GENERAL CALENDAR DATES

NOTE: Short Term and Late Start Classes have different Add & Drop deadlines. Please check with your instructor.

Online Applications Accepted ................................................................. Year Round
Assessment and Orientation ................................................................. Year Round
Residency Determination Date ............................................................... August 27
DAY AND EVENING CLASSES BEGIN .................................................. August 28
Saturday Classes Begin ........................................................................... September 2
Last day to process Audit Add Request .................................................. September 10
Deadline to file for Pass/No Pass Grade ................................................ October 6
Last Day for Section Transfer (Online Instructor Request) ..................... October 7
Deadline to file Graduation Petition for FALL 2017 (No Summer or Winter Graduation) ......................... October 31
FINAL EXAMS .......................................................................................... December 11–17
Classes End ............................................................................................... December 17

PRIORITY Registration Dates - Enrollment is by APPOINTMENT ONLY, via the Internet. (Per Title V Regulations, students may not register before assigned appointment time)
PRIORITY REGISTRATION: CalWORKs, DSPS, EOPS, Foster Youth and Active Duty/Veterans .................. May 15
PRIORITY REGISTRATION: Athletes, Promise, Completion ........................................................... May 18
Continuing & New, Fully Matriculated Students ......................................... May 22
Students Who Lost Priority ..................................................................... June 9
K-12 students Special Admits ................................................................. June 23

ADD Dates - Late ADDs are not permitted
Deadline to Add Online ........................................................................... August 28
Deadline to Add Full Term (16-week) .................................................... September 10
NOTE: Short Term and Late Start classes have different Add and Drop deadlines. Please check with your instructor.

DROP CLASSES ONLINE ONLY (16-week classes)
Drop classes without receiving a “W” and without incurring fees (semester-length classes, online only) ....................................................... September 4+ 10
Drop classes with a “W” – A letter grade is required after this date forward - (Online only) ............................. November 19

*PLEASE NOTE: A “W” will appear on your transcript record after this date.
REMINDER: Course repetition is regulated by state guidelines, limiting students to a maximum of three (3) enrollments in a course, to include both substandard grades and withdrawals, unless otherwise specified in the course description.

If you stop attending a class (or wish to drop a class)
YOU MUST DROP THE CLASS YOURSELF – OFFICIALLY – on or before November 19 (Online only).
Failure to do so may result in a grade of “F” in that class.

REGISTRATION INFORMATION
Website – www.laccd.edu (Student Information System)
Admission Regular Office Hours
(Hours are subject to change. Please check the LAMC website
Monday through Thursday: 8:30am–6:30pm
Friday: 8am–12pm

HOLIDAYS (College CLOSED)
Labor Day – September 4
Veteran’s Day – November 10
Thanksgiving – November 23 to November 26

VISIT OUR WEBSITE FOR UPDATED INFORMATION ON NEW CLASSES AND CANCELLED CLASSES
www.lamission.edu/schedules

LATE ENROLLMENT: The college reserves the right to cancel or extend late enrollment for reasons relating to student enrollment, level of financial support, or any other reason at the discretion of the LACCD (District) and Los Angeles Mission College.

FOR THOSE WITH DISABILITIES, ALTERNATE FORMATS OF THIS SCHEDULE ARE AVAILABLE BY CALLING 818.833.3313
On behalf of the Los Angeles Mission College family, welcome to the fall 2017 semester. Our faculty, staff and administrators are ready to support you and ensure that you succeed in achieving your goals.

Mission is on the move. The college continues to grow with more students enrolled each year. Construction of the Arts, Media and Performance building has made tremendous progress and is nearing completion. We continue to add dedicated professionals to our ranks that can provide you with the educational and career support you need.

We also continue to expand programming that empowers you to find sustainable employment in rewarding industries. We offer skills certificates and Associate Degrees in areas like Allied Health, Child and Family Services, and Culinary Arts.

The Transfer Center is always ready to help you get on track to transfer to a four-year university. The Career Center can help you figure out your next move after graduation. The entire L.A. Mission College family is committed to your success.

We continue to sponsor more student events because we know that college is not just about studying, transferring, or completing a certificate. L.A. Mission College is where you discover a greater you!

I wish you a very productive and immensely successful fall 2017.

Very truly yours,

Monte E. Perez, PhD
President, Los Angeles Mission College
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For complete information on programs at Los Angeles Mission College, please consult the Mission College Catalog at www.lamission.edu

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LAMC MISSION STATEMENT

Los Angeles Mission College is committed to the success of its students. The College, which awards associate degrees and certificates, provides accessible, affordable, high-quality learning opportunities in a culturally and intellectually supportive environment by:

• Providing services and programs in basic skills, general education, career and technical education, and for transfer;
• Educating students to become critical thinkers and lifelong learners;
• Ensuring that all programs and services are continuously evaluated and improved to support student learning and achievement; and
• Making traditional and distance education learning opportunities available to enhance the health and wellness of the diverse communities it serves.

NEW 3 REPEAT RULE

EFFECTIVE SUMMER 2012, course withdrawal (“W”) or a substandard grade (“D,” “F,” or “NP”) count as an attempt at a course. Only three attempts at any one course will be allowed, with some exceptions. Listed below are the new rules that all students need to know about.

• Students who drop or are excluded after the last day to drop without a grade of “W” will have a “W” appear on their transcript. The “W” will count as an attempt for that course.
• For the Fall semester, September 11, 2017 is the last day to drop a 16-week semester length class without a “W”. Students will be able to drop a class online until this date. Contact the office of Admissions and Records for deadlines on late start, short-term and special program classes.
• A course in a student’s transcript which currently shows a recorded “W” counts as an attempt for that course.
• Students will not be allowed to register for any course within the LACCD if there are three recorded attempts for that course in any combination of W, D, F, or NP grades.
• Add permits for a course within the LACCD will not be processed if there are three recorded attempts for that course in any combination of W, D, F, or NP grades.
• For courses specifically designated as “repeatable,” students may repeat up to three times (See Title 5 California Code of Regulations sections 55040, 55041, 58161).
• Where the student’s number of enrollments in a course exceeds the allowable amount, the student may petition for an additional enrollment in cases of extenuating circumstances.

What students should do:

• Be sure you are academically ready for classes you enroll in.
• If you must drop a course, drop before the specified deadline for dropping a class without a grade of “W.”
LAMC has numerous agreements with university and college campuses that give students who participate in these programs various transfer application advantages, the most important being priority admission. If you are interested in transferring to UCLA, we have a specific honors transfer program called UCLA Transfer Alliance/Honors Program (TAP). In addition, as a member of the Honors Transfer Council of California, LAMC participates in an alliance with many additional campuses. Information on both programs follows.

UCLA TRANSFER ALLIANCE/HONORS PROGRAM
The Los Angeles Mission College Transfer Alliance/Honors Program is designed for motivated students who plan on transferring to a four year college or university. The program consists of academically enriched general education courses in which both written expression and the critical analysis of ideas are stressed. The TAP program offers participating students priority admissions to UCLA and additional opportunities at other universities. Admittance rates for UCLA college of letters and sciences were (tabulated for Fall 2011) for TAP/Honors students was 74.3% versus 27.5% for non-TAP/Honors students! Both current and new students may apply to be part of the TAP program.

Requirements: Students will complete five honors courses (minimum 15 UC transferable units) and maintain at least a 3.25 grade average, and honors designation will appear on the students’ transcripts. For each honors course, students will complete a research project or paper designed in collaboration with the Honors Director Dr. Mike Fenton and the faculty member teaching the course.

Application requirements:
Current LAMC students must be eligible for English 101 and have completed 12 transferable units with a GPA of 3.25 or higher.

Entering students must have a high school GPA of 3.50 or higher or an SAT score above 1,000, and their placement tests must place them in English 101 or higher. If you do not meet a specific requirement but would like to be able to participate in TAP, please write to Dr. Mike Fenton at fentonm@lamission.edu to discuss your particular situation.

Application Packet Requirements:
Interested students should put together a packet that includes unofficial transcripts, a personal statement, faculty recommendation and a completed application which can be found on the Honors website: www.lamission.edu/honors

Benefits of TAP/Honors Participants @ UCLA:
- Priority admissions consideration to several prestigious four-year institutions, including UCLA
- An enriched academic program allowing students to gain opportunities to pursue topics and projects of individual interest within courses taken; opportunity to gain valuable critical thinking, research and writing skills; opportunities to explore interdisciplinary approaches to course topics
- Assistance in the transfer process
- Participation in TAP/Honors allows you to have a non-impacted Alternative Major Selection at UCLA
- UCLA Library Card

Benefits of TAP/Honors Participants Here @ LAMC:
- Transcripts that reflect participation in the program
- Regular opportunities for interaction and individual conferences with faculty mentors and program director
- Priority counseling with the Honors Counselor
- Book Store Fast Pass (Priority book store visits the first week of class)
- Recognition at LAMC graduation ceremony
- Opportunity to attend the annual Honors Students research Conference at UC Irvine as well as the UCLA TAP/Transfer Conference

Contact Information for the UCLA Transfer Alliance/Honors Program:
Contact Honors Counselor Afri Walker, 818.364.7647, or Honors Coordinator Dr. Mike Fenton, 818.364.7888

ADDITIONAL TRANSFER AGREEMENTS THROUGH THE HONORS TRANSFER COUNCIL OF CALIFORNIA
This program was created to promote academic excellence, to stimulate creative intellectual thinking and discussions of academic issues among students and faculty, to increase awareness of current social issues, to encourage community service, to celebrate cultural diversity, and to prepare students for successful university transfer. LAMC Membership in the Honors Transfer Council of California gives our students the opportunity to participate in many honors agreements and the primary benefit is priority admission. To learn more about the Honors Transfer Council of California and the programs, agreements, priority admission, scholarships and other activities they offer to our students, go to www.htcca.org/directors-counselors-faculty/transfer-agreements/

Participating Universities and Colleges:
Some of the universities and colleges that offer honors program transfer agreements and priority admission to those students who complete all requirements at the time of application for transfer are:

Amherst
Bandeins
Chapman University
Colorado State University
Connecticut College
CSU Fullerton
Gonzaga
La Sierra University
Mills College
Occidental College
Pitzer College
Pomona College
San Jose State, Engineering
Scripps – Claremont
Smith College
Trinity College
Tufts University
UC Irvine
University of Arizona
University of La Verne
University of San Diego
University of San Francisco
Wheaton College
Whittier College
Whitman College

Benefits to Honors Program Participants at Each School:
Each University or College listed above has specific requirements and guidelines and each offers varying additional advantages outside of priority admission for students who complete the Honors Program requirements described. These advantages may include priority for housing, scholarships and other benefits. Transfer agreements for participating schools may be viewed at http://htcca.org/transfer-partners

Requirements: The requirements are the same as they are for the UCLA TAP Program described above. Students must be eligible for English 101 and have completed 12 transferable units with a GPA of 3.25 or higher. Entering students must have a high school GPA of 3.50 or higher or an SAT score about 1000, and placement tests must place them in English 101 or higher. To earn Honors Program Certification, students must complete five honors courses with a 3.00 grade average, and honors designation will appear on the students’ transcripts. For each honors course, students will complete a research project or paper with a specific faculty member for a class in which the student is enrolled.

Contact Information for HTCC Honors Transfer Programs:
Call Counseling at 818.354.7655 or 818.364.7656 and ask to meet with an honors counselor regarding all programs above. Go to lamission.edu/honors for additional materials.
ASSOCIATE DEGREE FOR TRANSFER

California Community College students interested in transfer to a California State University (CSU) are encouraged to learn more about the Associate in Arts or Associate in Science for Transfer (AA-T or AS-T) Degrees. These Transfer Degrees are designed to provide a clear pathway for transfer. California Community College students awarded an AA-T or AS-T degree are guaranteed admission with junior standing in a program that is deemed “similar” within the CSU system. Although priority admission consideration is given to the student’s local CSU campus within a “similar” program, it does not guarantee admission to a specific major or campus.

Students who have been awarded an AA-T or AS-T are able to complete the remaining requirements for the 120-unit baccalaureate degree within 60 semester or 90 quarter units.

Los Angeles Mission College offers several Associate Degrees for Transfer and to find out which CSU campuses accept each degree, go to www.sb1440.org. Students are encouraged to meet with a counselor to review their options for transfer and to develop an educational plan that best meets their goals and needs.

AT THE TIME OF PUBLICATION, A STUDENT MAY EARN AN AA-T OR AS-T AT LAMC IN THE FOLLOWING MAJORS:

- AS-T Administration of Justice
- AS-T Biology
- AS-T Business Administration
- AA-T Communication Studies
- AS-T Computer Science
- AS-T Early Childhood Education
- AA-T Elementary Teacher Education
- AA-T English
- AS-T Kinesiology
- AS-T Mathematics
- AS-T Nutrition and Dietetics
- AA-T Philosophy
- AA-T Political Science
- AA-T Psychology
- AA-T Sociology
- AA-T Spanish
- AA-T Studio Art

REQUIREMENTS

The following is required for all AA-T or AS-T degrees:

1. Minimum 60 CSU-transferable semester units.
2. Minimum grade point average (GPA) of 2.0 in all CSU-transferable coursework. Although a 2.0 GPA is required for admission, some majors may require a higher, more competitive GPA. Please consult the counselor, the ASSIST website (www.assist.org) and the college catalog for more information.
3. Completion of a minimum of 18 semester units in an “AA-T” or “AS-T” major as detailed in the Disciplines section of this catalog. All courses in the major must be completed with a grade of “C” (2.0) or better. Local graduation requirements are not needed for degree to be granted.
4. Certified completion of the California State University, General Education-Breadth (CSU GE Breadth) pattern, OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.
5. Complete a minimum of 12 units at LAMC.
STUDENT SERVICES DIVISION: The Student Services Division is dedicated to students receiving quality advisement and information. Several departments and programs help you make decisions that help you be successful in college. Please review the following departments and programs to learn how they can help you navigate through the community college process.

COUNSELING DEPARTMENT

Our counselors are here to assist you in the development of your Student Educational Plan, advise on class selection, academic issues, and career exploration. Students can call to schedule a counseling appointment or stop by during drop-in counseling hours to ask quick questions.

Students are encouraged to meet with a counselor at least once each semester. Students enrolled in an online or hybrid course at LAMC may also inquire about online/e-counseling availability in the Counseling Office. All counselors are here to help you! The Counseling Office is open Monday through Thursday from 8am to 7pm, and Fridays until 1 pm. The Counseling Office is located in the Instructional Building, Administration Wing. Call 818.364.7655 for an appointment. Counselors are available in the Counseling Office (Instructional Building, Administration Wing), Transfer Center (Campus Services Building), Career Center (LRC 222), International/Veterans and TRIO (Campus Center, Lower Level), EOP&S and CAFYES (Instructional Building, Administration Wing), CalWORKs (INST 1007), STEM (CMS 014), DSP&S (INST 1018), METAS (BUNG 8).

DISABLED STUDENT PROGRAMS & SERVICES

DSPS provides services and supports for students with disabilities. These services support student success and assist the college to meet the requirements ensuring that the college programs, services and activities are accessible to and useable by students with disabilities as required by relevant Federal and state non-discrimination laws, including Sections 504 and 508 of the Federal Rehabilitation Act, the Americans with Disabilities Act (ADA), and state Government Code Sections 11135-11139.5. Students with disabilities are offered a wide array of support which can include: priority registration, academic/personal counseling; job development and career planning; sign language interpreting; assistive technology support; special classes; equipment loan; and linkage to campus/community referrals. Reasonable accommodations may include: test proctoring (i.e., extra test time and a distraction reduced examination setting); note taking assistance; and classroom accommodations (e.g., adaptive classroom furnishings, preferred seating). The goal of DSPS is to assure that students with disabilities are afforded equal access to the educational opportunities that exist at LAMC. Please visit us at www.lamission.edu/dsps for additional information.

EXTENDED OPPORTUNITIES PROGRAMS & SERVICES (EOP&S),
COOPERATIVE AGENCIES RESOURCES FOR EDUCATION (CARE)

EOP&S/CARE works with a student population that must meet certain qualifications. Drop by the office to see if you qualify.

Students are awarded vouchers valued at $225 each that are used to purchase only textbooks only at LAMC bookstore. EOPS students also receive priority registration, three mandatory individual counseling sessions, tutorial support, available academic workshops and assistance with the financial aid process.

CARE students (EOP&S single parents receiving Cal/WORKS with at least one dependent child less than 14 years old) also receive an additional $150 CARE book grants used to purchase textbooks and supplies at LAMC bookstore. All new EOP&S/CARE students are given survival kits, which include, but are not limited to backpacks, LAMC binders, notebook paper, pens, pencils and LAMC t-shirts. In addition, CARE students are also awarded meal vouchers valued at $6 each that are used in the cafeteria. EOP&S/CARE students are awarded cash grants once or twice a year, depending on availability of funds.

OFFICE OF ADMISSIONS AND RECORDS

Admissions is located in the Student Services annex of the Instructional Building, which is located near the clock tower. Admissions provides resources to support students, such as processing transcripts and verifications. Admissions accepts and processes a variety of petitions, including but not limited to course repetitions and general petitions. It is our goal to assist the best we can in the academic success of our students.

OFFICE OF FINANCIAL AID & SCHOLARSHIPS

This office is located in the same location as Admissions & Records, EOP&S and the Counseling Department. Make sure you stop by and request information about meeting your financial needs. Many options are available, and staff can assist you in identifying the financial resource for which you qualify.
STEM PROGRAM

The STEM program provides academic counseling and support to students interested in Science, Technology, Engineering & Mathematics majors with support to help achieve goals to graduate with an associate degree, transfer to a four-year university, or prepare for graduate school. Services include: create a comprehensive student educational plan, learn about different majors and careers in STEM, events & workshops, site visits & college tours, access to Undergraduate Research internships in academia and industry. Contact us at 818.364.7600 x4161 or visit us in CMS 014.

TRANSFER CENTER

Los Angeles Mission College is committed to assisting students in transferring to four-year institutions, including all campuses within the UC and CSU systems, independent or private colleges in California, and out-of-state institutions.

Transfer Center seeks to make students aware of their transfer choices and to assist with the transfer process.

Transfer Center staff facilitates this process by helping students:
• Understand transfer admission requirements
• Calculate transferable GPA/Units
• Complete the application process for their transfer school(s) of choice.
• Stay informed on important dates and deadlines
• Counseling on transferring to colleges and universities
• Providing transfer related workshops
• Opportunities to meet with admissions representatives
• Access to computers for university/major exploration
• Students are encouraged to begin planning for transfer as early as possible.

TRIO/STUDENT SUPPORT SERVICES (SSS) PROGRAM

The TRIO/Student Support Services (SSS) Program is a federally funded program designed to identify and provide resources to help students persist through college. SSS provides support services that promote and facilitate student’s academic and personal success. To qualify for SSS, students must meet at least one of these requirements: 1) Be a first-generation college student (neither parent hast a bachelor’s degree); 2) meet an income guideline; 3) be a student with a disability.

Students selected to participate in SSS will qualify for one-one academic advising and counseling, individual and group tutoring, career counseling, study skills workshops, trips to cultural sites and colleges, and grant aid through a selective process. Contact us at 818.364.7821, or visit our website for more information: www.lamission.edu/sss
Los Angeles Mission College is dedicated to providing you with a quality education and to supporting students with diverse career, transfer and personal goals as they manage the demands of work, school and personal life. We offer a variety of class formats to fit your schedule needs, and we offer a wide range of transfer, professional, personal enrichment and support programs.

Some programs are described in this schedule. For complete and up-to-date information please consult the college website at www.lamission.edu.

COURSE FORMATS offering students a range of scheduling options include:

- **Traditional classes** on campus, day, evening and weekends
- **Online Classes** and also listed within the schedule of courses
- **Hybrid Classes** also listed within the schedule of courses (combination of online and on campus)
- **Late Start and Short Term Classes** also listed within the schedule of courses
- **ITV/Weekend Classes** – Hybrid courses, both in person and online with videos; Classes now offered at LAMC and Off-Campus locations.
- **Off-Campus Locations** – Some courses are offered at area high school campuses. Check the schedule listings.

PROGRAMS that help you meet your career, professional and personal goals:

- **A.A. and A.S. Degree Programs**
- **Associate Degree for Transfer Program**
- **College Transfer Courses**
- **Honors Transfer Program**
- **Career and Technical Education**
- **English as a Second Language Programs** (Credit and Non-Credit)
- **GED Preparation**
- **Concurrent Enrollment**: For high school students who are eligible to take college classes while still in high school. See your high school counselor for complete eligibility.

Please consult the Los Angeles Mission College website, www.lamission.edu, for complete information on the above programs and to access our online catalog.

Visit www.lamission.edu for complete information and to view our College Catalog. Contact information for departments, programs and for college counselors are listed.
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<th>SHORT-TERM</th>
<th>LATE START</th>
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## HYBRID CLASSES

*(On Campus Meetings are **MANDATORY**)*

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<td>Canvas - ilearn.laccd.edu</td>
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<td>LAW 012</td>
<td>20900</td>
<td>Rose, E</td>
<td>Canvas - ilearn.laccd.edu</td>
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<td>LAW 013</td>
<td>20916</td>
<td>Lampert, E</td>
<td>Canvas - ilearn.laccd.edu</td>
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<td>LAW 016</td>
<td>20925</td>
<td>Jordan, D</td>
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<td>LAW 019</td>
<td>10190</td>
<td>Jordan, D</td>
<td>Canvas - ilearn.laccd.edu</td>
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</tbody>
</table>

## ONLINE & HYBRID CLASSES

### GETTING STARTED

1. Go to [lamission.edu/de/start](http://lamission.edu/de/start)
2. Login to your Canvas Course at [ilearn.laccd.edu](http://ilearn.laccd.edu)
3. How to login:
   - **Username** = your LAMC Student ID - eg. 881234567
   - **Password**: 88 + month day of birth
     
     eg. June 5th birthday = 880605
     
     (if you changed your PIN when your registered for LAMC classes, then it is 88+YOUR PIN)

Canvas Help Desk Information:

Help Desk - (818) 415-2015

[ilearn@lamission.edu](mailto:ilearn@lamission.edu)

After hours Monday-Friday and Weekends

1-844-303-5593

### TROUBLESHOOTING

Troubleshooting tips if you are having problems logging in to Canvas:

1. If you are trying to login before the class starts (1st day of class), then contact your instructor at [lamission.edu/directories](http://lamission.edu/directories) to see if the class has been published or is open yet for you to login.
2. If it is the class has been published, and you cannot login, then contact our Help Desk at (818) 415-2015 or [ilearn@lamission.edu](mailto:ilearn@lamission.edu)
3. If you were just added to your class at Mission, it takes 24 hours to upload you into the Canvas system, so wait 24 hours and try logging in again
MATH 115 22668 Sarnil, B www.lamission.edu/math/online
NOTE: Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are five required meetings: one orientation, three exams and the final exam. Below is the list of required meeting dates, times and location:
Orientation: Monday, August 28, 5:30pm - 7:00pm, CMS 122.
Exams: Friday, September 22, October 20 and November 17, 10:30 am - 12:00 pm, CMS 120.
Final Exam: Friday, December 15, 10:00 am - 12:00 pm, CMS 120/122.
**All students must bring a photo ID for verification for all meetings.

MATH 227 25656 (Lec) Mkrtchyan, T
AND 26759 (Lab) Mkrtchyan, T www.lamission.edu/math/online
NOTE: Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are five required meetings: one orientation, three exams and the final exam. Below is the list of required meeting dates, times and location:
Orientation: Monday, August 28, 5:30 pm - 7:00 pm, CMS 222.
Exams: Friday, September 22, October 20, 11:30 am - 1:30 pm, CMS 120/122.
Final Exam: Friday, December 15, 10:30 am - 12:00 pm, CMS 120/122.
**All students must bring a photo ID for verification for all meetings.

MATH 226 26059 Yun, Y www.lamission.edu/math/online
NOTE: Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are four required meetings: three exams and the final exam. Below is the list of required meeting dates, times and location:
Exams: Thursday, September 28, October 26, November 30, 4:00pm - 6:00pm, CMS 023.
Final Exam: Thursday, December 14, 4:00pm - 6:00pm, CMS 023.
**All students must bring a photo ID for verification for all meetings.

MATH 267 26074 Wong, K www.lamission.edu/math/online
NOTE: Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are two required meetings: three exams and the final exam. Below is the list of required meeting dates, times and location:
Exams: Thursday, September 28, October 26, and November 30, 4:00pm - 6:00pm, CMS 022.
Final Exam: Thursday, December 14, 4:00pm - 6:00pm, CMS 022.
**All students must bring a photo ID for verification for all meetings.

SHORT-TERM CLASSES

CH DEV 061 INTRODUCTION TO FAMILY CHILD CARE II (CSU) - 1 UNIT
14691 LEC 8:00 am - 12:15 pm Sa Flores, L CCDS 200
Class taught bilingually (English/Spanish)
(Starts 09/02/2017, Ends 09/23/2017)

CH DEV 065 ADULT SUPERVISION/EARLY CHILDHOOD MENTORING – (CSU) 2 UNITS
14745 LEC 6:45 am - 9:50 pm M Gregoryan, R CCDS 200
(Starts 08/28/2017, Ends 11/13/2017)

CH DEV 172 INTRODUCTION TO CAREERS IN CHILD DEVELOPMENT - 1 UNIT
14792 LEC 8:50 am - 12:10 pm F Rodriguez, P CCDS 201
Class taught bilingually (English/Spanish)
(Starts 09/01/2017, Ends 09/29/2017)

CLN ART 050 SANITATION AND SAFETY – (CSU) 2 UNITS
28553 LEC 7:30 am - 10:00 am MW Staff SUN-TLU
(Starts 08/28/2017, Ends 10/13/2017)

GMGT 013 SMALL BUSINESS ENTREPRENEURSHIP – (CSU) 3 UNITS
28554 LEC 7:30 am – 10:20 am MW Staff SUN-TLU
(Starts 10/16/2017, Ends 12/17/2017)

NURSING 399A NURSE ASSISTANT TRAINING PROGRAM – 5 UNITS
11605 LEC 7:45 am - 9:55 pm MW Johnson-Adkins, B INST 301
Note: This class is held off campus at 7224 Foothill Blvd., Sunland-Tujunga, 91042

ENROLL NOW AT LAMISSON.EDU
8-WEEK COURSES

COURSES THAT MEET FOR THE FIRST 8-WEEKS OF CLASS: 8/28/17 – 10/22/17

BIOTECH 002 BIOTECHNOLOGY I - 3 UNITS
27092 LEC 8:00 am - 9:05 am MTWTh STAFF CMS 106
27093 LAB 9:10 am - 11:15 am MTWTh STAFF CMS 106
(Starts 08/28/2017, Ends 10/22/2017)

CH DEV 002 EARLY CHILDHOOD: PRINCIPLES AND PRACTICES – (CSU) 3 UNITS
23545 LEC 8:45 am - 12:00 pm TTh Grigoryan, R CCDS 201
(Starts 08/28/2017, Ends 10/22/2017)

CLN ART 050 SANITATION AND SAFETY – (CSU) 2 UNITS
22249 LEC 7:00 am - 9:20 am MW Silva, J T CAI 230
(Starts 08/28/2017, Ends 10/22/2017)
22256 LEC 11:20 am - 1:25 pm TTh Higgins, A CAI 208
(Starts 08/28/2017, Ends 10/22/2017)

CLN ART 105 MENU PLANNING - 2 UNITS
10300 LEC 7:00 am - 9:05 am TTh Zandalasini, L CAI 232
(Starts 08/28/2017, Ends 10/22/2017)

DEV COM 001 GRAMMAR: APPLIED TO WRITING – (NDA) 3 UNITS
14534 LEC 8:45 am - 10:10 am MTWTh Zaires, M CSB 101
Accelerated course paired with ENGLISH 028 #23048
(Starts 08/28/2017, Ends 10/22/2017)

ENGLISH 021 ENGLISH FUNDAMENTALS – (NDA) 3 UNITS
17324 LEC 8:45 am - 12:00 pm TTh Quinn, A INST 1006
Accelerated course paired with ENGLISH 028 #23048
(Starts 08/28/2017, Ends 10/22/2017)
17459 LEC 3:25 pm - 6:40 pm MW Crozer, K CSB 203
Accelerated course paired with ENGLISH 028 #23082
(Starts 08/28/2017, Ends 10/22/2017)

ENGLISH 028 INTERMEDIATE READING AND COMPOSITION - 3 UNITS
23029 LEC 8:45 am - 12:00 pm TTh Keshishyan, A CMS 005
(Starts 08/28/2017, Ends 10/22/2017)
23065 LEC 12:10 pm - 3:25 pm TTh Daniels, G INST 1002
Accelerated course paired with ENGLISH 101 #23188
(Starts 08/28/2017, Ends 10/22/2017)

ENGLISH 101 COLLEGE READING AND COMPOSITION I (UC/CSU) – 3 UNITS
23211 LEC 12:10 pm - 3:25 pm TTh Spiller-Lawson, R CSB 205
Accelerated course paired with ENGLISH 102 #25024
(Starts 08/28/2017, Ends 10/22/2017)

HLTH OCC 062 SKILL SET FOR THE HEALTH CARE PROFESSIONAL – 2 UNITS
14624 LEC 8:00 am - 8:50 am TTh STAFF INST204
(Starts 08/28/2017, Ends 10/22/2017)
14630 LAB 9:00 am - 12:10 pm TTh STAFF INST 206
(Starts 08/28/2017, Ends 10/22/2017)

HLTH OCC 064 CULTURAL AND LEGAL TOPICS FOR HEALTH CARE PROFESSIONALS 1 UNIT
15821 LEC 12:25 pm - 1:55 pm TTh STAFF INST204
(Starts 08/28/2017, Ends 10/22/2017)

KIN 329 BODY CONDITIONING (UC/CSU) – 1 UNIT
14499 LAB 7:00 am - 8:25 am MTWTh Cascione, J HFA 205
(Starts 08/28/2017, Ends 10/22/2017)

LAW 001 BUSINESS LAW I (UC/CSU) – 3 UNITS
20695 LEC 6:50 pm - 10:00 pm W Jordan, D CMS 030
& LEC 3:10 hrs/wk TBA Jordan, D INTERNET
HYBRID CLASS - On campus meetings are MANDATORY.
(Starts 08/28/2017, Ends 10/22/2017)
Note: Can be taken in conjunction with LAW 010.

LAW 013 WILLS, TRUSTS, AND PROBATE ADMINISTRATION – (CSU) 3 UNITS
20916 LEC 6:30 hrs/wk TBA Lampert, E INTERNET
Canvas - ilearn.laccd.edu
(Starts 08/28/2017, Ends 10/22/2017)
Note: Can be taken in conjunction with LAW 020.
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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<th>Time</th>
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<tr>
<td>MGMT 013</td>
<td>SMALL BUSINESS ENTREPRENEURSHIP – (CSU) 3 UNITS</td>
<td>3</td>
<td>TTh</td>
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<td>Bernal, V</td>
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<td>POL SCI 001</td>
<td>THE GOVERNMENT OF THE UNITED STATES – (UC/CSU) 3 UNITS</td>
<td>3</td>
<td>TTh</td>
<td>8:45 am - 12:00 pm</td>
<td>Durukan, E</td>
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<td>PSYCH 041</td>
<td>LIFE-SPAN PSYCHOLOGY: FROM INFANCY TO OLD AGE – (UC/CSU) 3 UNITS</td>
<td>3</td>
<td>TTh</td>
<td>12:10 pm - 3:25 pm</td>
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<td>THEATER 100</td>
<td>INTRODUCTION TO THE THEATER – (UC/CSU) 3 UNITS</td>
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<td>TTh</td>
<td>12:10 pm - 3:25 pm</td>
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<tr>
<td>HEALTH 011</td>
<td>PRINCIPLES OF HEALTHFUL LIVING – (UC/CSU) 3 UNITS</td>
<td>3</td>
<td>TTh</td>
<td>8:00 am - 10:10 am</td>
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<td>BIOTECH 003</td>
<td>BIOTECHNOLOGY II – 4 UNITS</td>
<td>4</td>
<td>TTh</td>
<td>8:00 am - 9:05 am</td>
<td>Levy, M</td>
<td>CSB 205</td>
<td>ONLINE</td>
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<td>CH DEV 007</td>
<td>INTRODUCTION TO CURRICULUM IN EARLY CHILDHOOD EDUCATION – (CSU) 3 UNITS</td>
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<td>TTh</td>
<td>8:45 am - 12:00 pm</td>
<td>Grigoryan, R</td>
<td>CCS 201</td>
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<td>CLN ART 103</td>
<td>CULINARY NUTRITION – (CSU) 2 UNITS</td>
<td>2</td>
<td>TTh</td>
<td>7:00 am - 9:05 am</td>
<td>Silva, J</td>
<td>CAI 230</td>
<td>ONLINE</td>
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<tr>
<td>CLN ART 108</td>
<td>RESTAURANT SUPERVISION &amp; TRAINING – (CSU) 2 UNITS</td>
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<td>TTh</td>
<td>7:00 am - 9:05 am</td>
<td>Zandalasini, L</td>
<td>CAI 230</td>
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<tr>
<td>ENGLISH 021</td>
<td>ENGLISH FUNDAMENTALS – (NDA) 3 UNITS</td>
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<td>TTh</td>
<td>8:45 am - 10:10 am</td>
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<td>ENGLISH 028</td>
<td>INTERMEDIATE READING AND COMPOSITION – 3 UNITS</td>
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<td>TTh</td>
<td>8:45 am - 12:00 pm</td>
<td>Quinn, A</td>
<td>INST 1006</td>
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<td>ENGLISH 102</td>
<td>COLLEGE READING &amp; COMPOSITION I – (UC/CSU) 3 UNITS</td>
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<td>8:45 am - 12:00 pm</td>
<td>Keshishyan, A</td>
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<td>COLLEGE READING &amp; COMPOSITION II – (UC/CSU) 3 UNITS</td>
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<td>TTh</td>
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<td>Spiller-Lawson, R</td>
<td>CSB 205</td>
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</table>
ACADEMIC ASSISTANCE FOR LAMC STUDENTS

LIBRARY
Library Building, Top Floor
Hours: Monday – Thursday 9am to 6pm
Friday 10am to 4pm
818.364.7600 x7106 | www.lamission.edu/library

Online databases, books, reference materials, periodicals, and information from the Internet – the tools you need to succeed are all available in the Library. The library staff is eager to assist you. Check out your library.
- Many textbooks are available for library use. Most other books can be borrowed for home use.
- E-books, articles in periodicals and newspapers and reference information are available 24/7 from on campus and from home.
- Study rooms are available for small groups to use.
- Computers provide access to Microsoft Office Suite, the internet and online databases.
- Wireless access is available throughout the Library. Use your own laptop or check out a library laptop to use in the Library.
- Use your Student ID card to make copies or print black and white or color documents from computers.
- A scanner is available at the reference desk to scan documents.
- MLA and APA citation and style guides are available by clicking on Research Paper Guides from the Library home page.
- Reference librarians will help you find the information you need for your class assignment.

Increase your skills in using Library Resources. Attend a workshop on Databases, MLA and Research Strategies. Enroll in Library Research Guides. Ask a librarian for assistance.

SCIENCE SUCCESS CENTER
MISSION'S EXCELLENCE TOWARDS THE ADVANCEMENT OF STUDENTS (METAS) HUB
CMS (East Campus), Middle Level, Seminar Room 101
The SSC – METAS Hub is wheelchair accessible.
Hours: Monday – Thursday, 8am to 6pm & Saturday 10am to 12pm

The SSC – METAS Hub provides FREE assistance in science courses to registered students. Workshops in Anatomy, Biology, Chemistry, Physics, and Physiology are offered regularly and designed to review concepts covered in homework, quizzes, and exams. Midterm and Final Exam workshops, and group study sessions, are available. For more information call 818.364.7600 ext.7133.

Resources from professors, handouts, science videos and animations, and links to online tutorials are on the SSC - METAS's (Science Success Center) web page.
- Support for success in Anatomy classes includes Histology slides, microscopes, and various anatomical models as well as tutoring.
- Critical tutorial videos are available to view and/or check out.
- Science related manipulative models are available for use in the SSC – METAS Hub.

Contact: Kristina Gonzales, Lead Coordinator, STEM-Title III
HSI Science Success Center: gonzalkm@lamission.edu or 818.364.7600 ext.7133
Website: www.lamission.edu/learningcenter/ssc.aspx

LEARNING RESOURCE CENTER – MATH LAB
Library building, ground floor, room 215 – Wheelchair accessible
Hours: Monday – Thursday 11am to 7pm & Friday 10am to 4pm
Tutoring for Math is provided in the Learning Resource Center Math Lab.

The LRC Math tutors are dedicated to student success and provide friendly assistance for class assignments and practice exams. Tutors can also direct students to online videos, assist with math computer programs, and lend calculators and Math textbooks to students for use in the Learning Center.

The Learning Resource Center is equipped with computers that support interactive software: MyMathLab, MyLabsPlus, WebAssign, Mathematica, and Minitab.

LEARNING RESOURCE CENTER (LRC)
Ground floor of the LAMC Library building
Hours:
Individual Use Area: Monday – Thursday, 8am to 6pm
Friday, 10am to 4pm
Learning Lab Area: Monday – Thursday, 9am to 6pm
Friday, 10am to 4pm

The Learning Resource Center (LRC) is a hub for activities designed to help students succeed in their classes. Highly qualified student tutors, many of whom are graduate students, are trained to assist students with assigned work including academic writing, reading, math, and computer assignments.

Each semester, a variety of workshops and review sessions are offered covering topics in study skills and grammar through the LRC Math Lab. The ASC also offers online videos in critical thinking topics to help students understand and apply critical thinking skills in their classes.

Workshops, study materials, and online videos for Anatomy, Astronomy, Biology, Chemistry, Physics, and Science Success Skills are presented by the Mission’s Excellence Towards the Advancement of Students (METAS) Hub located on the East Campus (CMS 101).

Math tutoring is held Monday through Thursday from 9am to 6pm and Friday from 10am to 6pm in the Math Lab, (LRC 215).

The Learning Resource Center offers access to computers with academic software in the Learning Lab area and access to general use computers in the Individual Use area. The LRC is wheelchair accessible and provides automatic adjustable tables, adaptive software, and screen magnification. The Information Desk is staffed by student assistants who are trained to offer basic support for computing, printing and copying.

For further information on Learning Resource Center services, please contact the Information Desk at 818.364.7754.
ACADEMIC SUCCESS CENTER (ASC) IN THE LRC

Library building, ground floor, room 219 – Wheelchair accessible

Hours: Monday – Thursday 9am to 6pm & Friday, 10am to 4pm

The ASC provides FREE writing and reading assistance to registered students. We will help students to study, organize essays, learn MLA and APA styles, and improve grammar. Our knowledgeable writing coaches can help students to develop their skills or discuss writing styles for transfer level courses. Our Reading Plus software program has helped some students improve their reading by five levels, and it is accessible from home. Students can take a Reading Plus or TABE reading assessment and begin improving their reading skills immediately. For more information, visit the Learning Resource Center or call the Information Desk at 818.364.7754.

- Eleven computers are available with grammar, writing, and reading software. Two laptops and two MacBooks are also available for student use.
- Workshops are provided on grammar review, APA and MLA styles, writing essays, and note-taking techniques.
- Reading Plus, PLATO, and ESL software is available on lab computers.
- Critical thinking tutoring focuses on analysis, argumentation, presupposing, assumptions, implications, and interpretation.

Contact: Angela Keshishyan, Assistant Coordinator, Title V HSI Academic Success Center, keshisa@lamission.edu or 818.364.7134

STEM MATH CENTER

On the East Campus, Center for Math & Science (CMS)

Hours: Monday – Thursday 11am to 7pm

Individual and group tutoring provided for Science and all Math classes offered at Mission College.

Knowledgeable, friendly, and patient tutors and math instructors are available to guide students through class assignments and practice exams. We have math textbooks and calculators available for student use in the lab. Our staff can also assist students with math computer programs and online assignments. All services are free for registered students. No appointment needed.

- The tutoring lab is equipped with computers that support interactive software: MyMathLab, MyStatLab, WebAssign, Mathematica, and Minitab.
- Access to online resources: MDTP Preparation materials, review exams and handouts provided by Math instructors
- Step-by-step solutions in video format are available for selected classes.
- Instructors often hold their office hours in the STEM Math Center to answer class/program related questions and provide tutoring.
- Workshops and study groups are scheduled throughout the semester; visit the STEM Math Center website: www.lamission.edu/mathcenter for more information.

Contact: Albert Ybarra, Learning Resource Center Director: (818) 833-3373.

CHILD DEVELOPMENT CENTER / LAB PROGRAM

The Child Development Center, established in 1976, is a unique program committed to providing the highest quality care and education for the youngest members of the LAMC community.

We are a caring, dedicated and connected community of:

Young Children: We provide care and education for children ages six weeks through kindergarten. Children are respected for their unique needs, abilities and interests at each stage of their developmental path.

Staff: Our highly qualified and dedicated staff provides a warm, welcoming and nurturing setting for meaningful learning experiences. The expertise of our faculty and master teachers, with the assistance of student teachers, ensures that the essential experiences in each of our five rooms lay the foundation for all future learning.

Families: Families play an integral role in our Center community. We encourage families to be fully aware and involved in their child’s education and development. The diverse strengths and backgrounds of our families enrich the learning experiences we share in our program.

Students: We provide a lab school for our child development student to apply theory to practice as they prepare for the workforce in early childhood education. College students from all disciplines have the opportunity to observe and participate in our program experiences.

Our high quality program allows our student parents to pursue their college education so they can move forward on their career path. In this way LAMC supports learners of all ages! As a state funded program, children are enrolled for specific sessions based on parent’s educational or employment needs. In addition to our CDC/Lab program, we are pleased to offer a network of Family Child Care Homes which offer child care and education for children ages six weeks through twelve years of age. Families must qualify under eligibility guidelines for either program. We are located on the east north corner of the campus. Stop by for more information including hours and availability!
THE NON-CREDIT PROGRAM

Our classes are designed to provide opportunities for personal enrichment, enhancement of job opportunities and preparation for a college career. Our instructors are trained in their fields and committed to providing you with the best education.

- Do you need to learn to speak English to advance your personal and career goals?
- Do you want to get your GED or need help passing the CAHSEE exams?
- Are you beginning your US citizenship process and want to prepare for the exam?
- Do you want to go back to school and need academic preparation and guidance?

If you answered “yes” to any of the questions above, the Non-Credit program can help you. We offer...

ENGLISH AS A SECOND LANGUAGE (ESL) CLASSES
Learn to read, write and speak English today! Learn to speak, read and write English through our free courses that focus on conversation and beginning grammar. We will assess and place you in a class that best fits your needs. One of our counselors will also monitor your progress and help you transition into higher level credit ESL classes on campus.

GED PREPARATION AND SERVICES
Pass your GED test today. We offer free preparation classes. The General Education Development (GED) certificate is widely accepted as an equivalent to a high school diploma. The certificate is earned by passing five official GED tests in the areas of writing, reading, social studies, science and mathematics.

Getting your GED certificate can make a big difference in your ability to get and keep a job or to qualify for further education. We will assess your math and English levels and place you into a class that best fits your needs. We offer free preparation classes that focus on reading comprehension and mathematics. We do not offer the GED test at our location but our program will monitor your progress, help you with the registration process and find a convenient location for you to take the test.

CITIZENSHIP TEST PREPARATION CLASSES AND EVALUATION OF FORM N-400.
Let us help you begin the process to become a U.S. citizen today!

During your naturalization eligibility interview, a USCIS Officer will test your ability to read, write, and speak English (unless you are exempt from the English requirements). You will also be given a civics test in English, to test your knowledge and understanding of U.S. history and government, unless you are exempt. Our classes will prepare you to pass the reading, writing and speaking tests. We also have services to help you complete the N-400 form and to answer any questions regarding the process.

Classes are FREE and Registration is fast and easy!
All services and classes are free of charge and open to everyone in the community. Don’t wait any longer, call us today! For more information and for our schedule of classes please call 818.364.7774, or log on to http://lamission.edu/noncredit
# THE NON-CREDIT PROGRAM

## FALL 2017 NON-CREDIT PROGRAM

<table>
<thead>
<tr>
<th>CLASS NO.</th>
<th>SUBJECT AREA</th>
<th>TIME</th>
<th>DAY</th>
<th>INSTRUCTOR</th>
<th>ROOM</th>
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<tr>
<td>26681</td>
<td>Basic English Skills (For GED Test Takers)</td>
<td>9:00 am - 10:25 am</td>
<td>MW</td>
<td>English, T</td>
<td>LRC 218</td>
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<tr>
<td>26682</td>
<td>Basic English Skills - Literacy Lab</td>
<td>10:35 am - 12:00 pm</td>
<td>MW</td>
<td>English, T</td>
<td>LRC 218</td>
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<tr>
<td>26730</td>
<td>Math Assessment Preparation</td>
<td>9:00 am - 11:05 am</td>
<td>TTh</td>
<td>Renteria, M</td>
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<td>23892</td>
<td>Math Assessment Preparation</td>
<td>6:00 pm - 8:05 pm</td>
<td>TTh</td>
<td>Fuentes, C</td>
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<td>26723</td>
<td>GED Preparation (Mathematics - Beginners - Taught In Spanish)</td>
<td>9:00 am - 1:15 pm</td>
<td>M</td>
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<td>GED Preparation (Mathematics - GED Ready - Taught In Spanish)</td>
<td>9:00 am - 1:15 pm</td>
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<tr>
<td>27075</td>
<td>GED Preparation (Social Studies - Taught In Spanish)</td>
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<td>27074</td>
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<td>27076</td>
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<tr>
<td>27069</td>
<td>GED Preparation (Complete - Taught In Spanish)</td>
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<td>Fuentes, C</td>
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<tr>
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<td>26112</td>
<td>Citizenship (English Learners)</td>
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<td>T</td>
<td>Morales, V</td>
<td>BA UNG 9</td>
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</table>

Enroll now at lamission.edu
PROGRAMMA NON-CREDIT

- ¿Necesitas aprender inglés para tu desarrollo personal y laboral?
- ¿Quieres obtener el GED o necesitas ayuda para pasar el examen de CAHSEE para obtener el Diploma de High School?
- ¿Quieres empezar el proceso para hacerte ciudadano de Los Estados Unidos y necesitas ayuda preparándote para el examen Naturalización?
- ¿Quieres regresar a la escuela y necesitas prepararte académicamente y obtener consejería?

Si contestaste “Sí” a una de estas preguntas llámanos hoy. El programa de Non-Credit te puede ayudar. Todos los servicios son GRATIS y registrarse es fácil. Todos los miembros de la comunidad pueden participar en este programa.

Clases de inglés Como Segundo Idioma

Aprende Ingles con nuestras clases gratuitas, inscríbete hoy.

El idioma inglés es muy necesario para la comunicación diaria en este país, también es requerido hablarlo, leerlo y escribirlo para alcanzar metas académicas tanto como personales. Aprende a hablar inglés con nuestras clases gratuitas.

Nuestro programa se enfoca en el área de conversación y los niveles básicos de gramática. Nosotros te asesoraremos para poder colocarte en una clase indicada a tu nivel. Nuestros consejeros te ayudaran dándote información que te ayudara a seguir adelante con tus metas académicas.

Tendrás la oportunidad de continuar con clases de crédito en el colegio después de completar nuestro programa. Inscribete hoy.

Clases de preparación de GED en Español

Nosotros te preparamos para que pases tu GED en español. ¡Comienza a trabajar para un mejor futuro hoy!

El certificado de GED (General Education Development) es aceptado como un equivalente a un High School diploma. El certificado puede ser adquirido al pasar una serie de exámenes en las áreas de lectura, matemáticas, estudios sociales, historia de E.E.U.U. y ciencias. El examen lo puedes tomar en español o inglés y está diseñado para medir el nivel de conocimiento de un estudiante a nivel de la High School. El pasar el examen de GED te ayudara a conseguir un mejor empleo, seguir tu educación y calificar para ayuda financiera. Nosotros asesoraremos al estudiante para colocarlo en el nivel indicado. Nuestras clases están diseñadas para preparar al estudiante a pasar el examen. Nuestro programa no administra el examen pero te ayudaremos a encontrar un lugar y una fecha conveniente de acuerdo a sus necesidades, sea en español o inglés.

Clases de Ciudadanía y asesoramiento en la forma N-400

Prepárate y pase el examen de naturalización con la ayuda de nuestras clases, recibe ya los beneficios de ser un ciudadano de los Estados Unidos.

Durante la entrevista de naturalización un oficial de USCIS te hará un examen oral y escrito en inglés. (Excepto a personas que califican no tomarlo en inglés). La segunda parte del examen consiste en una prueba de conocimiento de historia y gobierno de Estados Unidos. Nuestras clases te ayudarán con una preparación sólida para que puedas pasar el examen de naturalización y obtener tu ciudadanía. Te ayudaremos a llenar la aplicación N-400 y contestar todas las preguntas que tengas acerca del proceso.

No Espere Más, ¡Llame hoy! Para más información y horario de clases llame a Dennis Solares al 818.364.7774 o visite nuestra página de internet lamission.edu/noncredit.
# Sign up for Fall Classes in Sunland-Tujunga

**FALL 2017 SCHEDULE***:

<table>
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<tr>
<th>Course</th>
<th>Units</th>
<th>Time</th>
<th>Days</th>
<th>Start/End</th>
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<td>ART APPRECIATION I – ART 103</td>
<td>3</td>
<td>MW 3:20 pm – 4:45pm</td>
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<td>8/28/17 – 12/17/17</td>
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<tr>
<td>CHILD GROWTH &amp; DEVELOPMENT</td>
<td>3</td>
<td>TTh 7:25 am – 10:35 am</td>
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<td>8/28/17 – 10/22/17</td>
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<tr>
<td>EARLY CHILDHOOD: PRINCIPLES &amp; PRACTICES</td>
<td>3</td>
<td>TTh 7:25 am – 10:35 am</td>
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<td>10/23/17 – 12/17/17</td>
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<tr>
<td>KEYBOARDING I – COMPUTER APPLICATIONS &amp; OFFICE TECHNOLOGY 1</td>
<td>3</td>
<td>TTh 3:20 pm – 5:40 pm</td>
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<tr>
<td>KEYBOARDING II – COMPUTER APPLICATIONS &amp; OFFICE TECHNOLOGY 2</td>
<td>3</td>
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<tr>
<td>PUBLIC SPEAKING COMMUNICATION STUDIES 101</td>
<td>3</td>
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<tr>
<td>SANITATION &amp; SAFETY – CULINARY ARTS 50</td>
<td>2</td>
<td>MW 7:30 am – 10:00 am</td>
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<td>GRAMMAR: APPLIED TO WRITING DEVELOPMENTAL COMMUNICATIONS 1</td>
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<td>TF 1:35 pm – 3:00 pm</td>
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<tr>
<td>COLLEGE READING &amp; COMPOSITION I</td>
<td>3</td>
<td>F 4:30 pm – 7:05 pm</td>
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<td>8/28/17 – 12/17/17</td>
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<tr>
<td>ENGLISH 101</td>
<td>3</td>
<td>Sat 8:30 am – 11:10 am</td>
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<td>COLLEGE ENGLISH AS A SECOND LANGUAGE</td>
<td>3</td>
<td>TTh 6:00 pm – 7:25 pm</td>
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<tr>
<td>BIOLOGICAL PSYCHOLOGY</td>
<td>3</td>
<td>F 7:30 am – 10:40 am</td>
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<td>8/28/17 – 12/17/17</td>
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<td>THE GOVERNMENT OF THE UNITED STATES</td>
<td>3</td>
<td>MW 7:30 am – 10:20 am</td>
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<td>ELEMENTARY SPANISH I – SPANISH 1</td>
<td>5</td>
<td>MW 5:05 pm – 7:35 pm</td>
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*Schedule subject to change.  *(NDA) Non Degree Applicable: Credit for these classes does not apply toward the AA or AS degree. These classes are not transferable.

Apply Online TODAY.
Visit [www.lamission.edu/sunland](http://www.lamission.edu/sunland)
8 WEEK CLASSES

All classes are approved for transfer to the UCs and CSUs and meet various graduation requirements at all LACCD Colleges.

Attend one 3-hour in-person lecture per week on Saturday or Sunday + online & video activities.

FALL 2017 SESSION A
August 28 — October 22

<table>
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<td>City West</td>
<td>Valley Mission</td>
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<tr>
<td>ECON 1</td>
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<td>HISTORY 11</td>
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<td>MATH 115</td>
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FALL 2017 Session B
October 23 — December 17

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For classroom locations, visit lamission.edu/ITV

Some classes now held at Mission College!

Website: www.lamission.edu/itv | Telephone: 818.833.3595
Email: weekendcollege@lamission.edu
ENGLISH AS A SECOND LANGUAGE (ESL) PROGRAM

Why should you enroll in the Credit ESL Program at Mission College?

Our Mission is Your Success! To help you succeed in meeting your goals, our ESL Program provides...

- Dedicated, caring, and experienced instructors and staff
- Modern, technology-equipped classrooms
- State-of-the-art computer labs
- Multi-level program to meet your language development needs
- Day and evening classes to meet your busy schedule
- Financial Aid available for most students

Students who complete the 7-Level Credit ESL Program at Mission College can...

- Succeed in other college courses
- Be prepared to continue their college studies and earn AA and AS Degrees or complete certificates in fields like Culinary Arts, Child Development, Multimedia, Computer Science and other fields
- Enhance job skills and career advancement
- Increase vocabulary and reading skill
- Improve oral and written communication

Go to www.lamission.edu and click on “Apply Online” or come in person with your valid picture ID to complete an application and start the registration process. Once you have applied, Mission College will provide Assessment, Orientation, and Counseling to help you enroll in the correct ESL classes.

ESL Program at Mission College

Levels and Classes

The ESL program at Mission College consists of seven levels of instruction. Research in language acquisition advises that skills not be taught in isolation. Consequently, some ESL classes are combined, and other ESL classes have corequisites. Students receive maximum benefit by taking all classes in each level concurrently.

Level 1: ESL 1 integrated (combined skills) - 12 units MTWTh

Level 2: ESL 2 integrated (combined skills) - 12 units MTWTh

Levels 3, 4, 5 and 6 have A, B, and C components:

ESL 3A, 4A, 5A, 6A: Writing/Grammar, 6 units, MW
ESL 3B, 4B, 5B, 6B: Reading/Vocabulary, 3 units, TTh
ESL 3C, 4C, 5C, 6C: Listening/Speaking, 3 units, TTh

Level 7: ESL 8: Advanced ESL Composition - 6 units, MW

ESL 8 is equivalent to English 28 and satisfies the prerequisite for English 101.

Assessment - Which Level Should I Take?

All new students must take the Mission College ESL Placement Test. The results of this test will indicate which level you should enroll in. Mission College does not accept assessment test results from other colleges or adult schools.

Once enrolled, students who believe they were incorrectly placed should confer with the ESL Department Chair.

For information, call 818.364.7666 (Dept. Chair) or 818.364.7722 (Dept. Secretary).

El programa de (ESL) inglés como segundo lenguaje en Mission College

Niveles y clases

El programa de (ESL) inglés como segundo lenguaje consiste en siete niveles de instrucción. El estudio en la adquisición del lenguaje recomienda la enseñanza de las habilidades integradas. Consecuentemente algunas clases de (ESL) están combinadas y otras clases requieren pre-requisitos. Los estudiantes reciben el máximo beneficio tomando todas las clases en cada nivel al mismo tiempo.

Nivel 1: ESL 1, Habilidades Integradas - 12 unidades, MTWTh

Nivel 2: ESL 2, Habilidades Integradas - 12 unidades, MTWTh

Nivel 3, 4, 5, y 6 Comprende las asignaturas A, B, y C:

ESL 3A, 4A, 5A, 6A: Escritura/Gramática - 6 unidades, MW
ESL 3B, 4B, 5B, 6B: Lectura/Vocabulario - 3 unidades, TTh
ESL 3C, 4C, 5C, 6C: Escuchar/Hablar - 3 unidades, TTh

Nivel 7: ESL8: Avanzado ESL composición - 6 unidades, MW

ESL 8 es equivalente a inglés 28 y satisface los requisitos para inglés 101.

Examen - ¿Cuál nivel debo tomar?

Todos los estudiantes nuevos deben tomar el examine de ESL en Mission College. Los resultados de este examen le indicarán a qué nivel deberá inscribirse. Mission College no acepta resultados de exámenes de otros colegios o escuela para adultos.

Una vez inscrito el estudiante que crea que fue asignado a un nivel incorrecto deberá comunicarse con su instructor o el jefe del departamento de ESL.

Para mas informacion llama al 818.364.7666.
ADMISSION & REGISTRATION

ADMISSION ELIGIBILITY

Persons who possess a high school diploma or its equivalent meet the basic eligibility requirement for admission to any public California two-year community college. Persons who do not possess a high school diploma or its equivalent but meet additional criteria are also eligible for admission if, in the judgment of the College Admissions Officer, they are capable of profiting from the instruction offered. Additional eligibility criteria include the following:

- Persons who are eighteen (18) years of age or older
- Persons who are apprentices, as defined by Section 3077 of the California Labor Code
- Persons in grades K-12, under special circumstances

The Los Angeles Community College District maintains a student record system that uses assigned identification numbers to identify an individual’s records. This number shall be used at all campuses in this District. Changes in a student identification number may be made only in the Admissions Office. Information regarding other eligibility criteria and/or admission procedures is available in the Office of Admissions and Records. Students may receive Admissions and Records information by calling the department directly at 818.833.3322 during regular office hours. Students may also receive more detailed information online at our webpage: www.lamission.edu/admissions.

STUDENT SUCCESS & SUPPORT PROGRAM: MATRICULATION PROCESS

Senate Bill 1456 revised and renamed the Matriculation Act of 1986 as the Seymour-Campbell Student Success Act of 2012. Signed by Governor Brown on September 27, 2012, the program began on January 1, 2013 and will be implemented through stages over a five-year period.

The Student Success and Support Program (formerly Matriculation) supports the transition of new students into the college by providing services that promote academic achievement and successful completion of degrees, transfer preparation, career technical education certificates, or career advancement.

Effective Fall 2014, based on student responses to the Los Angeles Mission College application for admission, students will be identified as matriculating or non-matriculating. Students identified as matriculating are referred to core matriculation services: assessment placement, orientation, and counseling. Students must complete the assessment placement, orientation, and counseling (abbreviated student educational plan) prior to their priority registration date and time. The abbreviated student educational plan is provided during the in-person orientations. After registration and sometime during the semester, a comprehensive student educational plan must be completed within a reasonable time period by making an appointment to meet with a counselor. Non-matriculating students are exempt from participating in the core matriculation services, but are advised to access these services if they plan to pursue a degree or certificate.

STUDENT RIGHT AND RESPONSIBILITIES: (TITLE 5 SECTION 55530)

- Identify an educational and career goal
- Diligently engage in course activities and complete assigned coursework
- Complete courses and maintain progress toward an education goal and completing a course of study
- Matriculating Student:
  - a. Must identify a course of study
  - b. Participate in the assessment placement process
  - c. Complete an orientation activity provided by the college
  - d. Participate in counseling to develop at minimum an abbreviated student education plan
  - e. Failure to complete a, b, c, and d (above) may result in a hold on a student’s registration or loss of registration priority until the services have been completed.
  - f. A comprehensive educational plan must be completed by the 3rd semester or after completion of 15 semester units of degree applicable coursework (effective Fall 2015).

STATEMENT OF PHILOSOPHY

Los Angeles Mission College is committed to serving adults of all ages who can profit from instruction and provides open access to programs in transfer, occupational, general, transitional and continuing education, as well as community services.

In carrying out these functions and responsibilities, the District colleges have an obligation to assist students in attaining their educational goals by providing information and guidance concerning the choices that are available to them. Students, in turn, have a responsibility to pursue their goals with respect for college standards and a sense of accountability in the use of public funds.

THE MATRICULATION PROCESS: A STEP-BY-STEP GUIDE

STEP 1 COMPLETE AND SUBMIT AN ONLINE APPLICATION FOR ADMISSION

Online Application Process:

- Go to www.lamission.edu and click on “Apply Online.”
- You will be sent directly to the CCCApply.Org website, where you will follow the steps listed on the website.
- Allow approximately five to seven working days (excluding holidays and weekends) for the processing of your online application.
- Once your on-line application is successfully processed, you will receive an email confirmation containing your STUDENT IDENTIFICATION NUMBER and information explaining how to access your district wide registration appointment online. Your student identification number will allow you to access the registration system.

ADVISORY: As per LACCD policy, only online applications will be accepted by Admissions. However, in rare and unusual circumstances, paper applications may be accepted with prior administrative approval of the Vice President of Student Services.

For more Information:

- Visit www.lamission.edu/admissions
- Stop by the Admissions Office in the Student Services Lobby located in the Instructional Building.
- Call 818.833.3322 during our regular office hours, which are subject to change. Check www.lamission.edu/admissions for current office hours.

STEP 2 ASSESSMENT

Campus Center Lower Level, Room 1529

ALL students who have submitted an application and have been issued a STUDENT IDENTIFICATION NUMBER are required to take the assessment tests in English or English as a Second Language (ESL) and Math, unless exempt (please refer to exemptions below). The assessment process helps to place students in classes where they are most likely to succeed. Assessments are available on a walk-in basis, Monday through Thursday. See website for current office hours: www.lamission.edu/assessment. Students must have their STUDENT IDENTIFICATION NUMBER and present a valid form of picture ID prior to taking the assessment tests.

PLEASE NOTE: The Math assessment process requires students to self-select the appropriate test level (Algebra Readiness, Elementary Algebra, Intermediate Algebra or Pre-Calculus). For more information on choosing the appropriate Math assessment test, please visit lamission.edu/math/mdtp_preparation.aspx

Any student with a verified disability may arrange for alternative administration of the Assessment Placement Process (English, Reading, and Mathematics) by contacting the Disabled Student Program and Services (Instructional Building Room 1018) at 818.364.7732.
**ADMISSION & REGISTRATION**

**Assessment Results:**
Once the assessment tests have been completed, it will take approximately 24 hours for the results to be available. Full assessment reports will be available for pick up at the Assessment Center approximately 24 hours after test completion.

Assessment reports for tests taken on Thursdays will be available for pick-up the following Monday.

Students may also view their assessment results on the Student Information System – eweb2.laccd.edu/WebStudent/signon.asp

For more Information:
- Visit www.lamission.edu/assessment
- Stop by the Assessment Office in the Campus Center Lower Level Room 1529.
- Call 818.364.7613

**STEP 3 GROUP AND ONLINE ORIENTATION**
Once assessment tests have been completed and results received, all new students are strongly encouraged to complete an orientation for priority registration consideration, unless exempt (please refer to the exemptions below).

Orientation presents important information about the college, educational programs, requirements, resources and services that will help students register for classes and succeed in meeting their goals.

LAMC offers group and online orientations. Group orientations are conducted by a counselor who will review the College Catalog and Schedule of Classes to assist students in completing a first semester abbreviated student educational plan (ASEP). Students may sign up for the group orientation in the Counseling Office.

The online orientation can be accessed through the following link www.onlineorientation.net/lamission. Students who choose to complete the online orientation are strongly encouraged to sign-up for a student educational planning workshop in the Counseling Office to complete an abbreviated student educational plan (ASEP). Additionally, students who complete the online orientation must print the confirmation page and submit it to the Counseling Office for orientation credit towards priority registration consideration.

For more Information:
- Visit www.lamission.edu/sssp
- Stop by the Counseling Office in the Instructional Building, Administration Wing.
- Call 818.364.7655 or 818.364.7656

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**Fees**

<table>
<thead>
<tr>
<th>Fees</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Enrollment Fees</strong></td>
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<td></td>
</tr>
<tr>
<td>Resident Student</td>
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<td>$46 (per unit)</td>
</tr>
<tr>
<td>Out-of-State Student</td>
<td></td>
<td>$46 (per unit)</td>
</tr>
<tr>
<td>International Students*</td>
<td></td>
<td>$46 (per unit)</td>
</tr>
<tr>
<td><strong>Additional Tuition Fees</strong> (non-resident students only)</td>
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<td></td>
</tr>
<tr>
<td>Out-of-State Student</td>
<td></td>
<td>$243 (per unit)</td>
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<tr>
<td>International Students*</td>
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<td>$243 (per unit)</td>
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<tr>
<td>includes additional capital outlay fee</td>
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<td></td>
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<tr>
<td><strong>Health Fees</strong></td>
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</tr>
<tr>
<td>Fall &amp; Spring</td>
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<td>$11 (each semester)</td>
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<td>Winter &amp; Summer</td>
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<td>Each Semester</td>
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<td>$1</td>
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<tr>
<td><strong>Parking Fees</strong></td>
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<td>Fall &amp; Spring</td>
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<td>$20 (each semester)</td>
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<tr>
<td>Winter &amp; Summer</td>
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<td>$10 (each semester)</td>
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<tr>
<td><strong>Associated Student Organization (ASO) Membership Fee</strong></td>
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<td>$7 (each semester)</td>
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<td>Winter &amp; Summer</td>
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<td><strong>Audit Fee</strong></td>
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<td>Per Unit</td>
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<tr>
<td>Per Semester</td>
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<td>$636</td>
</tr>
</tbody>
</table>

*Additional $25 Report Fee due once per semester

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**STEP 4 COUNSELING**
All new and returning students are strongly encouraged to meet with a counselor before registering for courses to develop an abbreviated student educational plan (ASEP), unless exempt (please refer to exemptions below).

Meeting with a counselor and completing and ASEP will count towards priority registration consideration. It is recommended that all students meet with a counselor regularly, as it provides an opportunity to review educational goals, course requirements, research majors and plan courses. New students will need to declare a program of study and complete a comprehensive student educational plan (CSEP) before completing 15 degree applicable units or by their third semester. Completion of a CSEP will help students meet one of the criteria to maintain priority registration. It is HIGHLY recommended that students meet with a counselor each semester to receive updates and review progress towards their educational goal. Please contact the Counseling Office for appointment and drop-in availability.

For more Information:
- Visit www.lamission.edu/counseling
- Stop by the Counseling Office in the Instructional Building, Administration Wing
- Call 818.364.7655 or 818.364.7656

**STEP 5 APPLY FOR FINANCIAL AID**
All students are encouraged to apply for financial aid. Eligible students should complete the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.gov. The FAFSA is used to determine eligibility for federal and state financial aid, including grants, work-study, and loans. California residents can also apply for the Board of Governor’s (BOG) Fee Waiver through either the FAFSA or a separate paper application, available at the Financial Aid Office and on our website at www.lamission.edu/financialaid, under “Apply for a Fee Waiver.” Eligible AB540 students can apply for state financial aid (BOG fee waiver and Cal Grants) through the California Dream Act application, available online at www.caldreamact.org.

**STEP 6 REGISTER FOR COURSES**
The following registration groups will register in this order:

**Group 1:** New and fully matriculated students as follows:
- Members of the armed forces or veterans in good standing with fewer than 100 degree-applicable units
- CalWORKs recipients in good standing with fewer than 100 degree-applicable units
- Disabled Student Programs and Services (DSPS) students in good standing with fewer than 100 degree-applicable units
- Foster youth or former foster youth, regardless of academic standing and units taken

**Group 2:**
- Continuing students in good standing with less than 100 degree-applicable units
- middle college students in good standing with less than 100 degree-applicable units
- new, fully matriculated students
- returning exempt

**Group 3:** Students who have lost their enrollment priority

**Group 4:** Special K-12 admits pursuant to Education Code section 76001

**EXCEPTIONS (TITLE 5 SECTION 55532)**
Exemption from core matriculation services (assessment, orientation, and counseling) if the student:
1. Has completed an associate degree or higher;
2. Has enrolled at the college for a reason other than career development or advancement, transfer, attainment or a degree or certificate, or completion of a basic skills or English as a Second-Language course sequence;
3. Has completed these services at another community college within a time period as identified by the district;
4. Has enrolled at the college solely to take a course that is legally mandated for employment as defined in section 55000;
5. Has enrolled at the college as a special admit student pursuant to Education Code section 76001

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Enroll now at lamission.edu
PREREQUISITES, COREQUISITES & ADVISORIES

| Prerequisite: | A class or skill you must have prior to enrolling in the target class. The faculty of that discipline requires the prerequisite because they feel it is necessary for you to succeed in the target course. |
| Corequisite:   | A class that must be taken simultaneously with the target course. A corequisite may be completed with passing grade ("C" or better) prior to enrollment in the target course. |
| Advisory:      | A class or skill you are advised to have, but not required to have, prior to enrolling in the target course |
| Target Course: | Any course which the faculty has determined that requires completion of a prerequisite, corequisite, or advisory course |
| Placement Level: | The outcome from the assessment process which is used for placing students into the appropriate level of English, Mathematics, and English as a Second Language courses |

REGISTRATION LIMITATION

All students need to demonstrate meeting the prerequisite or corequisite requirement in order to enroll into the target course.
- If the student satisfies the requirement by completing a class with a grade of "C" or better at LAMC or through the assessment process, he/she will be cleared for registering into the target course.
- If the student has satisfied the prerequisite or corequisite and/or placement at another college or through another method, he/she must submit the appropriate documentation (i.e. an official transcript or CCC placement results) to the Counseling Department located in the Instructional and Student Services Building (818.364.7655).

Once a counselor reviews the documents and finds that the prerequisite or corequisite has been satisfied, the counselor will issue a course placement authorization form. This form, once signed by the counselor, needs to be turned into the Admissions Office along with the necessary add slip by the student for processing.

PREREQUISITE CHALLENGE PROCEDURE

All students need to demonstrate meeting the prerequisite or corequisite requirement in order to enroll into the target course.
- If the student satisfies the requirements by completing a class with a grade of "C" or better at LAMC or through the assessment process, he/she will be cleared for registering into the target course.
- If the student has satisfied the prerequisite or corequisite and/or placement at another college or through another method, he/she must submit the appropriate documentation (i.e. an official transcript or CCC placement results) to the Counseling Department located in the Instructional and Student Services Building (818.364.7655).

Once a counselor reviews the documents and finds that the prerequisite or corequisite has been satisfied, the counselor will issue a course placement authorization form. This form, once signed by the counselor, needs to be turned into the Admissions Office along with the necessary add slip by the student for processing.

PREREQUISITE CHALLENGE PROCESS

1. Pick up the challenge form at the Counseling Office. It is required that students seeking to go through the challenge process meet with a counselor to discuss the process in further detail.
2. All challenge forms must be submitted at least five (5) working days prior to the first day of instruction as stated in the Schedule of Classes (please note: the challenge process takes five working days to complete). Challenges filed after this deadline will be considered for the following semester. If the challenge is approved or the college fails to resolve the challenge within 5 working days, the student shall be allowed to enroll in the course.
3. Once a petition packet is complete (including standard and discipline specific documents), the student will deliver it to the department responsible for the prerequisite or corequisite course. Once a complete packet is received, the department will have five (5) working days within which to make its decision, whereupon the department chair or department designee will sign and date the petition. Incomplete petition packets will not be accepted. If the Chair and/or Vice Chair is the instructor of the course that the student wishes to enter, then the Chair and/or Vice Chair will identify another faculty member in the discipline to review and approve the challenge form.
4. Upon review of the challenge, within three (3) working days of reaching its decision, the responsible department will attempt to notify the student using contact information provided on the petition form. All students requesting further information will be directed to contact the counselor of record. A copy of the form will be filed in the department office and the original will be returned to the counseling department.
- If the challenge is approved, the student must obtain the a course placement authorization from the counseling department and take it to Admissions along with the necessary add form for processing.
- If the challenge is denied, the student may be able to appeal the decision to the Vice President of Academic Affairs (see petition form for more details). Notification of the appeal decision will be sent to the student within 5 working days after its receipt. Students with complaints or challenges to any matriculation provision may appeal to the Vice President of Student Services.

RIGHT TO CHALLENGE PREREQUISITES

Students have the right to file a challenge for any prerequisite or corequisites. Challenges can be based upon the following:
- The student has the knowledge or ability to succeed in the target course despite not meeting the prerequisite or corequisite. (Criteria for challenging based on knowledge or ability to succeed will be determined by each Academic Department.)
- The prerequisite or corequisite is not valid because it has not been established in accordance with the District's policy.
- The prerequisite or corequisite is being applied in an unlawfully discriminatory manner.
- The prerequisite or corequisite has not been made reasonably available, causing the student undue delay in completing his/her educational goal.
CAREERS IN HEALTHCARE

Los Angeles Mission College is now offering Biotechnology, Health Occupation, Medical Billing & Coding, Nurse Assistant and Home Health Training Programs, and Pharmacy Technician Courses. For more information, please contact the Allied Health Office at 818.833.3428 or visit www.lamission.edu/alliedhealth. Check this page or the online schedule for the latest revisions of the courses offered.

ALLIED HEALTH (See Page 28 for Course descriptions)
Department Chair: Stephen Brown 818.364.7665
Vice Chair: Par Mohammadian 818.833.3424

021 BASIC LIFE SUPPORT FOR THE HEALTHCARE PROVIDER (CSU) (RPT 3) 0.5 UNIT
Prerequisite: None.
SATURDAY/LATE START CLASS
12176 LEC 8:00 am - 12:30 pm Sa Pullukalayil, B INST 2016
& LEC 4:05 hrs/wk TBA Pullukalayil, B SCHEDULE
(Starts 09/16/2017, Ends 09/22/2017)

BIOTECHNOLOGY (See Page 31 for Course descriptions)
Department Chair: Stephen Brown 818.364.7665
Vice Chair: Par Mohammadian 818.833.3424

002 BIOTECHNOLOGY I - 3 UNITS
Prerequisite: None.
SHORT TERM CLASS
28338 LEC 8:00 am - 9:00 am MTWTh STAFF CMS 106
AND 28339 LAB 9:10 am - 11:15 am MTWTh STAFF CMS 106
(Starts 08/28/2017, Ends 10/22/2017)

003 BIOTECHNOLOGY II – 4 UNITS
Prerequisite: BIOTECH 2
LATE START CLASS
28342 LEC 8:00 am - 9:00 am MTWTh STAFF CMS 106
AND 28343 LAB 9:10 am - 12:25 pm MTWTh STAFF CMS 106
(Starts 10/23/2017, Ends 12/17/2017)

COMPUTER APPLICATIONS & OFFICE TECHNOLOGY (See Page 36 for Course descriptions)
Department Chair: Vilma Bernal 818.833.3424

020 MEDICAL OFFICE PROCEDURES (CSU) - 5 UNITS
EVENING CLASS
28835 LEC 5:30 pm - 7:35 pm MW Tatum, K LRC 234
AND 28836 LAB 7:35 pm - 8:30 pm MW Tatum, K LRC 234

033 RECORDS MANAGEMENT AND FILING – 2 UNITS
EVENING CLASS
28694 LEC 5:00 pm - 5:30 pm TTh Gandomi, F INST 2021
AND 28695 LAB 5:30 pm - 6:25 pm TTh Gandomi, F INST 2021

082 MICROCOMPUTER SOFTWARE SURVEY IN THE OFFICE – (CSU) 3 UNITS
DAY CLASS
21054 LEC 10:35 am - 11:30 am MW Woodmansee, J INST 2021
AND 21056 LAB 11:30 am - 12:55 pm MW Woodmansee, J INST 2021

126 INTRODUCTION TO MEDICAL CODING/BILLING – 3 UNITS
EVENING CLASS
28700 LEC 7:00 pm - 8:25 pm TTh Gandomi, F INST 2021

HEALTH OCCUPATIONS (See Page 45 for Course descriptions)
Department Chair: Stephen Brown 818.364.7665
Vice Chair: Par Mohammadian 818.833.3424

062 SKILL SET FOR THE HEALTH CARE PROFESSIONAL – 2 UNITS
Prerequisite: None. Advisories: ENGLISH 21 & MATH 105
SHORT TERM/DAY CLASS
14624 LEC 8:00 am - 8:50 am TTh STAFF INST 2014
AND 14630 LAB 9:00 am - 12:10 pm TTh STAFF INST 2016
(Starts 08/28/2017, Ends 10/22/2017)

063 BASIC MEDICAL TERMINOLOGY, PATHOPHYSIOLOGY AND PHARMACOLOGY – 2 UNITS
Prerequisite: None. Advisories: ENGLISH 21 & MATH 105
LATE START DAY/CLASS
15368 LEC 8:00 am - 10:10 am TTh STAFF INST 2014
(Starts 10/23/2017, Ends 12/17/2017)

064 CULTURAL AND LEGAL TOPICS FOR HEALTH CARE PROFESSIONALS 1 UNIT
Prerequisite: None. Advisories: ENGLISH 21 & MATH 105
SHORT TERM/DAY CLASS
15821 LEC 12:25 pm - 1:15 pm TTh STAFF INST 2014
(Starts 08/28/2017, Ends 10/22/2017)

NURSING (See Page 56 for Course descriptions)
Department Chair: Stephen Brown 818.364.7665
Vice Chair: Par Mohammadian 818.833.3424

056 ESSENTIAL PRACTICAL SKILLS FOR NURSE ASSISTANTS (NDA) (RPT 3) 1 UNIT
Prerequisite: None. Corequisite: NURSING 399A
LATE START/WEEKEND CLASS
14577 LEC 7:00 am - 4:00 pm Sa Johnson-Adkins, B INST 2016
& LEC 7:00 am - 3:50 pm Su Johnson-Adkins, B SCHEDULE
(Starts 11/18/2017, Ends 11/20/2017)

399A NURSE ASSISTANT TRAINING PROGRAM – 5 UNITS
Prerequisites: MATH 105 & ESL 6A or ENGLISH 21
SHORT TERM/EVENING/WEEKEND CLASS
11605 LEC 6:45 pm - 9:05 pm MW Johnson-Adkins, B INST 2014
AND 11617 LAB 8:50 hrs/wk TBA Kidd, S SCHEDULE
& LAB 8:50 hrs/wk TBA Glaus, C SCHEDULE
NOTE: Labs are at designated skills nursing facilities on Saturdays and Sundays from 7am - 4pm. For more information refer to your course syllabus. Please contact the Allied Health Office at www.lamission.edu/alliedhealth to enroll in this course.
(Starts 08/28/2017, Ends 11/12/2017)

399B HOME HEALTH AIDE TRAINING PROGRAM – (NDA) 2 UNITS
Prerequisite: NURSING 399A
SHORT TERM/EVENING/WEEKEND CLASS
11886 LEC 6:30 pm - 10:45 pm MW Johnson-Adkins, B INST 2014
AND 11899 LAB 8:50 hrs/wk TBA Johnson-Adkins, B SCHEDULE
NOTE: Labs are at designated skills nursing facilities on Saturdays and Sundays from 7am - 4pm. For more information refer to your course syllabus. Please contact the Allied Health Office at www.lamission.edu/alliedhealth to enroll in this course.
(Starts 11/27/2017, Ends 12/10/2017)
# HOW TO READ THE SCHEDULE OF CLASSES

Classes are listed in alphabetical order from Accounting to Theater. Check Real Time Schedule on the Web.

## ENGLISH

<table>
<thead>
<tr>
<th>Catalog Number</th>
<th>Subject Area</th>
<th>Transferability Units</th>
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<tbody>
<tr>
<td>101</td>
<td>COLLEGE READING &amp; COMPOSITION I – (UC:CSU) 3 UNITS</td>
<td></td>
</tr>
</tbody>
</table>

**Prerequisites:** ENGLISH 28 or ESL 8 or appropriate skill level demonstrated through the ENGL assessment process.

Develops proficiency in college-level reading and writing through the application of the principles of rhetoric...

### DAY CLASSES

<table>
<thead>
<tr>
<th>Class No.</th>
<th>Time &amp; Day(s)</th>
<th>Instructor</th>
<th>Building Room</th>
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<tbody>
<tr>
<td>20233</td>
<td>9:05am - 10:30am MW</td>
<td>COX, V</td>
<td>CSB 101</td>
</tr>
<tr>
<td>20234</td>
<td>10:40am - 12:05pm TTh</td>
<td>LADINSKY, G</td>
<td>CSB 206</td>
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<tr>
<td>20235</td>
<td>2:00pm - 3:25pm MW</td>
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<td>CSB 205</td>
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### EVENING CLASSES

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<th>Instructor</th>
<th>Building Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>23226</td>
<td>6:50pm - 10:00pm W</td>
<td>KEMP, E</td>
<td>HFAC 203</td>
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</tbody>
</table>

**KEY**

- **M** = Monday
- **T** = Tuesday
- **W** = Wednesday
- **Th** = Thursday
- **F** = Friday
- **S** = Saturday
- **Su** = Sunday
- **TBA** = To Be Arranged (contact instructor for more information)

## 63 CREATIVE CURRICULUM IN A FAMILY CHILD CARE SETTING – (CSU) 2 UNITS

<table>
<thead>
<tr>
<th>Class No.</th>
<th>Time &amp; Day(s)</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>20182</td>
<td>8:00AM - 12:15PM S</td>
<td>GARCIA OLIVA, C</td>
<td>CCDS 202</td>
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</table>

*(8 Week Class - Starts 4/4/2017, Ends 5/30/2017)*

### EVENING CLASS

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<tr>
<th>Class No.</th>
<th>Time &amp; Day(s)</th>
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<tbody>
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<td>12619</td>
<td>4:30PM - 6:35PM Th</td>
<td>DE SILVA, L</td>
<td>CCDS 201</td>
</tr>
<tr>
<td>12641</td>
<td>6:30 hrs/wk TBA</td>
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<td>CCDS 201</td>
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</table>

### 065 INTRODUCTORY GENERAL CHEMISTRY – (UC:CSU) 4 UNITS

**Prerequisites:** MATH 123C or 125

### DAY CLASS

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<th>Instructor</th>
<th>Building Room</th>
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</thead>
<tbody>
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<td>18845</td>
<td>8:55 am - 10:20 am TTh</td>
<td>Pazirandeh, S</td>
<td>CMS 028</td>
</tr>
<tr>
<td>18849</td>
<td>10:30 am - 1:40 pm T</td>
<td>STAFF</td>
<td>CMS 201</td>
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<tr>
<td>26580</td>
<td>10:30 am - 1:40 pm Th</td>
<td>Cassara, J</td>
<td>CMS 201</td>
</tr>
</tbody>
</table>

When multiple Lab options are available, choose the one that fits your schedule the best.

## BUILDING KEY

- **BUNG:** Bungalows (Between INST & parking structure)
- **CAC:** Cultural Arts Classroom (Adjacent parking structure)
- **CAI:** Culinary Arts Institute (Adjacent parking structure)
- **CCDS:** Center for Child Development Studies (North corner of campus)
- **CMPC:** Campus Center Building (Main Campus)
- **CMS:** Center for Math & Science (East Campus)
- **CSB:** Collaborative Studies Building (North section of campus)
- **ELCR PARK:** El Cariso Park
- **HFAC:** Health, Fitness & Athletics Complex (East Campus)
- **INST:** Instructional Center (Main Campus)
- **LRC:** Library Building (Main Campus)
- **SUN-TUJ:** Library Building (Main Campus)
ACCOUNTING
Department Chair: Vilma Bernal 818.833.3410

001 INTRODUCTORY ACCOUNTING I – (UC/CSU) 5 UNITS
Prerequisite: None.
Provides an introduction to accounting theory and practice using journals, ledgers and worksheets. An overview of the accounting cycle is presented for both service and merchandising businesses. Emphasis is placed on the application of accounting principles in the preparation and analysis of financial statements. The course is designed for students majoring in business disciplines and planning to transfer.

DAY CLASSES
15137 LEC 10:35 am - 1:05 pm TTh Ordonez, R BUNG 10
15157 LEC 2:30 pm - 5:00 pm MW Nerud, S BUNG 10
15193 LEC 2:30 pm - 5:00 pm TTh STAFF BUNG 10

EVENING CLASSES
15224 LEC 7:00 pm - 9:30 pm MW Kahdian, M BUNG 10

002 INTRODUCTORY ACCOUNTING II – (UC/CSU) 5 UNITS
Prerequisite: ACCTG 1
A continuation of Accounting 1, the course will emphasize the basic elements of managerial accounting used in decision making. Students will be introduced to manufacturing cost accounting, performance evaluation and investment analysis concepts. The course is designed for students majoring in business disciplines and planning to transfer.

DAY CLASS
17388 LEC 10:35 am - 1:05 pm MW Nerud, S BUNG 10

EVENING CLASS
17401 LEC 7:00 pm - 9:30 pm TTh Nerud, S BUNG 10

015 TAX ACCOUNTING I – (CSU) 3 UNITS
Prerequisites: ACCTG 1 or ACCTG & ACCTG 22
A study of Federal and California State Income Taxes as they apply to individuals and sole proprietorship and an analysis of laws, consideration of appropriate accounting procedures, and preparation of reports and returns.

EVENING CLASS
27148 LEC 5:15 pm - 6:40 pm TTh Yamauchi, R BUNG 10

ADMINISTRATION OF JUSTICE
Department Chair: Vilma Bernal 818.833.3410 | Vice Chair: Kelly Enos 818.364.7610

001 INTRODUCTION TO ADMINISTRATION OF JUSTICE (UC/CSU) 3 UNITS
Prerequisite: None.
The history and philosophy of Administration of Justice in the United States, including identification of the various subsystems such as the police, courts and corrections. Includes the theories of crime, punishment, rehabilitation, ethics, education and training for professionalism in the justice system.

ONLINE CLASS
19158 LEC 3:10 hrs/wk TBA Hart, J INTERNET Canvas - ilearn.laccd.edu

DAY CLASS
19161 LEC 12:10 pm - 3:20 pm M Loman, M INST 2001

002 CONCEPTS OF CRIMINAL LAW – (UC/CSU) 3 UNITS
Prerequisite: None.
The historical development, philosophy, and origins of today's criminal law. The course also looks at definitions and classifications of crimes and their applications to the system of administration of justice.

EVENING CLASS
19695 LEC 6:50 pm - 10:00 pm M Sinclair, R INST 2001

003 LEGAL ASPECTS OF EVIDENCE – (CSU) 3 UNITS
Prerequisite: None.
A study of the origin, development, philosophy, and constitutional basis of evidence. Covers constitutional and procedural considerations affecting arrest, search, and seizure; kinds and degrees of evidence, and rules governing admissibility; judicial decisions interpreting individual rights and case studies.

EVENING CLASS
19805 LEC 6:50 pm - 10:00 pm W Smith, P INST 1002

004 PRINCIPLES AND PROCEDURES OF THE JUSTICE SYSTEM (UC/CSU) 3 UNITS
Prerequisite: None.
A study of the different aspects of the criminal justice system with an emphasis on the courts. Reviews the different procedures in court settings and how the courts decisions impact society as a whole.

EVENING CLASS
19876 LEC 3:30 pm - 6:40 pm M STAFF INST 2001

005 CRIMINAL INVESTIGATION – (CSU) 3 UNITS
Prerequisite: None.
Police procedures in criminal investigations and legal aspects and procedures. Students will become familiar with techniques in processing crime scenes, interviewing suspects, witnesses and victims.

EVENING CLASS
19964 LEC 6:50 pm - 10:00 pm Th Anthony, R INST 2004

008 JUVENILE PROCEDURES – (CSU) 3 UNITS
Prerequisite: None.
The organization, function and jurisdiction of juvenile agencies; the processing and detention of juveniles; juvenile case disposition; juvenile statutes and court procedures.

EVENING CLASS
26664 LEC 6:50 pm - 10:00 pm T Kovnator, G CMS 004

014 REPORT WRITING FOR PEACE OFFICERS – (CSU) 3 UNITS
Prerequisite: None.
The study of effective report writing in police work, including crime scene investigative reports and arrest reports. Students will become familiar with many of the reports and writing styles used by local law enforcement agencies.

EVENING CLASS
2017 LEC 3:30 pm - 6:40 pm W Rocke, J INST 2001

075 INTRODUCTION TO CORRECTIONS – (CSU) 3 UNITS
Prerequisite: None.
Basic course dealing with the nature of correctional work; aims and objectives of correctional administration; probation and parole; skills, knowledge, and attitudes required for employment in this field; types of institutions and services; career opportunities.

EVENING CLASS
20368 LEC 6:50 pm - 10:00 pm W Woods, M INST 2001

104 INTRODUCTION TO FORENSIC SCIENCE – (CSU) 3 UNITS
Prerequisite: None.
The role of forensic science in Administration of Justice. Several different categories of evidence will be examined including fingerprints, impression evidence, firearms and blood stain pattern analysis.

EVENING CLASS
26665 LEC 6:50 pm - 10:00 pm T James, B INST 2001

160 POLICE ORGANIZATION AND ADMINISTRATION – (CSU) 3 UNITS
Prerequisite: None.
Historical and modern policing approaches; effect of organizational structure and administrative process on the police function; assessment of decision-making processes, police-community relations, and misconduct.

EVENING CLASS
10659 LEC 6:50 pm - 10:00 pm W Barry, N INST 2001
AFRICAN AMERICAN STUDIES
Department Chair: Mark Pursley 818.364.7677
Vice Chair: D’Art Phares 818.364.7681

004 THE AFRICAN AMERICAN IN THE HISTORY OF THE U.S. I (UC/CSU) 3 UNITS
Prerequisite: None.
A survey of U.S. history from the Colonial Era (c. 1600) through the Reconstruction Era (1865-1877) with emphasis on Trans-Atlantic migration. Course provides critical analysis of African-American contributions to the political and social development of the United States.

EVENING CLASS
11592 LEC 3:30 pm - 6:40 pm M Carter, M J INST 1003

ALLIED HEALTH
Department Chair: Stephen Brown 818.364.7665
Vice Chair: Par Mohammadian 818.833.3424

021 BASIC LIFE SUPPORT FOR THE HEALTHCARE PROVIDER (CSU) (RPT 3) 0.5 UNIT
Prerequisite: None.
Allied Health 21 is designed to teach CPR to healthcare providers and interested students. This course covers infant, child, and both one-rescuer and two-rescuer adult CPR. Treatment of choking the patient and heart disease prevention is also included. Successful course completion earns an American Heart Association Basic Cardiovascular Life Support Card for the Healthcare Provider valid for two years.

SATURDAY/LATE START CLASS
12176 LEC 8:00 am - 12:30 pm Sa Pullukalayil, B INST 2016
& LEC 4:05 hrs/wk TBA Pullukalayil, B SCHEDULE
(Starts 09/16/2017, Ends 09/22/2017)

ANATOMY
Department Chair: Stephen Brown 818.364.7665
Vice Chair: Par Mohammadian 818.833.3424

001 INTRODUCTION TO HUMAN ANATOMY – (UC/CSU) 4 UNITS
Prerequisites: ENGLISH 28 or ESL 8 & BIOLOGY 3 or BIOLOGY 5
Examines cells, tissues, and organs of these human systems: integumentary, skeletal, muscular, nervous, circulatory, respiratory, digestive, urinary, endocrine, lymphatic, and reproductive. Dissection and microscopy are used extensively in lab.

DAY CLASSES
16891 LEC 8:55 am - 10:20 am TTh Rostami, M CMS 105
AND select one of the following:
16903 LAB 10:30 am - 1:40 pm T Rostami, M CMS 102
OR 26566 LAB 10:30 am - 1:40 pm Th Rostami, M CMS 102
16963 LEC 9:35 am - 11:00 am MW Mohammadian, P CMS 105
AND select one of the following:
16987 LAB 11:10 am - 2:20 pm M Mohammadian, P CMS 102
AND 26567 LAB 11:10 am - 2:20 pm W Mohammadian, P CMS 102

EVENING/SATURDAY CLASSES
17066 LEC 11:20 am - 12:20 pm Sa Ebneshahidi, A CMS 004
& LEC 7:00 pm - 9:00 pm W Ebneshahidi, A CMS 105
AND select one of the following:
17118 LAB 8:00 am - 11:10 am Sa Ebneshahidi, A CMS 102
OR 26368 LAB 12:40 pm - 3:50 pm Sa Ebneshahidi, A CMS 102

ANTHROPOLOGY
Department Chair: Mark Pursley 818.364.7677

101 HUMAN BIOLOGICAL EVOLUTION – (UC/CSU) 3 UNITS
Prerequisites: ENGLISH 28 or ESL 8
Examination of the unifying principles of human evolution including: the basic principles of natural selection, the fossil record, the position of humans within the primate order, the features that make Homo sapiens unique.

ONLINE CLASS
12012 LEC 3:10 hrs/wk TBA Gibben, A INTERNET Canvas - ilearn.laccd.edu. Email: gibbea@lamission.edu

SATURDAY CLASS
12032 LEC 7:45 am - 10:55 am Sa Armstrong, A CMS 004

104 HUMAN LANGUAGE AND COMMUNICATION – (UC/CSU) 3 UNITS
Prerequisites: ENGLISH 28 or ESL 8
Examines basic principles of linguistics: language components, diversity, origins, acquisition and use are explored, with an emphasis on communication and socio-cultural factors.

EVENING CLASS
16349 LEC 3:30 pm - 6:40 pm M Cohen, M CMS 004

121 ANTHROPOLOGY OF RELIGION, MAGIC AND WITCHCRAFT (UC/CSU) 3 UNITS
Prerequisite: ENGLISH 28 or ESL 8
Focuses on religious beliefs and practices around the world. Overview of forms of religious belief; variety of gods and supernatural forces; use of myth, ritual, religious ceremony; shamans, priests, and religious specialists.

EVENING CLASS
26666 LEC 6:50 pm - 9:00 pm M Hickey, M CMS 105

ART
Department Chair: Deborah Paulsen 818.364.7738

101 SURVEY OF ART HISTORY I – (UC/CSU) 3 UNITS
Prerequisite: None. Advisory: ENGLISH 101
A survey of Western Art and Architecture from Pre-historic through Medieval periods; students develop perceptual and critical skills by analyzing the evolution and function of art within historical, cultural, and philosophical contexts.

ONLINE CLASSES
18853 LEC 3:10 hrs/wk TBA Folland, T INTERNET Canvas - ilearn.laccd.edu. Email: follandt@lamission.edu
18889 LEC 3:10 hrs/wk TBA Lezo, A INTERNET Canvas - ilearn.laccd.edu. Email: lezoal@lamission.edu

DAY CLASSES
18860 LEC 8:55 am - 10:20 am TTh Folland, T INST 1010
18872 LEC 10:35 am - 12:00 pm TTh Folland, T INST 1010

102 SURVEY OF ART HISTORY II – (UC/CSU) 3 UNITS
Prerequisite: None. Advisory: ENGLISH 101
A survey of Western Art and Architecture from the Renaissance through the Twentieth Century; students develop perceptual and critical skills by analyzing the evolution and function of art within historical, cultural, and philosophical contexts.

ONLINE CLASS
19236 LEC 3:10 hrs/wk TBA Folland, T INTERNET Canvas - ilearn.laccd.edu. Email: follandt@lamission.edu

103-ART APPRECIATION I – (UC/CSU) 3 UNITS
Prerequisite: None. Advisory: ENGLISH 101
A general introduction to art that offers a look at works of art through the study of theory, terminology, themes, design principles, media, techniques, with an introduction to the visual arts across time and diverse cultures.

EVENING CLASS
28562 LEC 3:20 pm - 4:45 pm MW STAFF SUN-TUJ
Note: This class is held off campus at 7224 Foothill Blvd., Sunland-Tujunga, 91042
109 THE ARTS OF AFRICA, OCEANIA, AND ANCIENT AMERICA  
(UC/CSU) 3 UNITS  
Prerequisite: None. Advisory: ENGLISH 101  
Provides an overview of art and architecture from Africa, Oceania, and Native North and South America in relation to their history, religion, and culture.

ONLINE CLASS  
19666 LEC 3:10 hrs/wk TBA Lavasani, N INTERNET Canvas - ilearn.laccd.edu

201 DRAWING I – (UC/CSU) 3 UNITS  
Prerequisite: None.  
Note: Studio sequence for Art Majors: Level I.  
Introduction to principles, elements, and practices of drawing, employing a wide range of subject matter and drawing media. Focus on perceptually based drawing, observational skills, technical abilities, and creative responses to materials and subject matter, including great works of the human imagination.

DAY CLASSES  
18860 LEC 8:55 am - 10:20 am TTh Folland, T INST 1010  
18872 LEC 10:35 am - 12:00 pm TTh Folland, T INST 1010  
20578 LEC 8:20 am - 9:15 am TTh STAFF CAC 1  
AND 20583 LAB 9:25 am - 10:20 am TTh STAFF CAC 1  
20589 LEC 12:45 pm - 2:50 pm W Kerwin Wallis, B CAC 1  
AND 20595 LAB 2:55 pm - 5:00 pm W Kerwin Wallis, B CAC 1

DAY/OFF-CAMPUS CLASS  
20622 LEC 8:50 am - 10:55 am F Brennan, K P CH  
AND 20632 LAB 11:05 am - 1:10 pm F Brennan, K P CH  
Class meets at Pacoima City Hall, 13520 Van Nuys Blvd, Pacoima, CA 91331

EVENING CLASS  
20604 LEC 5:45 pm - 7:50 pm T Brennann, K CAC 1  
AND 20613 LEC 7:55 pm - 10:00 pm T Brennann, K CAC 1

SATURDAY CLASS  
20570 LEC 8:50 am - 10:55 am Sa Cole, J CAC 1  
AND 20572 LAB 11:05 am - 1:10 pm Sa Cole, J CAC 1

202 DRAWING II – (UC/CSU) 3 UNITS  
Prerequisite: ART 201  
Note: Studio sequence for Art Majors: Level II.  
Continuation of Drawing I with an introduction to color. Students develop an intermediate ability to observe and render from life using perspective, with emphasis on the human head, hands, feet and anatomy.

DAY CLASSES  
20972 LEC 2:20 pm - 4:25 pm T Kerwin Wallis, B CAC 1  
AND 20975 LAB 4:35 pm - 6:40 pm T Kerwin Wallis, B CAC 1

203 DRAWING III – (UC/CSU) 3 UNITS  
Prerequisite: ART 202  
Students create an advanced portfolio of drawings utilizing techniques and media which emphasize individual artistic development.

DAY CLASSES  
21014 LEC 2:20 pm - 4:25 pm T Kerwin Wallis, B CAC 1  
AND 21018 LAB 4:35 pm - 6:40 pm T Kerwin Wallis, B CAC 1

204 LIFE DRAWING I – (UC/CSU) 3 UNITS  
Prerequisite: None. Advisory: ART 201  
Note: Studio sequence for Art Majors: Level II.  
A beginning course in drawing the figure from life. Drawings with various time limitations are done to explore the relationships of movement, form, and space as they pertain to the human body. Emphasis is placed on proportion, structure and anatomy. This course is recommended for all art majors.

EVENING CLASS  
21084 LEC 5:45 pm - 7:50 pm W Zarcone, J CAC 1  
AND 21086 LAB 7:55 pm - 10:00 pm W Zarcone, J CAC 1

205 LIFE DRAWING II – (UC/CSU) 3 UNITS  
Prerequisite: ART 204  
An intermediate course in drawing the human figure. Emphasis is on developing extended knowledge of human anatomy and acquiring enhanced skill in rendering its essential structure.

EVENING CLASS  
21166 LEC 5:45 pm - 7:50 pm W Zarcone, J CAC 1  
AND 21169 LAB 7:55 pm - 10:00 pm W Zarcone, J CAC 1

206 LIFE DRAWING III – (UC/CSU) 3 UNITS  
Prerequisite: ART 205  
An advanced course in drawing the human figure. Emphasis is placed on developing an advanced knowledge of human anatomy and acquiring advanced skill in rendering its essential structure.

EVENING CLASS  
21227 LEC 5:45 pm - 7:50 pm W Zarcone, J CAC 1  
AND 21231 LAB 7:55 pm - 10:00 pm W Zarcone, J CAC 1

300 INTRODUCTION TO PAINTING – (UC/CSU) 3 UNITS  
Prerequisite: None  
Note: Studio sequence for Art Majors: Level II.  
An introductory course in painting. Lectures and assignments utilize color theory, historical and contemporary styles of painting from great works of the human imagination which will be studied in relation to painting techniques.

DAY CLASS  
21592 LEC 12:45 pm - 2:50 pm M Kerwin Wallis, B CAC 1  
AND 21602 LAB 2:55 pm - 5:00 pm M Kerwin Wallis, B CAC 1

EVENING CLASS  
21583 LEC 5:45 pm - 7:50 pm W Schmeltz, L CAC 1  
AND 21586 LAB 7:55 pm - 10:00 pm W Schmeltz, L CAC 1

304 ACRYLIC PAINTING I – (UC/CSU) 3 UNITS  
Prerequisite: ART 300  
A continuation and reinforcement of techniques and styles learned in Introduction to Painting, with emphasis on exploring personal expression through a series of paintings utilizing a common theme.

DAY CLASS  
27110 LEC 2:20 pm - 4:25 pm Th Kerwin Wallis, B CAC 1  
AND 27111 LAB 4:35 pm - 6:40 pm Th Kerwin Wallis, B CAC 1

305 ACRYLIC PAINTING II – (UC/CSU) 3 UNITS  
Prerequisite: Art 304  
Exploration of advanced concepts and ideas in painting. Emphasis is on composition, color, concept and a variety of materials and techniques.

DAY CLASS  
27112 LEC 2:20 pm - 4:25 pm Th Kerwin Wallis, B CAC 1  
AND 27113 LAB 4:35 pm - 6:40 pm Th Kerwin Wallis, B CAC 1

306 ACRYLIC PAINTING III – (UC/CSU) 3 UNITS  
Prerequisite: ART 305  
Emphasis upon individuality of response to contemporary problems in painting related to representational or non-objective imagery.

DAY CLASS  
27114 LEC 2:20 pm - 4:25 pm Th Kerwin Wallis, B CAC 1  
AND 27117 LAB 4:35 pm - 6:40 pm Th Kerwin Wallis, B CAC 1

307 OIL PAINTING I – (UC/CSU) 3 UNITS  
Prerequisite: None.  
Advisories: ART 201 & ART 501  
An overview of basic oil painting techniques and materials.

EVENING CLASS  
26737 LEC 5:45 pm - 7:50 pm M Zarcone, J CAC 1  
AND 26738 LAB 7:55 pm - 10:00 pm M Zarcone, J CAC 1

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.
501 BEGINNING TWO-DIMENSIONAL DESIGN – (UC/CSU) 3 UNITS
Prerequisite: None
Note: Studio sequence for Art Majors: Level I.
Introduction to the concepts, applications, and historical references related to two-dimensional art and composition, including the study of the basic principles and elements of line, shape, texture, value, color and spatial illusion. Development of a visual vocabulary for creative expression through lecture presentations, studio projects, problem solving, and written assignments.

DAY CLASS
13490 LEC 10:35 am - 11:30 am TTh Ruppel, B INST 2018
AND 13506 LAB 11:40 am - 12:35 pm TTh Ruppel, B INST 2018

502 BEGINNING THREE-DIMENSIONAL DESIGN – (UC/CSU) 3 UNITS
Prerequisite: None
Note: Studio sequence for Art Majors: Level I.
Introduction to the concepts, applications, and historical references related to three-dimensional design and spatial composition, including the study of the elements and organizing principles of design as they apply to three-dimensional space and form. Development of a visual vocabulary for creative expression through lecture presentations and use of materials for three-dimensional studio projects.

DAY CLASS
14538 LEC 2:20 pm - 4:25 pm F Paulsen, D INST 2018
AND 14554 LAB 4:30 pm - 6:35 pm F Paulsen, D INST 2018

519 EXHIBITION DESIGN – (CSU) 3 UNITS
Prerequisite: None.
Provides a practical application of design concepts as they relate to museum and art exhibitions, environments, displays, and installations. Students will gain a working knowledge of commercial and non-profit galleries. Exhibition preparation, installation, funding, gallery visits, and guest lectures will be part of the curriculum.

DAY CLASS
26739 LEC 8:50 am - 10:50 am W Folland, T INST 1015
AND 26740 LAB 11:00 am - 1:10 pm W Folland, T INST 1015

520 DESIGN WORKSHOP – (CSU) 3 UNITS
Prerequisite: ART 501
Workshop on principles of design. Emphasis is placed on individual research, experimentation and the development of style. Students work with a variety of art media.

DAY CLASS
15274 LEC 10:35 am - 11:30 am TTh Ruppel, B INST 2018
AND 15284 LAB 11:40 am - 12:35 pm TTh Ruppel, B INST 2018

700 INTRODUCTION TO SCULPTURE – (UC/CSU) 3 UNITS
Prerequisite: ART 502
Introduction to three-dimensional sculptural principles, techniques, and concepts utilizing a wide range of materials and practices. Various sculpture methods are practiced with attention to creative self-expression and historical context.

DAY CLASS
16555 LEC 2:20 pm - 4:25 pm F Paulsen, D INST 2018
AND 16565 LAB 4:30 pm - 6:35 pm F Paulsen, D INST 2018

702 SCULPTURE II – (UC/CSU) 3 UNITS
Prerequisite: ART 700
Exploration of sculptural principles, techniques and concepts. Methods focus on carving, mold making and casting with attention to creative self-expression and historical context.

DAY CLASS
16761 LEC 2:20 pm - 4:20 pm F Paulsen, D INST 2018
AND 16769 LAB 4:30 pm - 6:35 pm F Paulsen, D INST 2018

ASTRONOMY
Department Chair: Said Pazirandeh 818.364.7705

001 ELEMENTARY ASTRONOMY – (UC/CSU) 3 UNITS
Prerequisite: None. Advisories: ENGLISH 21 or ENGLISH 06A
Surveys the contents and workings of the universe at an introductory level designed to satisfy the general education science requirement, primarily for non-science majors. Emphasizes the physical principles essential to fundamental understanding of astronomy. Discusses historical foundations, the tools of the astronomer, the solar system, stars and stellar evolution, galaxies and deep space, cosmology, and extraterrestrial life.

DAY CLASS
18882 LEC 8:55 am - 10:20 am MW Reynolds, J CMS 236
EVENING CLASS
18893 LEC 6:50 pm - 8:05 pm M STAFF CMS 246

005 FUNDAMENTALS OF ASTRONOMY LABORATORY – (UC/CSU) 1 UNIT
Prerequisite: None. Corequisite: ASTRON 1
Includes the use and maintenance of telescopes. Emphasis is on observations of the moon, planets, binary stars, clusters, nebulae and galaxies. In-class explorations include telescope optics, Kepler’s Laws, H-R diagram and analysis of scientific data.

EVENING CLASS
19396 LAB 6:50 PM - 10:00 PM T RAINS, R CMS 006

BAKING, PROFESSIONAL
See Professional Baking

BIOLOGY
Department Chair: Stephen Brown 818.364.7665

003 INTRODUCTION TO BIOLOGY – (UC/CSU) 4 UNITS
Prerequisites: ENGLISH 28 or ESL 8. Advisories: MATH 115 or MATH 123B
Examines the fundamental principles of biology with laboratories emphasizing hands-on investigations. Topics include an introduction to evolutionary theory, basic biological chemistry, cell function and reproduction, cellular respiration and photosynthesis, classical and contemporary genetics, gene expression and an introduction to animal structure and function. Meets UC/CSU GE requirement of natural science with a lab.

DAY CLASSES
17094 LEC 7:15 am - 8:40 am TTh Reynolds, J CMS 004
AND select one of the following:
17103 LAB 8:50 am - 12:00 pm T Reynolds, J CMS 110
OR 26559 LAB 8:50 am - 12:00 pm Th Reynolds, J CMS 110
17152 LEC 8:55 am - 10:20 am MW STAFF CMS 004
AND select one of the following:
17172 LAB 10:30 am - 1:40 pm M STAFF CMS 110
OR 26570 LAB 10:30 am - 1:40 pm W STAFF CMS 110
17272 LEC 12:15 pm - 1:40 pm MW Fennoy, S CMS 004
AND select one of the following:
17303 LAB 1:50 pm - 5:00 pm M Fennoy, S CMS 110
OR 26571 LAB 1:50 pm - 5:00 pm W Fennoy, S CMS 110
17429 LEC 12:15 pm - 1:40 pm TTh Voda, M CMS 004
AND select one of the following:
17470 LAB 1:50 pm - 5:00 pm T Voda, M CMS 110
OR 26572 LAB 1:50 pm - 5:00 pm Th Voda, M CMS 110
### EVENING CLASSES

**17608 LEC 5:15 pm - 6:40 pm**  
MW Caldani, P  CMS 005  
AND select one of the following:  
**17660 LAB 6:50 pm - 10:00 pm**  
M Caldani, P  CMS 110  
**OR 26573 LAB 6:50 pm - 10:00 pm**  
W Caldani, P  CMS 110  
**17826 LEC 5:15 pm - 6:40 pm**  
TTh Jayachandran, S  CMS 004  
AND select one of the following:  
**17894 LAB 6:50 pm - 10:00 pm**  
T Jayachandran, S  CMS 110  
**OR 26574 LAB 6:50 pm - 10:00 pm**  
T Jayachandran, S  CMS 110  

### EVENING/SATURDAY CLASS

**18095 LEC 11:10 am - 12:15 pm**  
Sa Larios Perez, O  CMS 005  
& **LEC 6:50 pm - 8:50 pm**  
W Larios Perez, O  CMS 005  
AND select one of the following:  
**18158 LAB 7:50 am - 11:00 am**  
Sa Larios Perez, O  CMS 110  
**OR 26575 LAB 12:20 pm - 3:30 pm**  
Sa Larios Perez, O  CMS 110

### 005 INTRODUCTION TO HUMAN BIOLOGY – (UC/CSU) 4 UNITS

**Prerequisites:** ENGLISH 28 or ESL 8.  
**Advisories:** MATH 115 or 123B or 129B  
The course includes basic biological principles as they apply to humans. The course will provide a foundation for advanced courses in Human Anatomy, Physiology, and Microbiology. Topics include chemical principles, the cell, heredity, human anatomy and physiology, microbiology, pathology, ecology, and bioethics.

**DAY CLASS**  
**21666 LEC 10:35 am - 12:00 pm**  
MW Livio, D  CMS 004  
AND select one of the following:  
**21672 LAB 12:30 pm - 3:40 pm**  
M Livio, D  CMS 104  
**OR 27753 LAB 12:30 pm - 3:40 pm**  
W Livio, D  CMS 104

### 006 GENERAL BIOLOGY I – (UC/CSU) 5 UNITS

**Prerequisites:** ENGLISH 28 or ESL 8, & MATH 123C or MATH 125, & CHEM 51 or CHEM 65 or CHEM 101  
The course examines the unifying principles of biology through the study of biological molecules, cell structure and function, metabolism, inheritance, molecular genetics, evolution, and population genetics. Together with Biology 7, this is a fundamental course for biology majors.

**DAY CLASS**  
**21853 LEC 8:00 am - 9:25 am**  
MW Brown, S  CMS 002  
**AND 21855 LAB 9:55 am - 1:05 pm**  
MW Brown, S  CMS 002

### 007 GENERAL BIOLOGY II – (UC/CSU) 5 UNITS

**Prerequisites:** ENGLISH 28 or ESL 8, & MATH 123C or 125.  
**Advisory:** BIOLOGY 6  
The course examines the unifying principles of biology through the study of phylogeny, taxonomy, animal and plant structure/function, population biology and ecology. Together with Biology 6, this is a fundamental course for biology majors.

**DAY CLASS**  
**21955 LEC 1:35 pm - 3:00 pm**  
TTh Livio, D  CMS 106  
**AND 21956 LAB 3:30 pm - 6:40 pm**  
TTh Livio, D  CMS 106

### 033 MEDICAL TERMINOLOGY – (CSU) 3 UNITS

**Prerequisite:** None.  

Examines medical vocabulary by examining the meanings of word components: roots, suffixes and verbs. It is ideal for allied health professionals and allied health students. Emphasis is on words used in clinical medicine.

**ONLINE CLASS**  
**22110 LEC 3:10 hrs/wk**  
TBA Saeki, W  INTERNET  
Canvas - ilearn.laccd.edu. www.lamission.edu/~saekiw

**NOTE:** There will be two (2) MANDATORY on-campus exams on Saturdays, please contact the instructor for the dates and time.

### BIOTECHNOLOGY

**Department Chair:** Stephen Brown 818.364.7665  
**Vice Chair:** Par Mohammadian 818.833.3424

#### 002 BIOTECHNOLOGY I – 3 UNITS

**Prerequisite:** None.  

An introduction to the field of biotechnology. Students examine the fundamentals of cellular and molecular biology and are introduced to basic biotechnology laboratory skills, including documentation, safety, solution and buffer preparation, quality control and bioethics. Students develop proficiency in aseptic technique, spectrophotometry, microscopy and centrifugation.

**SHORT TERM CLASS**  
**28338 LEC 8:00 am - 9:00 am**  
MTWTH STAFF  CMS 106  
**AND 28339 LAB 9:10 am - 11:15 am**  
MTWTH STAFF  CMS 106  
(Starts 08/28/2017, Ends 10/22/2017)

#### 003 BIOTECHNOLOGY II – 4 UNITS

**Prerequisite:** BIOTECH 2  

This course expands concepts and techniques introduced in Biotechnology I. Students are introduced to modern molecular biology techniques, including nucleic acid isolation, recombinant DNA techniques, cell transformation, recombinant DNA analysis, nucleic acid hybridization, and DNA sequence analysis. Students explore the production and purification of proteins using biochemical techniques such as immunochromography and chromatography.

**LATE START CLASS**  
**28342 LEC 8:00 am - 9:00 am**  
MTWTH STAFF  CMS 106  
**AND 28343 LAB 9:10 am - 12:25 pm**  
MTWTH STAFF  CMS 106  
(Starts 10/23/2017, Ends 12/17/2017)

### BUSINESS

**Department Chair:** Vilma Bernal 818.833.3410

#### 001 INTRODUCTION TO BUSINESS – (UC/CSU) 3 UNITS

**Prerequisite:** None.  

A survey in business providing a multidisciplinary examination of how culture, society, economic systems, legal, global, political, financial institutions, and human behavior interact to affect a business organization’s policy and practices within the US and global society. Demonstrates how these influences impact the primary areas of business including: organizational structure and design; leadership, human resource management; marketing; technology; entrepreneurship; legal, accounting; financial practices; the stock and securities market; and therefore affect a business’ ability to achieve its organizational goals.

**DAY CLASS**  
**18301 LEC 10:35 am - 12:00 pm**  
TTh Bordbar, J  CSB 102B  
**EVENING CLASS**  
**18312 LEC 6:50 pm - 10:00 pm**  
T Bordbar, J  CSB 102B

#### 005 BUSINESS LAW I – (UC/CSU) 3 UNITS

**Prerequisite:** None.  

Study of the fundamental principles of law as they apply in the business world by examining legal rights and remedies, business torts and crimes, contracts, agency, employment, intellectual property, business structure and negotiable instruments.

**ONLINE CLASSES**  
**19444 LEC 3:10 hrs/wk**  
TBA Bordbar, J  INTERNET  
Canvas - ilearn.laccd.edu

**DAY/HYBRID CLASSES**  
**19451 LEC 12:15 pm - 1:40 pm**  
M Bordbar, J  CSB 102B  
& **LEC 1:25 hrs/wk**  
TBA Bordbar, J  INTERNET  
**HYBRID CLASS - On campus meetings are MANDATORY.**  
Canvas - ilearn.laccd.edu

**EVENING CLASS**  
**19461 LEC 3:30 pm - 6:40 pm**  
Th Bordbar, J  CSB 102B
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Prerequisites</th>
<th>Time</th>
<th>Day(s)</th>
<th>Location</th>
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<tbody>
<tr>
<td>102</td>
<td>General Chemistry II – (UC/CSU) 5 Units</td>
<td>5</td>
<td>CHEM 101</td>
<td>11:00 am - 12:25 pm</td>
<td>TTh</td>
<td>Pazirandeh, S</td>
</tr>
<tr>
<td>007</td>
<td>The Mexican-American in the History of the United States I (UC/CSU) 3 Units</td>
<td>3</td>
<td>None</td>
<td>6:50 pm - 8:00 pm</td>
<td>W</td>
<td>Juarez, A</td>
</tr>
</tbody>
</table>

**CHEMISTRY**

*Department Chair: Said Pazirandeh 818.364.7705*

*Vice Chair: Dr. Mike Fenton 818.364.7888*

### 051 Fundamentals of Chemistry I – (UC/CSU) 5 Units

**Prerequisites:** MATH 115 or 123B

A course in basic concepts of inorganic chemistry designed for students with interests in nursing, nutrition, dietetics, food science, and environmental and occupational health majors, and for liberal arts students in need of a laboratory course in physical sciences. It is not intended for students planning to take Chemistry 101.

#### DAY CLASS

- 15142 LEC 8:20 am - 10:25 am MW Staff CMS 028
- 15152 LAB 10:35 am - 12:00 pm MW Cassara, J CMS 203
- OR 26578 LAB 10:35 am - 12:00 pm MW Staff CMS 201

#### EVENING CLASS

- 15213 LEC 4:35 pm - 6:40 pm TTh Staff CMS 028
- 15233 LAB 6:50 pm - 10:00 pm T Staff CMS 201
- OR 26579 LAB 6:50 pm - 10:00 pm Th Staff CMS 201

### 052 Fundamentals of College Chemistry – (UC/CSU) 4 Units

**Prerequisites:** CHEM 51 or CHEM 65

A continuation of Chemistry 51 required of the Allied Health Science and Environmental and Occupational Health majors. Along with Chemistry 51 satisfies the chemistry course requirement for an Associate in Science - Health Science degree at Los Angeles Mission College.

#### EVENING CLASS

- 26801 LEC 11:00 am - 12:25 pm TTh Staff CMS 236
- 20269 LAB 5:20 pm - 8:30 pm OR 26580 LAB 10:30 am - 1:40 pm Th Staff CMS 203
- OR 26581 LAB 6:50 pm - 10:00 pm M Gellert, R CMS 203

### 065 Introductory General Chemistry – (UC/CSU) 4 Units

**Prerequisites:** MATH 123C or 125

An introductory course for students who wish to enroll in Chemistry 101. Course presents the basic principles, laws, and nomenclature of inorganic chemistry, with emphasis on the application of chemical principles to everyday life and the development of a basic chemical vocabulary.

#### EVENING CLASS

- 20840 LEC 3:10 hrs/wk TBA Gutierrez, E INTERNET
- 20831 LEC 3:10 hrs/wk TBA Maldonado, J INTERNET

**Chicano Studies**

*Department Chair: John Morales 818.364.7679*

*Vice Chair: Jose Maldonado 818.833.3412*

### 002 The Mexican-American in Contemporary Society (UC/CSU) 3 Units

**Prerequisite:** None.

Introduces the student to the most relevant issues facing the Chicano community today. Special attention will be given to the growth and impact of political behavior and under-representation, public health concerns, educational inequities, and immigration policies affecting Mexicans, Chicanos, and other Latinos.

#### ONLINE CLASSES

- 20831 LEC 3:10 hrs/wk TBA Maldonado, J INTERNET Email: maldonja@lamission.edu
- 20840 LEC 3:10 hrs/wk TBA Gutierrez, E INTERNET Canvas - ilearn.laccd.edu

### 102 General Chemistry II – (UC/CSU) 5 Units

**Prerequisite:** CHEM 101

Topics include kinetics, general, ionic, acid-base, solubility and complex ion equilibria, thermodynamics, electrochemistry, nuclear chemistry and introductory organic chemistry. Laboratory work reviews kinetics, equilibria, thermodynamics, electrochemistry and qualitative analysis of selected cations.

#### DAY CLASS

- 26801 LEC 11:00 am - 12:25 pm TTh Pazirandeh, S CMS 236
- OR 26580 LAB 10:30 am - 1:40 pm Th Staff CMS 203
- OR 26581 LAB 6:50 pm - 10:00 pm M Gellert, R CMS 203

#### EVENING CLASS

- 20073 LEC 5:15 pm - 6:40 pm MW Fenton, M CMS 236
- AND 26584 LAB 6:50 pm - 10:00 pm MW Fenyes, M CMS 210

### Chicano Studies

*Department Chair: John Morales 818.364.7679*

*Vice Chair: Jose Maldonado 818.833.3412*

### 002 The Mexican-American in Contemporary Society (UC/CSU) 3 Units

**Prerequisite:** None.

Introduces the student to the most relevant issues facing the Chicano community today. Special attention will be given to the growth and impact of political behavior and under-representation, public health concerns, educational inequities, and immigration policies affecting Mexicans, Chicanos, and other Latinos.

#### ONLINE CLASSES

- 20831 LEC 3:10 hrs/wk TBA Maldonado, J INTERNET Email: maldonja@lamission.edu
- 20840 LEC 3:10 hrs/wk TBA Gutierrez, E INTERNET Canvas - ilearn.laccd.edu

### 007 The Mexican-American in the History of the United States I (UC/CSU) 3 Units

**Prerequisite:** None.

A survey of United States history as it relates to the development of the Chicano in the United States with a special emphasis on Mexican-American contributions to the development of American civilization. This course covers Pre-Columbian and Mexican colonial periods, the northward advance and settlement of the present day U.S. Southwest/Southeast. Topics also include a background in the political and social development of both the United States and Mexico, the role and impact of the American Revolution, U.S. Constitution, and the Bill of Rights.

#### ONLINE CLASSES

- 21112 LEC 3:10 hrs/wk TBA Maldonado, J INTERNET Email: maldonja@lamission.edu

#### DAY CLASS

- 21118 LEC 7:15 am - 8:40 am TTh Morales, J CSB 201
008 THE MEXICAN-AMERICAN IN THE HISTORY OF THE UNITED STATES II  
(UC/CSU) 3 UNITS  
Prerequisite: None.  
Concentrates on Mexican American history of the nineteenth and twentieth centuries. Discussion centers on the participation, contributions, and experiences by Mexican Americans. Major areas include the socio-historical, political, judicial, legislative, economic and educational experiences. Topics include the Mexican American Southwest, the U.S Mexico War, American Expansionism, U.S. Treaties, U.S. Constitution, Bill of Rights, California Constitution, desegregation struggle, American Nativism, Mexican Repatriation, WWII, Zoot-Suit Riots, Bracero Program, Mexican American Labor Movement and the Chicano Movement and their impact on political participation. This course fulfills the American History and Institutions requirements under Social Sciences (Section D), both under U.S. History and Political science components.

**ONLINE CLASSES**  
21275 LEC 3:10 hrs/wk TBA  
21282 LEC 3:10 hrs/wk TBA

**DAY CLASS**  
21292 LEC 7:15 am - 8:40 am MW Morales, J  CSB 201  
21303 LEC 8:55 am - 10:20 am MW Morales, J  CSB 201

**EVENING CLASS**  
21292 LEC 6:50 pm - 10:00 pm T Maldonado, J  CSB 201

**037 CHICANO LITERATURE – (UC/CSU) 3 UNITS**  
Prerequisite: None.  
An introductory analysis of the literary, social, and cultural aspects of the novel, short story, essay, poetry, and drama written by Mexican-Americans. The course reveals the progression of a people and culture in American society, artistically expressed by Mexican-American writers who seek to understand themselves and the world around them.

**ONLINE CLASSES**  
21420 LEC 3:10 hrs/wk TBA Gutierrez, E  INTERNET Canvas - ilearn.laccd.edu  
21424 LEC 3:10 hrs/wk TBA Maldonado, J  INTERNET Email: maldonaj@lamission.edu

**DAY CLASS**  
21433 LEC 10:35 am - 12:00 pm MW Juarez, A  CSB 201  
21445 LEC 6:50 pm - 10:00 pm T Maldonado, J  CSB 201

**042 CONTEMPORARY MEXICAN LITERATURE – (UC/CSU) 3 UNITS**  
Prerequisite: None.  
An introduction to contemporary Mexican literature and culture (with a background of earlier aesthetic works). Students read translations of major literary writers.

**EVENING CLASS**  
21461 LEC 6:50 pm - 10:00 pm W Maldonado, J  CSB 201

**044 MEXICAN CIVILIZATION – (UC/CSU) 3 UNITS**  
Prerequisite: None.  
A survey of the significant elements of pre-Columbian Mexican civilization, the impact of the Spanish domination upon the indigenous population and its influence upon mores, art, and industry. It introduces the students to studies in the history, literature, art, and music of Mexico as they evolved from colonial times to the present. The impact of the Mexican Revolution upon all the Americas is considered. It examines the present-day culture of Mexican-Americans as influenced by their Mexican heritage and life in the United States. The course is taught in English.

**DAY CLASS**  
21572 LEC 8:50 am - 12:00 pm Th Maldonado, J  CSB 102A

**046 MEXICAN-AMERICAN FOLKLORE – (UC/CSU) 3 UNITS**  
Prerequisite: None.  
Introduction to conventional studies of Chicano/Mexicano folklore. Students will analyze and evaluate the various folklore genres: myths, legends, folktales, folk medicine, folk speech, and related topics in both a historical and contemporary social context.

**EVENING CLASS**  
21585 LEC 6:50 pm - 10:00 pm T Moctezuma, R  CMS 005

**052 MEXICAN ART-MODERN – (UC/CSU) 3 UNITS**  
Prerequisite: None.  
A survey of the art of Mexico from the nineteenth century to the present, including the rise of Mexican Archeology and the rediscovery of ancient art, the renaissance of a new indigenous Mexican artform, the evolution of a Mexican-American art, and the cultural interplay between the United States and Mexico.

**ONLINE CLASS**  
26663 LEC 3:10 hrs/wk TBA Morales, J  INTERNET Email: moralejj@lamission.edu

**DAY CLASS**  
21638 LEC 8:55 am - 10:20 am TTh Morales, J  CSB 201  
21645 LEC 6:50 pm - 10:00 pm M Morales, J  CSB 201

**CHILD DEVELOPMENT**  
Department Chair: Janice Silver 818.364.7714

**001 CHILD GROWTH AND DEVELOPMENT – (UC/CSU) 3 UNITS**  
Prerequisite: None.  
Examines the major physical, psychosocial, and cognitive/language developmental milestones for children, both typical and atypical, from conception through adolescence. Emphasis is placed on interactions between maturational processes and environmental factors. While studying developmental theory and investigative research methodologies, students will observe children, evaluate individual differences and analyze characteristics of development at various stages.

**ONLINE CLASSES**  
23119 LEC 3:10 hrs/wk TBA Singh, M  INTERNET Canvas - ilearn.laccd.edu

**DAY CLASS**  
23127 LEC 8:50 am - 12:00 pm F Berg, R  CSB 102A  
23130 LEC 8:50 am - 12:00 pm T Allen, V  CSB 102A Class taught bilingually (English/Spanish)

**SHORT TERM CLASS**  
28556 LEC 7:25 am - 10:35 am TTh STAFF  SUN-TUJ  
(Starts 08/28/2017, Ends 10/22/2017)

**SATURDAY CLASS**  
23123 LEC 8:50 am - 12:00 pm Sa STAFF  CSB 102A

**002 EARLY CHILDHOOD: PRINCIPLES AND PRACTICES – (CSU) 3 UNITS**  
Prerequisite: None. Corequisite: CH DEV 1  
The student will explore the history of early childhood education as well as current philosophies and practices. Early Childhood programs will be observed and examined in relation to the needs of the child, the arrangement of the environment and the role of the teacher.

**SHORT TERM CLASS**  
23545 LEC 8:45 am - 12:00 pm TTh Grigoryan, R  CCS 201  
(Starts 08/28/2017, Ends 10/22/2017)

**LATE START CLASS**  
28555 LEC 7:25 am - 10:35 am TTh STAFF  SUN-TUJ  
(Starts 10/23/2017, Ends 12/17/2017)

**ENGLISH CLASSES**  
23539 LEC 3:30 pm - 6:40 pm T De Silva, L  CCS 201

Enroll now at lamission.edu

33
007 INTRODUCTION TO CURRICULUM IN EARLY CHILDHOOD EDUCATION (CSU) 3 UNITS
Prerequisite: CH DEV 2
Exploration of appropriate curriculum and environments for young children. Students examine a teacher’s role in supporting development and positive learning experiences for all young children using observation and assessment strategies and emphasizing the essential role of play. Planning, implementation and evaluation of curriculum includes but is not limited to: language and literacy, social and emotional learning, sensory learning, art and creativity, math, natural and physical sciences.

LATE START/DAY CLASS
23671 LEC 8:45 am - 12:00 pm T Th Grigoryan, R CCDS 201 (Starts 10/23/2017, Ends 12/17/2017)
SATURDAY CLASS
23665 LEC 8:50 am - 12:00 pm Sa Anaya, E CCDS 201
EVENING CLASS
23667 LEC 6:50 pm - 10:00 pm W Stein, D CCDS 201

008 CURRICULUM IN EARLY CHILDHOOD EDUCATION – (CSU) 3 UNITS
Prerequisite: CH DEV 2
Students design and evaluate developmentally appropriate curriculum and environments for young children from birth to age 8. Based on the value of play, students demonstrate the teacher’s role in applying theory to practice in supporting children’s concept development. Preparing and assessing the implementation of curriculum will include but not be limited to: language and literacy, social studies, art and creativity, music and rhythm, physical and motor mastery, mathematics, and physical sciences.

DAY CLASS
23758 LEC 8:50 am - 12:00 pm M Allen, V CCDS 202
EVENING CLASS
23763 LEC 3:30 pm - 6:40 pm W Rodriguez, P CCDS 202
Class taught bilingually (English/Spanish)

010 HEALTH, SAFETY AND NUTRITION – (CSU) 3 UNITS
Prerequisite: None.
Study of the laws, regulations, standards, policies, procedures and early childhood curriculum related to child health, safety and nutrition. Key components that ensure physical health, mental health, and safety for children and staff are identified along with importance of collaboration with families and health professionals. The interrelationship of health, safety and nutrition and the impact on children’s growth and development are key areas of focus.

DAY CLASS
23718 LEC 6:50 pm - 10:00 pm Th Beltran, Y CCDS 201
EVENING CLASS
Class taught bilingually (English/Spanish)

011 CHILD, FAMILY AND COMMUNITY – (CSU) 3 UNITS
Prerequisite: None.
Introduces the student to the effects of the family, the school and the community on the development and experience of the child. Issues, challenges and concerns will be explored as well as the importance of developing respectful, reciprocal partnerships.

DAY CLASSES
11002 LEC 8:50 am - 12:00 pm W Silver, J CCDS 202
11019 LEC 3:30 pm - 6:40 pm Th De Silva, L CCDS 202
EVENING CLASS
11058 LEC 6:50 pm - 10:00 pm Th Hernandez, A CCDS 200
Class taught bilingually (English/Spanish)

015 CREATIVE CURRICULUM IN BILINGUAL-BICULTURAL PROGRAMS (CSU) 3 UNITS
Prerequisite: None.
An overview of bilingual, bicultural resources available for educators of English Language Learners. Skills in research techniques to find these resources will be acquired. Curriculum development and lesson planning will be stressed.

EVENING CLASS
11695 LEC 3:30 pm - 6:40 pm M Rodriguez, P CCDS 201
Class taught bilingually (English/Spanish)

022 PRACTICUM IN CHILD DEVELOPMENT I – (CSU) 4 UNITS
Prerequisites: CH DEV 4 or 7, & CH DEV 1, 2 & 11, ENGLISH 28 or ESL 8
Supervised experience in a preschool, child development center, elementary school, special education center, or other early care and education setting. The student will relate all previous theory and curriculum courses to practical application in the classroom.
NOTE: Students must show proof of a current negative TB test (Mantoux Test) or chest x-ray within the last two years, plus proof of immunizations for measles, pertussis and influenza.

EVENING CLASSES
11997 LEC 4:30 pm - 6:35 pm T Silver, J CCDS 202
AND 12009 LAB 3:30 hrs/wk TBA Silver, J SCHEDULE
& 12009 LAB 3:00 hrs/wk TBA Silver, J SCHEDULE
12028 LEC 6:50 pm - 8:55 pm T Rodriguez, P CCDS 200
AND 12049 LAB 6:30 hrs/wk TBA Rodriguez, P SCHEDULE
12081 LEC 4:30 pm - 6:35 pm W De Silva, L CCDS 200
AND 12112 LAB 6:30 hrs/wk TBA De Silva, L SCHEDULE

023 PRACTICUM IN CHILD DEVELOPMENT II – (CSU) 4 UNITS
Prerequisites: ENGLISH 28 or ESL 8, CH DEV 22
The second semester of practicum teaching experience in a setting related to the area of specialization being earned, under the supervision of a master teacher or college instructor/coordinator. This course provides the practical application of theories covered in prerequisite courses.
NOTE: Students must show proof of a current negative TB test (Mantoux Test) or chest x-ray within the last two years, plus proof of immunizations for measles, pertussis and influenza.

EVENING CLASSES
12619 LEC 4:30 pm - 6:35 pm Th Grigoryan, R CCDS 201
AND 12641 LAB 6:30 hrs/wk TBA Grigoryan, R SCHEDULE

030 INFANT AND TODDLER STUDIES I – (CSU) 3 UNITS
Prerequisite: None.
Reviews physical, social-emotional, language and cognitive development during the period of infancy and toddlerhood. Focus is on infant/toddler group care and licensing regulations related to this age. The course also addresses the role of the caregiver in meeting the needs of infants and toddlers and their families through responsive, sensitive caregiving practices. Varying philosophies and issues of diversity are explored.

EVENING CLASSES
12818 LEC 6:50 pm - 10:00 pm M Cavazos, E CCDS 202
Class taught bilingually (English/Spanish)

034 OBSERVING AND RECORDING CHILDREN'S BEHAVIOR (CSU) 3 UNITS
Prerequisite: CH DEV 2
Appropriate use of assessment and observation strategies to document development, growth, play and learning to join with families and professionals in promoting children’s success. Recording strategies, rating systems, portfolios, and multiple assessment tools are explored.

EVENING CLASSES
13204 LEC 3:30 pm - 6:40 pm T Grigoryan, R CSB 102A
13227 LEC 6:50 pm - 10:00 pm M Mermell, R CCDS 201

038 ADMINISTRATION & SUPERVISION OF EARLY CHILDHOOD PROGRAMS I – (CSU) 3 UNITS
Prerequisites: CH DEV 1, CH DEV 2, CH DEV 11 & CH DEV 3 or CH DEV 7 or CH DEV 8
Prepares students to establish and administer an early childhood program. Financial aspects of administration, legal rules and regulations pertaining to administration are emphasized. Concepts of budgeting, personnel management, marketing, as well as mentoring and working with families are explored.

EVENING CLASSES
13628 LEC 6:50 pm - 10:00 pm T Sainz, C CCDS 202
Class taught bilingually (English/Spanish)
042 TEACHING IN A DIVERSE SOCIETY – (CSU) 3 UNITS
Prerequisite: None.
Examines the development of social identities in diverse societies including theoretical and practical implications of oppression and privilege as they apply to young children, families, programs, classrooms and teaching. Various classroom strategies will be explored emphasizing culturally and linguistically appropriate anti-bias approaches supporting all children in becoming competent members of a diverse society. The course involves self-reflection of one’s own understanding of educational principles in integrating anti-bias goals in order to better inform teaching practices and/or program development.

EVENING CLASSES
13986 LEC 3:30 pm - 6:40 pm M De Silva, L CCDS 202
14006 LEC 6:50 pm - 10:00 pm Th Rodriguez, P CCDS 202

044 EARLY INTERVENTION FOR CHILDREN WITH SPECIAL NEEDS (CSU) 3 UNITS
Prerequisite: None.
Designed for students interested in working with young children with special needs and their families. Instruction focuses on accommodating and adapting the physical environment, instructional strategies and curriculum to meet the needs of differently abled children from birth through preschool.

SATURDAY CLASS
14288 LEC 8:50 am - 12:00 pm Sa Preuss, C CCDS 202
Class taught bilingually (English/Spanish)

045 PROGRAMS FOR CHILDREN WITH SPECIAL NEEDS – (CSU) 3 UNITS
Prerequisite: None.
Overview of programs providing special education services for children with special needs focusing on preschool through school age. Includes a study of various programs, legislation, characteristics of exceptionalities and educational implications. Observation in schools will be required.

EVENING CLASSES
14469 LEC 3:30 pm - 6:40 pm M Daims, G CSB 102A
Class taught bilingually (English/Spanish)
14486 LEC 6:50 pm - 10:00 pm W Preuss, C CCDS 200
Class taught bilingually (English/Spanish)

046 SCHOOL AGE PROGRAMS I – (CSU) 3 UNITS
Prerequisite: None.
Examines school age care programs for those planning to work in before and after school programs. Students will explore the developmental needs of school age children, program models, creation of environments, classroom management techniques and designing developmentally appropriate experiences and curriculum.

EVENING CLASS
14563 LEC 6:50 pm - 10:00 pm W Olson, A CCDS 202

061 INTRODUCTION TO FAMILY CHILD CARE II – (CSU) 1 UNIT
Prerequisite: None.
An in-depth study of the business aspects of Family Child Care Programs: contracts, advertising, budgets, record-keeping, staff relations, working with parents and licensing regulations. Reviewing and utilizing the Family Home Day Care Rating Scale for facilities in evaluating and assessing the classroom and teacher effectiveness.

SHORT TERM/SATURDAY CLASS
14691 LEC 8:00 am - 12:15 pm Sa Flores, L CCDS 200
Class taught bilingually (English/Spanish)
(Starts 09/02/2017, Ends 09/23/2017)

062 DEVELOPMENTAL PROFILES: PRE-BIRTH THROUGH AGE EIGHT (CSU) 2 UNITS
Prerequisite: None.
Provides the study of concise developmental profiles from pre-birth through age eight. Key concepts in current child development literature, development of curriculum plan and children’s developmental assessment tools will be examined.

LATE START/SATURDAY CLASS
14704 LEC 8:00 am - 12:15 pm Sa Flores, L CCDS 200
Class taught bilingually (English/Spanish)
(Starts 09/30/2017, Ends 11/18/2017)

065 ADULT SUPERVISION/EARLY CHILDHOOD MENTORING (CSU) 2 UNITS
Prerequisite: CH DEV 23 or CH DEV 38
Methods and principles of supervising adults in early childhood education settings with emphasis on the role of administrators and experienced teachers acting as leaders and mentors to new teachers. This course is required for upper levels of the California Child Development Permit, and to become a California Early Childhood Mentor.

SHORT TERM/EVENING CLASS
14745 LEC 6:45 pm - 9:50 pm M Grigoryan, R CCDS 200
(Starts 08/28/2017, Ends 11/13/2017)

172 INTRODUCTION TO CAREERS IN CHILD DEVELOPMENT – 1 UNIT
Prerequisite: None.
Introduces students to the variety of career options available to Child Development majors. It explores career opportunities, qualifications required, resources available, as well as academic and professional support systems.

SHORT TERM/DAY CLASS
14792 LEC 8:50 am - 12:10 pm F Rodriguez, P CCDS 201
Class taught bilingually (English/Spanish)
(Starts 09/01/2017, Ends 09/29/2017)

SHORT TERM/EVENING CLASS
26653 LEC 6:50 pm - 10:10 pm W Grigoryan, R CSB 102A
(Starts 08/30/2017, Ends 09/27/2017)

CINEMA
Department Chair: Deborah Paulsen 818.364.7738
Vice Chair: Curtis Stage 818.364.7771

003 HISTORY OF MOTION PICTURES – (UC/CSU) 3 UNITS
Prerequisite: None.
Covers classics and important films from the birth of the medium to the present time. Films are screened and discussed with regard to their cultural influence. The course follows the evolution of the art, industry and technology involved in movie making.

DAY CLASSES
21980 LEC 8:50 am - 10:55 am M De Las Carreras, M CMS 030
AND 21985 LAB 10:55 am - 1:00 pm M De Las Carreras, M CMS 030
21991 LEC 8:50 am - 10:55 am W Huynh, H CMS 030
AND 21996 LAB 11:00 am - 1:05 pm W Huynh, H CMS 030
21976 LEC 9:00 am - 11:05 am F Arevshatian, Z CMS 030
AND 21978 LAB 11:20 am - 1:25 pm F Arevshatian, Z CMS 030

004 HISTORY OF THE DOCUMENTARY FILM – (UC/CSU) 3 UNITS
Prerequisite: None.
Examines the development of the documentary and non-narrative films from the 1890’s to present day. Includes historical, propaganda, educational, commercial, cinéma vérité and direct cinema. Students will develop critical standards for judging documentary films.

EVENING CLASS
22069 LEC 5:50 pm - 7:55 pm W James, H INST 1006
AND 22072 LAB 7:55 pm - 10:00 pm W James, H INST 1006

Directed studies opportunities are available on a contract basis under the supervision of an instructor.
Students interested in enrolling in the Directed Courses must contact the Department Chair.

Los Angeles Mission College
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### COMMUNICATION STUDIES

#### 101 PUBLIC SPEAKING – (UC/CSU) 3 UNITS

**Prerequisite:** None. **Advisory:** ENGLISH 28

Introduction to techniques of public speaking including writing and delivery of speeches to inform and persuade. Students refine critical thinking, research, organizational, and time management skills. They learn to adapt a message to any audience and occasion.

<table>
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<th>WHERE</th>
<th>INSTRUCTOR</th>
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<tbody>
<tr>
<td>22448</td>
<td>8:55 am - 10:20 am</td>
<td>TTh Goodwyn, M</td>
</tr>
<tr>
<td>22447</td>
<td>10:35 am - 12:00 pm</td>
<td>TTh Goodwyn, M</td>
</tr>
<tr>
<td>22424</td>
<td>6:50 pm - 10:00 pm</td>
<td>M Lampert, M</td>
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<td>22533</td>
<td>3:30 pm - 6:40 pm</td>
<td>M Wallace, J</td>
</tr>
<tr>
<td>22518</td>
<td>8:50 am - 12:00 pm</td>
<td>F Kaminsky, A</td>
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### EVENING CLASSES

<table>
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<tr>
<th>WHEN</th>
<th>WHERE</th>
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<tbody>
<tr>
<td>22488</td>
<td>12:10 pm - 3:20 pm</td>
<td>W Goodwyn, M</td>
</tr>
<tr>
<td>22505</td>
<td>12:15 pm - 1:40 pm</td>
<td>MW Dervishian, N</td>
</tr>
</tbody>
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#### 102 ORAL COMMUNICATION II – (UC/CSU) 3 UNITS

**Prerequisite:** None. **Advisory:** ENGLISH 28

Introduction to advanced phases of critical thinking, research, and public speaking. Course includes comprehension of structure, evaluation of arguments, researching and presenting evidence, language usage, and evaluation of fallacious reasoning. Adherence to ethics stressed in all communication settings.

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<tr>
<td>22424</td>
<td>6:50 pm - 10:00 pm</td>
<td>M Lampert, M</td>
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### COMPUTER APPLICATIONS & OFFICE TECHNOLOGY

Department Chair: Vilma Bernal 818.833.3410

#### 001 COMPUTER KEYBOARDING AND DOCUMENT APPLICATIONS I – (CSU) 3 UNITS

**Prerequisite:** None.

In this beginning computer keyboarding course, students will learn how to key by touch while developing speed and accuracy with the goal of achieving 30 words per minute by the end of the semester. Students also will learn how to use Microsoft Word to format letters, memos, tables, and reports.

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<tr>
<td>20143</td>
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<td>TTh Woodmansee, J</td>
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<tr>
<td>20149</td>
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<td>TTh Woodmansee, J</td>
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#### 002 COMPUTER KEYBOARDING AND DOCUMENT APPLICATIONS II – (CSU) 3 UNITS

**Prerequisite:** None. **Advisory:** CAOT 1

An intermediate keyboarding course designed to further develop speed and accuracy in computer keyboarding to at least 40 words a minute. Emphasizes keyboarding and formatting letters, memos, and reports and business forms using Microsoft Word; introduces formatting of medical and legal documents.

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#### 020 MEDICAL OFFICE PROCEDURES – (CSU) 5 UNITS

An instructional and practical application course that facilitates the development of skills necessary for participants to become effective medical office administrative assistants. Students will be exposed to various components of medical office operations, terminology, insurance billing procedures, and communication skills through the use of concepts, principles, research, and practical application techniques.

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<td>MW Tatum, K</td>
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#### 031 BUSINESS ENGLISH – (CSU) 3 UNITS

**Prerequisite:** None.

Students will learn fundamental English language skills as they relate to written and oral communication in business. Students will learn fundamental English grammar and punctuation rules as they relate to written and oral communication in business. Students develop the basic language skills needed to communicate effectively in today’s workplace.

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#### 032 BUSINESS COMMUNICATIONS – (CSU) 3 UNITS

**Prerequisite:** None. **Advisories:** CAOT 1 & CAOT 31

Emphasizes the concepts of successful written & oral communication in business in order to write effective business communications including letters, electronic communications, and short reports. Develops the ability to create and present oral presentations.

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<td>M Lampert, M</td>
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#### 033 RECORDS MANAGEMENT AND FILING – 2 UNITS

Provides an overview of the field of records management: alphabetic, subject, numeric, and geographic storage and retrieval systems; records management technology; and records control. Class includes records management theory using Microsoft Access.

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<td>TTh Gandomi, F</td>
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#### 064 COMPUTER APPLICATIONS AND OFFICE TECHNOLOGIES LABORATORY – (CSU) 1 UNIT

**Prerequisites:** None. **Corequisite:** Choose one of the following: CAOT 1, 2, 6, 31, 32, 33, 34, 76, 78, 82, 84, 85, 86, 92, 105, 108, 150, or 255.

Develops competency in the subject areas taught in the Computer Applications and Office Technologies Department. Designed as an aid to students who need additional time and practice to increase their knowledge and skills in any Computer Applications and Office Technologies course.

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<td>MW Lampert, M</td>
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#### 078 MICROCOMPUTER ACCTG APPLICATIONS FOR THE ELECTRONIC OFFICE – (CSU) 3 UNITS

**Prerequisite:** None. **Advisory:** ACCTG 1

Acquaints students with the use of the microcomputer for bookkeeping and accounting applications. Students receive hands-on experience in analyzing business transactions, keeping records, preparing financial statements, and generating financial management reports using an accounting software package such as QuickBooks.

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**HYBRID/EVENING CLASS**

- **Note:** This class is held off campus at 7224 Foothill Blvd., Sunland-Tujunga, 91042

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Los Angeles Mission College | Fall 2017 Schedule of Classes
082 MICROCOMPUTER SOFTWARE SURVEY IN THE OFFICE (CSU) 3 UNITS  
Prerequisite: None. Advisory: CAOT 1  
Introduces students to the use of the computer and software used in the business office. Provides hands-on introduction to Microsoft Word, Excel, Access, and PowerPoint. Students gain basic knowledge necessary for using computers and becoming computer literate.  
**DAY CLASS**  
21054 LEC 10:35 am - 11:30 am MW Woodmansee, J INST 2021  
AND 21056 LAB 11:30 am - 12:55 pm MW Woodmansee, J INST 2021  
085 MICROCOMPUTER OFFICE APPLICATIONS: SPREADSHEET (CSU) 3 UNITS  
Prerequisite: None.  
Use Excel to plan, present, manipulate, and calculate numerical data by writing formulas with mathematical operators, linking workbooks, and sharing workbooks. Format worksheets with advanced features.  
**DAY CLASS**  
21353 LEC 1:15 pm - 1:45 pm MW Woodmansee, J INST 2021  
AND 21358 LAB 1:45 pm - 3:50 pm MW Woodmansee, J INST 2021  
092 COMPUTER WINDOWS APPLICATION – (CSU) 2 UNITS  
Prerequisite: None.  
Utilize and more effectively manage computers and files using the Windows 7 operating system, including using the Control Panel settings to customize a computer, using the accessory functions, and optimizing a computer by using the disk management and security features.  
**DAY CLASS**  
21451 LEC 8:55 am - 9:25 am TTh Woodmansee, J INST 2021  
AND 21454 LAB 9:25 am - 10:20 am TTh Woodmansee, J INST 2021  
108 PRESENTATION DESIGN FOR THE OFFICE – (CSU) 2 UNITS  
Prerequisite: None.  
Provides an overview of presentation design software. Students learn to use templates, outlines, clip art, and documents to create presentations, electronic slide shows, and websites.  
**DAY CLASS**  
21562 LEC 8:55 am - 9:25 am MW Woodmansee, J INST 2021  
AND 21567 LAB 9:25 am - 10:20 am MW Woodmansee, J INST 2021  
126 INTRODUCTION TO MEDICAL CODING/BILLING - 3 UNITS  
Introduces students to the skills necessary to become proficient in basic medical office billing and coding procedures (Procedural Coding CPT as well as ICD-9-CM Diagnostic Coding). Includes practice processing insurance claims and managing patient insurance billing and reimbursement using medical programing software.  
**EVENING CLASS**  
28700 LEC 7:00 pm - 8:25 pm TTh Gandomi, F INST 2021  
**EVENING CLASSES**  
10722 LEC 6:50 pm - 10:00 pm M Kubicki, P INST 2005  
AND 10781 LAB 5:45 pm - 6:40 pm M Kubicki, P INST 2007  
10843 LEC 6:50 pm - 10:00 pm T Kubicki, P INST 2005  
AND 10906 LAB 5:45 pm - 6:40 pm T Kubicki, P INST 2007  
407 PROGRAMMING LOGIC – (UC/CSU) 3 UNITS  
Prerequisite: MATH 115 or MATH 123B. Advisory: CO SCI 401  
Covers basic concepts of computer hardware, software, and information representation including binary and hexadecimal number systems. Introduces concepts necessary to analyze, design, code, test, and document programs using top-down structured programming techniques. Introduces to programming and fundamental programming concepts using a high level language.  
**EVENING CLASS**  
11062 LEC 5:45 PM - 7:50 PM W Kubicki, P INST 2006  
AND 26708 LAB 7:55 pm - 10:00 pm W Kubicki, P INST 2006  
408 VISUAL BASIC – (UC/CSU) 3 UNITS  
Prerequisite: CO SCI 401 Corequisite: CO SCI 407  
Introductory course in event driven programming using Visual Basic graphical user interfaces for Windows applications programming. Topics include controls and their properties, methods and events; basic data types and variables; subroutines and functions; scope; control structures; building graphical user interfaces; and interfacing with the Windows operating system. Object linking and embedding (OLE) and multimedia also are introduced.  
**DAY CLASS**  
26707 LEC 10:30 am - 11:25 am TTh Rettke, M INST 2006  
AND 26711 LAB 11:30 am - 12:30 pm TTh Rettke, M INST 2006  
431 MICROCOMPUTER APPLICATIONS SOFTWARE II – (CSU) 3 UNITS  
Prerequisite: None.  
Prepare to become MOS certified by taking this class. Students will use Windows and Word to create documents such as cover letters, resumes, term papers, sales proposals, multiple column newsletters and mail merge operations.  
**EVENING CLASS**  
27064 LEC 5:45 pm - 7:50 pm W Rettke, E INST 2007  
AND 27065 LAB 7:55 pm - 10:00 pm W Rettke, E INST 2007  
436 INTRODUCTION TO DATA STRUCTURES – (UC/CSU) 3 UNITS  
Prerequisites: CO SCI 440 or CO SCI 452  
Covers abstract data types including a deeper understanding of object-oriented programming concepts. Students will learn how to analyze running times of algorithms using analysis tools. Implements linear data structures including stacks, queues, and hash tables. Introduces to trees and basic implementations.  
**SATURDAY CLASS**  
27085 LEC 8:00 am - 10:05 am Sa Samplewala, M INST 2006  
AND 27086 LAB 10:10 am - 12:15 pm Sa Samplewala, M INST 2006  
439 PROGRAMMING IN C – (UC/CSU) 3 UNITS  
Prerequisites: CO SCI 401 & CO SCI 407  
Focuses on data types, operators and expressions, control flow, functions and program structure, pointers, arrays, arrays of pointers, structures, I/O, and text files. Examples illustrate programming techniques, algorithms, and the use of library routines.  
**EVENING CLASS**  
11140 LEC 5:45 pm - 7:50 pm T Rettke, M INST 2006  
AND 11152 LAB 7:55 pm - 10:00 pm T Rettke, M INST 2006  
440 PROGRAMMING IN C++ (UC/CSU) 3 UNITS  
Prerequisite: CO SCI 439  
Covers C++ language and object-oriented programming paradigm. Fundamental programming topics include control structures, functions, arrays, pointers, strings, input and output, recursion, and file processing. Object-oriented programming and advance topics include classes, operator overloading, inheritance, virtual functions, polymorphism, templates, and exception handling. Introduces data structures such as stacks, queues, and trees in C++ object oriented programming.  
**EVENING CLASS**  
11167 LEC 5:45 pm - 7:50 pm M Rettke, M INST 2006  
AND 11179 LAB 7:55 pm - 10:00 pm M Rettke, M INST 2006

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452 PROGRAMMING IN JAVA – (UC/CSU) 3 UNITS
Prerequisite: CO SCI 407
Covers Java language and object-oriented programming paradigm. Topics include Java expressions, control structures, methods, Java classes, overloading, object references, inheritance, polymorphism, Java library packages, exception handling, file I/O, applets, GUI, and event handling. Introduces to data structures such as stacks, queues, and trees.

ONLINE CLASSES
11195 LEC 2:05 hrs/wk TBA Samplewala, M INTERNET
11207 LAB 2:05 hrs/wk TBA Samplewala, M INTERNET
Canvas - ilearn.laccd.edu

483 PRINCIPLES OF INFORMATION SECURITY – (CSU) 3 UNITS
Prerequisite: CO SCI 401
The principles of information security including new innovations in technology and methodologies. Course includes the historical overview of information security, risk management and security technology (Firewalls and VPNs), current certification information, legal, ethical, and professional issues. Cryptography, physical security, and implementing information security will be covered. Lab exercises allow the students to apply the basics in a hands-on environment.

EVENING CLASS
26712 LEC 5:45 pm - 7:50 pm Th Samplewala, M INST 2005
26713 LAB 7:55 pm - 10:00 pm Th Samplewala, M INST 2006

487 INTRODUCTION TO LOCAL AREA NETWORKS – (CSU) 3 UNITS
Prerequisite: None. Advisory: CO SCI 453
Provides a solid foundation in computer networking technology. It covers network cables, connectors & devices, network topologies & architecture, wired and wireless networking protocols & standards, OSI model, TCP/IP, IP addressing, subnets, wide area networks, network security & troubleshooting and client/server operating systems survey.

EVENING CLASS
11222 LEC 5:45 pm - 7:55 pm Th Rettke, M INST 2007
11233 LAB 8:00 pm - 10:00 pm Th Rettke, M INST 2006

488 SECURITY+ CERTIFICATION PREPARATION – (CSU) 3 UNITS
Prerequisite: CO SCI 487
Students learn concepts of computer and network-security and gain skills necessary to apply knowledge of security concepts, tools, and procedures to react to security incidents, and guard against the security risks. At the end of the course students are prepared for the CompTIA Security+ certification exam.

ONLINE CLASSES
27066 LEC 2:05 hrs/wk TBA Garcia, C INTERNET
27067 LAB 2:05 hrs/wk TBA Garcia, C INTERNET
Canvas - ilearn.laccd.edu

COUNSELING
Department Chair: Michong Park 818.364.7868

004 CAREER PLANNING – (CSU) 1 UNIT
Prerequisite: None.
Designed to assist undecided students in choosing a major or vocational choice. Students will explore their interests, skills, and values through the use of career and occupational assessment tools. Students will access information regarding occupational characteristics, employment trends and labor market updates

LATE START/DAY CLASSES
14261 LEC 12:15 pm - 2:35 pm W Andrade, M CSB 208
(Starts 09/13/2017, Ends 10/29/2017)

LATE START/EVENING CLASSES
14362 LEC 4:20 pm - 6:40 pm T Dale, J INST 1010
(Starts 09/19/2017, Ends 10/31/2017)
14417 LEC 4:20 pm - 6:40 pm T Kourinian, H INST 1013
(Starts 10/24/2017, Ends 12/05/2017)

LATE START SATURDAY CLASS
14243 LEC 8:30 am - 10:20 am Sa Dale, J A INST 1008
NOTE: Geared towards students with disabilities.
(Starts 09/09/2017, Ends 11/04/2017)

017 COLLEGE SURVIVAL SKILLS DEVELOPMENT – (CSU) 1 UNIT
Prerequisite: None.
Examines a variety of academic survival skills including familiarization with college support services, time management, memory, reading, note-taking, testing techniques, and stress reduction. Included will be identifying different learning, educational, and decision-making styles.

LATE START/DAY CLASSES
15351 LEC 12:15 pm - 2:35 pm F Sanchez, O INST 1013
(Starts 09/15/2017, Ends 10/27/2017)
15334 LEC 10:30 am - 12:35 pm M Schwartz, R INST 2003
NOTE: Geared towards students with disabilities.
(Starts 10/02/2017, Ends 11/20/2017)

LATE START/EVENING CLASS
15374 LEC 4:20 pm - 6:40 pm Th Bonilla, D INST 1013
(Starts 10/19/2017, Ends 12/07/2017)

022 THE TRANSFER PROCESS – (CSU) (RPT 1) 1 UNIT
Prerequisite: None.
Introduction to the transfer process. Designed to enable students to become active participants in planning their long-term educational and career goals. Provides students with an understanding of the process and the requirements for transferring to a four-year college or university.

LATE START/EVENING CLASS
16965 LEC 4:20 pm - 6:40 pm W Kourinian, H INST 2005
(Starts 09/06/2017, Ends 10/18/2017)

CULINARY ARTS
Department Chair: Louis Eguaras 818.364.7706

050 SANITATION AND SAFETY – (CSU) 2 UNITS
Prerequisite: None.
An introduction to the basic principles of sanitation, safety, work simplification, and use and care of institutional food service equipment. Emphasis is on the importance of proper employee training practices as related to food safety. ServSafe Food Handler’s Manager Certification will be obtained upon successfully passing exam.

DAY CLASS
22272 LEC 7:25 am - 10:15 am F Zandalasini, L CAI 230

SHORT TERM/DAY CLASSES
28553 LEC 7:30 am - 10:00 am MW STAFF SUN-TUJ

Note: This class is held off campus at 7224 Foothill Blvd., Sunland-Tujunga, 91042
22249 LEC 7:00 am - 9:20 am MW Silva, J T CAI 230
(Starts 08/28/2017, Ends 10/13/2017)
22256 LEC 11:20 am - 1:25 pm TT Higgins, A CAI 208
(Starts 08/28/2017, Ends 12/07/2017)

EVENING CLASS
22243 LEC 4:40 pm - 5:30 pm MW Garcia, M CAI 230

060 CULINARY ARTS ORIENTATION & TECHNIQUES – (CSU) 4 UNITS
Prerequisite: None. Corequisite: CLN ART 50.
Students will apply history, description, and interrelationships of the hospitality industries with an emphasis on the multifaceted food service industry. Introduction to the world of commercial food production. Students are introduced to culinary techniques, and stress reduction. Included will be identifying different learning, educational, and decision-making styles.

DAY CLASSES
22291 LEC 9:35 am - 10:30 am M Silva, J T CAI 230
AND 22293 LAB 10:35 am - 1:45 pm MW Silva, J CAI 230
22298 LEC 9:35 am - 10:30 am TTh Silva, J CAI 230
AND 22301 LAB 10:35 am - 1:45 pm TTh Silva, J CAI 230
22326 LEC 5:50 pm - 9:00 pm TTh Luna, A CAI 230
AND 22328 LAB 6:05 pm - 9:15 pm TTh Luna, A CAI 230
101 CULINARY FUNDAMENTALS I – (CSU) 4 UNITS
Prerequisite: None. Corequisite: CLN ART 60
Introduction to culinary fundamentals and techniques for basic food preparation is learned and experienced. Culinary arts basics and foundations, including classic knife cuts, mother sauces, soups, basic cooking methods, terminology, equipment, measurements, culinary math and ingredients is covered. Students will be on rotation in the Mission Cafe/Servery to enhance their experience in a real environment setting.

DAY CLASSES
- 22339 LEC 10:20 am - 11:10 am MW Eguaras, L CAI 208
- 22365 LAB 7:00 am - 10:10 am MW Eguaras, L MOD KIT
- 22368 LEC 10:20 am - 11:10 am TTh Eguaras, L CAI 208
- 22370 LAB 7:00 am - 10:10 am TTh Eguaras, L MOD KIT

102 CULINARY FUNDAMENTALS II – (CSU) 4 UNITS
Prerequisite: CLN ART 101
Introduction to breakfast and lunch cookery. Students will prepare breakfast and lunch items. Students will be part of a rotation in the Mission Cafe (AKA The Servery) and rotate all throughout the stations in the cafe. Student will cover culinary management, supervision, leadership, customer service, communication, teamwork and time management.

DAY CLASSES
- 22399 LEC 1:40 pm - 2:30 pm MW Sanchez, J CAI 232
- 22401 LAB 10:25 am - 1:35 pm MW Sanchez, J PROD KIT
- 22407 LEC 1:40 pm - 2:30 pm TTh Sanchez, J CAI 231
- 22412 LAB 10:25 am - 1:35 pm TTh Sanchez, J PROD KIT

103 CULINARY NUTRITION – (CSU) 2 UNITS
Prerequisite: None.
Fundamental culinary nutrition principles and theories for various groups are investigated. Healthy foods, pleasing to the eyes, will be prepared to cater to the growing number of health-minded customers. Recipe and menu development including ingredient selection and cooking techniques will be discussed. Special diets such as low fat, low sodium, diabetic, gluten-free and caloric intake will be discussed.

LATE START/DAY CLASS
- 22449 LEC 7:00 am - 9:05 am MW Silva, J CAI 230
  (Starts 10/23/2017, Ends 12/17/2017)

104 DINING ROOM & BEVERAGE MANAGEMENT – (CSU) 4 UNITS
Prerequisite: None. Corequisite: CLN ART 101
Instruction and practical training covers all aspects of FOH/Dining Room service and Beverage Management in restaurants. This includes food and cash controls, POS systems, dining room service styles and dining area merchandising. Receptions, banquets, buffets are covered from the busperson to Maître d’ positions. Special event presentations included with wine serving techniques.

DAY CLASS
- 10260 LEC 1:35 pm - 2:25 pm MW Zandalasini, L CAI 231
- 10278 LAB 10:25 am - 1:35 pm MW Zandalasini, L EXE DIN RM

105 MENU PLANNING – 2 UNITS
Prerequisite: CLN ART 101
Examine the fundamentals of menu planning using the menu as a tool for ordering, selection and procurement of food and beverage items. Menu, labor, and facility computer generated cost analysis and percentages will be addressed. Emphasis is placed on developing the skills necessary to effectively create a professional menu. Provides training in duties and functions of the professional food buyer working in purchasing capacity.

SHORT TERM/DAY CLASS
- 10300 LEC 7:00 am - 9:05 am TTh Zandalasini, L CAI 232
  (Starts 08/28/2017, Ends 10/22/2017)

106 PURCHASING & RECEIVING (CSU) – 3 UNITS
Prerequisite: CLN ART 101
Provides training in duties and functions of the professional food buyer. Basic information on sources, grades, quality, and standards for selecting food items. Points stressed are specifications for: receiving, storing, issuing procedures, cost and operational expenses, and seasonal variations.

DAY CLASS
- 10319 LEC 8:05 am - 8:55 am MW Zandalasini, L CAI 208
- 10334 LAB 7:00 am - 7:50 am MW Zandalasini, L PROD KIT

107 PRINCIPLES OF GARDE MANGER & BASIC BAKING – (CSU) 4 UNITS
Prerequisites: CLN ART 101 or PROFBKG 200
A comprehensive study of Garde Manger and Basic Baking Techniques. This includes the study and preparation of classic and contemporary salads; dressings, appetizers; canapes; vegetable/fruit carvings and salt/ice carvings. Foundational basic baking techniques are covered.

EVENING CLASS
- 10355 LEC 3:00 pm - 5:05 pm TTh Sanchez, J CAI 231
- AND 10372 LAB 4:00 pm - 7:00 pm TTh Sanchez, J GARDE MAN

108 RESTAURANT SUPERVISION & TRAINING – (CSU) 2 UNITS
Prerequisites: CLN ART 101 or PROFBKG 200
Students are introduced to human resource management and supervision techniques. Students will identify the recruiting process, communication skills, leadership styles, legal issues in the workforce, employee motivation and discipline. This course includes problem solving in food service operations and procedures for developing personnel programs and effective labor management relationships.

LATE START/DAY CLASS
- 10389 LEC 7:00 am - 9:05 am TTh Zandalasini, L CAI 230
  (Starts 10/23/2017, Ends 12/17/2017)

109 PRINCIPLES OF CATERING – (CSU) 4 UNITS
Prerequisite: CLN ART 101
The study of catering sales and operations, including 'hands on' practicum and interpersonal dynamics from production through a catering service. Topics covered include the preparation of a menu, estimating cost and food quantities, planning the room arrangement, the setup of buffet and service tables, and the performance of services. In addition, the allocation of time to prepare, transport, and set up the equipment and food for a catered event are studied.

DAY CLASS
- 10413 LEC 12:40 pm - 1:30 pm TTh Harrison, S CAI 227
- AND 10429 LAB 10:25 am - 12:30 pm TTh Harrison, S GARDE MAN

110 CULINARY GREEN TECHNOLOGY – (CSU) 3 UNITS
Prerequisite: CLN ART 60
Procurement, identification and quality standards of vegetables, fruits, and herbs utilized in a restaurant or culinary setting. Integration of seasonality, grading, post-harvest handling and environmental impacts. Emphasis is on care, watering, fertilizer and weed control of the Organic Herb & Farm Garden by the Culinary Arts Institute and making sure that all products used in the Culinary Arts Institute Bldg. Follows green standards as described by LEED Platinum Certification.

DAY CLASS
- 10452 LEC 8:00 am - 10:05 am F Sanchez, J CAI 227
- AND 10464 LAB 10:15 am - 12:20 pm F Sanchez, J GARDEN

150 CHEFS TRAINING FOR APPRENTICESHIP I – (CSU) 2 UNITS
Prerequisite: CLN ART 101
Provides supervised internship experience within the Culinary Arts Institute. Internship provides students with hands-on training and experience in working on the line in the Mission Cafe (AKA The Servery), customer service, catering, special events and prepares them for their externship experience. Students learn skills required for commercial, restaurant and hotel establishments.

DAY CLASS
- 10485 LEC 12:40 pm - 1:30 pm T Zandalasini, L CAI 231
- AND 10501 LAB 9:25 am - 12:35 pm T Zandalasini, L SCHEDULE

155 CHEFS TRAINING FOR APPRENTICESHIP II – (CSU) 2 UNITS
Prerequisites: CLN ART 101 or PROFBKG 200
Provides supervised externship opportunity within a selected outside restaurant, hotel or food service establishment who supports the Culinary Arts Institute program. Provides supervised externship opportunity within a selected outside restaurant, hotel or food service establishment who supports the Culinary Arts Institute program.

DAY CLASS
- 10526 LEC 12:40 pm - 1:30 pm F Eguaras, L CAI 231
- AND 10538 LAB 9:25 am - 12:35 pm F Eguaras, L PROD KIT

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DANCE STUDIES

805 HISTORY AND APPRECIATION OF DANCE
(UC/CSU) (RPT 2) 3 UNITS
Prerequisite: None.
Course will examine the historical evolution of dance throughout western society
in the forms of court dance, ballet, modern dance, musical theater, dance theater,
tap, jazz, social dance and ballroom dance. Will consider the impact of dance on
the western world and some other cultures and how it has been affected by the
different dance traditions world-wide and how the historical evolution, culture and
social events, political, and philosophical climate of the period reflects on dance and
its evolution.

ONLINE CLASS
10019 LEC 3:10 hrs/wk TBA Hojo, H INTERNET Canvas - ilearn.laccd.edu

DANCE TECHNIQUES

121 JAZZ DANCE TECHNIQUES I – (CSU) 1 UNIT
Prerequisite: None
This fundamental course in Jazz dance provides a foundation for performance-based
dance techniques of Jazz by introducing fundamental step sequencing and
combinations, music, terminology and appreciation of the evolution of Jazz
dance as a performing art form, which prepares students for further study in Jazz
dance technique.

DAY CLASS
11096 LAB 10:35 am - 12:00 pm TTh Lubow, C HFAC 208

122 JAZZ DANCE TECHNIQUES II – (CSU) 1 UNIT
Prerequisite: DANCETQ 121
This beginning level Jazz dance course continues to establish basic knowledge of
performance-based Jazz dance technique by utilizing compound step sequences and
combinations, higher codified level terminology, diverse selections of musical
rhythms and phrasing and affirms each student’s appreciation of the evolution of Jazz
dance as a performing art form by reviewing cumulative jazz technique and
information while preparing students for further study at higher levels.

DAY CLASS
11253 LAB 10:35 am - 12:00 pm TTh Lubow, C HFAC 208

DEVELOPMENTAL COMMUNICATIONS

Department Chair: Gary Prostak 818.364.7666
Vice Chair: Curt Riesberg 818.364.7847

ACCELERATED DEV COM/ENGLISH PROGRAM
These two courses per semester class options are part of an accelerated Dev Com/
English program Students in this program are encouraged to enroll and maintain
enrollment in both courses for the entire semester. Given the intense nature of this
program, this program is not ideal for all students. This program is designed for the
student who is willing to make a commitment to dedicate a great deal of time to the
homework component of these courses.

DEV COM 001 GRAMMAR: APPLIED TO WRITING – (NDA) 3 UNITS
Prerequisite: Placement Exam
Offers an introduction to basic grammar as it relates to writing and other
communication skills. Reviews parts of speech, sentence structure, types of phrases and
classes, verb tenses and agreement, pronoun usage, comparison, capitalization, and
punctuation.

DAY CLASSES
13631 LEC 7:15 am - 8:40 am TTh Holt, S CSB 110
13649 LEC 8:55 am - 10:20 am MW Riesberg, C CSB 110
13663 LEC 8:55 am - 10:20 am TTh Riesberg, C CSB 110
13722 LEC 10:35 am - 12:00 pm MW Riesberg, C CSB 110
13764 LEC 10:35 am - 12:00 pm TTh Riesberg, C CSB 110
13821 LEC 12:15 pm - 1:40 pm MW STAFF CSB 110
13888 LEC 12:15 pm - 1:40 pm MW Zaiens, M CAI 228
28564 LEC 1:35 pm - 3:00 pm TF STAFF SUN-TUJ

Note: This class is held off campus at 7224 Foothill Blvd., Sunland-Tujunga, 91042

EVENING CLASSES
26646 LEC 5:15 pm - 6:40 pm MW Drewes, R CSB 110
14058 LEC 5:15 pm - 6:40 pm TTh Lavin, M CSB 110
14143 LEC 7:00 pm - 8:25 pm MW Zaiens, M CSB 110
14237 LEC 7:00 pm - 8:25 pm TTh Zaiens, M CSB 110

034 BASIC READING – (NDA) 3 UNITS
Prerequisite: Placement Exam
A basic reading course designed to improve word decoding skills, build vocabulary,
improve dictionary skills, and develop comprehension and critical reading skills.

DAY CLASSES
27004 LEC 7:15 AM - 8:40 AM MW RIESBERG, C CSB 110
14445 LEC 8:55 am - 10:20 am MW STAFF CAI 228
14465 LEC 10:35 am - 12:00 pm MW King, V CAI 232
14491 LEC 10:35 am - 12:00 pm TTh McMullen, J CAI 228

EVENING CLASS
14530 LEC 5:15 pm - 6:40 pm MW King, V CAI 228

036A READING II: COMPREHENSION AND RELATED SKILLS
(NDA) 3 UNITS
Prerequisites: DEV COM 34 or appropriate skill level demonstrated by
placement exam.
Intermediate course in reading; emphasizes finding main ideas, critical thinking,
vocabulary skills, and study skills.

DAY CLASSES
26647 LEC 8:50 am - 12:00 pm M STAFF CAI 231
14866 LEC 10:35 am - 12:00 pm MW Zaiens, M CAI 228

EVENING CLASS
26648 LEC 5:15 pm - 6:40 pm MW McMullen, J CAI 227

038B READING II: COMPREHENSION AND RELATED SKILLS
(NDA) 3 UNITS
Prerequisites: DEV COM 36A or appropriate skill level demonstrated by
placement exam.
Comprehensive course in advanced study skills, note-taking, and efficient study
techniques. Transition from everyday reading skills to college reading skills.

DAY CLASS
26650 LEC 8:55 am - 10:20 am TTh STAFF CAI 228
**ECONOMICS**  
Department Chair: Vilma Bernal 818.833.3410

**001 PRINCIPLES OF ECONOMICS I – (UC/CSU) 3 UNITS**  
**Prerequisites:** MATH 115 or 123B or 129B  
Introductory course in the principles of microeconomic theory, including economic analysis of the firm and resource allocation, analysis of the laws of supply and demand, market structures of the American economy, price theory, and current domestic economic issues.  
**DAY CLASS**  
16802 LEC 8:55 am - 10:20 am MW Danai, M CMS 246  
**EVENING CLASS**  
16820 LEC 6:50 pm - 10:00 pm W Espinoza, A CMS 246

**002 PRINCIPLES OF ECONOMICS II – (UC/CSU) 3 UNITS**  
**Prerequisites:** MATH 115 or 123B or 129B  
Introductory course in the principles of macroeconomic theory. Measurement of aggregate economic performance, including GNP and national income, money and banking business cycle, role of government and the Federal Reserve System (fiscal and monetary policies), economic growth and stability, international trade, and economics of under development are covered in this course.  
**EVENING CLASS**  
18557 LEC 6:50 pm - 10:00 pm M Espinoza, A CMS 127

**EDUCATION**  
Department Chair: Janice Silver 818.364.7714

**001 INTRODUCTION TO TEACHING – (CSU) 3 UNITS**  
**Prerequisite:** None.  
**Advisory:** English 28  
**Note:** TB clearance required.  
This course introduces students to the field of professional education and the concepts and issues that are related to TK - 12 education. Topics of this course include a basic understanding of a teacher’s role and challenges in society, contemporary education issues within historical, social, philosophical, legal, and political contexts, impact of government policies on schools and children, and the various perspectives on curriculum and instruction.  
**EVENING CLASS**  
10337 LEC 3:30 pm - 6:40 pm W Allen, V CSB 102A

**203 EDUCATION IN AMERICAN SOCIETY – (UC/CSU) 3 UNITS**  
**Prerequisite:** None.  
**Note:** TB clearance required.  
Introduces the American educational enterprise, especially problems in urban multicultural schools. Employs concepts and methods from sociology, philosophy and the politics of education to analyze American schools. Includes K-12 content standards, Teaching Performance Expectations. Requires a minimum of 30 hours of observation/participation in a multicultural school.  
**EVENING CLASS**  
10595 LEC 6:50 pm - 10:00 pm Th Allen, V CSB 102A

**ENGLISH**

**ACCELERATED ENGLISH PROGRAM**  
These two courses per semester class options are part of an accelerated English program Students in this program are encouraged to enroll and maintain enrollment in both courses for the entire semester. Given the intense nature of this program, this program is not ideal for all students. This program is designed for the student who is willing to make a commitment to dedicate a great deal of time to the homework component of these courses.  

**DAY CLASSES**

**DEV COM 001 GRAMMAR: APPLIED TO WRITING – (NDA) 3 UNITS**  
**Prerequisite:** Placement Exam  
14343 LEC 8:45 am - 10:10 am MTWTh Zaiens, M CSB 101  
(Starts 08/28/2017, Ends 10/22/2017)

**ENGLISH 021 ENGLISH FUNDAMENTALS – (NDA) 3 UNITS**  
**Prerequisite:** DEV COM 1  
17391 LEC 8:45 am - 10:10 am MTWTh Zaiens, M CSB 101  
(Starts 10/23/2017, Ends 12/17/2017)

**EVENING CLASSES**

**028 INTERMEDIATE READING AND COMPOSITION – 3 UNITS**  
23048 LEC 8:45 am - 10:10 am TTh Quinn, A INST 1006  
(Starts 10/23/2017, Ends 12/17/2017)

**101 COLLEGE READING AND COMPOSITION I – (UC/CSU) 3 UNITS**  
23188 LEC 8:45 am - 12:00 pm TTh Keshishyan, A CSB 102A  
(Starts 10/23/2017, Ends 12/17/2017)

**028 INTERMEDIATE READING AND COMPOSITION – 3 UNITS**  
23029 LEC 8:45 am - 12:00 pm TTh Keshishyan, A CMS 005  
(Starts 08/28/2017, Ends 10/22/2017)

**028 INTERMEDIATE READING & COMPOSITION – 3 UNITS**  
25024 LEC 12:10 pm - 3:25 pm TTh Spitzer-Lawson, R CSB 205  
(Starts 10/23/2017, Ends 12/17/2017)

**021 ENGLISH FUNDAMENTALS – (NDA) 3 UNITS**  
17459 LEC 3:25 pm - 6:40 pm MW Crozer, K CSB 203  
(Starts 08/28/2017, Ends 10/22/2017)

**028 INTERMEDIATE READING AND COMPOSITION – 3 UNITS**  
23082 LEC 3:25 pm - 6:40 pm MW Crozer, K CSB 203  
(Starts 10/23/2017, Ends 12/17/2017)
### 021 ENGLISH FUNDAMENTALS – (NDA) 3 UNITS

**Prerequisites:** DEV COM 1 or appropriate skill level demonstrated through the ENL assessment process.

This is a course in reading and writing designed to strengthen the student’s basic communication skills, including grammar, spelling, punctuation, and sentence construction. Greatest emphasis is placed on the writing of paragraph and short essays.

**ONLINE CLASS**

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<td>INTERNET</td>
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### 028 INTERMEDIATE READING AND COMPOSITION – 3 UNITS

**Prerequisites:** ENGLISH 21 with a grade of “C” or better or appropriate skill level demonstrated through the ENL assessment process, or by permit.

A course in reading and writing designed to strengthen the student’s ability to use basic communication skills, including grammar, punctuation, and mechanics. Instruction will include the assignments of expository and argumentative essays, online grammar and writing exercises, and a research paper.

**ONLINE CLASSES**

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### 101 COLLEGE READING AND COMPOSITION I – (UC/CSU) 3 UNITS

**Prerequisites:** ENGLISH 28 or ESL 8 or appropriate skill level demonstrated through the ENL assessment process.

Develops proficiency in college-level reading and writing through the application of the principles of rhetoric, argument, and critical thinking. Students will write expository essays based on college-level readings. Emphasis is placed on the research paper. This course requires the writing of a minimum of 6000 words in essays and a research paper.

**ONLINE CLASS**

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</table>
ENGLISH AS A SECOND LANGUAGE
Department Chair: Gary Prostak 818.364.7666

Enroll now at lamission.edu

001 COLLEGE ESL I – (NDA) 12 UNITS
Prerequisites: None. Class is graded pass/no-pass.

DAY CLASS
25424 LEC 8:50 am - 12:00 pm MW Galvez, L CSB 111
AND LEC 8:50 am - 12:00 pm TTh STAFF CSB 111
28558 LEC 10:50 am - 1:15 pm MTWTHF STAFF SUN-TUJ

Note: This class is held off campus at 7224 Foothill Blvd., Sunland-Tujunga, 91042

002 COLLEGE ESL II – (NDA) 12 UNITS
Prerequisite: ESL 1 or appropriate placement

DAY CLASS
25426 LEC 8:50 am - 12:00 pm MW Engle, S CSB 206
& LEC 8:50 am - 12:00 pm TTh Cortes, T CSB 206

EVENING CLASS
27005 LEC 6:50 pm - 10:00 pm MW Larson, J CAI 231
& LEC 6:50 pm - 10:00 pm TTh Chlebek, A CAI 231

003 COLLEGE ESL III – (NDA) 12 UNITS
Prerequisites: ESL 2 or appropriate placement

DAY CLASSES
ESL 3A - Writing and Grammar - 6 Units
25448 LEC 8:50 am - 12:00 pm MW Skelton, L CAI 227

ESL 3B - Reading and Vocabulary - 3 Units
25456 LEC 8:55 am - 10:20 am TTh Skelton, L CAI 227
ESL 3C - Listening And Speaking - 3 Units
25465 LEC 10:35 am - 12:00 pm TTh Skelton, L CAI 227

EVENING CLASSES
ESL 3A - Writing and Grammar - 6 Units
25449 LEC 6:50 pm - 10:00 pm MW Jackson, K CAI 227
ESL 3B - Reading and Vocabulary - 3 Units
25457 LEC 7:00 pm - 8:25 pm TTh STAFF CSB 208
ESL 3C - Listening And Speaking - 3 Units
25466 LEC 8:35 pm - 10:00 pm TTh STAFF CSB 208

004 COLLEGE ESL IV – (NDA) 12 UNITS
Prerequisites: ESL 3C or appropriate placement

DAY CLASSES
ESL 4A - Writing and Grammar - 6 Units
13068 LEC 8:50 am - 12:00 pm MW Luis, C CSB 102B
ESL 4B - Reading and Vocabulary - 3 Units
13254 LEC 8:55 am - 10:20 am TTh Fine Olson, A CSB 207
ESL 4C - Listening and Speaking - 3 Units
25470 LEC 10:35 am - 12:00 pm TTh Fine Olson, A CSB 207

EVENING CLASSES
ESL 4A - Writing and Grammar - 6 Units
13087 LEC 8:50 am - 10:00 pm MW STAFF CSB 101
ESL 4B - Reading and Vocabulary - 3 Units
13277 LEC 7:00 pm - 8:25 pm TTh Keesee, D CAI 228
ESL 4C - Listening and Speaking - 3 Units
25471 LEC 8:35 pm - 10:00 pm TTh Keesee, D CAI 228

005 COLLEGE ESL V (CSU) – 6 UNITS
Prerequisites: ESL 4A or appropriate placement

DAY CLASSES
ESL 5A - Writing and Grammar - 6 Units
13807 LEC 8:50 am - 12:00 pm MW Park, R CSB 208
ESL 5B - Reading and Vocabulary (CSU) - 3 Units
13835 LEC 8:50 am - 10:00 pm MW Kim, D CSB 208
ESL 5C - Listening and Speaking (CSU) - 3 Units
25473 LEC 10:35 am - 12:00 pm TTh Park, R CSB 208

EVENING CLASSES
ESL 5A - Writing and Grammar - 6 Units
13807 LEC 8:50 am - 12:00 pm MW Park, R CSB 208
ESL 5B - Reading and Vocabulary (CSU) - 3 Units
13835 LEC 8:50 am - 10:00 pm MW Kim, D CSB 208
ESL 5C - Listening and Speaking (CSU) - 3 Units
25473 LEC 10:35 am - 12:00 pm TTh Park, R CSB 208

006 COLLEGE ESL VI (CSU) – 6 UNITS
Prerequisites: ESL 5A or appropriate placement

DAY CLASSES
ESL 6A - Writing and Grammar (CSU) - 6 Units
14551 LEC 8:50 am - 12:00 pm MW Climo, M BUNG 9
ESL 6B - Reading and Vocabulary (CSU) - 3 Units
14684 LEC 8:55 am - 10:20 am TTh Luis, C BUNG 9
ESL 6C - Listening and Speaking (CSU) - 3 Units
25476 LEC 10:35 am - 12:00 pm TTh Luis, C BUNG 9

EVENING CLASSES
ESL 6A - Writing and Grammar (CSU) - 6 Units
14551 LEC 8:50 am - 12:00 pm MW Climo, M BUNG 9
ESL 6B - Reading and Vocabulary (CSU) - 3 Units
14684 LEC 8:55 am - 10:20 am TTh Luis, C BUNG 9
ESL 6C - Listening and Speaking (CSU) - 3 Units
25476 LEC 10:35 am - 12:00 pm TTh Luis, C BUNG 9

008 COLLEGE ESL VIII: ADVANCED ESL COMPOSITION (UC/CSU) 6 UNITS
Prerequisites: ESL 6A & English 21

DAY CLASS
25428 LEC 8:50 am - 12:00 pm MW Prostak, G CSB 205

EVENING CLASS
25429 LEC 6:50 pm - 10:00 pm MW Prostak, G CSB 205
FAMILY AND CONSUMER STUDIES

Department Chair: Janice Silver 818.364.7714

006 CHALLENGES OF AGING – (CSU) 3 UNITS
Prerequisite: None.
An examination of the developmental changes and specific needs of the older adult. Included is investigation of everyday situations with emphasis on consumerism, housing, health, nutrition, community resources and changing family roles.

EVENING CLASS
26654  LEC  3:30 pm - 6:40 pm  T  STAFF  CSB 203

031 MARRIAGE AND FAMILY LIFE – (UC/CSU) 3 UNITS
Prerequisite: None.
Course includes the family as a social institution, its structure and functions, including historical changes in marriage, emerging patterns, and the influence of contemporary society and social forces that shape marriage and family such as race, class, gender and sexuality.

EVENING CLASS
16301  LEC  6:50 pm - 10:00 pm  T  Krishnan, U  CSB 203

070 FIELD EXPERIENCE IN FAMILY AND CONSUMER STUDIES – (CSU) 3 UNITS
Prerequisite: None.
Field experience in a program offering services related to a certificate being earned in Family and Consumer Studies. The student will relate theory and coursework to practical application in a program, agency, facility or family service center.

EVENING CLASSES
26655  LEC  4:30 pm - 6:35 pm  Th  Krishnan, U  CSB 203
AND 26656  LAB  2:05 hrs/wk  TBA  Krishnan, U  SCHEDULE

FINANCE

Department Chair: Vilma Bernal 818.833.3410

008 PERSONAL FINANCE AND INVESTMENTS – (CSU) 3 UNITS
Prerequisite: None.
Helps the individual manage, optimize and preserve personal income, expenditure and investments. Discussions will be focused on institutions that exist to serve the consumer. Attention will be given to family budgeting, consumer protection, buying on credit and borrowing money, home ownership and financing, different types of insurance, retirement planning and investments.

DAY/HYBRID CLASS
17997  LEC  10:35 am - 12:00 pm  T  Schonfeld, D  CMS 105
& LEC  1:25 hrs/wk  TBA  Schonfeld, D  INTERNET
HYBRID CLASS - On campus meetings are MANDATORY, Canvas - ilearn.laccd.edu

070 WORLD REGIONAL GEOGRAPHY – (UC/CSU) 3 UNITS
Prerequisite: None.
Examines the world geographic realms, with a specific reference to physical landscapes, climates, demographics, cultural patterns, livelihoods, and integration in the global economy. Tools used for geographic inquiries may include analogue maps and digital images.

EVENING CLASS
13002  LEC  6:50 pm - 10:00 pm  T  Waktola, D  CMS 236

015 PHYSICAL GEOGRAPHY LABORATORY – (UC/CSU) 2 UNITS
Prerequisite: None. Corequisite: GEOG 001
Provides hands-on exercise in topics covered in the Physical Geography (Geog 1) course. This laboratory course deals with skills of collecting, analyzing, and displaying of geographic data, with a specific reference to Earth’s energy balance, weather and climate, vegetation, tectonic processes, landforms, and natural hazards. Students use both analogue maps and digital media (GIS, GPS, satellite images, and Internet maps).

DAY CLASS
13422  LEC  12:10 pm - 1:05 pm  W  Waktola, D  CMS 010
AND 13434  LAB  1:15 pm - 3:20 pm  W  Waktola, D  CMS 010

FRENCH

001 ELEMENTARY FRENCH I – (UC/CSU) 5 UNITS
Prerequisite: None.
First course in understanding, speaking, reading and writing French. Introduction to the cultures and civilization of the French-speaking world. Intended primarily for students with little or no knowledge of French.

DAY CLASS
10401  LEC  12:10 pm - 2:40 pm  MW  Pourzangiabadi, B  CSB 111
HEALTH

008 WOMEN'S PERSONAL HEALTH – (CSU) 3 UNITS
Prerequisite: None.
Provides health issues unique to women. Topics considered include physiological and psychological aspects of nutrition, exercise, hygiene, sexuality and reproduction, and diseases common to women. Open to men and women.

DAY CLASSES
17385 LEC 8:55 am - 10:20 am TTh Choudhury, B HFAC 108
17398 LEC 10:35 am - 12:00 pm MW Choudhury, B HFAC 108

EVENING CLASS
17415 LEC 6:50 pm - 8:00 pm Th Valdez Barkwill, M HFAC 203

011 PRINCIPLES OF HEALTHFUL LIVING – (UC/CSU) 3 UNITS
Prerequisite: None.
Offers health concepts to use today and tomorrow as guidelines for self-directed responsible living. Emphasis is placed on relating health concepts to the individual's well-being in personal, community, vocational and leadership roles.

ONLINE CLASSES
20239 LEC 3:10 hrs/wk TBA Eubanks, H INTERNET Canvas - ilearn.laccd.edu

LATE START/ONLINE CLASSES
20560 LEC 6:30 hrs/wk TBA Harkins, T INTERNET Canvas - ilearn.laccd.edu (Starts 10/23/2017, Ends 12/17/2017)
20623 LEC 6:30 hrs/wk TBA Harkins, T INTERNET Canvas - ilearn.laccd.edu (Starts 10/23/2017, Ends 12/17/2017)

DAY CLASSES
20270 LEC 7:15 am - 8:40 am TTh Ruys, S HFAC 203
20247 LEC 8:50 am - 12:00 pm F Choudhury, B HFAC 204
20287 LEC 8:55 am - 10:20 am MW Cooper, C HFAC 204
20307 LEC 8:55 am - 10:20 am TTh Cooper, C HFAC 204
20348 LEC 10:35 am - 12:00 pm TTh Cooper, C HFAC 204
20350 LEC 3:10 pm - 5:00 pm F Phares, D HFAC 204
20405 LEC 10:35 am - 12:00 pm Sa Behling, R HFAC 204

SATURDAY CLASS
26679 LEC 9:00 am - 12:10 pm Sa STAFF HFAC 204

HEALTH OCCUPATIONS

Department Chair: Stephen Brown 818.364.7665
Vice Chair: Par Mohammadian 818.833.3424

062 SKILL SET FOR THE HEALTH CARE PROFESSIONAL – 2 UNITS
Prerequisite: None. Advisories: ENGLISH 21 & MATH 105
Health Occupations 62 is an introduction of the concepts and skills that serve as a foundation for the health care professions. Topics include hygiene and safety, infection control, basic client monitoring and basic first aid, therapeutic communication and basic health documentation.

SHORT TERM/DAY CLASS
14624 LEC 8:00 am - 8:50 am TTh STAFF INST2014
AND 14630 LAB 9:00 am - 12:10 pm TTh STAFF INST 2016 (Starts 08/28/2017, Ends 10/22/2017)

063 BASIC MEDICAL TERMINOLOGY, PATHOPHYSIOLOGY AND PHARMACOLOGY – 2 UNITS
Prerequisite: None. Advisories: ENGLISH 21 & MATH 105
This basic medical language course will discuss common diseases and injuries and their pharmacological treatment using medical terminology in English and Spanish, when appropriate.

LATE START DAY/CLASS
15368 LEC 8:00 am - 10:10 am TTh STAFF INST2014 (Starts 10/23/2017, Ends 12/17/2017)

064 CULTURAL AND LEGAL TOPICS FOR HEALTH CARE PROFESSIONALS 1 UNIT
Prerequisite: None. Advisories: ENGLISH 21 & MATH 105
Health Occupations 64 provides an overview of the concepts of health and illness, cultural diversity and legal issues that affect the health care professional

SHORT TERM/DAY CLASS
15821 LEC 12:25 pm - 1:15 pm TTh STAFF INST2014 (Starts 08/28/2017, Ends 10/22/2017)

065 FUNDAMENTALS FOR THE HEALTH CARE PROFESSIONAL 2.5 UNITS
Prerequisite: None. Advisories: ENGLISH 21 & MATH 105
Health Occupations 65 explores career options in the health care industry, healthy behavior for health care workers, work ethics, professional resumes and interviewing skills and personality traits of a health care professional. There will be an externship during which area employers will introduce students to direct and indirect patient care opportunities.

LATE START/DAY CLASS

HISTORY

Department Chair: Mark Pursley 818.364.7677
Vice Chair: D'Art Phares

001 INTRODUCTION TO WESTERN CIVILIZATION I – (UC/CSU) 3 UNITS
Prerequisite: None.
A survey course emphasizing the main political, social, and economic currents that shaped the development of Western Civilization from Paleolithic times through the 17th century.

EVENING CLASSES
22907 LEC 3:30 pm - 6:40 pm T Buchanan, L INST 1001

011 POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES I – (UC/CSU) 3 UNITS
Prerequisite: None.
A general survey of the political and social developments that shaped the history of the United States from pre-Columbian times to Reconstruction.

DAY CLASS
23489 LEC 8:50 am - 12:00 pm F Phares, D INST 1002
23491 LEC 8:55 am - 10:20 am MW Phares, D INST 1003
23495 LEC 10:35 am - 12:00 pm MW Phares, D INST 1003

EVENING CLASS
23500 LEC 6:50 pm - 10:00 pm W Cramer, A INST 1003

SATURDAY CLASS
23487 LEC 8:50 am - 12:00 pm Sa Behling, R INST 1003

012 POLITICAL AND SOCIAL HISTORY OF THE UNITED STATES II – (UC/CSU) 3 UNITS
Prerequisite: None.
Covers the second half of the standard survey of United States history, providing an analytical study of the history of the United States from the Reconstruction era to the present, focusing not only on political and social developments in the history of the United States but also on economic and cultural developments, and analyzing changes in both the United States’ domestic policies and its ongoing and changing role in international affairs.

DAY CLASS
24005 LEC 8:55 am - 10:20 am TTh Phares, D INST 1003
24007 LEC 10:35 am - 12:00 pm TTh Phares, D INST 1003
**086 INTRODUCTION TO WORLD CIVILIZATION I – (UC/CSU) 3 UNITS**

Prerequisite: None.

A historical survey of the major political, economic, intellectual and cultural movements and events of Early World Civilizations from Early World History from the Paleolithic Era, through the 16th Century.

**DAY CLASS**
24161 LEC 7:15 am - 8:40 am TTh Roleder, G INST 1003

**EVENING CLASS**
24162 LEC 6:50 pm - 10:00 pm T Jimenez, G INST 1003

**HUMANITIES**

Department Chair: Deborah Paulsen 818.364.7738

**001 CULTURAL PATTERNS OF WESTERN CIVILIZATION (UC/CSU) 3 UNITS**

Prerequisite: ENGLISH 28 or ESL 8

An introduction to the general concepts of the Humanities. Mythology, music, history, philosophy, painting, drama, sculpture, architecture, and religion are studied and compared in relation to their background, medium, organization and style.

**DAY CLASS**
26741 LEC 8:55 am - 10:20 am MW Buchanan, L CMS 005

**EVENING CLASSES**
10418 LEC 3:35 pm - 5:00 pm TTh Schuster, M CSB 110

**031 PEOPLE IN CONTEMPORARY SOCIETY – (UC/CSU) 3 UNITS**

Prerequisite: ENGLISH 28 or ESL 8

Cultural history of the arts, philosophies, science and politics of Western civilization from the Industrial Revolution to present. Evolutionary development, interrelationships and influences on modern culture are emphasized.

**DAY CLASS**
26742 LEC 8:50 AM - 12:00 PM F KIANI, A CMS 105

**INTERIOR DESIGN**

Department Chair: Deborah Paulsen 818.364.7738

**101 PROFESSIONAL CAREER OPPORTUNITIES – (CSU) 2 UNITS**

Prerequisite: None.

Presents an overview of career opportunities in the area of Interior Design. Career development and planning is covered in addition to job interview techniques, and resume writing. Course includes speakers from the profession and field trips.

**EVENING CLASSES**
26743 LEC 4:30 pm - 6:35 pm M STAFF HFAC GYM

**102 INTRODUCTION TO INTERIOR DESIGN – (UC/CSU) 3 UNITS**

Prerequisite: None.

Introduction to the field of interior design including the the elements and principles of design as applied to color, textiles, wall coverings, window treatments, space planning, furniture and lighting selection. Introduces basic drafting techniques. Products, services and career options are overviewed.

**EVENING CLASSES**
13597 LEC 5:45 pm - 7:45 pm T STAFF INST 1015
AND 13610 LAB 7:50 pm - 10:00 pm T STAFF INST 1015

**106 DRAFTING FOR INTERIOR DESIGNERS – (CSU) 3 UNITS**

Prerequisite: ART 201

Introduces the fundamentals of drafting for interior designers and visual communications for students interior design, landscape architecture, or environmental design. Skills are taught in manual drafting and graphic communication of architecture and the built environment using two and three-dimensional drawing systems. The fundamentals of model building, sketching, digital drawing methods and spatial comprehension.

**EVENING CLASSES**
26744 LEC 5:45 PM - 7:50 PM W STAFF INST 1015
AND 26745 LAB 7:55 pm - 10:00 pm W STAFF INST 1015

**110 LIGHTING – (CSU) 3 UNITS**

Prerequisite: None.

This course includes lighting basics, sources of light, lighting hardware, lighting applications and lighting as an art. Lighting specifications are covered. Applications including Residential and Commercial lighting are covered. Field trips required.

**EVENING CLASS**
26750 LEC 6:50 pm - 10:00 pm M STAFF INST 1015

**114 INTERIOR DESIGN MATERIALS, STANDARDS AND SPECIFICATIONS (CSU) 3 UNITS**

Prerequisite: None.

This course covers specifications of paints, finishes, flooring materials, both hard and soft, walls, ceilings, moldings, doors, and windows for residential and commercial applications. Students learn about interior products for durability, health, environmental, sustainability, and American Disability Act considerations.

**EVENING CLASSES**
26746 LEC 5:45 pm - 7:50 pm Th STAFF INST 1015
AND 26747 LAB 7:50 pm - 10:00 pm Th STAFF INST 1015

**ITALIAN**

**001 ELEMENTARY ITALIAN I – (UC/CSU) 5 UNITS**

Prerequisite: None.

First course in understanding, speaking, reading and writing Italian. Introduction to Italian culture and civilization. Intended primarily for students with little or no knowledge of Italian.

**EVENING CLASSES**
13748 LEC 7:00 pm - 9:30 pm TTh Paredes, D CSB 207

**KINESIOLOGY**

See DANCE STUDIES and DANCE TECHNIQUES for additional classes.

**035 ADAPTIVE ACTIVITIES – (UC/CSU) 1 UNIT**

Prerequisite: None

Adaptive activities for students with disabilities. Beginning, intermediate and advanced levels offered. All levels may not be taught each semester. Includes modified postural and static contraction exercises; adaptive games; modified aerobic and rhythmic activities; and prescribed individual exercises.

**DAY CLASS**
10206 LAB 9:30 am - 10:25 am TTh Paredes, S HFC FT CR

**185 DIRECTED STUDY - KINESIOLOGY – (UC/CSU) 1 UNIT**

Prerequisite: None

This course allows students to pursue directed studies in kinesiology on a contract basis, under the direction of a supervising instructor.

**DAY CLASS**
22699 LEC 1:00 hrs/wk TBA Harkins, T SCHEDULE
22702 LEC 1:00 hrs/wk TBA Cascione, J HFC GYM

**266 BADMINTON SKILLS – (UC/CSU) 1 UNIT**

Prerequisite: None

Designed to teach all skill levels. Basic strokes, footwork, and serves for doubles and singles play are introduced and expanded upon. It includes instruction on single and doubles strategy, rules, etiquette, and safety. Recreational and competitive play will be part of the class experience.

**DAY CLASS**
22703 LEC 12:15 pm - 12:45 pm W STAFF HFC GYM
AND 22705 LAB 12:50 pm - 2:15 pm W STAFF HFC GYM

**291 VOLLEYBALL SKILLS – (UC/CSU) 1 UNIT**

Prerequisite: None

The basic fundamentals of volleyball as well as some intermediate and advanced strategies and techniques for those who are past the novice stage are addressed. The components of fitness are addressed as well as how volleyball plays a role as a lifetime activity.

**SATURDAY CLASS**
10376 LEC 9:00 am - 9:30 am Sa Teola, D HFC GYM
AND 10395 LAB 9:35 am - 11:00 am Sa Teola, D HFC GYM
316-1 KARATE I – (UC/CSU) 1 UNIT
Prerequisite: None.
Introduces students to the fundamental aspects of karate including basic kicking, punching, blocking, and grappling techniques. Through active participation, students improve in the basic five components of fitness: cardiorespiratory endurance, muscular strength, muscular endurance, flexibility, and body composition.
DAY CLASS
11159 LEC 12:15 pm - 12:30 pm MW Carlen, N HFAC 206
AND 11174 LAB 12:30 pm - 1:40 pm MW Carlen, N HFAC 206

316-2 KARATE II – (CSU) 1 UNIT
Prerequisite: KIN 316-1
Students continue their education in the fundamental aspects of karate including basic kicking, punching, blocking, and grappling techniques. The science behind martial arts such physiology and physics of how and why specific techniques apply in certain situations is emphasized. Through active practice, students improve in the basic five components of fitness: cardiorespiratory endurance, muscular strength, muscular endurance, flexibility, and body composition.
DAY CLASS
11734 LEC 12:15 pm - 12:30 pm MW Carlen, N HFAC 206
AND 11758 LAB 12:30 pm - 1:40 pm MW Carlen, N HFAC 206

329-1 BODY CONDITIONING – (UC/CSU) 1 UNIT
Prerequisite: None
Introduces the student to a wide range of training models including: cardiovascular endurance, muscular strength, muscular endurance, and flexibility. Students will be introduced to step aerobics, kick boxing, high/low aerobics, circuit training, free weights, resistance tubing, medicine balls, jump ropes and running/walking. The emphasis of this class is cardiovascular conditioning and weight training for the introductory student.
SHORT TERM CLASS
28704 LEC 7:00 am - 7:15 am MTWTh Cascione, J HFAC 205
AND 28998 LAB 7:15 am - 8:25 am MTWTh Cascione, J HFAC 205
(Starts 08/28/2017, Ends 10/22/2017)
LATE START CLASS
28703 LEC 7:00 am - 7:15 am MTWTh Cascione, J HFAC 205
AND 28990 LAB 7:15 am - 8:25 am MTWTh Cascione, J HFAC 205
(Starts 10/23/2017, Ends 12/17/2017)
DAY CLASSES
28705 LEC 8:55 am - 9:10 am TTh San Martin, T HFAC 205
AND 28984 LAB 9:10 am - 10:20 am TTh San Martin, T HFAC 205
28706 LEC 10:35 am - 10:50 pm TTh Harkins, T HFAC 205
AND 28986 LAB 10:50 am - 12:00 pm TTh Harkins, T HFAC 205
28707 LEC 10:35 am - 10:50 pm MW Jefferis, S HFAC 205
AND 28987 LAB 10:50 am - 12:00 pm MW Jefferis, S HFAC 205
EVENING CLASS
28702 LEC 7:00 pm - 7:15 pm MW Wagenbach, A HFAC 205
AND 28976 LAB 7:15 pm - 8:25 pm MW Wagenbach, A HFAC 205

330 CARDIO KICKBOXING – (UC/CSU) 1 UNIT
Prerequisite: None
A non-contact aerobic activity course designed to use basic kicking and punching techniques to improve overall fitness including: cardiorespiratory endurance, muscular strength and endurance, flexibility, and body composition. Weights, steps, and calisthenic exercises may also be utilized.
EVENING CLASSES
15554 LAB 5:15 pm - 6:40 pm TTh Levin, K HFAC 205

347 PILATES MAT – (UC/CSU) 1 UNIT
Prerequisite: None
Introductory techniques based on Pilates concepts are used: concentration, control, center, fluidity, precision and breath. It is designed to improve flexibility while developing muscular strength, muscular endurance in the core muscles: abdominal area, lower back, hips, and buttocks.
DAY CLASS
12510 LEC 12:15 pm - 12:30 pm TTh Lubow, C HFAC 208
AND 12523 LAB 12:30 pm - 1:40 pm TTh Lubow, C HFAC 208

FITNESS CENTER CLASSES
These classes will be held in the Fitness Center and include cardiovascular exercises combined with strength and circuit training. All students must download a copy of the waiver form (www.lamission.edu/fitness) and bring it to the first class meeting. Orientation and fitness assessments will be administered the first week of class and NO adds will be accepted after the first week of class. Students are required to bring their student ID and towel to each class.

350-1 WEIGHT TRAINING I (CSU) – 1 UNIT
Prerequisite: None.
Weight Training and Conditioning includes progressive resistance exercises. There is an emphasis on the knowledge, understanding and values of building muscle strength and endurance. Students will develop their own physical fitness program based upon sound physiological principles.
DAY CLASSES
26775 LEC 8:55 am - 9:10 am MW Cascione, J HFAC FT CR
AND 26776 LAB 9:10 am - 10:20 am MW Cascione, J HFAC FT CR
26777 LEC 8:55 am - 9:10 am TTh Cascione, J HFAC FT CR
AND 26778 LAB 9:10 am - 10:20 am TTh Cascione, J HFAC FT CR
26779 LEC 10:35 am - 10:50 am TTh Ruys, S HFAC FT CR
AND 26780 LAB 10:50 am - 12:00 pm TTh Ruys, S HFAC FT CR
EVENING CLASSES
26781 LEC 7:00 pm - 7:15 pm TTh STAFF HFAC FT CR
AND 26782 LAB 7:15 pm - 8:25 pm TTh STAFF HFAC FT CR

350-2 WEIGHT TRAINING II – (UC/CSU) 1 UNIT
Prerequisite: KIN 350-1
Weight Training II provides a higher level of weightlifting skills and knowledge, including enhanced spotting techniques, enhanced lifting techniques and an introduction to more advanced exercises used in a weight training program. An increased emphasis will be placed in the knowledge, understanding, value and practical application of building muscle strength and endurance. The course will include an increased understanding of the human muscular system. The objective is to further enhance the student’s ability to prepare their own physical fitness program at any time in their life and to assist others based upon sound physiological and bio-mechanical principles.
DAY CLASSES
26783 LEC 8:55 am - 9:10 am MW Cascione, J HFAC FT CR
AND 26784 LAB 9:10 am - 10:20 am MW Cascione, J HFAC FT CR
26785 LEC 8:55 am - 9:10 am TTh Cascione, J HFAC FT CR
AND 26786 LAB 9:10 am - 10:20 am TTh Cascione, J HFAC FT CR
26787 LEC 10:35 am - 10:50 pm TTh Ruys, S HFAC FT CR
AND 26788 LAB 10:50 pm - 12:00 pm TTh Ruys, S HFAC FT CR
EVENING CLASSES
26789 LEC 7:00 pm - 7:15 pm TTh STAFF HFAC FT CR
AND 26790 LAB 7:15 pm - 8:25 pm TTh STAFF HFAC FT CR

350-3 WEIGHT TRAINING III – (UC/CSU) 1 UNIT
Prerequisite: KIN 350-2
Weight Training III provides a higher level of weightlifting skills and knowledge, including enhanced spotting techniques, enhanced lifting techniques and an introduction to more advanced exercises used in a weight training program. An increased emphasis will be placed in the knowledge, understanding, value and practical application of building muscle strength and endurance. The course will include an increased understanding of the human muscular system. The objective is to further enhance the student’s ability to prepare their own physical fitness program at any time in their life and to assist others based upon sound physiological and bio-mechanical principles.
DAY CLASSES
26791 LEC 8:55 am - 9:10 am MW Cascione, J HFAC FT CR
AND 26792 LAB 9:10 am - 10:20 am MW Cascione, J HFAC FT CR
26793 LEC 8:55 am - 9:10 am TTh Cascione, J HFAC FT CR
AND 26794 LAB 9:10 am - 10:20 am TTh Cascione, J HFAC FT CR
26795 LEC 10:35 am - 10:50 pm TTh Ruys, S HFAC FT CR
AND 26796 LAB 10:50 pm - 12:00 pm TTh Ruys, S HFAC FT CR
EVENING CLASSES
26797 LEC 7:00 pm - 7:15 pm TTh STAFF HFAC FT CR
AND 26798 LAB 7:15 pm - 8:25 pm TTh STAFF HFAC FT CR
351-1 YOGA I – (UC/CSU) 1 UNIT
Prerequisite: None.
This introductory course teaches a 5,000 year old form of mostly isometric poses (asanas), breathing techniques, and meditation. Yoga promotes mental, physical, and spiritual fitness. In addition there are brief lectures on hypertension, exercise precautions, body composition and how to live a healthy lifestyle.

DAY CLASSES
17847 LEC 8:55 am - 9:10 am MW Jefferis, S HFAC 208
AND 17853 LAB 9:10 am - 10:20 am MW Jefferis, S HFAC 208
17866 LEC 8:55 am - 9:10 am TTh Harkins, T HFAC 208
AND 17876 LAB 9:10 am - 10:20 am TTh Harkins, T HFAC 208

EVENING CLASSES
17920 LEC 5:15 pm - 5:30 pm MW Harkins, T HFAC 208
AND 17936 LAB 5:30 pm - 6:40 pm MW Harkins, T HFAC 208
17957 LEC 5:15 pm - 5:30 pm TTh Nelson, S HFAC 208
AND 17980 LAB 5:30 pm - 6:40 pm TTh Nelson, S HFAC 208

351-2 YOGA II – (UC/CSU) 1 UNIT
Prerequisite: KIN 351-1
Yoga II provides a higher level of teaching a 5,000 year old form of mostly isometric poses (asanas), breathing techniques, and meditation. Yoga promotes mental, physical, and spiritual fitness. In addition there are brief lectures on hypertension, exercise precautions, body composition and how to live a healthy lifestyle.

DAY CLASSES
15482 LEC 8:55 am - 9:10 am MW Jefferis, S HFAC 208
AND 15489 LAB 9:10 am - 10:20 am MW Jefferis, S HFAC 208
15504 LEC 8:55 am - 9:10 am TTh Harkins, T HFAC 208
AND 15520 LAB 9:10 am - 10:20 am TTh Harkins, T HFAC 208

EVENING CLASSES
15588 LEC 5:15 pm - 5:30 pm MW Harkins, T HFAC 208
AND 15612 LAB 5:30 pm - 6:40 pm MW Harkins, T HFAC 208
15645 LEC 5:15 pm - 5:30 pm TTh Nelson, S HFAC 208
AND 15673 LAB 5:30 pm - 6:40 pm TTh Nelson, S HFAC 208

351-3 YOGA III – (UC/CSU) 1 UNIT
Prerequisite: KIN 351-2
Yoga III provides a higher level of teaching a 5,000 year old form of mostly isometric poses (asanas), breathing techniques, and meditation. Yoga promotes mental, physical, and spiritual fitness. In addition there are brief lectures on hypertension, exercise precautions, body composition and how to live a healthy lifestyle.

DAY CLASSES
18168 LEC 8:55 am - 9:10 am MW Jefferis, S HFAC 208
AND 18175 LAB 9:10 am - 10:20 am MW Jefferis, S HFAC 208
18186 LEC 8:55 am - 9:10 am TTh Harkins, T HFAC 208
AND 18197 LAB 9:10 am - 10:20 am TTh Harkins, T HFAC 208

EVENING CLASSES
18240 LEC 5:15 pm - 5:30 pm MW Harkins, T HFAC 208
AND 18258 LAB 5:30 pm - 6:40 pm MW Harkins, T HFAC 208
18275 LEC 5:15 pm - 5:30 pm TTh Nelson, S HFAC 208
AND 18296 LAB 5:30 pm - 6:40 pm TTh Nelson, S HFAC 208

387-1 BASKETBALL I – (CSU) 1 UNIT
Prerequisite: None.
Designed to introduce students to the fundamental aspects of basketball such as terminology, passing, dribbling, shooting and basic game strategies. The course will emphasize the introductory level of basketball skills and basic fitness development.

26799 LEC 9:00 am - 9:30 am F Miller, C HFAC GYM
AND 26800 LEC 9:30 am - 12:00 pm F Miller, C HFAC GYM
16139 LAB 10:35 am - 10:50 am MW Cascione, J HFAC GYM
AND 16145 LAB 10:50 am - 12:00 pm MW Cascione, J HFAC GYM

387-2 BASKETBALL II – (CSU) 1 UNIT
Prerequisite: KIN 387-1
Designed to introduce beginning levels of basketball skills such as passing, shooting, defense and rebounding. The course will introduce rules, proper etiquette, terminology, and the components of fitness at a beginning level. Additional skills will include learning a proper lay up at the beginning level.

DAY CLASSES
27080 LEC 9:00 AM - 9:30 AM F STAFF HFAC GYM
AND 27081 LAB 9:30 AM - 12:00 PM F STAFF HFAC GYM
16195 LEC 10:35 AM - 10:50 AM MW Cascione, J HFAC GYM
AND 16203 LAB 10:50 AM - 12:00 PM MW Cascione, J HFAC GYM

KINESIOLOGY ATHLETICS

Department Chair: Leslie Milke 818.364.7765
Vice Chair: Cindy Cooper 818.364.7707

506 INTERCOLLEGIATE ATHLETICS – CROSS COUNTRY (UC/CSU) (RPT 3) 3 UNITS
Prerequisite: None.
This is the intercollegiate cross country team course. It includes endurance workouts, speed training, hill training and weight training. Nutritional concepts are discussed, as well as psychological preparation. This course requires the student athletes to compete as a member of the cross country team.

511 INTERCOLLEGIATE ATHLETICS-SOCCER – (UC/CSU) (RPT 3) 3 UNITS
Prerequisite: None.
Course teaches advanced soccer skills and techniques for the intercollegiate soccer team. It provides an opportunity to learn the fine skills and strategies needed to compete at the collegiate level. The course also provides additional exposure to students interested in articulating to four-year colleges or professional soccer programs.

516 INTERCOLLEGIATE ATHLETICS – VOLLEYBALL (UC/CSU) (RPT 3) 3 UNITS
Prerequisite: None.
Intercollegiate volleyball team. It offers advanced volleyball skills and techniques. It provides an opportunity to learn the fine skills and strategies needed to compete at the collegiate level. The course also provides additional exposure to students interested in articulating to four-year colleges or professional volleyball programs.

557 INTERCOLLEGIATE BASEBALL – FITNESS & SKILLS TRAINING (UC/CSU) (RPT 3) 1 UNIT
Prerequisite: None.
This course is designed for the student athlete and provides an advanced strength and conditioning program specific to baseball with emphasis on skills, fundamentals, injury prevention, and safety. The student also learns strategic play necessary for competition at advanced levels.

564 INTERCOLLEGIATE SOFTBALL – FITNESS & SKILLS TRAINING (CSU) (RPT 3) 1 UNIT
Prerequisite: None.
Designed for the student athlete and provides an advanced strength and conditioning program specific to softball, emphasizing injury prevention and safety. The goal of this class is to improve general fitness and strength and to increase explosiveness and speed. The student also learns strategic plays necessary for competition at advanced levels.

NOTE: This class is for students competing in intercollegiate athletics.
## KINESIOLOGY MAJOR

**Department Chair:** Leslie Milke 818.364.7765  
**Vice Chair:** Cindy Cooper 818.364.7707

### 100 INTRODUCTION TO KINESIOLOGY – (CSU) (RPT 1) 3 UNITS

**Prerequisite:** None.  
An introduction to the interdisciplinary approach to the study of human movement. Using a holistic and integrated approach, students will examine the multi-faceted field of Kinesiology. Students will explore strategies aimed at creating success as they pursue their university and professional goals.

**DAY CLASS**  
16361 LEC 8:55 am - 10:20 am T Th Ruys, S HFAC 203

### LAW

**Department Chair:** Vilma Bernal 818.833.3410

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#### 001 BUSINESS LAW I – (UC/CSU) 3 UNITS

**Prerequisite:** None.  
Study of the fundamental principles of law as they apply in the business world by examining legal rights and remedies, business torts and crimes, contracts, domestic and international sales contracts, negotiable instruments, agency and employment.

**ONLINE CLASS**  
20692 LEC 3:10 hrs/wk TBA Zaghi, A INTERNET Canvas - ilearn.laccd.edu

**SHORT TERM/EVENING/HYBRID CLASS**  
20695 LEC 6:50 pm - 10:00 pm W Jordan, D CMS 030  
& LEC 3:10 hrs/wk TBA Jordan, D INTERNET  
HYBRID CLASS - On campus meetings are MANDATORY, Canvas - ilearn.laccd.edu  
(Starts 08/28/2017, Ends 10/22/2017)

**Note:** Can be taken in conjunction with LAW 010.

#### 002 BUSINESS LAW II (UC/CSU) - 3 UNITS

**Prerequisite:** None.  
Further study of the fundamental principles of law as they apply in the business world. Examines partnerships, franchises, corporate formation, corporate financing, corporate governance, negotiable instruments, checks, the banking system, bailments, and agency.

**ONLINE CLASSES**  
20800 LEC 3:10 hrs/wk TBA Morinaka, B INTERNET Canvas - ilearn.laccd.edu

#### 010 INTRODUCTION TO LEGAL ASSISTANT I – (CSU) 3 UNITS

**Prerequisite:** None.  
Study of law and the role of the legal assistant. Emphasis is on case law, constitutional law, torts, intellectual property, criminal law, administrative law, international law, employment law and environmental law.

**LATE START/EVENING/HYBRID CLASSES**  
20852 LEC 6:50 pm - 10:00 pm W Jordan, D CMS 030  
& LEC 3:10 hrs/wk TBA Jordan, D INTERNET  
HYBRID CLASS - On campus meetings are MANDATORY, Canvas - ilearn.laccd.edu  
(Starts 10/23/2017, Ends 12/17/2017)

**Note:** Can be taken in conjunction with LAW 001.

#### 011 INTRODUCTION TO LEGAL ASSISTANT II – (CSU) 3 UNITS

**Prerequisite:** None.  
Study of the fundamentals of California civil litigation and the role of the legal assistant in litigation. Emphasis is on California statutes, the California court system, parties and jurisdiction, pleadings, motions, discovery, pretrial and trial preparation, appeal, enforcement of judgments, and alternative dispute resolution.

**ONLINE CLASS**  
20885 LEC 3:10 hrs/wk TBA Jackman, J INTERNET Canvas - ilearn.laccd.edu

#### 012 TORT LAW AND CLAIMS INVESTIGATION – (CSU) 3 UNITS

**Prerequisite:** None.  
Study of the law of torts including tort law claims investigation, intentional torts, privileges, negligence, joint & several liability, damages, defenses, liability without fault, product liability, strict liability, nuisance, trespass, economic torts, misuses of legal process, defamation, invasion of privacy, insurance, and workers’ compensation.

**ONLINE CLASS**  
20900 LEC 3:10 hrs/wk TBA Rose, E INTERNET Canvas - ilearn.laccd.edu

**EVENING/HYBRID CLASS**  
20906 LEC 8:30 pm - 9:55 pm M De La Garza, J CMS 023  
& LEC 1:25 hrs/wk TBA De La Garza, J INTERNET  
HYBRID CLASS - On campus meetings are MANDATORY, Canvas - ilearn.laccd.edu

#### 013 WILLS, TRUSTS, AND PROBATE ADMINISTRATION – (CSU) 3 UNITS

**Prerequisite:** None.  
Study of the law of wills and trusts, including simple wills, codicils, trust forms, living trusts, pour over wills, advance directives, powers of attorney, guardianship, conservatorship, caretakers, basic estate planning, life estates, disposition of property outside probate, tax issues, and life insurance trusts.

**SHORT TERM/ONLINE CLASS**  
20916 LEC 6:30 hrs/wk TBA Lampert, E INTERNET Canvas - ilearn.laccd.edu  
(Starts 08/28/2017, Ends 10/22/2017)

**Note:** Can be taken in conjunction with LAW 020.

#### 016 CIVIL AND CRIMINAL EVIDENCE – (CSU) 3 UNITS

**Prerequisite:** None.  
Study of the rules of evidence and the admissibility of such evidence in court including relevancy, hearsay, hearsay exceptions, character evidence, habit and custom, witness & competency, impeachment, authentication and identification of documents, constitutional restraints, and common law privileges. Students analyze evidentiary objections to trial transcripts, and other legal documents.

**ONLINE CLASS**  
20925 LEC 3:10 hrs/wk TBA Jordan, D INTERNET Canvas - ilearn.laccd.edu

#### 017 LEGAL WRITING – (CSU) 3 UNITS

**Prerequisite:** None.  
Study of legal writing including preparing case briefs, demand letters, legal memoranda, motions, pleadings, and writing a legal research paper.

**EVENING/HYBRID CLASS**  
10146 LEC 8:30 pm - 9:55 pm T Soledad, H CMS 023  
& LEC 1:25 hrs/wk TBA Soledad, H INTERNET  
HYBRID CLASS - On campus meetings are MANDATORY, Canvas - ilearn.laccd.edu

#### 018 MARRIAGE AND FAMILY LAW – (CSU) 3 UNITS

**Prerequisite:** None.  
Study of marriage and family law with emphasis on dissolution of marriage, California community property laws, jurisdiction, forms completion, calendaring, discovery, support and custody issues, restraining orders, and domestic disputes.

**EVENING/HYBRID CLASS**  
10176 LEC 6:50 pm - 8:15 pm T Lopez, V CMS 023  
& LEC 1:25 hrs/wk TBA Lopez, V INTERNET  
HYBRID CLASS - On campus meetings are MANDATORY, Canvas - ilearn.laccd.edu

Enroll now at lamission.edu
019 PROPERTY AND CREDITOR RIGHTS – 3 UNITS
Prerequisite: None.
Study of property and creditor rights including bankruptcy, secured transactions, real
and personal property, the landlord-tenant relationship, bailments, purchase money
security interests, liens, attachments, garnishments, and other creditor’s remedies.

ONLINE CLASS
10190 LEC 3:10 hrs/wk TBA Jordan, D INTERNET
Canvas - ilearn.laccd.edu

020 BASIC PROBATE PROCEDURES – (CSU) 3 UNITS
Prerequisite: None.
Study of the fundamental principles and methods of fact gathering, office
procedures, and required court work involved in the handling of probates of both
testate and intestate decedents, as well as the administration of estates in California
Probate Courts.

LATE START/ONLINE CLASS
10205 LEC 6:30 hrs/wk TBA Gudino, A INTERNET
Canvas - ilearn.laccd.edu
(Starts 10/23/2017, Ends 12/17/2017)
Note: Can be taken in conjunction with LAW 013.

034 LEGAL RESEARCH LABORATORY – 3 UNITS
Prerequisite: None.
Study of legal research including key search terms, precedents, citation format,
finding cases, constitutions, statutes, regulations, ordinances, conducting, expanding
and updating both federal and California legal research and reporting research results in various formats including a final legal research paper

ONLINE CLASS
10256 LEC 3:10 hrs/wk TBA Jordan, D INTERNET
Canvas - ilearn.laccd.edu

LIBRARY SCIENCE
Department Chair: David Garza 818.364.7751

101 LIBRARY RESEARCH METHODS – (UC/CSU) 1 UNIT
Prerequisite: None.
Students apply basic steps of the research process to find, organize, evaluate, and
cite information from various print and on-line sources, including library databases,
catalogs, books, e-books, periodicals, and the Internet.

LATE START CLASS
10549 LEC 9:00 am - 11:20 am Th Montes, E LRC 205
(Starts 10/23/2017, Ends 12/17/2017)

LINGUISTICS
Department Chair: Jolie Scheib 818.364.7690

001 INTRODUCTION TO LANGUAGE AND LINGUISTICS
(UC/CSU) 3 UNITS
Prerequisite: None.
A summary of what is known about human language: the unique nature of human
language, its structure, its universality, and its diversity; language in its social and
cultural setting; language in relation to other aspects of human inquiry and knowledge.

DAY CLASS
14476 LEC 8:55 am - 10:20 am TTh Schonfeld, D CMS 004

002 ORGANIZATION AND MANAGEMENT THEORY – (CSU) 3 UNITS
Prerequisite: None.
A beginning course in theory and practice of management and organization. It gives a
realistic account of what managers actually do and what they face. It presents various
theories of management and organization. The functions of management with special
emphasis on foreign operations and future trends in management are analyzed.

EVENING/HYBRID CLASS
26272 LEC 7:00 pm - 8:25 pm T Matusic, T INST 1013
AND LEC 1:25 hrs/wk TBA Matusic, T INTERNET
HYBRID CLASS - On campus meetings are MANDATORY.
Canvas - ilearn.laccd.edu

003 SMALL BUSINESS ENTREPRENEURSHIP – (CSU) 3 UNITS
Prerequisite: None.
Provides a systematic approach to developing and operating a successful small
business. The areas of study include: personal qualifications for starting and
managing a small business, determining the market opportunity, legal procedures,
planning and marketing the business, location factors, capital requirements,
protective factors to provide for risk, and personnel management. Students gain
experience through the development of a business plan.

SHORT TERM/ONLINE CLASS
26285 LEC 6:30 hrs/wk TBA Bernal, V INTERNET
Canvas - ilearn.laccd.edu
(Starts 08/28/2017, Ends 10/22/2017)
Note: Can be taken in conjunction with MGMT 033.

LATE START CLASS
28554 LEC 7:30 am – 10:20 am MW STAFF SUN-TUJ
(Starts 10/16/2017, Ends 12/17/2017)
Note: This class is held off campus at 7224 Foothill Blvd., Sunland-Tujunga, 91042

033 HUMAN CAPITAL MANAGEMENT – (CSU) 3 UNITS
Prerequisite: None.
Consists of a critical examination of the principles, methods, and procedures
related to the effective utilization of human resources in organizations. Includes the
management of employment recruiting, testing, selection and placement; job
evaluation; wage and salary administration; labor relations and communication;
performance evaluation; promotion and transfer; discipline, motivation, and morale.

LATE START/ONLINE CLASS
26300 LEC 6:30 hrs/wk TBA Bernal, V INTERNET
Canvas - ilearn.laccd.edu
(Starts 10/23/2017, Ends 12/17/2017)
Note: Can be taken in conjunction with MGMT 013.

MARKETING
Department Chair: Vilma Bernal 818.833.3410

021 PRINCIPLES OF MARKETING – (CSU) 3 UNITS
Prerequisite: None.
Designed to provide the student with a comprehensive introduction to concepts
and principles of marketing from a marketing manager perspective. It examines the
problems and decisions that marketing managers encounter in selecting an attractive
target market.

DAY CLASS
14476 LEC 8:55 am - 10:20 am TTH Schonfeld, D CMS 004

Los Angeles Mission College | Fall 2017 Schedule of Classes
105 ARITHMETIC – (NDA) 3 UNITS
Prerequisite: None.
Reviews operations and applications of arithmetic, including whole numbers, fractions, decimals, and percents. Additional topics of ratios and proportion and measurement.
NOTE: Students may prepare for reassessment by taking Non-Credit course Basic Skills 023CE. Log on to lamission.edu/noncredit.

DAY CLASS
17962 LEC 8:55 am - 10:20 am TTh STAFF CMS 023

EVENING CLASSES
17975 LEC 7:00 pm - 8:25 pm MW Kawamata, M CMS 022

110 INTRODUCTION TO ALGEBRAIC CONCEPTS – (NDA) 5 UNITS
Prerequisite: None
Covers the fundamentals of arithmetic through beginning algebra skills that are essential for Elementary Algebra. Topics include operations on whole numbers, fractions, decimals, and integers; order of operations; ratios, proportions, percents, and applications; perimeter, area, and volume applications; metric and English conversions; and simple algebraic expressions and equations. Basic word problems that embody these concepts are included throughout the course. Students may not earn credit for both Math 110 and Math 112. This course has a laboratory component.
NOTE: Students may prepare for reassessment by taking Non-Credit course Basic Skills 023CE. Log on to http://lamission.edu/noncredit.

DAY CLASS
17114 LEC 8:55 am - 10:55 am TTh Sargsyan, E CMS 128
AND 17126 LAB 11:00 am - 12:00 pm TTh Sargsyan, E CMS 128

112 PRE-ALGEBRA – (NDA) 3 UNITS
Prerequisites: MATH 105 or appropriate skill level demonstrated through the MATH assessment process.
Bridges the gap between arithmetic and algebra. Topics include a review of arithmetic and an introduction to fundamental algebraic concepts.
NOTE: Students may prepare for reassessment by taking Non-Credit course Basic Skills 023CE. Log on to lamission.edu/noncredit.

DAY CLASSES
19205 LEC 8:55 AM - 10:20 AM MW AGVANIAN, Y CMS 021
19229 LEC 10:35 am - 12:00 pm TTh STAFF CMS 023

EVENING CLASSES
19244 LEC 5:15 pm - 6:40 pm TTh Marsubian, A CMS 020
19259 LEC 7:00 pm - 8:25 pm MW Constantino, A CMS 029
19273 LEC 7:00 pm - 8:25 pm TTh Windsor, K CMS 127
### 115 ELEMENTARY ALGEBRA – 5 UNITS
**Prerequisites:** MATH 110 or MATH 112

Explores the concepts of algebra including: linear equations, exponents, polynomial operations, rational expressions, factoring, linear graphs, systems of linear equations in two variables, radicals and quadratic equations. Covers strategies for interpreting and solving application problems that can be modeled using the above topics.

**Note:** All Mathematics 115 students are required to pass a comprehensive departmental final.

#### ONLINE CLASS
22668 LEC 5:20 hrs/wk TBA Samii, B INTERNET

**NOTE:** Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are six required meetings: one orientation, four exams and the final exam. Below is the list of required meeting dates, times and location:

- **Orientation:** Monday, August 28, 6:30pm - 7:30pm, CMS 122.
- **Exams:** Saturday, September 23, October 14, November 11 and December 2, 8:30am - 10:00am, CMS 030.
- **Final Exam:** Saturday, December 16, 9:00am - 11:00am, Room CMS 122.

***All students must bring a photo ID for verification for all meetings.***

#### DAY CLASSES
- 22673 LEC 7:45 am - 10:15 am MW Evinyan, Z CMS 022
- 22687 LEC 9:20 am - 11:50 am MW Sargsyan, E CMS 127
- 22697 LEC 9:20 am - 11:50 am TTh Kim, J CMS 027
- 22707 LEC 10:40 am - 1:10 pm MW Agvanian, Y CMS 022
- 22717 LEC 10:40 am - 1:10 pm TTh Bloom, J CMS 029
- 22727 LEC 12:20 pm - 2:50 pm MW Dakdouk, R CMS 028
- 22740 LEC 12:20 pm - 2:50 pm TTh Oganyan, K CMS 020

#### EVENING CLASSES
- 22768 LEC 4:00 pm - 6:30 pm MW Asatryan, J CMS 023
- 22783 LEC 4:00 pm - 6:30 pm TTh Windsor, K CMS 127
- 22811 LEC 7:00 pm - 9:30 pm MW Jafari, H CMS 020
- 22833 LEC 7:00 pm - 9:30 pm TTh Cracian, G CMS 020

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### 121 ELEMENTARY GEOMETRY FOR COLLEGE STUDENTS – 3 UNITS
**Prerequisites:** MATH 123C or MATH 125 or Math 134

Covers the definitions, axioms, and theorems of geometry relating to angles, lines, circles, polygons, and polyhedra. It also provides an introduction to formal proofs, logic, and construction methods with straight-edge and compass.

#### DAY CLASS
23878 LEC 1:30 pm - 4:40 pm T Sargsyan, E CMS 029

#### 123A ELEMENTARY AND INTERMEDIATE ALGEBRA I – 4 UNITS
**Prerequisites:** MATH 110 or MATH 112

First of three modules for Math 123, covering topics from Elementary Algebra, including properties of real numbers; linear equations and inequalities; polynomials; factoring first- and second-degree expressions; application problems; and graphing. Course has a computer lab component.

#### DAY CLASS
- 26129 LEC 10:40 am - 12:05 pm MW Sharmazyan, E CMS 126
- AND 26131 LAB 12:15 pm - 1:10 pm MW Sharmazyan, E CMS 126

#### EVENING CLASSES
- 26132 LEC 7:00 pm - 8:25 pm TTh Marsubian, A CMS 126
- AND 26134 LAB 8:35 pm - 9:30 pm TTh Marsubian, A CMS 126

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### 123B ELEMENTARY AND INTERMEDIATE ALGEBRA II – 4 UNITS
**Prerequisite:** MATH 123A

Second of three modules for Math 123, covering topics from Elementary and Intermediate Algebra, including solving rational equations; systems of equations; quadratic equations; applications; radicals; rational exponents. Course has a computer lab component.

#### DAY CLASS
- 26154 LEC 7:45 am - 9:10 am MW Mkrtchyan, T CMS 126
- AND 26155 LAB 9:20 am - 10:15 am MW Mkrtchyan, T CMS 126

#### EVENING CLASSES
- 26156 LEC 4:00 pm - 5:25 pm TTh Lan, H CMS 126
- AND 26157 LAB 5:35 pm - 6:30 pm TTh Lan, H CMS 126
- 26161 LEC 7:00 pm - 8:25 pm MW Hemenway, L CMS 126
- AND 26163 LAB 8:35 pm - 9:30 pm MW Hemenway, L CMS 126

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### 123C ELEMENTARY AND INTERMEDIATE ALGEBRA III – 4 UNITS
**Prerequisite:** MATH 123B

Third of three modules for Math 123, covering topics from Intermediate Algebra, including operations on functions; complex numbers; conic sections; logarithms and exponential functions. Course has a computer lab component.

#### DAY CLASS
- 26189 LEC 7:15 am - 8:40 am TTh Dakdouk, R CMS 126
- AND 26191 LAB 8:50 am - 9:45 am TTh Dakdouk, R CMS 126

#### EVENING CLASS
- 26198 LEC 7:00 pm - 8:25 pm MW STAFF CMS 236
- AND 26200 LAB 8:35 pm - 9:30 pm MW STAFF CMS 222

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### 125 INTERMEDIATE ALGEBRA – 5 UNITS
**Prerequisites:** MATH 115 or MATH 123B

Explores polynomials, rational expressions, quadratic functions, radicals, complex numbers, absolute value functions, exponential functions, logarithmic functions, systems of equations (two and three variables), inequalities, function operations and conics. Covers strategies for interpreting and solving application problems that can be modeled using the above topics along with graphing techniques for functions.

**Note:** All Mathematics 115 students are required to pass a comprehensive departmental final.

#### ONLINE CLASS
25029 LEC 5:20 hrs/wk TBA Akl, C INTERNET

**NOTE:** Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are six required meetings: one orientation, four exams and the final exam. Below is the list of required meeting dates, times and location:

- **Orientation:** Monday, August 28, 7:30am - 9:00am, CMS 120.
- **Exams:** Saturday, September 23, October 14, November 4 and December 2, 10:30am - 12:00pm, CMS 030.
- **Final Exam:** Saturday, December 16, 9:00am - 11:00am, CMS 120.

***All students must bring a photo ID for verification for all meetings.***

#### DAY CLASSES
- 25032 LEC 7:45 am - 10:15 am TTh Hagar, M CMS 127
- 25034 LEC 9:20 am - 11:50 am MW Chen, C CMS 023
- 25036 LEC 9:20 am - 11:50 am TTh Ferguson, T CMS 021
- 25038 LEC 9:20 am - 11:50 am TTh Petikyan, G CMS 246
- 25040 LEC 10:40 am - 1:10 pm MW Yamada, R CMS 020
- 25042 LEC 10:40 am - 1:10 pm MW Hovasapyan, S CMS 029
- 25044 LEC 10:40 am - 1:10 pm TTh Park, S CMS 127
- 25047 LEC 12:20 pm - 2:50 pm MW Ng, H CMS 023
- 25052 LEC 12:20 pm - 2:50 pm TTh Burda, J CMS 022

#### EVENING CLASSES
- 25058 LEC 4:00 pm - 6:30 pm MW Constantino, A CMS 029
- 25060 LEC 4:00 pm - 6:30 pm TTh Cracian, G CMS 021
- 25063 LEC 7:00 pm - 9:30 pm MW Dabagian, M CMS 128
- 25065 LEC 7:00 pm - 9:30 pm TTh Antoniou, N CMS 022

### 137 PRE-STATISTICS ALGEBRA – 5 UNITS
**Prerequisites:** MATH 110 or MATH 112

Introduces algebra topics and the basic elements of exploratory data analysis. Topics in the course include: solving algebraic equations, simplifying algebraic expressions, data analysis, sample statistics and graphs, measures of central tendency and spread, functions and their graphs, probability, sequences and series, and exponential and logarithmic functions. This class is intended as preparation for students who wish to take Statistics. Students wishing to take other 200 level math courses will require Math 125 and should consult the college catalog for prerequisites.

#### DAY CLASSES
- 25524 LEC 9:30 am - 11:05 am MWF Reyes, C CMS 128
- AND 25525 LAB 11:05 am - 11:25 am MWF Reyes, C CMS 128
- 25526 LEC 10:40 am - 11:50 am MTWTH STAFF CMS 222
- AND 25527 LAB 11:55 am - 12:10 pm MTWTH STAFF CMS 222
227 STATISTICS (UC/CSU) – 4 UNITS
Prerequisites: MATH 125 or MATH 123C or MATH 134 or MATH 137
Course covers descriptive statistics, basic probability theory and inferential statistics with emphasis on understanding statistics methods. Topics include summarizing data; descriptive statistics; probability; discrete distributions; continuous distributions; sampling distributions; estimation and confidence intervals; hypothesis testing and inference; correlation and linear regression; analysis of variance (ANOVA), chi-square and t-tests; applications using data from disciplines including business, social sciences, psychology, life science, health science, and education. The use of technology such as Excel, Minitab, or StatCrunch is integrated into the course to perform statistical analysis and the relevance of the statistical findings is interpreted.

ONLINE CLASSES
25656 LEC 3:00 hrs/wk TBA Mkrtchyan, T INTERNET
AND 26759 LAB 2:00 hrs/wk TBA Mkrtchyan, T INTERNET

NOTE: Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are five required meetings: one orientation, three exams and the final exam. Below is the list of required meeting dates, times and location:
Orientation: Monday, August 28, 5:30 pm - 7:00 pm, CMS 222.
Exams: Friday, September 22, October 20 and November 17, 12:30 pm - 2:30 pm, CMS 120/122.
Final Exam: Friday, December 15, 12:30 pm - 2:30 pm, CMS 120/122.

***All students must bring a photo ID for verification for all meetings.

25658 LEC 3:00 hrs/wk TBA Yun, Y INTERNET
AND 26760 LAB 2:00 hrs/wk TBA Yun, Y INTERNET

NOTE: Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are five required meetings: one orientation, three exams and the final exam. Below is the list of required meeting dates, times and location:
Orientation: Monday, August 28, 5:30 pm - 7:00 pm, CMS 222.
Exams: Friday, September 22, October 20 and November 17, 12:30 pm - 2:30 pm, CMS 120/122.
Final Exam: Friday, December 15, 10:00 am - 12:00 pm, CMS 120/122.

***All students must bring a photo ID for verification for all meetings.

DAY CLASSES
25660 LEC 7:45 am - 9:10 am MW Yamada, R CMS 222
AND 26761 LAB 9:20 am - 10:15 am MW Yamada, R CMS 222
25691 LEC 7:45 am - 9:10 am TTh Mkrtchyan, T CMS 120
AND 26770 LAB 9:20 am - 10:15 am TTh Mkrtchyan, T CMS 120
25663 LEC 9:20 am - 10:45 am MW Samii, B CMS 122
AND 26771 LAB 10:55 am - 11:50 am MW Samii, B CMS 122
26671 LEC 9:20 am - 10:45 am MW Yun, Y CMS 120
AND 26777 LAB 10:55 am - 11:50 am MW Yun, Y CMS 120
25666 LEC 10:00 am - 11:00 am Sa Ades, R CMS 222
AND 26774 LAB 11:15 am - 1:15 pm Sa Ades, R CMS 222

EVENING CLASSES
25676 LEC 4:10 pm - 5:35 pm MW Jafari, H CMS 120
AND 26766 LAB 5:45 pm - 6:40 pm MW Jafari, H CMS 120
25679 LEC 4:10 pm - 5:35 pm TTh Antoniou, N CMS 120
AND 26767 LAB 5:45 pm - 6:40 pm TTh Antoniou, N CMS 120
25681 LEC 7:00 pm - 8:25 pm MW Ades, R CMS 120
AND 26768 LAB 8:35 pm - 9:30 pm MW Ades, R CMS 120
25684 LEC 7:00 pm - 8:25 pm TTh Avendano, J CMS 120
AND 26769 LAB 8:35 pm - 9:30 pm TTh Avendano, J CMS 120

SATURDAY CLASSES
26674 LEC 8:00 am - 11:00 am Sa Ades, R CMS 222
AND 26774 LAB 11:15 am - 1:15 pm Sa Ades, R CMS 222

FRIDAY/SATURDAY CLASS
28578 LEC 4:30 pm - 6:00 pm F STAFF SUN-TUJ
& LEC 8:30 am - 10:05 am Sa STAFF SUN-TUJ
AND 28579 LAB 6:10 pm - 7:05 pm F STAFF SUN-TUJ
& LAB 10:15 am - 11:10 am Sa STAFF SUN-TUJ

Note: This class is held off campus at 7224 Foothill Blvd., Sunland-Tujunga, 91042

238 CALCULUS FOR BUSINESS AND SOCIAL SCIENCE I (UC/CSU) 5 UNITS
Prerequisites: MATH 123C or MATH 125 or MATH 134
A course in Calculus intended for Business and Social Science majors. The following topics and their business applications are included: polynomial, rational, exponential and logarithmic functions; differentiation and integration; integration by parts; numerical integration; improper integrals; multivariable calculus.

DAY CLASSES
26675 LEC 9:20 am - 11:50 am MW Dakhour, R CMS 027

EVENING CLASSES
25829 LEC 7:00 pm - 9:30 pm TTh Smazensk, R CMS 128

240 TRIGONOMETRY – (CSU) 3 UNITS
Prerequisites: MATH 121 & MATH 125 or MATH 123C or MATH 134
Introduces trigonometric functions, their graphs, inverses, and fundamental identities. Trigonometric equations are solved. The laws of sines and cosines; vectors; scalar and vector products are introduced. Polar coordinates and equations are introduced and used to represent complex numbers.

DAY CLASSES
25862 LEC 10:35 am - 12:00 pm TTh Wong, K CMS 022
25865 LEC 12:15 pm - 1:40 pm MW STAFF CMS 021

245 COLLEGE ALGEBRA – (UC/CSU) 3 UNITS
Prerequisites: MATH 123C or MATH 125 or MATH 134
A college-level course in algebra. Topics include the properties of real numbers, relations, functions and their graphs, matrices and determinants, complex numbers, theory of equations, sequences and series, permutations, combinations, and probability.

DAY CLASSES
26676 LEC 7:15 am - 8:40 am MW Reyes, C CMS 128
25913 LEC 8:55 am - 10:20 am MW Hovasapyan, S CMS 029
25915 LEC 10:35 am - 12:00 pm TTh Samii, B CMS 126
25916 LEC 1:55 pm - 3:20 pm TTh Yamada, R CMS 128

EVENING CLASSES
25917 LEC 5:15 pm - 6:40 pm MW Balas, K CMS 128

260 PRECALCULUS – (UC/CSU) 5 UNITS
Prerequisite: MATH 240
Provides topics essential for a comprehensive background for the calculus sequence: functional analysis, analytic geometry, theory of equations, induction, sequences and series, trigonometry and polar coordinates.

DAY CLASS
25963 LEC 9:20 am - 11:50 am TTh Yamada, R CMS 020
265 CALCULUS WITH ANALYTIC GEOMETRY I – (UC/CSU) 5 UNITS
Prerequisites: MATH 260 or MATH 240 & 245
The first course in differential and integral Calculus of a single variable. Topics include algebraic and transcendental functions; limits and continuity, techniques and applications of differentiation and integration; curve sketching and Fundamental Theorem of Calculus. Primarily for Science, Technology, Engineering & Math Majors.

ONLINE CLASS
26044 LEC 5:20 hrs/wk TBA Akl, C INTERNET
www.lamission.edu/math/online
NOTE: Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are five required meetings: one orientation, three exams and the final exam. Below is the list of required meeting dates, times and location:
Orientation: Monday, August 28, 12:00 pm - 1:00 pm, CMS 127.
Exams: Saturday, September 30, October 28, and November 18, 10:00 am - 12:00 pm, CMS 127.
Final Exam: Saturday, December 14, 4:00 pm - 6:00 pm, CMS 022.
***All students must bring a photo ID for verification for all meetings.

266 CALCULUS WITH ANALYTIC GEOMETRY II – (UC/CSU) 5 UNITS
Prerequisite: MATH 265
The second course in differential and integral Calculus of a single variable. Topics include differentiation and integration of transcendental functions, polar coordinates, specialized methods of integration, parametric equations, and infinite series. Primarily for Science, Technology, Engineering & Math Majors.

ONLINE CLASS
26059 LEC 5:20 hrs/wk TBA Yun, Y INTERNET
www.lamission.edu/math/online
NOTE: Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are four required meetings: three exams and the final exam. Below is the list of required meeting dates, times and location:
Exams: Thursday, September 28, October 26 and November 30, 4:00 pm - 6:00 pm, CMS 023.
Final Exam: Thursday, December 14, 4:00 pm - 6:00 pm, CMS 023.
***All students must bring a photo ID for verification for all meetings.

DAY CLASS
26060 LEC 1:00 pm - 3:30 pm MW Yun, Y CMS 128

267 CALCULUS WITH ANALYTIC GEOMETRY III – (UC/CSU) 5 UNITS
Prerequisite: MATH 266
Third course of calculus. Includes solid analytic geometry, vector analysis, vector valued functions, calculus of functions of multiple variables, partial derivatives, multiple integration, Green’s Theorem, Stokes’ Theorem, divergence theorem, and an introduction to differential equations.

ONLINE CLASS
26074 LEC 5:20 hrs/wk TBA Wong, K INTERNET
www.lamission.edu/math/online
NOTE: Students must be adept at using email and the internet. Unlike a traditional classroom course, the successful student must be motivated and a disciplined learner. The majority of work is online without the personal supervision of the instructor. There are four required meetings: three exams and the final exam. Below is the list of required meeting dates, times and location:
Exams: Thursday, September 28, October 26 and November 30, 4:00 pm - 6:00 pm, CMS 022.
Final Exam: Thursday, December 14, 4:00 pm - 6:00 pm, CMS 022.
***All students must bring a photo ID for verification for all meetings.

DAY CLASS
26076 LEC 12:15 pm - 2:45 pm MW Samii, B CMS 128

270 LINEAR ALGEBRA – (UC/CSU) 3 UNITS
Prerequisite: MATH 266
Covers vector spaces, linear transformation, matrices, matrix algebra, determinants, Eigen vectors and Eigen values.

EVENING CLASS
26092 LEC 3:35 pm - 5:00 pm TTh Yamada, R CMS 027

272 METHODS OF DISCRETE MATHEMATICS – (CSU) 5 UNITS
Prerequisites: MATH 266 & CO SCI 440 or CO SCI 452
Introduction to the discrete structures used in Computer Science. Topics include sets, relations, functions and logic along with formal methods of proof such as contradiction, contrapositive, induction, diagonalization, recursion, and the Pigeonhole principle. These ideas and methods are developed by writing programs to solve problems from combinatorics and counting, elementary number theory, and graph theory. Topics from map coloring, complexity, and cryptography are also discussed.

EVENING CLASS
27068 LEC 7:00 pm - 9:30 pm TTh Sargsyan, E CMS 027

MICROBIOLOGY
Department Chair: Stephen Brown 818.364.7665
020 GENERAL MICROBIOLOGY – (UC/CSU) 4 UNITS
Prerequisites: ENGLISH 28 or ESL 8, & CHEM 51 or CHEM 65, & BIOLOGY 3 or 5
Examines microbiological principles related to the morphology, metabolism and genetics of bacteria and distinguishing characteristics of viruses, protozoa, fungi, and multicellular parasites, with applications to human disease. It is intended principally for allied health majors with 3 hours of lab each week.

DAY CLASSES
26345 LEC 7:15 am - 8:40 am TTh Echeverri, A CMS 105
And select one of the following:
26346 LAB 8:50 am - 12:00 pm T Echeverri, A CMS 002
OR 26565 LAB 8:50 am - 12:00 pm Th Echeverri, A CMS 002

EVENING CLASSES
26349 LEC 5:15 pm - 6:40 pm TTh STAFF CMS 005
And select one of the following:
26350 LAB 6:50 pm - 10:00 pm T Echeverri, A CMS 002
OR 26680 LAB 6:50 pm - 10:00 pm Th STAFF CMS 002

MULTIMEDIA
Department Chair: Deborah Paulsen 818.364.7738
Vice Chair: Curtis Stage 818.364.7771
100 INTRODUCTION TO MULTIMEDIA COMPUTER APPLICATIONS (CSU) 3 UNITS
Prerequisite: None. Advisory: MULTIMD 500
Students apply the principles of design to an electronic medium while developing the skills necessary to digitally manipulate graphic images and text with Adobe Photoshop. Students also learn the basics of Adobe Illustrator and integrate Photoshop materials with Illustrator documents.

DAY CLASSES
26464 LEC 10:35 AM - 11:25 AM MW Stage, C LRC 233
AND 26465 LAB 11:30 am - 12:40 pm MW Stage, C LRC 233

EVENING CLASSES
26466 LEC 5:45 pm - 7:50 pm T Stage, C LRC 233
AND 26467 LAB 7:55 pm - 10:00 pm T Stage, C LRC 233
110 VISUAL COMMUNICATION – (CSU) 3 UNITS
Prerequisite: None. Advisories: MULTIMD 100 & MULTIMD 500
A fundamental course on the nature of visual communication. Emphasis is placed on historical, philosophical, theoretical, cultural and practical aspects of art, design and media arts. Students integrate theory and applied technology to a variety of multimedia projects.

ONLINE CLASS
10117 LEC 2:05 hrs/wk TBA Garcia, J INTERNET
AND 10122 LAB 2:05 hrs/wk TBA Garcia, J INTERNET

200 DIGITAL IMAGING – (CSU) 3 UNITS
Prerequisite: None. Advisories: MULTIMD 100 & MULTIMD 500
Exploration of advanced digital imaging using Adobe Photoshop and Lightroom while integrating established principles of the photographic medium. Photo images are created and manipulated through digital software processes for both fine art and commercial application. Covers techniques used by graphic designers and photographers to enhance images for portfolio and business strategies.

DAY CLASS
10154 LEC 1:15 pm - 2:05 pm MW Stage, C LRC 233
AND 10165 LAB 2:10 pm - 3:00 pm MW Stage, C LRC 233

220 ILLUSTRATION FOR MULTIMEDIA – (CSU) (RPT 3) 3 UNITS
Prerequisite: None. Advisories: MULTIMD 100 & MULTIMD 500
Introduction to the processes, tools, and theories related to the development of visual and conceptual ideas for graphic design and visual communication using illustration techniques. This course uses various art media and multimedia software for the creation of brand concepts, character development, storyboards and design.

EVENING CLASSES
10386 LEC 5:45 pm - 7:50 pm M Martin, G LRC 126
AND 10408 LAB 7:55 pm - 10:00 pm M Martin, G LRC 126

310 INTERACTIVE MULTIMEDIA FOR EDUCATION AND BUSINESS
(CSU) 3 UNITS
Prerequisite: None. Advisories: MULTIMD 100 & MULTIMD 500
Students will create interactive publications, web animations and design for digital media projects and devices. Using innovative ways by which to conceptualize, design and create interactive/multimedia design, this course introduces computer applications that integrate design, motion, sound and interactivity in multimedia and digital media projects.

EVENING CLASSES
10427 LEC 5:45 pm - 7:50 pm T Ramirez, C LRC 106
AND 10447 LAB 7:55 pm - 10:00 pm T Ramirez, C LRC 106

320 WEB DESIGN – (CSU) 3 UNITS
Prerequisite: None. Advisories: MULTIMD 100 & MULTIMD 500
An introduction to web page design and site management using CSS and HTML. The characteristics of web page design and navigation structures are analyzed. Emphasis is placed on innovative ways by which to conceptualize, design and create interactive websites.

EVENING CLASSES
26751 LEC 7:00 pm - 7:50 pm MW Stage, C LRC 233
AND 26752 LAB 7:55 pm - 8:45 pm MW Stage, C LRC 233

340 VECTOR GRAPHICS – (CSU) (RPT 2) 3 UNITS
Prerequisite: None. Advisories: MULTIMD 100 & MULTIMD 500
Use of vector graphics based software to produce illustrations and graphic design for print and digital based media. Emphasis is placed on fundamental topics which include vector imaging tools, technical illustration, bitmap to vector conversion, typography, and output considerations.

EVENING CLASSES
10513 LEC 5:45 pm - 7:50 pm Th Measures, J LRC 233
AND 10531 LAB 7:55 pm - 10:00 pm Th Measures, J LRC 233

400 INTRODUCTION TO EXPERIMENTAL ANIMATION – (CSU) 3 UNITS
Prerequisite: None. Advisories: MULTIMD 100 & MULTIMD 500
Introduces the student to the basic principles of experimental animation. Emphasis is placed on the techniques, tools, and resources required to create a wide range of animated projects, including hand-drawn, clay animation and cut-out. Students study concepts of timing, weight, personality, balance and style.

DAY CLASS
10666 LEC 12:10 pm - 2:15 pm Th Hood, S LRC 106
AND 10683 LAB 2:20 pm - 4:25 pm Th Hood, S LRC 106

500 MULTIMEDIA LABORATORY – (CSU) 1 UNIT
Prerequisite: None.
Designed to reinforce lectures presented in Multimedia courses. Emphasis is placed on applying design principles to projects using selected computer applications.

EVENING CLASSES
10700 LAB 2:05 hrs/wk TBA Stage, C LRC 126
10721 LAB 2:05 hrs/wk TBA Stage, C LRC 126

600 STORY, SCRIPT AND SCREEN – (CSU) 3 UNITS
Prerequisite: None.
A fundamental course on creative writing and scripting basics. The course includes lectures; short and feature film screenings; writing assignments; in-class group discussion and critiques.

EVENING CLASSES
10750 LEC 3:35 pm - 5:00 pm MW Huyhn, H LRC 126

610 INTRODUCTION TO DIGITAL VIDEO PRODUCTION
(CSU) 3 UNITS
Prerequisite: None. Advisories: MULTIMD 100 & MULTIMD 500
An introductory course emphasizing the technical and creative aspects of digital video production for film and television. Key aspects of studio production are covered such as lighting, microphone operation, camera operation, lenses, production switching, audio recording, and basic editing.

EVENING CLASSES
10768 LEC 4:35 pm - 5:25 pm TTh Huyhn, H LRC 106
AND 10787 LAB 5:30 pm - 6:20 pm TTh Huyhn, H LRC 126

640 DIGITAL VIDEO PRODUCTION: DIGITAL EDITING – (CSU) 3 UNITS
Prerequisite: None. Advisories: MULTIMD 610 & MULTIMD 630 and 500
An intermediate course that focuses on post-production projects in video editing, compositing and motion graphics. Students will be exposed to the concepts and techniques of non-linear editing, computer generated imagery and live action video, special effects, and design of titling and motion graphics.

EVENING CLASSES
10804 LEC 7:00 pm - 7:50 pm TTh Huyhn, H LRC 126
AND 10822 LAB 7:55 pm - 8:45 pm TTh Huyhn, H LRC 126

MUSIC
Department Chair: Deborah Paulsen 818.364.7738

101 FUNDAMENTALS OF MUSIC – (UC/CSU) 3 UNITS
Prerequisite: None.
Students will learn the basic rudiments of musical notation, scales, keys, intervals, rhythms, and basic harmonization through written work, ear-training and sight reading.

DAY CLASS
11448 LEC 12:15 pm - 1:40 pm MW Wentz, J INST 1008

EVENING CLASS
11470 LEC 6:50 pm - 8:15 pm MW STAFF INST 1008

111 MUSIC APPRECIATION I – (UC/CSU) 3 UNITS
Prerequisite: None.
A general introduction to music designed to enhance listening enjoyment and ability. It emphasizes the elements of music, the characteristics styles of major historical periods, and the lives and works of key composers within the Western musical tradition.

ONLINE CLASS
13202 LEC 3:10 hrs/wk TBA Wentz, J INTERNET
Canvas - ilearn.laccd.edu Email: Wentzj@lamission.edu

DAY CLASS
13225 LEC 12:15 pm - 1:40 pm TTh Canon, S INST 1008
321 ELEMENTARY PIANO I – (UC/CSU) 2 UNITS
Prerequisite: None
Covers keyboard geography and functional keyboard skills in each key using popular tunes and classics arranged for the elementary pianist.

DAY CLASSES
16541 LEC 10:35 am - 11:05 am TTh Canon, S BUNG 7
AND 16553 LAB 11:05 am - 12:00 pm TTh Canon, S BUNG 7
16571 LEC 1:55 pm - 2:25 pm MW Canon, S BUNG 7
AND 16590 LAB 2:30 pm - 3:25 pm MW Canon, S BUNG 7

322 ELEMENTARY PIANO II – (UC/CSU) 2 UNITS
Prerequisite: MUSIC 321
Provides continuing instruction in basic piano skills, emphasizing all major and selected minor scales, primary chord progressions, triads, transposition, harmonization, repertoire and memorization.

DAY CLASS
17041 LEC 1:55 pm - 2:25 pm MW Canon, S BUNG 7
AND 17050 LAB 2:30 pm - 3:25 pm MW Canon, S BUNG 7

323 ELEMENTARY PIANO III – (UC/CSU) 2 UNITS
Prerequisite: MUSIC 322
Continued instruction in developing and refining piano skills with emphasis on major and minor scale techniques, chord progressions, triads, arpeggios, harmonization, transposition, repertoire from the major historical periods and memorization.

DAY CLASS
17344 LEC 1:55 pm - 2:25 pm MW Canon, S BUNG 7
AND 17355 LAB 2:30 pm - 3:25 pm MW Canon, S BUNG 7

324 ELEMENTARY PIANO IV – (UC/CSU) 2 UNITS
Prerequisite: MUSIC 323
Continues instruction in developing and refining piano skills with emphasis on piano technique, harmonization, transposition, stylistic consideration, and more advanced repertoire from the major historical periods. Open score reading and ensemble skills may also be introduced.

DAY CLASS
17533 LEC 1:55 pm - 2:25 pm MW Canon, S BUNG 7
AND 17537 LAB 2:30 pm - 3:25 pm MW Canon, S BUNG 7

411 ELEMENTARY VOICE I – (UC/CSU) 2 UNITS
Prerequisite: None.
An introduction to vocal technique and aesthetic interpretation/express, including posture and alignment, breath management, phonation, resonance, and articulation.

EVENING CLASSES
27129 LEC 5:15 pm - 5:45 pm TTh Wentz, J BUNG 7
AND 27130 LEC 5:50 pm - 6:40 pm TTh Wentz, J BUNG 7

501 COLLEGE CHOIR – (UC/CSU) (RPT 3) 1 UNIT
Prerequisite: None.
Introduction to choral ensemble singing. Emphasis is on vocal technique and choral elements, such as blend, intonation, diction and music reading. Repertoire is chosen on the basis of the ensemble's ability and represents historical and current styles of music.

EVENING CLASS
18426 LAB 6:50 pm - 10:00 pm W Wentz, J BUNG 7

745 SYMPHONIC BAND – (UC/CSU) (RPT 3) 1 UNIT
Prerequisite: None.
Introduction to instrumental playing with emphasis in developing technical and artistic abilities using a wide range of band literature, and resulting in public performances.

EVENING CLASS
27128 LAB 6:50 pm - 10:00 pm Th Wentz, J BUNG 7
NUTRITION  
Department Chair: Leslie Milke 818.364.7765  
Vice Chair: Cindy Cooper 818.364.7707

021 NUTRITION – (CSU) 3 UNITS  
Prerequisite: None.  
Advisories: English 021 or ESL 6A.  
Nutrition is the science that deals with the role of nutrients in the human body. These scientific concepts are related to individual needs during the changing life cycles. Interrelationships of nutrients are evaluated for promotion of optimum health.

ONLINE CLASS  
28324 LEC 3:10 hrs/wk TBA Kelley, C INTERNET Canvas - ileam.laccd.edu

LATE START/ONLINE CLASS  
28329 LEC 6:30 hrs/wk TBA Schulman, J INTERNET Canvas - ileam.laccd.edu (Starts 10/23/2017, Ends 12/17/2017)

DAY CLASS  
28325 LEC 12:10 pm - 3:20 pm M Berg, J HFAC 107

EVENING CLASS  
28327 LEC 6:50 pm - 10:00 pm T Epps, F HFAC 107

PHILOSOPHY  
Department Chair: Mark Pursley 818.364.7677

001 INTRODUCTION TO PHILOSOPHY – (UC/CSU) 3 UNITS  
Prerequisite: None.  
A survey of the fundamental questions about self, society, and the universe. Primary focus is on issues in metaphysics, theories of knowledge, moral theory, and philosophy of religion.

ONLINE CLASS  
19643 LEC 3:10 hrs/wk TBA Sutherland, C INTERNET Canvas - ileam.laccd.edu

DAY CLASSES  
19619 LEC 8:55 am - 10:20 am MW Pursley, M CSB 203  
19623 LEC 12:15 pm - 1:40 pm MW STAFF CSB 203

EVENING CLASS  
19627 LEC 6:50 pm - 10:00 pm T Pursley, M INST 1001

006 LOGIC IN PRACTICE – (UC/CSU) 3 UNITS  
Prerequisite: None.  
Introduces formal and informal methods for evaluating arguments. Students will learn to classify arguments as inductive or deductive, determine whether deductive arguments are valid or invalid, and to identify strong and weak inductive arguments. Applications of critical thinking to social and political discourses will be considered.

ONLINE CLASS  
20406 LEC 3:10 hrs/wk TBA Mc Ferran, D INTERNET Canvas - ileam.laccd.edu Email: mcferrdd@lamission.edu

EVENING CLASS  
20424 LEC 3:30 pm - 6:40 pm Th Pursley, M INST 1002

009 SYMBOLIC LOGIC I – (UC/CSU) 3 UNITS  
Prerequisite: None.  
An introduction to the basic concepts of symbolic logic. This introduction will include the Origin and Use of Formal and Symbolic Logic, Truth Functional Connectives and Validity, Truth Tables, and Formal Deductive Proofs.

DAY CLASS  
26667 LEC 10:35 am - 12:00 pm MW Pursley, M CSB 203

PHYSICS  
Department Chair: Said Pazirandeh 818.364.7705

006 GENERAL PHYSICS I – (UC/CSU) 4 UNITS  
Prerequisite: MATH 240  
An introductory course in physics covering mechanics and solids, heat and sound. This course is designed for health science majors (Environmental and Occupational Health, Physical Therapy, Radiologic Technology), Pre-medical, Pre-dental, Pre-optometry, Pre-Pharmacy, and Geology majors.

EVENING CLASS  
16272 LEC 6:50 PM - 10:00 PM M Rains, R CMS 006  
AND 16280 LAB 6:50 pm - 10:00 pm W Rains, R CMS 006
037 PHYSICS FOR ENGINEERS AND SCIENTISTS I – (UC/CSU) 5 UNITS
Prerequisite: MATH 265
Designed for Physics, Astronomy, Chemistry, Engineering & Mathematics majors, this course is the first semester of a three semester calculus-level sequence in introductory college Physics. Topics include kinematics, dynamics, laws of motion, and conservation laws for particles and systems of particles in both translation and rotation.

DAY CLASSES
- 17302 LEC 8:15 AM - 10:20 AM MW Rains, R CMS 006
- 17308 LAB 8:15 am - 11:25 am T F Rains, R CMS 006

PHYSIOLOGY
Department Chair: Stephen Brown 818.364.7666
Vice Chair: Par Mohammadian 818.833.3424

001 INTRODUCTION TO HUMAN PHYSIOLOGY (UC/CSU) - 4 UNITS
Prerequisites: BIOLOGY 3 or BIOLOGY 5, & ANATOMY 1, & CHEM 51 or CHEM 65 or CHEM 101, & ENGLISH 28 or ESL 8
Examines the function of the following human systems: integumentary, skeletal, muscular, nervous, circulatory, respiratory, digestive, urinary, endocrine, lymphatic, and reproductive. Labs include many hands-on and computer-assisted applieds.

DAY CLASSES
- 18531 LEC 12:10 pm - 1:35 pm TH STAFF CMS 005
- Select one of the following:
  - 18538 LAB 1:50 pm - 5:00 pm T STAFF CMS 004
  - 26576 LAB 1:50 pm - 5:00 pm TH STAFF CMS 004

EVENING CLASSES
- 18566 LEC 3:35 pm - 5:00 pm MW Reynolds, J CMS 005
- Select one of the following:
  - 18580 LAB 5:05 pm - 8:15 pm M Reynolds, J CMS 004
  - 26577 LAB 5:05 pm - 8:15 pm W Reynolds, J CMS 004

POLITICAL SCIENCE
Department Chair: Mark Pursley 818.364.7677

001 THE GOVERNMENT OF THE UNITED STATES – (UC/CSU) 3 UNITS
Prerequisite: None.
Principles, institutions, functions, and policy processes of the American Political System: including ideology and government: the constitution; federalism; Congress; the Presidency, the Judiciary; Civil Rights and Liberties; the media, elections and voting, political parties, interest groups. Also includes California government structure and constitution.

SHORT TERM/ONLINE CLASS
- 20221 LEC 6:30 hrs/wk TBA Durukan, E INTERNET Canvas - ilearn.laccd.edu (Starts 08/28/2017, Ends 10/22/2017)

LATE START/ONLINE CLASS
- 27038 LEC 6:30 hrs/wk TBA Durukan, E INTERNET Canvas - ilearn.laccd.edu (Starts 10/23/2017, Ends 12/17/2017)

DAY CLASSES
- 20262 LEC 8:55 am - 10:20 am MW Durukan, E INST 1001
- 20233 LEC 10:35 am - 12:00 pm MW Durukan, E INST 1001
- 20245 LEC 10:35 am - 12:00 pm TH Durukan, E INST 1001

EVENING CLASSES
- 20279 LEC 3:30 pm - 5:40 pm M Tabakian, J INST 1001
- 28576 LEC 6:00 pm - 7:25 pm TH STAFF SUN-TUJ
Note: This class is held off campus at 7224 Foothill Blvd., Sunland-Tujunga, 91042

007 CONTEMPORARY WORLD AFFAIRS – (UC/CSU) (RPT 1) 3 UNITS
Prerequisite: None.
Major themes and aspects of current international politics are introduced. Topics include but are not restricted to international relations theories, globalization, power, diplomacy, war and peace, terrorism, and economic development.

DAY CLASSES
- 22277 LEC 8:55 am - 10:20 am TTH Durukan, E INST 1001

PROFESSIONAL BAKING
Department Chair: Louis Eguaras 818.364.7706

200 PRINCIPLES OF BAKING & PATISSERIE I – (CSU) 4 UNITS
Prerequisite: None. Corequisite: CLN ART 60
Covers the production of quick breads, introduction to puff pastry, laminated dough, and cookies with a emphasis placed on mixing methods. The role of leavening agents, stacches, chemical reactions of ingredients and the effect on heat and cold on products. Recipe and menu development, including ingredient selection will be discussed.

DAY CLASSES
- 16534 LEC 7:00 am - 9:05 am F Silva, J CAI 228
- 16540 LAB 9:20 am - 11:25 am F Silva, J BAKE KIT

210 PRINCIPLES OF BAKING & PATISSERIE II – (CSU) 4 UNITS
Prerequisite: PROFBKG 200
Advanced baking and patisserie techniques including advanced formulas. Explore advanced fundamentals technichs in baking and patisserie. Examine how a formula works including changes of yields and altering percentages of ingredients in formulas to produce desired results are stressed.

DAY CLASSES
- 16550 LEC 2:20 pm - 3:25 pm T Villegas, R CAI 228
- 16562 LAB 3:30 pm - 6:40 pm TH Villegas, R BAKE KIT

PSYCHOLOGY
Department Chair: Mark Pursley 818.364.7677
Vice Chair: F. Christopher Williams 818.3643413

001 GENERAL PSYCHOLOGY I – (UC/CSU) 3 UNITS
Prerequisite: None. Advisory: ENGLISH 28
Covers biological foundations of behavior, various theoretical perspectives including learning, sensation and perception, psychological disorders, health and stress, personality, and intelligence theories as well as experimental and research methodology.

ONLINE CLASSES
- 23560 LEC 3:10 hrs/wk TBA McKenna, P INTERNET Canvas - ilearn.laccd.edu Email: McKennpa@lamission.edu
- 23673 LEC 3:10 hrs/wk TBA Bill, E INTERNET Canvas - ilearn.laccd.edu Email: Billeb@lamission.edu
- 23692 LEC 3:10 hrs/wk TBA Romero, J INTERNET Canvas - ilearn.laccd.edu

DAY CLASSES
- 23562 LEC 7:15 am - 8:40 am MW Harris, C INST 1002
- 23578 LEC 8:50 am - 12:00 pm F Smardon, C INST 2004
- 23566 LEC 8:55 am - 10:20 am MW Harris, C INST 2004
- 23572 LEC 8:55 am - 10:20 am TH Bill, E INST 1002
- 23601 LEC 12:15 pm - 1:40 pm MW Harris, C INST 1002

EVENING CLASSES
- 23616 LEC 3:30 pm - 6:40 pm T Smardon, C INST 1006
- 23624 LEC 3:30 pm - 6:40 pm M Williams, FC INST 1002
- 23638 LEC 3:30 pm - 6:40 pm W Williams, FC INST 1002
002 BIOLOGICAL PSYCHOLOGY – (UC/CSU) 3 UNITS
Prerequisite: PSYCH 1
Introduction to the scientific study of the biological, physiological, and neuroanatomical foundations of behavior and mental processes through discussion of research of fundamental concepts and issues in psychology. The structure and functions of the brain and the nervous system and their effects on human behavior are studied.
DAY CLASS
28557 LEC 7:30 am - 10:40 am F STAFF SUN-TU
Note: This class is held off campus at 7224 Foothill Blvd., Sunland-Tujunga, 91042

EVENING CLASS
24489 LEC 6:50 pm - 10:00 pm T Milani, N INST 2004

013 SOCIAL PSYCHOLOGY – (UC/CSU) 3 UNITS
Prerequisite: None.
Examines how individuals are influenced by the behavior and presence of others. Emphasizes such topics as: liking and loving; forming impressions; aggression; changing attitudes; interactions within groups; and the psychology of conformity, obedience, and prejudice.
DAY CLASS
26669 LEC 10:35 am - 12:00 pm T Smarden, C CMS 204

014 ABNORMAL PSYCHOLOGY – (UC/CSU) 3 UNITS
Prerequisite: PSYCH 1
Examines the etiology, assessment and classification, diagnosis, and treatment of the major psychological/psychiatric disorders. Topics include the history of abnormal psychology, as well as anxiety, mood, personality, dissociative, somatiform, cognitive disorders, sexual dysfunctions, addiction, schizophrenia, and disorders of childhood and adolescence. This course will provide an introduction to the Diagnostic and Statistical Manual of Mental Disorders (DSM-IV).
LATE START/ONLINE CLASS
26670 LEC 6:30 hrs/wk TBA Bill, E INTERNET Canvas - ilearn.laccd.edu. Email: Billeb@lamission.edu

041 LIFE-SPAN PSYCHOLOGY: FROM INFANCY TO OLD AGE – (UC/CSU) 3 UNITS
Prerequisite: PSYCH 1. Advisories: ENGLISH 28 or ESL 8
Individual psychological development from conception to death, including physical, cognitive and psychosocial aspects. Major theories and research methodologies are introduced. Family, peer, education and social influences on intelligence, gender, personality and relationships are explored. Practical applications are emphasized. Special emphasis is given to social and cultural influences.
SHORT TERM/ONLINE CLASS
24764 LEC 6:30 hrs/wk TBA Bill, E INTERNET Canvas - ilearn.laccd.edu. Email: Billeb@lamission.edu

052 PSYCHOLOGICAL ASPECTS OF HUMAN SEXUALITY – (UC/CSU) 3 UNITS
Prerequisite: None.
Explores the psychological aspects of human sexuality. Addresses areas of sexual development and functioning including but not limited to: self-awareness and awareness of sexual identity; sex organs and their functions; sexual myths and fallacies; sexual dysfunction and variant behavior.
EVENING CLASS
24811 LEC 6:50 pm - 10:00 pm M Williams, FC INST 1002

074 RESEARCH METHODS IN THE BEHAVIORAL SCIENCES – (CSU) 3 UNITS
Prerequisite: PSYCH 1 & MATH 227
Students are introduced to basic research concepts, designs, and statistical techniques used in the behavioral and social sciences. Covers literature reviews, critical evaluations of articles in professional journals, the design of research studies, and use of computer-based statistical packages to analyze data (*Statistical Package for the Social Sciences-SPSS*). Independent research focuses on the procedures involved in conducting studies and writing APA-style research reports.
DAY CLASS
24859 LEC 10:35 am - 12:00 pm MW Bill, E INST 1002

090 INTRODUCTION TO COUNSELING – (UC/CSU) 3 UNITS
Prerequisite: PSYCH 1 Advisories: ENGLISH 28 or ESL 8
Examines the various counseling styles and techniques and the theoretical foundations. Students will develop skills in the understanding of developmental, nondirective, psychodynamic, transactional and other approaches to individual and group counseling. The characteristics of a workable counseling and guidance program and the techniques used to collect, record, interpret, and use guidance data will be examined. The nature, purpose, objectives, and approaches to counseling in health, welfare, social service and rehabilitation agencies will be discussed.
DAY CLASS
17249 LEC 10:35 am - 12:00 pm T Williams, FC INST 2003

001 INTRODUCTION TO SOCIOLOGY – (UC/CSU) - 3 UNITS
Prerequisite: None.
Presents an orientation to the field of sociology, including core sociological theories in the areas of socialization; the impact of social institutions such as the family, culture, religion, education, government; concepts of conformity and deviance; and the study of social inequalities in U.S. society due to race/ethnicity, sex, gender and age.
ONLINE CLASS
18043 LEC 3:10 hrs/wk TBA D'Antonio, V INTERNET Canvas - ilearn.laccd.edu

SOCIOLOGY
Department Chair: Mark Pursley 818.364.7677

001 INTRODUCTION TO SOCIOLOGY – (UC/CSU) - 3 UNITS
Prerequisite: None.
Presents an orientation to the field of sociology, including core sociological theories in the areas of socialization; the impact of social institutions such as the family, culture, religion, education, government; concepts of conformity and deviance; and the study of social inequalities in U.S. society due to race/ethnicity, sex, gender and age.
ONLINE CLASS
18043 LEC 3:10 hrs/wk TBA D’Antonio, V INTERNET Canvas - ilearn.laccd.edu

SHORT TERM/ONLINE CLASS
18010 LEC 6:30 hrs/wk TBA Levy, M M INTERNET Canvas - ilearn.laccd.edu. Email: levymm@lamission.edu

LATE START/ONLINE CLASS
18711 LEC 6:30 hrs/wk TBA Biondo, J INTERNET Canvas - ilearn.laccd.edu. Email: alvarats@lamission.edu

DAY CLASSES
18060 LEC 7:15 am - 8:40 am MW Harris, B INST 1001
18088 LEC 7:15 am - 8:40 am TTh Raskin, E INST 1002
18117 LEC 8:55 am - 10:20 am MW Levy, M INST 2001
18227 LEC 8:55 am - 10:20 am TTh Biondo, J INST 2001
18181 LEC 10:35 am - 12:00 pm MW Labertew, L CMS 005
18146 LEC 10:35 am - 12:00 pm TTh Levy, M INST 2004
18273 LEC 12:15 pm - 1:40 pm MW STAFF INST 2004

EVENING CLASSES
18326 LEC 3:30 pm - 6:40 pm Th STAFF INST 2004
18424 LEC 6:50 pm - 10:00 pm T Gerami, E INST 1006
18481 LEC 6:50 pm - 10:00 pm W Mendez, M INST 2004

Enroll now at lamission.edu
002 AMERICAN SOCIAL PROBLEMS – (UC/CSU) 3 UNITS
Prerequisite: None.
Sociological concepts and theories that explain a range of social problems in the US including: crime, drugs, immigration, poverty, racism, sexism, ageism, issues of social privilege, health care, the environment, educational inequalities, terrorism, and the potential solutions to these social problems.

ONLINE CLASS
21270  LEC  3:10 hrs/wk  TBA  Biondo, J  INTERNET
Canvas - ilearn.laccd.edu. Email: Biondojk@lamission.edu

DAY CLASS
21277  LEC  10:35 am - 12:00 pm  TTh  Biondo, J  INST 2001

003 CRIME AND DELINQUENCY – (UC/CSU) 3 UNITS
Prerequisite: None.
Examines the nature and extent of crime and delinquency, theories of causation, types of juvenile and adult offenses, and efforts by society to cope with law violations: includes programs for prevention, correction, and rehabilitation.

DAY CLASS
21394  LEC  10:35 am - 12:00 pm  MW  Biondo, J  INST 2001

004 SOCIOLOGICAL ANALYSIS – (UC/CSU) 3 UNITS
Prerequisite: SOC 1
An introduction to the scientific study of social research: topics include research design, conceptualization, measurement, sampling methodology, qualitative and quantitative data analysis. Students will analyze specific data collected in the field.

DAY CLASS
21449  LEC  10:35 am - 12:00 pm  MW  Levy, M  INST 2004

011 RACE AND ETHNIC RELATIONS – (UC/CSU) 3 UNITS
Prerequisite: None.
Describes how race, class, religion and gender shape the experience of diverse groups in America: patterns of prejudice and discrimination that affect major ethnic, racial and minority groups; and the complexities of race relations and its impact on society.

ONLINE CLASS
21550  LEC  3:10 hrs/wk  TBA  Biondo, J  INTERNET
Canvas - ilearn.laccd.edu

DAY CLASS
26735  LEC  8:55 am - 10:20 am  TTh  Levy, M  INST 2004

SOC 028 THE FAMILY: A SOCIOLOGICAL APPROACH – (UC/CSU) 3 UNITS
Prerequisite: None.
Examines the diverse definitions of the family; analysis of family as an institution, including historical changes in the role of marriage, divorce, cohabitation, parenting, work, communication, aging and family violence. The impact of culture, race, social class, gender, and sexual orientation onto individuals and society, according to sociological research.

SHORT TERM/ONLINE CLASS
21877  LEC  6:30 hrs/wk  TBA  Levy, M  INTERNET
Canvas - ilearn.laccd.edu. Email: levymm@lamission.edu  
(Starts 08/28/2017, Ends 10/22/2017)

031 SOCIOLOGY OF GENDER – (UC/CSU) 3 UNITS
Prerequisite: None.
This course examines the social significance of gender in contemporary U.S. society. It analyzes the social construction of gender ideology and how women and men’s experiences are affected by social institutions such as work, education, the family, and the criminal justice system. Men and women’s differential experiences are analyzed within the context of race, class, and sexual orientation. The course demonstrates how the experiences of men and women are created through social institutions and can, therefore, be transformed through social and institutional change.

LATE START/ONLINE CLASS
26736  LEC  6:30 hrs/wk  TBA  Levy, M  INTERNET
Canvas - ilearn.laccd.edu. Email: levymm@lamission.edu  
(Starts 10/23/2017, Ends 12/17/2017)

385 DIRECTED STUDY – SOCIOLOGY – (UC/CSU) 3 UNITS
Prerequisite: None.
Allows students to pursue Directed Study in the field of Sociology on a contract basis under the supervision of an instructor.

CLASS
21922  LEC  3:10 hrs/wk  TBA  Biondo, J  SCHEDULE
Email: biondojk@lamission.edu

SPANISH
001 ELEMENTARY SPANISH I – (UC/CSU) 5 UNITS
Prerequisite: None.
Course explores basic grammar and communication through listening, reading, speaking, and writing. It emphasizes clear pronunciation, vocabulary building, the study of grammatical patterns and expressions, and idiomatic usages that prepare students to function within the contexts relevant to everyday life. Culture and geography are also integrated through readings, and supported and enhanced by multimedia.

DAY CLASSES
22280  LEC  10:35 am - 1:05 pm  MW  Scheib, J  CSB 105
22289  LEC  10:35 am - 1:05 pm  TTh  Scheib, J  CSB 105

EVENING CLASSES
22297  LEC  4:00 pm - 6:30 pm  MW  Scheib, J  CSB 105
22307  LEC  4:00 pm - 6:30 pm  TTh  Scheib, J  CSB 105
28563  LEC  5:50 pm - 7:35 pm  MW  STAFF  SUN-TUJ

Note: This class is held off campus at 7224 Foothill Blvd., Sunland-Tujunga, 91042

26661  LEC  7:00 pm - 9:30 pm  MW  Lin, L  CSB 105
22319  LEC  7:00 pm - 9:30 pm  TTh  STAFF  CSB 105

002 ELEMENTARY SPANISH II – (UC/CSU) 5 UNITS
Prerequisite: SPANISH 1
Continues the introduction of the fundamentals of Spanish grammar, emphasizing communication of basic topics such as travel, housing, the extended family, health, shopping, and technology. The course stresses oral and written communication in the past, present, and future tenses and introduces basic compound tenses. Further studies on the cultural heritage of Latin America and Spain enrich students’ understanding of the language.

DAY CLASSES
22729  LEC  10:35 am - 1:05 pm  MW  Escobar, M  INST 1006
22731  LEC  10:35 am - 1:05 pm  TTh  Escobar, M  CSB 203

003 INTERMEDIATE SPANISH I – (UC/CSU) 5 UNITS
Prerequisites: SPANISH 2 or equivalent.
A more intensive study of the language, including idiomatic expressions and irregular structures. Stress on fluency in oral expression and facility in writing. Comprehensive review of grammar and study of advanced grammatical concepts. Extensive reading and discussion in Spanish of literary and cultural texts. Discussion, in Spanish, of Spanish and Spanish-American life and difficulties.

EVENING CLASS
22801  LEC  4:00 pm - 6:30 pm  MW  Escobar, M  CSB 111

004 INTERMEDIATE SPANISH II – (UC/CSU) 5 UNITS
Prerequisites: SPANISH 3 or equivalent
Further development of writing and communication skills through the study of representative Spanish and Latin American literary and cultural works; focus is on analysis and discussion. Sustained study of grammar and vocabulary with emphasis on complex structures, stylistics, and use of idiomatic expressions. Basic computer skills required for accessing online activities.

EVENING CLASS
22842  LEC  7:00 pm - 9:30 pm  TTh  Escobar, M  INST 1004
SUPERVISED LEARNING ASSISTANCE
TUTOR 001T SUPERVISED LEARNING ASSISTANCE – (RPT 9) 0 UNIT
Upon instructor referral, students will receive tutoring in the LRC. It is a non-credit, open-entry, open-exit course which is non-graded and will not appear on student transcripts.

12787 LEC 22:15 hrs/wk TBA STAFF LRC 219

THEATER
Department Chair: Deborah Paulsen 818.364.7738

100 INTRODUCTION TO THE THEATER – (UC/CSU) 3 UNITS
Prerequisite: None.
Focuses on the relationship of theatre to various cultures throughout history, and on the contributions of significant individual artists. Students will also survey different periods, styles, and genres of theatre through play reading, discussion, films, and viewing and critiquing live theatre, including required attendance of theatre productions.

SHORT TERM/ONLINE CLASS
12539 LEC 3:10 hrs/wk TBA Cucuzza, R INTERNET Canvas - ilearn.laccd.edu. Email: cucuzzrj@lamission.edu (Starts 08/28/2017, Ends 10/22/2017)

DAY CLASSES
12562 LEC 10:35 am - 12:00 pm TTh Cucuzza, R INST 1015
26753 LEC 1:55 pm - 3:20 pm MW Cucuzza, R INST 1008

200 INTRODUCTION TO ACTING – (UC/CSU) 3 UNITS
Prerequisite: None
Introduction to the art and craft of acting through lecture and demonstration. Students will explore an awareness of self on stage through improvisations and character work; including scenes and monologues. Students will analyze scripts and critique plays.

DAY CLASSES
13284 LEC 8:50 am - 12:00 pm M STAFF BUNG 3

291 REHEARSALS AND PERFORMANCES I – (UC/CSU) (RPT 3) 1 UNIT
Prerequisite: None
Students are actively involved in the production of a play to be presented before a public audience. All areas of the production process are included in the production process including acting, design, stage management, technical theatre and backstage crews, and stage management.

LATE START CLASS
14503 LAB 4:35 hrs/wk TBA Cucuzza, R BUNG 3
NOTE: Auditions and interviews will be conducted in the first two weeks of the semester during which casts, directors, and a technical crew are selected for productions. Audition and interview information will be posted on lamcstage.com prior to the beginning of the semester. Email Robert Cucuzza at cucuzzrj@lamission.edu for more information.
(Starts 09/04/2017, Ends 11/19/2017)

292 REHEARSALS AND PERFORMANCES II – (UC/CSU) (RPT 3) 2 UNITS
Prerequisite: None
Students are actively involved in the production of a play presented before a public audience. All areas of the production process are incorporated, including acting, stage management, technical theatre and backstage crews, costumes, make up and house management. Students must be available to meet all scheduled technical rehearsal and performance dates.

LATE START CLASS
26754 LAB 9:30 hrs/wk TBA Cucuzza, R BUNG 3
NOTE: Auditions and interviews will be conducted in the first two weeks of the semester during which casts, directors, and a technical crew are selected for productions. Audition and interview information will be posted on lamcstage.com prior to the beginning of the semester. Email Robert Cucuzza at cucuzzrj@lamission.edu for more information.
(Starts 09/04/2017, Ends 11/19/2017)

310 INTRODUCTION TO THEATRICAL LIGHTING – (UC/CSU) 3 UNITS
Prerequisite: None
Introduces the student to all aspects of lighting for television, film, and stage. Practical experience and problem solving are highlighted, including the study of color, procedures, control, and safe handling of lighting equipment. Students must be available for rehearsals and performances.

EVENING CLASS
26755 LEC 6:50 pm - 10:00 pm T STAFF BUNG 3

Enroll now at lamission.edu
GENERAL POLICIES

This schedule is an official publication of Los Angeles Mission College. It sets forth rules and regulations and, in case of conflict with information previously published, supersedes those publications of earlier date.

MISSION OF LOS ANGELES COMMUNITY COLLEGES

The mission of the Los Angeles Community Colleges is to provide comprehensive lower-division general education, occupational education, transfer education, transitional education, counseling and guidance, community services, and continuing education programs which are appropriate to the communities served and which meet the changing needs of students for academic and occupational preparation, citizenship, and cultural understanding.

IN PURSUIT OF THIS MISSION, WE ENDEAVOR TO:

• Promote equal opportunity for participation;
• Maintain appropriate standards for academic achievement;
• Provide an educational environment which meets the needs of students with varied learning skills;
• Provide support services which contribute to instructional effectiveness and student success;
• Affirm the importance of multi-cultural, international, and intercultural collegiate experiences that foster individual and group understanding; and
• Manage effectively educational and financial resources.

STUDENTS' STATEMENTS

Falsification of any record or signed statement, or the withholding of information, subjects the student to immediate suspension or expulsion.

INSTRUCTIONAL MATERIALS

Students may be required to provide instructional and other materials required for a credit or noncredit course. Such materials shall be of continuing value to a student outside of the classroom setting and shall not be solely or exclusively available from the District.

WITHDRAWAL

Students wishing to drop a class or withdraw from the college during the semester may do so easily online through the Student Information System at mycollege.laccd.edu or in person during the Admissions & Records Office hours. Failure to withdraw officially may result in an “F” grade. For the Fall 2017 semester for sixteen week classes, students must withdraw online on or before September 11, 2017 in order to receive a W. Students in late start, short term, or special program classes must check with the Admissions & Records Office to determine the official drop date. IT IS THE STUDENT'S RESPONSIBILITY TO WITHDRAW OFFICIALLY.

HOW TO DROP CLASSES OR WITHDRAW FROM COLLEGE

Dropping classes or withdrawing from the college must be done by the drop date deadline for that class.

To drop classes online, have your student identification number ready and go to www.lamission.edu. Click on the upper right corner “Register for Classes,” then select registration and select drop. Follow the prompts. Make a note of your confirmation number and check that your class is no longer in your schedule.

Fees are not automatically refunded. Fee refunds must be requested from the Business Office if you drop classes or withdraw by the refund deadline for that class. Refund deadlines are earlier for short term classes.

Students in short term classes must check withdrawal deadlines with the appropriate program director, the instructor or with the Admissions & Records office.

WITHDRAWAL FROM CLASSES

FOR FALL 2017 SEMESTER: No notation (“W” or other) will appear on the student’s record if the class is dropped online on or before September 11, 2017.

THROUGH THE 11th WEEK: A notation of “W” (withdrawal) is recorded on the student’s record for classes dropped during the 4th through the 11th week of the semester.

AFTER THE 11th WEEK: Students who remain in class beyond the 11th week (or 75% of the class for short term classes) are given a grade by the instructor. THAT GRADE CANNOT BE A “W” (withdrawal).

IMPORTANT - ALL STUDENTS PLEASE READ:
BEGINNING SUMMER 2012: NEW 3 REPEAT RULE

Effective summer 2012, course withdrawal (“W”) or a substandard grade (“D,” “F,” or “NP”) count as an attempt at a course. Only three attempts at any one course will be allowed, with some exceptions. Listed below are the new rules that all students need to know about.

• Students who drop or are excluded after the last day to drop without a grade of “W” will have a “W” appear on their transcript. The “W” will count as an attempt for that course.

• For the SPRING 2017 semester, February 20, 2017 is the last day to drop online a 16-week semester length class without a “W.” Students will be able to drop a class online until this date. Contact the office of Admissions and Records for deadlines on late start, short-term and special program classes.

• A course in a student’s transcript which currently shows a recorded “W” counts as an attempt for that course.

• Students will not be allowed to register for any course within the LACCD if there are three recorded attempts for that course in any combination of W, D, F, or NP grades.

• Add permits for a course within the LACCD will not be processed if there are three recorded attempts for that course in any combination of W, D, F, or NP grades.
For courses specifically designated as “repeatable,” students may repeat up to three times. (See Title 5 California Code of Regulations sections 55040, 55041, 58161)

Where the student’s number of enrollments in a course exceeds the allowable amount, the student may petition for an additional enrollment in cases of extenuating circumstances.

What students should do:
• Be sure you are academically ready for classes you enroll in.
• If you must drop a course, drop before the specified deadline for dropping a class without a grade of “W.”

ACCESS TO RECORDS
The California Legislature passed S.B. 182 (Stull), which codifies provisions of the Education Code and the Federal statutes implementing the Family Education Rights and Privacy Act of 1974 (Buckley Amendment). This permits students to inspect their personally identifiable records maintained by the college, and permits access to these records only upon the student’s request (other than to certain specified categories). Information on these laws and college procedures in implementing them may be obtained from the Associate Dean of Admissions, who serves as the College Records Officer. Copies of pertinent State and Federal legislation are available for inspection.

Los Angeles Mission College considers the following information relating to a student to be directory information: student’s name, city of residence, date of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended by the student. Students who do not wish any or all of the above categories of information to be given out should so indicate on their application at time of enrolling. Students are asked to voluntarily provide their student identification number for this purpose.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY
The Family Educational Rights and Privacy Act (FERPA) affords students the following rights with respect to their educational records:
1. The right to inspect and review the student’s education records which includes discipline records, within 45 days from the date the College receives a request for access.
• Students may submit to the College Admissions Office written requests that identify the specific record(s) they wish to inspect. Within 45 days, the College Admissions Office will make arrangements for access and will notify the student of the time and place where the records may be inspected.
• Education records are those records that are directly related to students and are maintained by the College. Students may not inspect education records pertaining to parents’ financial records and certain confidential letters or recommendations.

2. The right to request an amendment of the student’s educational records which the student believes to be inaccurate, misleading, or in violation of the student’s privacy rights.

• With the exception of grade grievances which are handled through Administrative Regulation E-55, students may ask the College President, or his/her designee to amend a record that they believe is inaccurate, misleading, or in violation of their privacy rights. A student seeking to amend an educational record should write to the College President and clearly identify the part of the record he/she wants changed and specify why it is inaccurate, misleading, or in violation of his/her privacy rights.
• If the College President, or his designee, decides not to amend the record as requested by the student, the College, in accordance with section 99.21 of the Code of Federal Regulations and section 76232 of the Education Code, will notify the student of the decision and of his/her right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student’s educational records, except to the extent that FERPA and California law authorize disclosures without consent.
• If a student authorizes the release of his/her education record to a third party, he/she shall provide a dated written consent to the College Admissions Office authorizing said release with a specific list of the information to be released.
• Federal and California law authorize certain disclosures of personally identifiable information without a student’s written consent. One such exception is the disclosure of personally identifiable information to school officials with legitimate educational interests. School officials with legitimate educational interests are employees or agents of the Los Angeles Community College District who need to review educational records in order to fulfill their professional responsibilities.

4. The right to restrict disclosure of personally identifiable information that the College has designated as directory information which may be released without the written consent of the student.
• Directory information may be disclosed without a student’s consent unless the student has notified the college that he/she does not want all or portions of the directory information released. To do so, the student must submit the appropriate District form to the College Admissions Office requesting that some or all of the categories of directory information not be released without his/her consent. This form must be submitted in accordance with College policy.
• Pursuant to Board Rule 5201.10, the Los Angeles Community College District has designated the following student information as directory information:
(a) the student’s name, city of residence, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most previous educational agency or institution attended by the student;
(b) student employee records may be released in order to comply with collective bargaining agreements;
STUDENT RIGHT-TO-KNOW DISCLOSURE
In compliance with the Student Right-to-Know and Campus Security Act of 1990 (Public Law 101-542), it is the policy of Los Angeles Community College District and Los Angeles Mission College to make available its completion and transfer rates to all current and prospective students. Beginning in Fall, 1996, a cohort of all certificates, degree, and transfer-seeking first-time, full-time students were tracked over a three-year period. Their completion and transfer rates are listed below. These rates do not represent the success rates of the entire student population at all California Community Colleges, nor do they account for student outcomes occurring after this three-year tracking period.

Based upon the cohort defined above, 28.2 percent attained a certificate, degree, or became “transfer-prepared” during a three-year period from Fall 1997 to Spring 2000. Students who are transfer-prepared have completed 56 transferable units with a GPA of 2.0 or better.

Based upon the cohort defined above, 29.8 percent transferred to another post secondary institution (CSU, UC, or another California Community College) prior to attaining a degree, certificate, or becoming transfer-prepared during a five semester period from Spring 1998 to Spring 2000.

Further information about Student Right-To-Know Rates and how they should be interpreted can be found at the California Community Colleges Chancellor’s Office Student Right-To-Know Disclosure Website located at http://srtk.cccco.edu/index.asp

STUDENT GRIEVANCE PROCEDURE
The purpose of the Student Grievance Procedure is to provide a prompt and equitable means for resolving student grievances. The grievance procedure may be initiated by a student or group of students who reasonably believe he/she/they have been subject to unjust action or denied rights that adversely affect his/her/their status, rights, or privileges as a student. It is the responsibility of the student(s) to submit proof of alleged unfair or improper action.

Grievances pertaining to grades are subject to California Education Code Section 76224(a) which states:

“When grades are given for any course of instruction taught in a community college district, the grade given to each student shall be the grade determined by the instructor of the course and the determination of the student’s grade by the instructor, in the absence of mistake, fraud, bad faith, or incompetence, shall be final.”

This grievance procedure does not apply to the challenge process for prerequisites, corequisites, advisories, and limitations on enrollment; alleged violations of sexual harassment; actions dealing with student discipline; alleged discrimination on the basis of ethnic group identification, religion, age, sex, color, sexual orientation, physical or mental disability; or an appeal for residency decision; or to eligibility, disqualification, or reinstatement of Financial Aid. Informal resolution is encouraged.

A written Statement of Grievance must be submitted to the Compliance Officer within thirty (30) instructional days of the incident or after the student(s) learns of the basis for the grievance.

RECORDING DEVICES IN THE CLASSROOM
Section 78907 of the California Education Code prohibits the use of any electronic listening or recording device without prior consent of the instructor. Any student violating this section is subject to disciplinary action. Any non-student who willfully violates this section is guilty of a misdemeanor.

STANDARDS OF STUDENT CONDUCT AND DISCIPLINARY ACTION
The Standards of Student Conduct and Disciplinary Action for violation of rules were established by the Board of Trustees of the Los Angeles Community College District on September 2, 1969. A student enrolling in one of the Los Angeles Community Colleges may rightfully expect that the faculty and administrators will maintain an environment in which there is freedom to learn. This requires that there be appropriate conditions and opportunities in the classroom and on the campus. As members of the college community, students should be encouraged to develop the capacity for critical judgment, to engage in a sustained and independent search for truth, and to exercise their rights to free inquiry and speech in a responsible, non-violent manner. Students shall respect and obey civil and criminal law and they shall be subject to legal penalties for violation of laws of the city, county, state, and nation. Student conduct in all of the Los Angeles Community Colleges must conform to District and college rules and regulations.
Violations of such rules are subject to the following types of disciplinary actions, which are to be administered by appropriate college authorities against students who stand in violation. Each of the Los Angeles Community Colleges shall establish due process of law for administration of the penalties enumerated here. Penalties are listed in degree of severity but not as chronological administration. College authorities will determine which type of penalty is appropriate.

1. **WARNING** – Notice to the student that continuation or repetition of specified conduct may be cause for other disciplinary action.

2. **REPRIMAND** – Written reprimand for violation of specified rules. A reprimand serves to place on record that a student’s conduct in a specific instance does not meet the standards expected at the college. A person receiving a reprimand is notified that this is a warning that continued conduct of the type described in the reprimand may result in formal action against the student.

3. **DISCIPLINARY PROBATION** – Exclusion from participation in privileges or extra-curricular college activities set forth in the notice of disciplinary probation for a specified period of time. The imposition of disciplinary probation involves notification in writing of the reason for disciplinary probation to the student(s) or president of the student organization involved.

4. **RESTITUTION** – Reimbursement for damage or for misappropriation of property. Reimbursement may take the form of appropriate service to repair or otherwise compensate for damage.

5. **SUMMARY SUSPENSION** – A Summary Suspension is for purposes of investigation. It is a means of relieving the tension of the student body or individual class due to a serious infraction of student behavior standards, removing a threat to the well-being of the students, or removing for the good order of the college a student or students whose presence would prevent the continued normal conduct of the academic community. Summary Suspension is limited to that period of time necessary to insure that the purposes of the Summary Suspension are accomplished, and in any case, no more than a maximum of 10 school days. Summary Suspension is a type of suspension other than that ordinarily invoked by the instructor in the classroom. The College President, appropriate administrator, or other staff member designated by the President may summarily suspend a student when he deems it necessary for the safety and welfare of the college.

6. **DISCIPLINARY SUSPENSION** – Disciplinary Suspension follows a hearing based on due process of law. It shall be invoked by the College President, appropriate administrator, or other staff member designated by the President, upon students for misconduct when other corrective measures have failed or when the seriousness of the situation warrants such action.

7. **EXPULSION** – An expulsion is a long-term or permanent denial of all campus privileges including class attendance. The President of the college and/or the Board of Trustees may expel a student who has been convicted of a crime arising out of a campus disturbance or, after a hearing by a campus body, has been found to have willfully disrupted the orderly operation of the campus. The President shall submit periodic reports on all expulsion cases to the Superintendent and the Board of Trustees.

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**VIOLATIONS OF THE STANDARDS OF STUDENT CONDUCT ARE AS FOLLOWS:**

9803.10 Willful Disobedience: Willful disobedience to directions of college officials acting in the performance of their duties.

9803.11 Violation of College Rules and Regulations: Violation of college rules and regulations, including those concerning student organizations, the use of college facilities, or the time, place, and manner of public expression or distribution of materials.

9803.12 Dishonesty: Dishonesty, such as cheating, or knowingly furnishing false information to colleges.

9803.13 Unauthorized Entry: Unauthorized entry to or use of the college facilities.

9803.14 College Documents: Forgery, alteration, or misuse of college documents, records, or identification.

9803.15 Disruption of Classes or College Activities: Obstruction or disruption of classes, administration, disciplinary procedures, or authorized college activities.

9803.16 Theft of or Damage to Property: Theft of or damage to property belonging to the college, a member of the college community or a campus visitor.

9803.17 Interference with Peace of College: The malicious or willful disturbance of the peace or quiet of any of the Los Angeles Community Colleges by loud or unusual noise, or any threat, challenge to fight, fight, or violation of any rules of conduct as set forth in this Article.

9803.18 Assault or Battery: Assault or battery, abuse, or any threat of force or violence directed toward any member of the college community or campus visitor engaged in authorized activities.

9803.19 Alcohol and Drugs: Any possession of controlled substances which would constitute a violation of Health and Safety Code section 11350 or Business and Professions Code section 4230; any use of controlled substances the possession of which are prohibited by same, or any possession or use of alcoholic beverages while on any property owned or used by the District or colleges of the District. “Controlled substance,” as used in this section includes, but is not limited to, the following drugs and narcotics:

- opiates, opium, and opium derivatives,
- mescaline,
- hallucinogenic substances,
- peyote
- marijuana,
- stimulants and depressants,
- cocaine.

9803.20 Lethal Weapons: Possession, while on a college campus or at a college-sponsored function, of any object that might be used as a lethal weapon is forbidden by all persons except sworn peace officers, police officers, and other government employees charged with policing responsibilities.
9803.21 Discriminatory Behavior: Behavior while on a college campus or at a college-sponsored function, inconsistent with the District's non-discrimination policy, which requires that all programs and activities of the Los Angeles Community College District be operated in a manner which is free of discrimination on the basis of race, color, natural origin, ancestry, religion, creed, sex, pregnancy, marital status, sexual orientation, age, handicap or veteran status.

9803.22 Unlawful Assembly: Any assemblage of two or more persons to (1) do an unlawful act, or (2) do a lawful act in a violent, boisterous or tumultuous manner.

9803.23 Conspiring to Perform Illegal Acts: Any agreement between two or more persons to perform an illegal act.

9803.24 Threatening Behavior: A direct or implied expression of intent to inflict physical or mental/emotional harm and/or actions (such as stalking) which a reasonable person would perceive as a threat to personal safety or property. Threats may include verbal statement, written statements, telephone threats or physical threats.

9803.25 Disorderly Conduct: Conduct that may be considered disorderly includes lewd or indecent attire, behavior that disrupts classes or college activities, breach of the peace of the college, aiding or inciting other persons to breach the peace of college premises or functions.

9803.26 Theft or Abuse of Computer Resources: Theft or Abuse of Computer Resources including but not limited to the following:

a. Unauthorized entry into a file to use, read, or change the contents, or for any other purpose.
b. Unauthorized transfer of a file.
c. Unauthorized use of another individual’s identification or password.
d. Use of computing facilities to interfere with the work of a student, faculty member or college official, or to alter college or district records.
e. Use of unlicensed software
f. Unauthorized copying of software
g. Use of computing facilities to access, send or engage in messages which are obscene, threatening, defamatory, present a clear and present danger, violate a lawful regulation and/or substantially disrupt the orderly operation of a college campus.
h. Use of computing facilities to interfere with the regular operation of the college or District computing system.

9804 Interference with Classes: Every person who, by physical force, willfully obstructs, or attempts to obstruct, any student or teacher seeking to attend or instruct classes at any of the campuses or facilities owned, controlled or administered by the Board of Trustees of the Los Angeles Community College District, is punishable by a fine not exceeding five hundred dollars ($500) or imprisonment in a county jail not exceeding one year, or by both such fine and imprisonment.

9805 Interference with Performance of Duties of Employees: Action to cause, or attempt to cause, any employee of the District to do, or refrain from doing, any act in the performance of his or her duties by means of a threat to inflict any injury upon any person or property.

9805.10 Assault or Abuse of an Instructor: Assault or abuse of any instructor employed by the District in the presence or hearing of a community college student, or in the presence of other community college personnel or students, and at a place which is on District premises or public sidewalks, streets, or other public ways adjacent to school premises, or at some other place where the instructor is required to be in connection with assigned college activities.

9806 Unsafe Conduct: Conduct which poses a threat of harm to the individual and/or to others. This includes, but is not limited to, the following types of conduct: Unsafe conduct in connection with a Health Services Program (e.g., Nursing, Dental Hygiene, etc.); failure to follow safety direction of District and/or college staff; willful disregard of safety rules as adopted by the District and/or college; negligent behavior which creates an unsafe environment.

POLICY ON ILLEGAL FILE SHARING

Unauthorized distribution of copyrighted material, including unauthorized peer-to-peer file sharing, may subject students to civil and criminal liability. Civil liability for copyright infringement may include payment of monetary damages to the copyright owner. Criminal penalties for copyright infringement may include fines up to $250,000 and imprisonment up to ten years. Students who violate the District’s computing facilities usage policy (LACCD Administrative Regulation B-28) may also be subject to college disciplinary action, including, but not limited to, suspension or expulsion.

NON-DISCRIMINATION POLICY

All programs and activities of the Los Angeles Community College District shall be operated in a manner which is free of discrimination on the basis of ethnic groups identification, race, color, national origin, ancestry, religion, creed, sex, pregnancy, marital status, medical condition (cancer related), sexual orientation, age, physical or mental disability (including AIDS) or veteran status (Reference: Board Rule 1202).

POLITICA NO DISCRIMINATORIA

Todos los programas y actividades de los colegios de la comunidad de Los Angeles se administrarán de una manera que no discrimine respecto a la identidad de grupos étnicos, raza, color, nacionalidad, origen, ascendencia, religión, credo, sexo, embarazo, estado civil, condición médica (relacionada con cáncer), preferencia sexual, edad, incapacidad mental o física (incluyendo SIDA) o el ser veterano.

COMPLIANCE PROCEDURE

In order to insure nondiscrimination policy compliance at Los Angeles Mission College, please direct inquiries to the President of the college, Dr. Monte E. Perez, 818.364.7795. Matters involving Section 504 may be directed to the Coordinator of Disabled Student’s Program at 818.364.7733. In addition, inquiries may be directed to the District Office of Diversity Programs at 213.891.2315.
PROCESO DE ARBITRAJE
Para cumplir con la póliza no descriminatoria en Los Angeles Mission College, dirija sus preguntas a la oficina del Presidente, el Dr. Monte E. Perez, 818.364.7733. Para asuntos sobre la sección 504, favor de dirigirse al Coordinador de estudiantes inca pacitados, 818.364.7733, además puede dirigir sus preguntas a la oficina “Diversity Programs,” 213.891.2315.

SEXUAL HARASSMENT POLICY
The policy of the Los Angeles Community College District is to provide an educational, employment and business environment free from unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment. Employees, students, or other persons acting on behalf of the District who engage in sexual harassment as defined in the policy or by state or federal law shall be subject to discipline, up to and including discharge, expulsion or termination of contract. The specific rules and procedures for reporting charges of sexual harassment and for pursuing available remedies are incorporated in the Board Rules in Chapter 15.

The Los Angeles Community College District has a policy which provides informal and formal procedures for resolving complaints.

Copies of the policy and procedures may be obtained from the Compliance Officer located in the Administration Building, Room 123, 818.364.7701, or by calling the Senior Director of Educational and Student Support Services at 213.891.2279, or the Office of Diversity Programs at 213.891.2315. Any member of the College Community, which includes students, faculty, and staff, who believes, perceives, or actually experienced conduct that may constitute sexual harassment, has the right to seek the help of the College. Every employee has the responsibility to report such conduct when it is directed toward students to the Sexual Harassment Compliance Officer. Potential complainants are advised that administrative and civil law remedies, including but not limited to injunctions, restraining orders or other orders may be made available.

Seleción 504, favor de dirigirse al Coordinador de estudiantes inca pacitados, 818.364.7733, además puede dirigir sus preguntas a la oficina “Diversity Programs,” 213.891.2315.

POLITICA DE ACOSO SEXUAL
La política de “Los Angeles Community College District”, es proveer un ambiente educativo, de empleo y de trabajo excepto de avances sexuales, solicitud de favores sexuales o cualquier otra conducta inapropiada física o verbal o comunicación que envuelva acoso sexual. Los empleados, estudiantes o otras personas que representen el Distrito y que acosen a alguien sexualmente pueden ser de acuerdo a la política de discriminación sexual o del Estado o la ley federal sujetos a disciplina que puede incluir: despido, expulsión o finalización del contrato.

Las reglas y procedimientos específicos para reportar acusaciones de acoso sexual que buscan una solución, se encuentran en el libro “Board of Rules” en el capítulo quince.

“Los Angeles Community College District,” tiene una política que provee procedimientos formales e informales para resolver quejas. Copias de esta política y sus procedimientos pueden obtenerse del oficial de arbitraje en el edificio de la administración (Administration Building), oficina 123, o puede llamar al teléfono 818.364.7701, también puede comunicarse con el “Senior Director” de educación y apoyo a los servicios del estudiante (Educational and Student Support Services) al teléfono 213.891.2279 o a la oficina de diversificación de programas (Diversity Programs) al teléfono 213.891.2315. Cualquier miembro del “Community College” y que incluye: estudiantes, profesor y personal y que cree, percibe o en realidad experimenta un comportamiento que pudiera significar acoso sexual, tiene el derecho de pedir ayuda del College. Todo empleado tiene la responsabilidad de reportar tal conducta cuando envuelve al

OFICIAL DE ARBITRAJE
Si un estudiante cree que tiene motivos para formular una acusación, puede comunicarse con el presidente del College que le ayudara dándole una explicación de las reglas y procedimientos de la institución. Si el problema puede ser resuelto, le dara una sugerencia de cuál es la mejor manera de resolverlo. Para obtener información adicional y para conseguir la formulación E55 de las regulaciones administrativas (student grievance procedure), por favor comuníquese con el Dr. Monte E. Perez.

POLITICA DE ABUSO SEXUAL
El “Community College District,” se compromete a proveer un ambiente seguro a los estudiantes, visitantes y personal. Cualquier incidente de abuso sexual debe ser reportado de inmediato al departamento de policía del Colegio al 818.364.7843. La palabra “abuso sexual,” que se encuentra registrada bajo el código de educación de California en la sección 67385(d), incluye amenazas de violencia sexual. Cualquier persona acusada de abuso sexual en el Colegio puede ser sujeto a penalización bajo las leyes de California. Los estudiantes también pueden ser sujetos a disciplina bajo los procedimientos disciplinares para estudiantes. La política de acoso sexual puede ser aplicada y se puede comunicar al oficial de arbitraje al número de teléfono 818.364.7701. Esta información se mantendrá confidencial.

SEXUAL ASSAULT POLICY
The Los Angeles Community College District is committed to providing a safe environment for students, visitors, and staff. Any incident of sexual assault should be immediately reported to campus police at 818.364.7843. The term “sexual assault” under the California Education Code, Section 67385(d), includes threats of sexual violence. Anyone charged with campus-related sexual assault may be subject to prosecution under appropriate California criminal statues; students may also be subject to discipline under the Student Disciplinary Procedures. The Sexual Harassment Policy may also apply, and the Compliance Officer may be contacted at 818.364.7701. Confidentiality shall be maintained (Reference: Board Rule 16400.11).

COMPLIANCE OFFICER
If students feel they have grounds for a grievance, they may contact the college President, who will help explain college rules and regulations, and, if a problem is resolvable, suggest the best method for resolving the problem. For additional information and a copy of Administrative Regulation E-55 (Student Grievance Procedures), see the college president, Dr. Monte E. Perez.

SUGGESTION OFFICE
For suggestions of how to best resolve a matter, contact the college President, who will help explain college rules and regulations, and, if a problem is resolvable, suggest the best method for resolution. For additional information and a copy of Administrative Regulation E-55 (Student Grievance Procedures), see the college president, Dr. Monte E. Perez.

GRIEVANCE OFFICER
If students feel they have grounds for a grievance, they may contact the college President, who will help explain college rules and regulations, and, if a problem is resolvable, suggest the best method for resolving the problem. For additional information and a copy of Administrative Regulation E-55 (Student Grievance Procedures), see the college president, Dr. Monte E. Perez.

POLICY OFFICER
For suggestions of how to best resolve a matter, contact the college President, who will help explain college rules and regulations, and, if a problem is resolvable, suggest the best method for resolution. For additional information and a copy of Administrative Regulation E-55 (Student Grievance Procedures), see the college president, Dr. Monte E. Perez.
The Board’s policy on the Drug Free Workplace, adopted March 22, 1989, restates these prohibitions.

- **Legal Sanctions.** Federal laws regarding alcohol and illicit drugs allow for fines and/or imprisonment. Other legal problems include the loss of driver’s license and limitations of career choices.

- **Health Risks.** Health risks associated with the abuse of controlled substances include malnutrition, damage to various organs, hangovers, blackouts, general fatigue, impaired learning, dependency, disability, and death. Both drugs and alcohol may be damaging to the development of an unborn fetus.

- **Other Risks.** Personal problems include diminished self-esteem, depression, alienation from reality, and suicide. Social problems include loss of friends, academic standing, co- and extra-curricular opportunities, alienation from and abuse of family members, and chronic conflict with authority. Economic problems include loss of job, financial aid eligibility, homes, savings, and other assets.

Additionally, on June 28, 2000, the Board of Trustees adopted Rules 9803.24 Threatening Behavior, 9803.25 Disorderly Conduct, 9803.26 Theft or Abuse of Computer, and 9806 Unsafe Conduct. Each are fully described in Standards of Student Conduct.

**SMOKING POLICY**

In accordance with Board Rule 9804, smoking is permitted in designated areas only. A student who violates the rules is subject to the student disciplinary regulations.

**CAMPUS SECURITY**

The campus Sheriff’s office personnel are responsible for the safety and well being of staff, faculty and students, and of the security of college property and facilities, 818.364.7843.

**Campus Crime Report**

Los Angeles Mission College’s general statistics and crime can be viewed at the following URLs:

- **General Information:**
  

- **Crime:**
  
  then click on Criminal Offenses, Hate Offenses, or Arrests.

When parking on campus...

- watch for your fellow students walking to class
- drive slowly
- park in student parking lots only
- observe all posted signs and regulations
- display your LAMC student parking permit

For more details, request a parking brochure from the Sheriff’s Department on campus.
STUDENT SERVICES

EAGLES’ LANDING STUDENT STORE
eagleslanding.lamission.edu | 818.364.7798 or 818.364.7654

Eagles’ Landing Student Store is an educational resource center that provides students, faculty, staff and the community with a variety of products and services, including textbook purchase or rental, study aids, general merchandise, fashionable apparel, giftware, technology, special orders, and much more.

Students may purchase textbooks, handouts and reference material online via the website at http://eagleslanding.lamission.edu. To obtain the status of online orders, check availability, or for general questions call 818.364.7798 or 818.364.7654.

REGULAR STORE HOURS* (Main Campus)
Monday – Thursday 7:45am - 7:15pm
Friday 7:45am - 1pm
Saturdays, Sundays & Holidays Closed

Special Rush Hours during the first two weeks of the Fall and Spring semesters TBD.

Look for our convenient store known as The C-Store located at the Center for Math & Science building (818) 364-7731.

We carry fresh sandwiches and salads in addition to a wide variety of snacks and drinks. A Copy machine is also available for your printing needs.

REGULAR CONVENIENT STORE HOURS* (CMS Building)
Monday – Thursday 8 - 10am, 11:45am - 1:30pm, 5 - 7pm
Friday – Sunday Closed

BUSINESS OFFICE
www.lamission.edu/services/businessoffice | 818.364.7600 x7110
Payment of enrollment fees, refund requests, faculty, staff and student ID issuance and other financial transactions are handled in the Business Office.

BUSINESS OFFICE HOURS*
Monday & Tuesday 9am - 6pm
Tuesday & Thursday 9am - 7pm
Friday 9am - 4pm
Saturdays, Sundays & Holidays Closed
Special Rush Hours - during the first two weeks of the Spring and Fall semesters
For more information, visit lamission.edu/services/businessoffice

CAMPUS CHILD DEVELOPMENT CENTER/ FAMILY CHILD CARE HOMES EDUCATION
818.364.7865 | http://www.lamission.edu/childev/
The campus Child Development Center provides care and education for the children of Mission College student-parents (while they are attending classes) as well as for families in the community. A knowledgeable and professional staff provides an educationally enriching and developmentally appropriate program for children from birth through age five. While student-parents have priority registration, the Center is also open to community families. Off site, we have the Family Child Care Homes Education Network that consists of a wide range of family child care providers who are located in the community around LAMC. Each provider has their own hours of operation which can include evening and weekend care. Qualified families may receive child care services for infants, toddlers, preschoolers, and school-age children with low or no fees. For hours and information contact the Child Development Center.

COLLEGE OMBUDSPERSON
818.364.7690
The college ombudsperson is a faculty member selected by the president to assist students in resolving issues or problems they may have with faculty or the college.

DISABLED STUDENT PROGRAMS & SERVICES (DSPS)
www.lamission.edu/dspl | 818.364.7732
DSPS provides services and accommodations for students with disabilities. Once a DSPS professional has made the determination that a student has a disability (usually through the review of documentation from a qualified professional), the student begins working with a DSPS counselor and/or the Disability Specialist to create a customized student education contract (SEC) that outlines the specific services and accommodations that may be needed for the student to be successful in their academic endeavors. Additionally, students receive academic counseling support to create a student education plan (SEP) that is essentially the road map to completing a field of study which can include: basic skills development, certificate completion, AA/AS degree completion and/or preparation for transfer to a 4-year college or university. Visit us at www.lamission.edu/dspl for additional information.

EXTENDED OPPORTUNITY PROGRAMS & SERVICES/CARE
818.364.7645
EOPS provides qualifying students with academic counseling, peer advisement, peer tutoring, free workshops, free university/cultural tours, transfer assistance, and assistance with books.

Single parents on CalWORKs may receive additional assistance through the CARE program.

EOPS/CARE students receive assistance to purchase their cap and gown for graduation. Graduating students are recognized at a special recognition ceremony toward the end of the semester.
STUDENT ACTIVITIES
818.364.7820

The Student Activities offers many events/activities that welcomes students’ participation; Student Government, student workshops, student clubs/organizations, fundraisers, dances, special events and welcome week. Student activities is also involved with the promotion of the campus Honor Awards events and the annual college commencement. All these activities are provided to support and enhance LAMC’s student population college experience. Please visit Student Activities and/or the Associate Student Organization offices located on the lower floor of the Campus Center.

ADMISSIONS & RECORDS
818.833.3322

The Admissions and Records Office keeps all student records. Please visit www.lamission.edu to learn how you can apply online and also how to add or drop classes.

CAREER CENTER
www.lamission.edu/careercenter | 818.364.7655

Are you undecided about your major? Or perhaps you don’t know much about your chosen career. Stop by and meet with a counselor to assist you with career and major exploration including taking a career assessment, evaluate personal abilities and interests, participate in our career events and workshops, or use our online resources to explore career options and learn about different careers. Job and internship listings are posted on LAMC Career Center website and in the center to include part-time and full-time opportunities. Our goal is to help you formulate your major and career interests and choose a satisfying career. Appointments are available for resume critiques, cover letters, mock interviews, and deciding on a major and career path. Please call to schedule an appointment or stop by the Career Center at LRC/Library, Room 222.

COUNSELING
www.lamission.edu/counseling | 818.364.7655 or 818.364.7656

All new and returning students are strongly advised to meet with a counselor before registering for courses to develop an abbreviated student educational plan (ASEP). Meeting with a counselor and completing an ASEP will count towards priority registration consideration. It is recommended that all students meet with a counselor regularly, as it provides an opportunity to review educational goals, course requirements, research majors, and plan courses. New students will need to declare a program of study and complete a comprehensive student educational plan (CSEP) before completing 15 degree applicable units, or by their third semester. Completion of a CSEP will help students meet one of the criteria to maintain priority registration. It is highly recommended for students to meet with a counselor each semester to receive updates and review progress towards their educational goal.

Online E-counseling is now available. Please visit www.lamission.edu/counseling for more information.

FINANCIAL AID & SCHOLARSHIPS
www.lamission.edu/financialaid | 818.364.7648

The Financial Aid Office offers many services to our students including financial aid awareness events and workshops. Financial aid advising is available by appointment with the Financial Aid Supervisor. Our staff can answer your questions about financial aid programs, processes and forms. We are here to help you fund your cost of education. Stop by the Financial Aid Office or visit our website. YOU are in charge of your education; we are here to help you finance it.

HEALTH CENTER
www.lamission.edu/healthcenter | 818.362.6182

The Student Health Center at LAMC offers medical, health education, and mental health counseling services for students of the college. The Student Health Center is operated on-campus by a contracted provider (Northeast Valley Health Corporation). Currently enrolled students are eligible for SHC services but they must provide proof of enrollment via photo ID or fee receipt. Services can be obtained between semesters when the office is open so long as the student was enrolled in the previous semester. NEVHC also provides services at several locations throughout the San Fernando Valley. The address for the closest NEVHC community-based clinic is 12756 Van Nuys Blvd.; Pacoima, CA. Their phone number is 818.896.0531.

LEARNING RESOURCE CENTER
www.lamission.edu/learningcenter | 818.364.7756

Comprised of the Academic Success Center, Science Success Center, Math Lab, and Learning Lab. The Learning Resource Center is a hub of activity designed to support student success by providing a variety of free services to Mission College students.

One-on-one assistance and small-group tutoring sessions are available on the first floor of the Library Building for many skills and subject areas, including Writing and Reading across the curriculum, English, ESL, Literacy, Developmental Communications, and Mathematics.

On the East Campus in the CMS Middle Level Seminar Room 101, tutoring is provided for Physical Science and Life Sciences courses, and CMS Room 121 provides tutoring for all levels of math. Our staff includes peer tutors, graduate students, and professionals. In addition to the tutorial labs, learning software is available for self-paced study under the supervision of qualified tutorial support. Walk-in workshops are offered periodically on topics such as critical thinking skills, study and test taking skills, essay writing, and computer literacy. Our Learning Resource Center staff welcomes the opportunity to assist students on the path to success.

The Learning Center also houses the Computer Commons and Print Center providing two copy machines, two printers, and 126 state-of-the-art Internet linked computers. The Learning Resource Center is wheelchair accessible and specialized software and hardware accommodate students with disabilities. For more information please contact our staff in person or visit the Learning Resource Center online at lamission.edu/learningcenter.
LIBRARY
www.lamission.edu/library | 818.364.7600 x7106

Online databases, books, reference materials, periodicals, and information from the Internet – the tools you need to succeed are all available in the Library. One of the reference librarians will help you find the information you need. You can study in our quiet individual study areas and small groups can use our study rooms. Call or visit the Library website for hours.

STEM PROGRAM
818.364.7600 x4161 | www.lamission.edu/stem

The STEM program provides academic counseling and support to students interested in Science, Technology, Engineering & Mathematics majors with support to help achieve goals to graduate with an associate degree, transfer to a four-year university, or prepare for graduate school. Services include: create a comprehensive student educational plan, learn about different majors and careers in STEM, events & workshops, site visits & college tours, access to Undergraduate Research internships in academia and industry.

TRANSFER CENTER
www.lamission.edu/transfercenter | 818.364.7827

Students are encouraged to begin planning for Transfer as early as possible. The Transfer Center helps students prepare to continue their education at a four-year college or university. Services include counseling appointments to assist you in developing a student educational plan to transfer, assistance with filling out your University applications, opportunities to meet one-on-one with representatives from four-year institutions, Transfer Admission Guarantee (TAG) assistance, a resource library, transfer-related workshops and university fairs, information regarding articulation agreements, and computer stations. Transfer students can also earn an Associates Degree while completing transfer requirements. The Transfer Center staff is here to help you transfer to UC, CSU and private institutions.

TRIO/STUDENT SUPPORT SERVICES (SSS) PROGRAM
www.lamission.edu/sss | 818.364.7821

TRIO/Student Support Services (SSS) Program is a federally funded program designed to identify and provide resources to help students persist through college. TRIO/SSS provides qualifying students with services including tutoring, mentoring, one-on-one counseling, study skills workshops, financial aid assistance, and cultural activities which promote and facilitate students’ academic and personal success.

STUDENT HEALTH FEE INFORMATION

The Los Angeles Community College Board of Trustees at its April 29, 1992 meeting modified Board rule 8502, thus making the $11 Health Services fee a mandatory fee for all students enrolled in credit classes.

The Los Angeles Community College District policy exempts the following students from paying the student health fee: (a) students who depend exclusively on prayer for healing in accordance with the teaching of a bona fide religious sect, (b) students who are attending classes under an approved apprenticeship training program, (c) non-credit education students, (d) students enrolled in District colleges exclusively at sites where student health services are not provided, (e) students who are enrolled in District colleges exclusively through Instructional Television or distance education classes, (f) students who are enrolled in District colleges exclusively through contract education. Students exempted under the provisions of (a), (b) and (c) above are eligible to receive the services of the college health program; all other exempted students are not eligible to receive the services of the college health program.

Your registration fee receipt, or your current Student ID must be presented to receive services.

VIEWING YOUR RECORDS

Under the provisions of the Family Education Rights and Privacy Act of 1974 students may see their records by making an appointment with a counselor for this purpose.

ASSOCIATED STUDENTS ORGANIZATION AND INTER-CLUB COUNCIL CLUBS

- Associated Student Organization
- Alpha Gamma Sigma (AGS)
- Armenian Student Association
- Anime Alliance Club
- Business Entrepreneurship Club
- Child Development
- Culinary Club
- Dance Club
- Drama Club
- Dreamers Pathway Club (formerly AB 540 Club)
- Interior Design Club
- Inter-Club Council (ICC)
- Law Club
- LGBT S Club
- MeCha
- Music Club
- Psychology Club
- Robotecas
- Society of Hispanic Professional Engineers (SHPE)
- Veterans Club
EMERGENCY INFORMATION

FIRE
1. If you smell smoke or see fire, activate the nearest fire alarm pull box. Call the campus sheriff, extension 7845 or 7843 (outside telephone 818.833.3504). If you are unable to contact the sheriff, call 911.
2. When you hear the fire alarm, proceed in an orderly fashion to the designated building evacuation assembly area. The last person to leave the room should close the door.
3. At the assembly area, wait for further instructions from a faculty member or administrator.

EARTHQUAKE
1. At first sign of shaking, get away from any potential falling objects. Try to get under a table or desk.
2. Do not run outside. If you are in a multistory building, do not use the elevator.
3. If you are aware of any gas lines or heaters in the area, attempt to shut off the gas line or heater.
4. Wait for a faculty member or administrator to give further instructions.

POWER OUTAGE
1. Try to stay where you are and do not attempt to restore power.
3. Wait for the power to come back on or for information/instruction from plant facilities or an administrator to ascertain the probably length of the outage and to be advised of what to do next.

EVACUATION
1. If you hear the alarm, proceed in an orderly fashion to the nearest exit and assemble at the designated building evacuation assembly area.
2. If you are in a multistory building, do not use the elevator.
3. At the assembly area, wait for further instructions from a faculty member or administrator.

OTHER EMERGENCIES
1. In the case of other emergencies, you will be given instructions from a faculty member or administrator on what to do.
2. Please remain calm and follow instructions.

EMERGENCY PHONE NUMBERS

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>CAMPUS PHONES</th>
<th>OUTSIDE PHONES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sheriff’s Station</td>
<td>7843</td>
<td>818.364.7843</td>
</tr>
<tr>
<td>President</td>
<td>7795</td>
<td>818.364.7795</td>
</tr>
<tr>
<td>Academic Affairs</td>
<td>7632</td>
<td>818.364.7632</td>
</tr>
<tr>
<td>Vice President</td>
<td>7635</td>
<td>818.364.7635</td>
</tr>
<tr>
<td>Administrative Services</td>
<td>7780</td>
<td>818.364.7780</td>
</tr>
<tr>
<td>Plant Facilities</td>
<td>7801</td>
<td>818.364.7801</td>
</tr>
</tbody>
</table>

Los Angeles County:
- Police Department: 9 - 911
- Fire Department: 9 - 911

Pay Telephones: For any emergency - Press “11” to reach L.A. County Sheriff’s Office.

LACCD STUDENT IDENTIFICATION NUMBER & CARD

To comply with federal privacy requirements, Los Angeles Mission College and the Los Angeles Community College District has discontinued use of the Social Security Number as the student’s identification number. Instead, a new Student Identification Number will be issued for each student. The college can only release this number to the student. The new nine-digit number is randomly generated, but each will begin with the digits “88.” Students will use the same Identification Number in all nine colleges of the District.

Your first Student ID Card is free. Go to the business office to obtain yours. Student Identification cards are only issued for the current semester. All current semester fees must be paid in full to receive a student identification card. You will need to present your student registration/receipt for the current semester and also a second form of picture Identification such as a California ID or a high school picture ID.

Visit www.lamission.edu/services/businessoffice for current office hours.

WHERE TO USE YOUR NEW STUDENT ID CARD:
A valid student ID card is required to access student services in the following areas:
- Library
- Student Store/Bookstore
- Financial Aid
- Health Center
- Computer Labs
- Health & Fitness Center
The Intersegmental General Education Transfer Curriculum (IGETC) is a general education program that community college prospective transfer students may complete to satisfy the lower division general education requirements for either the UC (University of California) or CSU (California State University) system without the need to take additional lower-division general education courses after transfer.

All IGETC coursework must be completed with a “C” or better. Courses in which a student receives a “pass” grade may be used if the community college’s policy states that a “pass” is equivalent to a “C” grade (2.0) or better. The UC system allows a maximum of 14 semester units (of the 60 required, transferable units) on a Pass/No Pass basis. There is no CSU system-wide policy on limitations for a “pass” grade, therefore each CSU campus has its own established policy (please check with your CSU campus of choice). Courses may only be used once to satisfy one IGETC subject area (even if listed under multiple areas), however, courses may be used to satisfy IGETC general education areas AND major preparation requirements. Major preparation requirements can be accessed at www.assist.org, the official source for California articulation and student transfer information.

The IGETC is NOT an admission requirement to the UC or CSU system. There is no connection between completion of the IGETC and eligibility for admission to the UC or CSU system, or admission to a specific campus or program. Existing segmental and campus-specific admission requirements for transfer students remain unchanged. Requirements for lower-division courses for admission to particular majors also remain unchanged. The IGETC plan will total approximately 34-37 transferable units. A recommended total minimum of 60 units must be completed prior to transfer.

If you are approaching readiness for transfer and are unable to complete one or two IGETC courses, you may be eligible for partial certification (and complete IGETC after transferring). “Certification” means that LAMC has verified that a student has completed the lower division General Education requirements listed in each area of the IGETC. Certification does not guarantee admission or admission eligibility. Certification is not required and is not automatic; it must be requested by the student at the time the final official transcript is sent. A student may only be granted IGETC certification once (either partial or complete) prior to their first semester at the 4-year university. Students receiving partial certification must ensure that admission criteria for the university has been met (IGETC areas I and II). Students may complete the necessary coursework at the transfer institution and may NOT return to the Community College for complete certification if partial certification was granted. Without certification, the student will be held to the specific general education requirements of the university campus of choice. Please note, the UC Berkeley, College of Letters and Science does not accept partial Certification.

Courses taken at several institutions may be used to fulfill the IGETC. Students should be aware, that placement of courses within IGETC subject areas may vary from college to college. Placement of a course will be based on the college of attendance and its IGETC pattern at the time the course was completed. Completion of the IGETC program may be certified by the last community college, which the student attends. Foreign coursework (from non-U.S. regionally accredited institutions) may not be used on the IGETC.

It is NOT advisable for ALL students to follow the IGETC. Some students may be better served by taking courses that fulfill the CSU General Education Breadth requirements or the general education pattern of the UC or CSU campus or college to which they plan to transfer. Students pursuing majors that require extensive lower division major preparation, (such as Engineering on all campuses or Business at UC Berkeley) may not find the IGETC option to be advantageous. The Eleanor Roosevelt College and Revelle College of UC San Diego do not accept IGETC. Additional lower-division general education requirements may be needed prior to transfer. The IGETC will be most useful for students who want to keep their options open before making a final decision about transferring to a particular UC or CSU campus.
## 2016-2017 INTERSEGMEMTAL GENERAL EDUCATION TRANSFER CURRICULUM (IGETC)

**Disclaimer:** Every effort has been made to ensure the information below is accurate and timely. However, this information is unofficial and should be checked against the official information found on the ASSIST website @ [www.assist.org](http://www.assist.org). A minimum “C” grade is required in each course. A “C-” is defined as a minimum 2.0 grade points on a 4.0 scale.

### THIS FORM SUBJECT TO CHANGE EACH YEAR: Please Consult with a Counselor

<table>
<thead>
<tr>
<th>Area</th>
<th>Description</th>
<th>Units</th>
<th>CSU</th>
<th>UC</th>
<th>N</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>English Communications</td>
<td>1 course (3 semester/4 quarter units)</td>
<td>C</td>
<td>IP</td>
<td>N</td>
</tr>
<tr>
<td>2A.</td>
<td>Mathematical Concepts &amp; Quantitative Reasoning</td>
<td>1 course (3 semester/4 quarter units)</td>
<td>C</td>
<td>IP</td>
<td>N</td>
</tr>
<tr>
<td>3.</td>
<td>Arts &amp; Humanities</td>
<td>3 courses (9 semester/12 quarter units)</td>
<td>C</td>
<td>IP</td>
<td>N</td>
</tr>
<tr>
<td>4.</td>
<td>Social &amp; Behavioral Sciences</td>
<td>9 semester/12 quarter units</td>
<td>C</td>
<td>IP</td>
<td>N</td>
</tr>
<tr>
<td>5.</td>
<td>Physical &amp; Biological Sciences</td>
<td>7 semester/9 quarter units</td>
<td>C</td>
<td>IP</td>
<td>N</td>
</tr>
<tr>
<td>6.</td>
<td>Language Other Than English (UC Requirement ONLY)</td>
<td></td>
<td>C</td>
<td>IP</td>
<td>N</td>
</tr>
<tr>
<td>7.</td>
<td>CSU Graduation Requirement in U.S. History, Constitutions &amp; American Ideals (CSU Requirement only)</td>
<td></td>
<td>C</td>
<td>IP</td>
<td>N</td>
</tr>
</tbody>
</table>

**Major Prep Courses:**

<table>
<thead>
<tr>
<th>Major Prep Courses</th>
<th>UC TOTAL</th>
<th>CSU TOTAL</th>
</tr>
</thead>
</table>

**Counselor’s Signature**

**Date**
IMPORTANT INFORMATION

Courses on this list are approved for a specific academic year, which begins with the Fall 2015 semester and remains valid through Summer 2016.

The general education courses listed for the CSU system are specified within subject areas that satisfy lower division general education requirements for the CSU campuses. Students wishing to use a course to fulfill a CSU General Education (GE) requirement must be sure that the course is approved for the academic year in which it is taken. The CSU general education form changes each year. Completion of these requirements may not guarantee admission into the major, but can increase the student’s chances for acceptance. Other lower division courses that are not offered at LAMC may be required for the major after transfer.

CSU GE Breadth Certification is available to community college transfer students who satisfy the general education requirements in each area. “Certification” means that LAMC has verified that a student has completed the lower division General Education requirements listed in each area of the CSU GE Breadth. Certification does not guarantee admission or admission eligibility. Students with full CSU GE Certification will only be responsible for an additional 9 semester units of upper division general education at the CSU campus. Certification is not required and is not automatic; it must be requested by the student at the time the final official transcript is sent. Without certification, the student will be held to the specific general education requirements of the CSU campus of choice.

Students who have taken courses at other colleges can have these courses “passed along” in the certification process. Los Angeles Mission College will certify courses taken at other California Community Colleges in the areas designated by the offering college. Courses taken at California four-year colleges, or accredited out-of-state two-year, or four-year colleges, may be used for certification – please consult a counselor for detailed information. Courses from foreign institutions cannot be used in the certification process. Students requesting CSU GE “pass along” certification must meet with a counselor.

ADDITIONAL INFORMATION

1. A course cannot satisfy more than one General Education area requirement (even if listed under multiple areas).
2. Courses used to satisfy General Education requirements may also satisfy Major Preparation requirements.
3. LAMC recommends that students complete as much of the lower division requirements as possible for the major before transfer. Major preparation requirements can be accessed at www.assist.org, the official source for California articulation and student transfer information. Completion of these requirements may not guarantee admission into the major, but can increase the student’s chances for acceptance. Other lower division courses that are not offered at LAMC may be required for the major after transfer.
4. Students who transfer to CSU may also complete an Associate degree by completing courses in the major (please see a counselor for major-specific information), a Health and a P.E. course to satisfy the General Education requirements for the Associate degree, along with a total of 60 transferable units completed.
5. Completion of the General Education requirements will not guarantee admission into a university but can increase the student’s chances for acceptance.
6. Coursework in areas A1, A2, A3 and B4 must be completed with a “C” or better to meet admissions eligibility to a CSU campus.
7. All coursework must have a cumulative GPA of 2.0 (“C”) or better.
8. This advising form may not be the best general education preparation pathway for ALL majors (such as Engineering, Computer Science and Liberal Studies – Teacher Prep). Please consult with a counselor to determine the best plan to meet your educational goals.

Los Angeles Mission College

TRANSFER CENTER

Helping You Get There

818.364.7827 • Campus Services Building

USEFUL TRANSFER RELATED WEBSITES:

- Articulation Agreements (California Community Colleges, CSU & UC) campuses: www.assist.org
- California State University information and online application: www.csumentor.edu
- University of California: www.ucop.edu
- The Association of Independent California Colleges & Universities: www.aiccu.edu

VISIT OUR WEBPAGE AT:

www.lamission.edu/transfercenter

GET ON TRACK TO TRANSFER!

Go to the 4-year college/university of your choice!

TRANSFER STRATEGY:

- Complete Transferable Math and English requirements in the beginning of your academic career.
- Prepare early with transferable general education courses for California State University and/or University of California, Private or Independent.
- Meet with a Counselor to establish and maintain an educational plan.
- Visit the Transfer Center for transfer advisement/counseling and resources.
### CALIFORNIA STATE UNIVERSITY SYSTEM – GENERAL EDUCATION PLAN

**Disclaimer:** Every effort has been made to ensure the information below is accurate and timely. However, this information is unofficial and should be checked against the official information found on the ASSIST website @ www.assist.org.

**THIS FORM SUBJECT TO CHANGE EACH YEAR:** Please Consult with a Counselor

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A. English Language Communication &amp; Critical Thinking</strong></td>
<td>9 semester/12 quarter units</td>
</tr>
<tr>
<td>Select one course from each area below.</td>
<td></td>
</tr>
<tr>
<td>A-1 Oral Communication – minimum grade of C required: Communication Studies 101, 102, 151</td>
<td></td>
</tr>
<tr>
<td>A-2 Written Communication – minimum grade of C required: English 101</td>
<td></td>
</tr>
<tr>
<td>A-3 Critical Thinking – minimum grade of C required: Communication Studies 102 English 102, 103 Philosophy 5, 6, 9</td>
<td></td>
</tr>
<tr>
<td><strong>B. Scientific Inquiry &amp; Quantitative Reasoning</strong></td>
<td>9 semester/12 quarter units</td>
</tr>
<tr>
<td>At least one course from Physical Science, Life Science, and Mathematics/Quantitative Reasoning. At least one of the science courses must contain a laboratory component that corresponds to the lecture course used. See Area B-3 below.</td>
<td></td>
</tr>
<tr>
<td>B-1 PHYSICAL SCIENCE: Astronomy 1, 5 Chemistry 51, 52, 65, 101, 102, 211, 212 Earth Science 1</td>
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<tr>
<td>Geography 1, 15 Geology 1 Oceanography 1 Physical Science 1, 14 Physics 6, 7, 38, 39</td>
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<tr>
<td>B-2 LIFE SCIENCES: Anatomy 1 Anthropology 101 Biology 3, 5, 6, 7, 40 Environmental Science 2</td>
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<td>Microbiology 20 Physiology 1 Psychology 2</td>
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<tr>
<td>B-3 LABORATORY ACTIVITY: Anatomy 1 Astronomy 5 Biology 3, 5, 6, 7, 40 Chemistry 51, 52, 65, 101, 102, 211, 212 Earth Science 2 Geography 15 Microbiology 20 Physical Science 14 Physics 6, 7, 37, 38, 39 Physiology 1</td>
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<tr>
<td><strong>C. Arts &amp; Humanities</strong></td>
<td>9 semester/12 quarter units</td>
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<tr>
<td>Select one course from C-1, one from C-2, and a third from C-1 or C-2.</td>
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<tr>
<td>C-1 ARTS: Art 101, 102, 103, 105, 109, 111, 201, 300, 501, 502 Art History 161 Chicano Studies 52, 58</td>
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<tr>
<td>Cinema 3 Dance Studies 806 English 240 Humanities 1, 3, 31 Interior Design 104 Music 101, 111, 141, 321 322, 323, 324, 341 Photography 10, 11, 12 Theater 100, 114</td>
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<tr>
<td>C-2 HUMANITIES: Anthropology 104 Art History 161 Chicano Studies 37, 42, 44, 46, 58 Cinema 4 English 127, 203, 205, 206, 208, 240 French 1, 2 History 86 Humanities 1, 2, 30, 31 Italian 1, 2 Linguistics 1 Philosophy 1, 14, 20, 33 Portuguese 1, 2 Spanish 1, 2, 3, 4, 5, 6</td>
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<tr>
<td><strong>D. Social Sciences</strong></td>
<td>9 semester/12 quarter units</td>
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<tr>
<td>Courses must be chosen from at least two disciplines. The American Institutions requirement may be completed as part of the 9 units required in Area D.</td>
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<tr>
<td>AMERICAN HISTORY AND INSTITUTIONS REQUIREMENT May be met by completing: Political Science 1 AND one of the following courses: African American Studies 4; Chicano Studies 8; Economics 10; History 11, 12. It is highly recommended students complete these requirements, as it will meet the CSU graduation requirement. Administration of Justice 1, 4 African American Studies 2, 4 Anthropology 102, 104, 121 Business 5 Child Development 1, 42 Chicano Studies 2, 7, 8, 19, 20, 44, 47, 71 Communication Studies 121 Economics 1, 2, 10 Geography 2, 7, 14 History 1, 2, 11, 12, 86 Journalism 100 Law 1 Linguistics 1 Mathematics 272 Political Science 1, 2, 5, 7 Psychology 1, 2, 13, 14, 41, 52 Sociology 1, 2, 3, 7, 11, 24, 28, 31</td>
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<tr>
<td><strong>E. Lifelong Understanding &amp; Self Development</strong></td>
<td>3 semester/4 quarter units</td>
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<td>(not all in 1-unit Kinesiology/Dance Activity courses) Chicano Studies 47 Child Development 1 Dance Techniques 121, 141, 142, 462 Environmental Science 2 Family &amp; Consumer Studies 6, 21, 31, 91 Health 8, 11 Kinesiology Athletics 503, 511, 512, 516, 552, 557, 558, 563, 564 Kinesiology Major 100 Kinesiology 35-552 Psychology 1, 2, 41, 52</td>
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<th>Major Prep Courses:</th>
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**TOTAL**
FINANCIAL AID & SCHOLARSHIPS

DO YOU NEED ASSISTANCE PAYING YOUR ENROLLMENT FEES?
The Board of Governors Fee Waiver Program (commonly referred to as BOG) is a California state program that waives enrollment fees. This waiver does not have to be repaid.

Eligibility: Students must be either residents of California or qualify under AB540 for an exemption to paying California Nonresident Tuition, AND be enrolled at Los Angeles Mission College in at least one (1) unit. Fees for audited classes cannot be waived through the BOG.

THERE ARE FOUR WAYS TO QUALIFY FOR THE FEE WAIVER:
Method A: You (or your parents, if you are considered a Dependent student when completing the BOG Fee Waiver application) are a recipient of benefits under the TANF/CalWORKs Program, SSI (Supplemental Security Income), or General Assistance (also known as General Relief).
Method B: You (or your parents) income falls below the income standards set by the Board of Governors. By completing the FAFSA (or California Dream Act Application for eligible AB540 students) or BOG application your reported income will be used to determine your eligibility for BOG through Method B.
Method C: If you do not qualify based on Method A or Method B, you may be eligible for the BOG fee waiver through Method C. For eligible California residents, you must complete the Free Application for Federal Student Aid (FAFSA) available at www.fafsa.gov. For students qualifying under AB540 for an exemption to paying California Nonresident Tuition who do not possess a permanent Social Security number, you must complete the California Dream Act Application available at www.caldreamact.org. With this method, you may be eligible by demonstrating a minimal level of financial need as determined by the College and the California Community Colleges Chancellor’s Office. Our Federal School Code (used on both the FAFSA and California Dream Act Application) is 012550.

Special Classifications Enrollment Fee Waivers: You can also qualify for a BOG fee waiver if you meet one of the following criteria: you have certification from the California Department of Veterans Affairs or the National Guard Adjutant General that you are eligible for a Dependent’s Fee Waiver, you are a recipient of the Congressional Medal of Honor (or are a child of a recipient), you are a dependent of a deceased law enforcement/ fire suppression personnel killed in the line of duty.

How to apply: To qualify for Method A or the Special Classifications Fee Waivers you must complete the Board of Governors (BOG) Fee Waiver Application. To qualify for Method B you can complete the BOG Fee Waiver Application or FAFSA/ California Dream Act Application. You can pick up the BOG application at the Financial Aid & Scholarships Office or you may download it from the web at lamission.edu/financialaid by selecting the “Apply for a Fee Waiver” link on the left side.

Do you know that you may request for a refund of your enrollment fees? If you have already paid your enrollment fees for Summer 2016, Fall 2016, Winter 2017 and/or Spring 2017, AND you are eligible for a BOG fee waiver, contact the campus Business Office regarding a refund.

FINANCIAL AID & SCHOLARSHIPS
818.364.7648  |  Email: lamissionaid@lamission.edu
Website: www.lamission.edu/financialaid
Twitter: www.twitter.com/LAMCFAO
Facebook: www.facebook.com/(Like “LAMC Financial Aid”)
Federal School Code: 012550

OFFICE HOURS:
Mon–Thurs: 8am - 2pm, and 5pm - 6:45pm
Friday: 8am - 12pm
NOTE: Our office hours during the summer and winter terms may be different. Please consult our website for any updates.

Getting a college education is an investment in your future! We want your educational experience at Los Angeles Mission College to be challenging, rewarding and supportive; therefore, we are pleased to provide you with the information and tools to assist you in completing your educational goals. Read through the information below about the financial aid process, and check out the links to our website and other websites to find updates and new information to assist you.

WHAT IS FINANCIAL AID?
Financial aid is funding provided by the federal and state governments, the college, and private entities, to assist students with their educational expenses and is available in the form of grants, scholarships, employment and loans. Financial aid is meant to supplement the family’s existing resources in funding the costs of a college education.

HOW TO APPLY FOR FINANCIAL AID:
Eligible students who are U.S. citizens and eligible non-citizens should complete the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.gov. The FAFSA is used to determine eligibility for federal and state financial aid, including grants, work-study, and loans. Students qualifying under AB540 for an exemption to paying California Nonresident Tuition who do not possess permanent Social Security numbers can apply for state financial aid (Cal Grants and the Board of Governor’s (BOG) Fee Waiver) through the California Dream Act Application (CADDAA) available online at www.caldreamact.org.

Both the FAFSA and CADDAA are available annually, starting October 1st, for the following academic year. We encourage students to apply early, as some financial aid sources are limited and awarded to students who apply early and have financial need. To have your FAFSA or CADDAA information sent to Los Angeles Mission College, make sure to use our School Code: 012550.

To apply for scholarships through the Financial Aid Office at Los Angeles Mission College, check out our website at www.lamission.edu/financialaid and select the “Scholarships” link on the left.

WHEN DO I APPLY?
You need to apply for financial aid every year. The 2017-2018 FAFSA and California Dream Act Application is now available. The 2017-2018 FAFSA and CADDAA will be available starting October 1, 2016. We encourage students to apply early, as some financial aid sources are limited and awarded to students who apply early and have financial need.

KEY DATES RELATED TO FALL 2017
- **January 1, 2017** – 2017-2018 FAFSA application available online at www.fafsa.gov for the following academic year. Also, the California Dream Act Application is available online at www.caldreamact.org.
- **March 2, 2017** – Application deadline for Cal Grant consideration
- **May 1, 2017** – L.A. Mission College “Priority” deadline. Submit your FAFSA and complete the Campus Selection process by this date to ensure your file is processed before the start of the fall semester.
- **September 2, 2017** – Extended Cal Grant B “competitive” awards deadline for eligible community college students only (does not apply to AB540 students who apply through the California Dream Act Application).

FINANCIAL AID NEWS
There are a number of changes in federal and state aid eligibility that took effect over the past two years. In particular:
1. The federal government has instituted a “6 year” limit on Pell Grant eligibility. This will limit ALL STUDENTS, including students who have already received Pell Grants at any college or university, to no more than 6 full-time academic years of Pell Grant eligibility (based on 2 full-time semesters per academic year).
2. Students qualifying under AB540 for an exemption to paying California Nonresident Tuition may be eligible for the Board of Governors (BOG) Fee Waiver. Also, students in this group may also qualify for Entitlement Cal Grants.
3. The federal government has established a limitation of 150% of the published length of a student’s programs of study for Direct Subsidized Loans. More information is available on our website and at our Loan Entrance Counseling workshops.
4. The FAFSA (and CADDAA) are available earlier than past years. For the 2017-2018 application forms are available as of October 1, 2016.
CALIFORNIA NONRESIDENT TUITION EXEMPTION REQUEST

Complete and sign the form to request an exemption from Nonresident Tuition. You must submit any documentation required by the College or University (for example, proof of high school attendance in California). Contact the California Community College, University of California or California State University campus where you intend to enroll (or are enrolled) for instructions on documentation, additional procedures and applicable deadlines.

ELIGIBILITY:
I, the undersigned, am applying for a California Nonresident Tuition Exemption for eligible California high school graduates at ________ and I declare the following:

Check YES or NO boxes:

☐ YES ☐ NO  I have graduated from a California high school or have attained the equivalent thereof, such as a High School Equivalency Certificate, issued by the California State GED Office or a Certificate of Proficiency, resulting from the California High School Proficiency Examination.

☐ YES ☐ NO  I have attended high school in California for three or more years.

Provide information on all school(s) you attended in grades 9-12:

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<tr>
<th>SCHOOL</th>
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Documentation of high school attendance and graduation (or its equivalent) is required by the University of California, the California State University and some California Community Colleges. Follow campus directions.

Check the box that applies to you (check only one box):

☐ I am a non-immigrant alien as defined by federal law (including, but not limited to, a foreign student [F visa] or exchange visitor [J visa]).

☐ I am NOT a non-immigrant alien (including, but not limited to, a U.S. citizen, permanent resident, or an alien without lawful immigration status).

AFFIDAVIT:
I, the undersigned, declare under penalty of perjury under the laws of the State of California that information I have provided on this form is true and accurate. I understand that this information will be used to determine my eligibility for the nonresident tuition exemption for eligible California high school graduates. I hereby declare that, if I am an alien without lawful immigration status, I have filed an application to legalize my immigration status or will file an application as soon as I am eligible to do so. I further understand that if any of the above information is untrue, I will be liable for payment of all nonresident charges from which I was exempted and may be subject to disciplinary action by the College or University.

PRINT FULL NAME (as it appears on your campus student records)  CAMPUS/STUDENT IDENTIFICATION NUMBER

PRINT FULL MAILING ADDRESS (number, street, city, state, zip code)  EMAIL ADDRESS (optional)

PHONE NUMBER (optional)  DATE

DETERMINING YOUR RESIDENCY STATUS

For enrollment fee purposes, you are considered a RESIDENT of the state of California if you are:
1. a citizen of the United States OR have permanent resident status, are a holder of an asylum or refugee visa, AND
2. have lived in the state of California for at least one year and one day.

For enrollment fee purposes, you are considered a NON-RESIDENT of the state of California if you are:
1. a citizen of the United States OR have permanent resident status, are a holder of an asylum or refugee visa, AND
2. have NOT lived in the state of California for at least one year and one day.

For enrollment fee purposes, you are considered an INTERNATIONAL STUDENT if you hold an F-1 Visa or other non-resident visa.
ARTS, MEDIA & PERFORMANCE
Chair: Deborah Paulsen 818.364.7738
Secretary: Suzanne Mignosi 818.364.7680
Art
Art History
Cinema - Vice Chair: Curtis Stage 818.364.7771
Humanities
Interior Design
Multimedia - Vice Chair: Curtis Stage 818.364.7771
Music
Photography - Vice Chair: Curtis Stage 818.364.7771
Theater

BUSINESS & LAW
Chair: Vilma Bernal 818.833.3410
Secretary: Suzanne Mignosi 818.364.7680
Accounting
Administration of Justice - Vice Chair: Kelly Enos 818.364.7610
Business
Computer Applications & Office Technologies
Economics
Finance
Law
Management
Marketing

CHICANO STUDIES
Chair: John Morales 818.364.7679
Secretary: Patricia Carter 818.364.7793
Vice Chair: Jose Maldonado 818.833.3412

CHILD & FAMILY STUDIES
Chair: Janice Silver 818.364.7714
Secretary: Richard Lam 818.364.7722
Child Development
Child Development Center
Education
Family & Consumer Studies
Gerontology
Family Studies

COUNSELING
Chair: Michong Park 818.364.7868
Vice Chair: Sherrie Loper 818.364.7726

ENGLISH AS A SECOND LANGUAGE (ESL), DEVELOPMENTAL COMMUNICATIONS & LEARNING SKILLS, FOREIGN LANGUAGE
Chair: Gary Prostak 818.364.7666
Secretary: Richard Lam 818.364.7722
Developmental Communications
– Vice Chair: Curt Riesberg 818.364.7847
English as a Second Language (ESL)
– Vice Chair: Mike Climo 818.364.7693
Foreign Language
French
Italian
Linguistics
Spanish

ENGLISH & COMMUNICATION STUDIES
Secretary: Suzanne Mignosi 818.364.7680
English – Vice Chair: Dr. Carolyn Daly 818.833.3311
Vice Chair: Veronica Diaz-Cooper 818.364.7694
Communication Studies

HEALTH, KINESIOLOGY & ATHLETICS
Dance Studies
Dance Techniques
Health - Vice Chair: Cindy Cooper 818.364.7707
Kinesiology - Vice Chair: Cindy Cooper 818.364.7707
Kinesiology Athletics - Vice Chair: Cindy Cooper 818.364.7707
Kinesiology Major - Vice Chair: Cindy Cooper 818.364.7707
Nutrition - Vice Chair: Cindy Cooper 818.364.7707

LEARNING CENTER
Director: Albert Ybarra 818.833.3373
Secretary: Sheila Money 818.364.7756

LIBRARY
Chair: David Garza 818.364.7751
Library Science

LIFE SCIENCES
Chair: Dr. Steve Brown 818.364.7665
Secretary: Patricia Carter 818.364.7793
Allied Health - Vice Chair: Dr. Par Mohammadian 818.833.3424
Anatomy - Vice Chair: Dr. Par Mohammadian 818.833.3424
Biology
Biotechnology – Vice Chair: Dr. Par Mohammadian 818.833.3424
Environmental Science
Health Occupations – Vice Chair: Dr. Par Mohammadian 818.833.3424
Microbiology
Nursing – Vice Chair: Dr. Par Mohammadian 818.833.3424
Pharmacy Technician - Vice Chair: Dr. Par Mohammadian 818.833.3424
Physiology - Vice Chair: Dr. Par Mohammadian 818.833.3424

MATHEMATICS & COMPUTER SCIENCE
Chair: Debby Wong 818.364.7887
Secretary: Margarita Padilla 818.364.7894
Computer Science Information Technology
– Advisor: Mari Rettke 818.364.7697
Mathematics - Vice Chair: Carole Akl 818.364.7873

PHYSICAL SCIENCES
Chair: Said Pazirandeh 818.364.7705
Secretary: Patricia Carter 818.364.7793
Astronomy
Chemistry – Vice Chair: Mike Fenton 818.364.7888
Earth Science
Geography
Geology
Oceanography
Physical Science
Physics

PROFESSIONAL STUDIES
Chair: Louis Eguaras 818.364.7706
Secretary: Sheila Money 818.364.7756
Culinary Arts
Professional Baking

SOCIAL SCIENCES
Chair: Mark Pursley 818.364.7677
Secretary: Patricia Carter 818.364.7793
African American Studies - Vice Chair: D’Art Phares 818.364.7681
Anthropology
History - Vice Chair: D’Art Phares 818.364.7681
Philosophy
Political Science - Vice Chair: Dr. Ebru Durukan 818.364.7675
Psychology - Vice Chair: Dr. Christopher F. Williams 818.364.3413
Sociology – Vice Chair: Jill Biondo 818.833.3411
BUILDINGS & CLASSROOMS

Instructional Building (INST)
Second Floor

First Floor

Campus Center Building (CMPC)

Second Floor - Ground level

First Floor - Lower level
OFF-CAMPUS LOCATIONS

1. ADMS - HS
   Jane Adams High School
   16341 Donmetz St, Granada Hills

2. CCEP - HS
   Community Charter Early College HS
   11500 Eldridge Ave, Lake View Terrace

3. CCLA - ART
   Cesar Chavez Learning Academies
   1001 Arroyo Ave, San Fernando

4. CCLA - ASE
   Cesar Chavez Learning Academies – Academy of Scientific Exploration
   1001 Arroyo Ave, San Fernando

5. CCLA - PC
   Cesar Chavez Learning Academies – Parent Center
   1001 Arroyo Ave, San Fernando

6. CCLA - TPA
   Cesar Chavez Learning Academies – Teacher Prep Academy
   1001 Arroyo Ave, San Fernando

7. CCLA - SJHS
   Cesar Chavez Learning Academies – Social Justice
   1001 Arroyo Ave, San Fernando

8. CC RC
   Child Care Resource Center
   20001 Prairie Street, Chatsworth

9. EL NIDO
   El Nido – Pacoima Community Center
   11243 Glenoaks Blvd, Pacoima

10. HUBB-ES
    Hubbard Elementary School
    13325 Hubbard St, Sylmar

11. JBUR HS
    John Burroughs High School
    1320 W Clark Ave, Burbank

12. LAKEVIEW
    Lakeview Charter HS
    919 Eight St, San Fernando

13. LA-LEAD
    Los Angeles Leadership Academy
    234 E. Avenue 33, Los Angeles

14. NA HS
    Northridge Academy HS
    9601 Zelzah Ave, Northridge

15. NVM INST
    North Valley Military Institute
    12105 Allegheny St, Sun Valley

16. PCH
    Pacoima City Hall
    13520 Van Nuys Blvd, Pacoima

17. POLY-HS
    Polytechnic High School
    12431 Roscoe Blvd, Sun Valley

18. RANCHITO
    El Ranchito
    7940 Ranchito Ave, Panorama City

19. SAR-COUG
    Sara Coughlin Elementary
    11035 Borden Ave, Pacoima

20. SFDO-HS
    San Fernando HS
    11133 O’Melveny Ave, San Fernando

21. SUNVL-HS
    Sun Valley High School
    9171 Telfair Ave, Sun Valley

22. SYLM-HS
    Sylmar HS
    13050 Borden Ave, Sylmar

23. SUNVLMAG
    Sun Valley Magnet
    7330 Bakman Ave, Sun Valley

24. SYL-BIO
    Sylmar Biotechnology Academy
    13050 Borden Ave, Sylmar

25. TRIUMPH
    Triumph Charter High School
    13361 Glenoaks Blvd, Sylmar

26. VALOR HS
    Valor Academy High School
    8015 Van Nuys Blvd, Panorama City

27. VAUG CTR
    Vaugh Next Century Learning Center
    11505 Herrick Ave, San Fernando

28. VPC-HS
    Valley Public Charter High School
    12513 Gain St, Pacoima

29. YPI-SF
    Youth Policy Institute, San Fernando
    11844 Glenoaks Blvd, San Fernando
LA VC Invites you to Study Away!

The Los Angeles Valley College Study Away Program offers study abroad programs for community college students (and non-students) who want a memorable learning experience. These programs are open to any individual who wants the opportunity to study a subject in a foreign country or in the United States.

Visit [www.lavc.edu/studyaway](http://www.lavc.edu/studyaway) for information on our Summer programs.

Check our website for information about Study Away.

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**PIERCE COLLEGE**

Time for a change? **Try one of these careers**

Horse Science
GIS Certificate
Auto Tech
Vet Tech

www.piercecollege.edu

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Enroll now at [lamission.edu](http://lamission.edu)
## FINAL EXAM SCHEDULE FALL 2017

### MONDAY, DEC 11 – SATURDAY, DEC 16

**HOW TO FIND WHEN YOUR FINAL EXAM WILL BE HELD:**

1. At the top of the chart below, find the day(s) that your class is held
2. At the left of the chart below, find the start time of your class
3. Your exam day and time is at the intersection of the day(s) of your class and the start time of your class
4. All classes that meet more than twice a week (MTWTh) should follow the Mon & Wed exam schedule
5. Final exams for short-term classes shall be administered during the final two hours of the last class period.

**EXAMPLE:**

- If your class meets Mondays only at 4:35pm, then your final exam will be held on Mon, Dec 11 from 5:30–7:30pm.
- If your class meets Tu & Th at 10:35am, then your final exam will be held on Th, Dec 14 from 10am-12pm.

### FINAL EXAM DAY, DATE AND TIME

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### EXCEPTIONS:

1. All classes that meet more than twice a week (MTWTh) should follow the Mon & Wed exam schedule
2. Final exams for short-term classes shall be administered during the final two hours of the last class period.

### NOTE:

- Every instructor is required to give a final examination following the schedule above.
- Final exams are scheduled for two hours.
- Final exams will be held in the regularly scheduled classroom.
- If students indicate that a conflict is occurring, instructors are advised to contact their supervising dean immediately.
- Any change from this schedule must be approved by the Office of Academic Affairs.
- Any questions regarding this schedule should be directed to Academic Affairs.
SCHEDULING WORKSHEET

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Class List

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DIRECTORY OF COLLEGE SERVICES

Academic Affairs ................................................................. 818.364.7632
Admissions & Records ...................................................... 818.833.3322
Assessment Center ............................................................. 818.364.7613
Business Office ................................................................. 818.364.7600 x7110
CalWORKs ........................................................................ 818.364.7760
Campus Security .................................................................. 818.364.7843
Career Center ..................................................................... 818.833.3403
Child Development Center .................................................. 818.364.7863
College Ombudsperson ....................................................... 818.364.7690
Counseling Department ..................................................... 818.364.7655 or 818.364.7656
Disabled Student Programs & Services (DSPS) ..................... 818.364.7732
Telecommunication Device for the Deaf (TDD) ..................... 818.364.7861
Eagles’ Landing Student Store ............................................. 818.364.7798
Extended Opportunity Program & Services (EOPS) ............... 818.364.7645
English as a Second Language (ESL) Credit Program ............. 818.364.7666 or 818.364.7722
English as a Second Language (ESL) Non-Credit Program ....... 818.364.7735
Financial Aid Office ............................................................ 818.364.7648
Health Center .................................................................... 818.362.6182
Honors/Transfer Alliance Program ..................................... 818.364.7683
International Students ........................................................ 818.364.7741
ITV (Instructional Television) .............................................. 818.364.3594
Learning Center ................................................................. 818.364.7756
Library ................................................................................ 818.364.7600 x7106
President’s Office ................................................................. 818.364.7795
Student Activities ............................................................... 818.364.7820
Student Services ............................................................... 818.364.7766
Transfer Center ................................................................. 818.364.7827
Veteran Resource Center ................................................... 818.364.7658
Veterans Office ................................................................. 818.364.7864