determined that requires completion of a prerequisite, corequisite, or advisory course |
| Placement Level: | The outcome from the assessment process which is used for placing students into the appropriate level of English, Mathematics, and English as a Second Language courses |

### REGISTRATION LIMITATION
All students need to demonstrate meeting the prerequisite or corequisite requirement in order to enroll into the target course.
- If the student satisfies the requirement by completing a class with a grade of "C" or better at LAMC or through the assessment process, he/she will be cleared for registering into the target course.
- If the student has satisfied the prerequisite or corequisite and/or placement at another college or through another method, he/she must submit the appropriate documentation (i.e. an official transcript or CCC placement results) to the Counseling Department located in the Instructional and Student Services Building (818.364.7655).

Once a counselor reviews the documents and finds that the prerequisite or corequisite has been satisfied, the counselor will issue a course placement authorization form. This form, once signed by the counselor, needs to be turned into the Admissions office along with the necessary add slip by the student for processing.

### PREREQUISITE CHALLENGE PROCEDURE
All students need to demonstrate meeting the prerequisite or corequisite requirement in order to enroll into the target course.
- If the student satisfies the requirements by completing a class with a grade of "C" or better at LAMC or through the assessment process, he/she will be cleared for registering into the target course.
- If the student has satisfied the prerequisite or corequisite and/or placement at another college or through another method, he/she must submit the appropriate documentation (i.e. an official transcript or CCC placement results) to the Counseling Department located in the Instructional and Student Services Building (818.364.7655).

Once a counselor reviews the documents and finds that the prerequisite or corequisite has been satisfied, the counselor will issue a course placement authorization form. This form, once signed by the counselor, needs to be turned into the Admissions Office along with the necessary add slip by the student for processing. Students without transcripts or other proof of meeting the specified prerequisite or corequisite but who believe that they have other clear and reliable evidence that they are adequately prepared to take the target course may go through the prerequisite or corequisite challenge process.

### RIGHT TO CHALLENGE PREREQUISITES
Students have the right to file a challenge for any prerequisite or corequisites. Challenges can be based upon the following:
- The student has the knowledge or ability to succeed in the target course despite not meeting the prerequisite or corequisite. (Criteria for challenging based on knowledge or ability to succeed will be determined by each Academic Department.)
- The prerequisite or corequisite is not valid because it has not been established in accordance with the District's policy.
- The prerequisite or corequisite is being applied in an unlawfully discriminatory manner.
- The prerequisite or corequisite has not been made reasonably available, causing the student undue delay in completing his/her educational goal.

### PREREQUISITE CHALLENGE PROCESS
1. Pick up the challenge form at the Counseling Office. It is required that students seeking to go through the challenge process meet with a counselor to discuss the process in further detail.
2. All challenge forms must be submitted at least five (5) working days prior to the first day of instruction as stated in the Schedule of Classes (please note: the challenge process takes five working days to complete). Challenges filed after this deadline will be considered for the following semester. If the challenge is approved or the college fails to resolve the challenge within 5 working days, the student shall be allowed to enroll in the course.
3. Once a petition packet is complete (including standard and discipline specific documents), the student will deliver it to the department responsible for the prerequisite or corequisite course. Once a complete packet is received, the department will have five (5) working days within which to make its decision, whereupon the department chair or department designee will sign and date the petition. Incomplete petition packets will not be accepted. If the Chair and/or Vice Chair is the instructor of the course that the student wishes to enter, then the Chair and/or Vice Chair will identify another faculty member in the discipline to review and approve the challenge form.
4. Upon review of the challenge, within three (3) working days of reaching its decision, the responsible department will attempt to notify the student using contact information provided on the petition form. All students requesting further information will be directed to contact the counselor of record. A copy of the form will be filed in the department office and the original will be returned to the counseling department.
- If the challenge is approved, the student must obtain the course placement authorization from the counseling department and take it to Admissions along with the necessary add form for processing.
- If the challenge is denied, the student may be able to appeal the decision to the Vice President of Academic Affairs (see petition form for more details). Notification of the appeal decision will be sent to the student within 5 working days after its receipt. Students with complaints or challenges to any matriculation provision may appeal to the Vice President of Student Services.
Los Angeles Mission College is now offering Biotechnology, Health Occupation, Medical Billing & Coding, Nurse Assistant and Home Health Training Programs, and Pharmacy Technician Courses. For more information, please contact the Allied Health Office at 818.833.3428 or visit www.lamission.edu/alliedhealth. Check this page or the online schedule for the latest revisions of the courses offered.

ALLIED HEALTH

Department Chair: Stephen Brown 818.364.7665  
Vice Chair: Par Mohammadian 818.833.3424

021 BASIC LIFE SUPPORT FOR THE HEALTHCARE PROVIDER  
(CSU) (RPT 3) 0.5 UNIT  
Prerequisite: None.

Allied Health 21 is designed to teach CPR to healthcare providers and interested students. This course covers infant, child, and both one-rescuer and two-rescuer adult CPR. Treatment of choking the patient and heart disease prevention is also included. Successful course completion earns an American Heart Association Basic Cardiovascular Life Support Card for the Healthcare Provider valid for two years.

LATE START/SATURDAY CLASS

18562 LEC 8:00 am – 12:30 pm S Pullukalayil,B INST 2016  
& LEC 4:05 hrs/wk TBA Pullukalayil,B SCHEDULE  
(Starts 02/10/18, Ends 02/15/18)

BIOTECHNOLOGY

Department Chair: Stephen Brown 818.364.7665  
Vice Chair: Par Mohammadian 818.833.3424

002 BIOTECHNOLOGY I – 3 UNITS  
Prerequisite: None.

An introduction to the field of biotechnology. Students examine the fundamentals of cellular and molecular biology and are introduced to basic biotechnology laboratory skills, including documentation, safety, solution and buffer preparation, quality control and bioethics. Students develop proficiency in aseptic technique, spectrophotometry, microscopy and centrifugation.

SHORT TERM EVENING CLASS

25587 LEC 5:35 pm - 6:35 pm MTWTh Brown, S T CMS 106  
AND 25588 LAB 6:45 pm - 9:00 pm MTWTh Brown, S T CMS 106  
(Starts 02/05/18, Ends 03/28/18)

003 BIOTECHNOLOGY II – 4 UNITS  
Prerequisite: BIOTECH 2.

This course expands concepts and techniques introduced in Biotechnology I. Students are introduced to modern molecular biology techniques, including nucleic acid isolation, recombinant DNA techniques, cell transformation, recombinant DNA analysis, nucleic acid hybridization, and DNA sequence analysis. Students explore the production and purification of proteins using biochemical techniques such as immunochemistry and chromatography.

LATE START EVENING CLASS

25589 LEC 5:35 pm - 6:35 pm MTWTh STAFF CMS 106  
AND 25590 LAB 6:45 pm - 9:00 pm MTWTh STAFF CMS 106  
(Starts 04/02/2018, Ends 06/04/2018)

006 BIOTECHNOLOGY: QUALITY CONTROL – 2 UNITS  
Prerequisite: None. Advisories: BIOTECH 2 & 3.

Introduces quality control and validation in the field of biotechnology. An overview of good manufacturing practices is given incorporating the importance of quality control and assurance in the manufacturing of biotechnology products focusing on validation assays, system evaluations and process testing and reporting.

EVENING CLASS

25591 LEC 3:55 pm - 4:45 pm TTh STAFF CMS 105

COMPUTER APPLICATIONS & OFFICE TECHNOLOGY

Department Chair: Vilma Bernal 818.833.3410

020 MEDICAL OFFICE PROCEDURES – (CSU) 5 UNITS  
Prerequisite: None.

An instructional and practical application course that facilitates the development of skills necessary for participants to become effective medical office administrative assistants. Students will be exposed to various components of medical office operations, terminology, insurance billing procedures, and communication skills through the use of concepts, principles, research, and practical application techniques.

EVENING CLASS

23767 LEC 6:30 pm - 8:35 pm M Tatum, K LRC 234  
& LEC 6:30 pm - 8:35 pm W Tatum, K INST 2006  
AND 23768 LAB 8:35 pm - 9:30 pm M Tatum, K LRC 234  
& LAB 8:35 pm - 9:30 pm W Tatum, K INST 2006
033 RECORDS MANAGEMENT AND FILING – 2 UNITS  
Prerequisite: None.  
Provides an overview of the field of records management; alphabetic, subject, numeric, and geographic storage and retrieval systems; records management technology; and records control. Class includes records management theory using Microsoft Access.  

**EVENING CLASS**  
23865 LEC 6:00 pm - 6:30 pm TTh Gandomi, F M INST 2021  
AND 23867 LAB 6:30 pm - 7:25 pm TTh Gandomi, F M INST 2021  

082 MICROCOMPUTER SOFTWARE SURVEY IN THE OFFICE (CSU) 3 UNITS  
Prerequisite: None. Advisory: CAOT 1  
Introduces students to the use of the computer and software used in the business office. Provides hands-on introduction to Microsoft Word, Excel, Access, and PowerPoint. Students gain basic knowledge necessary for using computers and becoming computer literate.  

**DAY CLASS**  
11148 LEC 12:00 pm - 2:05 pm F Holt, S B INST 2021  
AND 11167 LAB 2:15 pm - 5:25 pm F Holt, S B INST 2021  

126 INTRODUCTION TO MEDICAL CODING/BILLING – 3 UNITS  
Prerequisite: BIOLOGY 33 or HLTHOCC 63. Advisories: CAOT 1 or 82.  
Introduces students to the skills necessary to become proficient in basic medical office billing and coding procedures (Procedural Coding CPT as well as ICD-10-CM Diagnostic Coding). Includes practice processing insurance claims and managing patient insurance billing and reimbursement using medical programing software.  

**EVENING CLASS**  
13777 LEC 8:00 pm - 9:25 pm TTh Gandomi, F M INST 2021  

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**HEALTH OCCUPATIONS**  
Department Chair: Stephen Brown 818.364.7665  
Vice Chair: Par Mohammadian 818.833.3424  

062 SKILL SET FOR THE HEALTH CARE PROFESSIONAL – 2 UNITS  
Prerequisite: None. Advisories: ENGLISH 21 & MATH 105  
Health Occupations 62 is an introduction of the concepts and skills that serve as a foundation for the health care professions. Topics include hygiene and safety, infection control, basic client monitoring and basic first aid, therapeutic communication and basic health documentation.  

**SHORT TERM DAY CLASS**  
14732 LEC 8:00 am - 8:50 am TTh STAFF INST 2014  
AND 14744 LAB 9:05 am - 12:25 pm TTh STAFF INST 2016  
(Starts 02/05/18, Ends 03/28/18)  

063 BASIC MEDICAL TERMINOLOGY, PATHOPHYSIOLOGY AND PHARMACOLOGY – 2 UNITS  
Prerequisite: None. Advisories: ENGLISH 21 & MATH 105  
This basic medical language course will discuss common diseases and injuries and their pharmacological treatment using medical terminology in English and Spanish, when appropriate.  

**LATE START DAY CLASS**  
15619 LEC 8:00 am – 10:05 am TTh STAFF INST 2014  
(Starts 04/09/18, Ends 05/12/18)  

064 CULTURAL AND LEGAL TOPICS FOR HEALTH CARE PROFESSIONALS 1 UNIT  
Prerequisite: None. Advisories: ENGLISH 21 & MATH 105  
Health Occupations 64 provides an overview of the concepts of health and illness, cultural diversity and legal issues that affect the health care professional.  

**SHORT TERM DAY CLASS**  
15978 LEC 12:25 pm - 1:15 pm TTh STAFF INST 2014  
(Starts 02/05/18, Ends 03/28/18)  

065 FUNDAMENTALS FOR THE HEALTH CARE PROFESSIONAL 2.5 UNITS  
Prerequisite: None. Advisories: ENGLISH 21 & MATH 105  
Health Occupations 65 explores career options in the health care industry, healthy behavior for health care workers, work ethics, professional resumes and interviewing skills and personality traits of a health care professional. There will be an externship during which area employers will introduce students to direct and indirect patient care opportunities.  

**LATE START DAY CLASS**  
16458 LEC 10:20 am - 12:20 pm TTh Mohammadian, P INST 2014  
& LEC 1:35 hrs/wk TBA Mohammadian, P SCHEDULE  
(Starts 04/09/18, Ends 06/04/18)  

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**NURSING**  
Department Chair: Stephen Brown 818.364.7665  
Vice Chair: Par Mohammadian 818.833.3424  

056 ESSENTIAL PRACTICAL SKILLS FOR NURSE ASSISTANTS (NDA) (RPT 3) - 1 UNIT  
Prerequisite: None. Corequisite: NURSING 399A  
Focuses on reinforcing and integrating the Certified Nurse Assistant duties and skills required to assist patients in long term care facilities with activities of daily living.  

**LATE START DAY & WEEKEND CLASS**  
11321 LEC 7:00 am - 4:00 pm FS Johnson-Adkins,B INST2016  
(Starts 05/11/2018, Ends 05/12/2018)  

399A NURSE ASSISTANT TRAINING PROGRAM - 5 UNITS  
Prerequisites: MATH 105 & ESL 6A or ENGLISH 21  
Will provide students with an introduction to the health care field, working with residents/patients in the long-term care facility and the acute care setting. Emphasis will be given to safety principles, infection control, methods for providing physical care, and emotional and social support. Upon successful completion of this course students will be eligible to take the California’s Nurse Assistant Certification Examination.  

**SHORT TERM EVENING & WEEKEND CLASS**  
16421 LEC 6:45 pm - 9:15 pm MW Johnson-Adkins,B INST2016  
AND 16429 LAB 4:15 hrs/wk TBA Kida, S L INST 2016  
& LAB 4:15 hrs/wk TBA Glaas, C INST 2016  
(Starts 02/05/2018, Ends 05/06/2018)  

**NOTE:** Labs are at designated skills nursing facilities on Fridays and Saturday from 7 am - 4 pm. For more information, refer to the course syllabus. Please visit the Allied Health website www.lamission.edu/alliedhealth. For eligibility requirements and to enroll in the course, call 818-833-3428.  

399B HOME HEALTH AIDE TRAINING PROGRAM – (NDA) 2 UNITS  
Prerequisite: NURSING 399A  
Introduces students to the health care field, working with residents/patients in long-term care facilities, the acute care setting and the home care setting. Emphasis will be given to safety principles, infection control, methods for providing physical care, and emotional and social support. Upon successful completion of this course, the student is eligible to apply for certification as a Home Health Aide in the state of California.  

**LATE START EVENING & WEEKEND CLASS**  
16622 LEC 6:30 pm - 9:00 pm MW Johnson-Adkins,B INST2016  
AND 16630 LAB 11:50 hrs/wk TBA Johnson-Adkins,B INST2016  
(Starts 05/14/2018, Ends 06/02/2018)  

**Note:** Labs are at designated skills nursing facilities on Fridays and Saturday from 7 am - 4 pm. For more information, refer to the course syllabus. Please visit the Allied Health website www.lamission.edu/alliedhealth. For eligibility requirements and to enroll in the course, call 818-833-3428.
### PHARMACY TECHNICIAN

**Department Chair:** Stephen Brown 818.364.7665  
**Vice Chair:** Par Mohammadian 818.833.3424

#### 021 RETAIL PRODUCTS FOR PHARMACY CLERKS – (NDA) 3 UNITS  
**Prerequisite:** None.  
**Advisories:** ESL 8 or ENGLISH 28.  
Designed for the Pharmacy Clerk student to provide basic knowledge about Over-the-Counter (OTC) products in relation to their accepted therapeutic uses. Students will understand the steps involved in safely choosing a non-prescription product.

**SHORT TERM DAY CLASS**  
13622 LEC 9:00 am - 12:15 pm MW STAFF INST 2018  
(Starts 02/05/2018, Ends 03/28/2018)

#### 023 INTRODUCTION TO PHARMACY – (NDA) 2 UNITS  
**Prerequisite:** None.  
**Advisories:** ESL 8 or ENGLISH 28.  
Examines the roles and opportunities open to pharmacy clerks and technicians in various practice settings. Students will be introduced to pharmaceutical dosage forms, the drug development process, and drug classification systems. This course also includes an introduction to prescription labeling and to the law and ethics for pharmacy practice.

**LATE START DAY CLASS**  
13640 LEC 8:00 am - 10:05 pm MW STAFF INST 2018  
(Starts 04/09/2018, Ends 06/04/2018)

#### 029 BODY SYSTEMS I – (NDA) 3 UNITS  
**Prerequisite:** None.  
**Advisories:** ESL 8 or ENGLISH 28.  
Students will learn the indications, dosage, and adverse effects of prescription medications, nonprescription medications, and alternative therapies used to treat diseases affecting the muscular, skeletal, respiratory, renal, cardiovascular, and hematologic systems. Students will master an understanding of basic anatomy, physiology, pharmacology, and learn the brand and generic name, standard pronunciation, and routes of administration for each medication studied. Students will also learn medical terminology and abbreviations associated with the use of medication therapy affecting the body systems studied.

**SHORT TERM DAY CLASS**  
13661 LEC 9:30 am - 12:50 pm TTh Lavy, E INST 2018  
(Starts 02/05/2018, Ends 03/28/2018)

#### 030 BODY SYSTEMS II – (NDA) 3 UNITS  
**Prerequisite:** None.  
**Advisories:** ESL 8 or ENGLISH 28.  
Students will learn the indications, dosage, and adverse effects of prescription medications, nonprescription medications, and alternative therapies used to treat diseases affecting the nervous, endocrine, gastrointestinal, reproductive, immune, ears/nose/throat, and dermatologic systems. Students will master an understanding of basic anatomy, physiology, pharmacology, and learn the brand and generic name, standard pronunciation, and routes of administration for each medication studied. Students will also learn medical terminology and abbreviations associated with the use of medication therapy affecting the body systems studied.

**LATE START DAY CLASS**  
13676 LEC 9:30 am - 12:40 pm TTh Lavy, E INST 2018  
(Starts 04/09/2018, Ends 06/04/2018)

#### 031 PHARMACY CALCULATIONS – (NDA) 2 UNITS  
**Prerequisite:** None.  
**Advisories:** ESL 8 or ENGLISH 28.  
Students will learn calculations related to drug dosage, measurements of strength, and preparation of medications. This course also includes inter-conversion of units in the metric and common systems of measurement. Emphasis is placed on unit-cancellation for solving pharmacy problems. This course includes a strong verbal component.

**LATE START DAY CLASS**  
13695 LEC 10:20 am - 12:25 pm MW STAFF INST 2018  
(Starts 04/09/2018, Ends 06/04/2018)

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### MOBILE ALERT NOTIFICATION SYSTEM

**LOS ANGELES MISSION COLLEGE**

**Sign up is simple:**

Text **LAMC** to **253788** (AlertU) and reply **Y**  
Or sign up online at [www.alertu.org/lamc](http://www.alertu.org/lamc)

- Alert Notifications are only sent in Emergency situations  
- ALERTU subscribers will not receive spam  
- Subscriber information will not be shared with third party marketers  
- Standard text message rates apply

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### HOW TO READ THE SCHEDULE OF CLASSES

Classes are listed in alphabetical order from Accounting to Theater.
Check Real Time Schedule on the Web.

<table>
<thead>
<tr>
<th>Catalog Number</th>
<th>Subject Area</th>
<th>Transferability Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>COLLEGE READING &amp; COMPOSITION I – (UC:CSU) 3 UNITS</td>
<td></td>
</tr>
</tbody>
</table>

**Prerequisites:** ENGLISH 28 or ESL 8 or appropriate skill level demonstrated through the ENGL assessment process.

Develops proficiency in college-level reading and writing through the application of the principles of rhetoric...

#### DAY CLASSES

<table>
<thead>
<tr>
<th>Class No.</th>
<th>Time &amp; Day(s)</th>
<th>Instructor</th>
<th>Building</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>20233</td>
<td>9:05am - 10:30am MW</td>
<td>COX, V</td>
<td>CSB 101</td>
<td></td>
</tr>
<tr>
<td>20234</td>
<td>10:40am - 12:05pm TTh</td>
<td>LADINSKY, G</td>
<td>CSB 206</td>
<td></td>
</tr>
<tr>
<td>20235</td>
<td>2:00pm - 3:25pm MW</td>
<td>LADINSKY, G</td>
<td>CSB 205</td>
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</table>

#### EVENING CLASSES

<table>
<thead>
<tr>
<th>Class No.</th>
<th>Time &amp; Day(s)</th>
<th>Instructor</th>
<th>Building</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>23226</td>
<td>6:50pm - 10:00pm W</td>
<td>KEMP, E</td>
<td>HFAC 203</td>
<td></td>
</tr>
</tbody>
</table>

#### KEY

- **M** = Monday
- **T** = Tuesday
- **W** = Wednesday
- **Th** = Thursday
- **F** = Friday
- **S** = Saturday
- **Su** = Sunday
- **TBA** = To Be Arranged (contact instructor for more information)

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<table>
<thead>
<tr>
<th>Class No.</th>
<th>Time &amp; Day(s)</th>
<th>Instructor</th>
<th>Building</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>20182</td>
<td>8:00AM - 12:15PM S</td>
<td>GARCIA OLIVA, C</td>
<td>CCDS 202</td>
<td></td>
</tr>
</tbody>
</table>

**Short-Term**

(8 Week Class - Starts 4/4/2017, Ends 5/30/2017)

**EVENING CLASS**

<table>
<thead>
<tr>
<th>Class No.</th>
<th>Time &amp; Day(s)</th>
<th>Instructor</th>
<th>Building</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>12619</td>
<td>4:30PM - 6:35PM Th</td>
<td>DE SILVA, L</td>
<td>CCDS 201</td>
<td></td>
</tr>
<tr>
<td>12641</td>
<td>6:30 hrs/wk TBA</td>
<td>DE SILVA, L</td>
<td>CCDS 201</td>
<td></td>
</tr>
</tbody>
</table>

#### BUILDING KEY

- **AMP:** Arts, Media & Performance Building (Main Campus)
- **BUNG:** Bungalows (Between INST & parking structure)
- **CAI:** Culinary Arts Institute (Adjacent parking structure)
- **CCDS:** Center for Child Development Studies (North corner of campus)
- **CMPC:** Campus Center Building (Main Campus)
- **CMS:** Center for Math & Science (East Campus)
- **CSB:** Collaborative Studies Building (North section of campus)
- **ELCR PARK:** El Cariso Park
- **HFAC:** Health, Fitness & Athletics Complex (East Campus)
- **INST:** Instructional Center (Main Campus)
- **LRC:** Library Building (Main Campus)
- **SUN-TUJ:** Sunland-Tujunga Campus
ACCOUNTING

Department Chair: Vilma Bernal 818.833.3410

001 INTRODUCTORY ACCOUNTING I – (UC/CSU) 5 UNITS
Prerequisite: None.
Provides an introduction to accounting theory and practice using journals, ledgers and worksheets. An overview of the accounting cycle is presented for both service and merchandising businesses. Emphasis is placed on the application of accounting principles in the preparation and analysis of financial statements. The course is designed for students majoring in business disciplines and planning to transfer.

DAY CLASSES
16811 LEC 9:30 AM – 12:00 PM TTh Yamauchi, R K INST 1008
16716 LEC 10:35 am - 1:05 pm MW Ordonez, R G CMS 023
16736 LEC 2:30 pm - 5:00 pm MW Nerud, S T CMS 127

EVENING CLASSES
27310 LEC 6:30 pm - 9:00 pm MW STAFF SUN-TUJ
16765 LEC 7:00 pm - 9:30 pm MW STAFF CMS 029

002 INTRODUCTORY ACCOUNTING II – (UC/CSU) 5 UNITS
Prerequisite: ACCTG 1
A continuation of Accounting 1, the course will emphasize the basic elements of managerial accounting used in decision making. Students will be introduced to manufacturing cost accounting, performance evaluation and investment analysis concepts. The course is designed for students majoring in business disciplines and planning to transfer.

DAY CLASS
18542 LEC 9:30 am - 12:00 pm TTh Nerud, S T CMS 105

EVENING CLASSES
18558 LEC 6:50 pm - 9:30 pm M Loman, M J INST 1001

ADMINISTRATION OF JUSTICE

Department Chair: Vilma Bernal 818.833.3410
Vice Chair: Kelly Enos 818.364.7610

001 INTRODUCTION TO ADMINISTRATION OF JUSTICE (UC/CSU) 3 UNITS
Prerequisite: None.
The history and philosophy of Administration of Justice in the United States, including identification of the various subsystems such as the police, courts and corrections. Includes the theories of crime, punishment, rehabilitation, ethics, education and training for professionalism in the justice system.

ONLINE CLASS
11635 LEC 3:10 hrs/wk TBA Hart, J L INTERNET ilearn.laccd.edu

EVENING CLASS
11654 LEC 6:50 pm - 10:00 pm M Loman, M J INST 2001

002 CONCEPTS OF CRIMINAL LAW – (UC/CSU) 3 UNITS
Prerequisite: None.
The historical development, philosophy, and origins of today’s criminal law. The course also looks at definitions and classifications of crimes and their applications to the system of administration of justice.

EVENING CLASS
13373 LEC 6:50 pm - 10:00 pm M Sinclair, R L INST 1001

003 LEGAL ASPECTS OF EVIDENCE – (CSU) 3 UNITS
Prerequisite: None.
A study of the origin, development, philosophy, and constitutional basis of evidence. Covers constitutional and procedural considerations affecting arrest, search, and seizure; kinds and degrees of evidence, and rules governing admissibility; judicial decisions interpreting individual rights and case studies.

EVENING CLASS
13860 LEC 3:30 pm - 6:40 pm W Smith, P F INST 2004

004 PRINCIPLES AND PROCEDURES OF THE JUSTICE SYSTEM (UC/CSU) 3 UNITS
Prerequisite: None.
A study of the different aspects of the criminal justice system with an emphasis on the courts. Reviews the different procedures in court settings and how the courts decisions impact society as a whole.

EVENING CLASSES
14128 LEC 6:50 pm - 10:00 pm W Enos, K W INST 2001

005 CRIMINAL INVESTIGATION – (CSU) 3 UNITS
Prerequisite: None.
Police procedures in criminal investigations and legal aspects and procedures. Students will become familiar with techniques in processing crime scenes, interviewing suspects, witnesses and victims.

EVENING CLASSES
25569 LEC 6:50 pm - 10:00 pm Th James, B A INST 1002

014 REPORT WRITING FOR PEACE OFFICERS – (CSU) 3 UNITS
Prerequisite: None.
The study of effective report writing in police work, including crime scene investigative reports and arrest reports. Students will become familiar with many of the reports and writing styles used by local law enforcement agencies.

EVENING CLASSES
15093 LEC 6:50 pm - 10:00 pm Th Rocke, J C INST 2001

075 INTRODUCTION TO CORRECTIONS – (CSU) 3 UNITS
Prerequisite: None.
Basic course dealing with the nature of correctional work; aims and objectives of correctional administration; probation and parole; skills, knowledge, and attitudes required for employment in this field; types of institutions and services; career opportunities.

EVENING CLASSES
15817 LEC 6:50 pm - 10:00 pm T James, B A INST 1002
150 UNDERSTANDING STREET AND PRISON GANGS – (CSU) 3 UNITS
Prerequisite: None.
Provides an introduction to the history and sociology of a gang. Topics include the organization and structure of a street gang, recruitment into a gang, gang attire, hand signs, tattoos, body language, graffiti, and the effects on society. The organizational structure of a prison gang and the relationship with organized criminal justice systems is also covered.

EVENING CLASS
15915 LEC 3:30 pm - 6:40 pm T Kovnator, G INST 1002

160 POLICE ORGANIZATION AND ADMINISTRATION – (CSU) 3 UNITS
Prerequisite: None.
Historical and modern policing approaches; effect of organizational structure and administrative procedure on the police function; assessment of decision-making processes, police-community relations, and discretion.

EVENING CLASS
16001 LEC 6:50 pm - 10:00 pm T Enos, K W INST 2001

AFRICAN AMERICAN STUDIES
Department Chair: Mark Pursley 818.364.7677

004 THE AFRICAN AMERICAN IN THE HISTORY OF THE U.S. I – (UC/CSU) 3 UNITS
Prerequisite: None.
A survey of U.S. history from the Colonial Era (c. 1600) through the Reconstruction Era (1865-1877) with emphasis on Trans-Atlantic migration. Course provides critical analysis of African-American contributions to the political and social development of the United States.

EVENING CLASS
18319 LEC 6:50 pm - 10:00 pm M Carter, M J INST 1010

ALLIED HEALTH
Department Chair: Stephen Brown 818.364.7665
Vice Chair: Par Mohammadian 818.833.3424

021 BASIC LIFE SUPPORT FOR THE HEALTHCARE PROVIDER – (CSU) (RPT 3) 0.5 UNIT
Prerequisite: None.
Allied Health 21 is designed to teach CPR to healthcare providers and interested students. This course covers infant, child, and adult CPR. Treatment of choking the patient and heart disease prevention is also included. Successful course completion earns an American Heart Association Basic Cardiovascular Life Support Card for the Healthcare Provider valid for two years.

LATE START/SATURDAY CLASS
18562 LEC 8:00 am - 12:30 pm S Pullukalayil, B INST 2016
& LEC 4:05 hrs/wk TBA Pullukalayil, B SCHEDULE
(Starts 02/10/18, Ends 02/15/18)

ANATOMY
Department Chair: Stephen Brown 818.364.7665
Vice Chair: Par Mohammadian 818.833.3424

001 INTRODUCTION TO HUMAN ANATOMY – (UC/CSU) 4 UNITS
Prerequisites: ENGLISH 28 or ESL 8 & BIOLOGY 3 or BIOLOGY 5
Examines cells, tissues, and organs of these human systems: integumentary, skeletal, muscular, nervous, circulatory, respiratory, digestive, urinary, endocrine, lymphatic, and reproductive. Dissection and microscopy are used extensively in lab.

DAY CLASSES

EVENING CLASS
15925 LEC 7:15 am - 8:40 am TTh Rostami, M CMS 105
AND select one of the following:
15940 LAB 8:50 am - 12:00 pm T Rostami, M CMS 102
OR 15987 LAB 8:50 am - 12:00 pm Th Rostami, M CMS 102
16027 LEC 1:35 pm - 3:20 pm TTh Rezaee Baroon, M CMS 005
AND select one of the following:
16061 LAB 3:30 pm - 6:40 pm T Th Rezaee Baroon, M CMS 102
OR 16140 LAB 3:30 pm - 6:40 pm Th Rezaee Baroon, M CMS 102
16188 LAB 3:35 pm - 5:00 pm MW Reynolds, J M CMS 105
AND select one of the following:
16232 LAB 5:05 pm - 8:15 pm M Reynolds, J M CMS 102
OR 16334 LAB 5:05 pm - 8:15 pm W Reynolds, J M CMS 102

ANTHROPOLOGY
Department Chair: Mark Pursley 818.364.7677

101 HUMAN BIOLOGICAL EVOLUTION – (UC/CSU) 3 UNITS
Prerequisites: ENGLISH 28 or ESL 8
Examination of the unifying principles of human evolution including: the basic principles of natural selection, the fossil record, the position of humans within the primate order, the features that make Homo sapiens unique.

ONLINE CLASS
19649 LEC 3:10 hrs/wk TBA Gribben, A INTERNET ilearn.laccd.edu

EVENING CLASS
19672 LEC 6:50 pm - 10:00 pm T Tartaglia, L J CMS 004

SATURDAY CLASS
19658 LEC 7:45 am - 10:55 am Sa Armstrong, A E CMS 004

102 HUMAN WAYS OF LIFE: CULTURAL – (UC/CSU) 3 UNITS
Prerequisites: None Advisories: ENGLISH 28 or ESL 8
Comparative survey of human culture, including the study of human society, language, religion, political and economic organization, with examples drawn from earlier as well as contemporary preliterate, peasant, and urban societies.

DAY CLASS
20421 LEC 10:35 am - 12:00 pm MW STAFF CMS 004

104 HUMAN LANGUAGE AND COMMUNICATION – (UC/CSU) 3 UNITS
Prerequisites: ENGLISH 28 or ESL 8
Examines basic principles of linguistics: language components, diversity, origins, acquisition and use are explored, with an emphasis on communication and socio-cultural factors.

EVENING CLASS
20592 LEC 3:30 pm - 6:40 pm M Cohen, M CMS 004
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Schedule</th>
<th>Days</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>SURVEY OF ART HISTORY I – (UC/CSU)</td>
<td>3</td>
<td>1:55 pm - 3:20 pm</td>
<td>MW</td>
<td>Folland, T F AMP 309</td>
</tr>
<tr>
<td>102</td>
<td>SURVEY OF ART HISTORY II – (UC/CSU)</td>
<td>3</td>
<td>TBA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>109</td>
<td>THE ARTS OF AFRICA, OCEANIA, AND ANCIENT AMERICA – (UC/CSU)</td>
<td>3</td>
<td>TBA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>111</td>
<td>HISTORY OF CONTEMPORARY ART – (UC/CSU)</td>
<td>3</td>
<td>TBA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>201</td>
<td>DRAWING I – (UC/CSU)</td>
<td>3</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>204</td>
<td>LIFE DRAWING I – (UC/CSU)</td>
<td>3</td>
<td>2:20 pm - 4:25 pm</td>
<td>W</td>
<td>Zarcone, J M AMP 305</td>
</tr>
<tr>
<td>205</td>
<td>LIFE DRAWING II – (UC/CSU)</td>
<td>3</td>
<td>2:20 pm - 4:25 pm</td>
<td>W</td>
<td>Zarcone, J M AMP 305</td>
</tr>
<tr>
<td>206</td>
<td>LIFE DRAWING III – (UC/CSU)</td>
<td>3</td>
<td>2:20 pm - 4:25 pm</td>
<td>W</td>
<td>Zarcone, J M AMP 305</td>
</tr>
<tr>
<td>209</td>
<td>PERSPECTIVE DRAWING I – (UC/CSU)</td>
<td>3</td>
<td>2:20 pm - 4:25 pm</td>
<td>M</td>
<td>STAFF AMP 305</td>
</tr>
<tr>
<td>300</td>
<td>INTRODUCTION TO PAINTING – (UC/CSU)</td>
<td>3</td>
<td>2:20 pm - 4:25 pm</td>
<td>M</td>
<td>STAFF AMP 305</td>
</tr>
<tr>
<td>307</td>
<td>OIL PAINTING I – (UC/CSU)</td>
<td>3</td>
<td>2:20 pm - 4:25 pm</td>
<td>M</td>
<td>Zarcone, J M AMP 302</td>
</tr>
<tr>
<td>501</td>
<td>BEGINNING TWO-DIMENSIONAL DESIGN – (UC/CSU)</td>
<td>3</td>
<td>2:20 pm - 4:25 pm</td>
<td>F</td>
<td>Ruppel, B M AMP 302</td>
</tr>
</tbody>
</table>
502 BEGINNING THREE-DIMENSIONAL DESIGN – (UC/CSU) 3 UNITS
Prerequisite: None
Note: Studio sequence for Art Majors: Level I.
Introduction to the concepts, applications, and historical references related to three-dimensional design and spatial composition, including the study of the elements and organizing principles of design as they apply to three-dimensional space and form. Development of a visual vocabulary for creative expression through lecture presentations and use of materials for three-dimensional studio projects.

DAY CLASS
19992 LEC 8:50 am - 10:55 pm Th Kyack, J AMP 105
AND 19994 LAB 11:00 am - 1:05 pm Th Kyack, J AMP 105

519 EXHIBITION DESIGN – (CSU) 3 UNITS
Prerequisite: None.
Provides a practical application of design concepts as they relate to museum and art exhibitions, environments, displays, and installations. Students will gain a working knowledge of commercial and non-profit galleries. Exhibition preparation, installation, funding, gallery visits, and guest lectures will be part of the curriculum.

LATE START DAY CLASSES
25833 LEC 9:50 am - 11:00 am MW Paulsen, D R AMP 105
AND 25834 LEC 11:05 am - 12:15 pm MW Paulsen, D R AMP 105
(Starts 02/26/2018, Ends 06/04/2018)

520 DESIGN WORKSHOP – (CSU) 3 UNITS
Prerequisite: ART 501
Workshop on principles of design. Emphasis is placed on individual research, experimentation and the development of style. Students work with a variety of art media.

LATE START DAY CLASSES
20069 LEC 9:50 am - 11:00 am MW Paulsen, D R AMP 105
AND 20072 LEC 11:05 am - 12:15 pm MW Paulsen, D R AMP 105
(Starts 02/26/2018, Ends 06/04/2018)

ASTRONOMY
Department Chair: Mike Fenton 818.364.7888

001 ELEMENTARY ASTRONOMY – (UC/CSU) 3 UNITS
Prerequisite: None. Advisories: ENGLISH 21 or ENGLISH 06A
Surveys the contents and workings of the universe at an introductory level designed to satisfy the general education science requirement, primarily for non-science majors. Emphasizes the physical principles essential to fundamental understanding of astronomy. Discusses historical foundations, the tools of the astronomer, the solar system, stars and stellar evolution, galaxies and deep space, cosmology, and extraterrestrial life.

DAY CLASS
16243 LEC 10:35 am - 12:00 pm TTh STAFF CMS 005

EVENING CLASS
16255 LEC 6:50 pm - 8:00 pm M Mallory, C P CMS 030

005 FUNDAMENTALS OF ASTRONOMY LABORATORY – (UC/CSU) 1 UNIT
Prerequisite: None. Corequisite: ASTRON 1
Includes the use and maintenance of telescopes. Emphasis is on observations of the moon, planets, binary stars, clusters, nebulae and galaxies. In-class explorations include telescope optics, Kepler’s Laws, H-R diagram and analysis of scientific data.

EVENING CLASS
17242 LAB 6:50 pm - 8:00 pm T STAFF CMS 006

BIOLOGY
Department Chair: Stephen Brown 818.364.7665

003 INTRODUCTION TO BIOLOGY – (UC/CSU) 4 UNITS
Prerequisites: ENGLISH 28 or ESL 8. Advisories: MATH 115 or MATH 123B
Examines the fundamental principles of biology with laboratories emphasizing hands-on investigations. Topics include an introduction to evolutionary theory, basic biological chemistry, cell function and reproduction, cellular respiration and photosynthesis, classical and contemporary genetics, gene expression and an introduction to animal structure and function. Meets UC/CSU GE requirement of natural science with a lab.

DAY CLASSES
18469 LEC 7:15 am - 8:40 am TTh Reynolds, J M CMS 005
AND select one of the following:
18477 LAB 8:50 am - 12:00 pm T Reynolds, J M CMS 110
OR 18510 LAB 8:50 am - 12:00 pm Th Reynolds, J M CMS 110
18530 LEC 8:55 am - 10:20 am MW Caldani, P B CMS 004
AND select one of the following:
18549 LAB 10:30 am - 1:40 pm M Caldani, P B CMS 110
OR 18594 LAB 10:30 am - 1:40 pm W Caldani, P B CMS 110
18620 LEC 12:15 pm - 1:40 pm MW Fennoy, S CMS 004
AND select one of the following:
18636 LAB 1:50 pm - 5:00 pm M Fennoy, S CMS 110
OR 18687 LAB 1:50 pm - 5:00 pm W Fennoy, S CMS 110
18715 LEC 1:55 pm - 3:20 pm TTh Gadd, B CMS 004
AND select one of the following:
18749 LAB 3:30 pm - 6:40 pm T Gadd, B CMS 110
OR 18827 LAB 3:30 pm - 6:40 pm Th Gadd, B CMS 110

EVENING CLASSES
18876 LEC 5:15 pm - 6:40 pm MW Voda, M R CMS 005
AND select one of the following:
18920 LAB 6:50 pm - 10:00 pm M Voda, M R CMS 110
OR 19013 LAB 6:50 pm - 10:00 pm W Voda, M R CMS 110
19080 LEC 5:15 pm - 6:40 pm TTh Jayachandran, S CMS 004
AND select one of the following:
19135 LAB 6:50 pm - 10:00 pm T Jayachandran, S CMS 110
OR 19247 LAB 6:50 pm - 10:00 pm Th Jayachandran, S CMS 110

SATURDAY CLASSES
19297 LEC 11:10 am - 12:10 pm Sa Larios Perez, O CMS 005
& LEC 6:50 pm - 8:50 pm W Larios Perez, O CMS 005
AND select one of the following:
19362 LAB 7:50 am - 11:00 am Sa Larios Perez, O CMS 110
OR 19500 LAB 12:20 pm - 3:30 pm Sa Larios Perez, O CMS 110

005 INTRODUCTION TO HUMAN BIOLOGY – (UC/CSU) 4 UNITS
Prerequisites: ENGLISH 28 or ESL 8. Advisories: MATH 115 or 123B or 129B
The course includes basic biological principles as they apply to humans. The course will provide a foundation for advanced courses in Human Anatomy, Physiology, and Microbiology. Topics include chemical principles, the cell, heredity, human anatomy and physiology, microbiology, pathology, ecology, and bioethics.

DAY CLASSES
21694 LEC 1:55 pm - 3:20 pm MW Livio, D L CMS 004
AND select one of the following:
21696 LAB 3:50 pm - 7:00 pm M Livio, D L CMS 104
OR 21704 LAB 3:50 pm - 7:00 pm W Livio, D L CMS 104

006 GENERAL BIOLOGY I – (UC/CSU) 5 UNITS
Prerequisites: ENGLISH 28 or ESL 8, & MATH 123C or MATH 125, & CHEM 51 or CHEM 65 or CHEM 101
Examines the unifying principles of biology through the study of basic biological molecules, cell structure and function, metabolism, inheritance, molecular genetics, evolution, and population genetics. Together with Biology 7, this is a fundamental course for biology majors.

DAY CLASSES
21797 LEC 12:15 pm - 1:40 pm MW Gadd, B CMS 005
AND select one of the following:
21800 LAB 8:30 am - 11:40 am MW Gadd, B CMS 002
OR 25561 LAB 2:15 pm - 5:25 pm MW Brown, S CMS 002
007 GENERAL BIOLOGY II – (UC/CSU) 5 UNITS
Prerequisites: ENGLISH 28 or ESL 8, & MATH 123C or 125. Advisory: BIOLOGY 6
Examines the unifying principles of biology through the study of phylogeny, taxonomy, animal and plant structure/function, population biology and ecology. Together with Biology 6, this is a fundamental course for biology majors.

DAY CLASS
21896 LEC 1:55 pm - 3:20 pm TTh Livio, D L CMS 105
AND select one of the following:
25586 LAB 10:35 am - 1:45 pm TTh STAFF CMS 104
21900 LAB 3:50 pm - 7:00 pm TTh Livio, D L CMS 104

003 MEDICAL TERMINOLOGY – (CSU) 3 UNITS
Prerequisite: None.
Examines medical vocabulary by examining the meanings of word components: roots, suffixes and verbs. It is ideal for allied health professionals and allied health students. Emphasis is on words used in clinical medicine.

HYBRID CLASS
22041 LEC 3:10 hrs/wk TBA Saeki, W INTERNET ilearn.laccd.edu
NOTE: There will be two (2) MANDATORY on-campus exams on Saturdays, please contact the instructor for the dates and time.

BIOTECHNOLOGY
Department Chair: Stephen Brown 818.364.7665
Vice Chair: Par Mohammadian 818.833.3424

002 BIOTECHNOLOGY I – 3 UNITS
Prerequisite: None.
An introduction to the field of biotechnology. Students examine the fundamentals of cellular and molecular biology and are introduced to basic biotechnology laboratory skills, including documentation, safety, solution and buffer preparation, quality control and bioethics. Students develop proficiency in aseptic technique, spectrophotometry, microscopy and centrifugation.

SHORT TERM EVENING CLASS
25587 LEC 5:35 pm - 6:35 pm MTWTh Brown, S T CMS 106
AND 25588 LAB 6:45 pm - 9:00 pm MTWTh Brown, S T CMS 106
(Starts 02/05/2018, Ends 03/28/2018)

003 BIOTECHNOLOGY II – 4 UNITS
Prerequisite: BIOTECH 2.
This course expands concepts and techniques introduced in Biotechnology I. Students are introduced to modern molecular biology techniques, including nucleic acid isolation, recombinant DNA techniques, cell transformation, recombinant DNA analysis, nucleic acid hybridization, and DNA sequence analysis. Students explore the production and purification of proteins using biochemical techniques such as immunochemistry and chromatography.

LATE START EVENING CLASS
25589 LEC 5:35 pm - 6:35 pm MTWTh STAFF CMS 106
AND 25590 LAB 6:45 pm - 9:00 pm MTWTh STAFF CMS 106
(Starts 04/02/2018, Ends 06/04/2018)

006 BIOTECHNOLOGY: QUALITY CONTROL – 2 UNITS
Prerequisite: None. Advisories: BIOTECH 2 & 3.
Introduces quality control and validation in the field of biotechnology. An overview of good manufacturing practices is given incorporating the importance of quality control and assurance in the manufacturing of biotechnology products focusing on validation assays, system evaluations and process testing and reporting.

EVENING CLASS
25591 LEC 3:55 pm - 4:45 pm TTh STAFF CMS 105

BUSINESS
Department Chair: Vilma Bernal 818.833.3410

001 INTRODUCTION TO BUSINESS – (UC/CSU) 3 UNITS
Prerequisite: None.
A survey in business providing a multidisciplinary examination of how culture, society, economic systems, legal, global, political, financial institutions, and human behavior interact to affect a business organization's policy and practices within the US and global society. Demonstrates how these influences impact the primary areas of business including: organizational structure and design; leadership, human resource management; marketing; technology; entrepreneurship; legal, accounting; financial practices; the stock and securities market; and therefore affect a business' ability to achieve its organizational goals.

ONLINE CLASS
23198 LEC 3:10 hrs/wk TBA Bernal, V A INTERNET ilearn.laccd.edu

DAY CLASS
23201 LEC 10:35 am - 12:00 pm TTh Bordbar, J K CAI 227

EVENING CLASS
23204 LEC 6:50 pm - 10:00 pm T Bordbar, J K CAI 228

005 BUSINESS LAW I – (UC/CSU) 3 UNITS
Prerequisite: None.
Study of the fundamental principles of law as they apply in the business world by examining legal rights and remedies, business torts and crimes, contracts, agency, employment, intellectual property, business structure and negotiable instruments.

ONLINE CLASS
23391 LEC 3:10 hrs/wk TBA Bordbar, J K INTERNET ilearn.laccd.edu

DAY/HYBRID CLASS
23393 LEC 12:15 pm - 1:40 pm M Bordbar, J K CAI 228
AND LEC 1:25 hrs/wk TBA Bordbar, J K INTERNET ilearn.laccd.edu

EVENING CLASS
23395 LEC 3:30 pm - 6:40 pm Th Bordbar, J K CAI 228

SHORT TERM SATURDAY CLASSES
24269 LEC 10:00 am - 3:00 pm S Barsegyan, A LRC 234
& LEC 0:45 hrs/wk TBA Barsegyan, A LRC 234
(Starts 02/05/2018, Ends 04/21/2018)

010 FUNDAMENTALS OF TAX RETURN – 3 UNITS
Prerequisite: None.
Introduces the fundamentals of Federal and California income tax procedures. This class is associated with the Volunteer Income Tax Assistance program (VITA) which allows students to assist in the preparation of actual tax returns for residents in the community.

SATURDAY HYBRID CLASS
23469 LEC 10:00 am - 3:00 pm S Barsegyan, A LRC 234
AND LEC 0:45 hrs/wk TBA Barsegyan, A LRC 234

Directed studies opportunities are available on a contract basis under the supervision of an instructor.
Students interested in enrolling in the Directed Courses must contact the Department Chair.
CHEMISTRY

Department Chair: Mike Fenton 818.364.7888

051 FUNDAMENTALS OF CHEMISTRY I – (UC/CSU) 5 UNITS

Prerequisites: MATH 115 or 123B

A course in basic concepts of inorganic chemistry designed for students with interests in nursing, nutrition, dietetics, food science, and environmental and occupational health majors, and for liberal arts students in need of a laboratory course in physical sciences. It is not intended for students planning to take Chemistry 101.

DAY CLASS

11444 LEC 8:20 am - 10:25 am MW Holub, D F CMS 028

AND select one of the following:

11458 LAB 10:35 am - 12:00 pm MW Holub, D F CMS 201

OR 11505 LAB 10:35 am - 12:00 pm MW Sullivan, B CMS 203

EVENING CLASS

11540 LEC 5:15 pm - 7:20 pm TTh Mallory, C P CMS 027

AND select one of the following:

11573 LAB 7:30 pm - 8:55 pm TTh Mallory, C P CMS 203

OR 25636 LAB 7:30 pm - 8:55 pm TTh Orzechowska,G CMS 201

052 FUNDAMENTALS OF COLLEGE CHEMISTRY – (UC/CSU) 4 UNITS

Prerequisites: CHEM 51 or CHEM 65

A continuation of Chemistry 51 required of the Allied Health Science and Environmental and Occupational Health majors. Along with Chemistry 51 satisfies the chemistry course requirement for an Associate in Science - Health Science degree at Los Angeles Mission College.

EVENING CLASS

25642 LEC 3:30 pm - 4:55 pm TTh Pazirandeh, S CMS 236

AND 25643 LAB 4:55 pm - 6:25 pm TTh Pazirandeh, S CMS 203

065 INTRODUCTORY GENERAL CHEMISTRY – (UC/CSU) 4 UNITS

Prerequisites: MATH 123C or 125

An introductory course for students who wish to enroll in Chemistry 101. Course presents the basic principles, laws, and nomenclature of inorganic chemistry, with emphasis on the application of chemical principles to everyday life and the development of a basic chemical vocabulary.

DAY CLASS

17596 LEC 8:55 am - 10:20 am TTh Pazirandeh, S CMS 028

AND select one of the following:

17599 LAB 10:30 am - 1:40 pm T Nguyen, T CMS 201

OR 17615 LAB 10:30 am - 1:40 pm Th Koh, I CMS 201

EVENING CLASS

17628 LEC 5:15 pm - 6:40 pm MW Gellert, R CMS 204

AND select one of the following:

25637 LAB 6:50 pm - 9:00 pm M Gellert, R CMS 203

OR 17648 LAB 6:50 pm - 9:00 pm W Gellert, R CMS 203

101 GENERAL CHEMISTRY I – (UC/CSU) 5 UNITS

Prerequisites: CHEM 65 & MATH 123C or 125

A study of fundamental chemical principles and theories, as related to the structure of matter, with special emphasis on stoichiometry, atomic structure, periodic table, chemical bonding, solutions, acids and bases, oxidation-reduction, and properties of gases.

DAY CLASS

18370 LEC 12:10 pm - 1:35 pm MW Pazirandeh, S CMS 236

AND select one of the following:

18375 LAB 8:50 am - 12:00 pm MW Nguyen, T CMS 210

OR 18396 LAB 1:50 pm - 5:00 pm MW Sullivan, B CMS 210

EVENING CLASS

18408 LEC 5:15 pm - 6:40 pm TTh Fenton, M S CMS 236

AND select one of the following:

18421 LAB 1:50 pm - 5:00 pm TTh Fenton, M S CMS 210

OR 18458 LAB 6:50 pm - 10:00 pm TTh Qureshi, A M CMS 210

102 GENERAL CHEMISTRY II – (UC/CSU) 5 UNITS

Prerequisite: CHEM 101

Topics include kinetics, general, ionic, acid-base, solubility and complex ion equilibria, thermodynamics, electrochemistry, nuclear chemistry and introductory organic chemistry. Laboratory work reviews kinetics, equilibria, thermodynamics, electrochemistry and qualitative analysis of selected cations.

DAY CLASS

25638 LEC 11:00 am - 12:25 pm TTh Fenton, M S CMS 236

AND select one of the following:

25639 LAB 7:45 am - 10:55 am TTh Mo, B CMS 206

25640 LAB 12:35 pm - 3:45 pm TTh STAFF CMS 206

EVENING CLASS

19046 LEC 5:15 pm - 6:40 pm MW Pazirandeh, S CMS 236

AND select one of the following:

19051 LAB 1:50 pm - 5:00 pm MW STAFF CMS 206

19071 LAB 6:50 pm - 10:00 pm MW Koh, I CMS 210

211 ORGANIC CHEMISTRY FOR SCIENCE MAJORS I – (UC/CSU) 5 UNITS

Prerequisite: CHEM 102

First part of a two-course sequence presenting the structure, equilibrium, nomenclature including conformational analysis, hybridization, stereochemistry and mechanisms of reactions of aliphatic hydrocarbons and related functionalities. The laboratory presents the techniques of preparation, isolation, and analysis of organic compounds employing standard and modern instrumental methods, including Nuclear Magnetic Resonance (NMR) and Infrared (IR) Spectroscopy.

DAY CLASS

19394 LEC 7:30 am - 8:55 am MW Godjoian, G CMS 010

AND 19397 LAB 9:05 am - 12:15 pm MW Godjoian, G CMS 206

212 ORGANIC CHEMISTRY FOR SCIENCE MAJORS II – (UC/CSU) 5 UNITS

Prerequisite: CHEM 211

Second part of a two-course sequence presenting reaction mechanisms, stereochemistry, organic synthesis of a variety of organic compounds including but not limited to aromatic compounds, alcohols, phenols, amines, aldehydes, ketones, carboxylic acids and their derivatives, carbohydrates, amino acids, and polypeptides. The laboratory presents techniques preparation, isolation and analysis of organic compounds employing modern instrumental analysis including Nuclear Magnetic Resonance (NMR), Ultraviolet (UV), Infrared (IR), and Mass Spectroscopy.

EVENING CLASS

19538 LEC 3:45 pm - 5:10 pm MW Godjoian, G CMS 222

AND 19542 LAB 5:20 pm - 8:30 pm MW Godjoian, G CMS 206

CHICANO STUDIES

Department Chair: John Morales 818.364.7679
Vice Chair: Jose Maldonado 818.833.3412

002 THE MEXICAN-AMERICAN IN CONTEMPORARY SOCIETY (UC/CSU) 3 UNITS

Prerequisite: None.

Introduces the student to the most relevant issues facing the Chicano community today. Special attention will be given to the growth and impact of political behavior and under-representation, public health concerns, educational inequities, and immigration policies affecting Mexicans, Chicanos, and other Latinos.

ONLINE CLASS

20070 LEC 3:10 hrs/wk TBA Maldonado, J A INTERNET ilearn.laccd.edu

DAY CLASS

20074 LEC 10:35 am - 12:00 pm TTh Maldonado, J A CSB 203
007 THE MEXICAN-AMERICAN IN THE HISTORY OF THE UNITED STATES I (UC/CSU) - 3 UNITS
Prerequisite: None.
A survey of United States history as it relates to the development of the Chicano in the United States with a special emphasis on Mexican-American contributions to the development of American civilization. This course covers Pre-Columbian and Mexican colonial periods, the northward advance and settlement of the present day U.S. Southwest/Southeast. Topics also include a background in the political and social development of both the United States and Mexico, the role and impact of the American Revolution, U.S. Constitution, and the Bill of Rights.

ONLINE CLASS
20192 LEC 3:10 hrs/wk TBA Gutierrez, E O INTERNET ilearn.laccd.edu

DAY CLASS
20203 LEC 7:15 am - 8:40 am TTh Morales, J J CSB 201

008 THE MEXICAN-AMERICAN IN THE HISTORY OF THE UNITED STATES II (UC/CSU) - 3 UNITS
Prerequisite: None.
Concentrates on Mexican American history of the nineteenth and twentieth centuries. Discussion centers on the participation, contributions, and experiences by Mexican Americans. Major areas include the socio-historical, political, judicial, legislative, economic and educational experiences. Topics include the Mexican American Southwest, the U.S Mexico War, American Expansionsim, U.S. Treaties, U.S. Constitution, Bill of Rights, California Constitution, desegregation struggle, American Nationalism, Mexican Repatriation, WWII, Zoot-Suit Riots, Bracero Program, Mexican American Labor Movement and the Chicano Movement and their impact on political participation. This course fulfills the American History and Institutions requirements under Social Sciences (Section D), both under U.S. History and Political science components.

ONLINE CLASSES
20290 LEC 3:10 hrs/wk TBA Morales, J J INTERNET ilearn.laccd.edu
20293 LEC 3:10 hrs/wk TBA Morales, J J INTERNET ilearn.laccd.edu
25753 LEC 3:10 hrs/wk TBA Maldonado, J A INTERNET ilearn.laccd.edu

EVENING CLASSES
20297 LEC 6:50 pm - 10:00 pm T Mungaray, J L CSB 201
20303 LEC 8:55 am - 10:20 am MW Morales, J J CSB 201

DAY CLASSES
20308 LEC 6:50 pm - 10:00 pm W Maldonado, J A CSB 201

037 CHICANO LITERATURE – (UC/CSU) - 3 UNITS
Prerequisite: None.
An introductory analysis of the literary, social, and cultural aspects of the novel, short story, essay, poetry, and drama written by Mexican-Americans. The course reveals the progression of a people and culture in American society, artistically expressed by Mexican-American writers who seek to understand themselves and the world around them.

ONLINE CLASS
20450 LEC 3:10 hrs/wk TBA Maldonado, J A INTERNET ilearn.laccd.edu
20454 LEC 3:10 hrs/wk TBA Gutierrez, E O INTERNET ilearn.laccd.edu

DAY CLASS
20459 LEC 8:55 am - 10:20 am TTh Maldonado, J A CSB 203

EVENING CLASSES
20465 LEC 6:50 pm - 10:00 pm M Mungaray, J L CSB 203
25754 LEC 6:50 pm - 10:00 pm T Juarez, A CMS 105

047 THE MEXICAN-AMERICAN WOMAN IN SOCIETY – (UC/CSU) 3 UNITS
Prerequisite: None.
Examines the socio-historical development of Chicanas in the U.S. It analyzes issues relating to feminism, gender politics, history, and community activism. The class assesses specific social issues which are central to the Chicana experience.

EVENING CLASS
20571 LEC 6:50 pm - 10:00 pm W Mocetzuma, R CMS 027

052 MEXICAN ART-MODERN – (UC/CSU) 3 UNITS
Prerequisite: None.
A survey of the art of Mexico from the nineteenth century to the present, including the rise of Mexican Archeology and the rediscovery of ancient art, the renaissance of a new indigenous Mexican artform, the evolution of a Mexican-American art, and the cultural interplay between the United States and Mexico.

ONLINE CLASS
20595 LEC 3:10 hrs/wk TBA Morales, J J INTERNET ilearn.laccd.edu

DAY CLASS
20602 LEC 8:55 am - 10:20 am TTh Morales, J J CSB 201

EVENING CLASSES
20610 LEC 6:50 pm - 10:00 pm M Morales, J J CSB 201
20620 LEC 6:50 pm - 10:00 pm T Maldonado, J A CSB 201

CHILD DEVELOPMENT
Department Chair: Janice Silver 818.364.7714
Vice Chair: Patricia Rodriguez 818.364.7670

001 CHILD GROWTH AND DEVELOPMENT – (UC/CSU) 3 UNITS
Prerequisite: None.
Examines the major physical, psychosocial, and cognitive/language developmental milestones for children, both typical and atypical, from conception through adolescence. Emphasis is placed on interactions between maturational processes and environmental factors. While studying developmental theory and investigative research methodologies, students will observe children, evaluate individual differences and analyze characteristics of development at various stages.

ONLINE CLASSES
19694 LEC 3:10 hrs/wk TBA Singh, M INTERNET ilearn.laccd.edu
25648 LEC 3:10 hrs/wk TBA Singh, M INTERNET ilearn.laccd.edu

DAY CLASSES
19832 LEC 8:50 am - 12:00 pm M STAFF CSB 102A
19700 LEC 8:50 am - 12:00 pm Th Allen, V V CSB 102A
19708 LEC 8:50 am - 12:00 pm F Berg, R L CSB 102A
19733 LEC 12:10 pm - 3:20 pm M De Silva, L P CSB 102A
19723 LEC 12:10 pm - 3:20 pm W De Silva, L P CSB 102A

EVENING CLASSES
19746 LEC 6:50 pm - 10:00 pm T Mermell, R D CSB 102A
19760 LEC 6:50 pm - 10:00 pm W Garcia, M M CSB 102A

SATURDAY CLASS
25967 LEC 8:50 am - 12:00 pm S Cavazos, E CCDS 201
This class is taught bilingually English/Spanish.

002 EARLY CHILDHOOD: PRINCIPLES AND PRACTICES – (CSU) 3 UNITS
Prerequisite: None. Corequisite: CH DEV 1
The student will explore the history of early childhood education as well as current philosophies and practices. Early Childhood programs will be observed and examined in relation to the needs of the child, the arrangement of the environment and the role of the teacher.

EVENING CLASSES
20858 LEC 3:30 pm - 6:40 pm W De Silva, L P CCDS 201
20863 LEC 6:50 pm - 10:00 pm T Sainz, C CCDS 202
This class is taught bilingually English/Spanish.

SHORT TERM DAY CLASS
20876 LEC 8:50 am - 12:10 pm TTh Grigoryan, R CCDS 201
(Starts 02/05/2018, Ends 03/28/2018)
007 INTRODUCTION TO CURRICULUM IN EARLY CHILDHOOD EDUCATION – (CSU) 3 UNITS
Prerequisite: CH DEV 2
Exploration of appropriate curriculum and environments for young children. Students examine a teacher’s role in supporting development and positive learning experiences for all young children using observation and assessment strategies and emphasizing the essential role of play. Planning, implementation and evaluation of curriculum includes but is not limited to: language and literacy, social and emotional learning, sensory learning, art and creativity, math, natural and physical sciences.

**EVENING CLASS**
21282 LEC 6:50 pm - 10:00 pm W Anaya, E CCDS 201
This class is taught bilingually English/Spanish.

LATE START DAY CLASS
21288 LEC 8:50 am - 12:10 pm TTh Grigoryan, R CCDS 201
(Starts 04/09/2018, Ends 06/04/2018)

008 CURRICULUM IN EARLY CHILDHOOD EDUCATION – (CSU) 3 UNITS
Prerequisite: CH DEV 2
Students design and evaluate developmentally appropriate curriculum and environments for young children from birth to age 8. Based on the value of play, students demonstrate the teacher’s role in applying theory to practice in supporting children’s concept development. Preparing and assessing the implementation of curriculum will include but not be limited to: language and literacy, social studies, art and creativity, music and rhythm, physical and motor mastery, mathematics, and physical sciences.

**EVENING CLASS**
21329 LEC 6:50 pm - 10:00 pm Th Beltran, Y CCDS 201
This class is taught bilingually English/Spanish.

010 HEALTH, SAFETY AND NUTRITION – (CSU) 3 UNITS
Prerequisite: None.
Study of the laws, regulations, standards, policies, procedures and early childhood curriculum related to child health, safety and nutrition. Key components that ensure physical health, mental health, and safety for children and staff are identified along with importance of collaboration with families and health professionals. The interrelationship of health, safety and nutrition and the impact on children’s growth and development are key areas of focus.

**ONLINE CLASS**
21411 LEC 3:10 hrs/wk TBA Allen, V V INTERNET ilearn.laccd.edu

**EVENING CLASS**
21413 LEC 3:30 pm - 6:40 pm W Rodriguez, P S CCDS 202

011 CHILD, FAMILY AND COMMUNITY – (CSU) 3 UNITS
Prerequisite: None.
Introduces the student to the effects of the family, the school and the community on the development and experience of the child. Issues, challenges and concerns will be explored as well as the importance of developing respectful, reciprocal partnerships.

**DAY CLASSES**
21545 LEC 8:45 am - 12:00 pm W Silver, J G CCDS 202
**EVENING CLASS**
21541 LEC 3:30 pm - 6:40 pm Th De Silva, L P CCDS 202

014 BILINGUAL-BICULTURAL PROGRAMS – (CSU) 3 UNITS
Prerequisite: None.
A general overview of bilingual-bicultural education, including programs for English language learners. Students gain an historical perspective of bilingual-bicultural education in the U.S., as well as, an in-depth view of current programs for English language learners.

**EVENING CLASS**
21635 LEC 6:50 pm - 10:00 pm M Rodriguez, P S CCDS 200

022 PRACTICUM IN CHILD DEVELOPMENT I – (CSU) 4 UNITS
Prerequisites: CH DEV 4 or 7, & CH DEV 1, 2 & 11, ENGLISH 28 or ESL 8
Supervised experience in a preschool, child development center, elementary school, special education center, or other early care and education setting. The student will relate all previous theory and curriculum courses to practical application in the classroom.

**NOTE:** Students must show proof of a current negative TB test (Mantoux Test) or chest x-ray within the last two years, plus proof of immunizations for measles, pertussis and influenza.

**DAY CLASS**
21659 LEC 9:30 am - 11:35 am T De Silva, L P CCDS 202
AND 21660 LAB 6:25 hrs/wk TBA De Silva, L P CCDS 202
**EVENING CLASS**
21663 LEC 4:30 pm - 6:35 pm Th Grigoryan, R CCDS 201
AND 21664 LAB 6:25 hrs/wk TBA Grigoryan, R CCDS 201

023 PRACTICUM IN CHILD DEVELOPMENT II – (CSU) 4 UNITS
Prerequisites: ENGLISH 28 or ESL 8, CH DEV 22
The second semester of practicum teaching experience in a setting related to the area of specialization being earned, under the supervision of a master teacher or college instructor/coordinator. This course provides the practical application of theories covered in prerequisite courses.

**NOTE:** Students must show proof of a current negative TB test (Mantoux Test) or chest x-ray within the last two years, plus proof of immunizations for measles, pertussis and influenza.

**EVENING CLASSES**
21750 LEC 4:30 pm - 6:35 pm T Silver, J G CCDS 202
AND 21753 LAB 6:25 hrs/wk TBA Allen, V V CCDS 202
21755 LEC 6:50 pm - 8:55 pm T Rodriguez, P S CCDS 200
AND 21757 LAB 6:25 hrs/wk TBA Rodriguez, P S CCDS 200
030 INFANT AND TODDLER STUDIES I – (CSU) 3 UNITS
Prerequisite: None.
Reviews physical, social-emotional, language and cognitive development during the period of infancy and toddlerhood. Focus is on infant/toddler group care and licensing regulations related to this age. The course also addresses the role of the caregiver in meeting the needs of infants and toddlers and their families through responsive, sensitive caregiving practices. Varying philosophies and issues of diversity are explored.

EVENING CLASS
21815 LEC 6:50 pm - 10:00 pm M STAFF CCDS 202
031 INFANT AND TODDLER STUDIES II – (CSU) 3 UNITS
Prerequisite: None.
Applies current theory and research to the care and education of infants and toddlers in group settings. Examines essential policies, principles and practices that lead to quality care and developmentally appropriate curriculum for children birth to 36 months.

EVENING CLASS
21845 LEC 6:50 pm - 10:00 pm T Peterson, G L CCDS 201
034 OBSERVING AND RECORDING CHILDREN'S BEHAVIOR (CSU) 3 UNITS
Prerequisite: CH DEV 2
Appropriate use of assessment and observation strategies to document development, growth, play and learning to join with families and professionals in promoting children’s success. Recording strategies, rating systems, portfolios, and multiple assessment tools are explored.

EVENING CLASSES
21925 LEC 3:30 pm - 6:40 pm M Grigoryan, R CCDS 202
21928 LEC 6:50 pm - 10:00 pm M Stein, D B CCDS 201
039 ADMINISTRATION & SUPERVISION OF EARLY CHILDHOOD PROGRAMS II – (CSU) 3 UNITS
Prerequisite: CH DEV 38
Effective strategies for personnel management and leadership in early care and education settings. Includes legal and ethical responsibilities, supervision techniques, professional development, and reflective practices for a diverse and inclusive early care and education program.

EVENING CLASS
22019 LEC 6:50 pm - 10:00 pm Th Hernandez, A CCDS 200
042 TEACHING IN A DIVERSE SOCIETY – (CSU) 3 UNITS
Prerequisite: None.
Examines the development of social identities in diverse societies including theoretical and practical implications of oppression and privilege as they apply to young children, families, programs, classrooms and teaching. Various classroom strategies will be explored emphasizing culturally and linguistically appropriate anti-bias approaches supporting all children in becoming competent members of a diverse society. The course involves self-reflection of one’s own understanding of educational principles in integrating anti-bias goals in order to better inform teaching practices and/or program development.

EVENING CLASSES
22067 LEC 3:30 pm - 6:40 pm T De Silva, L P CCDS 201
22072 LEC 6:50 pm - 10:00 pm Th Rodriguez, P S CCDS 202
044 EARLY INTERVENTION FOR CHILDREN WITH SPECIAL NEEDS (CSU) 3 UNITS
Prerequisite: None.
Designed for students interested in working with young children with special needs and their families. Instruction focuses on accommodating and adapting the physical environment, instructional strategies and curriculum to meet the needs of differently abled children from birth through preschool.

EVENING CLASS
22152 LEC 6:50 pm - 10:00 pm W Preuss, C CCDS 200

Directed studies opportunities are available on a contract basis under the supervision of an instructor.
Students interested in enrolling in the Directed Courses must contact the Department Chair.

Enroll now at lamission.edu | Los Angeles Mission College
Cinema
Department Chair: Deborah Paulsen 818.364.7738
Vice Chair: Curtis Stage 818.364.7771

003 HISTORY OF MOTION PICTURES – (UC/CSU) 3 UNITS
Prerequisite: None.
Covers classics and important films from the birth of the medium to the present time. Films are screened and discussed with regard to their cultural influence. The course follows the evolution of the art, industry and technology involved in movie making.

Day Classes
- 20879 LEC 9:00 am - 11:05 am F Arevshatian, Z CMS 030
- 20878 LAB 11:05 am - 1:10 pm F Arevshatian, Z CMS 030
- 20871 LEC 2:20 pm - 4:25 pm T Huynh, H D CMS 030
- 20875 LAB 4:30 pm - 6:40 pm T Huynh, H D CMS 030

Evening Classes
- 20890 LEC 5:45 pm - 7:50 pm Th Huynh, H D CMS 030
- 20896 LAB 7:55 pm - 10:00 pm Th Huynh, H D CMS 030

Communication Studies
Department Chair: Carolyn Daly 818.833.3311

101 PUBLIC SPEAKING – (UC/CSU) 3 UNITS
Prerequisite: None. Advisory: ENGLISH 28
Introduction to techniques of public speaking including writing and delivery of speeches to inform and persuade. Students refine critical thinking, research, organizational, and time management skills. They learn to adapt a message to any audience and occasion.

Day Classes
- 22339 LEC 7:15 am - 8:40 am MW STAFF INST 1012
- 22343 LEC 8:55 am - 10:20 am MW Dervishian, N INST 1012
- 22347 LEC 8:55 am - 10:20 am TTh Goodwyn, M INST 1012
- 22353 LEC 10:35 am - 12:00 pm MW STAFF INST 1012
- 22357 LEC 10:35 am - 12:00 pm TTh Goodwyn, M INST 1012
- 22362 LEC 12:10 pm - 2:30 pm W STAFF INST 1013
- 22336 LEC 12:15 pm - 1:40 pm MW Dervishian, N INST 1012
- 22366 LEC 12:15 pm - 1:40 pm MW Barker, B L INST 1010

Short Term Day Class
- 27313 LEC 9:00 am - 11:15 am MW STAFF SUN-TUJ (Starts 02/05/2018, Ends 03/28/2018)

Evening Classes
- 22371 LEC 3:30 pm - 5:40 pm M Wallace, J E INST 1012
- 22377 LEC 3:30 pm - 5:40 pm T Torres, A R CSB 102B
- 22382 LEC 3:30 pm - 5:40 pm W Casarez, R A INST 1012
- 22342 LEC 6:30 pm - 10:00 pm W Casarez, R A INST 1010
- 22387 LEC 6:30 pm - 10:00 pm M Casarez, R A INST 1012

102 ORAL COMMUNICATION II – (UC/CSU) 3 UNITS
Prerequisite: None. Advisory: ENGLISH 28
Introduction to advanced phases of critical thinking, research, and public speaking. Course includes comprehension of structure, evaluation of arguments, researching and presenting evidence, language usage, and evaluation of fallacious reasoning. Adherence to ethics stressed in all communication settings.

Day Class
- 23409 LEC 10:35 am - 12:00 pm MW Dervishian, N INST 1010

121 INTERPERSONAL COMMUNICATION – (CSU) 3 UNITS
Prerequisite: None. Advisory: ENGLISH 28
Designed to provide skills and fuller understanding of how individuals cope with social interactions that build, maintain or dissolve interpersonal relationships with friends, significant others, family members and coworkers.

Evening Class
- 23628 LEC 6:50 pm - 10:00 pm Th Fu, P INST 1012

151 SMALL GROUP COMMUNICATION – (UC/CSU) 3 UNITS
Prerequisite: None. Advisory: ENGLISH 28
Provides an analysis of the purposes, principles, and types of group communication processes. Development of individual skills in leadership and problem solving is achieved by responsible group participation.

Late Start Day Class
- 27487 LEC 9:00 am - 11:15 am MW STAFF SUN-TUJ (Starts 04/09/2018, Ends 06/04/2018)

Evening Class
- 23746 LEC 6:50 pm - 10:00 pm T Shanley, M F INST 1012

Computer Applications & Office Technology
Department Chair: Vilma Bernal 818.833.3410

001 COMPUTER KEYBOARDING AND DOCUMENT APPLICATIONS I (CSU) - 3 UNITS
Prerequisite: None.
In this beginning computer keyboarding course, students will learn how to key by touch while developing speed and accuracy with the goal of achieving 30 words per minute by the end of the semester. Students also will learn how to use Microsoft Word to format letters, memos, tables, and reports.

Day Class
- 23676 LEC 1:30 pm - 2:25 pm TTh STAFF INST 2021
- AND 23677 LAB 2:25 pm - 3:25 pm TTh STAFF INST 2021

002 COMPUTER KEYBOARDING II – (CSU) 3 UNITS
Advisory: CAOT 1.
An intermediate keyboarding course designed to further develop speed and accuracy in computer keyboarding to at least 40 words a minute. Emphasizes keyboarding and formatting letters, memos, reports, and business forms using Microsoft Word; introduces formatting of medical and legal documents.

Day Class
- 23722 LEC 10:25 am - 11:20 am TTh STAFF INST 2021
- AND 23724 LAB 11:20 am - 12:45 pm TTh STAFF INST 2021

020 MEDICAL OFFICE PROCEDURES – (CSU) 5 UNITS
Prerequisite: None.
An instructional and practical application course that facilitates the development of skills necessary for participants to become effective medical office administrative assistants. Students will be exposed to various components of medical office operations, terminology, insurance billing procedures, and communication skills through the use of concepts, principles, research, and practical application techniques.

Evening Class
- 23767 LEC 6:30 pm - 8:35 pm M Tatum, K LRC 234
- AND 23768 LAB 8:35 pm - 9:30 pm M Tatum, K LRC 234

032 BUSINESS COMMUNICATIONS – (CSU) 3 UNITS
Prerequisite: None. Advisories: CAOT 1 & CAOT 31
Emphasizes the concepts of successful written and oral communication in business in order to write effective business communications including letters, electronic communications, and short reports. Develops the ability to create and present oral presentations.

Evening Class
- 23814 LEC 6:50 pm - 10:00 pm M Lampert, M A INST 2021

033 RECORDS MANAGEMENT AND FILING – 2 UNITS
Prerequisite: None.
Provides an overview of the field of records management; alphabetic, subject, numeric, and geographic storage and retrieval systems; records management technology; and records control. Class includes records management theory using Microsoft Access.

Evening Class
- 23865 LEC 6:00 pm - 6:30 pm TTh Gandomi, F M INST 2021
- AND 23866 LAB 6:30 pm - 7:25 pm TTh Gandomi, F M INST 2021
064 COMPUTER APPLICATIONS AND OFFICE TECHNOLOGIES
LABORATORY – (CSU) 1 UNIT
Prerequisites: None. Corequisite: Choose one of the following: CAOT 1, 2, 6, 31, 32, 33, 34, 76, 78, 82, 84, 85, 86, 92, 105, 108, 150, or 255.
Develops competency in the subject areas taught in the Computer Applications and Office Technologies Department. Designed as an aid to students who need additional time and practice to increase their knowledge and skills in any Computer Applications and Office Technologies course.

DAY CLASS
23915 LAB 10:35 am - 11:30 am MW STAFF INST 2021
EVENING CLASS
23912 LAB 4:00 pm - 4:55 pm MW Lampert, M A INST 2021

082 MICROCOMPUTER SOFTWARE SURVEY IN THE OFFICE
(CSU) 3 UNITS
Prerequisite: None. Advisory: CAOT 1
Introduces students to the use of the computer and software used in the business office. Provides hands-on introduction to Microsoft Word, Excel, Access, and PowerPoint. Students gain basic knowledge necessary for using computers and becoming computer literate.

DAY CLASS
11148 LEC 12:00 pm - 2:05 pm F Holt, S B INST 2021
AND 11167 LAB 2:15 pm - 5:25 pm F Holt, S B INST 2021

084 MICROCOMPUTER OFFICE APPLICATIONS: WORD PROCESSING
(CSU) 3 UNITS
Prerequisite: None. Advisory: CAOT 1.
Emphasizes learning how to use basic and advanced commands in Microsoft Word to create, format, edit, save, and print documents including letters, tables, reports, and merge documents. Desktop publishing features are used to create newsletters, brochures, fliers, and résumés.

DAY CLASS
12394 LEC 1:20 pm - 2:15 pm MW STAFF INST 2021
AND 12414 LAB 2:20 pm - 3:45 pm MW STAFF INST 2021

086 MICROCOMPUTER OFFICE APPLICATIONS: DATABASE
(CSU) 3 UNITS
Prerequisite: None.
Use Access to plan, design, create, use, and maintain databases. Use Access to create forms, reports, queries, charts, mailing labels, PivotTables, and PivotCharts. Learn to import data, export data, and create links between other Microsoft Office applications.

DAY CLASS
13053 LEC 10:35 am - 11:05 am MW STAFF INST 2021
AND 13071 LAB 11:10 am - 1:15 pm MW STAFF INST 2021

105 SCHOOL-TO-WORK PORTFOLIO – 2 UNITS
Prerequisite: None.
Students prepare a comprehensive professional portfolio that contains a résumé, cover letter, application for employment, reference letters, and personal achievement. The course will also include career planning, networking with business and industry, and job search using the Internet and other resources.

EVENING CLASS
13680 LEC 7:00 pm - 9:05 pm W Holt, S B INST 2021

126 INTRODUCTION TO MEDICAL CODING/BILLING – 3 UNITS
Prerequisite: BIOLOGY 33 or HLTHOCC 63. Advisories: CAOT 1 or 82.
Introduces students to the skills necessary to become proficient in basic medical office billing and coding procedures (Procedural Coding CPT as well as ICD-10-CM Diagnostic Coding). Includes practice processing insurance claims and managing patient insurance billing and reimbursement using medical programing software.

EVENING CLASS
13777 LEC 8:00 pm - 9:25 pm TTh Gandomi, F M INST 2021

150 SOCIAL MEDIA FOR BUSINESS – (CSU) 3 UNITS
Advisory: CAOT 82.
Emerging trends and the impact of social media as it applies to business. Areas of coverage will include how to promote business on popular social networking websites, web marketing, video sharing, blogging, RSS feeds, and maximizing response rate. Legal, ethical, and political implications will be addressed. Students will learn how social media can be used to create, promote, and expand a business online.

EVENING CLASS
13964 LEC 4:00 pm - 4:30 pm MW Lampert, M A INST 2021
AND 13986 LAB 4:30 pm - 6:30 pm MW Lampert, M A INST 2021

155 PROGRAMMING LOGIC – (UC/CSU) 3 UNITS
Prerequisite: None. Advisory: CO SCI 401.
Covers basic concepts of computer hardware, software, and information representation including binary and hexadecimal number systems. Introduces concepts necessary to analyze, design, code, test, and document programs using top-down structured programming techniques. Introduces to programming and fundamental programming concepts using a high level language.

DAY CLASS
12833 LEC 8:20 am - 10:20 am M Kubicki, P C INST 2005
& LEC 8:20 am - 9:20 am W Kubicki, P C INST 2005
AND 12862 LAB 9:25 am - 10:20 am W Kubicki, P C INST 2007
EVENING CLASS
13109 LEC 6:50 pm - 10:00 pm T Kubicki, P C INST 2005
AND 13175 LAB 5:45 pm - 6:40 pm T Kubicki, P C INST 2007

401 INTRODUCTION TO COMPUTERS AND THEIR USES
(UC/CSU) 3 UNITS
Prerequisite: None.
Describes computer development, uses of the computer by business management, the use of major workplace applications programs, operating systems and programming. Students will analyze, design and construct technology solutions for organizations.

ONLINE CLASS
12785 LEC 3:10 hrs/wk TBA Garcia, C R INTERNET
AND 12798 LAB 0:55 hrs/wk TBA Garcia, C R INTERNET ilearn.laccd.edu

DAY CLASS
12833 LEC 8:20 am - 10:20 am M Kubicki, P C INST 2005
& LEC 8:20 am - 9:20 am W Kubicki, P C INST 2005
AND 12862 LAB 9:25 am - 10:20 am W Kubicki, P C INST 2007

407 PROGRAMMING LOGIC – (UC/CSU) 3 UNITS
Prerequisite: MATH 115 or MATH 123B. Advisory: CO SCI 401
Covers basic concepts of computer hardware, software, and information representation including binary and hexadecimal number systems. Introduces concepts necessary to analyze, design, code, test, and document programs using top-down structured programming techniques. Introduces to programming and fundamental programming concepts using a high level language.

DAY CLASS
13224 LEC 10:35 am - 11:30 am MW Kubicki, P C INST 2005
AND 25295 LAB 11:35 am - 12:30 pm Kubicki, P C INST 2007

SATURDAY CLASS
13197 LEC 8:20 am - 10:25 am S Samplewala, M INST 2006
AND 25294 LAB 2:05 hrs/wk TBA Samplewala, M INTERNET ilearn.laccd.edu

411 CYBER SECURITY I – (CSU) 3 UNITS
Prerequisite: None. Advisory: CO SCI 431
An introduction to the theory and practice of information security. The topics covered include Windows basics, Windows networking, accounts basics, threats, vulnerabilities, and exploits, routes, domain name servers, workgroups, domains, servers, access control, authentication and basic cryptography and design of system defensive strategies.

ONLINE CLASS
15632 LEC 2:05 hrs/wk TBA Rettke, E G INTERNET ilearn.laccd.edu
416 BEGINNING COMPUTER ARCHITECTURE AND ORGANIZATION
(UC/CSU) 3 UNITS
Prerequisite: CO SCI 407. Advisory: CO SCI 440 or 452.
Covers Organization and operation of real computer systems at the assembly-
language level. Studies mapping statements and constructs in a high-level language
onto sequences of machine instructions as well as the internal representations of
simple data types and structures. Investigates basic principles of operating systems
and programming language translation process.

EVENING CLASS
25531 LEC 5:45 pm - 7:50 pm M Rettke, M K INST 2006
AND 25532 LAB 7:55 pm - 10:00 pm M Rettke, M K INST 2006

430 DATA ANALYTICS – (CSU) 3 UNITS
Prerequisite: None.
Analytic and data-mining using Excel spreadsheets and Access databases.
The course includes: using databases, spreadsheets and other systems to gather
information, research, analyze, and interpret complex data, loan amortization
schedules, automatic update of spreadsheets with data downloaded from other
sources database management and reporting, and automating processes with
VBA. Recommended for Business Majors.

EVENING/HYBRID CLASS
13251 LEC 2:05 hrs/wk TBA STAFF INTERNET
AND 13269 LAB 3:25 pm - 5:30 pm W STAFF INST 2007
HYBRID CLASS – On campus meetings are MANDATORY.
ilearn.laccd.edu

434 INTRODUCTION TO ORACLE: SQL – 3 UNITS
Prerequisite: None. Advisory: CO SCI 430
The student learns the concepts of both relational and object relational databases
and the SQL language. Data server technology, creating and maintaining database
objects, as well as storing, retrieving and manipulating data are also covered.

EVENING/HYBRID CLASSES
25533 LEC 5:45 pm - 7:50 pm M Samplewala, M INST 2007
AND 25534 LEC 2:05 hrs/wk TBA Samplewala, M INTERNET
HYBRID CLASS – On campus meetings are MANDATORY.
ilearn.laccd.edu

439 PROGRAMMING IN C – (UC/CSU) 3 UNITS
Prerequisites: CO SCI 401 & CO SCI 407
Focuses on data types, operators and expressions, control flow, functions and
program structure, pointers, arrays, arrays of pointers, structures, I/O, and text
files. Examples illustrate programming techniques, algorithms, and the use of
library routines.

DAY CLASS
13292 LEC 10:35 am - 11:30 am TTh Rettke, M K INST 2006
AND 13306 LAB 11:35 am - 12:30 pm TTh Rettke, M K INST 2006

440 PROGRAMMING IN C++ – (UC/CSU) 3 UNITS
Prerequisite: CO SCI 439
Covers C++ language and object-oriented programming paradigm. Fundamental
programming topics include control structures, functions, arrays, pointers, strings,
input and output, recursion, and file processing. Object-oriented programming and
advance topics include classes, operator overloading, inheritance, virtual functions,
polymorphism, templates, and exception handling. Introduces data structures such
as stacks, queues, and trees in C++ object oriented programming.

EVENING CLASS
13327 LEC 5:45 pm - 7:50 pm T Rettke, M K INST 2006
AND 13345 LAB 7:55 pm - 10:00 pm T Rettke, M K INST 2006

450 WEB APPLICATION DEVELOPMENT – (CSU) 3 UNITS
Prerequisite: None.
A beginning course where students will create web pages, set up personal or
commercial web sites, upload to a web server that the class creates and use HTML
as a foundation to JavaScript.

ONLINE CLASS
13374 LEC 2:05 hrs/wk TBA Samplewala, M INTERNET
AND 13391 LAB 2:05 hrs/wk TBA Samplewala, M INTERNET
ilearn.laccd.edu

452 PROGRAMMING IN JAVA – (UC/CSU) 3 UNITS
Prerequisite: CO SCI 407
Covers Java language and object-oriented programming paradigm. Topics include
Java expressions, control structures, methods, Java classes, loading and object
references, inheritance, polymorphism, Java library packages, exception handling,
file I/O, applets, GUI, and event handling. Introduces to data structures such as
stacks, queues, and trees.

SATURDAY/HYBRID CLASS
13416 LEC 2:05 hrs/wk TBA Samplewala, M INTERNET
AND 13432 LAB 10:35 am - 12:40 pm Sa Samplewala, M INST 2006
HYBRID CLASS – On campus meetings are MANDATORY.
ilearn.laccd.edu

453 A+ CERTIFICATION PREPARATION – 3 UNITS
Prerequisite: None.
Provides student with the workable knowledge needed for the installation, setup,
troubleshooting and optimization of hardware and software related to personal
computer systems and peripheral devices. This course will cover information needed
to prepare for the current A+ certification test and the CISCO IT certification test.

SATURDAY CLASS
13458 LEC 7:50 am - 9:55 am Sa STAFF INST 2007
AND 13478 LAB 10:00 am - 12:05 pm Sa STAFF INST 2007

456 PROGRAMMING IN JAVASCRIPT – (CSU) 3 UNITS
Prerequisite: None. Advisory: CO SCI 450.
Introduces JavaScript to Web developers with HTML and CSS background who
want to create dynamic Web pages and to Server-side programmers who use
languages like ASP, JSP, or PHP and would like to add JavaScript programming to
their skill sets. Students integrate script elements, outputting to a web document,
working with selections, repetition structures, writing functions; and accessibility
to create dynamic web applications.

ONLINE CLASSES
25535 LEC 2:05 hrs/wk TBA Samplewala, M INTERNET
AND 25536 LAB 2:05 hrs/wk TBA Samplewala, M INTERNET
ilearn.laccd.edu

483 PRINCIPLES OF INFORMATION SECURITY – (CSU) 3 UNITS
Prerequisite: CO SCI 401
The principles of information security including new innovations in technology and
methodologies. Course includes the historical overview of information security, risk
management and security technology (Firewalls and VPNs), current certification
information, legal, ethical, and professional issues. Cryptography, physical security,
and implementing information security will be covered. Lab exercises allow the
students to apply the basics in a hands-on environment.

ONLINE CLASS
25537 LEC 2:05 hrs/wk TBA STAFF INTERNET
AND 25538 LAB 2:05 hrs/wk TBA STAFF INTERNET
ilearn.laccd.edu

488 SECURITY+ CERTIFICATION PREPARATION – (CSU) 3 UNITS
Prerequisite: CO SCI 487
Students learn concepts of computer and network-security and gain skills necessary
to apply knowledge of security concepts, tools, and procedures to react to security
incidents, and guard against the security risks. At the end of the course students are
prepared for the CompTIA Security+ certification exam.

EVENING CLASS
25800 LEC 5:45 pm - 7:50 pm Th Rettke, M K INST 2007
AND 25801 LAB 7:55 pm - 10:00 pm Th Rettke, M K INST 2007
COUNSELING
Department Chair: Michong Park 818.364.7868

004 CAREER PLANNING – (CSU) 1 UNIT
Prerequisite: None.
Designed to assist undecided students in choosing a major or vocational choice. Students will explore their interests, skills, and values through the use of career and vocational assessments. Students will access information regarding occupational characteristics, employment trends and labor market updates.

LATE START DAY CLASS
18154  LEC  1:15 pm - 3:35 pm  T  Andrade, M  CMPC 5  
(Starts 02/13/18, Ends 03/27/18)

LATE START SATURDAY CLASSES
18143  LEC  8:25 am – 10:35 am  Sa  Dale, J  INST 1006  
NOTE: Geared towards students with disabilities.  
(Starts 02/24/18, Ends 04/21/18)

27325  LEC  12:25 pm - 3:15 pm  Sa  STAFF  SUN-TUJ  
(Starts 04/09/18, Ends 06/04/2018)

017 COLLEGE SURVIVAL SKILLS DEVELOPMENT – (CSU) 1 UNIT
Prerequisite: None.
Examines a variety of academic survival skills including familiarization with college support services, time management, memory, reading, note-taking, testing techniques, and stress reduction. Included will be identifying different learning, educational, and decision-making styles.

LATE START/DAY CLASSES
18725  LEC  10:35 am - 12:40 pm  M  Schwartz, R  CCDS 202  
(Starts 03/12/18, Ends 05/07/18)

25560  LEC  12:15 am - 3:05 pm  F  Ayala, O  INST 1012  
(Starts 04/09/18, Ends 05/21/18)

LATE START/EVENING CLASS
18733  LEC  4:20 pm - 6:40 pm  Th  Bonilla, D  INST 1010  
(Starts 02/15/18, Ends 04/12/18)

SHORT TERM SATURDAY CLASS
27324  LEC  12:25 pm - 3:15 pm  Sa  STAFF  SUN-TUJ  
(Starts 02/05/2018, Ends 03/28/2018)

022 THE TRANSFER PROCESS – (CSU) (RPT 1) 1 UNIT
Prerequisite: None.
Introduction to the transfer process. Designed to enable students to become active participants in planning their long-term educational and career goals. Provides students with an understanding of the process and the requirements for transferring to a four-year college or university.

SHORT TERM DAY CLASS
19320  LEC  8:20 am - 10:40 am  M  Kourinian, H C  INST 2007  
(Starts 02/05/18, Ends 03/28/18)

CULINARY ARTS
Department Chair: Jesus Sanchez 818.364.7600 ext 7148
Mandatory New Student Orientation
Tuesday, January 16, 2018 from 11:00 am – 1:00 pm in CAI Arroyo Rooms 1-3. Students are recommended to order textbooks, uniforms and a knife kit in advance and to be prepared and in full uniform for the first week of classes.

050 SANITATION AND SAFETY – (CSU) 2 UNITS
Prerequisite: None.
An introduction to the basic principles of sanitation, safety, work simplification, and use and care of institutional food service equipment. Emphasis is on the importance of proper employee training practices as related to food safety. ServSafe Food Handler’s Manager Certification will be obtained upon successfully passing exam.

EVENING CLASS
11058  LEC  4:40 pm - 5:35 pm  MW  Sanchez, J S  CAI 230

SHORT TERM DAY CLASSES
11229  LEC  7:00 am - 9:10 am  MW  Padron, M  CAI 230  
(Starts 02/05/18, Ends 03/28/18)

11314  LEC  11:20 am - 1:30 pm  TTh  Padron, M  CAI 230  
(Starts 02/05/18, Ends 03/28/18)

060 CULINARY ARTS ORIENTATION & TECHNIQUES – (CSU) 4 UNITS
Prerequisite: None. Corequisite: CLN ART 50.
Students will apply history, description, and inter relationships of the hospitality industries with an emphasis on the multifaceted food service industry. Introduction to the world of commercial food production. Students are introduced to culinary theories and develop skills in knife handling, fabrication skills, ingredient identification, small and large equipment use, weights and measures, recipe development and cooking fundamentals.

DAY CLASSES
11532  LEC  12:50 pm - 1:45 pm  MW  Silva, J T  CAI 232
AND 11551  LAB  9:35 am - 12:45 pm  MW  Silva, J T  CAI 208

EVENING CLASS
11578  LEC  9:05 pm - 10:00 pm  TTh  Higgins, A A  CAI 230
AND 11602  LAB  5:50 pm - 9:00 pm  TTh  Higgins, A A  CAI 208

101 CULINARY FUNDAMENTALS I – (CSU) 4 UNITS
Prerequisite: None. Corequisite: CLN ART 60.
Introduction to culinary fundamentals and techniques for basic food preparation is learned and experienced. Culinary arts basics and foundations, including classic knife cuts, mother sauces, soups, basic cooking methods, terminology, equipment, measurements, culinary math and ingredients is covered. Students will be on rotation in the Mission Cafe/Servery to enhance their experience in a real environment setting.

DAY CLASSES
11697  LEC  10:20 am - 11:15 am  MW  Sanchez, J S  CAI 232
AND 11710  LAB  7:00 am - 10:10 am  MW  Sanchez, J S  PROD KIT

11738  LEC  10:20 am - 11:15 am  TTh  Sanchez, J S  CAI 232
AND 11766  LAB  7:00 am - 10:10 am  TTh  Sanchez, J S  PROD KIT

EVENING CLASS
11800  LEC  8:15 pm - 9:10 pm  MW  Luna, A  CAI 208
AND 11833  LAB  5:00 pm - 8:10 pm  MW  Luna, A  PROD KIT

102 CULINARY FUNDAMENTALS II – (CSU) 4 UNITS
Prerequisite: CLN ART 101.
Introduction to breakfast and lunch cookery. Students will prepare breakfast and lunch items. Students will be part of a rotation in the Mission Cafe (AKA The Servery) and rotate all throughout the stations in the cafe. Student will cover culinary theories and develop skills in knife handling, fabrication skills, ingredient identification, small and large equipment use, weights and measures, recipe development and cooking fundamentals.

DAY CLASSES
11969  LEC  9:20 am - 10:15 am  MW  Padron, M  CAI 232
AND 11992  LAB  10:30 am - 1:40 pm  MW  Padron, M  PROD KIT

12019  LEC  9:20 am - 10:15 am  TTh  Silva, J T  CAI 208
AND 12046  LAB  10:30 am - 1:40 pm  TTh  Silva, J T  PROD KIT
103 CULINARY NUTRITION – (CSU) 2 UNITS
Prerequisite: None.
Fundamental culinary nutrition principles and theories for various groups are investigated. Healthy foods, pleasing to the eyes and the palate, will be prepared to cater to the growing number of health-minded customers. Recipe and menu development including ingredient selection and cooking techniques will be discussed. Special diets such as low fat, low sodium, diabetic, gluten-free and caloric intake will be discussed.

**DAY CLASS**
12090 LEC 11:15 am - 1:20 pm M STAFF CAI 230

**LATE START DAY CLASS**
12065 LEC 7:00 am - 9:05 pm MW Silva, J T CAI 230

(Starts 04/09/2018, Ends 06/04/2018)

104 DINING ROOM & BEVERAGE MANAGEMENT – (CSU) 4 UNITS
Prerequisite: None. Corequisite: CLN ART 101
Instruction and practical training covers all aspects of FOH/Dining Room service and Beverage Management in restaurants. This includes food and cash controls, POS systems, dining room service styles and dining area merchandising. Receptions, banquets, buffets are covered from the busperson to Maitre d’ positions. Special event presentations included with wine serving techniques.

**DAY CLASS**
12110 LEC 9:20 am - 10:15 am MW Zandalasini, L J CAI 231
AND 12125 LAB 10:30 am - 1:40 pm MW Zandalasini, L J CAI 231

**SHORT TERM DAY CLASS**
12147 LEC 7:00 am - 9:10 am TTh Zandalasini, L J CAI 230
(Starts 02/05/2018, Ends 03/28/2018)

105 MENU PLANNING – 2 UNITS
Prerequisite: CLN ART 101
Examines the fundamentals of menu planning using the menu as a tool for ordering, selection and procurement of food and beverage items. Menu, labor, and facility computer generated cost analysis and percentages will be addressed. Emphasis is placed on developing the skills necessary to effectively create a professional menu. Provides training in duties and functions of the professional food buyer working in purchasing capacity.

**DAY CLASS**
12164 LEC 8:05 am - 9:00 am MW Zandalasini, L J CAI 232
AND 12180 LAB 7:00 am - 7:55 am MW Zandalasini, L J PROD KIT

106 PURCHASING & RECEIVING – (CSU) 3 UNITS
Prerequisite: CLN ART 101
Provides training in duties and functions of the professional food buyer. Basic information on sources, grades, quality, and standards for selecting food items. Points stressed are specifications for: receiving, storing, issuing procedures, cost and operational expenses, and seasonal variations.

**DAY CLASS**
12199 LEC 2:25 pm - 3:20 pm MW STAFF CAI 231
AND 12217 LAB 3:30 pm - 6:40 pm MW STAFF GARDE MAN

107 PRINCIPLES OF GARDE MANGER & BASIC BAKING – (CSU) 4 UNITS
Prerequisites: CLN ART 101 or PROFBKG 200
A comprehensive study of Garde Manger and Basic Baking Techniques. This includes the study and preparation of classic and contemporary salads; dressings, appetizers; canapes; vegetable/fruit carvings and salt/ice carvings. Foundational basic baking techniques are covered.

**DAY CLASS**
12306 LAB 10:15 am - 12:20 pm F Sanchez, J S GARDEN

108 RESTAURANT SUPERVISION & TRAINING – (CSU) 2 UNITS
Prerequisites: CLN ART 101 or PROFBKG 200
Students are introduced to human resource management and supervision techniques. Students will identify the recruiting process, communication skills, leadership styles, legal issues in the workforce, employee motivation and discipline. This course includes problem solving in food service operations and procedures for developing personnel programs and effective labor management relationships.

**LATE START DAY CLASS**
12231 LEC 7:00 am - 9:05 am TTh Zandalasini, L J CAI 230
(Starts 04/09/2018, Ends 06/04/2018)

109 PRINCIPLES OF CATERING – (CSU) 4 UNITS
Prerequisite: CLN ART 101
The study of catering sales and operations, including ‘hands on’ practicum and interpersonal dynamics from production through a catering service. Topics covered include the preparation of a menu, estimating cost and food quantities, planning the room arrangement, the setup of buffet and service tables, and the performance of services. In addition, the allocation of time to prepare, transport, and setup the equipment and food for a catered event are studied.

**DAY CLASS**
12249 LEC 10:25 am - 11:15 am MW STAFF CAI 227
AND 12272 LAB 11:30 am - 1:35 pm MW STAFF GARDE MAN

110 CULINARY GREEN TECHNOLOGY – (CSU) 3 UNITS
Prerequisite: CLN ART 60
Procurement, identification and quality standards of vegetables, fruits, and herbs utilized in a restaurant or culinary setting. Integration of seasonality, grading, post-harvest handling and environmental impacts. Emphasis is on care, watering, fertilizer and weed control of the Organic Herb & Farm Garden by the Culinary Arts Institute and making sure that all products used in the Culinary Arts Institute Bldg. Follows green standards as described by LEED Platinum Certification.

**DAY CLASS**
12290 LEC 8:00 am - 10:05 am F Sanchez, J S CAI 227
AND 12306 LAB 10:15 am - 12:20 pm F Sanchez, J S GARDEN

150 CHEFS TRAINING FOR APPRENTICESHIP I – (CSU) 2 UNITS
Prerequisite: CLN ART 101
Provides supervised internship experience within the Culinary Arts Institute. Internship provides students with hands-on training and experience in working on the line in The Mission Cafe (AKA The Servery), customer service, catering, special events and prepares them for their externship experience. Students learn skills required for commercial, restaurant and hotel establishments.

**DAY CLASSES**
12326 LEC 12:30 pm - 1:20 pm T Zandalasini, L J CAI 232
AND 12340 LAB 9:10 am - 12:20 pm T Zandalasini, L J PROD KIT
12365 LEC 12:40 pm - 1:30 pm Th Zandalasini, L J CAI 232
AND 12388 LAB 9:25 am - 12:35 pm Th Zandalasini, L J PROD KIT

155 CHEFS TRAINING FOR APPRENTICESHIP II – (CSU) 2 UNITS
Prerequisites: CLN ART 101 or PROFBKG 200
Provides supervised externship opportunity within a selected outside restaurant, hotel or food service establishment who supports the Culinary Arts Institute program. This is a supervised fieldwork experience in the industry and gives hands-on training in food service, catering, fine dining, commercial service, hotel and restaurant establishments. Students learn skills required for job competence.

**DAY CLASS**
12411 LEC 12:45 pm - 1:35 pm F Zandalasini, L J CAI 208
AND 12429 LAB 9:25 am - 12:35 pm F Zandalasini, L J PROD KIT
DANCE STUDIES
Department Chair: Steve Ruys 818.364.7621

805 HISTORICAL APPRECIATION OF DANCE – (UC/CSU) (RPT 2) 3 UNITS
Prerequisite: None.
Course will examine the historical evolution of dance throughout western society in the forms of court dance, ballet, modern dance, musical theater, dance theater, tap, jazz, social dance and ballroom dance. Will consider the impact of dance on the western world and some other cultures and how it has been affected by the different dance traditions worldwide and how the historical evolution, culture and social events, political, and philosophical climate of the period reflects on dance and its evolution.

ONLINE CLASS
11855 LEC 3:10 hrs/wk TBA Hojo, H INTERNET ilearn.laccd.edu

DANCE TECHNIQUES
Department Chair: Steve Ruys 818.364.7621

141 MODERN DANCE TECHNIQUES I – (CSU) 1 UNIT
Prerequisite: None.
Teaches technique, principles, terminology and the practice of modern contemporary dance at the introductory level. Students will undergo an in depth exploration of how the body is used in modern dance technique with a focus on alignment, body part initiation, body organization and sequencing. The course will also include the history of modern dance and an introduction to the elements of space, time, and energy through improvisational and choreographic exercises. Students will develop coordination, flexibility, and cardiovascular strength using various movement combinations.
DAY CLASS
25819 LAB 10:35 am - 12:00 pm TTh Lubow, C S HFAC 208

142 MODERN DANCE TECHNIQUES II – (CSU) 1 UNIT
Prerequisite: DANCETQ 142.
Teaches technique, principles, terminology and the practice of modern contemporary dance at the beginning level. Emphasis is on the correct placement and execution of beginning level modern dance movements, and will include an in-depth exploration of the choreographic element of space through improvisational and choreographic exercises. Students will develop coordination, flexibility, and cardiovascular strength using various movement combinations.
DAY CLASS
25820 LAB 10:35 am - 12:00 pm TTh Lubow, C S HFAC 208

DEVELOPMENTAL COMMUNICATIONS
Department Chair: Gary Prostak 818.364.7666
Vice Chair: Curt Riesberg 818.364.7847

ACCELERATED DEVELOPMENTAL COMMUNICATIONS PROGRAM
These two courses per semester class options are part of an accelerated Dev Com/English program. Students in this program are encouraged to enroll and maintain enrollment in both courses for the entire semester. Given the intense nature of this program, this program is not ideal for all students. This program is designed for the student who is willing to make a commitment to dedicate a great deal of time to the homework component of these courses.

DAY CLASSES

DEV COM 001 GRAMMAR: APPLIED TO WRITING – (NDA) 3 UNITS
Prerequisite: Placement Exam
11205 LEC 8:50 am - 10:20 am MTWTh, Riesberg, C CAI 228
(Starts 02/05/18, Ends 03/28/18)

ENGLISH 021 ENGLISH FUNDAMENTALS – (NDA) 3 UNITS
Prerequisite: DEV COM 1
12836 LEC 8:50 am - 10:20 am MTWTh, Riesberg, C CAI 228
(Starts 04/09/18, Ends 06/04/18)

EVENING CLASSES

DEV COM 001 GRAMMAR: APPLIED TO WRITING – (NDA) 3 UNITS
Prerequisite: Placement Exam
11047 LEC 6:50 pm - 8:20 pm MTWTh, Zaiens, M CAI 227
(Starts 02/05/18, Ends 03/28/18)

ENGLISH 021 ENGLISH FUNDAMENTALS – (NDA) 3 UNITS
Prerequisite: DEV COM 1
25854 LEC 6:50 pm - 8:20 pm MTWTh, Zaiens, M CAI 227
(Starts 04/09/18, Ends 06/04/18)

001 GRAMMAR: APPLIED TO WRITING – (NDA) 3 UNITS
Prerequisite: Placement Exam
Offers an introduction to basic grammar as it relates to writing and other communication skills. Reviews parts of speech, sentence structure, types of phrases and clauses, verb tenses and agreement, pronoun usage, comparison, capitalization, and punctuation.
LATE START DAY CLASS
10873 LEC 8:50 am - 10:20 am MTWTh, STAFF INST 1013
(Starts 04/09/18, Ends 06/04/18)

LATE START EVENING CLASS
10980 LEC 6:50 pm - 8:15 am MTWTh, STAFF CAI 231
(Starts 04/09/18, Ends 06/04/18)

034 BASIC READING – (NDA) 3 UNITS
Prerequisite: Placement Exam
A basic reading course designed to improve word decoding skills, build vocabulary, improve dictionary skills, and develop comprehension and critical reading skills.
SHORT TERM DAY CLASS
11655 LEC 10:35 am - 12:05 pm MTWTh, Riesberg, C CAI 228
(Starts 02/05/18, Ends 03/28/18)

036A READING II: COMPREHENSION AND RELATED SKILLS (NDA) 3 UNITS
Prerequisites: DEV COM 34 or appropriate skill level demonstrated by placement exam. Intermediate course in reading; emphasizes finding main ideas, critical thinking, vocabulary skills, and study skills.
SHORT TERM DAY CLASS
12120 LEC 1:50 pm - 3:25 pm MTWTh, Zaiens, M CAI 227
(Starts 02/05/18, Ends 03/28/18)

038B READING II: COMPREHENSION AND RELATED SKILLS (NDA) 3 UNITS
Prerequisites: DEV COM 36A or appropriate skill level demonstrated by placement exam. Comprehensive course in advanced study skills, note-taking, and efficient study techniques. Transition from everyday reading skills to college reading skills.
LATE START DAY CLASS
25687 LEC 1:50 pm - 3:25 pm MTWTh, Zaiens, M CAI 227
(Starts 04/09/18, Ends 06/04/18)
ECONOMICS
Department Chair: Vilma Bernal 818.833.3410

001 PRINCIPLES OF ECONOMICS I – (UC/CSU) 3 UNITS
Prerequisites: MATH 115 or 123B or 129B
Introductory course in the principles of microeconomic theory, including economic analysis of the firm and resource allocation, analysis of the laws of supply and demand, market structures of the American economy, price theory, and current domestic economic issues.

DAY CLASS
16227 LEC 10:35 am - 12:00 pm MW Danai, M S CMS 005

EVENING CLASS
16244 LEC 6:50 pm - 10:00 pm W Espinoza, A INST 1003

002 PRINCIPLES OF ECONOMICS II – (UC/CSU) 3 UNITS
Prerequisites: MATH 115 or 123B or 129B
Introductory course in the principles of macroeconomic theory. Measurement of aggregate economic performance, including GNP and national income, money and banking business cycle, role of government and the Federal Reserve System (fiscal and monetary policies), economic growth and stability, international trade, and economics of under development are covered in this course.

DAY CLASS
18038 LEC 8:55 am - 10:20 am MW Danai, M S CMS 005

EDUCATION
Department Chair: Janice Silver 818.364.7714

001 INTRODUCTION TO TEACHING – (CSU) 3 UNITS
Prerequisite: None. Advisory: English 28
Note: TB clearance required.
This course introduces students to the field of professional education and the concepts and issues that are related to TK - 12 education. Topics of this course include a basic understanding of a teacher’s role and challenges in society, contemporary education issues within historical, social, philosophical, legal, and political contexts, impact of government policies on schools and children, and the various perspectives on curriculum and instruction.

EVENING CLASS
12882 LEC 3:30 pm - 6:40 pm W Allen, V V CSB 102A

203 EDUCATION IN AMERICAN SOCIETY – (UC/CSU) 3 UNITS
Prerequisite: None.
Note: TB clearance required.
Introduces the American educational enterprise, especially problems in urban multicultural schools. Employs concepts and methods from sociology, philosophy and the politics of education to analyze American schools. Includes K-12 content standards, Teaching Performance Expectations. Requires a minimum of 30 hours of observation/participation in a multicultural school.

EVENING CLASS
13075 LEC 3:30 pm - 6:40 pm Th Allen, V V CSB 102A

ENGLISH
Department Chair: Carolyn Daly 818.833.3311

ACCELERATED ENGLISH PROGRAM
These two courses per semester class options are part of an accelerated English program. Students in this program are encouraged to enroll and maintain enrollment in both courses for the entire semester. Given the intense nature of this program, it is not ideal for all students. This program is designed for the student who is willing to make a commitment to dedicate a great deal of time to the homework component of these courses.

DAY CLASSES
021 ENGLISH FUNDAMENTALS – (NDA) 3 UNITS
12723 LEC 8:45 am - 12:00 pm TTh Quinn, A L INST 1006
(Starts 02/05/18, Ends 03/28/18)

028 INTERMEDIATE READING AND COMPOSITION - 3 UNITS
21437 LEC 8:45 am - 12:00 pm TTh Quinn, A L INST 1006
(Starts 04/09/18, Ends 06/04/18)

101 COLLEGE READING AND COMPOSITION I – (UC/CSU) 3 UNITS
24166 LEC 8:45 am - 12:00 pm TTh Keshishyan, A CSB 207
(Starts 04/09/18, Ends 06/04/18)

102 COLLEGE READING & COMPOSITION II – (UC/CSU) 3 UNITS
24728 LEC 12:10 pm - 3:25 pm TTh Spitzer-Lawson, R CSB 205
(Starts 04/09/18, Ends 06/04/18)

ONLINE CLASS
021 ENGLISH FUNDAMENTALS – (NDA) 3 UNITS
Prerequisites: DEV COM 1 or appropriate skill level demonstrated through the ENL assessment process
This is a course in reading and writing designed to strengthen the student’s basic communication skills, including grammar, spelling, punctuation, and sentence construction. Greatest emphasis is placed on the writing of competent paragraphs and short essays.

ONLINE CLASS
12091 LEC 3:10 hrs/wk TBA Voorhis, M M INTERNET ilearn.laccd.edu

DAY CLASSES
12144 LEC 8:55 am - 10:20 am TTh STAFF CSB 110
12190 LEC 10:35 am - 12:00 pm TTh Selsby, D J CSB 110
12241 LEC 10:35 am - 12:00 pm MW Camhi, J M CSB 101
12297 LEC 12:15 pm - 1:40 pm TTh Selsby, D J CSB 201

EVENING CLASSES
021 ENGLISH FUNDAMENTALS – (NDA) 3 UNITS
Prerequisites: DEV COM 1 or appropriate skill level demonstrated through the ENL assessment process
This is a course in reading and writing designed to strengthen the student’s basic communication skills, including grammar, spelling, punctuation, and sentence construction. Greatest emphasis is placed on the writing of competent paragraphs and short essays.

ONLINE CLASS
12091 LEC 3:10 hrs/wk TBA Voorhis, M M INTERNET ilearn.laccd.edu

DAY CLASSES
12144 LEC 8:55 am - 10:20 am TTh STAFF CSB 110
12190 LEC 10:35 am - 12:00 pm TTh Selsby, D J CSB 110
12241 LEC 10:35 am - 12:00 pm MW Camhi, J M CSB 101
12297 LEC 12:15 pm - 1:40 pm TTh Selsby, D J CSB 201
028 INTERMEDIATE READING AND COMPOSITION – 3 UNITS
Prerequisites: ENGLISH 21 or ESL 8 or appropriate skill level demonstrated through the ENL assessment process.

A course in reading and writing designed to develop college-level reading and writing through the application of the principles of rhetoric, argument, and critical thinking. Students will write expository essays based on college-level readings. Emphasis is placed on the research paper. This course requires the writing of a minimum of 6000 words in essays and a research paper.

ONLINE CLASSES
24149 LEC 3:10 hrs/wk TBA Barbato, L C INTERNET ilearn.laccd.edu
24151 LEC 3:10 hrs/wk TBA STAFF INTERNET ilearn.laccd.edu

DAY CLASSES
24152 LEC 7:15 am - 8:40 am MW Diaz-Cooper, V INST 1001
24153 LEC 8:55 am - 10:20 am MW Diaz-Cooper, V INST 1001
24155 LEC 10:35 am - 12:00 pm TTh Crozer, K J INST 1010
24157 LEC 12:10 pm - 1:30 pm T Nishimura, M K CSB 207
24160 LEC 12:10 pm - 1:30 pm W Caggiano, S INST 111

SHORT TERM DAY CLASS
27318 LEC 12:30 pm - 1:35 pm MW STAFF SUN-TUJ
(Starts 02/05/2018, Ends 03/28/2018)

EVENING CLASSES
24154 LEC 3:30 pm - 4:40 pm M Kemp, E INST 1004
24158 LEC 3:35 pm - 5:00 pm TTH Voorhis, M M INST 110
24162 LEC 6:50 pm - 8:00 pm W Darr, N M INST 1012
24163 LEC 6:50 pm - 8:00 pm F T urnmeyer, M M CSB 205

102 COLLEGE READING AND COMPOSITION II – (UC/CSU) 3 UNITS
Prerequisite: ENGLISH 101

An introduction to critical analysis of poetry, novels, short stories, and drama. A variety of analytical strategies will be used to distinguish between deductive and inductive reasoning. Emphasis is placed on writing a research paper.

ONLINE CLASSES
24721 LEC 3:10 hrs/wk TBA Daly, C C INTERNET ilearn.laccd.edu
25623 LEC 3:10 hrs/wk TBA Daly, C C INTERNET ilearn.laccd.edu

DAY CLASSES
24722 LEC 8:55 am - 10:20 am TTh Diaz-Cooper, V CAI 231
24723 LEC 8:55 am - 10:20 am TTh Nishimura, M K CSB 101
24724 LEC 10:35 am - 12:00 pm MW Diaz-Cooper, V INST 2001
24725 LEC 10:35 am - 12:00 pm TTh Diaz-Cooper, V CAI 231

LATE START DAY CLASS
27319 LEC 12:30 pm - 1:35 pm MW STAFF SUN-TUJ
(Starts 04/09/2018, Ends 06/04/2018)

EVENING CLASSES
24726 LEC 6:50 pm - 8:00 pm M Orozco, J R CSB 101
24727 LEC 6:50 pm - 8:00 pm T Orozco, J R CSB 101

206 ENGLISH LITERATURE II – (UC/CSU) 3 UNITS
Prerequisite: ENGLISH 101

An introduction to major works of English literature from the nineteenth century to the present. Focus will be on developing an understanding and appreciation of the poetry, fiction, and drama of these literary periods.

DAY CLASS
24928 LEC 10:35 am - 12:00 pm MW Quinn, A L CSB 207

208 AMERICAN LITERATURE II – (UC/CSU) 3 UNITS
Prerequisite: ENGLISH 101

Presents representative pieces of American literature from the early 19th century to the present. The selections are taken from a wide variety of literary forms, such as essays, short stories, poems, letters, speeches, and novels.

ONLINE CLASSES
24939 LEC 3:10 hrs/wk TBA Daly, C C INTERNET ilearn.laccd.edu

ENGLISH AS A SECOND LANGUAGE
Department Chair: Gary Prostak 818.364.7666

Course Sequence

ESL 1 Integrated Skills 15 UNITS
- ESL 2 Integrated Skills 15 UNITS
- ESL 3 B/C Reading, Vocabulary, Listening & Speaking 4 UNITS
- ESL 4 B/C Reading, Vocabulary, Listening & Speaking 4 UNITS
- ESL 5 B/C Reading, Vocabulary, Listening & Speaking 4 UNITS
- ESL 6 B/C Reading, English Composition & Writing 4 UNITS
- ESL 7 A Reading & Composition 4 UNITS
- ESL 8 Reading & Composition 4 UNITS

Integrated Skills 12 UNITS

ENGLISH 101 College Reading & Composition 15 UNITS

ENGLISH 101 College Reading & Composition 15 UNITS

ENGLISH AS A SECOND LANGUAGE

ENGLISH 101, 102, 103, 127, 205, 206, 208, 240

ENGLISH 21 English Fundamentals 5 UNITS

DEV COM 34 Basic Reading 5 UNITS

DEV COM 36A Reading & Comprehension 5 UNITS

DEV COM 36B Reading & Comprehension 5 UNITS

ENGLISH 28 Intermediate Reading & Composition 6 UNITS

ENGLISH 29 Advanced ESL Composition 6 UNITS

ENGLISH 30 Reading & Composition 6 UNITS

ENGLISH 31 Reading & Composition 6 UNITS

ENGLISH 32 Reading & Composition 6 UNITS

ENGLISH 33 Reading & Composition 6 UNITS

ENGLISH 34 Reading & Composition 6 UNITS

ENGLISH 35 Reading & Composition 6 UNITS

ENGLISH 36 Reading & Composition 6 UNITS

ENGLISH 37 Reading & Composition 6 UNITS

ENGLISH 38 Reading & Composition 6 UNITS

ENGLISH 39 Reading & Composition 6 UNITS

ENGLISH 40 Reading & Composition 6 UNITS

ENGLISH 41 Reading & Composition 6 UNITS

ENGLISH 42 Reading & Composition 6 UNITS

ENGLISH 43 Reading & Composition 6 UNITS

ENGLISH 44 Reading & Composition 6 UNITS

ENGLISH 45 Reading & Composition 6 UNITS

ENGLISH 46 Reading & Composition 6 UNITS

ENGLISH 47 Reading & Composition 6 UNITS

ENGLISH 48 Reading & Composition 6 UNITS

ENGLISH 49 Reading & Composition 6 UNITS

ENGLISH 50 Reading & Composition 6 UNITS

ENGLISH 51 Reading & Composition 6 UNITS

ENGLISH 52 Reading & Composition 6 UNITS

ENGLISH 53 Reading & Composition 6 UNITS

ENGLISH 54 Reading & Composition 6 UNITS

ENGLISH 55 Reading & Composition 6 UNITS

ENGLISH 56 Reading & Composition 6 UNITS

ENGLISH 57 Reading & Composition 6 UNITS

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ENGLISH 67 Reading & Composition 6 UNITS

ENGLISH 68 Reading & Composition 6 UNITS

ENGLISH 69 Reading & Composition 6 UNITS

ENGLISH 70 Reading & Composition 6 UNITS

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ENGLISH 93 Reading & Composition 6 UNITS

ENGLISH 94 Reading & Composition 6 UNITS

ENGLISH 95 Reading & Composition 6 UNITS

ENGLISH 96 Reading & Composition 6 UNITS

ENGLISH 97 Reading & Composition 6 UNITS

ENGLISH 98 Reading & Composition 6 UNITS

ENGLISH 99 Reading & Composition 6 UNITS

ENGLISH 100 Reading & Composition 6 UNITS
### 002 COLLEGE ESL II – (NDA) 12 UNITS
Prerequisite: ESL 1 or appropriate placement

**DAY CLASS**
- 25023 LEC 8:50 am - 12:00 pm MW, TTh Engle, S N CSB 206 & LEC 8:50 am - 12:00 pm MW, TTh Cortes, T A CSB 206

**EVENING CLASS**
- 25024 LEC 6:50 pm - 10:00 pm MW, TTh Larson, J M CSB 206 & LEC 6:50 pm - 10:00 pm MW, TTh Chlebek, A Z CSB 206

### 003 COLLEGE ESL III – (NDA) 12 UNITS
Prerequisites: ESL 2 or appropriate placement

**DAY CLASSES**
- ESL 3A - Writing and Grammar - 6 Units
  - 25041 LEC 8:50 am - 12:00 pm MW Skelton, L J CSB 110
- ESL 3B - Reading and Vocabulary - 3 Units
  - 25046 LEC 8:55 am - 10:20 am TTh Skelton, L J CSB 102B
- ESL 3C - Listening And Speaking - 3 Units
  - 25051 LEC 10:35 am - 12:00 pm TTh Skelton, L J CSB 102B

**EVENING CLASSES**
- ESL 3A - Writing and Grammar - 6 Units
  - 25851 LEC 6:50 pm - 10:00 pm MW STAFF CAI 232
- ESL 3B - Reading and Vocabulary - 3 Units
  - 25852 LEC 6:55 pm - 8:20 pm TTh STAFF CAI 232
- ESL 3C - Listening And Speaking - 3 Units
  - 25853 LEC 8:35 pm - 10:00 pm TTh STAFF CAI 232

### 004 COLLEGE E.S.L. IV – (NDA) 12 UNITS
Prerequisites: ESL 3C or appropriate placement

**DAY CLASSES**
- E.S.L. 4A - Writing and Grammar - 6 Units
  - 12490 LEC 8:50 am - 12:00 pm MW, TTh Luis, C A CSB 102B
- E.S.L. 4B - Reading and Vocabulary - 3 Units
  - 12782 LEC 8:55 am - 10:20 am TTh Fine Olson, A CSB 205
- E.S.L. 4C - Listening and Speaking - 3 Units
  - 25053 LEC 10:35 am - 12:00 pm TTh Fine Olson, A CSB 205

**EVENING CLASSES**
- E.S.L. 4A - Writing and Grammar - 6 Units
  - 12520 LEC 6:50 pm - 10:00 pm MW STAFF CSB 110
- E.S.L. 4B - Reading and Vocabulary - 3 Units
  - 12810 LEC 6:55 pm - 8:20 pm TTh Keesee, D G CSB 208
- E.S.L. 4C - Listening and Speaking - 3 Units
  - 25054 LEC 8:35 pm - 10:00 pm TTh Keesee, D G CSB 208

### 005 COLLEGE ESL V – (CSU) 6 UNITS
Prerequisites: ESL 4A or appropriate placement

**DAY CLASSES**
- E.S.L. 5A - Writing and Grammar - 6 Units
  - 13264 LEC 8:50 am - 12:00 pm MW Park, R R CSB 208
- E.S.L. 5B - Reading and Vocabulary (CSU) - 3 Units
  - 13503 LEC 8:55 am - 10:20 am TTh Park, R R CSB 208
- E.S.L. 5C - Listening And Speaking (CSU) - 3 Units
  - 25056 LEC 10:35 am - 12:00 pm TTh Park, R R CSB 208

**EVENING CLASSES**
- E.S.L. 5A - Writing and Grammar - 6 Units
  - 13285 LEC 6:50 pm - 10:00 pm MW STAFF CSB 208
- E.S.L. 5B - Reading and Vocabulary (CSU) - 3 Units
  - 13529 LEC 6:55 pm - 8:20 pm TTh Flestado, S J CSB 111
- E.S.L. 5C - Listening And Speaking (CSU) - 3 Units
  - 25057 LEC 8:35 pm - 10:00 pm TTh Flestado, S J CSB 111

### 006 COLLEGE ESL VI – (CSU) 6 UNITS
Prerequisites: ESL 5A or appropriate placement

**DAY CLASSES**
- E.S.L. 6A - Writing and Grammar (CSU) - 6 Units
  - 13981 LEC 8:50 am - 12:00 pm MW Climo, M J CSB 105
- E.S.L. 6B - Reading and Vocabulary (CSU) - 3 Units
  - 14181 LEC 8:55 am - 10:20 am TTh Luis, C A CAI 232
- E.S.L. 6C - Listening And Speaking (CSU) - 3 Units
  - 25059 LEC 10:35 am - 12:00 pm TTh Luis, C A CAI 232

**EVENING CLASSES**
- E.S.L. 6A - Writing and Grammar (CSU) - 6 Units
  - 14006 LEC 6:50 pm - 10:00 pm MW Climo, M J CSB 111
- E.S.L. 6B - Reading and Vocabulary (CSU) - 3 Units
  - 14204 LEC 6:55 pm - 8:20 pm TTh Climo, M J CSB 207
- E.S.L. 6C - Listening And Speaking (CSU) - 3 Units
  - 25060 LEC 8:35 pm - 10:00 pm TTh Climo, M J CSB 207

### 008 COLLEGE E.S.L. VIII: ADVANCED ESL COMPOSITION (UC/CSU) 6 UNITS
Prerequisites: ESL 6A & English 21

**DAY CLASS**
- 25688 LEC 8:50 am - 12:00 pm MW Prostak, G CSB 205

**EVENING CLASS**
- 25689 LEC 6:50 pm - 12:00 pm MW Prostak, G CSB 205

### FAMILY AND CONSUMER STUDIES
**Department Chair:** Janice Silver 818.364.7714

### 006 CHALLENGES OF AGING – (CSU) 3 UNITS
Prerequisite: None.

An examination of the developmental changes and specific needs of the older adult. Included is investigation of everyday situations with emphasis on consumerism, housing, health, nutrition, community resources and changing family roles.

**EVENING CLASS**
- 20278 LEC 6:50 pm - 10:00 pm T Brusasco, J M CSB 203

### 031 MARRIAGE AND FAMILY LIFE – (UC/CSU) 3 UNITS
Prerequisite: None.

Course includes the family as a social institution, its structure and functions, including historical changes in marriage, emerging patterns, and the influence of contemporary society and social forces that shape marriage and family such as race, class, gender and sexuality.

**ONLINE CLASS**
- 20507 LEC 3:10 hrs/wk TBA Krishnan, U INTERNET ilearn.laccd.edu
FINANCE
Department Chair: Vilma Bernal 818.833.3410

001 PRINCIPLES OF FINANCE – (CSU) 3 UNITS
Prerequisite: None.
This course is designed to cover the markets in which funds are traded, the financial institutions that participate in and aid the flow of funds, and the principles of financial management that guide the participants in making sound decisions.

EVENING CLASS
10336 LEC 6:50 pm - 10:00 pm Th Villanueva, D INST 1013

FRENCH
Department Chair: Gary Prostak 818.364.7666 | Vice Chair: Mario Escobar

002 ELEMENTARY FRENCH II – (UC/CSU) 5 UNITS
Prerequisite: None.
First course in understanding, speaking, reading and writing French. Introduction to the cultures and civilization of the French-speaking world. Intended primarily for students with little or no knowledge of French.

DAY CLASS
12583 LEC 12:10 pm - 2:40 pm MW Pourzangi, B CSB 102B

GEOPGRAPHY
Department Chair: Mike Fenton 818.364.7888

001 PHYSICAL GEOGRAPHY – (UC/CSU) 3 UNITS
Prerequisite: None.
Explores the earth’s ever-changing physical system, including human activities where they interface with the environment. Emphasis is given to earth-sun relationships, atmosphere-hydrosphere interactions, lithospheric processes, integration of climate, soils and biomes and their spatial patterns. Students interpret the spatial patterns using maps produced from Geographic Information System (GIS), Global Positioning System (GPS), and satellite imagery.

DAY CLASSES
13782 LEC 10:35 am - 12:00 pm MW Waktola, D K CMS 028
13800 LEC 10:35 am - 12:00 pm TTh Waktola, D K CMS 028

EVENING CLASS
13830 LEC 6:50 pm - 10:00 pm M Waktola, D K CMS 028

002 CULTURAL ELEMENTS OF GEOGRAPHY – (UC/CSU) 3 UNITS
Prerequisite: None.
Explores human cultural variables in the context of the globe, including the description, analysis, and explanation of population, migration, language, religion, ethnicity, political geography, and economic activities. Special emphasis is placed on the effects of globalization and the impact of human settlements on the natural environment. Tools of geographic inquiry may include maps, satellite imagery, and geographic information systems.

EVENING CLASS
14445 LEC 6:50 pm - 10:00 pm T Waktola, D K CMS 028
27326 LEC 3:30 pm - 6:40 pm Sa STAFF SUN-TU

015 PHYSICAL GEOGRAPHY LABORATORY – (UC/CSU) 2 UNITS
Prerequisite: None. Corequisite: GEOG 001
Provides hands-on exercise in topics covered in the Physical Geography (Geog 1) course. This laboratory course deals with skills of collecting, analyzing, and displaying of geographic data, with a specific reference to Earth’s energy balance, weather and climate, vegetation, tectonic processes, landforms, and natural hazards. Students use both analogue maps and digital media (GIS, GPS, satellite images, and Internet maps).

DAY CLASS
14935 LEC 12:10 pm - 1:05 pm W Waktola, D K CMS 010
AND 14942 LAB 1:10 pm - 3:15 pm W Waktola, D K CMS 010

HEALTH
Department Chair: Steve Ruys 818.364.7621

008 WOMEN’S PERSONAL HEALTH – (CSU) 3 UNITS
Prerequisite: None.
Presents health issues unique to women. Topics considered include physiological and psychological aspects of nutrition, exercise, hygiene, sexuality and reproduction, and diseases common to women. Open to men and women.

DAY CLASSES
16940 LEC 8:55 am - 10:20 am TTh Choudhury, B HFAC 203
16958 LEC 10:35 am - 12:00 pm MW Cooper, C K HFAC 204

EVENING CLASS
16981 LEC 6:50 pm - 10:00 pm Th Valdez Barkwill, M HFAC 203

011 PRINCIPLES OF HEALTHFUL LIVING – (UC/CSU) 3 UNITS
Prerequisite: None.
Offers health concepts to use today and tomorrow as guides for self-directed responsible living. Emphasis is placed on relating health concepts to the individual’s well being in personal, community, vocational and leadership roles.

ONLINE CLASS
20545 LEC 3:10 hrs/wk TBA Eubanks, H A INTERNET ilearn.laccd.edu

DAY CLASSES
20565 LEC 7:15 am - 8:40 am TTh Cooper, C K HFAC 204
20579 LEC 8:50 am - 12:00 pm F Choudhury, B HFAC 204
20598 LEC 8:55 am - 10:20 am MW Cooper, C K HFAC 204
20619 LEC 8:55 am - 10:20 am TTh Cooper, C K HFAC 204
20641 LEC 10:35 am - 12:00 pm TTh Choudhury, B HFAC 203

EVENING CLASSES
20688 LEC 3:30 pm - 6:40 pm T Sa STAFF HFAC 204
20714 LEC 3:35 pm - 5:00 pm MW Harkins, T L HFAC 204
20752 LEC 6:50 pm - 10:00 pm M STAFF HFAC 204
20776 LEC 6:50 pm - 10:00 pm W Teola, D V HFAC 204

SATURDAY CLASS
20551 LEC 9:00 am - 12:10 pm Sa STAFF HFAC 204

LATE START ONLINE CLASSES
20812 LEC 6:20 hrs/wk TBA Harkins, T L INTERNET ilearn.laccd.edu (Starts 04/09/2018, Ends 06/04/2018)
20859 LEC 6:20 hrs/wk TBA Harkins, T L INTERNET ilearn.laccd.edu (Starts 04/09/2018, Ends 06/04/2018)

HEALTH OCCUPATIONS
Department Chair: Stephen Brown 818.364.7665
Vice Chair: Par Mohammadian 818.833.3424

062 SKILL SET FOR THE HEALTH CARE PROFESSIONAL – 2 UNITS
Prerequisite: None. Advisories: ENGLISH 21 & MATH 105
Health Occupations 62 is an introduction of the concepts and skills that serve as a foundation for the health care professions. Topics include hygiene and safety, infection control, basic client monitoring and basic first aid, therapeutic communication and basic health documentation.

SHORT TERM DAY CLASS
14732 LEC 8:00 am - 8:50 am TTh STAFF INST 2014
AND 14744 LAB 9:05 am - 12:25 pm TTh STAFF INST 2016 (Starts 02/05/18, Ends 03/28/18)

063 BASIC MEDICAL TERMINOLOGY, PATHOPHYSIOLOGY AND PHARMACOLOGY – 2 UNITS
Prerequisite: None. Advisories: ENGLISH 21 & MATH 105
This basic medical language course will discuss common diseases and injuries and their pharmacological treatment using medical terminology in English and Spanish, when appropriate.

LATE START DAY CLASS
15619 LEC 8:00 am - 10:05 am TTh STAFF HFAC 203 (Starts 04/09/18, Ends 06/04/18)
HUMANITIES
Department Chair: Deborah Paulsen 818.364.7738

001 CULTURAL PATTERNS OF WESTERN CIVILIZATION
(UC/CSU) 3 UNITS
Prerequisite: ENGLISH 28 or ESL 8
An introduction to the general concepts of the Humanities. Mythology, music, history, philosophy, painting, drama, sculpture, architecture, and religion are studied and compared in relation to their background, medium, organization and style.

DAY CLASSES
10513 LEC 8:50 am - 12:00 pm F Kiani, A AMP 309
10546 LEC 8:55 am - 10:20 am MW Buchanan, L L AMP 309

030 THE BEGINNINGS OF WESTERN CIVILIZATION – (UC/CSU) 3 UNITS
Prerequisite: ENGLISH 28 or ESL 8
A survey of cultural heritages from prehistoric times to the early civilizations of India, China, the Middle East, and Egypt; includes Classical Greek and Roman periods. Emphasis is placed on the arts, literature, religion, and cultural traditions of these civilizations.

EVENING CLASS
25671 LEC 3:35 pm - 5:00 pm TTh Schuster, M AMP 309

INTERIOR DESIGN
Department Chair: Deborah Paulsen 818.364.7738

102 INTRODUCTION TO INTERIOR DESIGN – (UC/CSU) 3 UNITS
Prerequisite: None.
Introduction to the field of interior design including the the elements and principles of design as applied to color, textiles, wall coverings, window treatments, space planning, furniture and lighting selection. Introduces basic drafting techniques. Products, services and career options are overviewed.

DAY CLASS
25682 LEC 2:20 pm - 4:25 pm W Lemmon, J P AMP 302
AND 25683 LAB 4:30 pm - 6:40 pm W Lemmon, J P AMP 302

104 HISTORICAL AND CONTEMPORARY INTERIOR DESIGN
(CSU) 3 UNITS
Prerequisite: None.
Covers the historical developments in society and decorative arts that led to the development of interior design styles from Greek and Roman times to the present. Examines furniture design elements and construction, and architectural development.

EVENING CLASS
25672 LEC 6:50 pm - 10:00 pm Th Lemmon, J P AMP 302

105 TEXTILES – (UC/CSU) 3 UNITS
Prerequisite: None.
Analysis of man-made and natural fibers, construction, weaves, dyes and finishes, relating to the selection, use and care of fabrics for residential and commercial interior design. Testing, evaluation and identification are covered.

EVENING CLASS
14977 LEC 5:15 pm - 6:40 pm TTh STAFF AMP 302

107 COLOR FOR INTERIORS – (CSU) 3 UNITS
Prerequisite: None.
This course covers the developments and use of color as it relates to interior design. The psychology of color, texture and light effects, the historic value of color, color trends past and present, and color in residential and commercial interior design.

EVENING CLASSES
25673 LEC 6:50 pm - 10:00 pm T STAFF AMP 302

113 INTERNSHIP – (CSU) 2 UNITS
Prerequisite: None.
This class provides supervised fieldwork experience with professionals. This class offers numerous opportunities and hands on training in the field in a non paid position. 108 HOURS OF Field work required. Beginning to advanced positions available.

DAY CLASSES
25684 LEC 0:50 hrs/wk TBA Lemmon, J P AMP 302
AND 25685 LAB 3:10 hrs/wk TBA Lemmon, J P AMP 302
116 COMPUTER AIDED DESIGN AND DRAFTING FOR INTERIOR DESIGN  
(CSU) 3 UNITS  
Prerequisite: ART 201.  
Lecture and laboratory introduces computer aided design and drafting for Interior Design. Students utilize computer and drafting techniques to apply the elements and principles of design and prepare architectural drawings on the computer.  
SATURDAY CLASS  
15126 LEC 8:50 am - 10:55 am Sa Lemmon, J P AMP 211  
AND 15142 LAB 11:05 am - 1:10 pm Sa Lemmon, J P AMP 211

ITALIAN  
Department Chair: Gary Prostak 818.364.7666 | Vice Chair: Mario Escobar  
002 ELEMENTARY ITALIAN II – (UC/CSU) 5 UNITS  
Prerequisite: ITALIAN 1.  
Second course in understanding, speaking, reading and writing Italian. Continuation of the study of the culture and civilization of Italy. Intended primarily for student with the equivalent knowledge of first-semester Italian.  
EVENING CLASS  
25576 LEC 7:00 pm - 9:30 pm TTh STAFF CSB 110

KINESIOLOGY  
Department Chair: Steve Ruys 818.364.7621  
See DANCE STUDIES and DANCE TECHNIQUES for additional classes.  
035 ADAPTIVE ACTIVITIES – (UC/CSU) 1 UNIT  
Prerequisite: None  
Adaptive activities for students with disabilities. Beginning, intermediate and advanced levels offered. All levels may not be taught each semester. Includes modified postural and static contraction exercises; adaptive games; modified aerobic and rhythmic activities; and prescribed individual exercises.  
DAY CLASS  
16328 LAB 9:30 am - 10:25 am TTh Paredes, S E HFAC FT CR  
185 DIRECTED STUDY - KINESIOLOGY – (UC/CSU) 1 UNIT  
Prerequisite: None  
This course allows students to pursue directed studies in kinesiology on a contract basis, under the direction of a supervising instructor.  
DAY CLASS  
14989 LEC 1:00 hrs/wk TBA Ruys, S C HFAC 203  
15009 LEC 1:00 hrs/wk TBA Cascione, J HFAC GYM  
206 BADMINTON SKILLS – (UC/CSU) 1 UNIT  
Prerequisite: None  
Designed to teach all skill levels. Basic strokes, footwork, and serves for doubles and singles play are introduced and expanded upon. It includes instruction on single and doubles strategy, rules, etiquette, and safety. Recreational and competitive play will be part of the class experience.  
DAY CLASS  
15079 LEC 12:15 pm - 12:45 pm W Cooper, C K HFAC GYM  
AND 15097 LAB 12:50 pm - 2:15 pm W Cooper, C K HFAC GYM  
291 VOLLEYBALL SKILLS – (UC/CSU) 1 UNIT  
Prerequisite: None  
The basic fundamentals of volleyball as well as some intermediate and advanced strategies and techniques for those who are past the novice stage are addressed. The components of fitness are addressed as well as how volleyball plays a role as a lifetime activity.  
SATURDAY CLASS  
16559 LEC 9:00 am - 9:30 am Sa Teola, D V HFAC GYM  
AND 16570 LAB 9:35 am - 11:00 am Sa Teola, D V HFAC GYM  
316-1 KARATE I – (UC/CSU) 1 UNIT  
Prerequisite: None  
Introduces students to the fundamental aspects of karate including basic kicking, punching, blocking, and grappling techniques. Through active participation, students improve in the basic five components of fitness: cardiorespiratory endurance, muscular strength, muscular endurance, flexibility, and body composition.  
DAY CLASS  
14396 LEC 12:15 pm - 12:30 pm MW STAFF HFAC 206  
AND 14404 LAB 12:30 pm - 1:40 pm MW STAFF HFAC 206  
316-2 KARATE II – (CSU) 1 UNIT  
Prerequisite: KIN 316-1  
Students continue their education in the fundamental aspects of karate including basic kicking, punching, blocking, and grappling techniques. The science behind martial arts such physiology and physics of how and why specific techniques apply in certain situations is emphasized. Through active practice, students improve in the basic five components of fitness: cardiovascular endurance, muscular strength, muscular endurance, flexibility, and body composition.  
DAY CLASS  
13528 LEC 12:15 pm - 12:30 pm MW STAFF HFAC 206  
AND 13544 LAB 12:30 pm - 1:40 pm MW STAFF HFAC 206
### 329-1 BODY CONDITIONING I – (CSU) 1 UNIT

**Prerequisite:** None

Introduces the student to a wide range of training models including: cardiovascular endurance, muscular strength, muscular endurance, and flexibility. Students will be introduced to step aerobics, kick boxing, high/low aerobics, circuit training, free weights, resistance tubing, medicine balls, jump ropes and running/walking. The emphasis of this class is cardiovascular conditioning and weight training for the introductory student.

**DAY CLASSES**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>25273 LEC</td>
<td>8:55 am - 9:10 am</td>
<td>TTh</td>
<td>STAFF</td>
<td>HFAC 205</td>
</tr>
<tr>
<td>AND 25274 LAB</td>
<td>9:10 am - 10:20 am</td>
<td>TTh</td>
<td>STAFF</td>
<td>HFAC 205</td>
</tr>
<tr>
<td>25275 LEC</td>
<td>10:35 am - 10:50 am</td>
<td>MW</td>
<td>Jefferis, S J</td>
<td>HFAC 205</td>
</tr>
<tr>
<td>AND 25276 LAB</td>
<td>10:50 am - 12:00 pm</td>
<td>MW</td>
<td>Jefferis, S J</td>
<td>HFAC 205</td>
</tr>
<tr>
<td>25277 LEC</td>
<td>10:35 am - 10:50 am</td>
<td>TTh</td>
<td>Harkins, T L</td>
<td>HFAC 205</td>
</tr>
<tr>
<td>AND 25278 LAB</td>
<td>10:50 am - 12:00 pm</td>
<td>TTh</td>
<td>Harkins, T L</td>
<td>HFAC 205</td>
</tr>
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</table>

### SHORT TERM DAY CLASSES

<table>
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<tr>
<th>Course Code</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>25271 LEC</td>
<td>7:00 am - 7:15 am</td>
<td>MTWTh</td>
<td>Cascione, J</td>
<td>HFAC 205</td>
</tr>
<tr>
<td>AND 25272 LAB</td>
<td>7:15 am - 8:25 am</td>
<td>MTWTh</td>
<td>Cascione, J</td>
<td>HFAC 205</td>
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**(Starts 02/05/2018, Ends 03/28/2018)**

### EVENING CLASS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>25281 LEC</td>
<td>7:00 pm - 7:15 pm</td>
<td>MW</td>
<td>Hylland, C</td>
<td>HFAC 205</td>
</tr>
<tr>
<td>AND 25282 LAB</td>
<td>7:15 pm - 8:25 pm</td>
<td>MW</td>
<td>Hylland, C</td>
<td>HFAC 205</td>
</tr>
</tbody>
</table>

**330 CARDIO KICKBOXING – (UC/CSU) 1 UNIT

**Prerequisite:** None

A non-contact aerobic activity course designed to use basic kicking and punching techniques to improve overall fitness including: cardiovascular endurance, muscular strength and endurance, flexibility, and body composition. Weights, steps, and calisthetic exercises may also be utilized.

**EVENING CLASS**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>15311 LAB</td>
<td>5:15 pm - 6:40 pm</td>
<td>TTh</td>
<td>Levin, K E</td>
<td>HFAC 206</td>
</tr>
</tbody>
</table>

**332 STEP AEROBICS – 1 UNIT

**Prerequisite:** None.

This course is designed to improve cardiovascular fitness and strengthen select muscle groups by performing stepping skills in rhythm with music. Stepping is primarily a lowimpact aerobic exercise. Activity includes muscle conditioning and flexibility exercises.

**DAY CLASS**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>25821 LEC</td>
<td>8:55 am - 9:10 am</td>
<td>TTh</td>
<td>Cooper, C K</td>
<td>HFAC 206</td>
</tr>
<tr>
<td>AND 25822 LAB</td>
<td>9:10 am - 10:20 am</td>
<td>TTh</td>
<td>Cooper, C K</td>
<td>HFAC 206</td>
</tr>
</tbody>
</table>

**347-1 PILATES MAT I – 1 UNIT

**Prerequisite:** None.

Introductory techniques based on the Pilates concepts are used; concentration, breath, posture, and control. Designed to improve flexibility while developing muscular strength and muscular endurance in the core muscles: abdominal area, lower back, hips, and buttocks.

**DAY CLASS**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>25283 LEC</td>
<td>12:15 pm - 1:00 pm</td>
<td>TTh</td>
<td>Lubow, C S</td>
<td>HFAC 208</td>
</tr>
<tr>
<td>AND 25284 LAB</td>
<td>12:30 pm - 1:40 pm</td>
<td>TTh</td>
<td>Lubow, C S</td>
<td>HFAC 208</td>
</tr>
</tbody>
</table>

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### FITNESS CENTER CLASSES

These classes will be held in the Fitness Center and include cardiovascular exercises combined with strength and circuit training. All students must download a copy of the waiver form (www.lamission.edu/fitness) and bring it to the first class meeting. Orientation and fitness assessments will be administered the first week of class and NO adds will be accepted after the first week of class. Students are required to bring their student ID and towel to each class.

#### 350-1 WEIGHT TRAINING I – (CSU) 1 UNIT

**Prerequisite:** None.

Weight Training and Conditioning includes progressive resistance exercises. There is an emphasis on the knowledge, understanding and values of building muscle strength and endurance. Students will develop their own physical fitness program based upon sound physiological principles.

**DAY CLASSES**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>21006 LEC</td>
<td>8:55 am - 9:10 am</td>
<td>MW</td>
<td>Cascione, J</td>
<td>HFAC FT CR</td>
</tr>
<tr>
<td>AND 21012 LAB</td>
<td>9:10 am - 10:20 am</td>
<td>MW</td>
<td>Cascione, J</td>
<td>HFAC FT CR</td>
</tr>
<tr>
<td>21017 LEC</td>
<td>8:55 am - 9:10 am</td>
<td>TTh</td>
<td>Cascione, J</td>
<td>HFAC FT CR</td>
</tr>
<tr>
<td>AND 21022 LAB</td>
<td>9:10 am - 10:20 am</td>
<td>TTh</td>
<td>Cascione, J</td>
<td>HFAC FT CR</td>
</tr>
<tr>
<td>21029 LEC</td>
<td>10:35 am - 10:50 am</td>
<td>TTh</td>
<td>STAFF</td>
<td>HFAC FT CR</td>
</tr>
<tr>
<td>AND 21039 LAB</td>
<td>10:50 am - 12:00 pm</td>
<td>TTh</td>
<td>STAFF</td>
<td>HFAC FT CR</td>
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**EVENING CLASSES**

<table>
<thead>
<tr>
<th>Course Code</th>
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<th>Days</th>
<th>Instructor</th>
<th>Location</th>
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<tbody>
<tr>
<td>21052 LEC</td>
<td>7:00 pm - 7:15 pm</td>
<td>TTh</td>
<td>Barraza, R</td>
<td>HFAC FT CR</td>
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<tr>
<td>AND 21058 LAB</td>
<td>7:15 pm - 8:25 pm</td>
<td>TTh</td>
<td>Barraza, R</td>
<td>HFAC FT CR</td>
</tr>
</tbody>
</table>

#### 350-2 WEIGHT TRAINING II – (UC/CSU) 1 UNIT

**Prerequisite:** KIN 350-1

Weight Training II provides a higher level of weightlifting skills and knowledge, including enhanced spotting techniques, enhanced lifting techniques and an introduction to more advanced exercises used in a weight training program. An increased emphasis will be placed in the knowledge, understanding, value and practical application of building muscle strength and endurance. The course will include an increased understanding of the human muscular system. The objective is to further enhance the student’s ability to prepare their own physical fitness program at any time in their life and to assist others based upon sound physiological and bio-mechanical principles.

**DAY CLASSES**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
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<tbody>
<tr>
<td>16318 LEC</td>
<td>8:55 am - 9:10 am</td>
<td>MW</td>
<td>Cascione, J</td>
<td>HFAC FT CR</td>
</tr>
<tr>
<td>AND 16326 LAB</td>
<td>9:10 am - 10:20 am</td>
<td>MW</td>
<td>Cascione, J</td>
<td>HFAC FT CR</td>
</tr>
<tr>
<td>16345 LEC</td>
<td>8:55 am - 9:10 am</td>
<td>TTh</td>
<td>Cascione, J</td>
<td>HFAC FT CR</td>
</tr>
<tr>
<td>AND 16366 LAB</td>
<td>9:10 am - 10:20 am</td>
<td>TTh</td>
<td>Cascione, J</td>
<td>HFAC FT CR</td>
</tr>
<tr>
<td>16390 LEC</td>
<td>10:35 am - 10:50 am</td>
<td>TTh</td>
<td>STAFF</td>
<td>HFAC FT CR</td>
</tr>
<tr>
<td>AND 16412 LAB</td>
<td>10:50 am - 12:00 pm</td>
<td>TTh</td>
<td>STAFF</td>
<td>HFAC FT CR</td>
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**EVENING CLASSES**

<table>
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<tr>
<th>Course Code</th>
<th>Time</th>
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<th>Instructor</th>
<th>Location</th>
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<tbody>
<tr>
<td>16442 LEC</td>
<td>7:00 pm - 7:15 pm</td>
<td>TTh</td>
<td>Barraza, R</td>
<td>HFAC FT CR</td>
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<tr>
<td>AND 16466 LAB</td>
<td>7:15 pm - 8:25 pm</td>
<td>TTh</td>
<td>Barraza, R</td>
<td>HFAC FT CR</td>
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</tbody>
</table>

#### 350-3 WEIGHT TRAINING III – (UC/CSU) 1 UNIT

**Prerequisite:** KIN 350-2

Weight Training III provides a higher level of weightlifting skills and knowledge, including enhanced spotting techniques, enhanced lifting techniques and an introduction to more advanced exercises used in a weight training program. An increased emphasis will be placed in the knowledge, understanding, value and practical application of building muscle strength and endurance. The course will include an increased understanding of the human muscular system. The objective is to further enhance the student’s ability to prepare their own physical fitness program at any time in their life and to assist others based upon sound physiological and bio-mechanical principles.

**DAY CLASSES**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>14485 LEC</td>
<td>8:55 am - 9:10 am</td>
<td>MW</td>
<td>Cascione, J</td>
<td>HFAC FT CR</td>
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<tr>
<td>AND 14498 LAB</td>
<td>9:10 am - 10:20 am</td>
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<td>Cascione, J</td>
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<tr>
<td>25823 LEC</td>
<td>8:55 am - 9:10 am</td>
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<td>Cascione, J</td>
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<td>AND 25824 LAB</td>
<td>9:10 am - 10:20 am</td>
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<td>14519 LEC</td>
<td>10:35 am - 10:50 am</td>
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<td>AND 14539 LAB</td>
<td>10:50 am - 12:00 pm</td>
<td>TTh</td>
<td>STAFF</td>
<td>HFAC FT CR</td>
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**EVENING CLASSES**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
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<td>AND 14592 LAB</td>
<td>7:15 pm - 8:25 pm</td>
<td>TTh</td>
<td>Barraza, R</td>
<td>HFAC FT CR</td>
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</table>
351-1 YOGA I – (UC/CSU) 1 UNIT
Prerequisite: None.
This introductory course teaches a 5,000 year old form of mostly isometric poses (asanas), breathing techniques, and meditation. Yoga promotes mental, physical, and spiritual fitness. In addition there are brief lectures covering basic information on hypertension, exercise precautions, body composition and how to live a healthy lifestyle.

DAY CLASSES
25285 LEC 8:55 am - 9:10 am MW Jefferis, S J HFAC 208
AND 25288 LAB 9:10 am - 10:20 am MW Jefferis, S J HFAC 208
AND 25287 LEC 8:55 am - 9:10 am TTh Harkins, T L HFAC 208
AND 25288 LAB 9:10 am - 10:20 am TTh Harkins, T L HFAC 208

EVENING CLASSES
25291 LEC 5:15 pm - 5:30 pm TTh Nelson, S V HFAC 208
AND 25292 LEC 5:30 pm - 6:40 pm TTh Nelson, S V HFAC 208
AND 25293 LAB 5:15 pm - 5:30 pm MW Harkins, T L HFAC 208
AND 25290 LAB 5:30 pm - 6:40 pm MW Harkins, T L HFAC 208

351-2 YOGA II – (UC/CSU) 1 UNIT
Prerequisite: Kin 351-1
Yoga II provides a higher level of teaching a 5,000 year old form of mostly isometric poses (asanas), breathing techniques, and meditation. Yoga promotes mental, physical, and spiritual fitness. In addition there are brief lectures covering basic information on hypertension, exercise precautions, body composition and how to live a healthy lifestyle.

DAY CLASSES
17638 LEC 8:55 am - 9:10 am MW Jefferis, S J HFAC 208
AND 17649 LEC 9:10 am - 10:20 am MW Jefferis, S J HFAC 208
AND 17659 LEC 8:55 am - 9:10 am TTh Harkins, T L HFAC 208
AND 17670 LEC 9:10 am - 10:20 am TTh Harkins, T L HFAC 208

EVENING CLASSES
17678 LEC 5:15 pm - 5:30 pm TTh Nelson, S V HFAC 208
AND 17693 LAB 5:30 pm - 6:40 pm TTh Nelson, S V HFAC 208
AND 17713 LEC 5:15 pm - 5:30 pm MW Harkins, T L HFAC 208
AND 17728 LAB 5:30 pm - 6:40 pm MW Harkins, T L HFAC 208

351-3 YOGA III – (UC/CSU) 1 UNIT
Prerequisite: Kin 351-2
Yoga III provides a higher level of teaching a 5,000 year old form of mostly isometric poses (asanas), breathing techniques, and meditation. Yoga promotes mental, physical, and spiritual fitness. In addition there are brief lectures covering basic information on hypertension, exercise precautions, body composition and how to live a healthy lifestyle.

DAY CLASSES
13223 LEC 8:55 am - 9:10 am MW Jefferis, S J HFAC 208
AND 13237 LEC 9:10 am - 10:20 am MW Jefferis, S J HFAC 208
AND 13263 LEC 8:55 am - 9:10 am TTh Harkins, T L HFAC 208
AND 13282 LEC 9:10 am - 10:20 am TTh Harkins, T L HFAC 208

EVENING CLASSES
13309 LEC 5:15 pm - 5:30 pm TTh Nelson, S V HFAC 208
AND 13342 LAB 5:30 pm - 6:40 pm TTh Nelson, S V HFAC 208
AND 13384 LEC 5:15 pm - 5:30 pm MW Harkins, T L HFAC 208
AND 13427 LAB 5:30 pm - 6:40 pm MW Harkins, T L HFAC 208

387-1 BASKETBALL I – (CSU) 1 UNIT
Prerequisite: None.
Designed to introduce students to the fundamental aspects of basketball such as terminology, passing, dribbling, shooting and basic game strategies. The course will emphasize the introductory level of basketball skills and basic fitness development.

DAY CLASSES
18074 LEC 9:00 am - 9:30 am F Miller, C L HFAC GYM
AND 18077 LAB 9:30 am - 12:00 pm F Miller, C L HFAC GYM
AND 18083 LEC 10:35 am - 10:50 am MW Cascione, J HFAC GYM
AND 18088 LAB 10:50 am - 12:00 pm MW Cascione, J HFAC GYM

387-2 BASKETBALL II – (CSU) 1 UNIT
Prerequisite: KIN 387-1
Designed to introduce beginning levels of basketball skills such as passing, shooting, defense and rebounding. The course will introduce rules, proper etiquette, terminology, and the components of fitness at a beginning level. Additional skills will include learning a proper lay up at the beginning level.

DAY CLASSES
18151 LEC 9:00 am - 9:30 am F Miller, C L HFAC GYM
AND 18157 LAB 9:30 am - 12:00 pm F Miller, C L HFAC GYM
AND 18163 LEC 10:35 am - 10:50 am MW Cascione, J HFAC GYM
AND 18172 LAB 10:50 am - 12:00 pm MW Cascione, J HFAC GYM

387-3 BASKETBALL III (CSU) - 1 UNIT
Prerequisite: KIN 387-2
Develops basketball skills of passing, dribbling, shooting, and rebounding at an intermediate level. The course will cover rules, proper etiquette, terminology, and the components of fitness at an intermediate level. Additional skill will include learning a proper jump shot.

DAY CLASSES
26047 LEC 9:00 am - 9:30 am F Miller, C L HFAC GYM
AND 26048 LAB 9:30 am - 12:00 pm F Miller, C L HFAC GYM
AND 26049 LEC 10:35 am - 10:50 am MW Cascione, J HFAC GYM
AND 26050 LAB 10:50 am - 12:00 pm MW Cascione, J HFAC GYM

KINESIOLOGY ATHLETICS
Department Chair: Steve Ruys 818.364.7621

503 INTERCOLLEGIATE ATHLETICS-BASEBALL – (RPT 3) 3 UNITS
Prerequisite: None.
Intercolligate baseball team. It offers advanced baseball skills and techniques. It provides an opportunity to learn the fine skills and strategies needed to compete at the collegiate level. The course also provides additional exposure to students interested in articulating to four-year colleges or professional baseball programs.

CLASS
10314 LAB 11:05 hrs/wk TBA Cascione, J ELCRPARK

512 INTERCOLLEGIATE ATHLETICS-SOFTBALL – (RPT 3) 3 UNITS
Prerequisite: None.
Teaches advanced softball skills and techniques and is geared toward the intercollegiate softball team members. It provides an opportunity to learn the fine skills and strategies needed to compete at the collegiate level. The course also provides additional exposure to students interested in articulating to four-year colleges or professional softball programs.

CLASS
10411 LAB 11:05 hrs/wk TBA Hylland, C ELCRPARK

555 INTERCOLLEGIATE CROSS COUNTRY-FITNESS & SKILLS TRAINING (CSU) (RPT 3) 1 UNIT
Prerequisite: None.
The intercollegiate cross country fitness class is designed for the student athlete to train in the off-season. Students will receive advanced strength and conditioning training specific to cross country with an emphasis on proper training principles, running fundamentals, injury prevention, and safety. The student also learns running strategies necessary for competition at intercollegiate levels.

CLASS
25606 LAB 3:10 hrs/wk TBA Edi, F HFAC 107

558 INTERCOLLEGIATE SOCCER-FITNESS & SKILLS TRAINING (CSU) (RPT 3) - 1 UNIT
Prerequisite: None.
Student-athlete will be provided an advanced strength and conditioning program specific to soccer with emphasis on skills, fundamentals, injury prevention, and safety. The student also learns strategic play necessary for competition at advanced levels.

CLASS
12059 LAB 3:10 hrs/wk TBA Castillo, J C ELCRPARK
563 INTERCOLLEGIATE VOLLEYBALL-FITNESS & SKILLS TRAINING (CSU) (RPT) - 1 UNIT
Prerequisite: None.

Designed for the student athlete. It is intended to provide focused strength and conditioning and flexibility exercises, emphasize safety and injury prevention and present new rules and game plays for volleyball.

CLASS
11958 LEC 5:15 pm - 6:40 pm W STAFF CMS 004

KINESIOLOGY MAJOR
Department Chair: Steve Ruys 818.386.7621

010 INTRODUCTION TO KINESIOLOGY – (CSU) (RPT) 1 3 UNITS
Prerequisite: None.

An introduction to the interdisciplinary approach to the study of human movement. Using a holistic and integrated approach, students will examine the multi-faceted field of Kinesiology. Students will explore strategies aimed at creating success as they pursue their university and professional goals.

DAY CLASS
16245 LEC 8:55 am - 10:20 am TTH STAFF HFAC 108

LAW
Department Chair: Vilma Bernal 818.833.3410

SCHEDULE OF PARALEGAL CERTIFICATE CLASSES

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<tr>
<th>SEMESTER</th>
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<td>Fall</td>
<td>1, 10, 12, 17, 18, 20</td>
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001 BUSINESS LAW I – (UC/CSU) 3 UNITS
Prerequisite: None.
Study of the fundamental principles of law as they apply in the business world by examining legal rights and remedies, business torts and crimes, contracts, domestic and international sales contracts, negotiable instruments, agency and employment.

ONLINE CLASS
11048 LEC 3:10 hrs/wk TBA STAFF INTERNET ilearn.laccd.edu

002 BUSINESS LAW II – (UC/CSU) 3 UNITS
Prerequisite: None.
Further study of the fundamental principles of law as they apply in the business world. Examines partnerships, franchises, corporate formation, corporate financing, corporate governance, negotiable instruments, checks, the banking system, bailments, and agency.

ONLINE CLASS
11348 LEC 3:10 hrs/wk TBA Morinaka, B INTERNET ilearn.laccd.edu

EVENING HYBRID CLASS
11370 LEC 6:50 pm - 8:15 pm T STAFF CMS 204 & LEC 1:25 hrs/wk TBA STAFF INTERNET
HYBRID CLASS – On campus meetings are MANDATORY.
ilearn.laccd.edu

011 INTRODUCTION TO LEGAL ASSISTANT II – (CSU) 3 UNITS
Prerequisite: None.
Study of the fundamentals of California civil litigation and the role of the legal assistant in litigation. Emphasis is on California statutes, the California court system, parties and jurisdiction, pleadings, motions, discovery, pretrial and trial preparation, appeal, enforcement of judgments, and alternative dispute resolution.

ONLINE CLASS
11587 LEC 3:10 hrs/wk TBA Jackman, J INTERNET ilearn.laccd.edu

EVENING HYBRID CLASS
11611 LEC 8:30 pm - 9:55 pm TH STAFF CMS 204 & LEC 1:25 hrs/wk TBA STAFF INTERNET
HYBRID CLASS – On campus meetings are MANDATORY.
ilearn.laccd.edu

012 TORT LAW AND CLAIMS INVESTIGATION – (CSU) 3 UNITS
Prerequisite: None.
Study of the law of torts including tort law claims investigation, intentional torts, privileges, negligence, joint & several liability, damages, defenses, liability without fault, product liability, strict liability, nuisance, trespass, economic torts, misuses of legal process, defamation, invasion of privacy, insurance, and workers’ compensation.

ONLINE CLASS
11690 LEC 3:10 hrs/wk TBA Rose, E G INTERNET ilearn.laccd.edu

013 WILLS, TRUSTS, AND PROBATE ADMINISTRATION – (CSU) 3 UNITS
Prerequisite: None.
Study of the law of wills and trusts, including simple wills, codicils, trust forms, living trusts, pour over wills, advance directives, powers of attorney, guardianship, conservatorship, caretakers, basic estate planning, life estates, disposition of property outside probate, tax issues, and life insurance trusts.

ONLINE CLASS
11734 LEC 3:10 hrs/wk TBA Lampert, E L INTERNET ilearn.laccd.edu

016 CIVIL AND CRIMINAL EVIDENCE – (CSU) 3 UNITS
Prerequisite: None.
Study of the rules of evidence and the admissibility of such evidence in court including relevancy, hearsay, hearsay exceptions, character evidence, habit and custom, witness & competency, impeachment, authentication and identification of documents, constitutional restraints, and common law privileges. Students analyze evidentiary objections to trial transcripts, and other legal documents.

EVENING HYBRID CLASSES
11791 LEC 6:50 pm - 8:15 pm W STAFF CMS 004 & LEC 1:25 hrs/wk TBA STAFF INTERNET
HYBRID CLASS – On campus meetings are MANDATORY.
ilearn.laccd.edu

017 LEGAL WRITING – (CSU) 3 UNITS
Prerequisite: None.
Study of legal writing including preparing case briefs, demand letters, legal memoranda, motions, pleadings, and writing a legal research paper.

ONLINE CLASS
11843 LEC 3:10 hrs/wk TBA STAFF INTERNET ilearn.laccd.edu

018 MARRIAGE AND FAMILY LAW – (CSU) 3 UNITS
Prerequisite: None.
Study of marriage and family law with emphasis on dissolution of marriage, California community property laws, jurisdiction, forms completion, calendaring, discovery, support and custody issues, restraining orders, and domestic disputes.

ONLINE CLASS
11873 LEC 3:10 hrs/wk TBA STAFF INTERNET ilearn.laccd.edu

019 PROPERTY AND CREDITOR RIGHTS – 3 UNITS
Prerequisite: None.
Study of property and creditor rights including bankruptcy, secured transactions, real and personal property, the landlord-tenant relationship, bailments, purchase money security interests, liens, attachments, garnishments, and other creditor’s remedies.

EVENING HYBRID CLASSES
11958 LEC 5:15 pm - 6:40 pm W STAFF CMS 004 & LEC 1:25 hrs/wk TBA STAFF INTERNET
HYBRID CLASS – On campus meetings are MANDATORY.
ilearn.laccd.edu
020-BASIC PROBATE PROCEDURES – (CSU) 3 UNITS
Prerequisite: None.
Study of the fundamental principles and methods of fact gathering, office procedures, and required court work involved in the handling of probates of both testate and intestate decedents, as well as the administration of estates in California Probate Courts.

ONLINE CLASS
12004 LEC 3:10 hrs/wk TBA Gudino, A C INTERNET ileam.laccd.edu

034 LEGAL RESEARCH LABORATORY – 3 UNITS
Prerequisite: None.
Study of legal research including key search terms, precedents, citation format, finding cases, constitutions, statutes, regulations, ordinances, conducting, expanding and updating both federal and California legal research and reporting research results in various formats including a final legal research paper.

EVENING HYBRID CLASSES
12023 LEC 8:30 pm - 9:55 pm T Soledad, H CMS 204 & LEC 1:25 hrs/wk TBA Soledad, H INTERNET HYBRID CLASS – On campus meetings are MANDATORY. ileam.laccd.edu

LIBRARY SCIENCE
Department Chair: David Garza 818.364.7751
101 LIBRARY RESEARCH METHODS – (UC/CSU) 1 UNIT
Prerequisite: None.
Students apply basic steps of the research process to find, organize, evaluate, and cite information from various print and on-line sources, including library databases, catalogs, books, e-books, periodicals, and the Internet.

LATE START DAY CLASS
12189 LEC 10:00 am - 12:20 pm F Macdowell, S A LRC 205 (Starts 04/09/18, Ends 06/04/18)

LINGUISTICS
Department Chair: Gary Prostak 818.364.7666 | Vice Chair: Mario Escobar
001 INTRODUCTION TO LANGUAGE AND LINGUISTICS – (UC/CSU) 3 UNITS
Prerequisite: None.
A summary of what is known about human language: the unique nature of human language, its structure, its universality, and its diversity; language in its social and cultural setting; language in relation to other aspects of human inquiry and knowledge.

EVENING CLASS
12494 LEC 6:50 pm - 10:00 pm W Pardess, D F CSB 207

MANAGEMENT
Department Chair: Vilma Bernal 818.833.3410
002 ORGANIZATION AND MANAGEMENT THEORY – (CSU) 3 UNITS
Prerequisite: None.
A beginning course in theory and practice of management and organization. It gives a realistic account of what managers actually do and what they face. It presents various theories of management and organization. The functions of management with special emphasis on foreign operations and future trends in management are analyzed.

EVENING HYBRID CLASS
13768 LEC 5:15 pm - 6:40 pm T Matosic, T CSB 203 & LEC 1:25 hrs/wk TBA Matosic, T INTERNET HYBRID CLASS – On campus meetings are MANDATORY. ileam.laccd.edu

013 SMALL BUSINESS ENTREPRENEURSHIP – (CSU) 3 UNITS
Prerequisite: None.
Provides a systematic approach to developing and operating a successful small business. The areas of study include: personal qualifications for starting and managing a small business, determining the market opportunity, legal procedures, planning and marketing the business, location factors, capital requirements, protective factors to provide for risk, and personnel management. Students gain experience through the development of a business plan.

DAY CLASS
14060 LEC 8:55 am - 10:20 am MW Dorsey, N R CAI 227

031 HUMAN RELATIONS FOR EMPLOYEES – (CSU) 3 UNITS
Prerequisite: None.
Students will apply the psychological and sociological principles to the study of human relations in business and industry. The students will examine case studies and teamwork scenarios. Students will identify communication styles, self-esteem, ethics, attitude and motivation, self-disclosure, emotional balance, leadership strategies, work force diversity, and professional presence.

ONLINE CLASS
14293 LEC 3:10 hrs/wk TBA Bernal, V A INTERNET ileam.laccd.edu

MARKETING
Department Chair: Vilma Bernal 818.833.3410
021 PRINCIPLES OF MARKETING – (CSU) 3 UNITS
Prerequisite: None.
Designed to provide the student with a comprehensive introduction to concepts and principles of marketing from a marketing manager perspective. It examines the problems and decisions that marketing managers encounter in selecting an attractive target market.

DAY CLASS
11270 LEC 8:55 am - 10:20 am TTh Schonfeld, D CAI 227
MATHEMATICS COURSE SEQUENCE
GE TRANSFER AND AA DEGREE TRACK

MATH 105 (3 units) Elementary Algebra
Math 121 (3 units) Elementary Geometry for College Students
Math 215 (3 units) Principles of Mathematics
Math 228 (5 units) Calculus for Business & Social Science I

MATH 110 (5 units) Introduction to Algebraic Concepts
Math 122 (3 units) Pre-Calculus
Math 136 (5 units) Pre-Calculus

MATH 112 (3 units) Pre-Algebra
Math 227 (4 units) Statistics
Math 240 (3 units) Trigonometry

MATH 115 (5 units) Elementary Algebra
Math 132 (4 units) Elementary & Intermediate Algebra I
Math 245 (3 units) College Algebra

MATH 120 (3 units) Intermediate Algebra
Math 133 (4 units) Elementary & Intermediate Algebra II
Math 250 (3 units) Precalculus

MATH 125 (5 units) Intermediate Algebra
Math 134 (8 units) Accelerated Elementary & Intermediate Algebra
Math 256 (5 units) Calculus with Analytic Geometry I

MATH 127 (4 units) Pre-Statistics
Math 135 (4 units) Statistics
Math 257 (5 units) Calculus with Analytic Geometry II

MATH 128 (4 units) Elementary & Intermediate Algebra III
Math 136 (5 units) Accelerated Elementary & Intermediate Algebra
Math 265 (5 units) Calculus with Analytic Geometry II

MATH 137 (5 units) Pre-Algebra
Math 138 (5 units) Pre-Calculus
Math 266 (5 units) Calculus with Analytic Geometry III

MATH 139 (5 units) Pre-Calculus
Math 140 (3 units) Trigonometry
Math 270 (3 units) Linear Algebra

ADVANCED MATHEMATICS SEQUENCE TRACK

MATH 110 (5 units) Introduction to Algebraic Concepts
Math 105 (3 units) Elementary Algebra
Math 121 (3 units) Elementary Geometry for College Students
Math 215 (3 units) Principles of Mathematics
Math 228 (5 units) Calculus for Business & Social Science I

MATH 115 (5 units) Elementary Algebra
Math 122 (3 units) Pre-Calculus
Math 134 (6 units) Accelerated Elementary & Intermediate Algebra

MATH 120 (3 units) Intermediate Algebra
Math 132 (4 units) Elementary & Intermediate Algebra I
Math 227 (4 units) Statistics

MATH 125 (5 units) Intermediate Algebra
Math 133 (4 units) Elementary & Intermediate Algebra II
Math 228 (5 units) Calculus for Business & Social Science I

MATH 127 (4 units) Pre-Statistics
Math 135 (4 units) Statistics
Math 240 (3 units) Trigonometry

MATH 128 (4 units) Elementary & Intermediate Algebra III
Math 133 (4 units) Elementary & Intermediate Algebra III
Math 245 (3 units) College Algebra

110 INTRODUCTION TO ALGEBRAIC CONCEPTS – (NDA) 5 UNITS
Prerequisite: None. Covers the fundamentals of arithmetic through beginning algebra skills that are essential for Elementary Algebra. Topics include operations on whole numbers, fractions, decimals, and integers; order of operations; ratios, proportions, percents, and applications; perimeter, area, and volume applications; metric and English conversions; and simple algebraic expressions and equations. Basic word problems that embody these concepts are included throughout the course. Students may not earn credit for both Math 110 and Math 112. This course has a laboratory component.

NOTE: Students may prepare for reassessment by taking Non-Credit course Basic Skills 023CE. Log on to http://lamission.edu/noncredit.

DAY CLASS
13889 LEC 8:55 am - 10:20 am MW Dakdouk, R CMS 023
13904 LEC 6:50 pm - 10:00 pm T Herrera, J CMS 021

112 PRE-ALGEBRA – (NDA) 3 UNITS
Prerequisites: MATH 105 or appropriate skill level demonstrated through the MATH assessment process. Bridges the gap between arithmetic and algebra. Topics include a review of arithmetic and an introduction to fundamental algebraic concepts.

NOTE: Students may prepare for reassessment by taking Non-Credit course Basic Skills 023CE. Log on to www.lamission.edu/noncredit.

DAY CLASSES
19334 LEC 8:55 am - 10:20 am MW Dakdouk, R CMS 127
19353 LEC 10:35 am - 12:00 pm TTh Bloom, J CMS 023

115 ELEMENTARY ALGEBRA – 5 UNITS
Prerequisites: MATH 110 or MATH 112. Explores the concepts of algebra including: linear equations, exponents, polynomial operations, rational expressions, factoring, linear graphs, systems of linear equations in two variables, radicals and quadratic equations. Covers strategies for interpreting and solving application problems that can be modeled using the above topics.

Note: All Mathematics 115 students are required to pass a comprehensive departmental final.

HYBRID CLASSES
21759 LEC 5:20 hrs/wk TBA Samii, B INTERNET ilearn.laccd.edu

NOTE: Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are five required meetings: one orientation, three exams and the final exam. Below is the list of required meeting dates, times and location:
Orientation: Monday, February 5, 6:00 pm - 7:00 pm, CMS 122.
Exams: Saturday, March 3, March 24, April 28, and May 19, 8:30 am - 10:00 am, CMS 030.
Final Exam: Saturday, June 2, 9:00 am - 11:00 am, CMS 122.
***All students must bring a photo ID for verification for all meetings.
**21764 LEC 7:45 am - 9:10 am MW Agvanian, Y CMS 023**

**21767 LEC 9:20 am - 11:50 am MW Hovasapyan, S CMS 204**

**21772 LEC 9:20 am - 11:50 am TTh Petikyan, G CMS 020**

**21780 LEC 10:40 am - 1:10 pm MW Yamada, R N CMS 127**

**21786 LEC 10:40 am - 1:10 pm TTh Ferguson, T CMS 021**

**21792 LEC 12:20 pm - 2:50 pm MW Asatryan, J CMS 022**

**21798 LEC 12:20 pm - 2:50 pm TTh Petrosians, S CMS 020**

### Evening Classes

**21844 LEC 7:00 pm - 9:30 pm TTh Constantino, A CMS 023**

## 121 Elementary Geometry for College Students – 3 Units

**Prerequisites:** MATH 123C or MATH 125 or Math 134

**Covering the definitions, axioms, and theorems of geometry relating to angles, lines, circles, polygons, and polyhedra. It also provides an introduction to formal proofs, logic, and construction methods with straight-edge and compass.**

### Day Class

**22739 LEC 8:55 am - 10:20 am MW Samii, B CMS 022**

### 123A Elementary and Intermediate Algebra I – 4 Units

**Prerequisites:** MATH 110 or MATH 112

**First of three modules for Math 123, covering topics from Elementary Algebra, including properties of real numbers; linear equations and inequalities; polynomials; factoring first- and second-degree expressions; application problems; graphing. Course has a computer lab component.**

### Day Class

**10294 LEC 10:40 am - 12:05 pm TTh Hernandez, B CMS 126**

**AND 10309 LAB 12:15 pm - 1:10 pm TTh Hernandez, B CMS 126**

### Evening Class

**10330 LEC 4:00 pm - 5:25 pm MW Dakdouk, R R CMS 126**

**AND 10350 LAB 5:35 pm - 6:30 pm MW Dakdouk, R R CMS 126**

## 123B Elementary and Intermediate Algebra II – 4 Units

**Prerequisite:** MATH 123A

**Second of three modules for Math 123, covering topics from Elementary and Intermediate Algebra, including solving rational equations; systems of equations; quadratic equations; applications; radicals; rational exponents. Course has a computer lab component.**

### Day Classes

**10842 LEC 7:45 am - 9:10 am TTh Lan, H CMS 126**

**AND 10863 LAB 9:20 am - 10:15 am TTh Lan, H CMS 126**

**10886 LEC 10:40 am - 12:05 pm MW Sharmazyan, E CMS 126**

**AND 10910 LAB 12:15 pm - 1:10 pm MW Sharmazyan, E CMS 126**

### Evening Classes

**25545 LEC 4:00 pm - 5:25 pm TTh Avendano, J CMS 126**

**AND 25546 LAB 5:35 pm - 6:30 pm TTh Avendano, J CMS 126**

**10950 LEC 7:00 pm - 8:25 pm TTh Marsubian, A CMS 126**

**AND 10986 LAB 8:35 pm - 9:30 pm TTh Marsubian, A CMS 126**

## Hybrid Class

**23843 LEC 5:20 hrs/wk TBA Akl, C E ILEARN, LACCD**

**Note:** Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are five required meetings: one orientation, three exams, and the final exam. Below is the list of required meeting dates, times and location:

**Orientation:** Monday, February 5, 7:30 am - 9:00 am, CMS 120.

**Exams:** Saturday, March 3, April 7, May 12, 10:30 am - 12:00 pm, CMS 030.

**Final Exam:** Saturday, June 2, 10:30 am - 12:30 pm, CMS 120.

**123C Elementary and Intermediate Algebra III – 4 Units**

**Prerequisite:** MATH 123B

**Third of three modules for Math 123, covering topics from Intermediate Algebra, including operations on functions; complex numbers; conic sections; logarithms and exponential functions. Course has a computer lab component.**

### Day Class

**11428 LEC 7:45 am - 9:10 am MW Mkrtchyan, T CMS 126**

**AND 11449 LAB 9:20 am - 10:15 am MW Mkrtchyan, T CMS 126**

### Evening Classes

**11531 LEC 7:00 pm - 8:25 pm MW Hemenway, L A CMS 126**

**AND 11564 LAB 8:35 pm - 9:30 pm MW Hemenway, L A CMS 126**

## 125 Intermediate Algebra – 5 Units

**Prerequisites:** MATH 115 or MATH 123B

**Explores polynomials, rational expressions, quadratic functions, radicals, complex numbers, absolute value functions, exponential functions, logarithmic functions, systems of equations (two and three variables), inequalities, function operations and conics. Covers strategies for interpreting and solving application problems that can be modeled using the above topics along with graphing techniques for functions.**

**Note:** All Mathematics 115 students are required to pass a comprehensive departmental final.

### Hybrid Class

**23843 LEC 5:20 hrs/wk TBA Akl, C E ILEARN, LACCD**

**Note:** Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are five required meetings: one orientation, three exams, and the final exam. Below is the list of required meeting dates, times and location:

**Orientation:** Monday, February 5, 7:30 am - 9:00 am, CMS 120.

**Exams:** Saturday, March 3, April 7, May 12, 10:30 am - 12:00 pm, CMS 030.

**Final Exam:** Saturday, June 2, 10:30 am - 12:30 pm, CMS 120.

**All students must bring a photo ID for verification for all meetings.**
215 PRINCIPLES OF MATHEMATICS I – (UC/CSU) 3 UNITS
Prerequisites: MATH 125 or MATH 123C or MATH 134
Primarily for students who plan to teach arithmetic in elementary schools, this course focuses on the development of quantitative reasoning skills through in-depth, integrated explorations of topics in mathematics, including real number systems and subsystems. Emphasis is on comprehension and analysis of mathematical concepts and applications of logical reasoning.

SATURDAY CLASS
24118 LEC 8:00 am - 11:10 am Sa Sargsyan, E CMS 126

227 STATISTICS – (UC/CSU) 4 UNITS
Prerequisites: MATH 125 or MATH 123C or MATH 134 or MATH 137
Course covers descriptive statistics, basic probability theory and inferential statistics with emphasis on understanding statistics methods. Topics include summarizing data; descriptive statistics; probability; discrete distributions; continuous distributions; sampling distributions; estimation and confidence intervals; hypothesis testing and inference; correlation and linear regression; analysis of variance (ANOVA); chi-square and t-tests; applications using data from disciplines including business, social sciences, psychology, life science, health science, and education. The use of technology such as Excel, Minitab, or StatCrunch is integrated into the course to perform statistical analysis and the relevance of the statistical findings is interpreted.

HYBRID CLASSES
24254 LEC 3:00 hrs/wk TBA Mkrtchyan, T INTERNET ilearn.laccd.edu
25296 LAB 2:00 hrs/wk TBA Mkrtchyan, T INTERNET ilearn.laccd.edu

NOTE: Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are five required meetings: one orientation, three exams, and the final exam. Below is the list of required meetings dates, times and locations:
Orientation: Monday, February 5, 6:00 pm - 7:00 pm, CMS 222.
Exams: Friday, March 2, March 23, and May 4, 11:00 am - 1:00 pm, CMS 222.
Final Exam: Friday, June 1, 11:00 am - 1:00 pm, CMS 222.

238 CALCULUS FOR BUSINESS AND SOCIAL SCIENCE I (UC/CSU) 5 UNITS
Prerequisites: MATH 123C or MATH 125 or MATH 134
A course in Calculus intended for Business and Social Science majors. The following topics and their business applications are included: polynomial, rational, exponential and logarithmic functions; differentiation and integration; integration by parts; numerical integration; improper integrals; multivariable calculus.

DAY CLASS
24361 LEC 7:45 am - 10:15 am TTh Dakkdouk, R R CMS 126
24378 LEC 12:15 pm - 1:40 pm TTh Ayanian, Y CMS 126

EVENING CLASS
24415 LEC 8:55 am - 10:40 am TTh Dakkdouk, R R CMS 126
25809 LEC 12:15 pm - 1:40 pm MW Hovasapyan, S CMS 126
24417 LEC 1:55 pm - 3:20 pm TTh Trow-Shaw, N CMS 126

240 TRIGONOMETRY – (CSU) 3 UNITS
Prerequisites: MATH 121 & MATH 125 or MATH 123C or MATH 134
Introduces trigonometric functions, their graphs, inverses, and fundamental identities. Trigonometric equations are solved. The laws of sines and cosines; vectors; scalar and vector products are introduced. Polar coordinates and equations are introduced and used to represent complex numbers.

DAY CLASSES
24415 LEC 8:55 am - 10:20 am MW Yamada, R N CMS 126
24416 LEC 10:35 am - 12:00 pm TTh Dakkdouk, R R CMS 126
25809 LEC 12:15 pm - 1:40 pm MW Hovasapyan, S CMS 126
24417 LEC 1:55 pm - 3:20 pm TTh Trow-Shaw, N CMS 126

245 COLLEGE ALGEBRA – (UC/CSU) 3 UNITS
Prerequisites: MATH 123C or MATH 125 or MATH 134
A college-level course in algebra. Topics include the properties of real numbers, relations, functions and their graphs, matrices and determinants, complex numbers, theory of equations, sequences and series, permutations, combinations, and probability.

DAY CLASSES
24415 LEC 8:55 am - 10:20 am MW Yamada, R N CMS 126
24416 LEC 10:35 am - 12:00 pm TTh Dakkdouk, R R CMS 126
25809 LEC 12:15 pm - 1:40 pm MW Hovasapyan, S CMS 126
24417 LEC 1:55 pm - 3:20 pm TTh Trow-Shaw, N CMS 126

260 PRECALCULUS – (UC/CSU) 5 UNITS
Prerequisite: MATH 240
Provides topics essential for a comprehensive background for the calculus sequence: functional analysis, analytic geometry, theory of equations, induction, sequences and series, trigonometry and polar coordinates.

DAY CLASS
24463 LEC 9:20 am - 11:50 am TTh Yun, Y CMS 126
265 CALCULUS WITH ANALYTIC GEOMETRY I – (UC/CSU) 5 UNITS
Prerequisites: MATH 260 or MATH 240 & 245
The first course in differential and integral Calculus of a single variable. Topics include algebraic and transcendental functions, limits and continuity, techniques and applications of differentiation and integration; curve sketching and Fundamental Theorem of Calculus. Primarily for Science, Technology, Engineering & Math majors.

HYBRID CLASS
24558 LEC 5:20 hrs/wk TBA Akl, C E INTERNET ilearn.laccd.edu
NOTE: Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are five required meetings: one orientation, three exams, and the final exam. Below is the list of required meetings dates, times and location:
Orientation: Monday, February 5, 1:30 pm - 2:30 pm, CMS 120.
Exams: Saturday, March 10, April 14, and May 12, 8:00 am - 10:00 am, CMS 127.
Final Exam: Thursday, June 2, 8:00 am - 10:00 am, CMS 127.
***All students must bring a photo ID for verification for all meetings.

DAY CLASS
24559 LEC 7:45 am - 10:15 am TTh Yamada, R N CMS 027

EVENING CLASS
24560 LEC 7:00 pm - 9:30 pm MW Mkrtychyan, T CMS 127

266 CALCULUS WITH ANALYTIC GEOMETRY II – (UC/CSU) 5 UNITS
Prerequisite: MATH 265
The second course in differential and integral Calculus of a single variable. Topics include differentiation and integration of transcendental functions, polar coordinates, specialized methods of integration, parametric equations, and infinite series. Primarily for Science, Technology, Engineering & Math Majors.

HYBRID CLASS
24573 LEC 5:20 hrs/wk TBA Yun, Y H INTERNET ilearn.laccd.edu
NOTE: Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are four required meetings: three exams and the final exam. Below is the list of required meetings dates, times and location:
Exams: Thursday, March 8, April 12, and May 17, 4:00 pm - 6:00 pm, CMS 127.
Final Exam: Thursday, May 31, 4:00 pm - 6:00 pm, CMS 029.
***All students must bring a photo ID for verification for all meetings.

DAY CLASS
24559 LEC 7:45 am - 10:15 am TTh Yamada, R N CMS 027

EVENING CLASS
24560 LEC 7:00 pm - 9:30 pm MW Mkrtychyan, T CMS 127

267 CALCULUS WITH ANALYTIC GEOMETRY III – (UC/CSU) 5 UNITS
Prerequisite: MATH 266
Third course of calculus. Includes solid analytic geometry, vector analysis, vector valued functions, calculus of functions of multiple variables, partial derivatives, multiple integration, Green's Theorem, Stokes' Theorem, divergence theorem, and an introduction to differential equations.

HYBRID CLASS
24584 LEC 5:20 hrs/wk TBA Wong, K D INTERNET ilearn.laccd.edu
NOTE: Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are four required meetings: three exams and the final exam. Below is the list of required meetings dates, times and location:
Exams: Thursday, March 1, March 29, and May 3, 4:00 pm - 6:00 pm, CMS 020.
Final Exam: Thursday, May 31, 4:00 pm - 6:00 pm, CMS 029.
***All students must bring a photo ID for verification for all meetings.

DAY CLASS
24559 LEC 7:45 am - 10:15 am TTh Yamada, R N CMS 027

275 ORDINARY DIFFERENTIAL EQUATIONS – (UC/CSU) 3 UNITS
Prerequisite: MATH 266
An introduction to ordinary differential equations including both quantitative and qualitative methods as well as applications from a variety of disciplines. Introduces the theoretical aspects of differential equations, including establishing when a solution(s) exist, and techniques for obtaining solutions, including, series solutions, variation of parameters, Laplace transforms and linear systems.

HYBRID CLASS
24613 LEC 3:35 pm - 5:00 pm TTh Sargsyan, E CMS 027

MICROBIOLOGY
Department Chair: Stephen Brown 818.364.7665
020 GENERAL MICROBIOLOGY – (UC/CSU) 4 UNITS
Prerequisites: ENGLISH 28 or ESL 8, & CHEM 51 or CHEM 65, & BIOLOGY 3 or BIOLOGY 5
Examines microbiological principles related to the morphology, metabolism and genetics of bacteria and distinguishing characteristics of viruses, protozoa, fungi, and multicellular parasites, with applications to human disease. It is intended principally for allied health majors with 3 hours of lab each week.

DAY CLASSES
15943 LEC 8:55 am - 10:20 am TTh Seubert, E CMS 004
AND select one of the following:
15954 LAB 10:50 am - 1:00 pm T Seubert, E CMS 002
OR 15991 LAB 10:50 am - 1:00 pm Th Seubert, E CMS 002

EVENING CLASSES
16020 LEC 5:15 pm - 6:40 pm TTH STAFF CMS 105
AND select one of the following:
16047 LAB 6:50 pm - 10:00 pm T Echeverri, A C CMS 002
OR 16110 LAB 6:50 pm - 10:00 pm Th Echeverri, A C CMS 002

MULTIMEDIA

100 INTRODUCTION TO MULTIMEDIA COMPUTER APPLICATIONS (CSU) 3 UNITS
Prerequisite: None. Advisory: MULTIMD 500
Students apply the principles of design to an electronic medium while developing the skills necessary to digitally manipulate graphic images and text with Adobe Photoshop. Students also learn the basics of Adobe Illustrator and integrate Photoshop materials with Illustrator documents.

DAY CLASS
18310 LEC 10:35 am - 11:35 am MW Stage, C J AMP 212
AND 18313 LAB 11:40 am - 12:40 pm MW Stage, C J AMP 212

200 DIGITAL IMAGING – (CSU) 3 UNITS
Prerequisite: None. Advisories: MULTIMD 100 & MULTIMD 500
Exploration of advanced digital imaging using Adobe Photoshop and Lightroom while integrating established principles of the photographic medium. Photo images are created and manipulated through digital software processes for both fine art and commercial application. Covers techniques used by graphic designers and photographers to enhance images for portfolio and business strategies.

DAY CLASS
18329 LEC 1:15 pm - 2:15 pm MW Stage, C J AMP 212
AND 18333 LAB 2:15 pm - 3:15 pm MW Stage, C J AMP 212

210 DIGITAL EDITING – (CSU) (RPT 2) 3 UNITS
Prerequisite: None. Advisories: MULTIMD 100 & MULTIMD 500
Introduction to principles of motion graphics animation for multimedia. Students develop projects that integrate graphics, text and sound using non-linear post production tools.

EVENING CLASS
18353 LEC 5:45 pm - 7:50 pm W Ramirez, C C AMP 211
AND 18357 LAB 7:55 pm - 10:00 pm W Ramirez, C C AMP 211
### 240 GRAPHIC DESIGN FOR MULTIMEDIA – (CSU) 3 UNITS
**Prerequisite:** None. **Advisories:** MULTIMD 100 & MULTIMD 500

Graphic Design for Multimedia focuses on page layout, typography and image text relationships. Students use digital layout software to create graphic design projects. An overview of the theory and history of graphic design is presented and integrated into projects.

**DAY CLASS**
- 18419 LEC 8:50 am - 10:55 am Th Measures, J AMP 211
- 18425 LAB 11:00 am - 1:05 pm Th Measures, J AMP 211

### 300 DESIGN FOR THREE-DIMENSIONAL COMPUTER APPLICATIONS (CSU) 3 UNITS
**Prerequisite:** None. **Advisories:** MULTIMD 500

Introduction to the basics of 3D modeling and animation. Emphasis is on the development of 3D content while applying creative design principles to a 3D environment. Students will model, assemble and animate text or characters utilizing 3D software.

**EVENING CLASS**
- 18432 LEC 5:45 pm - 7:50 pm M Martin, G P AMP 211
- 18437 LAB 7:55 pm - 10:00 pm M Martin, G P AMP 211

### 350 WEB DESIGN II – (CSU) (RPT) 3 UNITS
**Prerequisite:** MULTIMD 320. **Advisories:** MULTIMD 100 & MULTIMD 500

Advanced development of aesthetic and conceptual skills related to design for websites. Techniques are demonstrated to further student experience with design, Dreamweaver, HTML5 and CSS (Cascading Style Sheets). Focus is also placed on usability, accessibility and web standards.

**EVENING CLASS**
- 25674 LEC 4:35 pm - 5:25 pm MW Stage, C J AMP 212
- 25675 LAB 5:40 pm - 6:40 pm MW Stage, C J AMP 212

### 402 ANIMATION WORKSHOP – (CSU) 3 UNITS
**Prerequisite:** None. **Advisories:** MULTIMD 100 & MULTIMD 500

An introduction to the principles, practices, philosophy, and discipline of design for animation. Topics include treatments, character and object design, storyboards and animatics for time-based media such as animation and video.

**DAY CLASS**
- 18497 LEC 12:45 pm - 2:50 pm T Hood, S M AMP 208
- 18503 LAB 2:55 pm - 5:00 pm T Hood, S M AMP 208

### 500 MULTIMEDIA LABORATORY – (CSU) 1 UNIT
**Prerequisite:** None.

Designed to reinforce lectures presented in Multimedia classes. Emphasis is placed on applying design principles to projects using selected computer applications.

**CLASSES**
- 18522 LAB 2:05 hrs/wk TBA Stage, C J AMP 210
- 18532 LAB 2:05 hrs/wk TBA Huyhn, H D AMP 210

### 610 INTRODUCTION TO DIGITAL VIDEO PRODUCTION – (CSU) 3 UNITS
**Prerequisite:** None. **Advisories:** MULTIMD 100 & MULTIMD 500

An introductory course emphasizing the technical and creative aspects of digital video production for film and television. Key aspects of studio production are covered such as lighting, microphone operation, camera operation, lenses, production switching, audio recording, and basic editing.

**DAY CLASS**
- 18543 LEC 10:35 am - 11:35 am MW Huyhn, H D AMP 116
- 18550 LAB 11:40 am - 12:40 pm MW Huyhn, H D AMP 210

### 620 DIGITAL AUDIO – (CSU) 3 UNITS
**Prerequisite:** None. **Advisories:** MULTIMD 500

An introductory course in digital audio where students work with current digital audio equipment to capture, mix and compose audio. This course lays the groundwork for understanding the professional world of sound production and will focus in three key areas: theory of sound, use of key software for music production and film/TV post-production sound.

**DAY CLASS**
- 25676 LEC 8:50 am - 10:55 am Th Winiemko, G AMP 210
- 25677 LAB 11:00 am - 1:05 pm Th Winiemko, G AMP 116

### 630 DIGITAL VIDEO PRODUCTION: FOOTAGE ACQUISITION (CSU) 3 UNITS
**Prerequisite:** None. **Advisories:** MULTIMD 500 & MULTIMD 610.

Intermediate level course on developing production skills and aesthetics of audio, video/television, and new media. Topics include pre-production planning, camera operation, location lighting, sound and editing. Emphasis is on video cinematography and lighting in studio and on location.

**EVENING CLASS**
- 18565 LEC 4:35 pm - 5:35 pm MW Huyhn, H D AMP 116
- 18570 LAB 5:40 pm - 6:40 pm MW Huyhn, H D AMP 210
MUSIC
Department Chair: Deborah Paulsen 818.364.7738

101 FUNDAMENTALS OF MUSIC – (UC/CSU) 3 UNITS
Prerequisite: None.
Students will learn the basic rudiments of musical notation, scales, keys, intervals, rhythms, and basic harmonization through written work, ear-training and sight reading.

DAY CLASS
18851 LEC 12:15 pm - 1:40 pm MW Wentz, J AMP 115

111 MUSIC APPRECIATION I – (UC/CSU) 3 UNITS
Prerequisite: None.
A general introduction to music designed to enhance listening enjoyment and ability. It emphasizes the elements of music, the characteristic styles of major historical periods, and the lives and works of key composers within the Western musical tradition.

EVENING CLASS
15430 LEC 3:30 pm - 4:00 pm TTh Wentz, J AMP 120
AND 15442 LAB 4:00 pm - 4:55 pm TTh Wentz, J AMP 120

11321 LEC 7:00 am - 4:00 pm SFS Johnson-Adkins,B INST2016

411 ELEMENTARY VOICE I – (UC/CSU) 2 UNITS
Prerequisite: None.
Covers keyboard geography and functional keyboard skills in each key using popular tunes and classics arranged for the elementary pianist.

EVENING CLASS
16186 LEC 5:15 pm - 5:45 pm TTh Johnson-Adkins,B AMP 120
AND 16204 LAB 5:45 pm - 6:40 pm TTh Johnson-Adkins,B AMP 120

501 COLLEGE CHOIR – (UC/CSU) (RPT 3) 1 UNIT
Prerequisite: None.
Introduction to choral ensemble singing. Emphasis is on vocal technique and choral elements, such as blend, intonation, diction and music reading. Repertoire is chosen on the basis of the ensemble’s ability and represents historical and current styles of music.

EVENING CLASS
17848 LAB 3:30 pm - 5:00 pm MW Wentz, J AMP 107

NURSING
Department Chair: Stephen Brown 818.364.7665
Vice Chair: Par Mohammadian 818.833.3424

056 ESSENTIAL PRACTICAL SKILLS FOR NURSE ASSISTANTS (NDA) (RPT 3) 1 UNIT
Prerequisite: None. Corequisite: NURSING 399A
Focuses on reinforcing and integrating the Certified Nurse Assistant duties and skills required to assist patients in long term care facilities with activities of daily living.

LATE START DAY & WEEKEND CLASS
11321 LEC 7:00 am - 4:00 pm SFS Johnson-Adkins,B INST2016
(Starts 05/11/2018, Ends 05/12/2018)

399B HOME HEALTH AIDE TRAINING PROGRAM – (NDA) 2 UNITS
Prerequisite: NURSING 399A
Introduces students to the health care field, working with residents/patients in the long-term care facility and the acute care setting. Emphasis will be given to safety principles, infection control, methods for providing physical care, and emotional and social support. Upon successful completion of this course students will be eligible to take the California’s Nurse Assistant Certification Examination.

LATE START EVENING & WEEKEND CLASS
16622 LEC 6:30 pm - 9:00 pm MW Johnson-Adkins,B INST2016
AND 16630 LAB 4:15 hrs/wk TBA Johnson-Adkins,B INST2016
(Starts 05/05/2018, Ends 05/06/2018)

NOTE: Labs are at designated skills nursing facilities on Fridays and Saturday from 7 am - 4 pm. For more information, refer to the course syllabus. Please visit the Allied Health website www.lamission.edu/alliedhealth. For eligibility requirements and to enroll in the course, call 818-833-3428.
NUTRITION
Department Chair: Steve Ruys 818.364.7621

021 NUTRITION – (CSU) 3 UNITS
Prerequisite: None. Advisories: English 021 or ESL 6A.
Nutrition is the science that deals with the role of nutrients in the human body. These scientific concepts are related to individual needs during the changing life cycles. Interrelationships of nutrients are evaluated for promotion of optimum health.

ONLINE CLASSES
25592 LEC 3:10 hrs/wk TBA Kelley, C INTERNET email: kelleyc@lamission.edu
25593 LEC 3:10 hrs/wk TBA Schulman, J INTERNET ilearn.laccd.edu

DAY CLASSES
25594 LEC 12:10 pm - 3:20 pm M Berg, J HFAC 107

EVENING CLASSES
25595 LEC 6:50 pm - 10:00 pm T Epps, F Z HFAC 107

PHARMACY TECHNICIAN
Department Chair: Stephen Brown 818.364.7665
Vice Chair: Par Mohammadian 818.833.3424

021 RETAIL PRODUCTS FOR PHARMACY CLERKS – (NDA) 3 UNITS
Prerequisite: None. Advisories: ESL 8 or ENGLISH 28.
Designed for the Pharmacy Clerk student to provide basic knowledge about Over-the-Counter (OTC) products in relation to their accepted therapeutic uses. Students will understand the steps involved in safely choosing a non-prescription product.

SHORT TERM DAY CLASS
13622 LEC 9:00 am - 12:15 pm MW STAFF INST 2018 (Starts 02/05/2018, Ends 03/28/2018)

023 INTRODUCTION TO PHARMACY – (NDA) 2 UNITS
Prerequisite: None. Advisories: ESL 8 or ENGLISH 28.
Examines the roles and opportunities open to pharmacy clerks and technicians in various practice settings. Students will be introduced to pharmaceutical dosage forms, the drug development process, and drug classification systems. This course also includes an introduction to prescription labeling and to the law and ethics for pharmacy practice.

LATE START DAY CLASS
13640 LEC 8:00 am - 10:05 pm MW STAFF INST 2018 (Starts 04/09/2018, Ends 06/04/2018)

029 BODY SYSTEMS I – (NDA) 3 UNITS
Prerequisite: None. Advisories: ESL 8 or ENGLISH 28.
Students will learn the indications, dosage, and adverse effects of prescription medications, nonprescription medications, and alternative therapies used to treat diseases affecting the muscle, skeletal, respiratory, renal, cardiovascular, and hematologic systems. Students will master an understanding of basic anatomy, physiology, pharmacology, and learn the brand and generic name, standard pronunciation, and routes of administration for each medication studied. Students will also learn medical terminology and abbreviations associated with the use of medication therapy affecting the body systems studied.

SHORT TERM DAY CLASS
13661 LEC 9:30 am - 12:50 pm TTh Lavy, E INST 2018 (Starts 02/05/2018, Ends 03/28/2018)

030 BODY SYSTEMS II – (NDA) 3 UNITS
Prerequisite: None. Advisories: ESL 8 or ENGLISH 28.
Students will learn the indications, dosage, and adverse effects of prescription medications, nonprescription medications, and alternative therapies used to treat diseases affecting the nervous, endocrine, gastrointestinal, reproductive, immune, ears/nose/throat, and dermatologic systems. Students will master an understanding of basic anatomy, physiology, pharmacology, and learn the brand and generic name, standard pronunciation, and routes of administration for each medication studied. Students will also learn medical terminology and abbreviations associated with the use of medication therapy affecting the body systems studied.

LATE START DAY CLASS
13676 LEC 9:30 am - 12:40 pm TTh Lavy, E INST 2018 (Starts 04/09/2018, Ends 06/04/2018)

031 PHARMACY CALCULATIONS – (NDA) 2 UNITS
Prerequisite: None. Advisories: ESL 8 or ENGLISH 28.
Students will learn calculations related to drug dosage, measurements of strength, and preparation of medications. This course also includes inter-conversion of units in the metric and common systems of measurement. Emphasis is placed on unit-cancelation for solving pharmacy problems. This course includes a strong verbal component.

LATE START DAY CLASS
13695 LEC 10:20 am - 12:25 pm MW STAFF INST 2018 (Starts 04/09/2018, Ends 06/04/2018)

PHILOSOPHY
Department Chair: Mark Pursley 818.364.7677

001 INTRODUCTION TO PHILOSOPHY – (UC/CSU) 3 UNITS
Prerequisite: None.
A survey of the fundamental questions about self, society, and the universe. Primary focus is on issues in metaphysics, theories of knowledge, moral theory, and philosophy of religion.

DAY CLASS
20494 LEC 10:35 am - 12:00 pm TTh Pursley, M R INST 1002

EVENING CLASSES
20497 LEC 3:30 pm - 6:40 pm T Mather, L J INST 1003
20506 LEC 6:50 pm - 10:00 pm Th Pursley, M R INST 1001

005 CRITICAL THINKING AND COMPOSITION – (UC/CSU) 3 UNITS
Prerequisite: ENGLISH 101.
Focuses on critical thinking so students will develop necessary skills for evaluating and constructing argumentative essays, and practice in applying these skills. Deduction, induction, and logical fallacies are also addressed.

ONLINE CLASS
21034 LEC 3:10 hrs/wk TBA Sutherland, C S INTERNET ilearn.laccd.edu

DAY CLASS
21027 LEC 8:55 am - 10:20 am TTh Pursley, M R INST 1010

006 LOGIC IN PRACTICE – (UC/CSU) 3 UNITS
Prerequisite: None.
Introduces formal and informal methods for evaluating arguments. Students will learn to classify arguments as inductive or deductive, determine whether deductive arguments are valid or invalid, and to identify strong and weak inductive arguments. Applications of critical thinking to social and political discourses will be considered.

ONLINE CLASS
21224 LEC 3:10 hrs/wk TBA Mc Ferran, D D INTERNET ilearn.laccd.edu

EVENING CLASS
21230 LEC 6:50 pm - 10:00 pm T Pursley, M R INST 2004

020 ETHICS – (UC/CSU) 3 UNITS
Prerequisite: None.
Surveys the language of moral discourse (metaethics), different ways of deciding right and wrong (ethical theories), and the effort to reach acceptable judgments on both individual and social moral issues (practical ethics).

EVENING CLASS
21385 LEC 3:30 pm - 6:40 pm Th Pursley, M R INST 1001

PHOTOGRAPHY
Department Chair: Deborah Paulsen 818.364.7738
Vice Chair: Curtis Stage 818.364.7771

010 BEGINNING PHOTOGRAPHY – (UC/CSU) 3 UNITS
Prerequisite: None. Advisories: MULTIMD 100 & MULTIMD 500
Covers camera operation, exposure, scanning techniques, composition and aesthetics. The student will learn how to photograph, transfer images to a computer; edit the images using industry standard software and create their own prints. Emphasis is placed on communicating both fine art and commercial photography techniques.

DAY CLASS
25838 LEC 2:30 pm - 3:30 pm TTh Stage, C J AMP 212
AND 25839 LAB 3:30 pm - 5:00 pm TTh Stage, C J AMP 115
## PHYSICAL SCIENCE

Department Chair: Mike Fenton 818.364.7888

**001 PHYSICAL SCIENCE I – (UC/CSU) 3 UNITS**

Prerequisite: None. Advisory: MATH 115

Course is designed for the non-science major, and provides an introduction to the fundamental principles of physics, chemistry, astronomy and geology. Elementary quantitative concepts are used to supplement the conceptual emphasis of this course.

**DAY CLASS**

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<th>Code</th>
<th>Type</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
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**EVENING CLASS**

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<th>Type</th>
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<th>Instructor</th>
<th>Room</th>
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</thead>
<tbody>
<tr>
<td>15334</td>
<td>LEC</td>
<td>6:50 pm - 10:00 pm</td>
<td>W Santana, R</td>
<td>CMS 028</td>
</tr>
</tbody>
</table>

## PHYSICS

Department Chair: Mike Fenton 818.364.7888

**006 GENERAL PHYSICS I – (UC/CSU) 4 UNITS**

Prerequisite: MATH 240

An introductory course in physics covering mechanics and solids, heat and sound. This course is designed for health science majors (Environmental and Occupational Health, Physical Therapy, Radiologic Technology), Pre-medical, Pre-dental, Pre-optometry, Pre-Pharmacy, and Geology majors.

**DAY CLASS**

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<tr>
<th>Code</th>
<th>Type</th>
<th>Time</th>
<th>Instructor</th>
<th>Room</th>
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<tbody>
<tr>
<td>15969</td>
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<td>W Ji, S K</td>
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<tr>
<td>15983</td>
<td>LAB</td>
<td>8:50 am - 12:00 pm</td>
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<td>CMS 006</td>
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</table>

**007 GENERAL PHYSICS II – (UC/CSU) 4 UNITS**

Prerequisite: PHYSICS 6

A continuation of Physics 6, covering electricity and magnetism, light and modern physics. The course is designed for the health science majors (Environmental and occupational Health, Physical Therapy, Radiologic Technology), Pre-medical, Pre-dental, Pre-optometry, Pre-Pharmacy, and Geology majors.

**EVENING CLASS**

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</table>

**038 PHYSICS FOR ENGINEERS AND SCIENTISTS II – (UC/CSU) 5 UNITS**

Prerequisite: PHYSICS 37 and MATH 266

Designed for Physics, Astronomy, Chemistry, Engineering & Mathematics majors.

Topics include mechanical waves, electric charge and electric fields, electric energy storage, electric currents, magnetism, electromagnetic induction, electromagnetic oscillations, AC circuits, and Maxwell’s Equations.

**SHORT TERM DAY CLASS**

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<tr>
<th>Code</th>
<th>Type</th>
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<td>17142</td>
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<td>17153</td>
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<td>INTERNET ilearn.laccd.edu</td>
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**039 PHYSICS FOR ENGINEERS AND SCIENTISTS III – (UC/CSU) 5 UNITS**

Prerequisite: PHYSICS 37 and MATH 266

Designed for Physics, Astronomy, Chemistry, & Engineering majors. Topics include thermodynamics, geometric optics, the wave nature of light, special relativity, early quantum theory, atomic and nuclear physics.

**LATE START DAY CLASS**

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<th>Code</th>
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<th>Instructor</th>
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<td>17214</td>
<td>LAB</td>
<td>8:00 am - 11:10 am</td>
<td>TTh Santana, R</td>
<td>CMS 006</td>
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</tbody>
</table>

**POLITICAL SCIENCE**

Department Chair: Stephen Brown 818.364.7665
Vice Chair: Far Mohammadian 818.833.3424

**001 THE GOVERNMENT OF THE UNITED STATES – (UC/CSU) 3 UNITS**

Prerequisite: None.

Principles, institutions, functions, and policy processes of the American Political System: including ideology and government; the constitution; federalism; Congress; the Presidency, the Judiciary; Civil Rights and Liberties; the media, elections and voting, political parties, interest groups. Also includes California government structure and constitution.

**DAY CLASSES**

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<td>19516</td>
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<td>19591</td>
<td>LEC</td>
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<td>TTh Durukan, E</td>
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<tr>
<td>19593</td>
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**EVENING CLASSES**

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<td>19603</td>
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**SHORT TERM ONLINE CLASSES**

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**LATE START ONLINE CLASSES**

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<td>TBA Durukan, E</td>
<td>INTERNET ilearn.laccd.edu</td>
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**003 INTRODUCTION TO POLITICAL SCIENCE – (CSU) 3 UNITS**

Prerequisite: None.

Introduction to politics and political science: power, democracy and authoritarianism, political participation, the state, political institutions, subfields of the discipline, and political research methodology.

**DAY CLASS**

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**005 THE HISTORY OF WESTERN POLITICAL THOUGHT – (UC/CSU) 3 UNITS**

Prerequisite: None.

Provides overall perspective of major political movements of history from the rise of Egyptian, Greek and Roman Empires to fascism and communism, as seen by great political thinkers from Plato, Aristotle, St. Augustine, Machiavelli, Marx and Lenin. Includes discussions on modern and contemporary theories.

**EVENING CLASS**

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<td>21088</td>
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<td>M Tabakian, J P</td>
<td>INST 1001</td>
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</tbody>
</table>
### PSYCHOLOGY

**Department Chair:** Mark Pursley 818.364.7677  
**Vice Chair:** F. Christopher Williams 818.364.3413

#### 001 GENERAL PSYCHOLOGY I – (UC/CSU) 3 UNITS
**Prerequisite:** None. **Advisory:** ENGLISH 28

Covers biological foundations of behavior, various theoretical perspectives including learning, sensation and perception, psychological disorders, health and stress, personality, and intelligence theories as well as experimental and research methodology.

**ONLINE CLASS**
- 22411 LEC  3:10 hrs/wk  TBA  McKenna, P G  INTERNET  ilearn.laccd.edu
- 22450 LEC  3:10 hrs/wk  TBA  Bill, E B  INTERNET  ilearn.laccd.edu

#### DAY CLASSES
- 22413 LEC  8:50 am - 12:00 pm  F  Harris, C Y  INST 1002
- 22414 LEC  8:55 am - 10:20 am  MW  Harris, C Y  INST 1002
- 25844 LEC  8:55 am - 10:20 am  TTh  Bill, E B  INST 1002

#### EVENING CLASSES
- 22416 LEC  3:30 pm - 6:40 pm  W  Williams, F C  INST 1002
- 22418 LEC  3:30 pm - 6:40 pm  T  Williams, F C  INST 1006
- 22422 LEC  6:50 pm - 10:00 pm  M  STAFF  INST 1002
- 22426 LEC  6:50 pm - 10:00 pm  Th  Smardan, C M  INST 1002
- 27327 LEC  6:30 pm - 9:40 pm  F  STAFF  SU-TUJ

#### 002 BIOLOGICAL PSYCHOLOGY – (UC/CSU) 3 UNITS
**Prerequisite:** PSYCH 1

Introduction to the scientific study of the biological, physiological, and neuroanatomical foundations of behavior and mental processes through discussion of research of fundamental concepts and issues in psychology. The structure and functions of the brain and the nervous system and their effects on human behavior are studied.

**DAY CLASS**
- 23007 LEC  10:35 am - 12:00 pm  MW  STAFF  INST 2004

**EVENING CLASS**
- 23010 LEC  6:50 pm - 10:00 pm  W  Milani, N F  INST 1002

#### 014 ABNORMAL PSYCHOLOGY – (UC/CSU) 3 UNITS
**Prerequisite:** PSYCH 1

Examines the etiology, assessment and classification, diagnosis, and treatment of the major psychological/psychiatric disorders. Topics include the history of abnormal psychology, as well as anxiety, mood, personality, dissociative, somatoform, cognitive disorders, sexual dysfunctions, addiction, schizophrenia, and disorders of childhood and adolescence. This course will provide an introduction to the Diagnostic and Statistical Manual of Mental Disorders (DSM-IV).

**DAY CLASS**
- 23107 LEC  10:35 am - 12:00 pm  TTh  Williams, F C  CSB 201

#### 041 LIFE-SPAN PSYCHOLOGY: FROM INFANCY TO OLD AGE (UC/CSU) 3 UNITS
**Prerequisite:** PSYCH 1. **Advisories:** ENGLISH 28 or ESL B

Individual psychological development from conception to death, including physical, cognitive and psychosocial aspects. Major theories and research methodologies are introduced. Family, peer, education and social influences on intelligence, gender, personality and relationships are explored. Practical applications are emphasized. Special emphasis is given to social and cultural influences.

**EVENING CLASS**
- 23210 LEC  6:50 pm - 10:00 pm  T  Williams, F C  INST 1001

### LATE START ONLINE CLASSES
- 23213 LEC  6:20 hrs/wk  TBA  Bill, E B  INTERNET  ilearn.laccd.edu  
  *(Starts 02/05/2018, Ends 03/28/2018)*
- 23215 LEC  6:20 hrs/wk  TBA  Bill, E B  INTERNET  ilearn.laccd.edu  
  *(Starts 04/09/2018, Ends 06/04/2018)*
- 23219 LEC  6:20 hrs/wk  TBA  Bill, E B  INTERNET  ilearn.laccd.edu  
  *(Starts 04/09/2018, Ends 06/04/2018)*
052 PSYCHOLOGICAL ASPECTS OF HUMAN SEXUALITY
(UC/CSU) 3 UNITS
Prerequisite: None.
Explores the psychological aspects of human sexuality. Addresses areas of sexual development and functioning including but not limited to: self-awareness and awareness of sexual identity; sex organs and their functions; sexual myths and fallacies; sexual dysfunction and variant behavior.

EVENING CLASS
10325 LEC 6:50 pm - 10:00 pm  M Williams, F C  INST 1003

074 RESEARCH METHODS IN THE BEHAVIORAL SCIENCES
(CSU) 3 UNITS
Prerequisite: PSYCH 1 & MATH 227
Students are introduced to basic research concepts, designs, and statistical techniques used in the behavioral and social sciences. Covers literature reviews, critical evaluations of articles in professional journals, the design of research studies, and use of computer-based statistical packages to analyze data ('Statistical Package for the Social Sciences-SPSS). Independent research focuses on the procedures involved in conducting studies and writing APA-style research reports.

DAY CLASS
11422 LEC 10:35 am - 12:00 pm  MW Bill, E B  INST 1013

090 INTRODUCTION TO COUNSELING – (UC/CSU) 3 UNITS
Prerequisite: PSYCH 1 Advisories: ENGLISH 28 or ESL 8
Examines the various counseling styles and techniques and the theoretical foundations. Students will develop skills in the understanding of developmental, nondirective, psychodynamic, transactional and other approaches to individual and group counseling. The characteristics of a workable counseling and guidance program and the techniques used to collect, record, interpret, and use guidance data will be examined. The nature, purpose, objectives, and approaches to counseling in health, welfare, social service and rehabilitation agencies will be discussed.

EVENING CLASS
17379 LEC 3:30 pm - 6:40 pm  M Williams, F C  INST 1010

SOCIOMETRY
Department Chair: Mark Pursley 818.364.7677
Vice Chair: Jill Biondo 818.833.3411

001 INTRODUCTION TO SOCIOLOGY – (UC/CSU) 3 UNITS
Prerequisite: None.
Presents an orientation to the field of sociology, including core sociological theories in the areas of socialization; the impact of social institutions such as the family, culture, religion, education, government; concepts of conformity and deviance; and the study of social inequalities in U.S. society due to race/ethnicity, sex, gender and age.

ONLINE CLASS
19675 LEC 3:10 hrs/wk  TBA  Biondo, J K  INTERNET ilearn.laccd.edu

DAY CLASSES
19705 LEC 7:15 am - 8:40 am  TTh  STAFF  INST 1002
19692 LEC 8:55 am - 10:20 am  MW  STAFF  INST 2001
19722 LEC 8:55 am - 10:20 am  TTh  STAFF  INST 1006
19751 LEC 10:35 am - 12:00 pm  MW  Levy, M M  INST 2001
19768 LEC 10:35 am - 12:00 pm  TTh  Biondo, J K  INST 2001

EVENING CLASS
19800 LEC 6:50 pm - 10:00 pm  W  Mendez, M  CSB 203

SATURDAY CLASS
27323 LEC 9:00 am - 12:10 pm  Sa  STAFF  SUN-TUJ

SHORT TERM ONLINE CLASS
19682 LEC 6:20 hrs/wk  TBA  Levy, M M  INTERNET ilearn.laccd.edu
(Starts 02/05/2018, Ends 03/28/2018)

LATE START ONLINE CLASS
19894 LEC 6:20 hrs/wk  TBA  Biondo, J K  INTERNET ilearn.laccd.edu
(Starts 04/09/2018, Ends 06/04/2018)

002 AMERICAN SOCIAL PROBLEMS – (UC/CSU) 3 UNITS
Prerequisite: None.
Sociological concepts and theories that explain a range of social problems in the US including: crime, drugs, immigration, poverty, racism, sexism, ageism, issues of social privilege, health care, the environment, educational inequalities, terrorism, and the potential solutions to these social problems.

ONLINE CLASS
21741 LEC 3:10 hrs/wk  TBA  Biondo, J K  INTERNET ilearn.laccd.edu

DAY CLASSES
21743 LEC 10:35 am - 12:00 pm  MW  Biondo, J K  INST 1002
### 003 CRIME AND DELINQUENCY – (UC/CSU) 3 UNITS
**Prerequisite:** None.

Examines the nature and extent of crime and delinquency, theories of causation, types of juvenile and adult offenses, and efforts by society to cope with law violations: includes programs for prevention, correction, and rehabilitation.

**ONLINE CLASS**

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<thead>
<tr>
<th>Code</th>
<th>Type</th>
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<th>Time</th>
<th>Instructor</th>
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<td>Biondo, J K</td>
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### 004 SOCIOLOGICAL ANALYSIS – (UC/CSU) 3 UNITS
**Prerequisite:** SOC 1

An introduction to the scientific study of social research: topics include research design, conceptualization, measurement, sampling methodology, qualitative and quantitative data analysis. Students will analyze specific data collected in the field.

**ONLINE CLASS**

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<th>Code</th>
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<th>Instructor</th>
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<td>Little, D H</td>
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### 011 RACE AND ETHNIC RELATIONS – (UC/CSU) 3 UNITS
**Prerequisite:** None.

Describes how race, class, religion and gender shape the experience of diverse groups in America: patterns of prejudice and discrimination that affect major ethnic, racial and minority groups; and the complexities of race relations and its impact on society.

**ONLINE CLASS**

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<th>Time</th>
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### 024 SOCIAL PSYCHOLOGY – (UC/CSU) 3 UNITS
**Prerequisite:** None.

Examines how individuals are influenced by the behavior and presence of others. Emphasizes such topics as: liking and loving; forming impressions; aggression; changing attitudes; interactions within groups; and the psychology of conformity, obedience, and prejudice.

**LATE START ONLINE CLASS**

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<tr>
<th>Code</th>
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<th>Days</th>
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<td>TBA</td>
<td>Levy, M M</td>
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### 028 THE FAMILY: A SOCIOLOGICAL APPROACH – (UC/CSU) 3 UNITS
**Prerequisite:** None.

Examines the diverse definitions of the family; analysis of family as an institution, including historical changes in the role of marriage, divorce, cohabitation, parenting, work, communication, aging, and family violence. The impact of culture, race, social class, gender, and sexual orientation on individuals and society, according to sociological research.

**DAY CLASS**

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<th>Time</th>
<th>Instructor</th>
<th>Location</th>
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<td>MW</td>
<td>Levy, M M</td>
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### 031 SOCIOLOGICAL OF GENDER – (UC/CSU) 3 UNITS
**Prerequisite:** None

This course examines the social significance of gender in contemporary U.S. society. It analyzes the social construction of gender ideology and how women and men's experiences are affected by social institutions such as work, education, the family, and the criminal justice system. Men and women's differential experiences are analyzed within the context of race, class, and sexual orientation. The course demonstrates how the experiences of men and women are created through social institutions and can, therefore, be transformed through social and institutional change.

**SHORT TERM ONLINE CLASSES**

<table>
<thead>
<tr>
<th>Code</th>
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<td>6:20</td>
<td>TBA</td>
<td>Levy, M M</td>
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### 385 DIRECTED STUDY - SOCIOLOGY – (UC/CSU) 3 UNITS
**Prerequisite:** None.

Allows students to pursue Directed Study in the field of Sociology on a contract basis under the supervision of an instructor.

**CLASS**

<table>
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<th>Type</th>
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</table>
SUPERVISED LEARNING ASSISTANCE

001T SUPERVISED LEARNING ASSISTANCE – (RPT 9) 0 UNIT
Upon instructor referral, students will receive tutoring in the LRC. It is a non-credit, open-entry, open-exit course which is non-graded and will not appear on student transcripts.

CLASS
12165 LEC  22:15 hrs/wk  TBA  STAFF  LRC 219

THEATER
Department Chair: Deborah Paulsen 818.364.7738

100 INTRODUCTION TO THE THEATER – (UC/CSU) 3 UNITS
Prerequisite: None.
Focuses on the relationship of theatre to various cultures throughout history, and on the contributions of significant individual artists. This course introduces students to elements of the production process including playwriting, acting, directing, design, and criticism. Students will also survey different periods, styles and genres of theatre through play reading, discussion, films and viewing and critiquing live theatre, including required attendance of theatre productions.

DAY CLASS
14078 LEC  10:35 am - 12:00 pm  TTh  Cucuzza, R J  AMP 107

SHORT TERM ONLINE CLASSES
14050 LEC  6:20 hrs/wk  TBA  Cucuzza, R J  INTERNET ilearn.laccd.edu
(Starts 02/05/2018, Ends 03/28/2018)

114 SCRIPT STUDY FOR THEATRE PERFORMANCE, PRODUCTION, AND APPRECIATION – (UC/CSU) 3 UNITS
Prerequisite: None.
Fully explore an in-depth methodology of reading, analyzing and understanding play scripts in a variety of genres and styles intended for production. Investigate techniques used to determine how to read a play for its structure, scrutinizing the playwright’s methods of creating theatre through plot, character and imagery, and understanding what scripts ‘mean’ to the professional theatre artist and theatre-goer as distinct from other forms of literature.

DAY CLASS
14620 LEC  1:50 pm - 5:00 pm  T  Cucuzza, R J  AMP 107

200 INTRODUCTION TO ACTING – (UC/CSU) 3 UNITS
Prerequisite: None.
Introduction to the art and craft of acting through lecture and demonstration. Students will explore an awareness of self on stage through improvisations and character work; including scenes and monologues. Students will analyze scripts and critique plays.

DAY CLASSES
14819 LEC  8:50 am - 12:00 pm  M  Frias, C  AMP 107

271 INTERMEDIATE ACTING – (UC/CSU) 3 UNITS
Prerequisite: THEATER 200
Acting principles are expanded and applied in staged scenes. The emphasis of scenes is on comprehension, translation into meaningful dramatic action, and creation. The actor’s self-awareness is explored and developed before a classroom audience.

DAY CLASS
15680 LEC  12:10 pm - 3:20 pm  W  Cucuzza, R J  AMP 107

291 REHEARSALS AND PERFORMANCES I – (UC/CSU) (RPT 3) 1 UNIT
Prerequisite: None
Students are actively involved in the production of a play to be presented before a public audience. All areas of the production process are incorporated including acting, design, stage management, technical theatre and backstage crews, and house management.

LATE START CLASS
16195 LAB  5:10 hrs/wk  TBA  Cucuzza, R  AMP 107
NOTE: Auditions and interview will be conducted in the first two weeks of the semester during which casts, designers, and a technical crew are selected for productions. Audition and interview information will be posted on lamcstage.com prior to the beginning of the semester. Email Robert Cucuzza at cucuzzrj@lamission.edu for more information.
(Starts 02/20/2018, Ends 05/05/2018)

292 REHEARSALS AND PERFORMANCES II – (UC/CSU) (RPT 3) 2 UNITS
Prerequisite: None
Students are actively involved in the production of a play presented before a public audience. All areas of the production process are incorporated, including acting, stage management, technical theater and backstage crews, costumes, make up and house management. Students must be available to meet all scheduled technical rehearsal and performance dates.

LATE START CLASS
16320 LAB  10:30 hrs/wk  TBA  Cucuzza, R  AMP 107
NOTE: Auditions and interview will be conducted in the first two weeks of the semester during which casts, designers, and a technical crew are selected for productions. Audition and interview information will be posted on lamcstage.com prior to the beginning of the semester. Email Robert Cucuzza at cucuzzrj@lamission.edu for more information.
(Starts 02/20/2018, Ends 05/05/2018)

293 REHEARSALS AND PERFORMANCES III – (UC/CSU) (RPT 3) 3 UNITS
Prerequisite: None
Provides instruction and supervised student participation at an advanced level in the rehearsals and performances of plays produced at LA Mission College. Areas of involvement include scenic, lighting, sound, and costume design; acting; technical production; and management; etc. Student must be available for rehearsals, production meetings, and performance and technical schedules.

LATE START CLASS
25686 LAB  15:50 hrs/wk  TBA  Cucuzza, R  AMP 107
NOTE: Auditions and interview will be conducted in the first two weeks of the semester during which casts, designers, and a technical crew are selected for productions. Audition and interview information will be posted on lamcstage.com prior to the beginning of the semester. Email Robert Cucuzza at cucuzzrj@lamission.edu for more information.
(Starts 02/20/2018, Ends 05/05/2018)

300 INTRODUCTION TO STAGE CRAFT – (UC/CSU) 3 UNITS
Prerequisite: None
Survey of the technical phases of play production for: scenery, properties, lighting, sound, costuming, and stage management and organization of stage activity.

EVENING CLASS
25840 LEC  5:50 pm - 7:55 pm  M  STAFF  AMP 105
AND 25841 LAB  7:55 pm - 10:00 pm  M  STAFF  AMP 105

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GENERAL POLICIES

This schedule is an official publication of Los Angeles Mission College. It sets forth rules and regulations and, in case of conflict with information previously published, supersedes those publications of earlier date.

MISSION OF LOS ANGELES COMMUNITY COLLEGES

The mission of the Los Angeles Community Colleges is to provide comprehensive lower-division general education, occupational education, transfer education, transitional education, counseling and guidance, community services, and continuing education programs which are appropriate to the communities served and which meet the changing needs of students for academic and occupational preparation, citizenship, and cultural understanding.

IN PURSUIT OF THIS MISSION, WE ENDEAVOR TO:

• Promote equal opportunity for participation;
• Maintain appropriate standards for academic achievement;
• Provide an educational environment which meets the needs of students with varied learning skills;
• Provide support services which contribute to instructional effectiveness and student success;
• Affirm the importance of multi-cultural, international, and intercultural collegiate experiences that foster individual and group understanding; and
• Manage effectively educational and financial resources.

STUDENTS’ STATEMENTS

Falsification of any record or signed statement, or the withholding of information, subjects the student to immediate suspension or expulsion.

INSTRUCTIONAL MATERIALS

Students may be required to provide instructional and other materials required for a credit or noncredit course. Such materials shall be of continuing value to a student outside of the classroom setting and shall not be solely or exclusively available from the District.

WITHDRAWAL

Students wishing to drop a class or withdraw from the college during the semester may do so easily online through the Student Information System at mycollege.laccd.edu or in person during the Admissions & Records Office hours. Failure to withdraw officially may result in an “F” grade. For the Spring 2018 semester for sixteen week classes, students must withdraw online on or before May 6, 2018 in order to receive a W. Students in late start, short term, or special program classes must check with the Admissions & Records Office to determine the official drop date. IT IS THE STUDENT’S RESPONSIBILITY TO WITHDRAW OFFICIALLY.

HOW TO DROP CLASSES OR WITHDRAW FROM COLLEGE

Dropping classes or withdrawing from the college must be done by the drop date deadline for that class.

To drop classes online, have your student identification number ready and go to www.lamission.edu. Click on the upper right corner “Register for Classes,” then select registration and select drop. Follow the prompts. Make a note of your confirmation number and check that your class shows as “dropped”.

Fees are not automatically refunded. Fee refunds must be requested from the Business Office if you drop classes or withdraw by the refund deadline for that class. Refund deadlines are earlier for short term classes.

Students in short term classes must check withdrawal deadlines with the appropriate program director, the instructor or with the Admissions & Records office.

WITHDRAWAL FROM CLASSES

FOR SPRING 2018 SEMESTER: No notation (“W” or other) will appear on the student’s record if the class is dropped online on or before February 20, 2018.

THROUGH THE 11th WEEK: A notation of “W” (withdrawal) is recorded on the student’s record for classes dropped during the 4th through the 11th week of the semester.

AFTER THE 11th WEEK: Students who remain in class beyond the 11th week (or 75% of the class for short term classes) are given a grade by the instructor. THAT GRADE CANNOT BE A “W” (withdrawal).

IMPORTANT - ALL STUDENTS PLEASE READ:

BEGINNING SUMMER 2012: 3 REPEAT RULE

Effective summer 2012, course withdrawal ("W") or a substandard grade ("D," "F," or "NP") count as an attempt at a course. Only three attempts at any one course will be allowed, with some exceptions. Listed below are the new rules that all students need to know about.

• Students who drop or are excluded after the last day to drop without a grade of “W” will have a “W” appear on their transcript. The “W” will count as an attempt for that course.
• For the SPRING 2018 semester, February 20, 2018 is the last day to drop online a 16-week semester length class without a “W.” Students will be able to drop a class online until this date. Contact the office of Admissions and Records for deadlines on late start, short-term and special program classes.
• A course in a student’s transcript which currently shows a recorded “W” counts as an attempt for that course.
• Students will not be allowed to register for any course within the LACCD if there are three recorded attempts for that course in any combination of W, D, F, or NP grades.
• Add permits for a course within the LACCD will not be processed if there are three recorded attempts for that course in any combination of W, D, F, or NP grades.
- For courses specifically designated as “repeatable,” students may repeat up to three times. (See Title 5 California Code of Regulations sections 55040, 55041, 58161)
- Where the student’s number of enrollments in a course exceeds the allowable amount, the student may petition for an additional enrollment in cases of extenuating circumstances.

**What students should do:**
- Be sure you are academically ready for classes you enroll in.
- If you must drop a course, drop before the specified deadline for dropping a class without a grade of “W.”

**ACCESS TO RECORDS**

The California Legislature passed S.B. 182 (Stull), which codifies provisions of the Education Code and the Federal statutes implementing the Family Education Rights and Privacy Act of 1974 (Buckley Amendment). This permits students to inspect their personally identifiable records maintained by the college, and permits access to these records only upon the student’s request (other than to certain specified categories). Information on these laws and college procedures in implementing them may be obtained from the Associate Dean of Admissions, who serves as the College Records Officer. Copies of pertinent State and Federal legislation are available for inspection.

Los Angeles Mission College considers the following information relating to a student to be directory information: student’s name, city of residence, date of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended by the student. Students who do not wish any or all of the above categories of information to be given out should so indicate on their application. Within 45 days, the College Admissions Office will make arrangements for access and will notify the student of the decision and of his/her right to a hearing.

**FAMILY EDUCATIONAL RIGHTS AND PRIVACY**

The Family Educational Rights and Privacy Act (FERPA) affords students the following rights with respect to their educational records:

1. The right to inspect and review the student’s education records which includes discipline records, within 45 days from the date the College receives a request for access.
   - Students may submit to the College Admissions Office written requests that identify the specific record(s) they wish to inspect. Within 45 days, the College Admissions Office will make arrangements for access and will notify the student of the time and place where the records may be inspected.
   - Education records are those records that are directly related to students and are maintained by the College. Students may not inspect education records pertaining to parents’ financial records and certain confidential letters or recommendations.

2. The right to request an amendment of the student’s educational records which the student believes to be inaccurate, misleading, or otherwise in violation of the student’s privacy rights.
   - With the exception of grade grievances which are handled through Administrative Regulation E-55, students may ask the College President, or his/her designee to amend a record that they believe is inaccurate, misleading, or in violation of their privacy rights. A student seeking to amend an educational record should write to the College President and clearly identify the part of the record he/she wants changed and specify why it is inaccurate, misleading, or in violation of his/her privacy rights.
   - If the College President, or his designee, decides not to amend the record as requested by the student, the College, in accordance with section 99.21 of the Code of Federal Regulations and section 76232 of the Education Code, will notify the student of the decision and of his/her right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student’s educational records, except to the extent that FERPA and California law authorize disclosures without consent.
   - If a student authorizes the release of his/her education record to a third party, he/she shall provide a dated written consent to the College Admissions Office authorizing said release with a specific list of the information to be released.
   - Federal and California law authorize certain disclosures of personally identifiable information without a student’s written consent. One such exception is the disclosure of personally identifiable information to school officials with legitimate educational interests. School officials with legitimate educational interests are employees or agents of the Los Angeles Community College District who need to review educational records in order to fulfill their professional responsibilities.

4. The right to restrict disclosure of personally identifiable information that the College has designated as directory information which may be released without the written consent of the student.
   - Directory information may be disclosed without a student’s consent unless the student has notified the college that he/she does not want all or portions of the directory information released. To do so, the student must submit the appropriate District form to the College Admissions Office requesting that some or all of the categories of directory information not be released without his/her consent. This form must be submitted in accordance with College policy.
   - Pursuant to Board Rule 5201.10, the Los Angeles Community College District has designated the following student information as directory information:
     (a) the student’s name, city of residence, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most previous educational agency or institution attended by the student;
     (b) student employee records may be released in order to comply with collective bargaining agreements;
Based upon the cohort defined above, 29.8 percent transferred to another post secondary institution (CSU, UC, or another California Community College) prior to attaining a degree, certificate, or becoming transfer-prepared during a five semester period from Spring 1998 to Spring 2000.

Based upon the cohort defined above, 28.2 percent attained a certificate, degree, or became “transfer-prepared” during a three-year period from Fall 1997 to Spring 2000. Students who are transfer-prepared have completed 56 transferable units with a GPA of 2.0 or better.

Further information about Student Right-To-Know Rates and how they should be interpreted can be found at the California Community Colleges Chancellor’s Office Student Right-To-Know Disclosure Website located at http://srtk.cccco.edu/index.asp

STUDENT GRIEVANCE PROCEDURE

The purpose of the Student Grievance Procedure is to provide a prompt and equitable means for resolving student grievances. The grievance procedure may be initiated by a student or group of students who reasonably believe he/she/they have been subjected to unjust action or denied rights that adversely affect his/her status, rights, or privileges as a student. It is the responsibility of the student(s) to submit proof of alleged unfair or improper action.

Grievances pertaining to grades are subject to California Education Code Section 76224(a) which states:

“When grades are given for any course of instruction taught in a community college district, the grade given to each student shall be the grade determined by the instructor of the course and the determination of the student’s grade by the instructor, in the absence of mistake, fraud, bad faith, or incompetence, shall be final.”

This grievance procedure does not apply to the challenge process for prerequisites, corequisites, advisories, and limitations on enrollment; alleged violations of sexual harassment; actions dealing with student discipline; alleged discrimination on the basis of ethnic group identification, religion, age, sex, color, sexual orientation, physical or mental disability; or an appeal for residency decision; or to eligibility, disqualification, or reinstatement of Financial Aid. Informal resolution is encouraged.

A written Statement of Grievance must be submitted to the Compliance Officer within thirty (30) instructional days of the incident or after the student(s) learns of the basis for the grievance.

STANDARDS OF STUDENT CONDUCT AND DISCIPLINARY ACTION

The Standards of Student Conduct and Disciplinary Action for violation of rules were established by the Board of Trustees of the Los Angeles Community College District on September 2, 1969. A student enrolling in one of the Los Angeles Community Colleges may rightfully expect that the faculty and administrators will maintain an environment in which there is freedom to learn. This requires that there be appropriate conditions and opportunities in the classroom and on the campus. As members of the college community, students should be encouraged to develop the capacity for critical judgment, to engage in a sustained and independent search for truth, and to exercise their rights to free inquiry and speech in a responsible, non-violent manner. Students shall respect and obey civil and criminal law and they shall be subject to legal penalties for violation of laws of the city, county, state, and nation. Student conduct in all of the Los Angeles Community Colleges must conform to District and college rules and regulations.
Violations of such rules are subject to the following types of disciplinary actions, which are to be administered by appropriate college authorities against students who stand in violation. Each of the Los Angeles Community Colleges shall establish due process of law for administration of the penalties enumerated here. Penalties are listed in degree of severity but not as chronological administration. College authorities will determine which type of penalty is appropriate.

1. WARNING – Notice to the student that continuation or repetition of specified conduct may be cause for other disciplinary action.

2. REPRIMAND – Written reprimand for violation of specified rules. A reprimand serves to place on record that a student’s conduct in a specific instance does not meet the standards expected at the college. A person receiving a reprimand is notified that this is a warning that continued conduct of the type described in the reprimand may result in formal action against the student.

3. DISCIPLINARY PROBATION – Exclusion from participation in privileges or extra-curricular college activities set forth in the notice of disciplinary probation for a specified period of time. The imposition of disciplinary probation involves notification in writing of the reason for disciplinary probation to the student(s) or president of the student organization involved.

4. RESTITUTION – Reimbursement for damage or for misappropriation of property. Reimbursement may take the form of appropriate service to repair or otherwise compensate for damage.

5. SUMMARY SUSPENSION – A Summary Suspension is for purposes of investigation. It is a means of relieving the tension of the student body or individual class due to a serious infraction of student behavior standards, removing a threat to the well-being of the students, or removing for the good order of the college a student or students whose presence would prevent the continued normal conduct of the academic community. Summary Suspension is limited to that period of time necessary to insure that the purposes of the Summary Suspension are accomplished, and in any case, no more than a maximum of 10 school days. Summary Suspension is a type of suspension other than that ordinarily invoked by the instructor in the classroom. The College President, appropriate administrator, or other staff member designated by the President may summarily suspend a student when he deems it necessary for the safety and welfare of the college.

6. DISCIPLINARY SUSPENSION – Disciplinary Suspension follows a hearing based on due process of law. It shall be invoked by the College President, appropriate administrator, or other staff member designated by the President, upon students for misconduct when other corrective measures have failed or when the seriousness of the situation warrants such action.

7. EXPULSION – An expulsion is a long-term or permanent denial of all campus privileges including class attendance. The President of the college and/or the Board of Trustees may expel a student who has been convicted of a crime arising out of a campus disturbance or, after a hearing by a campus body, has been found to have willfully disrupted the orderly operation of the campus. The President shall submit periodic reports on all expulsion cases to the Superintendent and the Board of Trustees.

VIOLATIONS OF THE STANDARDS OF STUDENT CONDUCT ARE AS FOLLOWS:

9803.10 Willful Disobedience: Willful disobedience to directions of college officials acting in the performance of their duties.

9803.11 Violation of College Rules and Regulations: Violation of college rules and regulations, including those concerning student organizations, the use of college facilities, or the time, place, and manner of public expression or distribution of materials.

9803.12 Dishonesty: Dishonesty, such as cheating, or knowingly furnishing false information to colleges.

9803.13 Unauthorized Entry: Unauthorized entry to or use of the college facilities.

9803.14 College Documents: Forgery, alteration, or misuse of college documents, records, or identification.

9803.15 Disruption of Classes or College Activities: Obstruction or disruption of classes, administration, disciplinary procedures, or authorized college activities.

9803.16 Theft of or Damage to Property: Theft of or damage to property belonging to the college, a member of the college community or a campus visitor.

9803.17 Interference with Peace of College: The malicious or willful disturbance of the peace or quiet of any of the Los Angeles Community Colleges by loud or unusual noise, or any threat, challenge to fight, fight, or violation of any rules of conduct as set forth in this Article.

9803.18 Assault or Battery: Assault or battery, abuse, or any threat of force or violence directed toward any member of the college community or campus visitor engaged in authorized activities.

9803.19 Alcohol and Drugs: Any possession of controlled substances which would constitute a violation of Health and Safety Code section 11350 or Business and Professions Code section 4230; any use of controlled substances the possession of which are prohibited by same, or any possession or use of alcoholic beverages while on any property owned or used by the District or colleges of the District. “Controlled substance,” as used in this section includes, but is not limited to, the following drugs and narcotics:

a. opiates, opium, and opium derivatives,

b. mescaline,

c. hallucinogenic substances,

d. peyote

e. marijuana,

f. stimulants and depressants,

g. cocaine.

9803.20 Lethal Weapons: Possession, while on a college campus or at a college-sponsored function, of any object that might be used as a lethal weapon is forbidden by all persons except sworn peace officers, police officers, and other government employees charged with policing responsibilities.
9803.21 Discriminatory Behavior: Behavior while on a college campus or at a college-sponsored function, inconsistent with the District’s non-discrimination policy, which requires that all programs and activities of the Los Angeles Community College District be operated in a manner which is free of discrimination on the basis of race, color, natural origin, ancestry, religion, creed, sex, pregnancy, marital status, sexual orientation, age, handicap or veteran status.

9803.22 Unlawful Assembly: Any assemblage of two or more persons to (1) do an unlawful act, or (2) do a lawful act in a violent, boisterous or tumultuous manner.

9803.23 Conspiring to Perform Illegal Acts: Any agreement between two or more persons to perform an illegal act.

9803.24 Threatening Behavior: A direct or implied expression of intent to inflict physical or mental/emotional harm and/or actions (such as stalking) which a reasonable person would perceive as a threat to personal safety or property. Threats may include verbal statement, written statements, telephone threats or physical threats.

9803.25 Disorderly Conduct: Conduct that may be considered disorderly includes lewd or indecent attire, behavior that disrupts classes or college activities, breach of the peace of the college, aiding or inciting other persons to breach the peace of college premises or functions.

9803.26 Theft or Abuse of Computer Resources: Theft or Abuse of Computer Resources including but not limited to the following:

a. Unauthorized entry into a file to use, read, or change the contents, or for any other purpose.

b. Unauthorized transfer of a file.

c. Unauthorized use of another individual’s identification or password.

d. Use of computing facilities to interfere with the work of a student, faculty member or college official, or to alter college or district records.

e. Use of unlicensed software.

f. Unauthorized copying of software.

g. Use of computing facilities to access, send or engage in messages which are obscene, threatening, defamatory, present a clear and present danger, violate a lawful regulation and/or substantially disrupt the orderly operation of a college campus.

h. Use of computing facilities to interfere with the regular operation of the college or District computing system.

9804 Interference with Classes: Every person who, by physical force, willfully obstructs, or attempts to obstruct, any student or teacher seeking to attend or instruct classes at any of the campuses or facilities owned, controlled or administered by the Board of Trustees of the Los Angeles Community College District, is punishable by a fine not exceeding five hundred dollars ($500) or imprisonment in a county jail not exceeding one year, or by both such fine and imprisonment.

9805 Interference with Performance of Duties of Employees: Action to cause, or attempt to cause, any employee of the District to do, or refrain from doing, any act in the performance of his or her duties by means of a threat to inflict any injury upon any person or property.

9805.10 Assault or Abuse of an Instructor: Assault or abuse of any instructor employed by the District in the presence or hearing of a community college student, or in the presence of other community college personnel or students, and at a place which is on District premises or public sidewalks, streets, or other public ways adjacent to school premises, or at some other place where the instructor is required to be in connection with assigned college activities.

9806 Unsafe Conduct: Conduct which poses a threat of harm to the individual and/or to others. This includes, but is not limited to, the following types of conduct: Unsafe conduct in connection with a Health Services Program (e.g., Nursing, Dental Hygiene, etc.); failure to follow safety direction of District and/or college staff; willful disregard of safety rules as adopted by the District and/or college; negligent behavior which creates an unsafe environment.

POLICY ON ILLEGAL FILE SHARING
Unauthorized distribution of copyrighted material, including unauthorized peer-to-peer file sharing, may subject students to civil and criminal liability. Civil liability for copyright infringement may include payment of monetary damages to the copyright owner. Criminal penalties for copyright infringement may include fines up to $250,000 and imprisonment up to ten years. Students who violate the District’s computing facilities usage policy (LACCD Administrative Regulation B-28) may also be subject to college disciplinary action, including, but not limited to, suspension or expulsion.

NON-DISCRIMINATION POLICY
All programs and activities of the Los Angeles Community College District shall be operated in a manner which is free of discrimination on the basis of ethnic groups identification, race, color, national origin, ancestry, religion, creed, sex, pregnancy, marital status, medical condition (cancer related), sexual orientation, age, physical or mental disability (including AIDS) or veteran status (Reference: Board Rule 1202).

POLÍTICA DE NO DISCRIMINACIÓN
Todos los programas y actividades de los colegios de la comunidad de Los Ángeles se administrarán de una manera que no discrimine respecto a la identidad de grupos étnicos, raza, color, nacionalidad, origen, ascendencia, religión, credo, sexo, embarazo, estado civil, condición médica (relacionada con cáncer), preferencia sexual, edad, incapacidad mental o física (incluyendo SIDA) o el ser veterano.

COMPLIANCE PROCEDURE
In order to insure nondiscrimination policy compliance at Los Angeles Mission College, please direct inquiries to the President of the college, Dr. Monte E. Perez, 818.364.7795. Matters involving Section 504 may be directed to the Coordinator of Disabled Student’s Program at 818.364.7733. In addition, inquiries may be directed to the District Office of Diversity Programs at 213.891.2315.
PROCESO DE ARBITRAJE
Para cumplir con la póliza no descriminatoria en Los Angeles Mission College, dirija sus preguntas a la oficina del Presidente, el Dr. Monte E. Perez, 818.364.7733. Para asuntos sobre la sección 504, favor de dirigirse al Coordinador de estudiantes incapacitados, 818.364.7733, además puede dirigir sus preguntas a la oficina “Diversity Programs,” 213.891.2315.

COMPLIANCE OFFICER
If students feel they have grounds for a grievance, they may contact the college President, who will help explain college rules and regulations, and, if a problem is resolvable, suggest the best method for resolving the problem. For additional information and a copy of Administrative Regulation E-55 (Student Grievance Procedures), see the college president, Dr. Monte E. Perez.

OFICIAL DE ARBITRAJE
Si un estudiante cree que tiene motivos para formular una acusación, puede comunicarse con el presidente del College que le ayudara dándole una explicación de las reglas y procedimientos de la institución. Si el problema puede ser resuelto, le dara una sugerencia de cual es la mejor manera de resolverlo. Para obtener información adicional y para conseguir la formula E55 de las regulaciones administrativas (student grievance procedure), por favor comunicarse con el Dr. Monte E. Perez.

SEXUAL ASSAULT POLICY
The Los Angeles Community College District is committed to providing a safe environment for students, visitors, and staff. Any incident of sexual assault should be immediately reported to campus police at 818.364.7843. The term “sexual assault” under the California Education Code, Section 67385(d), includes threats of sexual violence.

Anyone charged with campus-related sexual assault may be subject to prosecution under appropriate California criminal statues; students may also be subject to discipline under the Student Disciplinary Procedures. The Sexual Harassment Policy may also apply, and the Compliance Officer may be contacted at 818.364.7701. Confidentiality shall be maintained (Reference: Board Rule 16400.11).

SEXUAL HARASSMENT POLICY
The policy of the Los Angeles Community College District is to provide an educational, employment and business environment free from unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment. Employees, students, or other persons acting on behalf of the District who engage in sexual harassment as defined in the policy or by state or federal law shall be subject to discipline, up to and including discharge, expulsion or termination of contract. The specific rules and procedures for reporting charges of sexual harassment and for pursuing available remedies are incorporated in the Board Rules in Chapter 15.

The Los Angeles Community College District has a policy which provides informal and formal procedures for resolving complaints.

Copies of the policy and procedures may be obtained from the Compliance Officer located in the Administration Building, Room 123, 818.364.7701, or by calling the Senior Director of Educational and Student Support Services at 213.891.2279, or the Office of Diversity Programs at 213.891.2315. Any member of the College Community, which includes students, faculty, and staff, who believes, perceives, or actually experienced conduct that may constitute sexual harassment, has the right to seek the help of the College. Every employee has the responsibility to report such conduct when it is directed toward students to the Sexual Harassment Compliance Officer. Potential complainants are advised that administrative and civil law remedies, including but not limited to injunctions, restraining orders or other orders may be made available.

POLITICA DE ACOSO SEXUAL
La polica de “Los Angeles Community College District”, es proveer un ambiente educativo, de empleo y de trabajo excepto de avances sexuales, solicitud de favores sexuales o cualquier otra conducta inapropiada física o verbal o comunicación que envuelva acoso sexual. Los empleados, estudiantes u otras personas que representen el Distrito y que acosen a alguien sexualmente pueden ser de acuerdo a la polica de discriminación sexual o del Estado o la ley federal sujetos a disciplina que puede incluir: despido, expulsión o finalización del contrato.

Las reglas y procedimientos especíﬁcos para reportar acusaciones de acoso sexual que buscan una solución, se encuentran en el libro “Board of Rules” en el capitulo quince.

“Los Angeles Community College District,” tiene una polica que provee procedimientos formales e informales para resolver quejas. Copias de esta polica y sus procedimientos pueden obtenerse del oﬁcial de arbitraje en el edificio de la administración (Administration Building), oﬁcina 123, o puede llamar al teléfono 818.364.7701, también puede comunicarse con el “Senior Director” de educación y apoyo a los servicios del estudiantes (Educational and Student Support Services) al teléfono 213.891.2279 o a la oﬁcina de diversiﬁcación de programas (Diversity Programs) al teléfono 213.891.2315. Cualquier miembro del “Community College” y que incluye: estudiantes, profesorado y personal y que cree, percibe o en realidad experimenta un comportamiento que pudiera signiﬁcar acoso sexual, tiene el derecho de pedir ayuda del College. Todo empleado tiene la responsabilidad de reportar tal conducta cuando envuelve al
estudiante al oficial de arbitraje. Se les informa a los posibles denunciantes que soluciones por la ley civil y administrativas y que incluyen pero no se limitan a interdictos judiciales, ordenes de restricción u otras ordenes pueden estar disponibles.

DIVERSITY PROGRAM
The policy of the Los Angeles Community College District is to implement equal opportunity to all qualified employees and applicants for employment without regard to race, color, national origin, ancestry, religion, creed, sex, pregnancy, age, disability, marital status, medical condition (cancer related), sexual orientation, or veteran status. Positive action will be taken to ensure that this policy is followed in all personnel practices, including recruitment, hiring, placement, upgrading, transfer, demotion, treatment during employment, rate of pay or other forms of compensation, selection for training, layoff, or termination. Inquiries regarding equal opportunity practices at Los Angeles Mission College should be directed to the college Compliance Officer located in the Campus Center, 818.364.7701.

DRUG-FREE ENVIRONMENT
Los Angeles Mission College adheres to, supports, and is in full compliance with requirements that maintain our college as a drug-free institution of higher education.

On September 5, 1990, the Board of Trustees adopted the following standards of conduct:
- Students and employees are prohibited from unlawfully possessing, using or distributing illicit drugs and alcohol on District premises, in District vehicles, or as part of any activity of the Los Angeles Community College District.
- On April 20, 1989, the Los Angeles Community College District Board of Trustees adopted Rule 9803.19, which prohibits:
  - Alcohol and Drugs. Any possession of controlled substances which would constitute a violation of Health and Safety Code section 11350 or Business and Professions Code section 4230, any use of controlled substances, the possession of which are prohibited by the same, or any possession or use of alcoholic beverages while on any property owned or used by the District or colleges of the District. “Controlled substances,” as used in this section, include, but are not limited to, the following drugs and narcotics:
    a. opiates, opium and opium derivatives
    b. mescaline
    c. hallucinogenic substances
    d. peyote
    e. marijuana stimulants
    f. depressants and
    g. cocaine.
- Legal Sanctions. Federal laws regarding alcohol and illicit drugs allow for fines and/or imprisonment. Other legal problems include the loss of driver’s license and limitations of career choices.
- Health Risks. Health risks associated with the abuse of controlled substances include malnutrition, damage to various organs, hangovers, blackouts, general fatigue, impaired learning, dependency, disability, and death. Both drugs and alcohol may be damaging to the development of an unborn fetus.
- Other Risks. Personal problems include diminished self-esteem, depression, alienation from reality, and suicide. Social problems include loss of friends, academic standing, co- and extra-curricular opportunities, alienation from and abuse of family members, and chronic conflict with authority.
- Economic problems include loss of job, financial aid eligibility, homes, savings, and other assets.

Additionally, on June 28, 2000, the Board of Trustees adopted Rules 9803.24 Threatening Behavior, 9803.25 Disorderly Conduct, 9803.26 Theft or Abuse of Computer, and 9806 Unsafe Conduct. Each are fully described in Standards of Student Conduct.

SMOKING POLICY
In accordance with Board Rule 9804, smoking is permitted in designated areas only. A student who violates the rules is subject to the student disciplinary regulations.

CAMPUS SECURITY
The campus Sheriff’s office personnel are responsible for the safety and well being of staff, faculty and students, and of the security of college property and facilities, 818.364.7843.

Campus Crime Report
Los Angeles Mission College’s general statistics and crime can be viewed at the following URLs:
- General Information:
- Crime:
  then click on Criminal Offenses, Hate Offenses, or Arrests.

When parking on campus...
- watch for your fellow students walking to class
- drive slowly
- park in student parking lots only
- observe all posted signs and regulations
- display your LAMC student parking permit

For more details, request a parking brochure from the Sheriff’s Department on campus.
STUDENT SERVICES

EAGLES’ LANDING STUDENT STORE
eagleslanding.lamission.edu | 818.364.7798 or 818.364.7654

Eagles’ Landing Student Store is an educational resource center that provides students, faculty, staff and the community with a variety of products and services, including textbook purchase or rental, study aids, general merchandise, fashionable apparel, giftware, technology, special orders, and much more.

Students may purchase textbooks, handouts and reference material online via the website at http://eagleslanding.lamission.edu. To obtain the status of online orders, check availability, or for general questions call 818.364.7798 or 818.364.7654.

REGULAR STORE HOURS* (Main Campus)
Monday – Thursday 7:45am - 7:15pm
Friday 7:45am - 1pm
Saturdays, Sundays & Holidays Closed

Special Rush Hours during the first two weeks of the Fall and Spring semesters TBD.

Look for our convenient store known as The C-Store located at the Center for Math & Science building (818) 364-7731.

We carry fresh sandwiches and salads in addition to a wide variety of snacks and drinks. A Copy machine is also available for your printing needs.

REGULAR CONVENIENT STORE HOURS* (CMS Building)
Monday – Thursday 8 - 10am, 11:45am - 1:30pm, 5 - 7pm
Friday – Sunday Closed

BUSINESS OFFICE
www.lamission.edu/services/businessoffice | 818.364.7600 x7110

Payment of enrollment fees, refund requests, faculty, staff and student ID issuance and other financial transactions are handled in the Business Office.

BUSINESS OFFICE HOURS*
Monday & Tuesday 9am - 6pm
Tuesday & Thursday 9am -7pm
Friday 9am - 4pm
Saturdays, Sundays & Holidays Closed

Special Rush Hours - during the first two weeks of the Spring and Fall semesters

For more information, visit lamission.edu/services/businessoffice

CAMPUS CHILD DEVELOPMENT CENTER/ FAMILY CHILD CARE HOMES EDUCATION
818.364.7865 | www.lamission.edu/childev

The campus Child Development Center provides care and education for the children of Mission College student-parents (while they are attending classes) as well as for families in the community. A knowledgeable and professional staff provides an educationally enriching and developmentally appropriate program for children from birth through age five. While student-parents have priority registration, the Center is also open to community families. Off site, we have the Family Child Care Homes Education Network that consists of a wide range of family child care providers who are located in the community around LAMC. Each provider has their own hours of operation which can include evening and weekend care. Qualified families may receive child care services for infants, toddlers, preschoolers, and school-age children with low or no fees. For hours and information contact the Child Development Center.

COLLEGE OMBUDSPERSON
818.364.7752

The college ombudsperson is a faculty member selected by the president to assist students in resolving issues or problems they may have with faculty or the college.

DISABLED STUDENT PROGRAMS & SERVICES (DSPS)
www.lamission.edu/dsps | 818.364.7732

DSPS provides services and accommodations for students with disabilities. Once a DSPS professional has made the determination that a student has a disability (usually through the review of documentation from a qualified professional), the student begins working with a DSPS counselor and/or the Disability Specialist to create a customized student education contract (SEC) that outlines the specific services and accommodations that may be needed for the student to be successful in their academic endeavors. Additionally, students receive academic counseling support to create a student education plan (SEP) that is essentially the road map to completing a field of study which can include: basic skills development, certificate completion, AA/AS degree completion and/or preparation for transfer to a 4-year college or university. Visit us at www.lamission.edu/dsps for additional information.

EXTENDED OPPORTUNITY PROGRAMS & SERVICES/CARE
818.364.7645 | www.lamission.edu/eops

EOPS provides qualifying students with academic counseling, peer advisement, peer tutoring, free workshops, free university/cultural tours, transfer assistance, and assistance with books.

Single parents on CalWORKs may receive additional assistance through the CARE program.

EOPS/CARE students receive assistance to purchase their cap and gown for graduation. Graduating students are recognized at a special recognition ceremony toward the end of the semester.


**STUDENT ACTIVITIES**

818.364.7820 | www.lamission.edu/aso

The Student Activities offers many events/activities that welcomes students’ participation; Student Government, student workshops, student clubs/organizations, fundraisers, dances, special events and welcome week. Student activities is also involved with the promotion of the campus Honor Awards events and the annual college commencement. All these activities are provided to support and enhance LAMC’s student population college experience. Please visit Student Activities and/or the Associate Student Organization offices located on the lower floor of the Campus Center.

**ADMISSIONS & RECORDS**

818.833.3322 | www.lamission.edu/admissions

The Admissions and Records Office keeps all student records. Please visit www.lamission.edu to learn how you can apply online and also how to add or drop classes.

**CAREER CENTER**

www.lamission.edu/careercenter | 818.364.7655

Are you undecided about your major? Or perhaps you need more information about your chosen career. “Discover My Major” workshops include taking a career assessment to see what careers/majors are right for you. The Counselor and Career Coaches will assist you with career and major exploration to help you make informed decisions about your major and career path. We also provide “Be Job Ready” workshops which includes resume assistance, interview skills and dress for success. You can use our online resources to explore career options and also register on “Eagle Jobs,” our online job board to find jobs, internships and volunteer opportunities. Look out for our annual Major Fair and Job Fair along with other career related workshops. Stop by the Career Center to make an appointment or call us. We are located at LRC/Library, Room 222

**COUNSELING**

www.lamission.edu/counseling | 818.364.7655 or 818.364.7656

All new and returning students are strongly advised to meet with a counselor before registering for courses to develop an abbreviated student educational plan (ASEP). Meeting with a counselor and completing an ASEP will count towards priority registration consideration. It is recommended that all students meet with a counselor regularly, as it provides an opportunity to review educational goals, course requirements, research majors, and plan courses. New students will need to declare a program of study and complete a comprehensive student educational plan (CSEP) before completing 15 degree applicable units, or by their third semester. Completion of a CSEP will help students meet one of the criteria to maintain priority registration. It is highly recommended for students to meet with a counselor each semester to receive updates and review progress towards their educational goal.

Online E-counseling is now available. Please visit www.lamission.edu/counseling for more information.

**FINANCIAL AID & SCHOLARSHIPS**

www.lamission.edu/financialaid | 818.364.7648

The Financial Aid Office offers many services to our students including financial aid awareness events and workshops. Financial aid advising is available by appointment with the Financial Aid Supervisor. Our staff can answer your questions about financial aid programs, processes and forms. We are here to help you fund your cost of education. Stop by the Financial Aid Office or visit our website. YOU are in charge of your education; we are here to help you finance it.

**HEALTH CENTER**

www.lamission.edu/healthcenter | 818.362.6182

The Student Health Center at LAMC offers medical, health education, and mental health counseling services for students of the college. The Student Health Center is operated on-campus by a contracted provider (Northeast Valley Health Corporation). Currently enrolled students are eligible for SHC services but they must provide proof of enrollment via photo ID or fee receipt. Services can be obtained between semesters when the office is open so long as the student was enrolled in the previous semester. NEVHC also provides services at several locations throughout the San Fernando Valley. The address for the closest NEVHC community-based clinic is 12756 Van Nuys Blvd.; Pacoima, CA. Their phone number is 818.896.0531.

**LEARNING RESOURCE CENTER**

www.lamission.edu/learningcenter | 818.364.7756

Comprised of the Academic Success Center, Science Success Center, Math Lab, and Learning Lab. The Learning Resource Center is a hub of activity designed to support student success by providing a variety of free services to Mission College students.

One-on-one assistance and small-group tutoring sessions are available on the first floor of the Library Building for many skills and subject areas, including Writing and Reading across the curriculum, English, ESL, Literacy, Developmental Communications, and Mathematics.

On the East Campus in the CMS Middle Level Seminar Room 101, tutoring is provided for Physical Science and Life Sciences courses, and CMS Room 121 provides tutoring for all levels of math. Our staff includes peer tutors, graduate students, and professionals. In addition to the tutorial labs, learning software is available for self-paced study under the supervision of qualified tutorial support. Walk-in workshops are offered periodically on topics such as critical thinking skills, study and test taking skills, essay writing, and computer literacy. Our Learning Resource Center staff welcomes the opportunity to assist students on the path to success.

The Learning Center also houses the Computer Commons and Print Center providing two copy machines, two printers, and 126 state-of-the-art Internet linked computers. The Learning Resource Center is wheelchair accessible and specialized software and hardware accommodate students with disabilities. For more information please contact our staff in person or visit the Learning Resource Center online at lamission.edu/learningcenter.
Online databases, books, reference materials, periodicals, and information from the Internet—the tools you need to succeed are all available in the Library. One of the reference librarians will help you find the information you need. You can study in our quiet individual study areas and small groups can use our study rooms. Call or visit the Library website for hours.

**STEM PROGRAM**
818.364.7600 x4161 | www.lamission.edu/stem

The STEM program provides academic counseling and support to students interested in Science, Technology, Engineering & Mathematics majors with support to help achieve goals to graduate with an associate degree, transfer to a four-year university, or prepare for graduate school. Services include: create a comprehensive student educational plan, learn about different majors and careers in STEM, events & workshops, site visits & college tours, access to Undergraduate Research internships in academia and industry.

**TRANSFER CENTER**
www.lamission.edu/transfercenter | 818.364.7827

Students are encouraged to begin planning for Transfer as early as possible. The Transfer Center helps students prepare to continue their education at a four-year college or university. Services include counseling appointments to assist you in developing a student educational plan to transfer, assistance with filling out your University applications, opportunities to meet one-on-one with representatives from four-year institutions, Transfer Admission Guarantee (TAG) assistance, a resource library, transfer-related workshops and university fairs, information regarding articulation agreements, and computer stations. Transfer students can also earn an Associates Degree while completing transfer requirements. The Transfer Center staff is here to help you transfer to UC, CSU and private institutions.

**TRIO/STUDENT SUPPORT SERVICES (SSS) PROGRAM**
www.lamission.edu/sss | 818.364.7821

TRIO/Student Support Services (SSS) Program is a federally funded program designed to identify and provide resources to help students persist through college. TRIO/SSS provides qualifying students with services including tutoring, mentoring, one-on-one counseling, study skills workshops, financial aid assistance, and cultural activities which promote and facilitate students’ academic and personal success.

**STUDENT HEALTH FEES INFORMATION**

The Los Angeles Community College Board of Trustees at its April 29, 1992 meeting modified Board rule 8502, thus making the $11 Health Services fee a mandatory fee for all students enrolled in credit classes.

The Los Angeles Community College District policy exempts the following students from paying the student health fee: (a) students who depend exclusively on prayer for healing in accordance with the teaching of a bona fide religious sect, (b) students who are attending classes under an approved apprenticeship training program, (c) non-credit education students, (d) students enrolled in District colleges exclusively at sites where student health services are not provided, (e) students who are enrolled in District colleges exclusively through Instructional Television or distance education classes, (f) students who are enrolled in District colleges exclusively through contract education. Students exempted under the provisions of (a), (b) and (c) above are eligible to receive the services of the college health program; all other exempted students are not eligible to receive the services of the college health program.

Your registration fee receipt, or your current Student ID must be presented to receive services.

**VIEWING YOUR RECORDS**

Under the provisions of the Family Education Rights and Privacy Act of 1974 students may see their records by making an appointment with a counselor for this purpose.

**ASSOCIATED STUDENTS ORGANIZATION AND INTER-CLUB COUNCIL CLUBS**

- Associated Student Organization
- Alpha Gamma Sigma (AGS)
- Armenian Student Association
- Anime Alliance Club
- Business Entrepreneurship Club
- Child Development
- Culinary Club
- Dance Club
- Drama Club
- Dreamers Pathway Club (formerly AB 540 Club)
- Interior Design Club
- Inter-Club Council (ICC)
- Law Club
- LGBTS Club
- MeCha
- Music Club
- Psychology Club
- Robotecas
- Society of Hispanic Professional Engineers (SHPE)
- Veterans Club
EMERGENCY INFORMATION

FIRE
1. If you smell smoke or see fire, activate the nearest fire alarm pull box. Call the campus sheriff, extension 7845 or 7843 (outside telephone 818.833.3504). If you are unable to contact the sheriff, call 911.
2. When you hear the fire alarm, proceed in an orderly fashion to the designated building evacuation assembly area. The last person to leave the room should close the door.
3. At the assembly area, wait for further instructions from a faculty member or administrator.

EARTQUAKE
1. At first sign of shaking, get away from any potential falling objects. Try to get under a table or desk.
2. Do not run outside. If you are in a multistory building, do not use the elevator.
3. If you are aware of any gas lines or heaters in the area, attempt to shut off the gas line or heater.
4. Wait for a faculty member or administrator to give further instructions.

POWER OUTAGE
1. Try to stay where you are and do not attempt to restore power.
3. Wait for the power to come back on or for information/instruction from plant facilities or an administrator to ascertain the probably length of the outage and to be advised of what to do next.

EVACUATION
1. If you hear the alarm, proceed in an orderly fashion to the nearest exit and assemble at the designated building evacuation assembly area.
2. If you are in a multistory building, do not use the elevator.
3. At the assembly area, wait for further instructions from a faculty member or administrator.

OTHER EMERGENCIES
1. In the case of other emergencies, you will be given instructions from a faculty member or administrator on what to do.
2. Please remain calm and follow instructions.

EMERGENCY PHONE NUMBERS

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<tr>
<th>DEPARTMENT</th>
<th>CAMPUS PHONES</th>
<th>OUTSIDE PHONES</th>
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<tbody>
<tr>
<td>Sheriff’s Station</td>
<td>7843</td>
<td>818.364.7843</td>
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<tr>
<td>President</td>
<td>7795</td>
<td>818.364.7795</td>
</tr>
<tr>
<td>Academic Affairs</td>
<td>7632</td>
<td>818.364.7632</td>
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<tr>
<td>AA Vice President</td>
<td>7635</td>
<td>818.364.7635</td>
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<tr>
<td>Administrative Services</td>
<td>7780</td>
<td>818.364.7780</td>
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<tr>
<td>Plant Facilities</td>
<td>7801</td>
<td>818.364.7801</td>
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<td>Los Angeles County:</td>
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<tr>
<td>Police Department</td>
<td>9 - 911</td>
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<td>Fire Department</td>
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Pay Telephones: For any emergency - Press “11 to reach L.A. County Sheriff’s Office.

LACCD STUDENT IDENTIFICATION NUMBER & CARD

To comply with federal privacy requirements, Los Angeles Mission College and the Los Angeles Community College District has discontinued use of the Social Security Number as the student’s identification number. Instead, a new Student Identification Number will be issued for each student. The college can only release this number to the student. The new nine-digit number is randomly generated, but each will begin with the digits “88.” Students will use the same Identification Number in all nine colleges of the District.

Your first Student ID Card is free. Go to the business office to obtain yours. Student Identification cards are only issued for the current semester. All current semester fees must be paid in full to receive a student identification card. You will need to present your student registration/receipt for the current semester and also a second form of picture Identification such as a California ID or a high school picture ID.

Visit www.lamission.edu/services/businessoffice for current office hours.

WHERE TO USE YOUR NEW STUDENT ID CARD:
A valid student ID card is required to access student services in the following areas:
• Library
• Student Store/Bookstore
• Financial Aid
• Health Center
• Computer Labs
• Health & Fitness Center
DO YOU NEED ASSISTANCE PAYING YOUR ENROLLMENT FEES?
The Board of Governors Fee Waiver Program (commonly referred to as BOG) is a California state program that waives enrollment fees. This waiver does not have to be repaid.

Eligibility: Students must be either residents of California or qualify under AB540 for an exemption to paying California Nonresident Tuition, AND be enrolled at Los Angeles Mission College in at least one (1) unit. Fees for audited classes cannot be waived through the BOG.

THERE ARE FOUR WAYS TO QUALIFY FOR THE FEE WAIVER:

Method A: You (or your parents, if you are considered a Dependent student when completing the BOG Fee Waiver application) are a recipient of benefits under the TANF/CalWORKS Program, SSI (Supplemental Security Income), or General Assistance (also known as General Relief).

Method B: You (or your parents) income falls below the income standards set by the Board of Governors. By completing the FAFSA (or California Dream Act Application for eligible AB540 students) or BOG application your reported income will be used to determine your eligibility for BOG through Method B.

Method C: If you do not qualify based on Method A or Method B, you may be eligible for the BOG fee waiver through Method C. For eligible California residents, you must complete the Free Application for Federal Student Aid (FAFSA) available at www.fafsa.gov. For students qualifying under AB540 for an exemption to paying California Nonresident Tuition who do not possess a permanent Social Security number, you must complete the California Dream Act Application available at www.caldreamact.org. With this method, you may be eligible by demonstrating a minimal level of financial need as determined by the California Community Colleges Chancellor’s Office. Our Federal School Code (used on both the FAFSA and California Dream Act Application) is 012550.

Special Classifications Enrollment Fee Waivers: You can also qualify for a BOG fee waiver if you meet one of the following criteria: you have certification from the California Department of Veterans Affairs or the National Guard Adjutant General that you are eligible for a Dependent’s Fee Waiver, you are a recipient of the Congressional Medal of Honor (or are a child of a recipient), you are a dependent of a victim of the September 11, 2001 terrorist attack, or you are a dependent of a deceased law enforcement/ fire suppression personnel killed in the line of duty.

How to apply: To qualify for Method A or the Special Classifications Enrollment Fee Waivers you must complete the Board of Governors (BOG) Fee Waiver Application. To qualify for Method B you can complete the BOG Fee Waiver Application or FAFSA/ California Dream Act Application. You can pick up the BOG application at the Financial Aid & Scholarships Office or you may download it from the web at lamission.edu/financialaid by selecting the “Apply for Aid” link.

Do you know that you may request for a refund of your enrollment fees? If you have already paid your enrollment fees for summer 2016, fall 2016, winter 2017 and/or spring 2017, and you are eligible for a BOG fee waiver, contact the campus Business Office regarding a refund.

FINANCIAL AID & SCHOLARSHIPS
818.364.7648
Website: www.lamission.edu/financialaid
Twitter/Facebook: LAMCFAO
Federal School Code: 012550
OFFICE HOURS:
Mon–Thurs: 8am - 6:30pm
Friday: 8am - 12pm
NOTE: Our office hours during the summer and winter terms may be different. Please consult our website for any updates.

Getting a college education is an investment in your future! We want your educational experience at Los Angeles Mission College to be challenging, rewarding and supportive; therefore, we are pleased to provide you with the information and tools to assist you in completing your educational goals. Read through the information below about the financial aid process, and check out the links to our website and other websites to find updates and new information to assist you.

WHAT IS FINANCIAL AID?
Financial Aid is funding provided by the federal and state governments, the college, and private entities, to assist students with their educational expenses and is available in the form of grants, scholarships, employment and loans. Financial aid is meant to supplement the family’s existing resources in funding the costs of a college education.

HOW TO APPLY FOR FINANCIAL AID:
Eligible students who are U.S. citizens and eligible non-citizens should complete the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.gov. The FAFSA is used to determine eligibility for federal and state financial aid, including grants, work-study, and loans. Students qualifying under AB540 for an exemption to paying California Nonresident Tuition who do not possess permanent Social Security numbers can apply for state financial aid (Cal Grants and the Board of Governor’s (BOG) Fee Waiver) through the California Dream Act Application (CADA) available online at www.caldreamact.org

Both the FAFSA and CADA are available annually, starting October 1st, for the following academic year. We encourage students to apply early, as some financial aid sources are limited and awarded to students who apply early and have financial need. To have your FAFSA or CADA information sent to Los Angeles Mission College, make sure to use our School Code: 012550.

To apply for scholarships through the Financial Aid Office at Los Angeles Mission College, check out our website at www.lamission.edu/financialaid and select the “Scholarships” link on the left.

WHEN DO I APPLY?
You need to apply for financial aid every year. The 2018-2019 FAFSA and California Dream Act Application is available now. The 2018-2019 FAFSA and CADA will be available starting October 1, 2017. We encourage students to apply early, as some financial aid sources are limited and awarded to students who apply early and have financial need.

KEY DATES RELATED TO SPRING 2018
• October 1, 2017 – 2018-2019 FAFSA application available online at www.fafsa.gov for the following academic year. Also, the California Dream Act Application is available online at www.caldreamact.org.
• March 2, 2018 – Application deadline for Cal Grant consideration
• May 1, 2018 – L.A. Mission College “Priority” deadline. Submit your FAFSA and complete the Campus Selection process by this date to ensure your file is processed before the start of the fall 2018 semester.
• September 2, 2018 – Extended Cal Grant B “competitive” awards deadline for eligible community college students only (does not apply to AB540 students who apply through the California Dream Act Application).

FINANCIAL AID NEWS
There are a number of changes in federal and state aid eligibility that took effect over the past year. In particular:
1. The federal government has instituted a “6 year” limit on Pell Grant eligibility. This limits ALL STUDENTS, including students who have already received Pell Grants at any college or university, to no more than 6 full-time academic years of Pell Grant eligibility (based on 2 full-time semesters per academic year). Students can check their eligibility and usage at the U.S. Department of Education’s NSLDS website at www.nslds.ed.gov
2. Students qualifying under AB540 for an exemption to paying California Nonresident Tuition may be eligible for the Board of Governors (BOG) Fee Waiver. Also, students in this group may also qualify for Entitlement Cal Grants.
3. The federal government has established a limitation of 150% of the published length of a student’s programs of study for Direct Subsidized Loans. More information is available on our website and at our Loan Entrance Counseling workshops.
4. The FAFSA (and CADA) are available earlier than past years. For the 2018-2019 application cycle, forms are available as of October 1, 2016.
CALIFORNIA NONRESIDENT TUITION EXEMPTION REQUEST

Complete and sign the form to request an exemption from Nonresident Tuition. You must submit any documentation required by the College or University (for example, proof of high school attendance in California). Contact the California Community College, University of California or California State University campus where you intend to enroll (or are enrolled) for instructions on documentation, additional procedures and applicable deadlines.

ELIGIBILITY:
I, the undersigned, am applying for a California Nonresident Tuition Exemption for eligible California high school graduates at
(specify college or university) ________________________________________, and I declare the following:

Check YES or NO boxes:

☐ YES ☐ NO I have graduated from a California high school or have attained the equivalent thereof, such as a High School Equivalency Certificate, issued by the California State GED Office or a Certificate of Proficiency, resulting from the California High School Proficiency Examination.

☐ YES ☐ NO I have attended high school in California for three or more years.

Provide information on all school(s) you attended in grades 9-12:

<table>
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<tr>
<th>SCHOOL</th>
<th>CITY</th>
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Documentation of high school attendance and graduation (or its equivalent) is required by the University of California, the California State University and some California Community Colleges. Follow campus directions.

Check the box that applies to you (check only one box):

☐ I am a non-immigrant alien as defined by federal law (including, but not limited to, a foreign student [F visa] or exchange visitor [J visa]).

☐ I am NOT a non-immigrant alien (including, but not limited to, a U.S. citizen, permanent resident, or an alien without lawful immigration status).

AFFIDAVIT:
I, the undersigned, declare under penalty of perjury under the laws of the State of California that information I have provided on this form is true and accurate. I understand that this information will be used to determine my eligibility for the nonresident tuition exemption for eligible California high school graduates. I hereby declare that, if I am an alien without lawful immigration status, I have filed an application to legalize my immigration status or will file an application as soon as I am eligible to do so. I further understand that if any of the above information is untrue, I will be liable for payment of all nonresident charges from which I was exempted and may be subject to disciplinary action by the College or University.

PRINT FULL NAME (as it appears on your campus student records)

CAMPUS/STUDENT IDENTIFICATION NUMBER

PRINT FULL MAILING ADDRESS (number, street, city, state, zip code)

EMAIL ADDRESS (optional)

PHONE NUMBER (optional)

SIGNATURE

DATE

DETERMINING YOUR RESIDENCY STATUS

For enrollment fee purposes, you are considered a RESIDENT of the state of California if you are:
1. a citizen of the United States OR have permanent resident status, are a holder of an asylum or refugee visa, AND
2. have lived in the state of California for at least one year and one day.

For enrollment fee purposes, you are considered a NON-RESIDENT of the state of California if you are:
1. a citizen of the United States OR have permanent resident status, are a holder of an asylum or refugee visa, AND
2. have NOT lived in the state of California for at least one year and one day.

For enrollment fee purposes, you are considered an INTERNATIONAL STUDENT if you hold an F-1 Visa or other non-resident vis
ACADEMIC DEPARTMENTS

ARTS, MEDIA & PERFORMANCE
Chair: Deborah Paulsen 818.364.7738
Secretary: Suzanne Mignosi 818.364.7680
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Art History
Cinema - Vice Chair: Curtis Stage 818.364.7771
Humanities
Interior Design
Multimedia - Vice Chair: Curtis Stage 818.364.7771
Music
Photography - Vice Chair: Curtis Stage 818.364.7771
Theater

BUSINESS & LAW
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Secretary: Suzanne Mignosi 818.364.7680
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Administration of Justice - Vice Chair: Kelly Enos 818.364.7610
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Computer Applications & Office Technologies
Economics
Finance
Law
Management
Marketing

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Vice Chair: Jose Maldonado 818.833.3412

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Secretary: Richard Lam 818.364.7722
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Child Development Center
Education
Family & Consumer Studies
(Gerontology & Family Studies)

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Vice Chair: Sherrie Loper 818.364.7726

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– Vice Chair: Curt Riesberg 818.364.7847
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– Vice Chair: Mike Climo 818.364.7693
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French
Italian
Linguistics
Spanish

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Secretary: Suzanne Mignosi 818.364.7680
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Dance Techniques
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Kinesiology - Vice Chair: Cindy Cooper 818.364.7707
Kinesiology Athletics
Kinesiology Major - Vice Chair: Cindy Cooper 818.364.7707
Nutrition

LEARNING CENTER
Director: Albert Ybarra 818.833.3373
Secretary: Sheila Money 818.364.7756

LIBRARY
Chair: David Garza 818.364.7751
Library Science

LIFE SCIENCES
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Secretary: Patricia Carter 818.364.7793
Allied Health - Vice Chair: Dr. Par Mohammadian 818.833.3424
Anatomy - Vice Chair: Dr. Par Mohammadian 818.833.3424
Biology
Biotechnology
Environmental Science
Health Occupations – Vice Chair: Dr. Par Mohammadian 818.833.3424
Microbiology
Nursing – Vice Chair: Dr. Par Mohammadian 818.833.3424
Pharmacy Technician - Vice Chair: Dr. Par Mohammadian 818.833.3424
Physiology - Vice Chair: Dr. Par Mohammadian 818.833.3424

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Computer Science Information Technology
– Vice Chair: Milan Sampewala 818.833.3385
Mathematics - Vice Chair: Carole Akl 818.364.7873

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Chair: Mike Fenton 818.364.7888
Secretary: Patricia Carter 818.364.7793
Astronomy
Chemistry
Earth Science
Geography
Geology
Oceanography
Physical Science
Physics

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Secretary: Sheila Money 818.364.7756
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Professional Baking

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African American Studies
European History
History
Philosophy
Political Science - Vice Chair: Dr. Ebru Durukan 818.364.7675
Psychology - Vice Chair: Dr. Christopher F. Williams 818.364.3413
Sociology – Vice Chair: Jill Biondo 818.833.3411

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OFF-CAMPUS LOCATIONS

1. **EL NIDO**
   El Nido Family Center
   11243 Glenoaks Blvd, Pacoima

2. **GRANT HS**
   Grant High School
   13000 Oxnard St, Valley Glen

3. **HUBB-ES**
   Hubbard Elementary School
   13325 Hubbard St, Sylmar

4. **LKRSHM-ES**
   Lankershim Elementary School
   5250 Bakman Ave, North Hollywood

5. **PCH**
   Pacoima City Hall
   13520 Van Nuys Blvd, Pacoima

6. **RANCHITO**
   El Ranchito
   7940 Ranchito Ave, Panorama City

7. **SAR-COUG**
   Sara Coughlin Elementary
   11035 Borden Ave, Pacoima

8. **SENDAK**
   Sendak Elementary School
   11414 West Tiara St, North Hollywood

9. **SFDO-ES**
   San Fernando Elementary School
   1130 Mott St, San Fernando

10. **SUN-TUJ**
    Sunland-Tujunga Campus
    7224 Foothill Blvd, Sunland-Tujunga

11. **SYL LRN**
    Sylmar Leadership Academy
    14550 Bledsoe St, Sylmar, CA

12. **YPI-SF**
    Youth Policy Institute, San Fernando
    11844 Glenoaks Blvd, San Fernando
LAVC Invites you to Study Away!

The Los Angeles Valley College Study Away Program offers study abroad programs for community college students (and non-students) who want a memorable learning experience. These programs are open to any individual who wants the opportunity to study a subject in a foreign country or in the United States.

Visit [www.lavc.edu/studyaway](http://www.lavc.edu/studyaway) for information on our Summer programs.

Check our website for information about Study Away.

---

Pierce College

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*Try one of these careers*

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GIS Certificate
Auto Tech
Vet Tech

www.piercecollege.edu
**FINAL EXAM SCHEDULE SPRING 2018**

**TUESDAY, MAY 29 – MONDAY, JUNE 4**

**HOW TO FIND WHEN YOUR FINAL EXAM WILL BE HELD:**
1. At the top of the chart below, find the day(s) that your class is held
2. At the left of the chart below, find the start time of your class
3. Your exam day and time is at the intersection of the day(s) of your class and the start time of your class
4. All classes that meet more than twice a week (MTWTh) should follow the Mon & Wed exam schedule
5. Final exams for short-term classes shall be administered during the final two hours of the last class period.

**EXAMPLE:**
- If your class meets Mondays only at 4:35pm, then your final exam will be held on Mon, June 4 from 5:30–7:30pm.
- If your class meets Tu & Th at 10:35am, then your final exam will be held on Th, May 31 from 10am-12pm.

---

**FINAL EXAM DAY, DATE AND TIME**

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**EXCEPTIONS:**

1. All classes that meet more than twice a week (MTWTh) should follow the Mon & Wed exam schedule
2. Final exams for short-term classes shall be administered during the final two hours of the last class period.

**NOTE:**
- Every instructor is required to give a final examination following the schedule above.
- Final exams are scheduled for two hours.
- Final exams will be held in the regularly scheduled classroom.
- If students indicate that a conflict is occurring, instructors are advised to contact their supervising dean immediately.
- Any change from this schedule must be approved by the Office of Academic Affairs.
- Any questions regarding this schedule should be directed to Academic Affairs.
# Scheduling Worksheet

**Semester:**

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**Class List**

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DIRECTORY OF COLLEGE SERVICES

Academic Affairs .................................................................818.364.7632
Admissions & Records ........................................................818.833.3322
Assessment Center ............................................................ 818.364.7613
Business Office ........................................................818.364.7600 x7110
CalWORKs ......................................................................... 818.364.7760
Campus Security .................................................................818.364.7843
Career Center ......................................................................818.833.3403
Child Development Center ..................................................818.364.7863
College Ombudsperson ......................................................818.364.7690
Counseling Department ...................................................... 818.364.7655 or 818.364.7656
Disabled Student Programs & Services (DSPS) ................. 818.364.7732
Telecommunication Device for the Deaf (TDD) ................... 818.364.7861
Eagles’ Landing Student Store ........................................... 818.364.7798
Extended Opportunity Program & Services (EOPS) ............818.364.7645
English as a Second Language (ESL) Credit Program ........818.364.7666
or 818.364.7722
English as a Second Language (ESL) Non-Credit Program ......818.364.7735
Financial Aid Office .............................................................818.364.7648
Health Center ................................................................. 818.362.6182
Honors/Transfer Alliance Program .................................818.364.7683
International Students ..................................................... 818.364.7741
ITV (Instructional Television) ........................................... 818.364.3594
Learning Center ............................................................... 818.364.7756
Library ................................................................818.364.7600 x7106
President’s Office ............................................................... 818.364.7795
Student Activities .......................................................... 818.364.7820
Student Services ...................................................................818.364.7766
Transfer Center ............................................................. 818.364.7827
Veteran Resource Center ..................................................818.364.7658
Veterans Office ...............................................................818.364.7864

13356 Eldridge Avenue, Sylmar, CA 91342
818.364.7600 | TDD 818.364.7861
www.lamission.edu