Longman English Interactive

Level 4

Orientation

Quick Start 2
Microphone for Speaking Activities 2

Course Navigation 3
Course Home Page 3
Course Overview 4
Course Outline 5
Navigating the Course Page 6

Sample Course Screens 7
Unit Home Page 7
Video Listening 8
Correcting Answers 9
Checking Answers 10
Using a Transcript 11
Using the Glossary 12
Vocabulary 13
Speaking: Language Functions 14
Speaking: Role Play Introduction 15
Speaking: Role Play 16
Grammar Coach 17
Grammar Presentation 18
Type-In Exercise 19
Task Listening 20
Pronunciation Presentation 21
Pronunciation Practice 1 21
Pronunciation Practice 2: Listen and Record 22
Reading 23
Assessments and Progress Reports 24

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Quick Start

Microphone for Speaking Activities
You will need a microphone to record your voice for the speaking practice in this course. Your computer should have a connection to plug in the microphone. A PC microphone can be purchased at many stores. We recommend that you use a combination headset + microphone, which allows you to listen and record.

Before You Start:
We recommend that you check the microphone settings on your computer.
1. Click on the Start button, then click Programs>Accessories>Multimedia>Volume Control to display the Volume Control box (see graphic below). Or, use your right mouse button to click on the Volume icon on your taskbar. Then select Open Volume Controls.
2. In the Volume Control box, set the Volume Control at least to a middle level. Also, make sure that Mute all is not selected.
3. In the same Volume Control box, view the Microphone settings. If Microphone is not displayed, click on Options>Properties. In the Show the Following Controls field, select Microphone and click OK.
4. Set the Microphone Volume at a middle level and make sure the Mute check box is not selected (see graphic below).
Course Navigation

Course Home Page
When you first begin your course, you will see the Course Home. From this page, there are three ways you can move to other pages in the course.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Click on <strong>Course Outline</strong> to begin your course.</td>
</tr>
<tr>
<td>2</td>
<td>Click on <strong>Course Overview</strong> to begin your course.</td>
</tr>
<tr>
<td>3</td>
<td>Click on <strong>Orientation</strong> to learn how to use the course.</td>
</tr>
</tbody>
</table>
Course Navigation

Course Overview
The Course Overview shows you all the units in the course.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Click on Meet the Characters to see the characters in the video introduce themselves.</td>
</tr>
<tr>
<td>2</td>
<td>Click on the title of the unit you want to begin studying.</td>
</tr>
</tbody>
</table>


Course Navigation

Course Outline
You can also find the unit you want by using the Course Outline. Click on the + next to the unit. Then click on the section you want. Click on the title of a page to go directly to that page.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Click here to see the sections in this unit.</td>
</tr>
<tr>
<td>2</td>
<td>Click here to hide the sections in this unit.</td>
</tr>
<tr>
<td>3</td>
<td>Page title Click here to go directly to this page.</td>
</tr>
</tbody>
</table>
Course Navigation

Navigating the Course Page
Here’s how you can move to new pages or go to the resources on each course page.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Course Outline</td>
</tr>
<tr>
<td>2.</td>
<td>Help</td>
</tr>
<tr>
<td>3.</td>
<td>Longman Dictionary</td>
</tr>
<tr>
<td>4.</td>
<td>Glossary</td>
</tr>
<tr>
<td>5.</td>
<td>Grammar Reference</td>
</tr>
<tr>
<td>6.</td>
<td>Unit Menu</td>
</tr>
<tr>
<td>7.</td>
<td>Back</td>
</tr>
<tr>
<td>8.</td>
<td>Forward</td>
</tr>
</tbody>
</table>
Sample Course Screens

Unit Home Page
Start each unit on the Unit Home Page.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Click on the section you want to study.</td>
</tr>
<tr>
<td>2</td>
<td>Roll over the name of each section to see the topics you will study in this unit.</td>
</tr>
<tr>
<td>3</td>
<td>Click on the Communication Companion to access the unit from the book for this course.</td>
</tr>
<tr>
<td>4</td>
<td>Click on Learning Objectives to view a summary of what you will learn.</td>
</tr>
</tbody>
</table>
Sample Course Screens

**Video Listening**
The Video Listening screens present the story and introduce the language you will learn.

![Sample Course Screens](image)

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Click on <strong>Culture Notes</strong> for explanations of the language and culture presented in the video.</td>
</tr>
<tr>
<td>2</td>
<td>Read the directions for the page.</td>
</tr>
<tr>
<td>3</td>
<td>Click on <strong>Play</strong> to watch the video.</td>
</tr>
<tr>
<td>4</td>
<td>Click on <strong>Pause</strong> to stop the video. It will not go back to the beginning.</td>
</tr>
<tr>
<td>5</td>
<td>Click on <strong>Fast Forward</strong> to move the video forward bit by bit.</td>
</tr>
<tr>
<td>6</td>
<td>Click on <strong>Rewind</strong> to go back to the beginning of the video.</td>
</tr>
<tr>
<td>7</td>
<td>Click on an answer.</td>
</tr>
<tr>
<td>8</td>
<td>Click on the <strong>Check Answers</strong> button to see whether your answers are correct.</td>
</tr>
</tbody>
</table>
Sample Course Screens

**Correcting Answers**
When you click on the **Check Answers** button, your screen will change. You will see whether your answers are correct or not.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Special Instructions Text</td>
</tr>
<tr>
<td>2 🟢</td>
<td>Your answer is correct.</td>
</tr>
<tr>
<td>3 ✗</td>
<td>Your answer is not correct.</td>
</tr>
<tr>
<td>4 🎨</td>
<td>Click on the <em>Explanation</em> button to find out why the answer is not correct.</td>
</tr>
<tr>
<td>5 ✂️</td>
<td>Click on the <em>Clear</em> button to erase the incorrect answers. Change your answers.</td>
</tr>
<tr>
<td>6 ✉️</td>
<td>Click on the <em>Check Answers</em> button again.</td>
</tr>
</tbody>
</table>
Sample Course Screens

Checking Answers
Click on the Check Answers button again, and your screen will look like this:

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>A green arrow will point to the correct answer if your answer is still not correct.</td>
</tr>
<tr>
<td>2</td>
<td>Click on the Take Again button if you would like to erase your answers and answer the questions again.</td>
</tr>
</tbody>
</table>
Sample Course Screens

*Using a Transcript*
You will see a Transcript button on some screens. To see the text, click on the button.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Click on the Transcript button to see the text of the video.</td>
</tr>
<tr>
<td>2</td>
<td>Read the transcript. Use the scrollbar.</td>
</tr>
<tr>
<td>3</td>
<td>Click on the underlined words in the transcript to see a definition.</td>
</tr>
<tr>
<td>4</td>
<td>Click Close to close the Transcript window.</td>
</tr>
</tbody>
</table>
Sample Course Screens

Using the Glossary
When you click on an underlined word in a transcript, the Glossary window will appear.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Click on the underlined words in the transcript to see a definition.</td>
</tr>
<tr>
<td>2</td>
<td>Read the definition of the glossed word.</td>
</tr>
<tr>
<td>3</td>
<td>Click on any word in the index to see its definition.</td>
</tr>
</tbody>
</table>
Sample Course Screens

**Vocabulary**
Each unit has a vocabulary section in which new vocabulary is presented and practiced. Some of the new vocabulary items will be *idioms* (a group of words that have a meaning different from the meaning of the separate words), some will be *collocations* (words commonly used together), and some will be related words, such as *antonyms* (words with opposite meanings). Click on the **Vocabulary Help** button to see definitions of the new words or phrases.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Click on <strong>Vocabulary Help</strong> to see definitions of the vocabulary words or phrases.</td>
</tr>
<tr>
<td>2</td>
<td>Click on the arrow to see the answer choices.</td>
</tr>
<tr>
<td>3</td>
<td>Click on the answer you want to select.</td>
</tr>
</tbody>
</table>
Sample Course Screens

**Speaking: Language Functions**
Each unit has speaking exercises. First, you will study language functions. Then you will do practice exercises. Finally, you will do role play exercises.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Click on the <strong>Play</strong> button to listen to the presentation.</td>
</tr>
<tr>
<td>2</td>
<td>Read the chart as you listen.</td>
</tr>
</tbody>
</table>
Sample Course Screens

Speaking: Role Play Introduction
On the Role Play Introduction screen, watch the video. Read the transcript, if you want to.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Click on the <strong>Play</strong> button to watch the video.</td>
</tr>
<tr>
<td>2</td>
<td>Click on the <strong>Transcript</strong> button to read the text of the conversation while you listen.</td>
</tr>
</tbody>
</table>
Sample Course Screens

*Speaking: Role Play*
On the **Role Play** screen, you will have a conversation with one of the characters from the video.

![Role Play Screen](image)

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Click on the <strong>Play</strong> button. Listen to the character from the video.</td>
</tr>
<tr>
<td>2</td>
<td>Read the <strong>Directions</strong> for hints on how to respond.</td>
</tr>
<tr>
<td>3</td>
<td>Click on the <strong>Record</strong> button to record your response. Click on ✅ to stop recording.</td>
</tr>
<tr>
<td>4</td>
<td>Click on the <strong>Single Playback</strong> button to listen to your recording. Record your response again if you want.</td>
</tr>
<tr>
<td>5</td>
<td>Click on the <strong>Double Playback</strong> button to listen to the character and your recorded response.</td>
</tr>
<tr>
<td>6</td>
<td>Click on the <strong>Model Play</strong> button to listen to the model from the video.</td>
</tr>
<tr>
<td>7</td>
<td>Click on the <strong>Transcript</strong> button to read the text of the model. If there is a link, click on it to see other expressions that you can use in your response.</td>
</tr>
<tr>
<td>8</td>
<td>After recording your three responses, click on the <strong>Play Conversation</strong> button to listen to your entire conversation.</td>
</tr>
</tbody>
</table>
Sample Course Screens

Grammar Coach
Your grammar coach, Emily Johnson, will introduce you to an important grammar point. On the pages that follow, you will see and hear a presentation of each grammar point, and then practice the grammar.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Click on 🎧 under Emily’s picture. Listen to the introduction.</td>
</tr>
<tr>
<td>2</td>
<td>Read the information on the chalkboard.</td>
</tr>
</tbody>
</table>
Sample Course Screens

*Grammar Presentation*
Each presentation has several important points. Listen to the presentation and read the text on the page.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Click on the <strong>Play</strong> button. Watch and listen to the grammar presentation.</td>
</tr>
<tr>
<td>2</td>
<td>Observe how the text changes to illustrate the grammar point.</td>
</tr>
<tr>
<td>3</td>
<td>Click on <strong>Grammar Chart</strong> to see grammar charts.</td>
</tr>
<tr>
<td>4</td>
<td>Click on <strong>Grammar Help</strong> to link to specific grammar topics.</td>
</tr>
</tbody>
</table>
Sample Course Screens

**Type-In Exercise**
In some exercises, you will type the answer into a blank. Answers must be spelled correctly and have the correct punctuation.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Click on the <strong>Hint</strong> button to get help completing the sentence.</td>
</tr>
<tr>
<td>2</td>
<td><strong>Hint</strong> Read the hint.</td>
</tr>
<tr>
<td>3</td>
<td><strong>Answer Blank</strong> Type your answer in the blank.</td>
</tr>
</tbody>
</table>
Sample Course Screens

Task Listening
Each unit has a Task Listening exercise. As you listen, you will type in text, click on objects or drag text from an answer pool on the screen.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Read the directions.</td>
</tr>
<tr>
<td>2</td>
<td>Click on the <strong>Play</strong> button.</td>
</tr>
<tr>
<td>3</td>
<td>Drag the text to the answer area at the bottom of the screen. If your answer is correct, it will &quot;stick&quot; in the new place; if it is incorrect, it will return to the answer pool. You must see the color change behind the answer or it will not stick, even if it is correct.</td>
</tr>
<tr>
<td>4</td>
<td>Click on the <strong>Transcript</strong> button to see the text of the audio presentation.</td>
</tr>
</tbody>
</table>
Sample Course Screens

Pronunciation Presentation
Each unit has a pronunciation section. This section is made up of three parts: Presentation, Practice 1, and Practice 2 (Listen and Record).

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Click on the Play button to hear the word or phrase.</td>
</tr>
<tr>
<td>2</td>
<td>Pay attention to the text as you listen and observe how it changes.</td>
</tr>
</tbody>
</table>

Pronunciation Practice 1
After you view the presentation, you will practice the pronunciation point.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Click on the Play button to listen to the word or phrase.</td>
</tr>
<tr>
<td>2</td>
<td>Click on an answer.</td>
</tr>
</tbody>
</table>
Sample Course Screens

Pronunciation Practice 2: Listen and Record
After you view the presentation and practice the pronunciation point, you will record your voice.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Click on the Play button to listen to the word or phrase.</td>
</tr>
<tr>
<td>2</td>
<td>Click on the Record button to record the word or phrase. Click on to stop recording.</td>
</tr>
<tr>
<td>3</td>
<td>Click on the Playback button to listen to the model and your recording.</td>
</tr>
</tbody>
</table>
Sample Course Screens

Reading
Each unit has a reading section. It includes a pre-reading exercise, preview vocabulary exercises (with Vocabulary Help definitions), an article to read, and comprehension questions.

The City soccer team won again! Last Saturday, there were 7,527 excited fans there to celebrate. This was the record for attendance at a city soccer match. It was the last match of the season, so naturally the fans were happy when Mark Jones scored the winning goal.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Click on a word in the word pool. Hold the mouse button down, and move the word to a blank.</td>
</tr>
<tr>
<td>2</td>
<td>When the background changes color, lift your finger off the mouse, and drop the word in place.</td>
</tr>
</tbody>
</table>
Sample Course Screens

Assessments and Progress Reports
There is a Review Quiz at the end of each unit, a Module Test at the end of each module, and a Level Test at the end of the course. Answer the questions on all the pages. Use the Forward and Back buttons to go to all the pages of the quiz or test. On the last page, click on Submit. After you click on Submit, you cannot answer any more questions or change your answers.

After you click on Submit on the last page of the quiz or test, your Progress Report automatically appears.

Progress Report

Unit A.2 Review Quiz
Score: 85%

<table>
<thead>
<tr>
<th>Language Area</th>
<th>Number correct/number of items</th>
</tr>
</thead>
<tbody>
<tr>
<td>Listening for information</td>
<td>4/6</td>
</tr>
<tr>
<td>Listening for ideas</td>
<td>3/4</td>
</tr>
<tr>
<td>Vocabulary</td>
<td>4/4</td>
</tr>
<tr>
<td>Speaking</td>
<td>4/6</td>
</tr>
<tr>
<td>Grammar</td>
<td>10/10</td>
</tr>
<tr>
<td>Pronunciation</td>
<td>5/6</td>
</tr>
<tr>
<td>Reading</td>
<td>4/4</td>
</tr>
</tbody>
</table>

RETURN TO LESSON ------- RETURN TO QUIZ ------- GO TO UNIT SUMMARY

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Your Score is the percent of correct answers.</td>
</tr>
<tr>
<td>2</td>
<td>Look carefully at the number of correct answers in each section. 4/6 means you got 4 correct out of 6 questions. (Two answers were incorrect.)</td>
</tr>
<tr>
<td>3</td>
<td>Click on Return to Lesson to go to the beginning of the unit.</td>
</tr>
<tr>
<td>4</td>
<td>Click on Return to Quiz to see the corrected answers of the Review Quiz.</td>
</tr>
<tr>
<td>5</td>
<td>Click on Go to Unit Summary to see a summary of what you learned in the unit.</td>
</tr>
</tbody>
</table>