FALL Semester 2012 ~ August 27 – December 16

GENERAL CALENDAR DATES
Applications Accepted .......................................................................................................................... Year Round
Assessment & Orientation ............................................................................................................... Year Round
Deadline for K to 8 (Young Student) Application ........................................................................... August 10
Residency Determination Date ........................................................................................................ August 26
DAY AND EVENING CLASSES BEGIN ..................................................................................... August 27
Saturday Classes Begin .................................................................................................................. September 1
Last Day to Petition for Credit/No-Credit ...................................................................................... October 5
Deadline to Petition for Fall 2012 Graduation .............................................................................. October 19
Last Day for Section Transfer ......................................................................................................... November 2
Classes End .................................................................................................................................... December 8
FINAL EXAMS .................................................................................................................................. December 10-15
Semester Ends .................................................................................................................................. December 16

PRIORITY Registration Dates - Enrollment is by appointment only, through the Internet
(You may not register before your appointment date and time.)
EOPS, DSPS Foster Youth and Veterans .......................................................................................... May 7 to May 9
Continuing Students ........................................................................................................................ May 10 to June 3
New and Re-entering Students ....................................................................................................... June 4

ADD Dates - Late ADDs are not permitted
Deadline to add full term classes (In Person) .................................................................................. September 7
(Short Term Classes Have Different Deadlines-Check with Your Instructor)

DROP Dates
Drop classes without receiving a “W” with refund (In Person) ...................................................... September 7*
Drop classes without receiving a “W” with refund (Internet) ......................................................... September 9*
Drop classes without incurring fees or with a refund
(Registration/parking/non-resident fees – 16-week semester-length classes)
In Person/Internet ............................................................................................................................. September 10
Drop classes with a “W” (Letter grade is required from this date forward)
In Person .......................................................................................................................................... November 16
Internet ........................................................................................................................................... November 18
*PLEASE NOTE: This is an earlier and revised deadline. A “W” will appear on your transcript record after this date. This is a new LACCD enrollment limit. The limit is now three times to take a class and includes both substandard grades and withdrawals. (See Important Notice, page 3)

If you stop attending a class (or wish to drop a class), YOU MUST DROP THE CLASS YOURSELF – OFFICIALLY – on or before November 18, 2012 (Internet)
Failure to do so may result in a grade of “F” in that class.

REGISTRATION INFORMATION
Website – www.lacccd.edu (Student Information System)
Admission Regular Office Hours
Monday and Thursday – 8am-5pm
Tuesday and Wednesday – 8am-7pm
Friday – 8am-12noon

HOLIDAYS (College CLOSED)
Memorial Day – May 28
Independence Day – July 4
Labor Day – September 3
Veteran’s Day – November 12
Thanksgiving – November 22-25

HOW TO REGISTER ONLINE or IN-PERSON - See page 21
GET FINANCIAL AID - See page 62

VISIT OUR WEBSITE FOR UPDATED INFORMATION ON NEW CLASSES AND CANCELLED CLASSES www.lamination.edu/schedules

LATE ENROLLMENT: The college reserves the right to cancel or extend late enrollment for reasons relating to student enrollment, level of financial support, or any other reason at the discretion of the LACCD (District) and Los Angeles Mission College.

NOTE: Contact PACE for information about their deadlines. Contact the Office of Admissions & Records for deadlines on late start, short-term, and special program classes.

FOR THOSE WITH DISABILITIES, ALTERNATE FORMATS OF THIS SCHEDULE ARE AVAILABLE BY CALLING 818.833.3313
I am pleased that you are continuing your education or have decided to attend Los Angeles Mission College (LAMC). We are proud to offer you a high quality education and to provide the support you need to succeed. We know there are many challenges that make it difficult to succeed, but we are here to help you overcome these challenges and assist you to meet your educational goals.

Mission College is dedicated to its philosophy of providing high-quality services and programs in a supportive environment, which is the foundation of the college’s mission—the success of our students. Faculty and staff are proud of the rigorous programs, and committed to helping students achieve their dreams. Here, you will be challenged to exceed your potential to meet the challenges of tomorrow.

LAMC offers a variety of programs of study to obtain an associate degree, transfer to a four-year institution, or learn new skills to advance in the workplace. We have flexible scheduling and courses to fit your needs such as online, weekend, evening, accelerated, and television courses.

As you read what students say on page 5, you’ll notice that there’s a world of opportunities for building a brighter future for yourself through education. Whatever your reasons are for attending Mission College, you will be provided with a quality education and the tools necessary to help you succeed.

I welcome you to Los Angeles Mission College, and trust you will find your experience at LAMC to be rewarding.

Very truly yours,

Monte E. Perez, PhD
President, Los Angeles Mission College
IMPORTANT NOTICE
All Students Please Read

Beginning Summer 2012: New 3 Repeat Rule

EFFECTIVE SUMMER 2012, course withdrawal ("W") or a substandard grade ("D," “F,” or "NP") count as an attempt at a course. Only three attempts at any one course will be allowed, with some exceptions. Listed below are the new rules that all students need to know about.

- Students who drop or are excluded after the last day to drop without a grade of “W” will have a “W” appear on their transcript. The “W” will count as an attempt for that course.
- For the Fall semester, September 09, 2012 is the last to drop a class without a “W.” Students will be able to drop a class online until this date.
- A course in a student’s transcript which currently shows a recorded “W” counts as an attempt for that course.
- Students will not be allowed to register for any course within the LACCD if there are three recorded attempts for that course in any combination of W, D, F, or NP grades.
- Add permits for a course within the LACCD will not be processed if there are three recorded attempts for that course in any combination of W, D, F, or NP grades.
- For courses specifically designated as “repeatable,” students may repeat up to three times. (See Title 5 California Code of Regulations sections 55040, 55041, 58161)
- Where the student’s number of enrollments in a course exceeds the allowable amount, the student may petition for an additional enrollment in cases of extenuating circumstances.

What students should do:
- Be sure you are academically ready for classes you enroll in.
- If you must drop a course, drop before the specified deadline for dropping a class without a grade of “W”
LAMC has numerous agreements with university and college campuses that give students who participate in these programs various transfer application advantages, the most important being priority admission. If you are interested in transferring to UCLA, we have a specific honors transfer program called UCLA Transfer Alliance/Honors Program (TAP). In addition, as a member of the Honors Transfer Council of California, LAMC participates in an alliance with many additional campuses. Information on both programs follows.

UCLA Transfer Alliance/Honors Program

The Los Angeles Mission College Transfer Alliance/Honors Program is designed for motivated students who plan on transferring to a four year college or university. The program consists of academically enriched general education courses in which both written expression and the critical analysis of ideas are stressed. The TAP program offers participating students priority admissions to UCLA and additional opportunities at other universities. Both current and new students may apply to be part of the TAP program.

Requirements: Students will complete five honors courses and maintain at least a 3.25 grade average, and honors designation will appear on the students’ transcripts. For each honors course, students will complete a research project or paper designed in collaboration with the Honors Director Dr. Mike Fenton and the faculty member teaching the course.

Application requirements: Current LAMC students must be eligible for English 101 and have completed 12 transferable units with a GPA of 3.25 or higher. Entering students must have a high school GPA of 3.50 or higher or an SAT score above 1,000, and their placement tests must place them in English 101 or higher.

If you do not meet a specific requirement but would like to be able to participate in TAP, please write to Dr. Mike Fenton at fentonms@lamission.edu to discuss your particular situation.

Application Packet Requirements: Interested students should put together a packet that includes unofficial transcripts, a personal statement, faculty recommendation and a completed application which can be found on the Honors website: www.lamission.edu/honors/default.aspx

Contact Information for the UCLA Transfer Alliance/Honors Program:
Contact Honors Counselor Afri Walker, 818.364.7647, or Honors Coordinator Dr. Mike Fenton, 818.364.7888

Additional Transfer Agreements through the Honors Transfer Council of California

This program was created to promote academic excellence, to stimulate creative intellectual thinking and discussions of academic issues among students and faculty, to increase awareness of current social issues, to encourage community service, to celebrate cultural diversity, and to prepare students for successful university transfer. LAMC Membership in the Honors Transfer Council of California gives our students the opportunity to participate in many honors agreements and the primary benefit is priority admission. To learn more about the Honors Transfer Council of California and the programs, agreements, priority admission, scholarships and other activities they offer to our students, go to www.honorstcc.org

Participating Universities and Colleges: Some of the universities and colleges that offer honors program transfer agreements and priority admission to those students who complete all requirements at the time of application for transfer are:
UC Irvine Pomona College
UC Riverside Pitzer College
UC Southern California La Sierra University
CSU Fullerton Whitman College
CSU San Diego Pacific University
CSU Stanislaus Claremont College
Chapman University Occidental College

Benefits to Honors Program Participants at Each School: Each University or College listed above has specific requirements and guidelines and each offers varying additional advantages outside of priority admission for students who complete the Honors Program requirements described. These advantages may include priority for housing, scholarships and other benefits. Transfer agreements for participating schools may be viewed at www.honorstcc.org/transfer/HTCC_Agreements.pdf

Requirements: The requirements are the same as they are for the UCLA TAP Program described above. Students must be eligible for English 101 and have completed 12 transferable units with a GPA of 3.25 or higher. Entering students must have a high school GPA of 3.50 or higher or an SAT score above 1,000, and placement tests must place them in English 101 or higher. To earn Honors Program Certification, students must complete five honors courses with a 3.00 grade average, and honors designation will appear on the students’ transcripts. For each honors course, students will complete a research project or paper with a specific faculty member for a class in which the student is enrolled.

Contact Information for HTCC Honors Transfer Programs: Call Counseling at 818.354.7655 or 818.364.7656 and ask to meet with an honors counselor regarding all programs above. Go to www.lamission.edu/honors/default.aspx for additional materials.
Andrea Brard – Current LAMC student now applying to UCLA
Favorite Research project title: “Male and Female Sex Differences” for Psychology 2
Like many students in the budget crisis of the last few years, Andrea Brard did not get into UCLA on her first application attempt out of high school. She determined that the “UCLA Tap honors program would provide me with a valuable challenge,” and she was impressed by the statistics on the program website showing that completing the program would increase her chances of transfer to UCLA significantly, and she is currently in the application process after completing her honors project requirements. Her favorite project was for her Bio-Psychology class entitled “Male and Female Sex Differences.” Her research led her to her own conclusions based on patterns she observed, and she reports that, “by completing this project, I learned that research projects are not always limited to tedious/uninteresting requirements, but instead, they may serve as opportunities to expand one’s knowledge and even satisfy one’s curiosity in a particular academic area.” She also reports that doing her honors projects will not only increase her chances of being accepted at UCLA, but will give her valuable experience to help her succeed there, and she values the “chances to interact with UCLA representatives and staff” who are helping her in the application process, and she thanks Dr. Mike Fenton and Counselor Mr. Afri Walker for their mentorship in completion of the program. She believes “the opportunities to reach your educational goals are endless at LAMC.”

Steve Guzman – Current LAMC student majoring in Neuroscience, now applying to various research-based universities for Fall 2012
Favorite Research Project Title: “Alzheimer’s Disease: Anti-amyloid Approaches” for Chemistry 101
Steve Guzman’s primary goal when he first began attending LAMC was to take advantage of any program that could help him attain his transfer goals, and he believed the Honors Transfer Program could do that. His favorite search project for Chemistry 101 was called “Alzheimer’s Disease: Anti-amyloid Approaches,” a topic right in line with his interest in attending a research based university and majoring in Neuroscience. In researching the Amyloid-beta protein, a neurotoxin linked to Alzheimer’s disease, Steve “focused the protein’s formation in the human brain and what approaches can be made to modulate its generation, clearance, and toxicity.” Steve reports that “the most rewarding part of this project was having to dig through tons of science articles and reviews written by experts in the field and then actually trying to make sense of it all.” He values the experience as one which “took me beyond the scope of the classroom, far beyond any textbook,” and one that “took my critical thinking into a higher level.” Steve is surprised at “how many students don’t take advantage of the programs offered at LAMC, especially for those who hope to transfer into a UC.” His advice to students is that “they need to go out, get involved, and push their education towards the next level.” He appreciates how participating in the UCLA TAP program has helped him grow.

Jayme Ferrel – Current LAMC student majoring in Sociology, hoping to transfer to UC Berkeley for Fall 2012
Favorite Research Project Title: “The Second Shift: The New Gender Revolution” for Sociology 101
After graduating from LAMC with her A.A. in Liberal Arts and Science in Sociology, Jayme Ferrel hopes to first earn her B.A. from UC Berkeley starting Fall 2012, then transfer to New York University for her M.A., and to one day be a community college professor who can motivate her students to reach their goals by taking advantage of the resources provided by their college. Jayme took advantage of counselors and the transfer center “many times” in the last three years, and chose to participate in the UCLA TAP Honors Program because she quickly learned how difficult it is to get into the “University of your choice since competition is high.” She believes the Honors Program “gives a boost in your application and helps you stand out from other applicants.” Besides priority admission to a participating university, she also appreciated the many benefits the Honors Program provides participants such as special events, guest speakers, and recognition of her scholarship. Her favorite Honors Program project was done for Sociology 1, and called “The Second Shift: The New Gender Revolution.” Her twelve page research paper looked at “contemporary gender roles that have seemed to be taking shape in today’s dual income couples,” including issues such as the possibility of men not contributing fully to things like household chores being a contributing factor in “higher divorce rates today than fifty years ago” when often only the husband worked, leaving maintaining the household to his spouse. Jayme chose to do a research paper rather than other options that students take, such as designing a website or multimedia DVD on a topic, because it helped him “become more aware of the social environment.” For example, Jayme reports that her research made her “more aware of current social issues” as well as better able “to help others.” With each honors research project, she not only learned much new information but also learned to be a better “critical analyzer of other researchers’ work.” Jayme’s advice is that “only you can make a difference in your future,” and she believes that the higher transfer rates of program participants, the fact that students who participate are seen as more “serious” students, and the support she received from the program will make a difference in her future.
**Counseling Department**
Our counselors are here to assist you in the development of your Student Educational Plan, and to advise you on class selection, academic issues, and career and job development resources. You can make an appointment in advance, drop by for a quick question or two and walk-in for an appointment. If you are interested in the development of your Student Educational Plan, plan on making an appointment for an hour session. All counselors are here to help you!

The Counseling Department is open Monday and Thursday from 8am to 5pm, Tuesday and Wednesday from 8am to 7pm and Fridays until 12 noon. Phone 818.364.7655 for an appointment.

Department Chair: Diana Bonilla
General Counselors: Afri Walker, Michong Park, Dianna Bonilla, Sherrie Loper
Transfer Center Director: Diana Bonilla
General Counselor/Articulation Officer: Madelline Hernandez

**Disabled Student Program & Services**
DSPS offers counseling, tutoring, and assistive technology accommodations so that our campus upholds laws put in place to ensure all students equal rights to attend and succeed in higher education. Our counseling hours have increased, meaning more student support.

Regarding assistive technology accommodations services, we plan to upgrade our DSPS assistive technology software and hardware to meet the demand of disabled students. We are also looking at equipping other campus computer lab areas with adaptive software and hardware. We help inform faculty and administrative staff on compliance with The Americans with Disability Act and ADA technology laws. We are planning to provide workshops during the fall and spring semesters.

Please contact us for more information on accommodations. Visit us at www.lamission.edu/dsps for contact information.

**Extended Opportunities Programs & Services (EOPS)**
**Cooperative Agencies Resources for Education (CARE)**
EOPS/CARE works with a student population that must meet certain qualifications. Drop by the office to see if you qualify. Students are awarded vouchers valued at $225 each that are used to purchase textbooks only at LAMC’s Eagles’ Landing Student Store. EOPS students also receive priority registration, three mandatory individual counseling sessions, tutorial support, available academic workshops and assistance with the financial aid process.

CARE students (EOPS single parents receiving CalWORKs with at least one dependent child less than 14 years old) also receive an additional $150 CARE book grants used to purchase textbooks and supplies at LAMC bookstore. All new EOPS/CARE students are given survival kits, which include, but are not limited to backpacks, LAMC binders, notebook paper, pens, pencils and LAMC t-shirts. In addition, CARE students are also awarded meal vouchers valued at $6 each that are used in the cafeteria. EOPS/CARE students are awarded cash grants once or twice a year, depending on availability of funds.

**Office of Financial Aid & Scholarships**
This office is located in the same location as Admissions & Records, EOPS and the Counseling Department. Make sure you stop by and request information about meeting your financial needs. Many options are available, and staff can assist you in identifying the financial resource for which you qualify.
Transfer & Career Center
The Transfer & Career Center provides students with career and transfer services to assist students through the career exploration process and ensure a smooth transition to four-year universities. Our staff is highly dedicated to your success.

Our services include: counseling appointments to address career and transfer questions, appointments with university representatives, transfer and career fairs, spotlight on careers workshops (see below), transfer related workshops, career assessments to help you decide on a major. We provide access to the internet and specialized software for career exploration, information on university field trips, access to public and private University catalogs, and much more.

The Transfer & Career Center is located in the Campus Services building. Please contact us by phone at 818.364.7827 or by email to transfer@lamission.edu or visit our website at www.lamission.edu/transfercenter

Make sure to watch the school calendar for Transfer/Career Center events that include the following:
• University representatives from CSU, UC, and Private Universities
• Career Fair
• Evening Transfer Fair
• Spotlight in Careers Workshops
• Career Exploration for the Undecided Student
• Interviewing Techniques to Help You Land that Job
• Writing a Winning Resume Workshop, and
• Transfer Admission Guarantee (TAG) Program

TRIO/Student Support Services (SSS) Program
The TRIO/Student Support Services (SSS) Program is a federally funded program designed to identify and provide resources to help students persist through college. SSS provides support services that promote and facilitate students’ academic and personal success. To qualify for SSS, students must meet at least one of these requirements: 1) Be a first-generation college student (neither parent has a bachelor’s degree); 2) meet an income guideline; 3) be a student with a disability. Students selected to participate in SSS will qualify for one-on-one academic advising and counseling, individual and group tutoring, career counseling, study skills workshops, trips to cultural sites and colleges, and grant aid through a selective process.

Contact us at 818.364.7821, or visit our website for more information: www.lamission.edu/sss

The Division of Student Services is here to serve YOU!
Los Angeles Mission College is dedicated to providing you with a quality education...

and to supporting students with diverse career, transfer and personal goals as they manage the demands of work, school and personal life. We offer a variety of class formats to fit your schedule needs, and we offer a wide range of transfer, professional, personal enrichment and support programs. Some programs are described in this schedule. For complete and up-to-date information please consult the college website at www.lamission.edu

COURSE FORMATS offering students a range of scheduling options include:

- **Traditional classes** - pages 24-47
  on campus, day, evening and weekends
- **Online Classes** - page 10
  also listed within the schedule of courses
- **Hybrid Classes** - page 10
  also listed within the schedule of courses
  (combination of online and on campus)
- **Short Term and Late Start Classes** - page 11
  also listed within the schedule of courses
- **ITV Classes** - page 14
  Televideo courses
- **Off-Campus Locations**
  Some courses are offered at area high school campuses.
  Check the schedule listings.

PROGRAMS that help you meet your career, professional and personal goals:

- **A.A. and A.S. Degree Programs**
- **College Transfer Courses**
- **Honors Transfer Program** - page 4
- **Career and Technical Education**
- **Urban Teacher Fellowship program** - page 16
- **GED and CAHSEE Preparation** - page 17
- **English as a Second Language Programs** - page 19
  (Non-Credit and Credit)
- **Concurrent Enrollment**: For high school students who are eligible to take college classes while still in high school. See your high school counselor for complete eligibility.

Please consult the Los Angeles Mission College website, www.lamission.edu, for complete information on the programs below and to access our online catalog.

and more...

Go to www.lamission.edu for complete information and to view our College Catalog. Contact information for departments, programs and for college counselors are listed.
Which Course Formats fit best into your Fall 2012 schedule?

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Online & Hybrid

Students often work full or part time jobs while going to college, so their time is valuable.

**BENEFITS OF TAKING ONLINE CLASSES**
- Provides flexibility, convenience, and 24/7/365 education
- Provides independent learning
- Accommodates different learning styles
- Teaches you to be self-disciplined
- Access to great faculty from Mission College

**Online Courses Bring Education Right To Your Home.**
Save time spent in traffic and invest it in your education. You can study from anywhere in the world. In an online environment, you are EMPOWERED to learn from others in your class. You can make intelligent and thoughtful contributions to discussions online.

You can read and review lecture notes as often as you want, interact within your courseware at any time, and you have the ability to send your professor questions at your convenience.

**Are you ready to take an online class?**
See if you are ready to take an online class by taking this simple survey - [www.waol.org/getstarted/IsOnline4Me.asp](http://www.waol.org/getstarted/IsOnline4Me.asp)

**Have questions or need help deciding which path is best for you?**
Contact an Online Counselor - 818.364.7655 or Email Afri Walker at walkeraf@lamission.edu or Diana Bonilla at bonilldi@lamission.edu
Check out the Counseling Webpage for more information - [lamission.edu/counseling](http://lamission.edu/counseling)

**Get Started with your Online Classes today**
1. Become a student at Mission College - apply online: [cccapply.org](http://cccapply.org)
2. Check which classes are offered online - [missiononline.pbwiki.com](http://missiononline.pbwiki.com)
3. Check to see if the online class is still available (it may be full - online classes are very popular so register early) - [mymission.lamission.edu/soco](http://mymission.lamission.edu/soco)
4. Add your online class to your schedule of classes - go to the Student Information System - [www.laccd.edu/student_information/sis_logon.asp](http://www.laccd.edu/student_information/sis_logon.asp) (you will need your 88-Student ID to enter) - [eweb4.laccd.edu/index.asp](http://eweb4.laccd.edu/index.asp)
5. Check to see who is your online instructor - and email him/her about your online class - [missiononline.pbwiki.com/faculty](http://missiononline.pbwiki.com/faculty)
6. Make sure your computer is properly set up to take the class - [tuneup.pbwiki.com](http://tuneup.pbwiki.com)
7. Find out which course management system your class uses. At Mission we have three different platforms - etudes ng, moodle and course compass - [missiononline.pbwiki.com](http://missiononline.pbwiki.com)
8. Login to the correct online course management system for your online class - [missiononline.pbwiki.com/login](http://missiononline.pbwiki.com/login)

**Any problems?**
Contact the Help Desk at 818.415.2015 or onlinemission@gmail.com
or contact our Title V Tutor (Kelly) kps70@hotmail.com

**Technical Support**
Phone: 818.415.2015 or Email: onlinemission@gmail.com

**Online Classes**

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<td>0152</td>
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<td>MALDONADO, J</td>
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<tr>
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**Hybrid Classes**

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<td>Meets Mon, 5:20PM - 6:45PM, CSB 102A <a href="http://www.lamission.edu/business/bernal">www.lamission.edu/business/bernal</a></td>
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<td>3197</td>
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<td>0443</td>
<td>SOC 28</td>
<td>LEVY, M</td>
<td>Meets Tu, 12:25PM - 1:50PM, INST 1002 Email: <a href="mailto:ProfLevym@hotmail.com">ProfLevym@hotmail.com</a></td>
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**These classes are also listed in the FALL schedule.**
SHORT TERM

CH DEV 65  (CSU) 2.00 UNITS
3095  LEC  6:50PM - 9:55PM  M  SILVER, J  CCDS 200
(11 Week Class - Starts 8/27/2012, Ends 11/12/2012)

LATE START

CH DEV 61 - INTRO TO FAMILY CHILD CARE II (CSU) 1.00 UNIT
0174  LEC  1:00PM - 3:50PM  S  STAFF  CCDS 200
Taught bilingually (English/Spanish)  (12 Week Class - Starts 9/1/2012, Ends 11/17/2012)

CH DEV 672 1.00 UNIT
0176  LEC  9:00AM - 11:50AM  S  STAFF  CCDS 200
Taught bilingually (English/Spanish)  (12 Week Class - Starts 9/1/2012, Ends 11/17/2012)

LIBRARY 101  (UC:CSU) 1.00 UNIT
0313  LEC  1:50 hrs/wk  TBA  KNOTTS, K  INTERNET
Email: karenknotts@sbcglobal.net  (9 Week Class - Starts 9/10/2012, Ends 11/11/2012)

MATH 112  (NDA) 3.00 UNITS
0324  LEC  9:00AM - 11:25AM  MW  BUTLER, D  CMS 126
(10 Week Class - Starts 10/8/2012, Ends 12/16/2012)
0331  LEC  12:25PM - 2:55PM  TTh  PAIGE, B  CMS 020
(10 Week Class - Starts 10/8/2012, Ends 12/16/2012)

MATH 240 (CSU) 3.00 UNITS
3246  LEC  4:20PM - 6:45PM  MW  MCGANN, E  CMS 022
(10 Week Class - Starts 10/8/2012, Ends 12/16/2012)

PERS DEV 4  (CSU) 1.00 UNIT
0392  LEC  8:30AM - 10:20AM  S  DALE, J  INST 1013
NOTE: Geared toward the disabled students.
(9 Week Class - Starts 9/8/2012, Ends 11/3/2012)
0393  LEC  12:15PM - 2:15PM  W  HOBBS, M  INST 1013
(7 Week Class - Starts 11/12/2012, Ends 12/24/2012)
3271  LEC  4:25PM - 6:40PM  T  LOPER, S  INST 1013
(7 Week Class - Starts 10/30/2012, Ends 12/15/2012)

PERS DEV 17 (CSU) 1.00 UNIT
0394  LEC  1:05PM - 3:25PM  M  SCHWARTZ, R  INST 1013
NOTE: Geared toward the disabled students.
(7 Week Class - Starts 10/1/2012, Ends 11/23/2012)
3272  LEC  4:25PM - 6:45PM  Th  BONILLA, D  CAI 228
(7 Week Class - Starts 10/25/2012, Ends 12/13/2012)

PERS DEV 22 (CSU) (Rpt 1) 1.00 UNIT
3273  LEC  4:25PM - 6:45PM  Th  TEOLA, D  HFAC 108
NOTE: Class geared towards athletes.
(7 Week Class - Starts 10/12/2012, Ends 11/18/2012)

SOCIOLOGY 1  (UC:CSU) 3.00 UNITS
0452  LEC  4:15hrs/wk  TBA  LEVY, M  INTERNET
Email: proflevym@hotmail.com  (12 Week Class - Starts 9/24/2012, Ends 12/16/2012)

NOTE: For additional late start classes, see PACE on next page.
PACE Office: 818.364.7684
Located in the lower level of the Campus Center
PACE Director, Mark Pursley:  818.364.7677

PACE classes are also listed in the Fall schedule.
For up-to-date information, go to www.lamission.edu/pace

PACE students often combine PACE courses with other online, hybrid and short-term classes. Please meet with your counselor or the PACE Director to assist you in finding courses outside of PACE to complete your degree and/or transfer requirements.

NEW PACE STUDENTS: Attend the PACE Orientation the Saturday before classes begin, August 25, 9-11 am, CMPC 5&6.
Call the PACE Office for more information.

WHO: PACE courses are offered in an accelerated format convenient to students’ work schedules. Some students participate in the complete PACE program (see “Why” below for program features). However, PACE courses are open to ALL Mission College students, so anyone can sign up for a PACE course while taking traditional, online or other course formats.

WHY: PACE offers convenient scheduling, quality instruction, and a supportive staff. PACE features collaborative learning, field trips, artistic performances, and social events to enhance your educational experience.

WHAT: PACE has five tracks (Elementary Teaching, Business, Social Science, Health Science, and General Studies) to help students meet their transfer requirements while earning an A.A. degree. All PACE courses are fully transferable to CSU and UC.

WHERE: Currently all PACE courses meet on campus.

WHEN: Most courses in PACE are offered in an accelerated eight week format. Students attend class one evening a week and every other Saturday for eight weeks. A student can earn 12 units per semester by taking two courses in the first eight week session and two more in the second eight week semester. Each PACE course is paired with another PACE course so that students may earn six units in session A, and six more in session B. (Go to the website for complete PACE information.)

A Sample Schedule for Paired 3-Unit Courses:
Course 1: Tuesday 6-8pm and scheduled PACE Saturdays 8-12 (Student must attend both days. Courses do not meet on all Saturdays – see schedule.)
Course 2: Tuesday 8:10-10:10pm and PACE Saturday 12:30-4:30 (Student must attend both days. Courses do not meet on all Saturdays – see schedule.) Students may take one or both courses.

4-Unit Science Courses and 5-Unit Business and Math Courses meet per the evening schedule indicated and every Saturday, and some are 16 weeks long.

Hybrid PACE Courses:
Students attend only four Saturday sessions and complete the remainder online.

PACE Basic Skills in Math and English: These courses, called bridge courses, are generally offered on Monday evenings or on Saturdays- see schedule.

DISTRICTWIDE REGISTRATION
REGISTER AT MORE THAN ONE COLLEGE!
Students registering for classes through the college’s web-based registration system will also have the opportunity to register for classes at any of the other colleges in the Los Angeles Community College District – East L.A. College, L.A. City College, L.A. Harbor College, L.A. Mission College, Pierce College, L.A. Trade Technical College, L.A. Southwest College, L.A. Valley College, and West L.A. College. Students can register for Instructional Television (ITV) classes as well.

Search for Classes on the Web!
Using the college’s web registration system, students can search for available classes at any college in the Los Angeles Community College District. They can even search for a particular course by time and days of the week!

Thousands of Classes to Choose From!
The opportunity to enroll at multiple colleges gives students access to thousands of classes throughout the nine colleges in the Los Angeles Community College District.

DISTRICTWIDE PARKING
YOUR LAMC PARKING PERMIT IS GOOD AT ALL 9 CAMPUSES!
BRIDGE COURSES

MATH 227  (UC:CSU) 4.00 UNITS
6505  LEC  5:50PM - 10:05PM M DESULMA PRZYBOROW, J CMS 029
AND LEC  2:10 hrs/wk TBA SCHEDULE
Class meets every Monday and Saturday (Except Sat 11/24)

ELEMENARY TEACHING

HISTORY 11  (UC:CSU) 3.00 UNITS
6503  LEC  6:00PM - 8:00PM T STAFF CSB 205
AND LEC  8:00AM - 12:00PM S STAFF CSB 110
AND LEC  2:10 hrs/wk TBA SCHEDULE
Class meets every Tuesday and 4 Saturdays (9/8, 9/22, 10/6, 10/22)
(8 Week Class - Starts 8/27/2012, Ends 10/20/2012)

PHILOSOPHY 6  (UC:CSU) 3.00 UNITS
6506  LEC  8:10PM - 10:10PM T PURSLEY, M CSB 205
AND LEC  12:30PM - 4:30PM S PURSLEY, M CSB 110
AND LEC  2:05 hrs/wk TBA PURSLEY, M SCHEDULE
Class meets every Tuesday and 4 Saturdays (9/8, 9/22, 10/6 & 10/22)
(8 Week Class - Starts 8/27/2012, Ends 10/20/2012)

POLITICAL SCIENCE 1  (UC:CSU) 3.00 UNITS
6508  LEC  8:10PM - 10:10PM T BECK, T CSB 205
AND LEC  12:30PM - 4:30PM S BECK, T CSB 110
AND LEC  2:20 hrs/wk TBA BECK, T SCHEDULE
Class meets every Tuesday and 4 Saturdays (11/3, 11/17, 12/1 & 12/15)
(8 Week Class - Starts 10/22/2012, Ends 12/15/2012)

BUSINESS TRACK

*ACCOUNTING 2  (UC:CSU) 5.00 UNITS
6500  LEC  5:00PM - 8:00PM MW YEATS, R CSB 206
AND LEC  8:00AM - 12:00PM S YEATS, R CSB 206
AND LEC  1:20 hrs/wk TBA YEATS, R SCHEDULE
Class meets every Mon, Wed and Sat for 8 weeks (Except Mon 11/12 & Sat 11/24)
(8 Week Class - Starts 10/22/2012, Ends 12/15/2012)

HEALTH SCIENCES

**ANATOMY 1  (UC:CSU) 4.00 UNITS
6501  LEC  6:00PM - 8:00PM W ROSTAMI, M CMS 105
AND LAB  8:00AM - 11:10AM S ROSTAMI, M CMS 102
AND LEC  11:15AM - 12:10PM S ROSTAMI, M CMS 004
Course meets every Wednesday and Saturday for 16 weeks (Except Sat 11/24)

SOCIAL SCIENCE

ENGLISH 101  (UC:CSU) 3.00 UNITS
6502  LEC  6:00PM - 8:00PM Th STAFF CSB 205
AND LEC  8:00AM - 12:00PM S STAFF CSB 205
AND LEC  2:05 hrs/wk TBA STAFF SCHEDULE
Class meets every Thursday and 4 Saturdays (9/8, 9/22, 10/6 & 10/22)
(8 Week Class - Starts 8/27/2012, Ends 10/20/2012)

HUMANITIES 1  (UC:CSU) 3.00 UNITS
6504  LEC  6:00PM - 8:00PM Th KIANI, A CSB 206
AND LEC  8:00AM - 12:00PM S KIANI, A CSB 206
AND LEC  2:05 hrs/wk TBA KIANI, A SCHEDULE
Class meets every Thursday and 4 Saturdays (9/8, 9/22, 10/6 & 10/22)
(8 Week Class - Starts 8/27/2012, Ends 10/20/2012)

PHILOSOPHY 33  (UC:CSU) 3.00 UNITS
6507  LEC  8:10PM - 10:10PM Th PURSLEY, M CSB 205
AND LEC  12:30PM - 4:30PM S PURSLEY, M CSB 205
AND LEC  2:35 hrs/wk TBA PURSLEY, M SCHEDULE
Class meets every Thursday and 4 Saturdays (11/3, 11/17, 12/1 & 12/15)
(8 Week Class - Starts 10/22/2012, Ends 12/15/2012)

*5 unit course meets Mon, Wed and every Saturday for 8 weeks
**16 week course meets every Wednesday & Saturday (Except 11/24)

Courses in bold meet the first eight weeks, August 27 to October 20
(Session A- Saturdays: 9/8, 9/22, 10/6, 10/20-Finals)
Courses in plain type meet the second eight weeks, October 23 to December 15
(Session B - Saturdays: 11/3, 11/17, 12/1, 12/15-Finals)

Please meet with your counselor or the PACE director to assist you in finding courses outside of PACE to complete your degree and/or transfer requirement.
**ITV/The Weekend College** classes allow students to complete general education classes in a focused eight-week format. The classes are offered on four campuses: **City (C)** and **Southwest (SW)** Colleges on Saturdays and **Valley (V)** and **Pierce (P)** Colleges on Sundays. The first college listed is AM only 9:00-12:00 Noon. The second college listed is PM only 1:30-4:30 PM. Students attend only one class meeting each weekend and may attend at any location.

The classes are taught by the same instructor at each campus. The classes are taught in a highly effective “blended format” combining the weekend class meetings with online activities and half-hour video lessons creating a dynamic learning environment for all students. The video component is available on cable television in the City of Los Angeles and in broadband, on DVD and in the College Learning Resources Centers on campus.

Students enroll online using the Student Information System, selecting ITV as the campus. Students are advised to consult with a College Counselor when planning their Associate Degree or transfer program. For questions or registration assistance, call 818/833-3595. Financial aid is available for qualified students; fee waivers also apply to these classes. Transcripts are issued by L.A. Mission College.

<table>
<thead>
<tr>
<th>Fall 2012 SESSION A</th>
<th>Fall 2012 SESSION B</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Classes</strong></td>
<td><strong>Classes</strong></td>
</tr>
<tr>
<td><strong>Economics 1</strong></td>
<td>Anthropology 102</td>
</tr>
<tr>
<td><strong>English 101</strong></td>
<td>English 102</td>
</tr>
<tr>
<td><strong>Health 11</strong></td>
<td>English 103</td>
</tr>
<tr>
<td><strong>History 11</strong></td>
<td>Health 11</td>
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<tr>
<td><strong>Oceanography 1</strong></td>
<td>History 12</td>
</tr>
<tr>
<td><strong>Philosophy 1</strong></td>
<td>Mathematics 125</td>
</tr>
<tr>
<td><strong>Political Science 1</strong></td>
<td>Philosophy 1</td>
</tr>
<tr>
<td><strong>Psychology 1</strong></td>
<td>Psychology 41</td>
</tr>
<tr>
<td><strong>Saturday Campus</strong></td>
<td>Saturday Campus</td>
</tr>
<tr>
<td>C/SW</td>
<td>C/SW</td>
</tr>
<tr>
<td>P/V</td>
<td>P/N</td>
</tr>
<tr>
<td><strong>Sunday Campus</strong></td>
<td><strong>Sunday Campus</strong></td>
</tr>
<tr>
<td>P/V</td>
<td>P/V</td>
</tr>
</tbody>
</table>

**Saturday class meetings:** Sept. 1 - Oct. 20  
**Sunday class meetings:** Sept. 2 - Oct. 21  
**Last day to:**  
Drop without incurring fees: Sept. 1, 2012  
Drop without receiving a “W”: Sept. 12, 2012

**Saturday class meetings:** Oct. 27 - Dec. 15  
**Sunday class meetings:** Oct. 28 - Dec. 16  
**No class meetings:** Nov. 24 & 25  
**Last day to:**  
Drop without incurring fees: Oct. 27, 2012  
Drop without receiving a “W”: Nov. 7, 2012

Website: www.lamission.edu/itv • Telephone: 818/833-3594 or 800/917-9277
The Learning Resource Center (LRC)
Marie Zaiens, Director: zaiensme@lamission.edu | 818.364.7757
Ground floor of the LAMC Library Building

Hours: Individual Use area – Monday through Thursday, 8am to 8pm
Learning Lab area - Monday through Thursday, 9am to 7pm
The LRC is a “hub” for activities designed to help students succeed in their classes. The LRC offers print and copy services and access to computers for general use in the Individual Use area as well as computers with academic software in the Learning Lab area. For students enrolled in Developmental Communications, computers are available Monday through Thursday from 8am to 8pm.

The Information Desk is staffed by student assistants who are trained to offer basic support for computing, printing, and copying and who are responsible for scheduling appointments with writing and reading tutors. Highly qualified student tutors, many of whom are enrolled in master’s degree programs, are trained to assist students with academic writing, reading, math, science, and computer assignments as well as class projects and homework.

LRC has three centers devoted to student success: the Academic Success Center (ASC), Science Success Center (SSC), and Title V Math Center (MC). Each semester, a variety of workshops and review sessions are offered covering topics in study skills and grammar through the Academic Success Center. The ASC also offers weekly WORKOUTs in critical thinking topics are offered weekly in the “hub” to help students understand what critical thinking involves and how to apply critical thinking skills in any of their classes. The Writing WORKOUTs can prepare students for essay writing for English classes as well as any other classes that include essay assignments. Workshops and study materials for Anatomy, Astronomy, Biology, Chemistry, Physics, and Science Success Skills are presented by the Science Success Center, and the Math Center offers tutoring and workshops throughout the semester.

The LRC is wheelchair accessible and provides automatic adjustable tables, adaptive software, and screen magnification. For further information on LRC services, please contact the Information Desk at 818.364.7754.

Library
Library Building, Top Floor
Hours: Monday through Thursday 8am to 8pm, Friday 8am-1pm, Saturday 10am to 2pm 818.364.7600 x7106 | www.lamission.edu/library

Online databases, books, reference materials, periodicals, and information from the Internet – the tools you need to succeed are all available in the Library. The library staff is eager to assist you. Check out your library.

- Many textbooks are available for library use. Most other books can be borrowed for home use.
- E-books, articles in periodicals and newspapers and reference information are available 24/7 from on campus and from home.
- Study rooms are available for small groups to use.
- Computers provide access to Microsoft Office Suite, the internet and online databases.
- Use your Student ID card to print from computers and make copies.
- A scanner is available at the reference desk to scan documents.
- MLA and APA citation and style guides are available by clicking on Research Paper Guides from the Library home page.
- Reference librarians will help you find the information you need for your class assignment.

Academic Assistance for LAMC Students

Academic Success Center (ASC)
Library Building, Ground Floor, Room 219 - Wheelchair-accessible
Hours: Monday through Thursday, 11am to 7pm
The ASC provides FREE writing and reading assistance to registered students. We will help students to study, organize essays, learn MLA and APA styles, and improve grammar. Our knowledgeable writing coaches can help students to develop their skills or discuss writing styles for transfer level courses. Our new Reading Plus software program has helped some students improve their reading by five levels, and it is accessible from home. Students can take a Reading Plus or TABE reading assessment and begin improving their reading skills immediately. To make an appointment, call 818.364.7754.

- Eleven computers are available with grammar, writing, and reading software to use anytime the Center is open. Two laptops and two Mac books are also available for student use.
- Workshops are provided on grammar review, APA and MLA styles, writing essays, and note-taking techniques.
- Reading Plus, PLATO, and ESL software is available on lab computers.
- Critical thinking WORKOUTs focus on analysis, argumentation, presupposing, assumptions, implications, and interpretation.

Contact: Angela Keshishyan, Assistant Coordinator, Title V HSI Academic Success Center, keshisa@lamission.edu or 818.364.7134

Title V Math Center
Lower Level of the Campus Center - Wheelchair-accessible
NOTE: The Math Center will be moving to the new Center for Math & Science (CMS) building when completed.
Hours: Monday through Wednesday, 11am to 8pm and Thursday, 11am to 7pm.

Knowledgeable, friendly, and patient tutors and math instructors are available to guide students through class assignments and practice exams. We have math textbooks and calculators available for students to use in the lab. Our staff can also assist students with math computer programs and online assignments. All services are free for registered students. No appointment needed.

- The tutoring lab is equipped with computers that support interactive software: MyMathLab, MyLabsPlus, WebAssign, Mathematica, and Minitab.
- Access is provided to online resources: review exams and handouts provided by Math instructors.
- Step-by-step solutions in video format are available for selected classes.
- Instructors often hold their office hours in the Math Center to answer class/program related questions and provide tutoring.

Contact: Maria Renteria, Coordinator, Title V Math Center rentermd@lamission.edu or 818.364.7811

Science Success Center (SSC)
Library Building, Ground Floor, Room 208
Hours: Monday through Thursday, 11am to 7pm
The SSC provides FREE assistance in science courses to registered students: Library Building Room 208. Workshops in Astronomy, Biology, Chemistry, and Physics are offered regularly. Midterm and FINAL EXAM review sessions, one-to-one assistance, and group study sessions are available. For more information call 818.364.7754.

- Resources from professors, SSC handouts, science videos and animations, and links to social networking are on the SSC’s web page
- Support for success in Anatomy classes includes Histology slides, microscopes, and various anatomical models as well as tutoring.
- Critical SSC Science tutorial videos to support the understanding of the science material are now available to view and/or check out.
- Science related manipulative models are available for use in the SSC.

Contact: Lilit Haroyan, Lead Coordinator, Title V HSI Science Success Center, haroyal@lamission.edu or 818.364.7628
The Los Angeles Mission College Child Development Lab School has collaborated and partnered in the instruction of students since their inception 36 years ago. The CDC laboratory school is an institution of learning as well as offering students access to college. Our program is grounded in theory, the latest studies and current best practice. Early childhood education is fluid and changes with the needs of the community and society.

What has not changed in over 30 years is that the first 5 years of life is the most significant in learning and comprehension. Studies have only reinforced the need for early education, especially with new studies regarding brain development.

Our ratio’s and participation of vested individuals make us a utopian society of care and education for children. We have the ideal environment that is conducive to learning. We have highly experienced and educated staff, low ratios and purposeful collaboration.

The Urban Teacher Fellowship program is a teacher preparation and career pathway program that supports students with barriers to success in attaining their high school diploma/GED (if needed), Associate’s degree, and transfer to Cal State Northridge in a cohort model. Participants must be 18-24 years of age, must meet WIA and Right-To-Work eligibility requirements, be a Liberal Studies major, and committed to a career in teaching K-12.

Services include:
• Learning Community – coursework is primarily taken as a cohort
• Supportive Services: case management, academic counseling, and Financial Aid application support
• Assistance in obtaining part-time employment in an after-school program
• Guaranteed transfer admission to Cal State Northridge*

*Upon successful completion of program requirements

For more information, please call 818.364.7600 x7145.
Our classes are designed to provide opportunities for personal enrichment, enhancement of job opportunities and preparation for a college career. Our instructors are trained in their fields and committed to providing you with the best education.

Do you need to learn to speak English to advance your personal and career goals?
Do you want to get your GED or need help passing the CAHSEE exams?
Are you beginning your US citizenship process and want to prepare for the exam?
Do you want to go back to school and need academic preparation and guidance?

If you answered “yes” to any of the questions above, the Non-Credit program can help you. We offer...

English as a Second Language (ESL) Classes
Learn to read, write and speak English today! Learn to speak, read and write English through our free courses that focus on conversation and beginning grammar. We will assess and place you in a class that best fits your needs. One of our counselors will also monitor your progress and help you transition into higher level credit ESL classes on campus.

GED Preparation and Services
Pass your GED test today. We offer free preparation classes. The General Education Development (GED) certificate is widely accepted as an equivalent to a high school diploma. The certificate is earned by passing five official GED tests in the areas of writing, reading, social studies, science and mathematics. Getting your GED certificate can make a big difference in your ability to get and keep a job or to qualify for further education. We will assess your math and English levels and place you into a class that best fits your needs. We offer free preparation classes that focus on reading comprehension and mathematics. We do not offer the GED test at our location but our program will monitor your progress, help you with the registration process and find a convenient location for you to take the test.

CAHSEE (High School Exit Exam) Preparation Classes
Do you need to pass the CAHSEE exam to get your high school diploma? All high school students in the state of California are required to pass the California High School Exit Exam (CAHSEE). Our program offers preparation courses in the areas of Math and Language Arts. We will also provide you with academic counseling services that will help you achieve your higher educational goals. We will assess your Math and English skills and place you in the class that best fits your needs. You will also get assistance finding locations and dates for the next CAHSEE exam.

Citizenship Test Preparation Classes and Evaluation of Form N-400.
Let us help you begin the process to become a U.S. citizen today! During your naturalization eligibility interview, a USCIS Officer will test your ability to read, write, and speak English (unless you are exempt from the English requirements). You will also be given a civics test in English, to test your knowledge and understanding of U.S. history and government, unless you are exempt. Our classes will prepare you to pass the reading, writing and speaking tests. We also have services to help you complete the N-400 form and to answer any questions regarding the process.

Classes are FREE and Registration is fast and easy! All services and classes are free of charge and open to everyone in the community.
Don’t wait any longer, call us today!
For more information and for our schedule of classes please call 818.364.7774, or log on to http://lamission.edu/noncredit

### Fall 2012 Schedule

<table>
<thead>
<tr>
<th>Section</th>
<th>CLASS</th>
<th>Course</th>
<th>Time</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>8861</td>
<td>GED</td>
<td>Bsic5kl 023</td>
<td>09:00AM - 12:10AM</td>
<td>MTWTH</td>
<td>BUNG 5</td>
<td>Jose Gutierrez</td>
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<tr>
<td>8862</td>
<td>GED</td>
<td>Bsic5kl 023</td>
<td>10:05AM - 11:00AM</td>
<td>MTWTH</td>
<td>BUNG 5</td>
<td>Jose Gutierrez</td>
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<tr>
<td>8864</td>
<td>GED</td>
<td>Bsic5kl 023</td>
<td>09:00AM - 12:15PM</td>
<td>S</td>
<td>CSB 102B</td>
<td>Kevin Butler</td>
</tr>
<tr>
<td>5855</td>
<td>GED</td>
<td>Math/Sci</td>
<td>7:00PM - 9:00PM</td>
<td>T/TH</td>
<td>BUNG 5</td>
<td>Abraham Arriaga</td>
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<tr>
<td>8860</td>
<td>GED</td>
<td>Bsic5kl 023</td>
<td>09:00AM - 11:15PM</td>
<td>S</td>
<td>CSB 102A</td>
<td>Silvia Yehia</td>
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<tr>
<td>8857</td>
<td>GED</td>
<td>Math/Sci</td>
<td>09:00AM - 11:00AM</td>
<td>MTWTH</td>
<td>BUNG 3</td>
<td>Silvia Yehia</td>
</tr>
<tr>
<td>8858</td>
<td>GED</td>
<td>Bsic5kl 023</td>
<td>10:05AM - 11:15PM</td>
<td>MTWTH</td>
<td>BUNG 3</td>
<td>Silvia Yehia</td>
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<tr>
<td>8859</td>
<td>CAHSEE</td>
<td>Math</td>
<td>08:00AM - 11:10AM</td>
<td>S</td>
<td>CSB 111</td>
<td>Cesar Fuentes</td>
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<tr>
<td>8863</td>
<td>Literacy Lab</td>
<td>Bsic5kl 023</td>
<td>09:00AM - 11:05AM</td>
<td>MW</td>
<td>LRC 218</td>
<td>Teresa English</td>
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<tr>
<td>8865</td>
<td>Basic Computer (Spanish)</td>
<td>Bsic5kl 023</td>
<td>08:30AM - 12:45PM</td>
<td>T</td>
<td>SAR COUG</td>
<td>Elsa Sarmiento</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Section</th>
<th>CLASS</th>
<th>Course</th>
<th>Time</th>
<th>Days</th>
<th>Room</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>8852</td>
<td>ESL</td>
<td>ESL NC 004</td>
<td>08:30AM - 11:40AM</td>
<td>W Th</td>
<td>SAR COUG</td>
<td>Eleutero Michel</td>
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<tr>
<td>8853</td>
<td>ESL</td>
<td>ESL NC 004</td>
<td>08:30AM - 11:40AM</td>
<td>T/TH</td>
<td>BUNG 2</td>
<td>Luis Galvez</td>
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<tr>
<td>8856</td>
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<td>ESL NC 007</td>
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<td>MTWTH</td>
<td>OLTV MNR</td>
<td>Antonio Lega</td>
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<tr>
<td>5850</td>
<td>ESL</td>
<td>ESL NC 007</td>
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<td>MTWTH</td>
<td>Gridley (46)</td>
<td>Jose De La Cruz/Arturo Maturo</td>
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<tr>
<td>5852</td>
<td>ESL</td>
<td>ESL NC 008</td>
<td>06:50PM - 10:00PM</td>
<td>MTWTH</td>
<td>BUNG 4</td>
<td>Elsa Sarmiento</td>
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<tr>
<td>5857</td>
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<td>ESL NC 008</td>
<td>06:00PM - 9:10PM</td>
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<td>Gridley (46)</td>
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<td>ESL NC 008</td>
<td>09:00AM - 12:10AM</td>
<td>MTWTH</td>
<td>BUNG 4</td>
<td>Miriam Krawchuk</td>
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</table>

<table>
<thead>
<tr>
<th>Section</th>
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<tbody>
<tr>
<td>5854</td>
<td>Civics</td>
<td>ESLNCVC 001</td>
<td>06:00PM - 9:10PM</td>
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<td>Gridley (47)</td>
<td>Silvia Yehia</td>
</tr>
<tr>
<td>8856</td>
<td>Civics</td>
<td>ESLNCVC 001</td>
<td>09:00AM - 12:10AM</td>
<td>S</td>
<td>CSB 105</td>
<td>Miriam Krawchuk</td>
</tr>
</tbody>
</table>
¿Necesitas aprender inglés para tu desarrollo personal y laboral? ¿Quieres obtener el GED o necesitas ayuda para pasar el examen de CAHSEE para obtener el Diploma de High School? ¿Quieres empezar el proceso para hacerte ciudadano de Los Estados Unidos y necesitas ayuda preparándote para el examen Naturalización? ¿Quieres regresar a la escuela y necesitas prepararte académicamente y obtener consejería?

Si contestaste “Sí” a una de estas preguntas llámanos hoy. El programa de Non-Credit te puede ayudar. Todos los servicios son GRATIS y registrarse es fácil. Todos los miembros de la comunidad pueden participar en este programa.

Clases de inglés Como Segundo Idioma
Aprende inglés con nuestras clases gratuitas, inscríbete hoy. El idioma inglés es muy necesario para la comunicación diaria en este país, también es requerido hablarlo, leerlo y escribirlo para alcanzar metas académicas tanto como personales. Aprende a hablar inglés con nuestras clases gratuitas. Nuestro programa se enfoca en el área de conversación y los niveles básicos de gramática. Nosotros te asesoraremos para poder colocarte en una clase indicada a tu nivel. Nuestros consejeros te ayudaran dándote información que te ayudara a seguir adelante con tus metas académicas. Tendrás la oportunidad de continuar con clases de crédito en el colegio después de completar nuestro programa. Inscribete hoy.

Clases de preparación de GED en Español
Nosotros te preparamos para que pases tu GED en español. ¡Comienza a trabajar para un mejor futuro hoy! El certificado de GED (General Education Development) es aceptado como un equivalente a un High School diploma. El certificado puede ser adquirido al pasar una serie de exámenes en las áreas de lectura, matemáticas, estudios sociales, historia de E.E.U.U. y ciencias. El examen lo puedes tomar en español o inglés y está diseñado para medir el nivel de conocimiento de un estudiante a nivel de la High School. El pasar el examen de GED te ayudara a conseguir un mejor empleo, seguir tu educación y calificar para ayuda financiera. Nosotros asesoraremos al estudiante para colocarlo en el nivel indicado. Nuestras clases están diseñadas para preparar al estudiante a pasar el examen. Nuestro programa no administra el examen pero te ayudaremos a encontrar un lugar y una fecha conveniente de acuerdo a sus necesidades, sea en español o inglés.

CAHSEE (Examen de Salida de Preparatoria)
Para poder obtener el diploma de preparatoria (High School) en el estado de California los estudiantes tienen que pasar un examen de salida llamado CAHSEE. El programa está diseñado para ayudarte a mejorar tu conocimiento en las materias de Ingles y Matemática. El programa te ofrece (1) una serie de clases en Matemáticas e Inglés que te asesora para pasar el examen, (2) ayuda individual en las materias de Matemática e Inglés (3) asesoría individual con uno de nuestros consejeros para seguir tus metas académicas. Visítanos o llámanos para mayor información.

Clases de Ciudadanía y asesoramiento en la forma N-400
Prepárate y pase el examen de naturalización con la ayuda de nuestras clases, recibe ya los beneficios de ser un ciudadano de los Estados Unidos. Durante la entrevista de naturalización un oficial de USCIS te hará un examen oral y escrito en inglés. (Excepto a personas que califican no tomarlo en inglés). La segunda parte del examen consiste en una prueba de conocimiento de historia y gobierno de Estados Unidos. Nuestras clases te ayudaran con una preparación solida para que puedas pasar el examen de naturalización y obtener tu ciudadanía. Te ayudaremos a llenar la aplicación N-400 y contestar todas las preguntas que tengas acerca del proceso.

No Espere Más, ¡Llame hoy! Para más información y horario de clases llame a Dennis Solares al 818.364.7774 o visite nuestra página de internet http://lamission.edu/noncredit

Cursos GRATIS de Preparación para GED
The ESL program at Mission College consists of seven levels of instruction. Research in language acquisition advises that skills not be taught in isolation. Consequently, some ESL classes are combined, and other ESL classes have corequisites. Students receive maximum benefit by taking all classes in each level concurrently.

**Level 1**: ESL 1 integrated (combined skills) - 12 units MTWTh

**Level 2**: ESL 2 integrated (combined skills) - 12 units MTWTh

**Levels 3, 4, 5, and 6** have A, B, and C components:
- ESL 3A, 4A, 5A, 6A: Writing/Grammar, 6 units, MW
- ESL 3B, 4B, 5B, 6B: Reading/Vocabulary, 3 units, TTh
- ESL 3C, 4C, 5C, 6C: Listening/Speaking, 3 units, TTh

**Level 7**: ESL 8: Advanced ESL Composition - 6 units, MW

ESL 8 is equivalent to English 28 and satisfies the prerequisite for English 101.

**Assessment - Which Level Should I Take?**

All new students must take the Mission College ESL Placement Test. The results of this test will indicate which level you should enroll in. Mission College does not accept assessment test results from other colleges or adult schools.

Once enrolled, students who believe they were incorrectly placed should confer with their instructor and the ESL Department Chair.

For information, call 818.364.7666

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**Why should you enroll in the Credit ESL Program at Mission College?**

**Our Mission is Your Success!** To help you succeed in meeting your goals, our ESL Program provides...

- Dedicated, caring, and experienced instructors and staff
- Modern, technology-equipped classrooms
- State-of-the-art computer labs
- Multi-level program to meet your language development needs
- Day and evening classes to meet your busy schedule
- Financial Aid available for most students

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**Students who complete the 7-Level Credit ESL Program at Mission College can...**

- Succeed in other college courses
- Be prepared to continue their college studies and earn AA and AS Degrees or complete certificates in fields like Culinary Arts, Child Development, Multimedia, Computer Science and other fields
- Enhance job skills and career advancement
- Increase vocabulary and reading skill
- Improve oral and written communication

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**El programa de (ESL) inglés como segundo lenguaje en Mission College**

**Niveles y clases**

El programa de (ESL) inglés como segundo lenguaje consiste en siete niveles de instrucción. El estudio en la adquisición del lenguaje recomienda la enseñanza de las habilidades integradas. Consecuentemente algunas clases de (ESL) están combinadas y otras clases requieren pre-requisitos. Los estudiantes reciben el máximo beneficio tomando todas las clases en cada nivel al mismo tiempo.

**Nivel 1**: ESL 1, Habilidades Integradas - 12 unidades, MTWTh

**Nivel 2**: ESL 2, Habilidades Integradas - 12 unidades, MTWTh

**Nivel 3, 4, 5, y 6** Comprende las asignaturas A, B, y C:
- ESL 3A, 4A, 5A, 6A: Escribe/Gramática - 6 unidades, MW
- ESL 3B, 4B, 5B, 6B: Lectura/Vocabulario - 3 unidades, TTh
- ESL 3C, 4C, 5C, 6C: Escucha/Hablar - 3 unidades, TTh

**Nivel 7**: ESL 8: Avanzado ESL composición - 6 unidades, MW

ESL 8 es equivalente a inglés 28 y satisface los requisitos para inglés 101.

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**Examen - ¿Cuál nivel debo tomar?**

Todos los estudiantes nuevos deben tomar el examen de ESL en Mission College. Los resultados de este examen le indicarán a qué nivel deberá inscribirse. Mission College no acepta resultados de exámenes de otros colegios o escuela para adultos.

Una vez inscrito el estudiante que crea que fue asignado a un nivel incorrecto deberá comunicarse con su instructor o el jefe del departamento de ESL.

Para más información llama al 818.364.7666

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**ANNOUNCEMENT**: Title 5, section 55035, prohibits students, who have completed 30 units of “remedial” (basic skills) coursework, from enrolling in any additional credit basic skills courses. Starting with the Winter 2010 registration cycle, this requirement will be reinforced by DEC. If a student who has exceeded the 30 unit limit enrolls in a credit or noncredit ESL course, the student will be permitted to enroll in additional basic skills courses. Also, Title 5 exempts students with learning disabilities. The DSPS Office can authorize a system override for these students. The actual override functionality is in A&R so the DSPS Office will have to coordinate this effort with the Admissions Office. This restriction does not apply to non-credit basic skills courses. Students, who have exceeded the 30 unit limit, should be encouraged to enroll in non-credit basic skills courses.
The STEPS TO SUCCESS Matriculation Process connects Los Angeles Mission College with students who enroll for credit courses into an agreement for the purpose of realizing the student’s educational goals through the college’s programs, policies, and requirements.

Matriculation Exemptions Status: At the time of application, all students are classified as Exempt or Non-Exempt from various matriculation components. Students may be exempt from one or more of the individual steps described below. Exempt students may participate in all matriculation components. All other students are coded as non-exempt and are expected to complete orientation, assessment, and counseling during their first semester at Los Angeles Mission College. Please refer to exemptions as they pertain to the steps below.

Student’s Responsibilities: Non-exempt students are required to express at least a broad educational intent upon admission, declare a specific educational goal no later than the term after which 15 units of degree applicable credit courses are completed, diligently attend class, complete assigned coursework, complete courses and maintain progress toward an educational goal and cooperate in the development of a student educational plan.

Please follow the steps below. Contact information is indicated for each step so that you can call or email with your questions. The process described below is for new students and for returning students who have not attended any LACCD campus for two consecutive semesters.

STEP 1 COMPLETE AND SUBMIT AN APPLICATION FOR ADMISSION

Online Application Process:
• GO TO www.lamission.edu and click on “Apply Online.”
• You will be sent directly to the CCCApply.Org website, where you will follow the steps listed on the website.
• Allow approximately three working days (excluding holidays and weekends) for the processing of your online application.
• Once your online application is successfully processed, you will receive an email confirmation containing your STUDENT IDENTIFICATION NUMBER and information explaining how to access your district wide registration appointment online. Your student identification number will allow you to access the registration system.

Paper (In Person) Application Process:
• If you submit an application in person, please bring a valid form of picture identification with you. You will receive your STUDENT IDENTIFICATION NUMBER immediately after your application is processed. Your STUDENT IDENTIFICATION NUMBER will allow you to access the Los Angeles Community College District (LACCD) registration system. Your registration appointment will be scheduled according to Title V requirements based on your enrollment status as a continuing, new or returning student. (Please see academic calendar, inside front cover, for registration appointment dates.)

For more Information:
• Visit www.lamission.edu/admissions
• Stop by the Admissions Office in the Student Services Lobby located in the Instructional Building.
• Call 818.833.3322 during our regular office hours, which are subject to change. Check www.lamission.edu/admissions for current office hours

STEP 2 ASSESSMENT

Campus Center Lower Level, Room 1529
ALL students who have submitted an application and have been issued a student ID number are required to take the assessment tests in English or English as a Second Language (ESL) and Math, unless exempt (please refer to exemptions below). The assessment process helps to place students in classes where they are most likely to succeed. Assessments are available on a walk-in basis, Monday through Thursday from 8am to 5pm. Students must have their LACCD ID Number and present a valid form of picture ID prior to taking the assessment tests.

NOTE: The Math assessment process requires students to self select the appropriate test level (Algebra Readiness, Elementary Algebra, Intermediate Algebra or Pre-Calculus). For more information on choosing the appropriate Math assessment test, please visit www.lamission.edu/math and select “MDTP Sample Tests” from the Main Menu.

Assessment Results:
• Once the assessment tests have been completed, it will take approximately 24 hours for the results to be available.
• Full assessment reports will be available for pick up at the Assessment Center approximately 24 hours after test completion.
• Assessment reports for tests taken on Thursdays will be available for pick-up the following Monday.
• Students may also view their assessment results on the Student Information System – eweb2.laccd.edu/WebStudent/signon.asp

For more Information:
• Visit www.lamission.edu/assessment/default.aspx
• Stop by the Assessment Office in the Campus Center Lower Level Room 1529.
• Call 818.364.7613

Assessment Exemptions:
1. Students who have already earned an AA/AS degree or higher or
2. Students who are enrolling in recreational and/or personal growth classes only and have no intention of earning a degree or certificate

NOTE: Students who have assessment results from a college that uses assessments that are on the approved list of assessment instruments for California Community Colleges or who have completed Math and English courses at other colleges may be exempt from Assessment. Proof of transcripts and/or assessment results need to be presented to a Counselor in the Counseling Office.
STEP 3 ONLINE ORIENTATION
Once the assessment tests have been completed and results received, students may sign up at the Assessment Center to attend an Online Orientation. It is highly recommended for all new students to attend an Online Orientation session unless exempt (please refer to exemptions below). Online Orientation presents important information about the college, educational programs, requirements, resources and services that will help students register for classes and succeed in meeting their educational goals.

For more Information:
- Visit www.lamission.edu/assessment/orientation.aspx
- Stop by the Assessment Office in the Campus Center, Lower Level, Room 1529.
- Call 818.364.7613

Orientation Exemptions:
1. Students who have already earned an AA/AS degree or higher, or
2. Students who are enrolling in recreational and/or personal classes only and have no intention of earning a degree or certificate, or
3. Students enrolling in fewer than 6 units of coursework and are concurrently enrolled at another college or university

STEP 4 COUNSELING
All new and returning students should meet with a counselor before registering for courses unless exempt (please refer to exemptions below). Meeting with a counselor regularly, provides an opportunity to review educational goals, course requirements, research majors, plan courses, and develop a Student Educational Plan (SEP). It is HIGHLY recommended that students meet with a counselor each semester to receive updates on changes and review progress towards their educational goal. Please contact the Counseling Office for appointment and drop-in availability.

For more Information:
- Visit www.lamission.edu/counseling
- Stop by the Counseling Office in the Instructional Building, Administration Wing
- Call 818.364.7655 or 818.364.7656

Counseling Exemptions:
1. Students who have already earned an AA/AS degree or higher, or
2. Students who are enrolling in recreational and/or personal classes only and have no intention of earning a degree or certificate, or
3. Students enrolling in fewer than 6 units of coursework and are concurrently enrolled at another college or university

STEP 5 APPLY FOR FINANCIAL AID
All students are encouraged to apply for financial aid. Eligible students should complete the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.gov. The FAFSA is used to determine eligibility for federal and state financial aid, including grants, work-study, and loans. California residents can also apply for the Board of Governor’s (BOG) Fee Waiver through the FAFSA or a separate paper application, available at the Financial Aid Office and on our website at www.lamission.edu/financialaid, under “Apply for a Fee Waiver.”

STEP 6 REGISTER FOR YOUR COURSES
Register for Courses Online:
The first task is to go to www.lamission.edu and check for open classes. Have the four-digit section number of the classes you want ready. Then check and make sure there are no time conflicts for your chosen classes. Next, follow the seven steps listed below.
1. Have your student ID number ready before you sign on.
2. Have your four-digit pin number ready, which is your birth day and month without the year.
3. Go to the Los Angeles Community Colleges website, www.laccd.edu
4. Click on “Student Information System.”
5. Select “Current Student.”
6. Select “View Registration Appointment.” (State Title V regulations mandate that students may not register before their appointment date.)
7. Click on “Add/Drop Classes.”

Register for Courses In Person:
1. Check www.lamission.edu/admissions online for current office hours.
2. Come to Admissions & Records with a valid picture identification.

### Fees

<table>
<thead>
<tr>
<th>Enrollment Fees</th>
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<tbody>
<tr>
<td>Resident Student</td>
<td>$46 (per unit)</td>
</tr>
<tr>
<td>Out-of-State Student</td>
<td>$46 (per unit)</td>
</tr>
<tr>
<td>International Students*</td>
<td>$46 (per unit)</td>
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</table>

<table>
<thead>
<tr>
<th>Additional Tuition Fees</th>
<th>(non-resident students only)</th>
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</thead>
<tbody>
<tr>
<td>Out-of-State Student</td>
<td>$190 (per unit)</td>
</tr>
<tr>
<td>International Students*</td>
<td>$212 (per unit) includes</td>
</tr>
<tr>
<td></td>
<td>additional capital outlay fee of $22</td>
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<thead>
<tr>
<th>Health Fees</th>
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<tr>
<td>Fall &amp; Spring</td>
<td>$11 (each semester)</td>
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<tr>
<td>Winter &amp; Summer</td>
<td>$8 (each semester)</td>
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<table>
<thead>
<tr>
<th>Student Representation Fees</th>
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<tr>
<td>Each Semester</td>
<td>$1</td>
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<table>
<thead>
<tr>
<th>Parking Fees</th>
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</thead>
<tbody>
<tr>
<td>Fall &amp; Spring</td>
<td>$20 (each semester)</td>
</tr>
<tr>
<td>Winter &amp; Summer</td>
<td>$10 (each semester)</td>
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<tr>
<th>Associated Student Organization (ASO) Membership Fee</th>
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<tr>
<td>Fall &amp; Spring</td>
<td>$7 (each semester)</td>
</tr>
<tr>
<td>Winter &amp; Summer</td>
<td>$3 (each semester)</td>
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</table>

| Audit Fee     | Per Unit | $15 |

<table>
<thead>
<tr>
<th>International Medical Insurance Coverage (IMED)</th>
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</thead>
<tbody>
<tr>
<td>Per Semester</td>
<td>$498</td>
</tr>
<tr>
<td>(required for International or foreign students only)</td>
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</tr>
</tbody>
</table>

*Additional $25 Report Fee due once per semester
Prerequisites, Corequisites & Advisories

Prerequisite: A class or skill you must have prior to enrolling in the target class. The faculty of that discipline requires the prerequisite because they feel it is necessary for you to succeed in the target course.

Corequisite: A class that must be taken simultaneously with the target course. A corequisite may be completed with passing grade (“C” or better) prior to enrollment in the target course.

Advisory: A class or skill you are advised to have, but not required to have, prior to enrolling in the target course.

Target Course: Any course which the faculty has determined that requires completion of a prerequisite, corequisite, or advisory course.

Placement Level: The outcome from the assessment process which is used for placing students into the appropriate level of English, Mathematics, and English as a Second Language courses.

Registration Limitation
All students need to demonstrate meeting the prerequisite or corequisite requirement in order to enroll into the target course.

- If the student satisfies the requirement by completing a class with a grade of “C” or better at LAMC or through the assessment process, he/she will be cleared for registering into the target course.
- If the student has satisfied the prerequisite or corequisite and/or placement at another college or through another method, he/she must submit the appropriate documentation (i.e. an official transcript or CCC placement results) to the Counseling Department located in the Instructional and Student Services Building (818.364.7655).

Once a counselor reviews the documents and finds that the prerequisite or corequisite has been satisfied, the counselor will issue a course placement authorization form. This form, once signed by the counselor, needs to be turned into the Admissions Office along with the necessary add slip by the student for processing.

Prerequisite Challenge Procedure
All students need to demonstrate meeting the prerequisite or corequisite requirement in order to enroll into the target course.

- If the student satisfies the requirements by completing a class with a grade of “C” or better at LAMC or through the assessment process, he/she will be cleared for registering into the target course.
- If the student has satisfied the prerequisite or corequisite and/or placement at another college or through another method, he/she must submit the appropriate documentation (i.e. an official transcript or CCC placement results) to the Counseling Department located in the Instructional and Student Services Building (818.364.7655).

Once a counselor reviews the documents and finds that the prerequisite or corequisite has been satisfied, the counselor will issue a course placement authorization form. This form, once signed by the counselor, needs to be turned into the Admissions Office along with the necessary add slip by the student for processing. Students without transcripts or other proof of meeting the specified prerequisite or corequisite but who believe that they have other clear and reliable evidence that they are adequately prepared to take the target course may go through the prerequisite or corequisite challenge process.

Right to Challenge Prerequisites
Students have the right to file a challenge for any prerequisite or corequisites. Challenges can be based upon the following:

- The prerequisite or corequisite has not been made reasonably available, causing the student undue delay in completing his/her educational goal.

Prerequisite Challenge Process
1. Pick up the challenge form at the Counseling Office. It is required that students seeking to go through the challenge process meet with a counselor to discuss the process in further detail.
2. All challenge forms must be submitted at least five (5) working days prior to the first day of instruction as stated in the Schedule of Classes (please note: the challenge process takes five working days to complete). Challenges filed after this deadline will be considered for the following semester. If the challenge is approved or the college fails to resolve the challenge within 5 working days, the student shall be allowed to enroll in the course.
3. Once a petition packet is complete (including standard and discipline specific documents), the student will deliver it to the department responsible for the prerequisite or corequisite course. Once a complete packet is received, the department will have five (5) working days within which to make its decision, whereupon the department chair or department designee will sign and date the petition. Incomplete petition packets will not be accepted. If the Chair and/or Vice Chair is the instructor of the course that the student wishes to enter, then the Chair and/or Vice Chair will identify another faculty member in the discipline to review and approve the challenge form.
4. Upon review of the challenge, within three (3) working days of reaching its decision, the responsible department will attempt to notify the student using contact information provided on the petition form. All students requesting further information will be directed to contact the counselor of record. A copy of the form will be filed in the department office and the original will be returned to the counseling department.
- If the challenge is approved, the student must obtain the a course placement authorization from the counseling department and take it to Admissions along with the necessary add form for processing.
- If the challenge is denied, the student may be able to appeal the decision to the Vice President of Academic Affairs (see petition form for more details). Notification of the appeal decision will be sent to the student within 5 working days after its receipt. Students with complaints or challenges to any matriculation provision may appeal to the Vice President of Student Services.
### How to Read the Schedule of Classes

Classes are listed in alphabetical order from Accounting to Theater.  
Check Real Time Schedule on the Web.

#### ENGLISH

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Name</th>
<th>Transferability Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>101</td>
<td>COLLEGE READING &amp; COMPOSITION I</td>
<td>(UC:CSU) 3.00 UNITS</td>
</tr>
</tbody>
</table>

Prerequisite: English 28 or ESL 8 with a grade of 'C' or better, or appropriate skill level demonstrated through the English assessment process, or by permit.  
Develops proficiency in college-level reading and writing through the application...

#### DAY CLASSES

<table>
<thead>
<tr>
<th>Section No.</th>
<th>Time &amp; Day(s)</th>
<th>Instructor</th>
<th>Building Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>0233</td>
<td>9:05AM - 10:30AM MW</td>
<td>COX, V</td>
<td>CSB 101</td>
</tr>
<tr>
<td>0234</td>
<td>10:40AM - 12:05PM TTh</td>
<td>LADINSKY, G</td>
<td>CSB 206</td>
</tr>
<tr>
<td>0235</td>
<td>2:00PM - 3:25PM MW</td>
<td>LADINSKY, G</td>
<td>CSB 205</td>
</tr>
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</table>

#### EVENING CLASSES

<table>
<thead>
<tr>
<th>Section No.</th>
<th>Time &amp; Day(s)</th>
<th>Instructor</th>
<th>Building Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>3226</td>
<td>6:50PM - 10:00PM W</td>
<td>KEMP, E</td>
<td>HFAC 203</td>
</tr>
</tbody>
</table>

 Italics indicates Saturday Classes  
Short-Term Classes

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Name</th>
<th>Transferability Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>063</td>
<td>CREATIV CURRICULUM IN A FAMILY CHILD CARE SETTING (CSU) 2.00 UNITS</td>
<td></td>
</tr>
</tbody>
</table>

0180  | LEC  | 1:00PM - 5:15PM | S  | OLSON, A | CCDS 201 |

(8 Week Class - Starts 3/31/2012, Ends 5/26/2012)

#### BUILDING KEY

- **BUNG:** Bungalows (Between INST & parking structure)
- **CAC:** Cultural Arts Classrooms (Adjacent parking structure & CSB)
- **CAI:** Culinary Arts Institute (Adjacent parking structure)
- **CCDS:** Center for Child Development Studies (North corner of campus)
- **CMPC:** Campus Center Building (Main campus)
- **CMS:** Center for Math & Science (East campus)
- **CSB:** Collaborative Studies Building (North section of campus)
- **ELCRGOLF:** El Cariso Golf Course
- **ELCRPARK:** El Cariso Park
- **HFAC:** Health, Fitness & Athletics Complex (East campus)
- **INST:** Instructional Center (Main campus)
- **LRC:** Library Building (Main campus)

#### OFF-CAMPUS LOCATIONS - see location map page 69

- **GRID-ES** - Gridley Elementary
- **MSSNBOWL** - Mission Hills Bowl
- **MONROE** - James Monroe High
- **OLIVE MNR** - Olive Manor Senior Apts.
- **SARA-COUG** - Sara Coughlin Elementary

Information on required textbooks and costs of class materials are available on the College Student Store website: eagleslanding.lamission.edu
ACCOUNTING

Chair: Pat Flood 818.364.7715

001 INTRODUCTORY ACCOUNTING I (UC:CSU) 5.00 UNITS
Prerequisite: None
The student will learn basic accounting theory and procedures. Students will prepare books of original entry and post to general and subsidiary ledgers. Students will perform accounting procedures using the voucher system, and will prepare adjusting entries, and financial statements.

DAY CLASSES
0101 LEC 10:40AM - 1:10PM MW NERUD, S INST 2006
0102 LEC 2:30PM - 5:00PM MW NERUD, S INST 2006

EVENING CLASSES
3002 LEC 6:50PM - 9:20PM MW ORDONEZ, R INST 2006

002 INTRODUCTORY ACCOUNTING II (UC:CSU) 5.00 UNITS
Prerequisite: Accounting 1 with a grade of "C" or better
Introductory course in accounting, applying basic accounting principles to specialized business operations and organizations including partnerships, corporations, and manufacturing enterprises. Students will perform job order cost accounting, process cost accounting, budgeting and an analysis of the source and application of funds statement.

EVENING CLASSES
3003 LEC 6:50PM - 9:20PM TTh NERUD, S INST 2006

PACE/Program for Accelerated College Education (Open to ALL students). See page 12.

6500 LEC 8:00AM - 12:00PM MW YEATS, R CSB 206
AND LEC 8:00AM - 12:00PM S CSB 206

AND LEC 1:20 hrs/wk TBA YEATS, R SCHEDULE
Class meets every Mon, Wed and Sat for 8 weeks (Except Mon 11/12 & Sat 11/24)
(8 Week Class - Starts 10/22/2012, Ends 12/15/2012)

921 COOP ED - ACCOUNTING (CSU) (Rpt 3) 2.00 UNITS
9001 LEC 2:05 hrs/wk TBA RASKIN, E SCHEDULE

931 COOP ED - ACCOUNTING (CSU) (Rpt 3) 3.00 UNITS
9002 LEC 3:10 hrs/wk TBA RASKIN, E SCHEDULE

941 COOP ED - ACCOUNTING (CSU) (Rpt 3) 4.00 UNITS
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student’s educational goals.
3003 LEC 4:15 hrs/wk TBA RASKIN, E SCHEDULE

ADMINISTRATION OF JUSTICE

Chair: Pat Flood 818.364.7715 | Vice Chair: Kelly Enos 818.364.7610

001 INTRODUCTION TO ADMINISTRATION OF JUSTICE (UC:CSU) 3.00 UNITS
Prerequisite: None
The history and philosophy of Administration of Justice in the United States, including identification of the various subsystems such as the police, courts and corrections. Includes the theories of crime, punishment, rehabilitation, ethics, education and training for professionalism in the justice system.

DAY CLASSES
0104 LEC 12:15PM - 3:25PM M RANDOLPH, D INST 2001

EVENING CLASSES
3006 LEC 3:30PM - 6:40PM T ENOS, K INST 1002

002 CONCEPTS OF CRIMINAL LAW (UC:CSU) 3.00 UNITS
Prerequisite: None
The historical development, philosophy, and origins of today’s criminal law. The course looks at definitions and classifications of crimes and their applications to the system of administration of justice.

EVENING CLASSES
3008 LEC 6:50PM - 10:00PM M SINCLAIR, R INST 2001

003 LEGAL ASPECTS OF EVIDENCE (CSU) 3.00 UNITS
Prerequisite: None
A study of the origin, development, philosophy, and constitutional basis of evidence; constitutional and procedural considerations affecting arrest, search, and seizure; kinds and degrees of evidence, and rules governing admissibility; judicial decisions interpreting individual rights and case studies.

EVENING CLASSES
3009 LEC 6:50PM - 10:00PM T SMITH, P CSB 201

004 PRINCIPLES & PROCEDURES OF THE JUSTICE SYSTEM (UC:CSU) 3.00 UNITS
Prerequisite: None
A study of the different aspects of the criminal justice system with an emphasis on the courts. Reviews the different procedures in court settings and how the courts decisions impact society as a whole.

EVENING CLASSES
3010 LEC 3:30PM - 6:40PM W ENOS, K INST 2004

005 CRIMINAL INVESTIGATION (CSU) 3.00 UNITS
Prerequisite: None
Course covers police procedures in criminal investigations and legal aspect and procedures. Students will become familiar with techniques in processing crime scenes, interviewing suspects, witnesses and victims.

EVENING CLASSES
3011 LEC 3:30PM - 6:40PM M ENOS, K INST 1002

006 PATROL PROCEDURES (CSU) 3.00 UNITS
Prerequisite: None
This course presents the history and development of patrol philosophy and planning for field activities. The topics considered include the functions of patrol, traffic, and other preliminary investigative duties of the field officer. The handling of civil and domestic disturbances and other community crime incidents are also discussed.

EVENING CLASSES
3012 LEC 6:50PM - 10:00PM W ENOS, K INST 2001

014 REPORT WRITING FOR PEACE OFFICERS (CSU) 3.00 UNITS
Prerequisite: None: Advisory: Eng 21 or ESL 6A
The study of effective report writing in police work, including crime scene investigative reports and arrest reports. Students will become familiar with many of the reports and writing styles used by local law enforcement agencies.

EVENING CLASSES
3013 LEC 3:30PM - 6:40PM Th ROCKE, J INST 2001

075 INTRODUCTION TO CORRECTIONS (CSU) 3.00 UNITS
Prerequisite: None
Basic course dealing with the nature of correctional work; aims and objectives of correctional administration; probation and parole; skills, knowledge, and attitudes required for employment in this field; types of institutions and services; career opportunities.

EVENING CLASSES
3014 LEC 6:50PM - 10:00PM Th WOODS, M INST 1003

150 UNDERSTANDING STREET & PRISON GANGS (CSU) 3.00 UNITS
Prerequisite: None
Provides an introduction to the history and sociology of a gang. Topics include the organization and structure of a street gang, recruitment into a gang, gang attire, hand signs, tattoos, body language, graffiti, and their effect on society. The organizational structure of a prison gang and the relationship with organized crime are also covered.

EVENING CLASSES
3015 LEC 3:30PM - 6:40PM T KOVNATOR, G INST 2001

160 POLICE ORGANIZATION & ADMINISTRATION (CSU) 3.00 UNITS
Prerequisite: None
The effect of organizational structure and administrative procedure on the implementation of police functions; assessment of processes of recruitment, career advancement, and leadership; and administrative problems of staffing, supervision and morale.

EVENING CLASSES
3016 LEC 3:30PM - 6:40PM Th ENOS, K INST 2004

921 COOP ED - ADMINISTRATION OF JUSTICE (CSU) (Rpt 3) 2.00 UNITS
9093 LEC 2:05 hrs/wk TBA RASKIN, E SCHEDULE

931 COOP ED - ADMINISTRATION OF JUSTICE (CSU) (Rpt 3) 3.00 UNITS
9094 LEC 3:10 hrs/wk TBA RASKIN, E SCHEDULE

941 COOP ED - ADMINISTRATION OF JUSTICE (CSU) (Rpt 3) 4.00 UNITS
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student’s educational goals.
9095 LEC 4:15 hrs/wk TBA RASKIN, E SCHEDULE

AFRICAN AMERICAN STUDIES

Chair: Myriam Levy 818.835.3414 | Vice Chair: D’Art Phares 818.364.7681

002 THE AFRICAN-AMERICAN IN CONTEMPORARY URBAN SOCIETY (UC:CSU) 3.00 UNITS
Prerequisite: None
This course is a survey of the urbanization of African-American with emphasis on social and political contemporary problems, proposed solutions to civil rights, and equality of opportunity.

EVENING CLASSES
3018 LEC 3:30PM - 6:40PM W CARTER, M INST 2001

004 THE AFRICAN-AMERICAN IN THE HISTORY OF THE UNITED STATES I (UC:CSU) 3.00 UNITS
Prerequisite: None
A survey of U.S. History from the early Colonial era through the Civil War with special emphasis on Trans-Atlantic migration. Course provides critical analysis of African-American contributions to the political and social development of the United States.

DAY CLASSES
0105 LEC 12:15PM - 3:25PM Th ROBINSON, E INST 1001
010 INTRODUCTION TO HUMAN ANATOMY (UC:CSU) 4.00 UNITS
Prerequisite: Bio 3 with a grade of C or better  Advisory: English 28 or ESL 8
This course examines the tissues, and organs of these human systems: integumentary, skeletal, muscular, nervous, circulatory, respiratory, digestive, urinary, endocrine, lymphatic, and reproductive. Dissection and microscopy are extensively used in lab.

DAY CLASSES
0108 LEC 7:30AM - 8:55AM  TTh  STAFF  CMS 005
AND LAB 9:05AM - 12:15PM  T  STAFF  CMS 102
0109 LEC 7:30AM - 8:55AM  TTh  STAFF  CMS 005
AND LAB 9:05AM - 12:15PM  T  STAFF  CMS 102

EVENING CLASSES
3011 LEC 6:50PM - 10:00PM  T  EBENESHAIMI, A  CMS 004
AND LAB 6:50PM - 10:00PM  T  EBENESHAIMI, A  CMS 102

PACE/Program for Accelerated College Education (Open to ALL students). See page 12.

101 HUMAN BIOLOGICAL EVOLUTION (UC:CSU) 3.00 UNITS
Prerequisite: None  Advisory: English 28 or ESL 8
Examination of the unifying principles of human evolution including: the basic principles of natural selection, the fossil record, the position of humans within the primate order, the features that make Hoom sapiens unique.

DAY/WEEKEND CLASSES
0112 LEC 7:30AM - 10:40AM  S  ARMSTRONG, A  CMS 004
0113 LEC 9:05AM - 10:30AM  TTh  GRIBBEN, A  CMS 004

EVENING CLASSES
3012 LEC 6:50PM - 10:00PM  M  TARTACIL, A  CMS 004

104 HUMAN LANGUAGE & COMMUNICATION (UC:CSU) 3.00 UNITS
Prerequisite: None
Examines basic principles of linguistics: language components, diversity, origins, acquisition and use are explored, with emphasis on communication and sociocultural factors.

EVENING CLASSES
3013 LEC 6:50PM - 10:00PM  W  ROBSON, M  CMS 004

ART - Institute of Art & Multimedia
Chair: Deborah Paulson 818.364.7738

101 SURVEY OF ART HISTORY I (UC:CSU) 3.00 UNITS
Prerequisite: None  Advisory: English 101
A survey of Western Art and Architecture from Pre-historic through Medieval periods; students develop perceptual and critical skills by analyzing the evolution and function of art within historical, cultural, and philosophical contexts.

DAY CLASSES
0117 LEC 12:15PM - 1:20PM  MW  MANDELL, L  CSB 207

EVENING CLASSES
3015 LEC 6:50PM - 10:00PM  M  LEZC, A  CSB 207

102 SURVEY OF ART HISTORY II (UC:CSU) 3.00 UNITS
Prerequisite: None  Advisory: English 101
NOTE: It is not necessary to take Art 101 before 102, or 109
A survey of Western Art and Architecture from Renaissance through the Twentieth Century; students develop perceptual and critical skills by analyzing the evolution and function of art within historical, cultural, and philosophical context.

DAY/WEEKEND CLASSES
0118 LEC 9:00AM - 12:10PM  S  RUPPEL, B  CSB 207
304 INTRODUCTION TO PAINTING (UC:CSU) 3.00 UNITS
Prerequisite: None
This is an introductory course in painting. Lectures and assignments utilize historical and contemporary styles of painting; great works of the human imagination will be studied in relation to painting techniques, illusion of space and composition, while developing analytical skills and expression.

EVENING CLASSES
3055 LEC 5:50PM - 7:55PM Th KERWIN WALLIS, B CAC 2
AND LAB 7:55PM - 10:00PM Th KERWIN WALLIS, B CAC 2

304 ACRYLIC PAINTING I (UC:CSU) 3.00 UNITS
Prerequisite: Art 300
Course is a continuation and reinforcement of techniques and styles learned in introduction to Painting, with emphasis on exploring personal expression through a series of paintings utilizing a common theme.

EVENING CLASSES
3057 LEC 5:50PM - 7:55PM T KERWIN WALLIS, B CAC 2
AND LAB 7:55PM - 10:00PM T KERWIN WALLIS, B CAC 2

305 ACRYLIC PAINTING II (UC:CSU) 3.00 UNITS
Prerequisite: Art 304
Exploration of advanced concepts and ideas in Painting. Emphasis is on composition, color, and a variety of materials and techniques.

EVENING CLASSES
3058 LEC 5:50PM - 7:55PM T KERWIN WALLIS, B CAC 2
AND LAB 7:55PM - 10:00PM T KERWIN WALLIS, B CAC 2

501 BEGINNING TWO-DIMENSIONAL DESIGN (UC:CSU) 3.00 UNITS
Prerequisite: None
A foundation course in design. Students apply historical concepts of the elements and principles of design utilizing the techniques of traditional art media. Emphasis is placed on compositional attitudes, including the relationship between perception and communication.

EVENING CLASSES
3040 LEC 4:35PM - 6:40PM Th PAULSEN, D CAC 1
AND LAB 6:40PM - 8:45PM Th PAULSEN, D CAC 1

502 BEGINNING THREE-DIMENSIONAL DESIGN (UC:CSU) 3.00 UNITS
Prerequisite: None
An introduction to three dimensional arts through the study of great works of the human imagination. Students will study and apply historical concepts of space and form, through drawing, visualization and construction of original works of art.

DAY CLASSES
0127 LEC 9.00AM - 11.05AM F SCHMELTZ, L CAC 1
AND LAB 11.05AM - 1:10PM F SCHMELTZ, L CAC 1

EVENING CLASSES
3041 LEC 5:50PM - 7:55PM T PAULSEN, D CAC 1
AND LAB 7:55PM - 10:00PM T PAULSEN, D CAC 1

700 INTRODUCTION TO SCULPTURE (UC:CSU) 3.00 UNITS
Prerequisite: Art 502
Students explore the creation of sculptural forms while refining their artistic expression. Emphasis is placed on concept, experimentation, and development of style while applying techniques related to assemblage and nontraditional media.

EVENING CLASSES
3043 LEC 5:50PM - 7:55PM T PAULSEN, D CAC 1
AND LAB 7:55PM - 10:00PM T PAULSEN, D CAC 1

702 SCULPTURE II (UC:CSU) 3.00 UNITS
Prerequisite: Art 502 and 700
Students explore the creation of sculptural forms while refining their artistic expression. Emphasis is placed on carving, mold making and casting.

EVENING CLASSES
3044 LEC 5:50PM - 7:55PM T PAULSEN, D CAC 1
AND LAB 7:55PM - 10:00PM T PAULSEN, D CAC 1

001 ELEMENTARY ASTRONOMY (UC:CSU) 3.00 UNITS
Prerequisite: None; Advisory: English 21 or ESL 8
Surveys the contents and workings of the universe at an introductory level designed to satisfy the general education science requirement, primarily for non-science majors. Emphasizes the physical principles essential to an understanding of astronomy. Discusses historical foundations, the tools of the astronomer, the solar system, stars and stellar evolution, galaxies and deep space, cosmology, and extraterrestrial life.

EVENING CLASSES
3045 LEC 6:50PM - 10:00PM M MALLORY, C CAC 2

005 FUNDAMENTALS OF ASTRONOMY LABORATORY (UC:CSU) 1.00 UNITS
Corequisite: Astronomy 1
Includes the use and maintenance of telescopes. Emphasis is on observations of the moon, planets, binary stars, clusters, nebulae and galaxies. In-class explorations include telescope optics, Kepler's Law, H-R diagram and analysis of scientific data.

3046 LAB 6:50PM - 10:00PM T RAINS, R CAC 2

003 INTRODUCTION TO BIOLOGY (UC:CSU) 4.00 UNITS
Prerequisite: None; Advisory: English 28 or ESL 8
This course examines the fundamental principles of biology with laboratories emphasizing hands-on investigations. Meets UC/CSU GE requirement of natural science with a lab.

DAY CLASSES
0134 LEC 7:30AM - 8:55AM MW STAFF CMS 005
AND LAB 9:05AM - 12:15PM M STAFF CMS 005
0135 LEC 7:30AM - 8:55AM MW STAFF CMS 005
AND LAB 9:05AM - 12:15PM W STAFF CMS 110
0136 LEC 7:30AM - 8:55AM Th MOHAMMADIAN, P CMS 004
AND LAB 9:05AM - 12:15PM TTH MOHAMMADIAN, P CMS 110
0137 LEC 7:30AM - 8:55AM Th MOHAMMADIAN, P CMS 004
AND LAB 9:05AM - 12:15PM Th MOHAMMADIAN, P CMS 110
0138 LEC 12:25PM - 1:50PM MW FENNERY, S CMS 004
AND LAB 2:00PM - 5:10PM FENNERY, S CMS 110
0139 LEC 12:25PM - 1:50PM MW FENNERY, S CMS 004
AND LAB 2:00PM - 5:10PM W FENNERY, S CMS 110
0140 LEC 12:25PM - 1:50PM TTH LEDEZMA, M CMS 004
AND LAB 2:00PM - 5:10PM TTH LEDEZMA, M CMS 110
0141 LEC 12:25PM - 1:50PM TTH LEDEZMA, M CMS 004
AND LAB 2:00PM - 5:10PM TTH LEDEZMA, M CMS 110

EVENING CLASSES
3048 LEC 5:20PM - 6:45PM MW STAFF CMS 005
AND LAB 6:50PM - 10:00PM M STAFF CMS 110
3049 LEC 5:20PM - 6:45PM MW STAFF CMS 005
AND LAB 6:50PM - 10:00PM W STAFF CMS 110
3050 LEC 5:20PM - 6:45PM Th JAYACHANDRAN, S CMS 005
AND LAB 6:50PM - 10:00PM Th JAYACHANDRAN, S CMS 110
3051 LEC 5:20PM - 6:45PM T JAYACHANDRAN, S CMS 005
AND LAB 6:50PM - 10:00PM T JAYACHANDRAN, S CMS 110

EVENING/WEEKEND CLASSES
3052 LEC 6:50PM - 8:50PM Th VODA, M CMS 004
AND LAB 7:50PM - 10:00PM S VODA, M CMS 110
3053 LEC 6:50PM - 8:50PM Th VODA, M CMS 004
AND LAB 7:50PM - 10:00PM S VODA, M CMS 110
3054 LEC 11:10AM - 1:20PM Th VODA, M CMS 004
AND LAB 12:20PM - 3:30PM S VODA, M CMS 110

006 GENERAL BIOLOGY I (UC:CSU) 5.00 UNITS
Prerequisite: Chem 65 or Chem 101 with a grade of 'C' or better. Advisory: English 28 or ESL 8
NOTE: Together with Biology 7 equivalent to: UCLA Life Science 1 & 2; CSUN Biology 106 & 107. CSULA Biology 100A, 102 & 100B, 100C Biology 6, 7, 40=UCLA Life Science 1, 2, 3.
This course examines unifying principles of biology through the study of biological molecules, cell structure and function, metabolism, inheritance, molecular genetics, evolution and population genetics. Together with Biology 7, this is a fundamental course for biology majors.

DAY CLASSES
0142 LEC 10:40AM - 12:05PM MW BROWN, S CMS 005
AND LAB 12:20PM - 3:30PM MW BROWN, S CMS 005

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.
that will enhance the student's educational goals. Supervised training is conducted in the form of on-the-job training in an employment area.

### Business

Chair: Pat Flood 818.364.7715 | Vice Chair: Vilma Bernal 818.833.3410

#### 001 Introduction to Business (UC:CSU) 3.00 Units

**Prerequisite:** None

The student will learn the various forms of business organizations. The student will study business management, organization, financing and marketing, and also become acquainted with the risks involved in business and with government's role in business.

**Online Classes**

- 0145 LEC 3.10 hrs/wk TBA BERNAL, V INTERNET www.lamission.edu/business/bernal

**Day Classes**

- 0146 LEC 9:05AM - 10:30AM TTh DORSEY, N INST 2006

**Evening Classes**

- 3055 LEC 6:50PM - 8:10PM Th BERNAL, V CSB 102B

#### 005 Business Law I (UC:CSU) 3.00 Units

**Prerequisite:** None

Study of the fundamental principles of law as they apply in the business world by examining legal rights and remedies, business torts and crimes, contracts, agency, employment, and negotiable instruments.

**Day Classes**

- 0147 LEC 9:05AM - 10:30AM TTh BORDBAR, J INST 2005

#### 172 Global Business (CSU) 3.00 Units

**Prerequisite:** None  
**Advisory:** English 28 or ESL 8

An overview of the key issues and emerging trends of the global business environment, national business environment, international trade and investment, international financial systems, and international business management. The challenges of globalization in business and how to successfully combat them will be explored.

**Day Classes**

- 0551 LEC 12:00PM - 2:25PM FENDRICK, J INST 2006

#### 921 Coop Ed - Biology (CSU) (Rpt 3) 2.00 Units

**Day Classes**

- 921 LEC 2:05 hrs/wk TBA RASKIN, E SCHEDULE

**Evening Classes**

- 931 LEC 3:10 hrs/wk TBA RASKIN, E SCHEDULE

#### 941 Coop Ed - Biology (CSU) (Rpt 3) 4.00 Units

Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

**Day Classes**

- 941 LEC 4:15 hrs/wk TBA RASKIN, E SCHEDULE

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**Chemistry Course Sequence**

**Chemistry**

Chair: Said Pazirandeh 818.364.7705 | Vice Chair: Mike Fenton 818.364.7888

### Chemistry Courses

1. **Chemistry 51**
2. **Chemistry 65**
3. **Chemistry 101**
4. **Chemistry 125**

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**051 Fundamentals of Chemistry I (UC:CSU) 5.00 Units**

**Prerequisite:** Math 115 or 123B with a grade of “C” or better, or appropriate Math placement results

**Note:** Not open for credit to students who have credit in Chem 101

This course is intended for nursing, nutrition, food science, and environmental and occupational health majors. It provides an introduction to chemistry for the student with no previous background in chemistry.

**Day Classes**

- 0148 LEC 8:25AM - 10:30AM MW FENTON, M CMS 028
- AND LAB 10:40AM - 1:50PM M CASSARA, J CMS 201
- 0149 LEC 8:25AM - 10:30AM MW FENTON, M CMS 028
- AND LAB 10:40AM - 1:50PM W CASSARA, J CMS 201

**Evening Classes**

- 3057 LEC 4:35PM - 6:40PM TTh PAZIRANDEH, S CMS 028
- AND LAB 6:50PM - 10:00PM T MALLORY, C CMS 201
- 3058 LEC 4:35PM - 6:40PM TTh PAZIRANDEH, S CMS 028
- AND LAB 6:50PM - 10:00PM Th PAZIRANDEH, S CMS 201

**065 Introductory General Chemistry (UC:CSU) 4.00 Units**

**Prerequisite:** Math 125 with a grade of “C” or better, or appropriate Math placement results

This course covers the principles of general chemistry at an elementary level with special emphasis on the applications of chemical principles to everyday life and the development of a basic chemical vocabulary.

**Evening Classes**

- 3057 LEC 11:00AM - 1:10PM MW GELLERT, R CMS 201
- AND LAB 1:25PM - 3:35PM M GELLESHI, A CMS 203

**101 General Chemistry I (UC:CSU) 5.00 Units**

**Prerequisite:** Chem 65 with a grade of “C” or better, and Math 125 with a grade of “C” or better, or appropriate Math placement results

The course covers fundamental chemical principles and theories with special emphasis on stoichiometry, atomic structure, periodic table, chemical bonding, solutions, acids and bases, oxidation-reduction, and properties of gases.

**Evening Classes**

- 3061 LEC 4:30PM - 6:40PM MW QURESHI, A CMS 236
- AND LAB 6:40PM - 8:50PM W QURESHI, A CMS 203

**102 General Chemistry II (UC:CSU) 5.00 Units**

**Prerequisite:** Chem 101 with a grade of “C” or better

Topics include kinetics, general, ionic, acid-base and solubility equilibria, thermodynamics, electrochemistry, transition metals and introductory organic nomenclature. Laboratory work reviews kinetics, equilibria, thermodynamics, electro-chemistry and qualitative analysis of selected cations.

**Day Classes**

- 0150 LEC 2:00PM - 3:25PM TTh FENTON, M CMS 236
- AND LAB 3:30PM - 5:40PM TTh FENTON, M CMS 236
- 0151 LEC 2:00PM - 3:25PM TTh FENTON, M CMS 236
- AND LAB 3:30PM - 5:40PM TTh FENYES, M CMS 210
054 MEXICAN-AMERICAN ARTS IN AMERICAN CULTURE (UC:CSU) 3.00 UNITS
Prerequisite: None
A study of Mexican and Mexican American arts, literature, and music. Particular emphasis is given to the identification of the contributions of Mexican and Mexican American artists to the contemporary culture of the United States.

EVENING CLASSES
3067 LEC 10:40AM - 1:50PM T STAFF CSB 203

CHILD DEVELOPMENT

001 CHILD GROWTH & DEVELOPMENT (UC:CSU) 3.00 UNITS
Prerequisite: None
Examines the major developmental milestones for children from conception through adolescence in the physical, social, emotional, and cognitive domains. Emphasis is placed on issues that affect typical and atypical development through the study of theories, research and child observation.

DAY CLASSES
0164 LEC 9:00AM - 12:10PM T DAIMS, G C BDS 202 Taught bilingually (English/Spanish)
0165 LEC 9:00AM - 12:10PM F SINGH, M C BDS 201 Taught bilingually (English/Spanish)
0171 LEC 12:15PM - 3:25PM W GARCIA OLIVA, C C BDS 201 Taught bilingually (English/Spanish)

DAY/WEEKEND CLASSES
0166 LEC 9:00AM - 12:10PM S STAFF C BDS 201 Taught bilingually (English/Spanish)

EVENING CLASSES
3071 LEC 3:30PM - 6:40PM M SINGH, M C BDS 202 Taught bilingually (English/Spanish)
3072 LEC 6:50PM - 10:00PM T MILAN, N C BDS 202 Taught bilingually (English/Spanish)
3073 LEC 6:50PM - 10:00PM W BAZIKMAN, I C BDS 202 Taught bilingually (English/Spanish)

002 EARLY CHILDHOOD: PRINCIPLES & PRACTICES (CSU) 3.00 UNITS
Prerequisite: None
The student will explore the history of early childhood education as well as current philosophies and practices. Early Childhood programs will be observed and examined in relation to the needs of the child, the arrangement of the environment and the role of the teacher.

DAY CLASSES
0168 LEC 9:00AM - 12:10PM Th SILVER, J C BDS 202 Taught bilingually (English/Spanish)
0169 LEC 12:15PM - 3:25PM M DAIMS, G C BDS 202 Taught bilingually (English/Spanish)

EVENING CLASSES
3074 LEC 6:50PM - 10:00PM T TOLEDO A C BDS 201 Taught bilingually (English/Spanish)

005 CREATIVE EXPERIENCES FOR CHILDREN I (CSU) 3.00 UNITS
Prerequisite: None
Explores the creative approach to program planning in areas of sensory, motor, manipulative, art, dramatic play, puppetry, blocks, music and movement. Students will develop and implement creative curriculum for young children. Emphasis is on environments that promote creativity and the role of the teacher.

EVENING CLASSES
3075 LEC 3:30PM - 6:40PM T CANTRELL E C BDS 201 Taught bilingually (English/Spanish)
3076 LEC 6:50PM - 10:00PM Th BERG R C BDS 201 Taught bilingually (English/Spanish)

007 INTRODUCTION TO CURRICULUM IN EARLY CHILDHOOD EDUCATION (CSU) 3.00 UNITS
Prerequisite: Ch Dev 2
Exploration of appropriate curriculum and environments for young children. Students examine a teacher’s role in supporting development and positive learning experiences for all children using observation and assessment strategies and emphasizing the essential role of play. Planning, implementation and evaluation of curriculum includes but is not limited to: language and literacy, social and emotional learning, sensory learning, art and creativity, math, natural and physical sciences.

EVENING CLASSES
3077 LEC 3:30PM - 6:40PM Th STAFF C BDS 201 Taught bilingually (English/Spanish)
3078 LEC 6:50PM - 10:00PM W GRIGORYAN, R C BDS 201 Taught bilingually (English/Spanish)

010 HEALTH, SAFETY & NUTRITION (CSU) 3.00 UNITS
Prerequisite: None
Study of the laws, regulations, standards, policies, procedures and early childhood curriculum related to child health, safety and nutrition. The focus will be on planning and program development for all children. First Aid and CPR certificates will be earned.

DAY CLASSES
0170 LEC 9:00AM - 12:10PM M NASATIR, D C BDS 202 Taught bilingually (English/Spanish)

EVENING CLASSES
3080 LEC 6:50PM - 10:00PM T ALLEN V C BDS 202
011 CHILD, FAMILY & COMMUNITY (CSU) 3.00 UNITS
Prerequisite: None
Introduces the student to the effects of the home, the school and the community on the development and experience of the child. Issues, challenges and concerns will be explored as well as the importance of developing partnerships.

DAY CLASSES
0172 LEC 9:00AM - 12:10PM W SILVER, J CCDS 202
EVENING CLASSES
3081 LEC 5:30PM - 6:40PM W DE SILVA, L CCDS 202
3082 LEC 6:50PM - 10:00PM Th HERNANDEZ, A CCDS 202
Taught bilingually (English/Spanish)

015 CREATIVE CURRICULUM IN BILINGUAL-BICULTURAL PROGRAMS (CSU) 3.00 UNITS
Prerequisite: None
Course is an overview of materials and media available in bilingual-bicultural education for the child. Skills in research techniques to find these materials will be acquired. Curriculum development and lesson planning will be stressed.

EVENING CLASSES
3085 LEC 5:30PM - 6:40PM M RODRIGUEZ, P CCDS 201
Taught bilingually (English/Spanish)

022 PRACTICUM IN CHILD DEVELOPMENT I (CSU) (Rpt 1) 4.00 UNITS
Prerequisite: Ch Dev 4 or 7, and Ch Dev 1, 2 & 11, Eng 28 or ESL 8
NOTE: Students must show proof of a current negative TB test (Mantoux Test) or chest x-ray within the last two years.
Course includes supervised experience in a preschool, child development center, elementary school, special education center, or other childcare and development education setting. The student will relate all previous theory and curriculum courses to practical application in the classroom.
NOTE: Please bring current transcripts of all completed coursework to first class.
NOTE: Total of 90 hours of supervised field experiences.

DAY/WEEKEND/LATE START CLASSES
3084 LEC 4:30PM - 6:35PM T SILVER, J CCDS 202
AND LAB 6:30 hrs/wk TBA SILVER, J CCDS 202
3085 LEC 6:50PM - 8:55PM T STAFF CCDS 200
AND LAB 6:30 hrs/wk TBA STAFF CCDS 200
Taught bilingually (English/Spanish)

023 PRACTICUM IN CHILD DEVELOPMENT II (CSU) (Rpt 1) 4.00 UNITS
Prerequisite: English 21 or ESL 6A, Ch Dev 22 and TB clearance
The second semester of practicum teaching experience in a different setting, if possible, under the supervision of a master teacher or college instructor/coordinator. This course provides the practical application of theories covered in prerequisite courses.
NOTE: Total of 90 hours of supervised field experience.
NOTE: Students with a B.A. and the 12 core units in Child Development can request faculty permission to get a waiver for Ch Dev 22.

EVENING CLASSES
3086 LEC 4:00PM - 6:05PM Th DE SILVA, L CCDS 200
AND LAB 6:30 hrs/wk TBA DE SILVA, L CCDS 200
3087 LEC 6:50PM - 8:55PM W DAIMS, G CCDS 200
AND LAB 6:30 hrs/wk TBA DAIMS, G CCDS 200
Taught bilingually (English/Spanish)

030 INFANT & TODDLER STUDIES I (CSU) 3.00 UNITS
Prerequisite: None
NOTE: Required by the state for those who work with infants
This course reviews physical, social-emotional, language and cognitive development during the period of infancy and toddlerhood. Focus is on infant/toddler group care and licensing regulations related to this age. The course also addresses the role of the caregiver in meeting the needs of infants and toddlers and their families through responsive, respectful and sensitive caregiving practices. Varying philosophies and issues of diversity are explored.

EVENING CLASSES
3088 LEC 6:50PM - 10:00PM M SERNA, E CCDS 202
Taught bilingually (English/Spanish)

034 OBSERVING & RECORDING CHILDREN'S BEHAVIOR (CSU) 3.00 UNITS
Prerequisite: Ch Dev 2
NOTE: Students must show proof of a current negative TB test (Mantoux Test) or chest x-ray within the last two years.
Appropriate use of assessment and observation techniques to document development, growth, play and learning to join with families and professionals in promoting children's success. Recording strategies, rating systems, portfolios, and multiple assessment tools are explored.

EVENING CLASSES
3089 LEC 6:50PM - 10:00PM M MERMELL, R CCDS 201

038 ADMINISTRATION & SUPERVISION OF EARLY CHILDHOOD PROGRAMS I (CSU) 3.00 UNITS
Prerequisite: 12 units including Ch Dev 1 and 11.
The establishment and administration of early childhood programs, both half-day and full-day. Laws governing early childhood programs, budgeting practices, regulatory agencies, staff relation and dealing with parents and children are covered.

DAY/WEEKEND CLASSES
0173 LEC 9:00AM - 12:10PM S SAINZ-ANDERSON, C CCDS 202
Taught bilingually (English/Spanish)

042 TEACHING IN A DIVERSE SOCIETY (CSU) 3.00 UNITS
Prerequisite: None
Examines the development of social identities in diverse societies including theoretical and practical implications of oppression and privilege as they apply to young children, families, programs, classrooms and teaching. Various classroom strategies will be explored emphasizing culturally and linguistically appropriate anti-bias approaches supporting all children in becoming competent members of a diverse society.

EVENING CLASSES
3090 LEC 3:30PM - 6:40PM M DE SILVA, L CCDS 200
3091 LEC 6:50PM - 10:00PM W STAFF CCDS 202
Taught bilingually (English/Spanish)

044 EARLY INTERVENTION FOR CHILDREN WITH SPECIAL NEEDS (CSU) 3.00 UNITS
Prerequisite: None
Designed for students interested in working with young children with special needs and their families. Instruction focuses on accommodating and adapting the physical environment, instructional strategies and curriculum to meet the needs of differently abled children from birth to preschool.

EVENING CLASSES
3092 LEC 3:30PM - 6:40PM Th DAIMS, G CCDS 202
Taught bilingually (English/Spanish)

045 PROGRAMS FOR CHILDREN WITH SPECIAL NEEDS (CSU) 3.00 UNITS
Prerequisite: None
Overview of programs providing special education services for children with special needs focusing on preschool through school age. Includes a study of various programs, legislation, characteristics of exceptionalities and educational implications. Observation in schools will be required.

EVENING CLASSES
3093 LEC 3:30PM - 6:40PM W GRONEWOLD, J CCDS 200

046 SCHOOL AGE PROGRAMS I (CSU) 3.00 UNITS
Prerequisite: None
Advisory: Child Dev 1
Introductory course for the care of school-age children in before-and-after school programs.

EVENING CLASSES
3094 LEC 6:50PM - 10:00PM Th OLSON, A CCDS 200

061 INTRODUCTION TO FAMILY CHILD CARE II (CSU) 1.00 UNIT
Prerequisite: None
An in-depth study of the business aspects of Family Child Care Programs: Contracts, Advertising, Budgets, Recordkeeping, Staff Relations, working with Parents and Licensing Regulations. Reviewing and utilizing the Family Home Day Care Rating Scale for facilities in evaluating and assessing the classroom and teacher effectiveness.

DAY/WEEKEND/LATE START CLASSES
0174 LEC 1:00PM - 3:50PM S STAFF CCDS 200
Taught bilingually (English/Spanish)
(6 Week Class - Starts 9/1/2012, Ends 10/6/2012)

062 DEVELOPMENTAL PROFILES: PRE-BIRTH THROUGH AGE EIGHT (CSU) 2.00 UNITS
Prerequisite: None
Provides the study of concise developmental profiles from pre-birth through age eight. Key concepts in current child development literature, development of curriculum plan and children's developmental assessment tools will be examined.

DAY/WEEKEND/LATE START CLASSES
0175 LEC 9:00AM - 11:50AM S STAFF CCDS 200
Taught bilingually (English/Spanish)
(12 Week Class - Starts 9/1/2012, Ends 11/17/2012)

065 ADULT SUPERVISION/EARLY CHILDHOOD MENTORING (CSU) 2.00 UNITS
Prerequisite: Ch Dev 23 or 59
Methods and principles of supervising adults in early childhood education settings with emphasis on the role of administrators and experienced teachers acting as mentors to new teachers. This course is required for upper levels of the California Child Development Permit, and to become a California Early Childhood Mentor.

EVENING /SHORT-TERM CLASSES
3095 LEC 6:50PM - 9:55PM M SILVER, J CCDS 200
(11 Week Class - Starts 8/27/2012, Ends 11/12/2012)
172 INTRODUCTION TO CAREERS IN CHILD DEVELOPMENT 1.00 UNIT
Prerequisite: None
This course introduces students to the variety of career options available to Child Development majors. It explores career opportunities, qualifications required, resources available, as well as academic and professional support systems.

EVENING /LATE START CLASSES
0176 LEC 3:30PM - 6:45PM T STAFF CCDS 200
Taught bilingually (English/Spanish) (5 Week Class - Starts 9/10/2012, Ends 10/12/2012)

921 COOP ED - CHILD DEVELOPMENT (CSU) (Rpt 3) 2.00 UNITS
Supervised work experience is conducted in the field, supervised by a work supervisor. This work experience will enhance the student's educational goals.

931 COOP ED - CHILD DEVELOPMENT (CSU) (Rpt 3) 3.00 UNITS
Supervised work experience is conducted in the field, supervised by a work supervisor. This work experience will enhance the student's educational goals.

941 COOP ED - CHILD DEVELOPMENT (CSU) (Rpt 3) 4.00 UNITS
Supervised work experience is conducted in the field, supervised by a work supervisor. This work experience will enhance the student's educational goals.

932 BUSINESS COMMUNICATIONS (CSU) 3.00 UNITS
Advisory: CAOT 1 and CAOT/Bus 3
Emphasizes the concepts of successful written and oral communication in business in order to write effective business communications including letters, electronic communications, and short reports. Develops the ability to create and present oral presentations.

DAY CLASSES
8001 LEC 2:00PM - 5:10PM Tu LAMPERT, M INST 2021

033 RECORDS MANAGEMENT & FILING 2.00 UNITS
Prerequisite: None
This course will provide an overview of the field of records management; alphabetic, subject, numeric, and geographic storage and retrieval systems; records management technology; and records control. Class includes records management theory using Microsoft Access.

DAY CLASSES
8006 LEC 2:15PM - 2:45PM MW WOODMANSEE, J INST 2021
AND LAB 2:50PM - 3:45PM MW WOODMANSEE, J INST 2021

064 COMPUTER APPLICATIONS & OFFICE TECH LAB (CSU) (Rpt 3) 1.00 UNIT
Prerequisite: None Corequisite: Enrollment at least one other CAOT course
NOTE: Class is graded pass/no pass.
This course is designed as an aid to students who need additional time and practice to increase their skills in any CAOT subject area.

DAY/WEEKEND CLASSES
8007 LAB 9:00AM - 11:05AM S HOLT, S INST 2021

076 KEYBOARDING FOR DATA PROCESSING 1.00 UNIT
Prerequisite: None
This course is designed to increase speed and accuracy through specific drills and timing.

DAY/WEEKEND CLASSES
8008 LAB 9:40AM - 10:40AM MW WOODMANSEE, J INST 2021

082 MICROCOMPUTER OFFICE APPLICATIONS: SPREADSHEET (CSU) 3.00 UNITS
Prerequisite: None
Use Excel to plan, present, manipulate, and calculate numerical data by writing formulas with mathematical operators, linking workbooks and sharing workbooks. Format worksheets with advanced techniques, visual charts, and clip art images.

DAY CLASSES
8012 LEC 9:05AM - 9:35AM MW WOODMANSEE, J INST 2021
AND LAB 9:40AM - 10:40AM MW WOODMANSEE, J INST 2021

092 COMPUTER WINDOWS APPLICATION (CSU) 2.00 UNITS
Prerequisite: None
Utilize and more effectively manage computers and files using the Windows 7 operating system, including using the Control Panel settings to customize a computer, using the accessory functions, and optimizing a computer by using the disk management and security features.

DAY CLASSES
8013 LEC 9:05AM - 9:35AM MW WOODMANSEE, J INST 2021
AND LAB 9:40AM - 10:40AM MW WOODMANSEE, J INST 2021

126 INTRODUCTION TO MEDICAL CODING/BILLING 3.00 UNITS
Advisory: CAOT 1 or 82
Introduces students to the skills necessary to become proficient in basic medical office billing and coding procedures (Procedural Coding CPT as well as ICD-9-CM Diagnostic Coding). Includes practice processing insurance claims and managing patient insurance billing and reimbursement using medical programming software.

EVENING CLASSES
3552 LEC 5:20PM - 8:30PM W STAFF INST 2021

150 SOCIAL MEDIA FOR BUSINESS (CSU) (Rpt 1) 3.00 UNITS
Advisory: CAOT 82
Emerging trends and the impact of social media as it applies to business. Areas of coverage will include how to promote business on popular social networking websites, web marketing, video sharing, blogging, RSS feeds, and maximizing response rate. Legal, ethical, and political implications will be addressed. Students will learn how social media can be used to create, promote, and expand a business online.

EVENING CLASSES
3502 LEC 6:00PM - 8:30PM Th LAMPERT, M INST 2021
AND LAB 6:40PM - 8:45PM Th LAMPERT, M INST 2021
3104 LEC 5:45PM - 7:50PM Th RETTKE, M INST 2005
AND LAB 7:55PM - 10:00PM Th RETTKE, M INST CLAB

941 COOP ED - COMPUTER SCIENCE-INFORMATION TECH (CSU) (Rpt 3) 4.00 UNITS
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.
9025 LEC 4:15 hrs/wk TBA RASKIN, E SCHEDULE

430 MICROCOMPUTER APPLICATION SOFTWARE (CSU) 3.00 UNITS
Prerequisite: None
The student will learn how to operate a micro-computer. The student will become familiar
with the use of a spreadsheet program and a database program. The student will complete a
series of projects on the microcomputer. Currently popular microcomputer software will be
utilized IBM PCs and compatibles.

DAY CLASSES
0183 LEC 5:10 hrs/wk TBA GARCIA, C SCHEDULE
AND LAB 0:55 hrs/wk TBA GARCIA, C INTERNET
www.lamission.edu/online

439 PROGRAMMING IN C+ (UC:CSU) 3.00 UNITS
Prerequisite: Co Sci 401 and 407
An overview of computer programming in C++. It emphasizes the syntax and grammar
of the language, problem solving methods, how different data types work in Object
Oriented programming. Major topics include classes, inheritance, polymorphism,
overloaded functions.

EVENING CLASSES
3102 LEC 5:45PM - 7:50PM M RETTKE, M INST 2003
AND LAB 7:55PM - 10:00PM M RETTKE, M INST CLAB

452 PROGRAMMING IN JAVA (UC:CSU) 3.00 UNITS
Prerequisite: None
This course is designed to teach students to build applications in Java, the programming
language designed to be written once and run effectively on almost any kind of machine
connected to the Internet.

EVENING CLASSES
3103 LEC 5:45PM - 7:50PM T RETTKE, M INST 2003
AND LAB 7:55PM - 10:00PM T RETTKE, M INST CLAB

453 A+ CERTIFICATION PREPARATION (Rpt 3) 3.00 UNITS
Prerequisite: None
This course provides students with the workable knowledge needed for the installation,
setup, troubleshooting, and optimization of hardware and software related to personal
computer systems and peripheral devices. The course will cover information needed to
prepare for the current A+ certification test.

EVENING CLASSES
3104 LEC 5:45PM - 7:50PM Th RETTKE, M INST 2005
AND LAB 7:55PM - 10:00PM Th RETTKE, M INST CLAB

921 COOP ED - COMPUTER APPLICATION OFFICE TECH (CSU) (Rpt 3) 2.00 UNITS
Coverage includes data types, operators and expressions, control flow, functions and
program structure, pointers, arrays, arays of pointers, structures, I/O, and text files.
Examples illustrate programming techniques, algorithms, and the use of library routines.

DAY CLASSES
0187 LAB 10:35AM - 11:30AM TTh RETTKE, M INST CLAB
AND LEC 11:40AM - 12:35PM TTh RETTKE, M INST 2005

931 COOP ED - COMPUTER APPLICATION OFFICE TECH (CSU) (Rpt 3) 3.00 UNITS
Coverage includes data types, operators and expressions, control flow, functions and
program structure, pointers, arrays, arays of pointers, structures, I/O, and text files.
Examples illustrate programming techniques, algorithms, and the use of library routines.

DAY CLASSES
0188 LAB 9:35AM - 10:30AM M RETTKE, M INST CLAB
AND LEC 10:40AM - 11:35AM M RETTKE, M INST CLAB

941 COOP ED - COMPUTER APPLICATION OFFICE TECH (CSU) (Rpt 3) 4.00 UNITS
Supervised training is conducted in the form of on-the-job training in an employment area
that will enhance the student's educational goals.
9025 LEC 4:15 hrs/wk TBA RASKIN, E SCHEDULE
### DEVELOPMENTAL COMMUNICATIONS

**Chair:** Gary Prostak 818.364.7666 | **Vice Chair:** Terri English 818.364.7893

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Code</th>
<th>Location</th>
<th>Time</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>034 BASIC READING</td>
<td>(NDA)</td>
<td>TBA</td>
<td>3.00 UNITS</td>
<td>None: Class is graded pass/no pass. A basic reading course designed to improve word-attack skills, build vocabulary, improve dictionary skills, and develop comprehension and critical reading skills.</td>
</tr>
<tr>
<td>036A READING II: COMPREHENSION &amp; RELATED SKILLS</td>
<td>(NDA)</td>
<td>TBA</td>
<td>3.00 UNITS</td>
<td>Intermediate course in reading: emphasizes finding main ideas, critical thinking, vocabulary skills, and study skills.</td>
</tr>
<tr>
<td>028 INTERMEDIATE READING &amp; COMPOSITION</td>
<td></td>
<td>TBA</td>
<td>3.00 UNITS</td>
<td>None: Class is graded pass/no pass. Comprehensive course in advanced study skills, note taking, and efficient study techniques. Transition from daily reading skills to college reading skills.</td>
</tr>
</tbody>
</table>

### ECONOMICS

**Chair:** Pat Flood 818.364.7715

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Code</th>
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<th>Time</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>001 PRINCIPLES OF ECONOMICS I</td>
<td>(UC:CSU)</td>
<td>TBA</td>
<td>3.00 UNITS</td>
<td>None: Introductory course in the principles of microeconomic theory, including economic analysis of the firm and resource allocation, analysis of the laws of supply and demand, market structures of the American economy, price theory, and current domestic economic problems. Economics I is also offered through ITV. See page 14.</td>
</tr>
<tr>
<td>002 PRINCIPLES OF ECONOMICS II</td>
<td>(UC:CSU)</td>
<td>TBA</td>
<td>3.00 UNITS</td>
<td>None: Introductory course in the principles of macroeconomic theory. Measurement of aggregate economic performance, including GNP and national income, money and banking business cycle, role of government and the Federal Reserve System (fiscal and monetary policies), economic growth and stability, international trade, and economics of under development are covered in this course. Economics II is also offered through ITV. See page 14.</td>
</tr>
</tbody>
</table>

### EDUCATION

**Chair:** Lilian De Silva 818.364.7673

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Code</th>
<th>Location</th>
<th>Time</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>921 COOPE ED - EDUCATION</td>
<td>(CSU)</td>
<td>TBA</td>
<td>2.00 UNITS</td>
<td>SCHEDULE</td>
</tr>
<tr>
<td>931 COOPE ED - EDUCATION</td>
<td>(CSU)</td>
<td>TBA</td>
<td>3.00 UNITS</td>
<td>SCHEDULE</td>
</tr>
<tr>
<td>941 COOPE ED - EDUCATION</td>
<td>(CSU)</td>
<td>TBA</td>
<td>4.00 UNITS</td>
<td>SCHEDULE</td>
</tr>
</tbody>
</table>

### ENGLISH

**Chair:** Louise Babaro 818.364.7687 | **Vice Chair:** Carolyn Daly 818.833.3311

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Code</th>
<th>Location</th>
<th>Time</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>021 ENGLISH FUNDAMENTALS</td>
<td>(NDA)</td>
<td>TBA</td>
<td>3.00 UNITS</td>
<td>None: A course in reading and writing designed to strengthen the student's basic communication skills, including grammar, punctuation, and sentence construction. Greatest emphasis is placed on the writing of competent paragraphs and short essays.</td>
</tr>
</tbody>
</table>

### Directed studies

Opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.
101 COLLEGE READING & COMPOSITION I  (UC:CSU) 3.00 UNITS
Prerequisite: English 28 or ESL 8 with a grade of "C" or better, or appropriate skill level demonstrated through the English assessment process, or by permit
Develops proficiency in college-level reading and writing through the application of the principles of rhetoric and the techniques of critical thinking. Students will write expository essays based on college level readings. Emphasis is placed on the research paper.
NOTE: This is the first freshman composition course that meets requirements for the BA at four-year colleges and universities, comprising intensive reading, writing of essays, term papers, the study of style, methods of discourse, logic, and documentation.
English 101 is also offered through ITV. See page 14.

ONLINE CLASSES
0219 LEC  3:10 hrs/wk TBA GRANT, R INTERNET www.lamission.edu/online
0220 LEC  3:10 hrs/wk TBA BARBATO, L INTERNET www.lamission.edu/online

DAY CLASSES
0222 LEC  9:05AM - 10:30AM TTh COX, V CSB 101
0223 LEC 10:40AM - 12:05PM MW LADINSKY, G CSB 206
0224 LEC 12:15PM - 1:40PM MW NISHIMURA, M CSB 102B
0225 LEC 12:25PM - 1:50PM TTh SPITLER, E CSB 102B
0226 LEC 12:25PM - 1:50PM TTh STAFF CSB 101
0227 LEC 2:00PM - 3:25PM TTh STAFF CSB 101

EVENING CLASSES
3128 LEC  3:30PM - 6:40PM M LAWSO N, R CSB 101
3130 LEC  6:50PM - 10:00PM Th MAYREIS-VOORHIS, M CSB 101
3131 LEC  6:50PM - 10:00PM Th DARRO, N CSB 103A

PACE/Program for Accelerated College Education (Open to All Students). See page 12.

0230 LEC 10:40AM - 12:05PM TTh BARBATO, L CSB 101

102 COLLEGE READING & COMPOSITION II  (UC:CSU) 3.00 UNITS
Prerequisite: English 101 with a grade of "C" or better, or by permit
An introduction to critical analysis of poetry, novels, short stories, and drama. A variety of analytical strategies will be used to distinguish between deductive and inductive reasoning. Emphasis is placed on writing a research paper.
English 102 is also offered through ITV. See page 14.

DAY CLASSES
0228 LEC  9:05AM - 10:30AM TTh COX, V CSB 101
0229 LEC  9:05AM - 10:30AM TTh BARBATO, L CSB 101
0230 LEC 10:40AM - 12:05PM TTh BARBATO, L CSB 101
0231 LEC 12:15PM - 1:40PM MW LAWSO N, R CSB 102B
0232 LEC 12:25PM - 1:50PM TTh DARY, C CSB 207
0233 LEC 2:00PM - 3:25PM MW LADINSKY, G CSB 206

EVENING CLASSES
3133 LEC  3:30PM - 6:40PM Th GRANT, R CSB 101
3134 LEC  6:50PM - 10:00PM M OROZCO, J CSB 101
3135 LEC  6:50PM - 10:00PM T OROZCO, J INST 1012

103 COMPOSITION & CRITICAL THINKING  (UC:CSU) 3 UNITS
Prerequisite: English 101
Develops critical thinking and writing skills and emphasizes logical reasoning, analysis, and strategies of argumentation using expository prose as subject matter. Designed to improve critical thinking in written arguments by applying established modes of reasoning, analyzing rhetorical strategies, evaluating logical fallacies, and detecting bias.
English 103 is offered ONLY through ITV. See page 14.

127 CREATIVE WRITING  (UC:CSU) (Rpt 3) 3.00 UNITS
Prerequisite: English 101
An introduction to professional writing. Students write poems, plays, stories, and scripts and present them for informal discussion and peer critiques by the class and instructor. The course offers an opportunity to discover and develop talent.

205 ENGLISH LITERATURE I  (UC:CSU) 3.00 UNITS
Prerequisite: English 101
An introduction to major works of English literature from the origins to the nineteenth century. Emphasis is placed on developing an understanding and appreciation of the poetry, fiction, and drama of these literary periods.

206 ENGLISH LITERATURE II  (UC:CSU) 3.00 UNITS
Prerequisite: English 102
An introduction to major works of English literature from the origins to the nineteenth century. Emphasis is placed on developing an understanding and appreciation of the poetry, fiction, and drama of these literary periods.
003 COLLEGE ESL III  12.00 UNITS
Prerequisite: College ESL 2, or appropriate ESL placement results, or by permit.
Class is graded pass/no pass.  NOTE: Students MUST take sections B&C together.
Students are encouraged to enroll in all three sections (A, B, C).
DAY CLASSES
ESL 3A – Writing and Grammar – 6 units
0241  LEC  9:00AM - 12:10PM  MW  LILBURN, M  CSB 208
0242  LEC  9:05AM - 10:30AM  TTh  OTOO, S  CSB 208
0243  LEC 10:40AM - 12:05PM  TTh  OTOO, S  CSB 208
EVENING CLASSES
ESL 3A – Writing and Grammar – 6 units
3139  LEC  6:50PM - 10:00PM  MW  JACKSON, K  CSB 208
ESL 3B – Reading and Vocabulary – 3 units
3140  LEC  7:00PM - 8:25PM  TTh  JARA, G  CSB 208
ESL 3C – Listening & Speaking – 3 units
3141  LEC  8:35PM - 10:00PM  TTh  JARA, G  CSB 208
004 COLLEGE ESL IV  12.00 UNITS
Prerequisite: College ESL 3, or appropriate ESL placement results, or by permit.
Class is graded pass/no pass.  NOTE: Students MUST take sections B&C together.
Students are encouraged to enroll in all three sections (A, B, C).
DAY CLASSES
ESL 4A – Writing and Grammar – 6 units
0244  LEC  9:00AM - 12:10PM  MW  LUIS, C  CAI 250
ESL 4B – Reading and Vocabulary – 3 units
0245  LEC  9:05AM - 10:30AM  TTh  FINE OLSON, A  CAI 250
ESL 4C – Listening & Speaking – 3 units
0246  LEC  10:40AM - 12:05PM  TTh  FINE OLSON, A  CAI 250
EVENING CLASSES
ESL 4A – Writing and Grammar – 6 units
3142  LEC  6:50PM - 10:00PM  MW  LUIS, C  CAI 250
ESL 4B – Reading and Vocabulary – 3 units
3143  LEC  7:00PM - 8:25PM  TTh  CLIMO, M  CAI 250
ESL 4C – Listening & Speaking – 3 units
3144  LEC  8:35PM - 10:00PM  TTh  CLIMO, M  CAI 250
005 COLLEGE ESL V  12.00 UNITS
Prerequisite: College ESL 4, or appropriate ESL placement results, or by permit.
Class is graded pass/no pass.  NOTE: Students MUST take sections B&C together.
Students are encouraged to enroll in all three sections (A, B, C).
DAY CLASSES
ESL 5A – Writing and Grammar – 6 units
0247  LEC  9:00AM - 12:10PM  MW  PARK, R  CAI 250
ESL 5B – Reading and Vocabulary – 3 units
0248  LEC  9:05AM - 10:30AM  TTh  PELLETIER, P  CAI 250
ESL 5C – Listening & Speaking – 3 units
0249  LEC  10:40AM - 12:05PM  TTh  PELLETIER, P  CAI 250
EVENING CLASSES
ESL 5A – Writing and Grammar – 6 units
3145  LEC  6:50PM - 10:00PM  MW  PARK, R  CAI 250
ESL 5B – Reading and Vocabulary – 3 units
3146  LEC  7:00PM - 8:25PM  TTh  SIMHA, C  CAI 250
ESL 5C – Listening & Speaking – 3 units
3147  LEC  8:35PM - 10:00PM  TTh  SIMHA, C  CAI 250
006 COLLEGE ESL VI  12.00 UNITS
Prerequisite: College ESL 5, or appropriate ESL placement results, or by permit.
Class is graded pass/no pass.  NOTE: Students MUST take sections B&C together.
Students are encouraged to enroll in all three sections (A, B, C).
DAY CLASSES
ESL 6A – Writing and Grammar – 6 units
0250  LEC  9:00AM - 12:10PM  MW  CLIMO, M  CSB 102B
ESL 6B – Reading and Vocabulary – 3 units
0251  LEC  9:05AM - 10:30AM  TTh  TAYLOR, D  CSB 102B
ESL 6C – Listening & Speaking – 3 units
0252  LEC  10:40AM - 12:05PM  TTh  TAYLOR, D  CSB 102B
EVENING CLASSES
ESL 6A – Writing and Grammar – 6 units
3148  LEC  6:50PM - 10:00PM  MW  CLIMO, M  CSB 102B
ESL 6B – Reading and Vocabulary – 3 units
3149  LEC  7:00PM - 8:25PM  TTh  MANALO, M  CSB 102B
ESL 6C – Listening & Speaking – 3 units
3150  LEC  8:35PM - 10:00PM  TTh  MANALO, M  CSB 102B
008 ADVANCED ESL COMPOSITION (UC:CSU)  6.00 UNITS
Prerequisite: ESL 6A or appropriate placement.
NOTE: Students receive a letter grade.  NOTE: This course is equivalent to English 28.
This course is tailored for the English-as-a-second-language student who is preparing to take
English 101. Emphasis is on advanced language development, grammar skills, critical
reading, and the writing of essays and research papers.
DAY CLASSES
0253  LEC  9:00AM - 12:10PM  MW  PROSTAK, G  CSB 205
EVENING CLASSES
3151  LEC  6:50PM - 10:00PM  MW  PROSTAK, G  CSB 205
021 NUTRITION (UC:CSU)  3.00 UNITS
Prerequisite: None
NOTE: Required for ACF Certificate, Dietary Supervisor, and Food Production Certificate,
meets Natural Science requirement.
Nutrition is the science that deals with the role of nutrients in the human body. These
scientific concepts are related to individual needs during the changing life cycles.
Interrelationships of nutrients are evaluated for promotion of optimum health.
ONLINE CLASSES
0257  LEC  3:10 hrs/wk  TBA  SHAW, S  INTERNET
www.lamission.edu/online
DAY CLASSES
0256  LEC  2:00PM - 5:10PM  W  BERG, J  CAI 230
EVENING CLASSES
3156  LEC  6:50PM - 10:00PM  Th  EPPS, F  CAI 232
026 MODIFIED DIETS (CSU)  3.00 UNITS
Prerequisite: Fam&C 21 and Fam&C 50/FSMgmt 50
Modification of the normal diet to meet the needs of individuals according to age, disease,
surgery and other health conditions. Current concepts of diet modification related to health
are explored. Diets frequently used in health care institutions are included.
EVENING CLASSES
3157  LEC  6:50PM - 10:00PM  W  KIEFER, K  CAI 230
031 MARRIAGE & FAMILY LIFE (UC:CSU)  3.00 UNITS
Prerequisite: None
NOTE: Required for Gerontology and Family and Consumer Studies AA Degree.
Interpersonal growth and rewarding relationships are explored over the course of the
family life cycle. Examines the impact of social, psychological, emotional and economic
forces on family stability. Emphasis will be placed on the intergenerational nature of
family relationships.
EVENING CLASSES
3158  LEC  3:30PM - 6:40PM  Th  BURNETT, M  CAI 232
3159  LEC  6:50PM - 10:00PM  T  CANTRELL, E  CAI 232
037 TRAINING FOR GERONTOLOGICAL SERVICES  2.00 UNITS
Prerequisite: None
NOTE: Meet State 40 hours licensing for RCFE and Continuing Education credit.
Approved class by the California Department of Social Services for those people licensed to
work in Residential Care Facilities for the Elderly. Course covers business operations, state
laws, drugs used by the elderly, psychosocial and physical needs among other topics.
EVENING CLASSES
3154  LEC  6:50PM - 8:55PM  M  VELAZQUEZ, J  CAI 232
091 LIFE MANAGEMENT (CSU)  3.00 UNITS
Advisory: Fam&C 31
Basic life skills, stress management, goals, communication techniques, time management,
values, financial planning, study skills. Continuing Education credit for RCFE.
EVENING CLASSES
3160  LEC  6:50PM - 10:00PM  W  HILGER, R  CAI 232
921 COOP ED - FAMILY & CONSUMER STUDIES (CSU) (Rpt 3)  2.00 UNITS
9092  LEC  2:05 hrs/wk  TBA  RASKIN, E  SCHEDULE
931 COOP ED - FAMILY & CONSUMER STUDIES (CSU) (Rpt 3)  3.00 UNITS
9093  LEC  3:10 hrs/wk  TBA  RASKIN, E  SCHEDULE
941 COOP ED - FAMILY & CONSUMER STUDIES (CSU) (Rpt 3)  4.00 UNITS
Supervised training is conducted in the form of on-the-job training in an employment area
that will enhance the student’s educational goals.
9039  LEC  4:15 hrs/wk  TBA  RASKIN, E  SCHEDULE

Directed studies opportunities are available on a contract basis under the supervision of an instructor.
Students interested in enrolling in the Directed Courses must contact the Department Chair.

**FINANCE**

Chair: Pat Flood 818.364.7715

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
</table>
| 008 PERSONAL FINANCE AND INVESTMENTS | (CSU) 3.00 UNITS | Pre requisite: None  
Helps the individual manage, optimize and preserve personal income, expenditure and investments. Discussion will be focused on institutions that exist to serve the consumer. Attention will be given to family budgeting, consumer protection, buying on credit and borrowing money, home ownership and financing, different types of insurance, retirement planning and investments. |

<table>
<thead>
<tr>
<th>HYBRID CLASSES</th>
</tr>
</thead>
</table>
| 3162 LEC 5:20PM - 6:45PM M BERNAL, V CSB 102A  
AND LEC 1:25 hrs/wk TBA BERNAL, V INTERNET www.lamission.edu/business/bernal |

**FOOD SERVICE MANAGEMENT**

Chair: Louis Zandalasini 818.364.7849 | Vice Chair: Louis Eguaras 818.364.7706

All students enrolled in the Culinary Arts Institute program must wear uniformed chef coats at all times during lecture/lab classes. All students are required to be in full uniform for both lecture and lab classes beginning the first day of class.

MANDATORY CULINARY ARTS INSTITUTE STUDENT ORIENTATION:  
Monday, August 13, 2012 at 8:30am in the CAI Faculty Dining Room

<table>
<thead>
<tr>
<th>Class</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>0259 LEC 9:00AM - 12:10PM F EGUARAS, L</td>
<td>CAI 252</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0260 LEC 12:15PM - 3:25PM T CANTRELL, E</td>
<td>CAI 252</td>
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</tr>
</tbody>
</table>

NOTE: The following series of classes FSMgmt 100 through 108 are required for AA, AS, ACFCertification, and Food Service Management Certificate Program.

<table>
<thead>
<tr>
<th>100 INTRODUCTION TO HOSPITALITY INDUSTRIES</th>
<th>(CSU) 3.00 UNITS</th>
</tr>
</thead>
</table>
| Advisory: FSMgmt 100 and Fam&CS 21  
Overview of food service and management in the hospitality industry. Careers are explored. |
| EVENING CLASSES |
| 3164 LEC 6:50PM - 10:00PM T EGUARAS, L CAI 250 |

<table>
<thead>
<tr>
<th>101 FOOD PRODUCTION I</th>
<th>(CSU) 4.00 UNITS</th>
</tr>
</thead>
</table>
| Prerequisite: FSMgmt/Fam&CS 50 and negative TB test  
Study and laboratory experience of quantity food production. Introduction and application of culinary principles and procedures for basic food preparation. Course is part of a one-year long series. |
| DAY CLASSES |
| 0261 LEC 7:50AM - 8:45AM TTh SANCHO, J CAI 208  
AND LAB 8:55AM - 12:05PM TTh SANCHO, J PROD KIT |
| EVENING CLASSES |
| 3165 LEC 5:00PM - 5:55PM MW GARCIA, R CAI 208  
AND LAB 6:00PM - 6:55PM MW GARCIA, R PROD KIT |

<table>
<thead>
<tr>
<th>102 FOOD PRODUCTION II</th>
<th>(CSU) 4.00 UNITS</th>
</tr>
</thead>
</table>
| Prerequisite: FSMgmt/Fam&CS 101 and negative TB test  
Advanced study and laboratory experiences in food preparation and production that meet American Culinary Federation Certification/Competencies. Part of a one year certificate program. |
| DAY CLASSES |
| 0262 LEC 7:50AM - 8:45AM MW GARCIA, R CAI 208  
AND LAB 8:55AM - 12:05PM MW GARCIA, R PROD KIT |
| EVENING CLASSES |
| 3166 LEC 5:15PM - 6:10PM TTh SANCHO, J CAI 208  
AND LAB 6:20PM - 7:15PM TTh SANCHO, J PROD KIT |

<table>
<thead>
<tr>
<th>104 DINING ROOM PRESENTATION</th>
<th>(CSU) 4.00 UNITS</th>
</tr>
</thead>
</table>
| Prerequisite: FSMgmt 50, 101  
NOTE: Course is part of a one-year certificate program. |
| Introduction and practical training covers all aspects of service and management in food operations. |
| DAY CLASSES |
| 0263 LEC 9:05AM - 10:00AM MW ZANDALASINI, L CAI 208  
AND LAB 10:10AM - 1:20PM MW ZANDALASINI, L CAI 208 |

**FRENCH**

Chair: Yolanda Ramil 818.364.7690

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
</table>
| 001 ELEMENTARY FRENCH I | (UC/CSU) 5.00 UNITS | Prerequisite: None  
First course in understanding, speaking, reading, and writing French. Introduction to the cultures and civilization of the French-speaking world. Intended primarily for students with little or no knowledge of French. |
| DAY CLASSES |
| 0270 LEC 1:50PM - 4:00PM TTh LOPEZ, B CSB 105 |

**GEOGRAPHY**

Chair: Said Pizarranede 818.364.7705

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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</table>
| 001 PHYSICAL GEOGRAPHY | (UC/CSU) 3.00 UNITS | Prerequisite: None  
This course covers the changing processes within the Earth’s major Geosystems: the Atmosphere, Hydrosphere, Lithosphere and Biosphere. Units of study include weather, climate, landforms, plate tectonics, gradational processes of mass wasting, soil formation, vegetation communities and the human impact of the environment. |
| DAY CLASSES |
| 0271 LEC 9:05AM - 10:30AM TTh KHAN, C CMS 028  
0272 LEC 10:40AM - 12:05PM MW SCHWARTZ, G CMS 028 |
| EVENING CLASSES |
| 3172 LEC 6:50PM - 10:00PM M DRAKE, V CMS 028 |

| 007 WORLD REGIONAL GEOGRAPHY | (UC/CSU) 3.00 UNITS | Prerequisite: None  
NOTE: RThis course meets university transfer requirements for Social and Behavioral Sciences. Recommended for students enrolled in the PRECREDENTIAL OPTION of the Liberal Studies.  
This course offers a geographical survey of the world’s major realms, regions, and countries. Emphasis focused on those features important to understanding current global concerns, problems, and conflicts. |
| DAY CLASSES |
| 0273 LEC 12:15PM - 3:25PM W LESTRANGE, B CMS 236 |
010 PHYSICAL GEOGRAPHY LABORATORY (UC:CSU) 2.00 UNITS
Prerequisite or Corequisite: Geog 1
NOTE: This course meets university transfer requirements for the laboratory portion of the Physical Sciences.
This earth environment laboratory emphasizes the scientific method by confronting exercises and graphs with the objective of establishing the validity or invalidity of hypotheses. Specific experiments include quantitative studies of climate and landform processes, rock types and agents of landform modification.

EVENING CLASSES
3174 LEC 3:30PM - 4:30PM T RAHMAN, A CMS 010
AND LAB 4:30PM - 6:40PM T RAHMAN, A CMS 010

HEALTH
Chair: Leslie Milke 818.364.7765 | Vice Chair: Cindy Cooper 818.364.7707

008 WOMEN'S PERSONAL HEALTH (UC:CSU) 3.00 UNITS
Prerequisite: None
Presents health issues unique to women. Topics include psychological and physiological aspects of nutrition, exercise, hygiene, sexuality and reproduction, and diseases common to women. Open to men and women.

DAY CLASSES
0276 LEC 10:40AM - 12:05PM MW COOPER, C HFC 204
0277 LEC 9:05AM - 10:30AM T TH CHOUDHURY, B HFC 204

011 PRINCIPLES OF HEALTHFUL LIVING (UC:CSU) 3.00 UNITS
Prerequisite: None
Offers health concepts to use today and tomorrow as guidelines for self-directed responsible living. Emphasis is placed on relating health concepts to the individual's well being in personal, community, vocational and leadership roles.

11th is also offered through ITV. See page 14.

ONLINE CLASSES
0278 LEC 3:10 hrs/wk TBA EUBANKS, H INTERNET www.lamission.edu/online

DAY/WEEKEND CLASSES
0281 LEC 9:00AM - 12:10PM S MILKE, L HFC 203

DAY CLASSES
0279 LEC 7:30AM - 8:55AM MW COOPER, C HFC 204
0280 LEC 7:30AM - 8:55AM T MILKE, L HFC 203
0281 LEC 9:05AM - 10:30AM MW COOPER, C HFC 204
0282 LEC 9:05AM - 10:30AM T TH CHOUDHURY, B HFC 204
0283 LEC 9:05AM - 10:30AM T MILKE, L HFC 204
0284 LEC 10:40AM - 12:05PM MW EPPS, F HFC 204
0285 LEC 10:40AM - 12:05PM T TH CHOUDHURY, B HFC 204
0286 LEC 12:15PM - 1:35PM M EPPS, F HFC 204

EVENING CLASSES
3178 LEC 3:30PM - 4:40PM W ASLI, H HFC 204
3179 LEC 5:20PM - 6:45PM T TH LPTON, J HFC 204
3180 LEC 6:50PM - 8:00PM M EPPS, F HFC 204
3181 LEC 6:50PM - 8:00PM T EPPS, F HFC 204
3182 LEC 6:50PM - 8:00PM W TEOLA, D HFC 204

HISTORY
Chair: Myriam Levy 818.833.3414 | Vice Chair: D’Art Phares 818.364.7681

001 INTRODUCTION TO WESTERN CIVILIZATION I (UC:CSU) 3.00 UNITS
Prerequisite: None
A survey course emphasizing the major political, economic and social currents that shaped the development of Western Civilization from Paleolithic times through the 17th century.

EVENING CLASSES
3183 LEC 3:30PM - 6:40PM M BUCHANAN, L INST 1003

002 INTRODUCTION TO WESTERN CIVILIZATION II (UC:CSU) 3.00 UNITS
Prerequisite: None
A survey course emphasizing the major political, economic and social currents that shaped the development of Western Civilization from the 17th century to today.

DAY CLASSES
0287 LEC 2:00PM - 5:10PM W PHARES, D INST 1003

EVENING CLASSES
3184 LEC 6:50PM - 10:00PM T CRAMER, A INST 1002

011 POLITICAL & SOCIAL HISTORY OF THE UNITED STATES I (UC:CSU) 3.00 UNITS
Prerequisite: None
A general survey of the political and social developments that shaped the history of the United States from pre-Columbian times to Reconstruction.

History 11 is also offered through ITV. See page 14.

DAY CLASSES
0288 LEC 9:05AM - 10:30AM MW PHARES, D INST 1003
0289 LEC 10:40AM - 12:05PM MW PHARES, D INST 1003
0290 LEC 2:05PM - 3:30PM W STAFF CBS 203

PACE/Program for Accelerated College Education (Open to All students). See page 12.

6003 LEC 6:00PM - 8:00PM T STAFF CBS 205
AND LEC 8:00AM - 12:00PM S STAFF CBS 110
AND LEC 2:10 hrs/wk T STAFF SCHEDULE

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.
102 INTRODUCTION TO INTERIOR DESIGN (UC:CSU) 3.00 UNITS
Prerequisite: None
Basic elements and principles of design theory applied to furniture selection and interiors. Includes selection of color schemes, floor coverings, window and wall treatments, lighting and accessories. Possible field trips.

EVENING CLASSES
3191 LEC 6:50PM - 10:00PM Th KUNDU, A BUNG 6
105 TEXTILES (UC:CSU) 3.00 UNITS
Prerequisite: None
An analysis of natural, man-made and synthetic fibers, fabric construction, dyes and finishes as the relate to the selection, use and care of fabrics.

EVENING CLASSES
3192 LEC 6:50PM - 7:45PM MW WITHERS, K BUNG 6
AND LAB 7:55PM - 10:00PM MW WITHERS, K BUNG 6
112 INTERIOR MANAGEMENT (CSU) 4.00 UNITS
Prerequisite: None
This course covers business procedures, contracts and business forms, time allocation and financial planning, bookkeeping and accounting procedures, complaints and adjustments, designer-client relations, compensations and fees, public relations and publicity.

EVENING CLASSES
3193 LEC 12:15PM - 3:25PM W ANDERSON, S BUNG 6
DAY CLASSES
0297 LEC 12:15PM - 3:25PM W ANDERSON, S BUNG 6

113 INTERNSHIP (CSU) (Rpt 2) 2.00 UNITS
Prerequisite: Completion of 12 units in ID
Provides supervised field work experience in industry and gives hands-on training in interior design.

DAY CLASSES
0298 LEC 12:15PM - 1:10PM M ANDERSON, S BUNG 6
AND LAB 3:10 hrs/wk TBA ANDERSON, S SCHEDULE

INTERIOR DESIGN
Chair: Louis Zandalaisi 818.364.7849 | Vice Chair: Sharon Anderson 818.364.7600 x4570

ITALIAN
Chair: Yolanda Ramil 818.364.7690

001 ELEMENTARY ITALIAN I (UC:CSU) 5.00 UNITS
Prerequisite: None
First course in understanding, speaking, reading and writing Italian. Introduction to Italian culture and civilization. Intended primarily for students with little or no knowledge of Italian.

EVENING CLASSES
3195 LEC 7:00PM - 9:30PM TTh PARDESS, D INST 1005

LAW
Chair: Pat Flood 818.364.7715 | Vice Chair: David Jordan 818.364.7720

002 BUSINESS LAW II (UC:CSU) 3.00 UNITS
Prerequisite: None
Further study of the fundamental principles of law as they apply in the business world by examining legal rights and remedies, business torts and crimes, contracts, agency, employment, and negotiable instruments.

EVENING/HYBRID CLASSES
3197 LEC 6:50PM - 8:15PM W JORDAN, D CSB 207
AND LEC 1:25 hrs/wk TBA JORDAN, D INTERNET www.lamission.edu/law

003 PROPERTY & CREDITOR RIGHTS (CSU) 3.00 UNITS
Prerequisite: None
Study of property and creditor rights including real and personal property, joint tenancy, leases, deeds, escrows, deeds of trust, the system of recording and search of public documents, bankruptcy laws and forms, landlord-tenant, secured transactions, collateral, purchase money security interests, liens, attachments, garnishments, and other creditor’s remedies.

EVENING/HYBRID CLASSES
3198 LEC 8:30PM - 9:55PM W JORDAN, D CSB 207
AND LEC 1:20 hrs/wk TBA JORDAN, D INTERNET www.lamission.edu/law

001 INTRODUCTION TO LEGAL ASSISTANT II (CSU) 3.00 UNITS
Prerequisite: None
Study of civil and criminal procedures. Emphasis is on parties and jurisdiction, pleadings, discovery, pre-trial and trial preparation, appeal, enforcement of judgments, and alternative dispute resolution.

ONLINE CLASSES
0301 LEC 3:10 hrs/wk TBA JACKMAN, J INTERNET www.lamission.edu/law

019 MARRIAGE & FAMILY LAW (CSU) 3.00 UNITS
Prerequisite: None
Study of marriage and family law with emphasis on dissolution of marriage, California community property laws, jurisdiction, forms completion, calendaring, discovery, support and custody issues, restraining orders, and domestic disputes.

ONLINE CLASSES
0305 LEC 3:10 hrs/wk TBA JORDAN, D INTERNET www.lamission.edu/law

021 INTRODUCTION TO LEGAL TECHNIQUES (CSU) 3.00 UNITS
Prerequisite: None
This course explores the fundamental principles and methods of fact gathering, Office procedures and required court work involved in the handling of probates of both testate and intestate decedents, as well as the administration of estates in California probate courts.

ONLINE CLASSES
0307 LEC 3:10 hrs/wk TBA GUDINO, A INTERNET www.lamission.edu/law

020 BASIC PROBATE PROCEDURES (CSU) 3.00 UNITS
Prerequisite: None
Study of property and creditor rights including real and personal property, joint tenancy, leases, deeds, escrows, deeds of trust, the system of recording and search of public documents, bankruptcy laws and forms, landlord-tenant, secured transactions, collateral, purchase money security interests, liens, attachments, garnishments, and other creditor’s remedies.

ONLINE CLASSES
0306 LEC 3:10 hrs/wk TBA GUDINO, A INTERNET www.lamission.edu/law
034 LEGAL RESEARCH LABORATORY 3.00 UNITS
Prerequisite: None
This course explores legal research. The student learns how to do legal research using primary and secondary legal resources and how to do federal and state law reporting.
ONLINE CLASSES
0308 LEC 3:10 hrs/wk TBA JORDAN, D INTERNET www.lamission.edu/law

LEARNING SKILLS
Chair: Gary Prostak 818.364.7666
004 THE MECHANICS OF SPELLING (NDA) (Rpt 3) 1.00 UNIT
Prerequisite: None Class is graded pass/no pass.
Based on assessment, the student will receive group and individualized spelling instruction designed to improve spelling skills to the level at which the student will be able to succeed in college/vocational coursework.
EVENING CLASSES
3202 LEC 3:30PM - 5:35PM T KOBOSA, D INST 1004
010B MATHEMATICS FUNDAMENTALS (NDA) (Rpt 3) 1.00 UNIT
Prerequisite: None Class is graded pass/no pass.
Based on assessment the student receives individualized instruction. Topics include whole numbers, fractions, decimals, percents, ratios and proportions.
EVENING CLASSES
3203 LAB 3:40PM - 5:45PM Th CHARLES, J INST 1004
060 INTRODUCTION TO LEARNING DISABILITIES (NDA) (Rpt 3) 1.00 UNIT
Prerequisite: None Class is graded pass/no pass.
Individualized diagnostic assessment processes are conducted. Students identify problems, become aware of strengths and weaknesses, and develop individual educational plans outlining goals, objectives and recommendations.
EVENING CLASSES
0310 LEC 2:05 hrs/wk TBA RESENDEZ, C INST 1018
073 ONLINE GRAMMAR & WRITING LAB (NDA) 1.00 UNIT
Prerequisite: None Class is graded pass/no pass.
This course provides students with an introduction to verb usage and grammar while completing short personal and impersonal writings. Students will have access to online writing labs and will be required to submit written assignments for peer and instructor review.
DAY CLASSES
0311 LAB 12:15PM - 2:25PM T LOFQUIST, M CSB 208

LIBRARY SCIENCE
Chair: Sandy Thomsen 818.364.7750
101 LIBRARY RESEARCH METHODS (UC:CSU) 1.00 UNIT
Prerequisite: None
Students learn to use research tools found in most libraries to gather, organize, and evaluate information from various sources, including computer databases, catalogs, indexes, books, periodicals, microfilm, and the Internet.
ONLINE/LATE START CLASSES
0313 LEC 1:50 hrs/wk TBA KNOTTS, K INTERNET Email: karenknotts@sbcglobal.net (9 Week Class - Starts 9/10/2012, Ends 11/11/2012)

LINGUISTICS
Chair: Yolanda Ramil 818.364.7690
001 INTRODUCTION TO LANGUAGE & LINGUISTICS (UC:CSU) 3.00 UNITS
Prerequisite: None
Examines basic linguistic concepts in cultural context. Language diversity, origins, acquisitions and use are explored, with an emphasis on communication and sociocultural factors.
EVENING CLASSES
3206 LEC 6:50PM - 10:00PM W PARDESS, D INST 1005

MANAGEMENT
Chair: Pat Flood 818.364.7715
002 ORGANIZATION & MANAGEMENT THEORY (CSU) 3.00 UNITS
Prerequisite: None
A beginning course in theory and practice of management and organization. It gives a realistic account of what managers actually do and what they face. It presents various theories of management and organization. The functions of management with special emphasis on foreign operations and future trends in management are analyzed.
ONLINE CLASSES
0315 LEC 3:10 hrs/wk TBA BERNAL, V INTERNET www.lamission.edu/business/bernal
035 SMALL BUSINESS ENTREPRENEURSHIP (CSU) 3.00 UNITS
Prerequisite: None
This course presents a systematic approach to startup and management of small business operations. It covers personal evaluation, pre-ownership preparation, management and leadership, financing, location, record keeping, employees, purchasing, advertising, sales and credit, and emphasizes adequate planning and preparation for success.
ONLINE CLASSES
0316 LEC 3:10 hrs/wk TBA BERNAL, V INTERNET www.lamission.edu/business/bernal

MARKETING
Chair: Pat Flood 818.364.7715
021 PRINCIPLES OF MARKETING (CSU) 3.00 UNITS
Prerequisite: None
A course designed to provide the student with a lively and comprehensive introduction to concepts and principles of marketing from a marketing manager perspective. It outlines the problems and decisions that marketing managers encounter in selecting an attractive target market.
EVENING CLASSES
3210 LEC 3:30PM - 6:40PM T RASKIN, E CSB 203
105 ARITHMETIC  (NDA) 3.00 UNITS
Prerequisite: None
Reviews operations and applications of arithmetic, including whole numbers, fractions, decimals, and percents. Additional topics of ratios and proportion, measurement, geometric concepts, signed numbers, and a brief introduction of elementary algebra will be presented.
DAY CLASSES
0201 LEC  9:05AM - 10:30AM MW OCANYAN, K CSB 111
0202 LEC 12:25PM - 1:50PM TTh WONG, K CSB 022
EVENING CLASSES
3212 LEC  6:50PM - 10:00PM T ROSHANA, A CMS 127
112 PRE-ALGEBRA  (NDA) 3.00 UNITS
Prerequisite: Math 105 with grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit.
This course bridges the gap between arithmetic and algebra. Topics include a review of arithmetic and an introduction to fundamental algebraic concepts.
DAY CLASSES
0322 LEC  7:30AM - 8:55AM MW REYES, C CSB 206
0323 LEC  7:30AM - 8:55AM TTh KIM, J CSB 206
0324 LEC  9:05AM - 10:30AM MW AGVANIAN, Y CMS 128
0325 LEC  9:05AM - 10:30AM TTh YUN, Y CMS 029
0326 LEC  9:40AM - 11:15AM MW HAGAR, M CSB 110
0327 LEC  10:40AM - 11:55AM MW FERGUSON, T CSB 111
0328 LEC  10:40AM - 12:15PM TTh YAMADA, R CMS 022
0330 LEC  12:25PM - 1:50PM MW MALKI, A CSB 111
DAY/LATE START CLASSES
0324 LEC  9:00AM - 11:25AM MW BUTLER, D CMS 126
(10 Week Class - Starts 10/8/2012, Ends 12/6/2012)
0331 LEC 12:25PM - 2:55PM TTh PAIGE, B CMS 028
(10 Week Class - Starts 10/8/2012, Ends 12/6/2012)
EVENING CLASSES
3215 LEC  5:45PM - 7:10PM TTh DADDADZIO, G CSB 111
3216 LEC  5:20PM - 6:45PM MW CONSTANTINO, A CSB 207
3217 LEC  5:20PM - 6:45PM TTh BLOOM, J CMS 022
3218 LEC  7:00PM - 8:25PM MW GARCIA, O CSB 111
3219 LEC  7:00PM - 8:25PM TTh WINDSOR, K CSB 110
3220 LEC  7:00PM - 8:25PM TTh ZARGARIAN, S CMS 029
115 ELEMENTARY ALGEBRA  5.00 UNITS
Prerequisite: Math 112 with a grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit. Math 113 and 114 together are equivalent to Math 115.
Note: All Mathematics 115 students are required to pass a comprehensive department final. The exam will be administered by each instructor in the assigned classroom on the day and time as specified in the Final Exam Schedule appearing in the schedule of classes. Failure to take this examination at the scheduled time and place will result in a score of zero.
Explores the concepts of algebra, including signed numbers, exponents, linear equations, graphs, and quadratic equations. It also contains techniques for interpreting and solving verbal programs related to the above topics.
DAY CLASSES
0334 LEC  8:00AM - 9:35AM MWF ELYNIVAN, Z CMS 020
0335 LEC  8:00AM - 9:35AM MWF SHABANAZIAN, E CMS 021
0336 LEC  8:00AM - 9:35AM TTh AKL, C CMS 021
0337 LEC  8:55AM - 10:30AM MWF DADKOU, R CMS 222
0338 LEC  8:55AM - 10:30AM MWF ASATRYAN, J CSB 110
0339 LEC  9:05AM - 10:15AM MTWTH YAMADA, R CMS 022
0340 LEC  9:35AM - 10:50AM MW CHEN, C CMS 020
0341 LEC  10:40AM - 11:50AM MTWTH DADKOU, R CMS 128
0342 LEC  10:40AM - 12:15PM MWF AKL, C CMS 021
0343 LEC  10:40AM - 1:10PM TTh YUN, Y CMS 029
0344 LEC  12:25PM - 2:55PM MW YUN, Y CMS 020
0345 LEC  12:25PM - 2:55PM TTh DADDADZIO, G MATH CTR
EVENING CLASSES
3220 LEC  7:00PM - 8:25PM TTh WINDSOR, K CSB 110
3221 LEC  7:00PM - 8:25PM MW JAFARI, H CMS 027
3222 LEC  7:00PM - 8:25PM MW JAFARI, H CMS 027
3223 LEC  7:00PM - 8:25PM TTh EYKESHER, M CMS 021
3226 LEC  7:00PM - 9:30PM TTH BURDS, J CMS 023
121 ESSENTIALS OF PLANE GEOMETRY  3.00 UNITS
Prerequisite: Math 112 or appropriate skill level demonstrated through the Mathematics assessment process.
Covers the definition, axioms, and theorems of geometry relating to angles, lines, circles, polygons, and polyhedra. It also provides an introduction to formal proofs, logic, and construction methods with straight-edge and compass.
DAY CLASSES
0347 LEC  10:40AM - 12:05PM MWF ASATRYAN, J CSB 110
0348 LEC  10:40AM - 12:05PM MWF REYES, C MATH CTR
AND LAB 10:30AM - 11:25AM MWF REYES, C MATH CTR
EVENING CLASSES
3228 LEC  4:00PM - 5:25PM TTH YAMADA, R CMS 020
AND LAB 5:25PM - 6:20PM TTH YAMADA, R CMS 020
123A ELEMENTARY & INTERMEDIATE ALGEBRA I  4.00 UNITS
Prerequisite: Math 112
First of three modules for Math 123, covering topics from Elementary Algebra, including properties of real numbers, linear equations and inequalities; polynomials; factoring first- and second-degree expressions; applications problems; graphics. Course has a computer lab component.
DAY CLASSES
0349 LEC  9:05AM - 10:30AM MW REYES, C MATH CTR
AND LAB 10:30AM - 11:25AM MW REYES, C MATH CTR
EVENING CLASSES
3229 LEC  7:00PM - 8:25PM MW HEMENWAY, L MATH CTR
AND LAB 8:25PM - 9:30PM MW HEMENWAY, L MATH CTR
123B ELEMENTARY & INTERMEDIATE ALGEBRA II  4.00 UNITS
Prerequisite: Math 123A
Second of the three modules for Math 123, covering topics from Elementary and Intermediate Algebra, including solving rational equations; systems of equations; quadratic equations; applications; radicals; rational exponents. Course has a computer lab component.
DAY CLASSES
0350 LEC  9:05AM - 10:30AM MW REYES, C MATH CTR
AND LAB 10:30AM - 11:25AM MW REYES, C MATH CTR
EVENING CLASSES
3230 LEC  7:00PM - 8:25PM MW HEMENWAY, L MATH CTR
AND LAB 8:25PM - 9:30PM MW HEMENWAY, L MATH CTR
123C ELEMENTARY & INTERMEDIATE ALGEBRA III  4.00 UNITS
Prerequisite: Math 123B
Third of three modules for Math 123, covering topics from Intermediate Algebra, including operations on functions; complex numbers; conic sections; logarithms and exponential functions. Course has a computer lab component.
DAY CLASSES
3231 LEC  4:20PM - 5:45PM MW MARSUBIAN, A MATH CTR
AND LAB 5:45PM - 6:40PM MW MARSUBIAN, A MATH CTR
AND LAB 6:40PM - 7:25PM TTH MARSUBIAN, A MATH CTR
AND LAB 8:35PM - 9:30PM TTH MARSUBIAN, A MATH CTR
Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

FALL 2012 SCHEDULE OF CLASSES
FALL 2012
125 INTERMEDIATE ALGEBRA  5.00 UNITS
Prerequisite: Math 115 or Math 114 with a grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit
Fundamental laws, exponents, radicals, equations (linear, quadratic, and some of higher degree), system of equations and inequalities (linear, and quadratic), conics, complex numbers, functions, logarithms and binomial theorem.
Math 125 is also offered through ITV. See page 14.

DAY CLASSES
0351 LEC 7:30AM - 8:40AM MTWTH DAKDOKU, R CMS 023
0352 LEC 8:00AM - 10:30AM TTh HOVASAPYAN, S CSB 207
0353 LEC 8:55AM - 10:30AM MWF HAGAR, M CMS 206
0354 LEC 8:55AM - 10:30AM MWF MKRTICHAYN, T CMS 023
0355 LEC 10:40AM - 1:10PM MW MKRTICHAYN, T CMS 023
0356 LEC 10:40AM - 1:10PM TTh ARL, C CMS 021
0357 LEC 10:40AM - 1:10PM MW AQUINIAN, Y CMS 127
0358 LEC 11:35AM - 1:05PM MW BUTLER, D CMS 126
0359 LEC 12:25PM - 2:55PM MW SAMIL, B CMS 021
0360 LEC 12:25PM - 2:55PM TTh ANTONIOU, N CMS 110

EVENING CLASSES
3246 LEC 4:20PM - 6:45PM MW MCCANN, E CMS 022
(10 Week Class - Starts 10/8/2012, Ends 12/16/2012)

227 STATISTICS  (UC/CSU) 4.00 UNITS
Prerequisite: Math 125 or 123C with a grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit
Includes the following topics: graphical techniques; probability and probability distributions; sampling; estimation; correlations; regression; hypothesis testing; categorical data. Emphasis is on data analysis and interpretation, using sample data to extrapolate population characteristics.

DAY/WEEKEND CLASSES
0363 LEC 8:00AM - 12:15PM S KAWAMATA, M CMS 020

DAY CLASSES
0364 LEC 8:25AM - 10:30AM MW CRACIUN, G CMS 029
0365 LEC 10:40AM - 12:45PM MW KRISTEN, J CMS 029

EVENING CLASSES
3803 LEC 7:00PM - 9:30PM MW WONG, K CMS 126
3812 LEC 7:00PM - 9:30PM TTh CHAU, E CMS 022
3823 LEC 7:00PM - 9:30PM TTh NGK, H CMS 020

PACE/Program for Accelerated College Education (Open to ALL students). See page 12.
6905 LEC 5:50PM - 10:05PM M DESULIMA PRZYBOROW, J CMS 029
Class meets every Monday for 16 weeks (Except 9/9 & 11/12)

238 CALCULUS FOR BUSINESS & SOCIAL SCIENCE I  (UC/CSU) 5.00 UNITS
Prerequisite: Math 125 or 123C with a grade of 'C' or better
Course includes the following topics and their business applications: polynomial, exponential and logarithmic functions; differentiation and integration; integration by parts; numerical integration; improper integrals; multivariable calculus.

EVENING CLASSES
3245 LEC 7:00PM - 9:30PM MW MALKI, A CMS 021

240 TRIGONOMETRY  (CSU) 3.00 UNITS
Prerequisite: Math 120 or 121 or equivalent and Math 125 or 123C with a grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit
Introduces trigonometric functions, their graphs, inverses, and fundamental identities. Trigonometric equations are solved. The laws of sines and cosines; vectors; scalar and vector products and introduced. Polar coordinates and equations are introduced and used to represent complex numbers.

DAY CLASSES
0368 LEC 10:40AM - 12:05PM MW YAMADA, R CMS 027

EVENING /LATE START CLASSES
3246 LEC 4:20PM - 6:45PM MW MCCANN, E CMS 022
(10 Week Class - Starts 10/8/2012, Ends 12/16/2012)

245 COLLEGE ALGEBRA  (UC/CSU) 3.00 UNITS
Prerequisite: Math 125 or 123C with a grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit
Topics include the properties of real numbers, relations, functions and their graphs, matrices and determinants, complex numbers, theory of equations, permutations, combinations, and probability.

DAY CLASSES
0359 LEC 7:30AM - 8:55AM MW BASTA, R CMS 022
0370 LEC 10:40AM - 12:05PM TTh PARK, S CMS 110

EVENING CLASSES
3247 LEC 5:20PM - 6:45PM MW MKRTICHAYN, T CMS 023
3248 LEC 5:20PM - 6:45PM TTh MOVSNIAN, M CMS 021

260 PRE-CALCULUS  (UC/CSU) 5.00 UNITS
Prerequisite: Math 240, with a grade of 'C' or better or appropriate skill level demonstrated through the Mathematics assessment process, or by permit
Provides topics essential for a comprehensive background for the calculus sequence: functional analysis, analytic geometry, theory of equations, induction, sequences and series, trigonometry and polar coordinates.

DAY CLASSES
0371 LEC 8:55AM - 10:30AM MW SAMII, B CMS 027

265 CALCULUS WITH ANALYTIC GEOMETRY I  (UC/CSU) 5.00 UNITS
Prerequisite: Math 240 and 245 or 260 with a grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit
The first Calculus course in a three-course sequence. Topics include: limits, continuity, derivatives, mean value theorem, fundamental theorem of calculus, definite integrals, area and volume of solids of revolution, exponential and logarithmic functions, and applications including work, curve sketching, and optimization.

DAY CLASSES
0372 LEC 8:55AM - 10:30AM MW SAMII, B CMS 127

EVENING CLASSES
3249 LEC 4:10PM - 6:40PM MW WONG, K CMS 027

266 CALCULUS WITH ANALYTIC GEOMETRY II  (UC/CSU) 5.00 UNITS
Prerequisite: Math 265 with a grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit
Second course of calculus. Includes differentiation and integration of transcendental functions, polar coordinates, specialized methods of integration, parametric equations, and infinite series.

DAY CLASSES
0373 LEC 9:40AM - 11:10AM MW YUN, Y CMS 204

267 CALCULUS WITH ANALYTIC GEOMETRY III  (UC/CSU) 5.00 UNITS
Prerequisite: Math 266 with a grade of 'C' or better, or appropriate skill level demonstrated through the Mathematics assessment process, or by permit
This course of calculus includes solid analytic geometry, partial differentiation, multiple integration, vector analysis, infinite series and an introduction to differential equations.

DAY CLASSES
0374 LEC 9:40AM - 12:10PM TTh WONG, K CMS 023

270 LINEAR ALGEBRA  (UC/CSU) 3.00 UNITS
Prerequisite: Math 266 with a grade of 'C' or better, or appropriate Math placement results, or by permit.
Covers vector spaces, linear transformation, matrices, matrix algebra, determinants, Eigen vectors and Eigen values.

EVENING CLASSES
3251 LEC 6:50PM - 10:00PM M SMAZENKA, R CMS 022

MICROBIOLOGY
Chair: Mike Reynolds 818.364.7695

020 GENERAL MICROBIOLOGY  (UC/CSU) 4.00 UNITS
Prerequisite: Biology 3 and Chem 51 or Chem 65 or Chem 101
Advisory: English 28 or ESL 8
This course examines microbiological principles related to the morphology, metabolism and genetics of bacteria and distinguishing characteristics of viruses, protozoa, fungi, and multicellular parasites, with applications to human disease. It is intended principally for allied health majors with 3 hours of lab each week.

DAY CLASSES
0375 LEC 8:00AM - 9:25AM TTh ECHEVERRI, A CMS 105
AND LAB 9:35AM - 12:45PM T STAFF CMS 002
0376 LEC 8:00AM - 9:25AM TTh ECHEVERRI, A CMS 105
AND LAB 9:35AM - 12:45PM T Th STAFF CMS 002

EVENING CLASSES
3252 LEC 5:15PM - 6:40PM TTh BROWN, S CMS 025
AND LAB 6:50PM - 10:00PM T Th BROWN, S CMS 025
100 INTRO TO MULTIMEDIA COMPUTER APPLICATIONS (CSU) (Rpt 3) 3.00 UNITS
Prerequisite: None  Corequisite: Multimedia 500  Printing Fee: $5
Students apply the principles of design to an electronic medium while developing the skills necessary to digitally manipulate graphic images and text with Adobe Photoshop. Students also learn the basics of Adobe Illustrator and integrate Photoshop materials with Illustrator documents.

DAY CLASSES
0379 LEC  12:45PM - 2:50PM M  STAGE, C  LRC 233
AND LAB  2:55PM - 5:00PM M  STAGE, C  LRC 233

EVENING CLASSES
3254 LEC  5:45PM - 7:50PM M  STAGE, C  LRC 233
AND LAB  7:50PM - 9:55PM M  STAGE, C  LRC 233

110 VISUAL COMMUNICATION  (CSU) 3.00 UNITS
Prerequisite: None  Advisory: Multimedia 100 & 500
A fundamental course on the nature of visual communication. Emphasis is placed on historical, philosophical, theoretical, cultural and practical aspects of art, design and media arts. Students integrate theory and applied technology to a variety of multimedia projects.

EVENING CLASSES
3255 LEC  5:45PM - 7:50PM T  GARCIA, J  LRC 233
AND LAB  7:55PM - 10:00PM T  GARCIA, J  LRC 233

200 DIGITAL IMAGING  (CSU) (Rpt 3) 3.00 UNITS
Prerequisite: None  Corequisite: Art 538  Advisory: Multimedia 100  Printing Fee: $5
Explore fundamentals of photography and camera operations. Photography's relationship with digital imaging, including lighting, composition, depth of field, lens flare, incident/reflective light, motion, color and presentation. Includes photographic demonstrations, portfolio and business strategies.

DAY/WEEKEND CLASSES
0380 LEC  9:45AM - 11:50AM S  COLE, D  LRC 233
AND LAB  11:55AM - 2:00PM S  COLE, D  LRC 233

220 ILLUSTRATION FOR MULTIMEDIA  (CSU) (Rpt 3) 3.00 UNITS
Prerequisite: None  Corequisite: Printing Fee $5
Illustration techniques for commercial and graphic applications, such as logo design, character development, cover art and storyboards. The communication of original ideas through the use of various art media is emphasized.

EVENING CLASSES
3256 LEC  5:45PM - 7:50PM M  MARTIN, G  LRC 126
AND LAB  7:50PM - 9:55PM M  MARTIN, G  LRC 126

310 INTERACTIVE MULTIMEDIA FOR EDUCATION & BUSINESS (CSU) (Rpt 3) 3.00 UNITS
Prerequisite: None  Corequisite: Multimedia 500  Advisory: Multimedia 100
Students will create interactive environments and web animations. Introduces computer applications that integrate motion, sound and interactivity in multimedia projects. Emphasis is on innovative ways by which to conceptualize, design, and create interactive/multimedia art.

EVENING CLASSES
3257 LEC  5:45PM - 7:50PM Th  RAMIREZ, C  LRC 233
AND LAB  7:55PM - 10:00PM Th  RAMIREZ, C  LRC 233

330 WEB DESIGN  (CSU) (Rpt 3) 3.00 UNITS
Prerequisite: None  Advisory: Multimedia 100 and 500
An introduction to web page design and site management. The characteristics of web page design and navigation structures are analyzed. Emphasis is on innovative ways by which to conceptualize, design and create interactive websites.

DAY CLASSES
0381 LEC  12:45PM - 2:50PM W  STAGE, C  LRC 233
AND LAB  2:55PM - 5:00PM W  STAGE, C  LRC 233

340 VECTOR GRAPHICS  (CSU) (Rpt 3) 3.00 UNITS
Prerequisite: None  Advisory: Multimedia 100 & 500
Use of vector graphics based software to produce illustrations for commercial applications. Emphasis is placed on the fundamental principles such as color, use of layers and typographic skill. Step-by-step demonstrations will lead into more creative projects.

DAY CLASSES
0382 LEC  9:45AM - 11:50AM F  MEASURES, J  LRC 233
AND LAB  11:55AM - 2:00PM F  MEASURES, J  LRC 233

350 WEB DESIGN II  (CSU) (Rpt 3) 3.00 UNITS
Prerequisite: Multimedia 320  Advisory: Multimedia 100 & 500
Advanced development of aesthetic and conceptual skills related to design for Web Sites. Techniques are demonstrated to further student experience with design. Dreamweaver, HTML 5 and CSS (Cascading Style Sheets). Focus is also placed on usability, accessibility and web standards.

EVENING CLASSES
3258 LEC  5:45PM - 7:50PM W  STAGE, C  LRC 233
AND LAB  7:55PM - 10:00PM W  STAGE, C  LRC 233

400 INTRODUCTION TO EXPERIMENTAL ANIMATION  (CSU) 3.00 UNITS
Prerequisite: None  Advisory: Multimedia 100 & 500
Introduces the student to the basic principles of experimental animation. Emphasis is placed on the techniques, tools, and resources required to create a wide range of animated projects, including hand-drawn, clay animation and cut-out. Students apply concepts of timing, weight, personality, balance and style.

DAY CLASSES
0383 LEC  12:45PM - 2:50PM Th  HOOD, S  LRC 106
AND LAB  2:55PM - 5:00PM Th  HOOD, S  LRC 106

500 MULTIMEDIA LABORATORY  (CSU) (Rpt 3) 1.00 UNIT
Prerequisite: None
This course is designed to reinforce lectures presented in multimedia classes. Emphasis is placed in applying design principles to projects using selected computer applications.

DAY CLASSES
0384 LAB  2:05 hrs/wk TBA  STAGE, C  LRC 126
0385 LAB  2:05 hrs/wk TBA  STAGE, C  LRC 126
0386 LAB  2:05 hrs/wk TBA  STAGE, C  LRC 126

600 STORY, SCRIPT & SCREEN  (CSU) (Rpt 3) 3.00 UNITS
Prerequisite: None
Study, Script, and Screen is a fundamental course on creative writing and scripting basics. The course structure includes lectures; short and feature film screenings; writing assignments; in-class group discussions and critique.

EVENING CLASSES
3259 LEC  6:00PM - 9:10PM Th  DIEHL, D  LRC 106

610 INTRODUCTION TO DIGITAL VIDEO PRODUCTION  (CSU) (Rpt 3) 3.00 UNITS
Prerequisite: None
An introductory course emphasizing the technical and creative aspects of digital video production and editing. Professional techniques in production and post-production are stressed.

EVENING CLASSES
3260 LEC  5:45PM - 7:50PM T  DIEHL, D  LRC 106
AND LAB  7:55PM - 10:00PM T  DIEHL, D  LRC 126

640 DIGITAL VIDEO PRODUCTION: DIGITAL EDITING  (CSU) (Rpt 3) 3.00 UNITS
Advisory: Multimedia 500, 610 and 630
An advanced course that focuses on post-production projects in video editing, compositing and motion graphics. Students will be exposed to the concepts and techniques of non-linear editing, computer generated imagery and live action video, special effects, and design of titling and motion graphics.

EVENING CLASSES
3261 LEC  5:45PM - 7:50PM W  LAPIidot, D  LRC 126
AND LAB  7:55PM - 10:00PM W  LAPIidot, D  LRC 126

MUSIC

Chair: Deborah Paulsen 818.364.7738

101 FUNDAMENTALS OF MUSIC  (UC/CSU) 3.00 UNITS
Prerequisite: None
A course for students who wish to study the basic rudiments of musical notation, scales, keys, intervals, rhythms, ear-training and sight reading, and introduction to basic harmonization.

DAY CLASSES
0389 LEC  12:25PM - 1:50PM MW  SPARFELD, T  CSB 102A
EVENING CLASSES
3262 LEC  3:45PM - 5:10PM MW  SPARFELD, T  CSB 102A

111 MUSIC APPRECIATION I  (UC/CSU) 3.00 UNITS
Prerequisite: None
Introduction to musical masterpieces designed as a general course to develop an understanding of music heard in the concert hall and via the media.

DAY CLASSES
0390 LEC  10:40AM - 12:05PM MW  SPARFELD, T  INST 1008
EVENING CLASSES
3263 LEC  5:20PM - 6:45PM TTh  SPARFELD, T  INST 1008

141 JAZZ APPRECIATION  (UC/CSU) 3.00 UNITS
Prerequisite: None  Advisory: English 28 or ESL 8
A survey of twentieth-century jazz including ragtime, blues, New Orleans and Chicago jazz, stride piano, swing, bebop, cool jazz, hard bop, modal jazz, third stream, avant-garde and free jazz, fusion, and experimental jazz styles.

EVENING CLASSES
3264 LEC  3:30PM - 4:50PM W  CANON, S  CSB 102B

321 ELEMENTARY PIANO I  (UC/CSU) 2.00 UNITS
Prerequisite: None
Covers keyboard geography and functional keyboard skills in each key using popular tunes and classics arranged for the elementary pianist.

EVENING CLASSES
3265 LEC  3:30PM - 4:00PM TTh  CANON, S  BUNG 7
AND LAB  4:05PM - 5:00PM TTh  CANON, S  BUNG 7
FALL 2012

CAREER PLANNING  (CSU) 1.00 UNIT
Prerequisite: None  Class is graded pass/no pass.
This course covers a variety of academic survival skills including familiarization with college support services, time management, memory, reading, note-taking, testing techniques, and stress reduction. Included will be identifying different learning, educational, and decision making styles.

PHILOSOPHY

INTRODUCTION TO PHILOSOPHY  (UC:CSU) 3.00 UNITS
Prerequisite: None
A survey of the fundamental questions about self, society, and the universe. Primary focus is on issues in metaphysics, theories of knowledge, moral theory, and philosophy of religion. Philosophy 1 is also offered through ITV. See page 14.

PHILOSOPHY

COMPARATIVE SURVEY OF WORLD RELIGIONS  (UC:CSU) 3.00 UNITS
Prerequisite: None
A historical overview of the principal religious traditions of the world, concentrating on Hinduism and Buddhism, Confucianism and Daoism, Judaism, Christianity, and Islam.

PERSONAL DEVELOPMENT

CAREER PLANNING  (CSU) 1.00 UNIT
Prerequisite: None  Class is graded pass/no pass.
Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

PHOTOGRAPHY

BEGINNING PHOTOGRAPHY  (CSU) 3.00 UNITS
Advisories: Multifld 100 & 500
Supplies: Students are encouraged to provide a Digital SLR camera and must have storage media. Covers basic digital camera operation, exposure, scanning techniques, composition and aesthetics. The student will learn how to photograph, transfer images to a computer; edit the images using industry standard software and create their own prints. Emphasis is placed on communicating both fine art and commercial photography techniques.

PERSONAL DEVELOPMENT

CAREER PLANNING  (CSU) 1.00 UNIT
Prerequisite: None  Class is graded pass/no pass.
Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

PHOTOGRAPHY

BEGINNING PHOTOGRAPHY  (CSU) 3.00 UNITS
Advisories: Multifld 100 & 500
Supplies: Students are encouraged to provide a Digital SLR camera and must have storage media. Covers basic digital camera operation, exposure, scanning techniques, composition and aesthetics. The student will learn how to photograph, transfer images to a computer; edit the images using industry standard software and create their own prints. Emphasis is placed on communicating both fine art and commercial photography techniques.

PERSONAL DEVELOPMENT

CAREER PLANNING  (CSU) 1.00 UNIT
Prerequisite: None  Class is graded pass/no pass.
Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

PHOTOGRAPHY

BEGINNING PHOTOGRAPHY  (CSU) 3.00 UNITS
Advisories: Multifld 100 & 500
Supplies: Students are encouraged to provide a Digital SLR camera and must have storage media. Covers basic digital camera operation, exposure, scanning techniques, composition and aesthetics. The student will learn how to photograph, transfer images to a computer; edit the images using industry standard software and create their own prints. Emphasis is placed on communicating both fine art and commercial photography techniques.

PERSONAL DEVELOPMENT

CAREER PLANNING  (CSU) 1.00 UNIT
Prerequisite: None  Class is graded pass/no pass.
Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.

PHOTOGRAPHY

BEGINNING PHOTOGRAPHY  (CSU) 3.00 UNITS
Advisories: Multifld 100 & 500
Supplies: Students are encouraged to provide a Digital SLR camera and must have storage media. Covers basic digital camera operation, exposure, scanning techniques, composition and aesthetics. The student will learn how to photograph, transfer images to a computer; edit the images using industry standard software and create their own prints. Emphasis is placed on communicating both fine art and commercial photography techniques.
203 BADMINTON SKILLS  
(UC:CSU) (Rpt 3) 1.00 UNIT
Prerequisite: None
This course is designed to teach all skill levels. Basic strokes, footwork, and serves are introduced and expanded upon. Includes instruction on single and double strategy, rules, etiquette, and safety. Recreational and competitive play will be part of the class experience.

DAY CLASSES
2027 LEC 11:00AM - 11:15AM TTh MILKE, L HFAC GYM
AND LAB 11:15AM - 12:00PM TTh MILKE, L HFAC GYM

289 BOWLING SKILLS  
(UC:CSU) (Rpt 3) 1.00 UNIT
Prerequisite: None
This course provides instruction on the basic skills and rules of bowling. It addresses bowling etiquette, playing procedures and the basic components of fitness. Additional lab fee ($45) which includes shoes, ball, and game play.

DAY/OFF-CAMPUS CLASSES
2028 LAB 1:00PM - 3:05PM W COOPER, C MSSNBOWL
Mission Hills Bowl - 10450 Sepulveda Blvd, Mission Hills

295 ADAPTIVE ACTIVITIES  
(UC:CSU) (Rpt 3) 1.00 UNIT
Prerequisite: None  NOTE: Geared toward disabled students
Adaptive activities for students with disabilities. Beginning, intermediate and advanced levels offered. All levels may not be taught each semester. Includes modified postural and static contraction exercises, adaptive games’ modified aerobic and rhythmic activities; and prescribed individual exercises.

DAY CLASSES
2029 LAB 10:35AM - 11:30AM MW PAREDES, S HFAC FT CR

322 VOLLEYBALL SKILLS  
(UC:CSU) (Rpt 3) 1.00 UNIT
Prerequisite: None
The basic fundamentals of volleyball as well as some intermediate and advanced strategies and techniques for those who are past the novice stage are addressed. The components of fitness are addressed as well as how volleyball plays a role as a lifetime activity.

EVENING CLASSES
2933 LEC 5:35PM - 6:50PM TTh JEFFRIES, S HFAC 205

511 INTERCOLLEGIATE SPORTS - SOCCER  
(UC:CSU) (Rpt 2) 3.00 UNITS
Prerequisite: (1) Eligibility as required by State Athletic Code; (2) Signature of Coach; (3) Physical examination required
2030 LEC 9:05AM - 9:20AM TTh COOPER, C HFAC FT CR
AND LAB 9:20AM - 10:30AM TTh COOPER, C HFAC FT CR

516 INTERCOLLEGIATE SPORTS - VOLLEYBALL  
(UC:CSU) (Rpt 1) 3.00 UNITS
Prerequisite: None
Offers advanced instruction in the skills and techniques of volleyball and the opportunity for practical application in intercollegiate competition. Students must be enrolled in at least 12 units each semester and maintain at least C grade point average to participate.

DAY CLASSES
2031 LEC 9:05AM - 9:20AM TTh COOPER, C HFAC FT CR
AND LAB 9:20AM - 10:30AM TTh COOPER, C HFAC FT CR

552 ATHLETICS PRE-SEASON CONDITIONING  
(UC:CSU) (Rpt 3) 1.00 UNIT
Prerequisite: None
This course is designed to improve and maintain the fitness condition of the athlete in preparation for the competitive season of play. It encompasses the mental aspects of sport performance, sport regulation and eligibility standards.

DAY CLASSES
2032 LAB 3:10 hrs/wk TBA CASCIONE, J ELCRPARK
2033 LAB 3:10 hrs/wk TBA DURAZO-LUSK, S ELCRPARK

590 PILOTES MAT  
(UC:CSU) (Rpt 3) 1.00 UNIT
Prerequisite: None
Introductory techniques based on the Pilates concepts are used; concentration, control, center, fluidity, precision and breath. It is designed to improve flexibility while developing muscular strength and muscular endurance in the core muscles: abdominal area, lower back, hips, and buttocks.

DAY CLASSES
2048 LEC 12:25PM - 12:40PM MW LUBOW, C HFAC 208
AND LAB 12:40PM - 1:50PM MW LUBOW, C HFAC 208

665 BASKETBALL  
(UC:CSU) (Rpt 3) 1.00 UNIT
Prerequisite: None
This course is designed to teach all levels. It emphasizes fundamental basketball skills such as dribbling, passing and shooting. It also includes the selection and care of equipment, rules, offense and defense strategy, etiquette, terminology and the components of fitness.

DAY CLASSES
2034 LAB 9:00AM - 12:10PM F CASCIONE, J HFAC GYM
2035 LAB 10:40AM - 12:05PM MW CASCIONE, J HFAC GYM
696 YOGA (UC:CSU) (Rpt 3) 1.00 UNIT
Prerequisite: None
Designed to introduce students to the fundamental aspects of yoga, such as postures, breathing, stretching and relaxation techniques. Through active participation students will decrease stress and improve mental wellbeing and improve overall fitness.

DAY CLASSES
2045 LAB 9:05AM - 10:30AM MW KLUTSNER, J HFAC 208
2046 LAB 9:05AM - 10:30AM TTh KLUTSNER, J HFAC 208

EVENING CLASSES
742 CARDIO KICKBOXING (UC:CSU) (Rpt 3) 1.00 UNIT
Prerequisite: None
A non-contact aerobic activity course designed to use basic kicking and punching techniques to improve overall fitness including: cardio respiratory endurance, muscular strength and endurance, flexibility, and body composition. Weights, steps, and calisthetic exercises may also be utilized.

EVENING CLASSES
2938 LAB 5:20PM - 6:45PM TTh NELSON, S HFAC 208

PHYSICAL SCIENCE
Chair: Said Pazirandeh 818.364.7705 | Vice Chair: Richard Rains 818.364.7702

001 PHYSICAL SCIENCE I (UC:CSU) 3.00 UNITS
Prerequisite: None  Advisory: Math 115  NOTE: Recommended for students enrolled in the PRECREDENTIAL OPTION of the Liberal Studies Program
Course is designed for non-science majors. It meets the General Education requirements for Natural Sciences. This survey course covers the general principles of any three of the following subject areas: astronomy, chemistry, geology and physics.

EVENING CLASSES
3280 LEC 6:50PM - 10:00PM W MALLORY, C CMS 028

014 PHYSICAL SCIENCE LABORATORY (UC:CSU) 1.00 UNIT
Prerequisite or Corequisite: Physical Science I
NOTE: Recommended for students enrolled in the PRECREDENTIAL OPTION of the Liberal Studies Program.
Laboratory experiments and a limited number of demonstrations will be performed that will allow students to visualize and apply basic concepts in physics and chemistry. Students will acquire basic problem-solving and laboratory skills.

EVENING CLASSES
3281 LAB 6:50PM - 8:55PM Th STAFF CMS 006

006 GENERAL PHYSICS I (UC:CSU) 4.00 UNITS
Prerequisite: Math 125  Advisory: Math 240
An introductory course in physics covering mechanics of solids, heat and sound. This course is designed for the health science majors (Environmental and Occupational Health, Physical Therapy, Radiologic Technology, Pre-medical, Pre-dental, Pre-Optometry, Pre-Pharmacy, and Geology majors).

EVENING CLASSES
3284 LAB 6:50PM - 10:00PM M RAINS, R CMS 006
AND LEC 6:50PM - 10:00PM W RAINS, R CMS 006

037 PHYSICS FOR ENGINEERS & SCIENTISTS I (UC:CSU) 5.00 UNITS
Prerequisite: Math 265
Designed for Physics, Astronomy, Chemistry, Engineering & Mathematics majors. This is the first semester of a three semester calculus-level sequence in introductory college Physics. Topics include kinematics, dynamics, laws of motion, and conservation laws for particles and systems of particles in both translation and rotation.

DAY CLASSES
0403 LEC 1:20PM - 3:25PM TTh RAINS, R CMS 006
AND LAB 2:00PM - 5:10PM W RAINS, R CMS 006

Directed studies opportunities are available on a contract basis under the supervision of an instructor. Students interested in enrolling in the Directed Courses must contact the Department Chair.
931 COOP ED - PSYCHOLOGY

Prerequisite: None
Supervised training is conducted in the form of on-the-job training in an employment area that will enhance the student's educational goals.

941 COOP ED - GENERAL PSYCHOLOGY

Prerequisite: None

SOCIOLOGY

Chair: Myriam Levy 818.833.3414

001 INTRODUCTION TO SOCIOLOGY

Prerequisite: None
Presents an orientation to the field of sociology, including core sociological theories in the areas of socialization; the impact of social institutions such as the family, culture, religion, education, government, concepts of conformity and deviance; and the study of social inequalities in U.S. society due to race/ethnicity, sex, gender and age. Sociology 1 is also offered through ITV. See page 14.

ONLINE CLASSES

0430 LEC 3:10 hrs/wk TBA BIONDO, J INTERNET Email: jillb9191@yahoo.com

0431 LEC 3:10 hrs/wk TBA LAYNE, V INTERNET Email: proflayneyahoo.com

ONLINE/LATE START CLASSES

0432 LEC 4:15 hrs/wk TBA LEVY, M INTERNET Email: proflevym@hotmail.com (12 Week Class - Starts 9/24/2012, Ends 12/16/2012)

DAY CLASSES

0433 LEC 7:30AM - 8:55AM TTh RASKIN, E INST 1001
0434 LEC 9:00AM - 10:10AM F KLEIN, M INST 2001
0435 LEC 9:05AM - 10:30AM MW LEVY, M INST 2001
0436 LEC 9:05AM - 10:30AM TTh LEVY, M INST 2001
0437 LEC 10:40AM - 12:05PM MW LEVY, M INST 2001
0438 LEC 10:40AM - 12:05PM TTh GERA, M INST 1002
0439 LEC 12:25PM - 1:50PM TTh GERA, M INST 1003
0440 LEC 2:00PM - 3:25PM TTh ALVARADO, T INST 1002

EVENING CLASSES

3301 LEC 6:50PM - 8:00PM M RASKIN, E INST 1001
3302 LEC 6:50PM - 8:00PM T LARBERET, L INST 1001
3303 LEC 6:50PM - 8:00PM Th BIONDO, J INST 2004

004 SOCIOLOGICAL ANALYSIS

Prerequisite: None
Advisory: Soc 1
An introduction to the scientific study of social research: topics include research design, conceptualization, measurement, sampling methodology, and both qualitative and quantitative data analysis. Students will analyze specific data collected in the field.

ONLINE CLASSES

0441 LEC 3:10 hrs/wk TBA LITTLE, D INTERNET Email: dominic.little@csun.edu

EVENING CLASSES

3304 LEC 6:50PM - 8:00PM T MENDEZ, M INST 1002

011 RACE & ETHNIC RELATIONS

Prerequisite: None
Describes how race, class, religion and gender shape the experience of diverse groups in America: patterns of prejudice and discrimination that affect major ethnic, racial and minority groups, and the complexities of race relations and its impact on society.

EVENING CLASSES

3305 LEC 6:50PM - 8:00PM Th LITTLE, D INST 2001

028 THE FAMILY & SOCIOLOGICAL APPROACH

Prerequisite: None
This course examines the diverse definitions of the family; the role of marriage, divorce, cohabitation, parenting, and work. The impact of culture, race, social class, gender, and sexual orientation onto individuals and society to sociological research.

DAY/HYBRID CLASSES

0443 LEC 12:25PM - 1:50PM T LEVY, M INST 1002
AND LEC 1:25 hrs/wk TBA LEVY, M INTERNET Email: proflevym@hotmail.com
SPANISH

Chair: Yolanda Ramil 818.364.7690

001 ELEMENTARY SPANISH I  
(UCCSU) 5.00 UNITS
Prerequisite: None
Introduction to present and past tenses. Students learn vocabulary and related skills for oral and written comprehension and expression through discussion of topics such as clothing, food, family, sports and cultural aspects of Latin America and Spain.

DAY CLASSES
0447 LEC  10:40AM - 1:10PM MW RAMIL, Y CSB 105
0448 LEC  10:40AM - 1:10PM TTh RAMIL, Y CSB 105

EVENING CLASSES
3307 LEC  4:10PM - 6:40PM TTh RAMIL, Y CSB 105
3308 LEC  7:00PM - 9:30PM MW ACUNA, N CSB 105
3309 LEC  7:00PM - 9:30PM TTh ZAMUDIO DawA, M CSB 105

002 ELEMENTARY SPANISH II  
(UCCSU) 5.00 UNITS
Prerequisite: Spanish 1 or equivalent
Elementary Spanish II continues the study of elementary grammar. Includes the reading of simplified texts with continued emphasis on aural and written comprehension, oral expression, and the writing of simple Spanish. Further study of Spanish and Hispanic cultures. Use of the language laboratory may be required. Basic computer skills required for accessing online activities.

DAY CLASSES
0449 LEC  8:00AM - 10:30AM TTh COE, C CSB 105

003 INTERMEDIATE SPANISH I  
(UCCSU) 5.00 UNITS
Prerequisite: Spanish 2 or equivalent
A more intensive study of the language, including idiomatic expressions and irregular structures. Stress on fluency in oral expression and facility in writing. Comprehensive review of grammar and study of advanced grammatical concepts. Extensive reading and discussion in Spanish of literary and cultural texts. Discussion, in Spanish, of Spanish and Spanish-American life and difficulties.

EVENING CLASSES
3311 LEC  4:10PM - 6:40PM MW LERIN, L CSB 105

004 INTERMEDIATE SPANISH II  
(UCCSU) 5.00 UNITS
Prerequisite: Spanish 3 or equivalent
Further development of writing and communication skills through the study of representative Spanish and Latin American literary and cultural works; focus is on analysis and discussion. Sustained study of grammar and vocabulary with emphasis on complex structures, stylistics, and use of idiomatic expressions. Basic computer skills required for accessing online activities.

EVENING CLASSES
3312 LEC  7:00PM - 9:30PM MW LERIN, L INST 2004

005 ADVANCED SPANISH I  
(UCCSU) 5.00 UNITS
Prerequisite: Spanish 4 or equivalent
Introduction to the major literary movements in Spain and Latin American literature through the study of representative literary and cultural texts of different genres. Emphasis on improving oral expression, comprehension, reading and textual analysis, and composition. Stresses oral and written reports within the context of Latin American literature and civilization. Basic computer skills required for accessing and performing online activities.

EVENING CLASSES
3313 LEC  7:00PM - 9:30PM TTh RAMIL, Y CSB 111
SUPERVISED LEARNING ASSISTANCE

Director: Marie Zaiens 818.364.7757

001T SUPERVISED LEARNING ASSISTANCE (NDA) (Rpt 9) 0.00 UNITS
Upon instructor referral, students will receive tutoring in the LAC. It is a non-credit, open-entry, open-exit course which is non-graded and will not appear on student transcripts.
8950 LEC 22:15 hrs/wk TBA STAFF LRC 219

THEATER

Chair: Deborah Paulsen 818.364.7738

100 INTRODUCTION TO THE THEATER (UC:CSU) 3.00 UNITS
Prerequisite: English 21 or ESL 6A
A survey of the dramatic structure and styles of theater from 5th Century B.C.E. to the late 20th Century. Students develop perceptual and critical thinking skills by analyzing the evolution and function of theater within historical, cultural and philosophical contexts.
DAY CLASSES
0462 LEC 2:00PM - 5:10PM W AVILES RODRIGUEZ, G INST 1008

200 INTRODUCTION TO ACTING (UC:CSU) 3.00 UNITS
Prerequisite: None
Introduction to the art and craft of acting through lecture and demonstration. Students will explore an awareness of self on stage through improvisations and character work, including scenes and monologues. Students will analyze scripts and critique plays.
DAY CLASSES
0463 LEC 9:00AM - 12:10PM T AVILES RODRIGUEZ, G INST 1008
0464 LEC 12:15PM - 3:25PM M AVILES RODRIGUEZ, G INST 1008

271 INTERMEDIATE ACTING (UC:CSU) 2.00 UNITS
Prerequisite: Theater 200
Acting principles are expanded and applied in staged scenes. The emphasis in on comprehension, translation into meaningful dramatic action, and creation. The actor’s self-awareness is explored and developed before a classroom audience.
DAY CLASSES
0465 LEC 9:00AM - 9:55AM T AVILES RODRIGUEZ, G INST 1008
AND LAB 10:05AM - 12:10PM T AVILES RODRIGUEZ, G INST 1008
This schedule is an official publication of Los Angeles Mission College. It sets forth rules and regulations and, in case of conflict with information previously published, supersedes those publications of earlier date.

Mission of Los Angeles Community Colleges
The mission of the Los Angeles Community Colleges is to provide comprehensive lower-division general education, occupational education, transfer education, transitional education, counseling and guidance, community services, and continuing education programs which are appropriate to the communities served and which meet the changing needs of students for academic and occupational preparation, citizenship, and cultural understanding. IN PURSUIT OF THIS MISSION, WE ENDEAVOR TO:

- Promote equal opportunity for participation;
- Maintain appropriate standards for academic achievement;
- Provide an educational environment which meets the needs of students with varied learning skills;
- Provide support services which contribute to instructional effectiveness and student success;
- Affirm the importance of multi-cultural, international, and intercultural collegiate experiences that foster individual and group understanding; and
- Manage effectively educational and financial resources.

Students' Statements
Falsification of any record or signed statement, or the withholding of information, subjects the student to immediate suspension or expulsion.

Instructional Materials
Students may be required to provide instructional and other materials required for a credit or noncredit course. Such materials shall be of continuing value to a student outside of the classroom setting and shall not be solely or exclusively available from the District.

Withdrawal
Students wishing to drop a class or withdraw from the college during the semester may do so easily online through the Student Information System at www.laccd.edu or in person during the Admissions & Records Office hours. Failure to withdraw officially may result in an "F" grade. For the Fall 2012 semester, students must withdraw on or before September 09, 2012 in order to receive a "W". Students in short term must check with the Admissions & Records Office to determine the official drop date. IT IS THE STUDENT'S RESPONSIBILITY TO WITHDRAW OFFICIALLY.

HOW TO DROP CLASSES OR WITHDRAW FROM COLLEGE
1. Dropping classes or withdrawing from the college must be done by the drop date deadline for that class.
2. To drop classes online, have your student identification number ready and go to www.lamission.edu. Click on the upper right corner "Register for Classes," then select registration and select drop. Follow the prompts. Make a note of your confirmation number and check that your class is no longer in your schedule.
3. To drop classes in person, fill out a "Drop Card" and present the form and a picture identification at the Admissions Office. To drop ALL classes (withdrawal) check item number one, the first box, on the drop card. The Admissions staff processes the form and gives you a receipt. Keep your receipt for your records.
4. Fees are not automatically refunded. Fee refunds must be requested from the Business Office if you drop classes or withdraw by the refund deadline for that class. Refund deadlines are earlier for short term classes.
5. Students in PACE or other short term classes must check withdrawal deadlines with the appropriate program director, the instructor or with the Admissions & Records office.

Withdrawal from Classes
FOR FALL 2012 SEMESTER: No notation ("W" or other) will appear on the student's record if the class is dropped on or before September 09, 2012.
THROUGH THE 11th WEEK: A notation of "W" (withdrawal) is recorded on the student's record for classes dropped during the 4th through the 11th week of the semester.
AFTER THE 11TH WEEK: Students who remain in class beyond the 11th week (or 75% of the class for short term classes) are given a grade by the instructor. THAT GRADE CANNOT BE A "W" (withdrawal).

IMPORTANT - All Students Please Read
Beginning Summer 2012: New 3 Repeat Rule
Effective summer 2012, course withdrawal ("W") or a substandard grade ("D," "F," or "NP") count as an attempt at a course. Only three attempts at any one course will be allowed, with some exceptions. Listed below are the new rules that all students need to know about.

- Students who drop or are excluded after the last day to drop without a grade of "W" will have a "W" appear on their transcript. The "W" will count as an attempt for that course.
- For the fall semester, September 09, 2012 is the last to drop a class without a "W". Students will be able to drop a class online until this date.
- A course in a student's transcript which currently shows a recorded "W" counts as an attempt for that course.
- Students will not be allowed to register for any course within the LACCD if there are three recorded attempts for that course in any combination of W, D, F, or NP grades.
- Add permits for a course within the LACCD will not be processed if there are three recorded attempts for that course in any combination of W, D, F, or NP grades.
- For courses specifically designated as "repeatable," students may repeat up to three times. (See Title 5 California Code of Regulations sections 55040, 55041, 58161)
- Where the student's number of enrollments in a course exceeds the allowable amount, the student may petition for an additional enrollment in cases of extenuating circumstances.

What students should do:
- Be sure you are academically ready for classes you enroll in.
- If you must drop a course, drop before the specified deadline for dropping a class without a grade of "W".

Access to Records
The California Legislature passed S.B. 182 (Stull), which codifies provisions of the Education Code and the Federal statutes implementing the Family Education Rights and Privacy Act of 1974 (Buckley Amendment). This permits students to inspect their personally identifiable records maintained by the college, and permits access to these records only upon the student's request (other than to certain specified categories). Information on these laws and college procedures in implementing them may be obtained from the Associate Dean of Admissions, who serves as the College Records Officer. Copies of pertinent State and Federal legislation are available for inspection.
Family Educational Rights and Privacy

The Family Educational Rights and Privacy Act (FERPA) affords students the following rights with respect to their educational records:

1. The right to inspect and review the student’s education records which includes discipline records, within 45 days from the date the College receives a request for access.
   - Students may submit to the College Admissions Office written requests that identify the specific record(s) they wish to inspect. Within 45 days, the College Admissions Office will make arrangements for access and will notify the student of the time and place where the records may be inspected.
   - Education records are those records that are directly related to students and are maintained by the College. Students may not inspect education records pertaining to parents' financial records and certain confidential letters or recommendations.

2. The right to request an amendment of the student’s educational records which the student believes to be inaccurate, misleading or otherwise in violation of the student’s privacy rights.
   - With the exception of grade grievances which are handled through Administrative Regulation E-55, students may ask the College President, or his/her designee to amend a record that they believe is inaccurate, misleading, or in violation of their privacy rights. A student seeking to amend an educational record should write to the College President and clearly identify the part of the record he/she wants changed and specify why it is inaccurate, misleading, or in violation of his/her privacy rights.
   - If the College President, or his designee, decides not to amend the record as requested by the student, the College, in accordance with section 99.21 of the Code of Federal Regulations and section 76232 of the Education Code, will notify the student of the decision and of his/her right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student’s educational records, except to the extent that FERPA and California law authorize disclosures without consent.
   - If a student authorizes the release of his/her education record to a third party, he/she shall provide a dated written consent to the College Admissions Office authorizing said release with a specific list of the information to be released.
   - Federal and California law authorize certain disclosures of personally identifiable information without a student’s written consent. One such exception is the disclosure of personally identifiable information to school officials with legitimate educational interests. School officials with legitimate educational interests are employees or agents of the Los Angeles Community College District who need to review educational records in order to fulfill their professional responsibilities.

4. The right to restrict disclosure of personally identifiable information that the College has designated as directory information which may be released without the written consent of the student.
   - Directory information may be disclosed without a student’s consent unless the student has notified the college that he/she does not want all or portions of the directory information released. To do so, the student must submit the appropriate form to the College Admissions Office requesting that some or all of the categories of directory information not be released without his/her consent. This form must be submitted in accordance with College policy.
   - Pursuant to Board Rule 5201.10, the Los Angeles Community College District has designated the following student information as directory information:
     (a) the student’s name, city of residence, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended by the student;
     (b) student employee records may be released in order to comply with collective bargaining agreements;
     (c) the names, addresses and telephone numbers of students or former students may be released to the foundation for each college for college-related activities at the discretion of the College President, unless the student or former student has informed the College that such information should not be released. The release of this information is conditioned upon the foundation’s agreement that such information will be released in accordance with District policy and that information will not be released to third parties;
     (d) at the discretion of the College President, the names, addresses and telephone numbers of students from the College may be released to heads of private and/or public institutions of higher education, or their designees, for the purpose of providing information to student regarding transfer opportunities to those institutions, unless the student has indicated that such information should not be released. The release of this information will be conditioned upon the institution’s agreement that student privacy rights under federal and state law will be protected and that information will not be released to third parties.

5. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the College to comply with the requirements of FERPA.

The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue S.W.
Washington, DC 20202-4605

Student Right-to-Know Disclosure

In compliance with the Student Right-to-Know and Campus Security Act of 1990 (Public Law 101-542), it is the policy of the Los Angeles Community College District and Los Angeles Mission College to make available its completion and transfer rates to all current and prospective students. Beginning in Fall, 1996, a cohort of all certificates, degree, and transfer-seeking first-time, full-time students were tracked over a three-year period. Their completion and transfer rates are listed below. These rates do not represent the success rates of the entire student population at all California Community Colleges, nor do they account for student outcomes occurring after this three-year tracking period.
Based upon the cohort defined above, 28.2 percent attained a certificate, degree, or became "transfer-prepared" during a three-year period from Fall 1997 to Spring 2000. Students who are transfer-prepared have completed 56 transferable units with a GPA of 2.0 or better.

Based upon the cohort defined above, 29.8 percent transferred to another post secondary institution (CSU, UC, or another California Community College) prior to attaining a degree, certificate, or becoming transfer-prepared during a five semester period from Spring 1998 to Spring 2000.

Further information about Student Right-To-Know Rates and how they should be interpreted can be found at the California Community Colleges Chancellor's Office Student Right-To-Know Disclosure Website located at http://srtk.cccco.edu/index.asp

**General Policies**

**Student Grievance Procedure**
The purpose of the Student Grievance Procedure is to provide a prompt and equitable means for resolving student grievances. The grievance procedure may be initiated by a student or group of students who reasonably believe he/she/they have been subject to unjust action or denied rights that adversely affect his/her/their status, rights, or privileges as a student. It is the responsibility of the student(s) to submit proof of alleged unfair or improper action.

Grievances pertaining to grades are subject to California Education Code Section 76224(a) which states:

“When grades are given for any course of instruction taught in a community college district, the grade given to each student shall be the grade determined by the instructor of the course and the determination of the student’s grade by the instructor, in the absence of mistake, fraud, bad faith, or incompetence, shall be final.”

This grievance procedure does not apply to the challenge process for prerequisites, corequisites, advisories, and limitations on enrollment; alleged violations of sexual harassment; actions dealing with student discipline; alleged discrimination on the basis of ethnic group identification, religion, age, sex, color, sexual orientation, physical or mental disability; or an appeal for residency decision; or to eligibility, disqualification, or reinstatement of Financial Aid. Informal resolution is encouraged.

A written Statement of Grievance must be submitted to the Compliance Officer within thirty (30) instructional days of the incident or after the student(s) learns of the basis for the grievance.

**Recording Devices in the Classroom**
Section 78907 of the California Education Code prohibits the use of any electronic listening or recording device without prior consent of the instructor. Any student violating this section is guilty of a misdemeanor. Any non-student who willfully violates this section is guilty of a misdemeanor.

**Standards of Student Conduct and Disciplinary Action**
The Standards of Student Conduct and Disciplinary Action for violation of rules were established by the Board of Trustees of the Los Angeles Community College District on September 2, 1969. A student enrolling in one of the Los Angeles Community Colleges may rightfully expect that the faculty and administrators will maintain an environment in which there is freedom to learn. This requires that there be appropriate conditions and opportunities in the classroom and on the campus. As members of the college community, students should be encouraged to develop the capacity for critical judgment, to engage in a sustained and independent search for truth, and to exercise their rights to free inquiry and speech in a responsible, non-violent manner. Students shall respect and obey civil and criminal law and they shall be subject to legal penalties for violation of laws of the city, county, state, and nation. Student conduct in all of the Los Angeles Community Colleges must conform to District and college rules and regulations.

Violations of such rules are subject to the following types of disciplinary actions, which are to be administered by appropriate college authorities against students who stand in violation. Each of the Los Angeles Community Colleges shall establish due process of law for administration of the penalties enumerated here. Penalties are listed in degree of severity but not as chronological administration. College authorities will determine which type of penalty is appropriate.

1. WARNING – Notice to the student that continuation or repetition of specified conduct may be cause for other disciplinary action.
2. REPRIMAND – Written reprimand for violation of specified rules. A reprimand serves to place on record that a student’s conduct in a specific instance does not meet the standards expected at the college. A person receiving a reprimand is notified that this is a warning that continued conduct of the type described in the reprimand may result in formal action against the student.
3. DISCIPLINARY PROBATION – Exclusion from participation in privileges or extra-curricular college activities set forth in the notice of disciplinary probation for a specified period of time. The imposition of disciplinary probation involves notification in writing of the reason for disciplinary probation to the student(s) or president of the student organization involved.
4. RESTITUTION – Reimbursement for damage or for misappropriation of property. Reimbursement may take the form of appropriate service to repair or otherwise compensate for damage.
5. SUMMARY SUSPENSION – A Summary Suspension is for purposes of investigation. It is a means of relieving the tension of the student body or individual class due to a serious infraction of student behavior standards, removing a threat to the well-being of the students, or removing for the good order of the college a student or students whose presence would prevent the continued normal conduct of the academic community. Summary Suspension is limited to that period of time necessary to insure that the purposes of the Summary Suspension are accomplished, and in any case, no more than a maximum of 10 school days. Summary Suspension is a type of suspension other than that ordinarily invoked by the instructor in the classroom. The College President, appropriate administrator, or other staff member designated by the President may summarily suspend a student when he deems it necessary for the safety and welfare of the college.
6. DISCIPLINARY SUSPENSION – Disciplinary Suspension follows a hearing based on due process of law. It shall be invoked by the College President, appropriate administrator, or other staff member designated by the President, upon students for misconduct when other corrective measures have failed or when the seriousness of the situation warrants such action.
7. EXPULSION – An expulsion is a long-term or permanent denial of all campus privileges including class attendance. The President of the college and/or the Board of Trustees may expel a student who has been convicted of a crime arising out of a campus disturbance or, after a hearing by a campus body, has been found to have willfully disrupted the orderly operation of the campus. The President shall submit periodic reports on all expulsion cases to the Superintendent and the Board of Trustees.
General Policies

Violations of the Standards of Student Conduct are as follows:

9803.10 Willful Disobedience: Willful disobedience to directions of college officials acting in the performance of their duties.

9803.11 Violation of College Rules and Regulations: Violation of college rules and regulations, including those concerning student organizations, the use of college facilities, or the time, place, and manner of public expression or distribution of materials.

9803.12 Dishonesty: Dishonesty, such as cheating, or knowingly furnishing false information to colleges.

9803.13 Unauthorized Entry: Unauthorized entry to or use of the college facilities.

9803.14 College Documents: Forgery, alteration, or misuse of college documents, records, or identification.

9803.15 Disruption of Classes or College Activities: Obstruction or disruption of classes, administration, disciplinary procedures, or authorized college activities.

9803.16 Theft of or Damage to Property: Theft of or damage to property belonging to the college, a member of the college community or a campus visitor.

9803.17 Interference with Peace of College: The malicious or willful disturbance of the peace or quiet of any of the Los Angeles Community Colleges by loud or unusual noise, or any threat, challenge to fight, fight, or violation of any rules of conduct as set forth in this Article.

9803.18 Assault or Battery: Assault or battery, abuse, or any threat of force or violence directed toward any member of the college community or campus visitor engaged in authorized activities.

9803.19 Alcohol and Drugs: Any possession of controlled substances which would constitute a violation of Health and Safety Code section 11350 or Business and Professions Code section 4230; any use of controlled substances the possession of which are prohibited by same, or any possession or use of alcoholic beverages while on any property owned or used by the District or colleges of the District. “Controlled substance,” as used in this section includes, but is not limited to, the following drugs and narcotics:

(a) opiates, opium, and opium derivatives, (b) mescaline, (c) hallucinogenic substances, (d) peyote, (e) marijuana, (f) stimulants and depressants, (g) cocaine.

9803.20 Lethal Weapons: Possession, while on a college campus or at a college-sponsored function, of any object that might be used as a lethal weapon is forbidden by all persons except sworn peace officers, police officers, and other government employees charged with policing responsibilities.

9803.21 Discriminatory Behavior: Behavior while on a college campus or at a college-sponsored function, inconsistent with the District’s non-discrimination policy, which requires that all programs and activities of the Los Angeles Community College District be operated in a manner which is free of discrimination on the basis of race, color, national origin, ancestry, religion, creed, sex, pregnancy, marital status, sexual orientation, age, handicap or veteran status.

9803.22 Unlawful Assembly: Any assemblage of two or more persons to (1) do an unlawful act, or (2) do a lawful act in a violent, boisterous or tumultuous manner.

9803.23 Conspiring to Perform Illegal Acts: Any agreement between two or more persons to perform an illegal act.

9803.24 Threatening Behavior: A direct or implied expression of intent to inflict physical or mental/emotional harm and/or actions (such as stalking) which a reasonable person would perceive as a threat to personal safety or property. Threats may include verbal statement, written statements, telephone threats or physical threats.

9803.25 Disorderly Conduct: Conduct that may be considered disorderly includes lewd or indecent attire, behavior that disrupts classes or college activities, breach of the peace of the college, aiding or inciting other persons to breach the peace of college premises or functions.

9803.26 Theft or Abuse of Computer Resources: Theft or Abuse of Computer Resources including but not limited to the following:

a. Unauthorized entry into a file to use, read, or change the contents, or for any other purpose.

b. Unauthorized transfer of a file.

c. Unauthorized use of another individual’s identification or password.

d. Use of computing facilities to interfere with the work of a student, faculty member or college official, or to alter college or district records.

e. Use of unlicensed software

f. Unauthorized copying of software

g. Use of computing facilities to access, send or engage in messages which are obscene, threatening, defamatory, present a clear and present danger, violate a lawful regulation and/or substantially disrupt the orderly operation of a college campus.

h. Use of computing facilities to interfere with the regular operation of the college or District computing system.

9804 Interference with Classes: Every person who, by physical force, willfully obstructs, or attempts to obstruct, any student or teacher seeking to attend or instruct classes at any of the campuses or facilities owned, controlled or administered by the Board of Trustees of the Los Angeles Community College District, is punishable by a fine not exceeding five hundred dollars ($500) or imprisonment in a county jail not exceeding one year, or by both such fine and imprisonment.

9805 Interference with Performance of Duties of Employees: Action to cause, or attempt to cause, any employee of the District to do, or refrain from doing, any act in the performance of his or her duties by means of a threat to inflict any injury upon any person or property.

9805.10 Assault or Abuse of an Instructor: Assault or abuse of any instructor employed by the District in the presence or hearing of a community college student, or in the presence of other community college personnel or students, and at a place which is on District premises or public sidewalks, streets, or other public ways adjacent to school premises, or at some other place where the instructor is required to be in connection with assigned college activities.

9806 Unsafe Conduct: Conduct which poses a threat of harm to the individual and/or to others. This includes, but is not limited to, the following types of conduct: Unsafe conduct in connection with a Health Services Program (e.g., Nursing, Dental Hygiene, etc.); failure to follow safety direction of District and/or college staff; willful disregard of safety rules as adopted by the District and/or college; negligent behavior which creates an unsafe environment.

Policy on Illegal File Sharing

Unauthorized distribution of copyrighted material, including unauthorized peer-to-peer file sharing, may subject students to civil and criminal liability. Civil liability for copyright infringement may include payment of monetary damages to the copyright owner. Criminal penalties for copyright infringement may include fines up to $250,000 and imprisonment up to ten years. Students who violate the District’s computing facilities usage policy (LACCD Administrative Regulation B-28) may also be subject to college disciplinary action, including, but not limited to, suspension or expulsion.
Non-Discrimination Policy
All programs and activities of the Los Angeles Community College District shall be operated in a manner which is free of discrimination on the basis of ethnic groups identification, race, color, national origin, ancestry, religion, creed, sex, pregnancy, marital status, medical condition (cancer related), sexual orientation, age, physical or mental disability (including AIDS) or veteran status (Reference: Board Rule 1202).

Política No Discriminatoria
Todos los programas y actividades de los colegios de la comunidad de Los Angeles se administrarán de una manera que no discrimine respecto a la identidad de grupos étnicos, raza, color, nacionalidad, origen, ascendencia, religión, credo, sexo, embarazo, estado civil, condición médica (relacionada con cáncer), preferencia sexual, edad, incapacidad mental o física (incluyendo SIDA) o el ser veterano.

Compliance Procedure
In order to insure nondiscrimination policy compliance at Los Angeles Mission College, please direct inquiries to the President of the college, Dr. Monte E. Perez, 818.364.7795. Matters involving Section 504 may be directed to the Coordinator of Disabled Student’s Program at 818.364.7734. In addition, inquiries may be directed to the District Office of Diversity Programs at 213.891.2315.

Proceso de arbitraje
Para cumplir con la política no discriminatoria en Los Angeles Mission College, dirija sus preguntas a la oficina del Presidente, el Dr. Monte E. Perez, 818.364.7734. Para asuntos sobre la sección 504, favor de dirigirse al Coordinador de estudiantes incapacitados, 818.364.7734, además puede dirigir sus preguntas a la oficina “Diversity Programs,” 213.891.2315.

Compliance Officer
If students feel they have grounds for a grievance, they may contact the college President, who will help explain college rules and regulations, and, if a problem is resolvable, suggest the best method for resolving the problem. For additional information and a copy of Administrative Regulation E-55 (Student Grievance Procedures), see the college president, Dr. Monte E. Perez.

Oficial de arbitraje
Si un estudiante cree que tiene motivos para formular una acusación, puede comunicarse con el presidente del Colegio que le ayudara dándole una explicación de las reglas y procedimientos de la institución. Si el problema puede ser resuelto, le dara una sugerencia de cuál es la mejor manera de resolverlo. Para obtener información adicional y para conseguir la formula E55 de las regulaciones administrativas (student grievance procedure), por favor comunicarse con el Dr. Monte E. Perez.

Sexual Assault Policy
The Los Angeles Community College District is committed to providing a safe environment for students, visitors, and staff. Any incident of sexual assault should be immediately reported to campus police at 818.364.7843. The term "sexual assault" under the California Education Code, Section 67385(d), includes threats of sexual violence.

Anyone charged with campus-related sexual assault may be subject to prosecution under appropriate California criminal statues; students may also be subject to discipline under the Student Disciplinary Procedures. The Sexual Harassment Policy may also apply, and the Compliance Officer may be contacted at 818.364.7701. Confidentiality shall be maintained (Reference: Board Rule 16400.11).

Política de acoso sexual
La política de “Los Angeles Community College District”, es proveer un ambiente educativo, de empleo y de trabajo excepto de avances sexuales, solicitación de favores sexuales o cualquier otra conducta inapropiada física o verbal o comunicación que envuelva acoso sexual. Los empleados, estudiantes u otras personas que representen el Distrito y que acosen a alguien sexualmente pueden ser de acuerdo a la política de discriminación sexual o del Estado.
General Policies

Diversity Program
The policy of the Los Angeles Community College District is to implement equal opportunity to all qualified employees and applicants for employment without regard to race, color, national origin, ancestry, religion, creed, sex, pregnancy, age, disability, marital status, medical condition (cancer related), sexual orientation, or veteran status. Positive action will be taken to ensure that this policy is followed in all personnel practices, including recruitment, hiring, placement, upgrading, transfer, demotion, treatment during employment, rate of pay or other forms of compensation, selection for training, layoff, or termination. Inquiries regarding equal opportunity practices at Los Angeles Mission College should be directed to the college Compliance Officer located in the Campus Center, 818.364.7701.

Drug-Free Environment
Los Angeles Mission College adheres to, supports, and is in full compliance with requirements that maintain our college as a drug-free institution of higher education. On September 5, 1990, the Board of Trustees adopted the following standards of conduct:
- Students and employees are prohibited from unlawfully possessing, using or distributing illicit drugs and alcohol on District premises, in District vehicles, or as part of any activity of the Los Angeles Community College District.
- On April 20, 1989, the Los Angeles Community College District Board of Trustees adopted Rule 9803.19, which prohibits:
  - Alcohol and Drugs: Any possession of controlled substances which would constitute a violation of Health and Safety Code section 11350 or Business and Professions Code section 4230, any use of controlled substances, the possession of which are prohibited by the same, or any possession or use of alcoholic beverages while on any property owned or used by the District or colleges of the District. “Controlled substances,” as used in this section, include, but are not limited to, the following drugs and narcotics:
    a. opiates, opium and opium derivatives
    b. mescaline
    c. hallucinogenic substances
    d. peyote
    e. marijuana stimulants
    f. depressants and
    g. cocaine.

The Board’s policy on the Drug Free Workplace, adopted March 22, 1989, restates these prohibitions.
- Legal Sanctions. Federal laws regarding alcohol and illicit drugs allow for fines and/or imprisonment. Other legal problems include the loss of driver’s license and limitations of career choices.
- Health Risks. Health risks associated with the abuse of controlled substances include malnutrition, damage to various organs, hangovers, blackouts, general fatigue, impaired learning, dependency, disability, and death. Both drugs and alcohol may be damaging to the development of an unborn fetus.
- Other Risks. Personal problems include diminished self-esteem, depression, alienation from reality, and suicide. Social problems include loss of friends, academic standing, co- and extra-curricular opportunities, alienation from and abuse of family members, and chronic conflict with authority. Economic problems include loss of job, financial aid eligibility, homes, savings, and other assets. Additionally, on June 28, 2000, the Board of Trustees adopted Rules 9803.24 Threatening Behavior, 9803.25 Disorderly Conduct, 9803.26 Theft or Abuse of Computer, and 9806 Unsafe Conduct. Each are fully described in Standards of Student Conduct.

Smoking Policy
In accordance with Board Rule 9804, smoking is permitted in designated areas only. A student who violates the rules is subject to the student disciplinary regulations.

Campus Security
The campus Sheriff’s office personnel are responsible for the safety and well being of staff, faculty and students, and of the security of college property and facilities, 818.364.7843.

Campus Crime Report
Los Angeles Mission College’s general statistics and crime can be viewed at the following URLs:
- General Information:
- Crime:
  then click on Criminal Offenses, Hate Offenses, or Arrests.

When parking on campus...
- watch for your fellow students walking to class
- drive slowly
- park in student parking lots only
- observe all posted signs and regulations
- display your LAMC student parking permit

For more details, request a parking brochure from the Sheriff's Department on campus.
Los Angeles Mission College Offers These Special Services To Students

Eagles’ Landing Student Store
www.eagleslanding.lamission.edu | 818.364.7798 or 818.364.7768
The Eagles’ Landing Student Store/Bookstore is an educational community resource that provides students, faculty and staff members with a variety of products and services, including general books, textbooks for purchase or rent, school supplies, special orders, spirit and fashion clothing, gift items, computer software at a discount, and much more.
You can also shop the Student Store/Bookstore via our website. Online offerings are currently all required textbooks, handouts and reference material. We will soon include the same Eagles gifts, hats and apparel that you find in the student store, as well as a variety of general book titles. To shop online, go to Eagleslanding.lamission.edu. You can also call 818.364.7798 or 818.364.7654 to obtain the status of your online order or inquire about stock availability.

REGULAR STORE HOURS*
Monday - Thursday 7:45am - 7:15pm
Friday 7:45am - 1:00pm
Saturdays, Sundays & Holidays Closed
Special Rush Hours during the first two weeks of the Spring and Fall semesters.

Business Office
www.lamission.edu/services/businessoffice | 818.364.7600 x7110
Payment of enrollment fees, refund requests, faculty, staff and student ID issuance and other financial transactions are handled in the Business Office.
BUSINESS OFFICE HOURS*
Monday, Thursday 9am - 6pm
Tuesday, Wednesday, Friday 9am - 5pm
For more information, visit our website.

Campus Child Development Center
Family Child Care Homes Education Network
818.364.7865
The Child Development Center provides a developmentally based curriculum for children of all ages infant/toddlers to 12 years old** here on site. Off site, we have the Family Child Care Homes Education Network that consists of at least 20 licensed family child care providers who are located in the community around LAMC. Qualified students may receive child care services for infants and toddlers, preschoolers, school-age children, with low or no fees. OFFICE HOURS: 8:00am to 4:30pm
Infant/Toddler Program and Preschool Program:
Monday - Friday 7:30am - 5:00pm
School Age Program:
Monday - Friday 2:45pm - 5:00pm
**Qualified students may receive child care services with low to no fees.

College Ombudsperson
818.364.7690
The college ombudsperson is a faculty member selected by the president to assist students in resolving issues or problems they may have with faculty or the college.

Disabled Student Programs & Services (DSPS)
www.lamission.edu/dsp | 818.364.7732
DSPS offers counseling, tutoring, and assistive technology accommodations so that our campus upholds laws put in place to ensure all students equal rights to attend and succeed in higher education. Our counseling hours have increased, meaning more student support.
Regarding assistive technology accommodations services, we have upgraded our DSPS assistive technology software and hardware to meet the demand of disabled students. We are also looking at equipping other campus computer lab areas with adaptive software and hardware. We help inform faculty and administrative staff on compliance with The Americans with Disability Act and ADA technology laws. We are planning to provide workshops during the Spring and Fall semesters. Please contact us for more information on accommodations. Visit our website for contact information.

Extended Opportunity Programs & Services/CARE
818.364.7645
EOPS provides qualifying students with academic counseling, peer advisement, peer tutoring, free workshops, free university/cultural tours, transfer assistance, and assistance with books. Single parents on CalWORKs may receive additional assistance through the CARE program.
EOPS/CARE students receive assistance to purchase their cap and gown for graduation. Graduating students are recognized at a special recognition ceremony toward the end of the semester.

Student Activities
818.364.7820
The Student Activities Office offers the following events/activities that welcomes students’ participation; student government, student orientations, student clubs/organizations, dances, special events and welcome week. Student activities is also involved with the promotion of the campus Honor Awards events and the annual college commencement. All these activities are provided to support and enhance LAMC’s student population college experience. Please come the Student Activities or visit the Associate Student Organization offices located on the lower floor of the Campus Center.

* HOURS SUBJECT TO CHANGE
**Student Services**

**Offices Which Provide Services To Students**

Please note that the hours for Student Services will change after the registration period, which is one week before the first day of class and two weeks after the first day of class. During the registration period, Student Services operations will be from 8am to 7pm, Monday through Thursday and 8am to 4pm on Friday. After the registration period, Student Services operations hours will be 8am to 5pm, Monday and Thursday. On Tuesday and Wednesday, hours will be 8am to 7pm, and on Friday, 8am to noon. These hours refer to the following departments: Admissions & Records, Counseling Department, Financial Aid Office, EOPS, Transfer Center and DSPS. Department office hours are subject to change. Go to [www.lamission.edu](http://www.lamission.edu) for current office hours.

**Admissions & Records**
818.833.3322
The Admissions and Records Office keeps all student records. This office is where you apply for admission to the college, register for courses, add or drop courses, request transcripts, and request verification of enrollment. Go to [www.lamission.edu](http://www.lamission.edu) to learn how you can apply online and also how to add or drop classes.

**Career Center**
[www.lamission.edu/careercenter](http://www.lamission.edu/careercenter) | 818.364.7655
Are you undecided about your major? Or perhaps you don’t know much about your chosen career. Allow the Career Center to assist you. Stop by and meet with a counselor to help you evaluate personal abilities and interests, participate in our career events and workshops, or use our electronic resources to explore career options and learn about different careers. Our goal is to help you formulate your career interests and choose a satisfying career.

**Counseling**
[www.lamission.edu/counseling](http://www.lamission.edu/counseling) | 818.364.7655 or 818.364.7656
Students are strongly urged to make an appointment with a counselor to develop an Educational Plan. The Educational Plan is tailored to your needs and goals, and enables you to get the most from your studies. Career planning is an important part of planning for your future. For students interested in completing an Associate degree and transferring to a four-year college, the Transfer Center has the latest information on majors, transfer requirements, and application procedures at many public and private four-year colleges and universities. All new students must take the college’s assessment of English and Mathematics. The assessment process is designed to inform students of areas in which they need improvement to be best prepared for success in college. The College Orientation Program is designed for students to learn about the college, educational programs, services, degree requirements, and the tools necessary to be a successful college student. Online counseling is now available. Please visit our website.

**Financial Aid & Scholarships**
[www.lamission.edu/financialaid](http://www.lamission.edu/financialaid) | 818.364.7648
The Financial Aid Office offers many services to our students including financial aid awareness events and FAFSA workshops. Financial aid advising is available by appointment with the Financial Aid Supervisor. Our staff can answer your questions about financial aid programs, processes and forms. We are here to help you fund your cost of education. Stop by the Financial Aid Office or visit our website. Remember, YOU are in charge of your education; we are here to help you finance it.

**Health Center**
818.362.6182
The Student Health Center at LAMC offers a variety of medical and health education services available for all registered Los Angeles Community College District students. It is open varied hours which are posted on the trailer door. Students may call for an appointment or walk-in during scheduled clinic hours. Appointments can be made by calling 818.362.6182 or 818.837.7881. The hours for the Health Center vary and are posted on the trailer door, which is located next to the Collaborative Studies Building. This center will be staffed by medical and mental health professionals. Stop by the health center and check on available health services. Services not available at the on-campus center may be accessible through our San Fernando Health center located at 1600 San Fernando Road, and can be reached at 818.365.8086. We welcome all students to visit and utilize their Student Health Center.

**Learning Center**
[www.lamission.edu/learningcenter](http://www.lamission.edu/learningcenter) | 818.364.7756
Comprised of the Academic Success Center, Science Success Center, Math Center, and Learning Lab. The Learning Resource Center is a hub of activity designed to support student success by providing a variety of free services to Mission College students. One-on-one assistance and small-group tutoring sessions are available for many skills and subject areas, including Writing and Reading across the curriculum, English, ESL, Literacy, Developmental Communications, Mathematics, Physical Science, and Life Sciences. Our tutoring staff includes peer tutors, graduate students, and professionals in these areas. In addition to the tutorial labs, where students receive in-depth help, learning software is available for self-paced study under the supervision of qualified tutorial support. Walk-in workshops are offered periodically on areas such as critical thinking skills, study and test taking skills, essay writing, and computer literacy. Our LRC staff welcomes the opportunity to assist students on the path to success. The Learning Center also houses the Computer Commons and Print Center providing two copy machines, two printers, and 126 state-of-the-art Internet linked computers. The Learning Center is wheelchair accessible and specialized software and hardware accommodate students with disabilities. For more information please contact our staff in person or visit the Learning Center online.

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**FALL 2012 SCHEDULE OF CLASSES**
Library
www.lamission.edu/library | 818.364.7600 x7106
Online databases, books, reference materials, periodicals, and information from the Internet – the tools you need to succeed are all available in the Library. One of the reference librarians will help you find the information you need. You can study in our quiet individual study areas and small groups can use our study rooms. Call or visit the Library website for hours.

Transfer Center
www.lamission.edu/transfercenter | 818.364.7827
Students are encouraged to begin planning for Transfer as early as possible. The Transfer Center helps students prepare to continue their education at a four-year college or university. Services include counseling appointments to assist you in developing a student educational plan to transfer, assistance with filling out your University applications, opportunities to meet one-on-one with representatives from four-year institutions, Transfer Admission Guarantee (TAG) assistance, a resource library, transfer-related workshops and university fairs, information regarding articulation agreements, and computer stations. Transfer students can also earn an Associates Degree while completing transfer requirements. The Transfer Center staff are here to help you transfer to UC, CSU and private institutions.

TRIO/Student Support Services (SSS) Program
www.lamission.edu/sss | 818.364.7821
TRIO/Student Support Services (SSS) Program is a federally funded program designed to identify and provide resources to help students persist through college. TRIO/SSS provides qualifying students with services including tutoring, mentoring, one-on-one counseling, study skills workshops, financial aid assistance, and cultural activities which promote and facilitate students’ academic and personal success.

Student Health Fee Information
The Los Angeles Community College Board of Trustees at its April 29, 1992 meeting modified Board rule 8502, thus making the $11 Health Services fee a mandatory fee for all students enrolled in credit classes.
The Los Angeles Community College District policy exempts the following students from paying the student health fee:
(a) students who depend exclusively on prayer for healing in accordance with the teaching of a bona fide religious sect, (b) students who are attending classes under an approved apprenticeship training program, (c) non-credit education students, (d) students enrolled in District colleges exclusively at sites where student health services are not provided, (e) students who are enrolled in District colleges exclusively through Instructional Television or distance education classes, (f) students who are enrolled in District colleges exclusively through contract education. Students exempted under the provisions of (a), (b) and (c) above are eligible to receive the services of the college health program; all other exempted students are not eligible to receive the services of the college health program.
Your registration fee receipt, or your current Student I.D. must be presented to receive services.

Viewing Your Records
Under the provisions of the Family Education Rights and Privacy Act of 1974 students may see their records by making an appointment with a counselor for this purpose.
Emergency Information

Fire
1. If you smell smoke or see fire, activate the nearest fire alarm pull box. Call the campus sheriff, extension 7845 or 7843 (outside telephone 818.833.3504). If you are unable to contact the sheriff, call 911.

2. When you hear the fire alarm, proceed in an orderly fashion to the designated building evacuation assembly area. The last person to leave the room should close the door.

3. At the assembly area, wait for further instructions from a faculty member or administrator.

Earthquake
1. At first sign of shaking, get away from any potential falling objects. Try to get under a table or desk.

2. Do not run outside. If you are in a multistory building do not use the elevator.

3. If you are aware of any gas lines or heaters in the area, attempt to shut off the gas line or heater.

4. Wait for a faculty member or administrator to give further instructions.

Power Outage
1. Try to stay where you are and do not attempt to restore power.

2. Notify plant facilities, extension 7801 (outside telephone 818.364.7801).

3. Wait for the power to come back on or for information/instruction from plant facilities or an administrator to ascertain the probably length of the outage and to be advised of what to do next.

Evacuation
1. If you hear the alarm, proceed in an orderly fashion to the nearest exit and assemble at the designated building evacuation assembly area.

2. If you are in a multistory building, do not use the elevator.

3. At the assembly area, wait for further instructions from a faculty member or administrator.

Other Emergencies
1. In the case of other emergencies, you will be given instructions from a faculty member or administrator on what to do.

2. Please remain calm and follow instructions.

EMERGENCY PHONE NUMBERS

<table>
<thead>
<tr>
<th></th>
<th>CAMPUS PHONES</th>
<th>OUTSIDE PHONES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sheriff’s Station</td>
<td>7843</td>
<td>818.364.7843</td>
</tr>
<tr>
<td>President</td>
<td>7795</td>
<td>818.364.7795</td>
</tr>
<tr>
<td>Academic Affairs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vice President</td>
<td>7635</td>
<td>818.364.7635</td>
</tr>
<tr>
<td>Administrative Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vice President</td>
<td>7780</td>
<td>818.364.7780</td>
</tr>
<tr>
<td>Plant Facilities</td>
<td>7801</td>
<td>818.364.7801</td>
</tr>
<tr>
<td>Los Angeles County:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Police Department</td>
<td>9 - 911</td>
<td>911</td>
</tr>
<tr>
<td>Fire Department</td>
<td>9 - 911</td>
<td>911</td>
</tr>
</tbody>
</table>

Pay Telephones: For any emergency - Press *11 to reach L.A. County Sheriff’s Office.

LACCD Student Identification Number & Card

To comply with federal privacy requirements, Los Angeles Mission College and the Los Angeles Community College District has discontinued use of the Social Security Number as the student’s identification number. Instead, a new Student Identification Number will be issued for each student. The college can only release this number to the student. The new nine-digit number is randomly generated, but each will begin with the digits “88.” Students will use the same Identification Number in all nine colleges of the District.

Your first Student ID Card is free. Go to either admissions or the business office to obtain yours. Student identification cards are only issued for the current semester. All current semester fees must be paid in full to receive a student identification card. You will need to present your student registration/receipt for the current semester and also a second form of picture Identification such as a California ID or a high school picture ID.

Check www.lamission.edu for current office hours of either the Business Office or Admissions and Records.

Where to use your new student ID card:
A valid student ID card is required to access student services in the following areas:

• Library
• Bookstore
• Financial Aid
• Health Center
• Computer Labs
• Health & Fitness Center
IGETC - What is the Intersegmental General Education Transfer Curriculum?

The Intersegmental General Education Transfer Curriculum (IGETC) is a general education program that community college prospective transfer students may complete to satisfy the lower division general education requirements for either the UC (University of California) or CSU (California State University) system without the need to take additional lower-division general education courses after transfer.

All IGETC coursework must be completed with a “C” or better. Courses in which a student receives a “pass” grade may be used if the community college’s policy states that a “pass” is equivalent to a “C” grade (2.0) or better. The UC system allows a maximum of 14 semester units (of the 60 required, transferable units) on a Pass/No Pass basis. There is no CSU system-wide policy on limitations for a “pass” grade, therefore each CSU campus has its own established policy (please check with your CSU campus of choice). Courses may only be used once to satisfy one IGETC subject area (even if listed under multiple areas), however, courses may be used to satisfy IGETC general education areas AND major preparation requirements. Major preparation requirements can be accessed at www.assist.org, the official source for California articulation and student transfer information.

The IGETC is NOT an admission requirement to the UC or CSU system. There is no connection between completion of the IGETC and eligibility for admission to the UC or CSU system, or admission to a specific campus or program. Existing segmental and campus-specific admission requirements for transfer students remain unchanged. Requirements for lower-division courses for admission to particular majors also remain unchanged. The IGETC plan will total approximately 34-37 transferable units. A recommended total minimum of 60 units must be completed prior to transfer.

If you are approaching readiness for transfer and are unable to complete one or two IGETC courses, you may be eligible for partial certification (and complete IGETC after transferring). “Certification” means that LAMC has verified that a student has completed the lower division General Education requirements listed in each area of the IGETC. Certification does not guarantee admission or admission eligibility. Certification is not required and is not automatic; it must be requested by the student at the time the final official transcript is sent. A student may only be granted IGETC certification once (either partial or complete) prior to their first semester at the 4-year university. Students receiving partial certification must ensure that admission criteria for the university has been met (IGETC areas I and II). Students may complete the necessary coursework at the transfer institution and may NOT return to the Community College for complete certification if partial certification was granted. Without certification, the student will be held to the specific general education requirements of the university campus of choice. Please note, the UC Berkeley, College of Letters and Science does not accept partial Certification.

Courses taken at several institutions may be used to fulfill the IGETC. Students should be aware, that placement of courses within IGETC subject areas may vary from college to college. Placement of a course will be based on the college of attendance and its IGETC pattern at the time the course was completed. Completion of the IGETC program may be certified by the last community college, which the student attends. Foreign coursework (from non-U.S. regionally accredited institutions) may not be used on the IGETC.

It is NOT advisable for ALL students to follow the IGETC. Some students may be better served by taking courses that fulfill the CSU General Education Breadth requirements or the general education pattern of the UC or CSU campus or college to which they plan to transfer. Students pursuing majors that require extensive lower division major preparation, (such as Engineering on all campuses or Business at UC Berkeley) may not find the IGETC option to be advantageous. The Eleanor Roosevelt College and Revelle College of UC San Diego do not accept IGETC. Additional lower-division general education requirements may be needed prior to transfer. The IGETC will be most useful for students who want to keep their options open before making a final decision about transferring to a particular UC or CSU campus.
# IGETC Advising Form

**IGETC Advising Form -- for transfer to the CSU / UC Systems**

**General Education Plan (2012-2013)**

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**THIS FORM SUBJECT TO CHANGE EACH YEAR**

### I. ENGLISH COMMUNICATIONS

<table>
<thead>
<tr>
<th>Enrolled Course</th>
<th>Units</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 - 3 COURSES (6-9 Sem/8-12 Quarter Units)</td>
<td></td>
<td><strong>Please Consult with a Counselor</strong></td>
</tr>
<tr>
<td>CSU transfer – complete one course from each group. UC transfer – complete one course from groups A and B only.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A. English Composition: English 101</td>
<td></td>
<td></td>
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<tr>
<td>B. Critical Thinking/ English Composition: English 102, 103, Philos 5</td>
<td></td>
<td></td>
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<tr>
<td>C. Oral Communication (CSU requirement only): Speech 101, 102, 151</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other College</td>
<td></td>
<td>Advanced Placement (Area IA only)</td>
</tr>
</tbody>
</table>

### II. MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING

<table>
<thead>
<tr>
<th>Enrolled Course</th>
<th>Units</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 COURSE (3 Sem/4 Quarter Units)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Math 227, 238, 245, 260, 265, 266, 267, 270, 275</td>
<td>Math 238 and 265 combined: max credit, one course</td>
<td></td>
</tr>
<tr>
<td>Math 245 and 260 combined: max credit, one course</td>
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<tr>
<td>Other College</td>
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<td>Advanced Placement</td>
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</tbody>
</table>

### III. ARTS AND HUMANITIES

<table>
<thead>
<tr>
<th>Enrolled Course</th>
<th>Units</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 COURSES (9 Sem/12 Quarter Units)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Choose 1 course from A, 1 course from B, and a third course from A or B.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A. Art: Art 101, 102, 103, 109, 111, 201, 300, 501, 502, Chicano 52, Cinema 3, Human 1, 3, Music 111, 141, Theater 100</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B. Humanities: Anthro 104, Chicano 37, 42, Cinema 4, English 203, 205, 206, 208, 240, French 3, 4, Human 1, 2, 3, 30, 31, 54, Italian 3, Ling 1, Philos 1, 20, 33, Spanish 3, 4, 5, 6, 10</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other College</td>
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<td>Advanced Placement</td>
</tr>
</tbody>
</table>

### IV. SOCIAL AND BEHAVIORAL SCIENCES

<table>
<thead>
<tr>
<th>Enrolled Course</th>
<th>Units</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 COURSES (9 Sem/12 Quarter Units)</td>
<td></td>
<td></td>
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<tr>
<td>Choose 3 courses from at least two different disciplines.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AJ 1, 4, Anthro 102, 104, 121, Afro Am 2, 4*, Chicano 2, 7*, 8*, 19, 20, 44, 47, Child Dev 1, Econ 1, 2, 10, Geog 2, 7, 14, Hist 1, 11*, 12*, 13, 20, 52, 86, Ling 1, Pol Sci 1, 2, 5, 7, Psy 1, 2, 13, 14, 41, 52, Soc 1, 2, 3, Geology 1, 11, 22, 24, 28, Speech 121</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*History 11, 43, Afro Am 4 and Chicano 7 combined: max credit, one course</td>
<td></td>
<td></td>
</tr>
<tr>
<td>**History 12, 44 and Chicano 8 combined: max credit, one course</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other College</td>
<td></td>
<td>Advanced Placement</td>
</tr>
</tbody>
</table>

### V. PHYSICAL AND BIOLOGICAL SCIENCES

<table>
<thead>
<tr>
<th>Enrolled Course</th>
<th>Units</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 COURSES (7 Sem/9 Quarter Units)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Choose 1 course from A, 1 course from B. At least 1 course must include a corresponding lab (lab courses are underlined).</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A. Physical Science: Astron 1, 5, Chem 51*, 52*, 52r*, 52t*, 101, 102, Geog 1, 15, Geology 1, Ocean 1, 1, 14, Physics 6, 7</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*Chem 51, 52 and 65 combined: max credit, one course. No credit for Chem 51, 52 or 65 if taken after 101 or 102.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>**No credit for Phys Sci 1 or 14 if taken after a college level course in Physics, Chemistry or Astronomy.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B. Biological Sciences: Anatomy 1, Anthro 101, Bio 3, 6, 7, 40, Env Sci 2, Micro 20*, Physiol 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>*Micro 1 and 20 combined: max credit, one course</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other College</td>
<td></td>
<td>Advanced Placement</td>
</tr>
</tbody>
</table>

### VI. LANGUAGE OTHER THAN ENGLISH (UC Requirement ONLY)

Proficiency in any foreign language can be met by passing 2 years of a foreign language in high school with a grade of C or better, 2 years attendance at a foreign junior high or high school, proving competency by an acceptable exam, or choosing one of the following courses at a level 2 or higher: French, Italian, Spanish.

If proficiency was met in high school, an official transcript must be provided (no units granted for HS coursework).

Students will not be granted credit in any foreign language course if any portion of HS (9th-12th) was completed in a country where the language of instruction was that language.

<table>
<thead>
<tr>
<th>Enrolled Course</th>
<th>Units</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other College</td>
<td></td>
<td>Advanced Placement</td>
</tr>
</tbody>
</table>

### CSU Requirement ONLY – GRADUATION REQUIREMENT (NOT part of IGETC American Institutions)

Not part of IGETC, but may be completed prior to transfer. For IGETC Certification purposes, courses used to satisfy this CSU graduation requirement may also be used to satisfy IGETC area IV. If a course is used to satisfy both IGETC area IV and CSU, some CSU campuses may require students to take an additional course(s) after transfer.

<table>
<thead>
<tr>
<th>Enrolled Course</th>
<th>Units</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Afro Am 4, Chicano 8*, Econ 10, History 11, 12*, 13, 52</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B. Pol Sci 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other College</td>
<td></td>
<td>Advanced Placement</td>
</tr>
</tbody>
</table>

### Major Prep Courses:

- Liberal Arts AA Degree: Emphasis (C = Completed, IP = In Progress, N = Need) | TOTAL |
- Certificate of Achievement | UC | CSU |

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**Electives:**

- Los Angeles Mission College

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**See information on previous page**

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**Counselor’s Signature**

**Date**
CSU ADVISING FORM

IMPORTANT INFORMATION: Courses on this list are approved for a specific academic year, which begins with the Fall 2012 semester and remains valid through Summer 2013.

The general education courses listed for the CSU system are specified within subject areas that satisfy lower division general education requirements for the CSU campuses. Students wishing to use a course to fulfill a CSU General Education (GE) requirement must be sure that the course is approved for the academic year in which it is taken. The CSU general education form changes each year. It is advised that students meet with a counselor regularly to review any changes. A course must be on the CSU GE Breadth during the term in which it is taken. If a course is taken before it is approved for inclusion, or after it is removed from the list, it cannot be used to meet the area requirement.

CSU GE Breadth Certification is available to community college transfer students who satisfy the general education requirements in each area. “Certification” means that LAMC has verified that a student has completed the lower division General Education requirements listed in each area of the CSU GE Breadth. Certification does not guarantee admission or admission eligibility. Students with full CSU GE Certification will only be responsible for an additional 9 semester units of upper division general education at the CSU campus. **CSU Certification is not required and is not automatic; it must be requested by the student at the time the final official transcript is sent.** Without certification, the student will be held to the specific general education requirements of the CSU campus of choice.

Students who have taken courses at other colleges can have these courses “passed along” in the certification process. Los Angeles Mission College will certify courses taken at other California Community Colleges in the areas designated by the offering college. Courses taken at California four-year colleges, or accredited out-of-state two-year, or four-year colleges, may be used for certification – please consult a counselor for detailed information. Courses from foreign institutions cannot be used in the certification process. Students requesting CSU GE “pass along” certification must meet with a counselor.

ADDITIONAL INFORMATION
1. A course cannot satisfy more than one General Education area requirement (even if listed under multiple areas).
2. Courses used to satisfy General Education requirements may also satisfy Major Preparation requirements.
3. LAMC recommends that students complete as much of the lower division requirements as possible for the major before transfer. Major preparation requirements can be accessed at www.assist.org, the official source for California articulation and student transfer information. Completion of these requirements may not guarantee admission into the major, but can increase the student’s chances for acceptance. Other lower division courses that are not offered at LAMC may be required for the major after transfer.
4. Students who transfer to CSU may also complete an Associate degree by completing courses in the major (please see a counselor for major-specific information), a Health and a P.E. course to satisfy the General Education requirements for the Associate degree, along with a total of 60 transferable units completed.
5. Completion of the General Education requirements will not guarantee admission into a university but can increase the student’s chances for acceptance.
6. Coursework in areas A1, A2, A3 and B4 must be completed with a “C” or better to meet admissions eligibility to a CSU campus.
7. All coursework must have a cumulative GPA of 2.0 (“C”) or better.
8. This advising form may not be the best general education preparation pathway for ALL majors (such as Engineering, Computer Science and Liberal Studies – Teacher Prep). Please consult with a counselor to determine the best plan to meet your educational goals.

USEFUL TRANSFER RELATED WEBSITES:
- Articulation Agreements (California Community Colleges, CSU & UC) campuses: www.assist.org
- California State University information and online application: www.csumentor.edu
- University of California: www.ucop.edu
- The Association of Independent California Colleges & Universities: www.aiccu.edu

VISIT OUR WEBPAGE AT: www.lamission.edu/counseling/transfercenter

GET ON TRACK TO TRANSFER!

GO to the four-year, college/university of your choice!

TRANSFER STRATEGY:
- Complete Transferable Math and English requirements in the beginning of your academic career.
- Prepare early with transferable general education courses for California State University and/or University of California, Private or Independent.
- Meet with a Counselor to establish and maintain an educational plan.
- Visit the Transfer Center for transfer advisement/counseling and resources.

Los Angeles Mission College
TRANSFER CENTER
Helping You Get There
818.364.7827 • Campus Services Building
## A. English Language Communication and Critical Thinking

Select 1 course from each area:

- **A-1. Oral Communication**: Speech 101, 102, 151
- **A-2. Written Communication**: English 101
- **A-3. Critical Thinking**: English 102, 103, Philos 5, 6, Speech 102

*All coursework in this area must be completed with a "C" or better to meet admissions requirements to a CSU campus.*

Other College ____________________________

Student ID # ____________________________

---

## B. Scientific Inquiry and Quantitative Reasoning

Select 3 courses to include one from B-1, one from B-2, and one from B-4. A related lab course is required:

- **B-1. Physical Science**: Astron 1, 5, Chem 51, 52, 65, 101, 102, Geog 1, 15, Geology 1, Ocean 1, Phys Sc 1, 14, Physics 6, 7
- **B-2. Biological Sciences**: Anatomy 1, Anthro 101, Bio 3, 6, 7, 40, Env Sci 2, Micro 20, Physiol 1, Psych 2
- **B-3. Laboratory Activity**: Corresponding lab course must be completed from B-1 or B-2 (lab courses are underlined).

*Coursework in area B-4 (Math/Quantitative Reasoning) must be completed with a "C" or better for admissions to a CSU.*

Other College ____________________________

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## C. Arts and Humanities

Choose 1 course from C-1, 1 course from C-2, and a third course from either C-1 or C-2:

- **C-1. Arts**: Art 101, 102, 103, 109, 111, 201, 300, 501, 502, Chicano 52, Cinema 3, English 240, Fam&CS 16, Human 1, 3, 31, Intrdgn 104, Music 101, 111, 141, 321-324, 341, Photo 10, 11, 12, Theater 100
- **C-2. Humanities**: Anthro 104, Chicano 37, 42, 44, 46, Cinema 4, English 203, 205, 206, 208, 240, French 1, 2, 3, 4, History 86, Human 1, 2, 30,31,54, Italian 1,2,3,4 Ling 1, Philos 1, 20, 33, Portgse 1, 21, Spanish 1, 2, 3, 4, 5, 6, 10

Other College ____________________________

---

## D. Social Sciences

Courses must be chosen from at least two disciplines (please review box below for additional options):

- **D-0.** Aj 1, Psy 13, Soc 1, 2, 3, 7, 11, 22, 24, 28
- **D-1.** Anthro 102, 104, 121, Ling 1
- **D-2.** Econ 2, 10
- **D-3.** Afro Am 2, 4, Chicano 2, 7, 8, 20, 47, Soc 11
- **D-4.** Chicano 47, Hist 52, Soc 22
- **D-5.** Geog 2, 7, 14

Other College ____________________________

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## E. Lifelong Understanding and Self-Development

- **E-0.** Chicano 47, Child Dev 1, Env Sci 2, Fam&CS 6, 21, 31, 91, Health 8, 11, Psych 1, 2, 41, 52, Soc 22,
- **E-1.** PE* 96-742 (Activity courses)

*Only 1 unit of Phys Ed may be counted

Other College ____________________________

---

**Major Prep Courses:**

- Liberal Arts AA Degree: Emphasis__________________________
- Certificate of Achievement__________________________

(C = Completed, IP = In Progress, N = Need) **TOTAL**

Counselor’s Signature: ____________________________

Date: ____________________________
Financial Aid & Scholarships

Do you need assistance paying your enrollment fees?  
The Board of Governors Fee Waiver Program (commonly referred to as BOG) is a 
California state program that waives enrollment fees. This waiver does not have to 
be repaid.  

Eligibility: Students must be residents of California and enrolled at Los Angeles 
Mission College in at least one (1) unit. Fees for audited classes, though, cannot be 
waived through the BOG. 

There are three ways to qualify for the Fee Waiver: 

Method A: You are a recipient of benefits under the TANF/CalWORKS Program, 
SSI (Supplemental Security Income), or General Assistance (also known as General 
Relief). You can also qualify for Method A if you meet one of the following criteria: you 
have certification from the California Department of Veterans Affairs or the National 
Guard Adjutant General that you are eligible for a Dependent’s Fee Waiver, you are 
a recipient of the Congressional Medal of Honor (or are a child of a recipient), you 
are a dependent of a victim of the September 11, 2001 terrorist attack, or you are a 
dependent of a deceased law enforcement/fire suppression personnel killed in the 
line of duty. 

Method B: You meet the income standards as indicated below: 

<table>
<thead>
<tr>
<th>Number in Household (Including Yourself)</th>
<th>Total 2011 Family Income (Adjusted Gross Income and/or Untaxed Income)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$16,335</td>
</tr>
<tr>
<td>2</td>
<td>$22,065</td>
</tr>
<tr>
<td>3</td>
<td>$27,795</td>
</tr>
<tr>
<td>4</td>
<td>$33,525</td>
</tr>
<tr>
<td>Each additional</td>
<td>$5,730</td>
</tr>
</tbody>
</table>

Method C: If you do not qualify based on Method A or Method B, you may 
be eligible for the BOG fee waiver through Method C by completing the Free 
Application for Federal Student Aid (FAFSA). With this method, you may be eligible by 
demonstrating a minimal level of financial need as determined by the College and the 
California Community Colleges Chancellor’s Office. To qualify under this criteria, you 
must complete the FAFSA at www.fafsa.gov. Our Federal School Code is 012550. 

How to apply: To qualify for Method A and Method B, you must complete the 
Board of Governors (BOG) Fee Waiver Application. You can pick up the BOG 
application at the Financial Aid & Scholarships Office or you may download it from the 
web at www.lamission.edu/financialaid by selecting the “Apply for a Fee Waiver” link on 
the left side.

Do you know that you may request for a refund of your 
enrollment fees? If you have already paid your enrollment fees for Summer 
2012, Fall 2012, Winter 2013 and/or Spring 2013, you may be eligible for a refund. Just 
complete the BOG Fee Waiver Application and let the Financial Aid Office determine 
whether you qualify. 

Financial Aid & Scholarships  
818.364.7648  
Email: lamcfinancialaid@lamission.edu  
Website: www.lamission.edu/financialaid  
Twitter: www.twitter.com/LAMCFAO  
Facebook: www.facebook.com (Like “LAMC Financial Aid”)  
Federal School Code: 012550  

Office Hours: 
Monday - Thursday 8am - 2pm, and 5pm - 7pm  
Friday 8am - noon  

Getting a college education is an investment in your future! We want your educational 
experience at Los Angeles Mission College to be challenging, rewarding and 
supportive; therefore, we are pleased to provide you with the information and tools 
to assist you in completing your educational goals. Read through the information 
below about the financial aid process, and check out the links to our website and other 
websites to find updates and new information to assist you. 

What is Financial Aid? 
Financial Aid is funding provided by the federal and state governments, the college, 
and private entities, to assist students with their educational expenses and is available 
in the form of grants, scholarships, employment and loans. Financial aid is meant to 
supplement the family’s existing resources in funding the costs of a college education. 

How To Apply for Financial Aid: 
To apply for federal and state financial aid, you need to complete a Free Application 
for Federal Student Aid (FAFSA) every year of college. The FAFSA can be easily completed 
online at www.fafsa.gov. The form is available annually, starting January 1st, for the 
following academic year. We encourage students to apply early, as some financial aid 
resources are limited and awarded to students who apply early and have financial need. 
To have your FAFSA information sent to Los Angeles Mission College, make sure to use 
our Federal School Code: 012550. 

To apply for scholarships through the Financial Aid Office at Los Angeles Mission 
College, check out our website at www.lamission.edu/financialaid and select the 
“Scholarships” link on the left.

When Do I Apply? 
You need to apply for financial aid every year. The FAFSA is available starting January 
1st of each year for the following academic year. We encourage students to apply 
early, as some financial aid resources are limited and awarded to students who apply 
early and have financial need. 

Key Dates    
• January 1st — FAFSA application available online at www.fafsa.gov for the 
  following academic year. 
• March 2nd — Application deadline for Cal Grant consideration. 
• May 1st — L.A. Mission College “Priority” deadline. Submit your FAFSA 
  and any follow-up documents and items by this date for maximum financial 
  aid consideration. 
• September 2nd — Extended Cal Grant B “competitive” awards deadline for 
  community college students only. 

FINANCIAL AID NEWS FOR 2012-2013 
There are a number of changes in federal and state aid eligibility that take effect in the 
2012-2013 academic year. In particular:

1. The federal government has instituted a “6 year” limit on Pell Grant eligibility. This 
   will limit ALL STUDENTS, including students who have already received Pell Grants 
   at any college or university, to no more than 6 full-time academic years of Pell 
   Grant eligibility (based on 2 full-time semesters per academic year). Students can 
   check their eligibility at the U.S. Department of Education’s National Student Loan 
   Data System (NSLDS) website at www.nslds.ed.gov

2. The “minimum need” for Board of Governors (BOG) fee waiver eligibility has 
   been adjusted. In prior years, a student applying for the BOG fee waiver through 
   the FAFSA would only need $1 or more of “financial need” to qualify for BOG 
   (type C). For the 2012-2013 academic year, the California Community Colleges 
   Chancellor’s Office (CCCCO) will determine a “minimum need” based on the value 
   of a full-time BOG fee waiver. Based on an expected $46/unit Enrollment 
   Fee for 2012-2013, and assuming full-time enrollment of 24 units for an academic 
   year, the “minimum need” amount would be $1104. We anticipate this will only 
   affect a small portion of students, most of whom are not eligible for federal or state 
   grant aid.

3. The federal government has removed the Ability to Benefit (ATB) option for 
   students who do not have a high school diploma or GED. In past years a student 
   could take an ATB test (or pass 6+ degree applicable units) and meet the “high 
   school diploma/GED” standard for financial aid eligibility. As of July 1st, students 
   who have not started enrollment in college AND who are not high school 
   graduates or possess a GED will NOT be eligible for financial aid (except for the 
   BOG program). 

4. Interest rates on new federal Subsidized Direct Student Loans received after July 
   1st will have a fixed 6.8% interest rate. Although the interest rates for the past 
   3-4 years have been relatively low (4.5% for loans received during the 2010-2011 
   academic year, 3.4% for the 2011-2012 academic year), the rate for new loans will 
   be higher. NOTE: Federal Unsubsidized Direct Student Loans have a fixed 6.8% 
   interest rate (which has not changed from previous academic years).
California Nonresident Tuition Exemption Request

California Nonresident Tuition Exemption

Complete and sign the form to request an exemption from Nonresident Tuition. You must submit any documentation required by the College or University (for example, proof of high school attendance in California). Contact the California Community College, University of California or California State University campus where you intend to enroll (or are enrolled) for instructions on documentation, additional procedures and applicable deadlines.

Eligibility:
I, the undersigned, am applying for a California Nonresident Tuition Exemption for eligible California high school graduates at (specify college or university) _______________________________ and I declare the following:

Check YES or NO boxes:

☐ YES  ☐ NO I have graduated from a California high school or have attained the equivalent thereof, such as a High School Equivalency Certificate, issued by the California State GED Office or a Certificate of Proficiency, resulting from the California High School Proficiency Examination.

☐ YES  ☐ NO I have attended high school in California for three or more years.

Provide information on all school(s) you attended in grades 9-12:

<table>
<thead>
<tr>
<th>SCHOOL</th>
<th>CITY</th>
<th>STATE</th>
<th>DATES FROM - Month/Year TO - Month/Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Documentation of high school attendance and graduation (or its equivalent) is required by the University of California, the California State University and some California Community Colleges. Follow campus directions.

Check the box that applies to you (check only one box):

☐ I am a non-immigrant alien as defined by federal law (including, but not limited to, a foreign student [F visa] or exchange visitor [J visa]).

☐ I am NOT a non-immigrant alien (including, but not limited to, a U.S. citizen, permanent resident, or an alien without lawful immigration status).

Affidavit:
I, the undersigned, declare under penalty of perjury under the laws of the State of California that information I have provided on this form is true and accurate. I understand that this information will be used to determine my eligibility for the nonresident tuition exemption for eligible California high school graduates. I hereby declare that, if I am an alien without lawful immigration status, I have filed an application to legalize my immigration status or will file an application as soon as I am eligible to do so. I further understand that if any of the above information is untrue, I will be liable for payment of all nonresident charges from which I was exempted and may be subject to disciplinary action by the College or University.

Print Full Name (as it appears on your campus student records) Campus/Student Identification Number
Print Full Mailing Address (number, street, city, state, zip code) Email address (optional)
Phone number (optional)
Signature Date

Determining Your Residency Status
For enrollment fee purposes, you are considered a RESIDENT of the state of California if you are:
1. a citizen of the United States OR have permanent resident status, are a holder of an asylum or refugee visa, AND
2. have lived in the state of California for at least one year and one day.

For enrollment fee purposes, you are considered a NON-RESIDENT of the state of California if you are:
1. a citizen of the United States OR have permanent resident status, are a holder of an asylum or refugee visa, AND
2. have NOT lived in the state of California for at least one year and one day.
3. For enrollment fee purposes, you are considered an INTERNATIONAL STUDENT if you hold an F-1 Visa or other non-resident visa.
ARTS, MEDIA & HUMANITIES
Chair: Deborah Paulsen 818.364.7738
  Secretary: Maryland Harris 818.364.7680
  Art
  Cinema
  Humanities
  Multimedia – Vice Chair: Curtis Stage 818.364.7771
  Music
  Photography – Vice Chair: Curtis Stage 818.364.7771
  Theater

BUSINESS & LAW
Chair: Pat Flood 818.364.7715
  Secretary: Maryland Harris 818.364.7680
  Accounting
  Administration of Justice – Vice Chair: Kelly Enos 818.364.7610
  Business – Vice Chair: Vilma Bernal 818.833.3410
  Computer Applications & Office Technologies
  Economics
  Finance
  Law – Vice Chair: David Jordan 818.364.7720
  Management
  Marketing

CHICANO STUDIES
Chair: John Morales 818.364.7679
  Secretary: Patricia Carter 818.364.7793
  Vice Chair: Jose Maldonado 818.833.3412

CHILD DEVELOPMENT
Chair: Lilamani De Silva 818.364.7673
  Secretary: James Armstrong 818.364.7632

COOPERATIVE EDUCATION
Director: Ed Raskin 818.364.7700

DISABLED STUDENT PROGRAMS & SERVICES
Director: TBA 818.364.7732
  TDD 818.364.7861

ENGLISH AS A SECOND LANGUAGE (ESL), DEVELOPMENTAL COMMUNICATIONS & LEARNING SKILLS
Chair: Gary Prostak 818.364.7666
  Secretary: James Armstrong 818.364.7632
  Developmental Communications –
    Vice Chair: Terri English 818.364.7893
  English as a Second Language (ESL) –
    Vice Chair: Mike Climo 818.364.7693

ENGLISH, JOURNALISM & SPEECH
Chair: Louise Barbato 818.364.7687
  Secretary: Maryland Harris 818.364.7680
  English – Vice Chair: Carolyn Daly 818.833.3311
  Speech – Vice Chair: Margie Long 818.364.7682

FOREIGN LANGUAGE
Chair: Yolanda Ramil 818.364.7690
  Secretary: Maryland Harris 818.364.7680
  French
  Italian
  Linguistics
  Spanish

HEALTH, PHYSICAL EDUCATION & ATHLETICS
Chair: Leslie Milke 818.364.7765
  Secretary: Sally Romano 818.364.7727
  Health – Vice Chair: Cindy Cooper 818.364.7707
  Physical Education – Vice Chair: Cindy Cooper 818.364.7707

LEARNING CENTER
Director: Marie Zaïns 818.364.7757
  Secretary: Sheila Money 818.364.7756

LIBRARY
Chair: Sandy Thomsen 818.364.7750

LIFE SCIENCES
Chair: Mike Reynolds 818.364.7695
  Secretary: Patricia Carter 818.364.7793
  Anatomy
  Anthropology – Vice Chair: Arthur Gribben 818.364.7600 x4235
  Environmental Science
  Biology – Vice Chair: Steve Brown 818.364.7665
  Microbiology
  Physiology

MATHEMATICS, COMPUTER SCIENCE & ENGINEERING
Chair: Robert Smazenka 818.364.7609
  Secretary: Margarita Padilla 818.364.7894
  Computer Science Information Technology –
    Vice Chair: Mari Rettke 818.364.7697
  Drafting
  Engineering
  Mathematics – Vice Chair: Debby Wong 818.364.7887

PACE (Program for Accelerated College Education)
Director: Mark Pursley 818.364.7677
  Secretary: Laura Villegas 818.364.7684

PERSONAL DEVELOPMENT
Chair: Diana Bonilla 818.364.7699

PHYSICAL SCIENCES
Chair: Said Pazirandeh 818.364.7705
  Secretary: Patricia Carter 818.364.7793
  Astronomy – Vice Chair: Richard Rains 818.364.7702
  Chemistry – Vice Chair: Mike Fenton 818.364.7888
  Geography
  Geology
  Oceanography
  Physical Science – Vice Chair: Richard Rains 818.364.7702
  Physics – Vice Chair: Richard Rains 818.364.7702

PROFESSIONAL STUDIES
Chair: Louis Zandalasini 818.364.7849
  Secretary: Sheila Money 818.364.7756
  Family & Consumer Studies – Vice Chair: Rosalie Hilger 818.364.7736
  Food Service Management –
    Vice Chair: Louis Eguaras 818.364.7706
  Gerontology – Vice Chair: Rosalie Hilger 818.364.7736
  Interior Design –
    Vice Chair: Sharon Anderson 818.364.7600x4370

SOCIAL SCIENCES
Chair: Myriam Levy 818.833.3414
  Secretary: Patricia Carter 818.364.7793
  African American Studies – Vice Chair: D’Art Phares 818.364.7681
  History – Vice Chair: D’Art Phares 818.364.7681
  Philosophy
  Political Science
  Psychology – Vice Chair: Christopher F. Williams 818.364.3413
  Sociology
1 - GRID-ES
Gridley Elementary
1907 Eight St, San Fernando
818.364.1243
Blanca Morales

2 - MONROE
James Monroe High
9229 Haskell Ave, North Hills
818.830.4200
Brooke Vintrup 818.830.4354

3 - MSSNBOWL
Mission Hills Bowl
10430 Sepulveda Blvd
Mission Hills

4 - OLIVE MNR
Olive Manor Senior Apartments
13155 Bromont Ave, Sylmar
818.833.0298

5 - SARA-COUG
Sara Coughlin Elementary
11035 Borden Ave, Pacoima
818.686.6428
Sylvia Vasquez
The Los Angeles Valley College Study Away Program offers study abroad programs for community college students (and non-students) who want a memorable learning experience. These programs are open to any individual who wants the opportunity to study a subject in a foreign country or in the United States.

Visit www.lavc.edu/studyaway for information on our Summer 2012 programs in Alicante, Spain, or Paris, France.

Check our website for information about Study Away 2013 coming soon.

Pierce College

Time for a change?
Try one of these careers

Horse Science
GIS Certificate
Auto Tech
Vet Tech

www.piercecollege.edu

REGISTER NOW!
<table>
<thead>
<tr>
<th>Fall</th>
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**Totals**

**Notes:**

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### Final Exam Schedule FALL 2012

**Monday, December 10 - Saturday, December 15**

**HOW TO FIND WHEN YOUR FINAL EXAM WILL BE HELD:**
1. At the top of the chart below, find the day(s) that your class is held.
2. At the left of the chart below, find the start time of your class.
3. Your exam day and time is at the intersection of the day(s) of your class and the start time of your class.
4. Check the Exceptions section below the chart to see if any of the exceptions apply to you.

**Example:**
- If your class meets Mondays only at 4:30pm, then your final exam will be held on Mon, Dec 10 from 5:30-7:30pm.
- If your class meets Tu & Th at 10:40am, then your final exam will be held on Th, Dec 13 from 10am-12pm.

<table>
<thead>
<tr>
<th>TIME START TIME</th>
<th>Mon &amp; Wed</th>
<th>Tu &amp; Th</th>
<th>Mon only</th>
<th>Tu only</th>
<th>Wed only</th>
<th>Th only</th>
<th>Fri only</th>
<th>Sat only</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:00-8:50am</td>
<td>7:30-9:30am</td>
<td>Dec 10</td>
<td>7:30-9:30am</td>
<td>Dec 10</td>
<td>7:30-9:30am</td>
<td>Dec 10</td>
<td>7:30-9:30am</td>
<td>Dec 10</td>
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<tr>
<td>8:55-10:30am</td>
<td>10am-12pm</td>
<td>Dec 10</td>
<td>10am-12pm</td>
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<td>10am-12pm</td>
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<td>10am-12pm</td>
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<tr>
<td>10:35-10:55am</td>
<td>10am-12pm</td>
<td>Dec 12</td>
<td>10am-12pm</td>
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<tr>
<td>11:00-1:20pm</td>
<td>12:30-2:30pm</td>
<td>Dec 10</td>
<td>12:30-2:30pm</td>
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<tr>
<td>1:25-3:25pm</td>
<td>3:00-5:00pm</td>
<td>Dec 10</td>
<td>3:00-5:00pm</td>
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<td>3:30-5:05pm</td>
<td>5:30-7:30pm</td>
<td>Dec 12</td>
<td>5:30-7:30pm</td>
<td>Dec 12</td>
<td>5:30-7:30pm</td>
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<td>5:30-7:30pm</td>
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<tr>
<td>5:10-6:45pm</td>
<td>5:30-7:30pm</td>
<td>Dec 10</td>
<td>5:30-7:30pm</td>
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<td>6:50-7:55pm</td>
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**Exceptions:**
1. All classes that meet more than twice a week (MTWTh) should follow the Mon & Wed exam schedule.
2. Final exams for short-term classes shall be administered during the final two hours of the last class period.

**NOTE:**
- Every instructor is required to give a final examination following the schedule above.
- Final exams are scheduled for two hours.
- Final exams will be held in the regularly scheduled classroom.
- If students indicate that a conflict is occurring, instructors are advised to contact their supervising dean immediately.
- Any change from this schedule must be approved by the Office of Academic Affairs.
- Any questions regarding this schedule should be directed to Academic Affairs.
Directory of College Services

Academic Affairs .................................................. 818.364.7635
Admissions & Records ............................................. 818.833.3322
Assessment Center ............................................... 818.364.7613
Business Office ................................................... 818.364.7600 x7110
CalWORKs .......................................................... 818.364.7760
Campus Security .................................................. 818.364.7843
Career Center ...................................................... 818.364.7827
Child Development Center ...................................... 818.364.7863
College Ombudsperson .......................................... 818.364.7690
Community Education ............................................ 818.833.3417
Cooperative Education .......................................... 818.364.7700
Counseling Department .......................................... 818.364.7655
........................................................................... or 818.364.7656
Disabled Student Programs & Services (DSPS) ........... 818.364.7732
Telecommunication Device for the Deaf (TDD) .......... 818.364.7861
Eagles’ Landing Student Store .................................. 818.364.7798
Extended Opportunity Program & Services (EOPS) .... 818.364.7645
ESL Program .......................................................... 818.364.7735
Financial Aid Office ............................................... 818.364.7648
Health Center ....................................................... 818.362.6182
Honors/Transfer Alliance Program .......................... 818.364.7683
International Students .......................................... 818.364.7741
ITV (Instructional Television) .................................... 818.833.3594
Learning Center .................................................... 818.364.7756
Library ................................................................. 818.364.7600 x7106
Program for Accelerated College Education (PACE) .. 818.364.7684
........................................................................... or 818.364.7683
President’s Office .................................................... 818.364.7795
Student Activities .................................................. 818.364.7820
Student Services ................................................... 818.364.7766
Transfer Center ..................................................... 818.364.7827
Veterans Office ..................................................... 818.364.7864