Meeting called to order at 1:33pm by VP Allen

1. Minutes March 4, 2015 M/S/Approved w/ correction

2. Accreditation
   a. ACCJC Report – annual report submitted on time Monday M. Allen
   b. ACCJC Conference April 24th - San Diego K. Enos
      • Purpose is to get more direction regarding the new Standards.
      • Please update your websites; this is an accreditation issue.
      • Currently ASC leadership is reviewing Standard drafts.
      • It is useful for some Standard writing teams to advise other writing teams because of their areas of expertise. If you wish to take advantage of this, contact Kelly Enos, who can let you know when and where the various teams are meeting.
   c. Training w/ Bob Pacheco last week K. Enos
      • We can use ILO disaggregation, but because of the new standards, most colleges may not yet be able to disaggregate SLO data.

3. Curriculum
   a. Course updates and AA-T degrees S. Pazirandeh
      • The Spanish transfer degree has been approved locally and will be submitted for BOT approval.
      • The Elementary Teacher Education transfer degree is on track for local approval.
      • All the Non-Credit courses will be updated by the end of next week and forwarded to Curriculum for approval.
   b. Non-Credit representation M. Allen
      • Currently, Non-Credit instructors are not part of a department. The Academic Senate needs to look at this. Non-Credit adjuncts are unable to vote for a representative at this time.

4. SLO/Assessment P. Flood
   • Pat discussed SLOs in reference to Accreditation Standard II.A.3. She distributed a handout with a statement that El Camino College includes in their Course Outlines of Record (CORs), and which embeds a link to an SLO webpage. This method of embedding a link to SLOs will be discussed in today’s LOAC meeting.

5. Wine Festival (formerly Springfest) J. Silver
   • Last year each department created theme baskets for the silent auction fund raiser. This year the Child Development center cannot assemble the baskets submitted, so organizers are asking that each department assemble their own.
• Donations for the silent auction don’t necessarily have to be a theme basket. Any item appropriate for the auction table is fine.
• Organizers would like more faculty members to participate this year.
• AA can possibly host a Friday afternoon to help donors create their dept. baskets or prepare their donations for display on the table.
• Donations are due by May 8th. Please drop them off at the President’s office.

7. Academic Affairs
   a. Program Review Training S. Master and N. Minassian
      • Program Review - due May 29th. Academic Affairs will send out a reminder with links.
      • From now on, Program Review will be done every spring.
      • Dean Master walked the chairs through changes made in the online program review system.
      • Next year the program review screens will be moving to another platform, which should be an improvement. It will be the same platform as Valley College is currently using.
      • A handout, created by Patricia Chow, addressing how to interpret data was distributed.
      • Any department with questions or needing help can contact Sarah or Patricia any time.
      • If you have a new degree whose TOP code is not on the Program Review table, let Nick know about it, along with the TOP code. If you don’t remember your code, ask Nick or Sarah.

8. Items from the floor
   a. As part of Denim Day on April 29th, the Sociology department will host two screenings (at 12:15pm & 6:50pm) of the documentary titled “The Hunting Ground” about sexual assaults on college campuses.
      • Anyone will be allowed to park in the parking structure during those times without a permit.
      • It was suggested that instructors tie viewing of the film to SLOs and assign students coursework related to the film.
      • This relates to Title 9. Department chairs will be receiving training in Title 9 by the District.

➢ Next Chairs and Deans Meeting: Wednesday, April 15, 1:30pm, CMS 205
➢ Next Council of Instruction Meeting: Wednesday, May 6, 1:30pm, INST 1005

Meeting adjourned 3:00pm
Transcribed by Susan Ghirardelli