Minutes of Regular Meeting
Thursday, September 12, 2013

PRESENT
Albert Alvarez
Aleea LeBlanc
Rick Pocrass
Dr. Monte Perez
Jose G. Castillo

ABSENT
Milena Calderon
Art Gastelum

GUESTS
Elizabeth Rubio
John Morales

1. Call To Order – 9:04 AM

2. Pledge of Allegiance

3. Session for Public Comment
   - John Morales, Chicano Studies Department Chair, presents two upcoming events for the Chicano Studies Department and why they are necessary learning opportunities for students. The Chicano Studies Dept. is requesting $450 and $350 for the two events (see attachments). Albert Alvarez motions to donate $450 for the event taking place Sept. 17, 2013. Rick Pocrass seconds and motion passes.

4. Report: College President. Dr. Monte Perez reports on enrollment, accreditation and budget. This fall, LAMC is at 99% [compared to last Fall] enrollment, but the target is 110%-120%. The school is looking at TV, radio, and bus ads; billboards; and high school outreach in order to get those numbers up. The college is working on action plans for each of the recommendations given by the accreditation team.

5. Approve Minutes of Regular Meeting of August 8, 2013. Rick Pocrass makes a motion to approve the minutes of August 8, 2013 meeting. Albert Alvarez seconds and motion passes.

6. Invite Board Members to Conference and possibly approve $450 registration fee. Board Members review attached information about conference. Jose G. Castillo would like to attend as he has already seen benefits and made contacts associated with CASE. Albert Alvarez motions to approve the $450 registration fee for the CASE Conference for Community College Advancement, taking place Oct. 2-4 in San Diego. Rick Pocrass seconds and the motion passes.

7. Approve payment of Verizon Wireless Invoice for $735.12. Albert Alvarez motions to approve a $735.12 payment towards this ongoing service from Verizon Wireless for internet service on ten
8. **Approve spending limit of $1,000 for insurance required for use of LAMC parking lot during Sylmar Olive Festival.** Rick Pocrass motions to approve a spending limit of $1,000.00 for insurance for use of the LAMC parking lot during the Sylmar Olive Festival. Aleea LeBlanc seconds. Discussion: Jose G. Castillo asks if we have a quote, Albert responds that we did get a price quote and it is under the $1,000 being approved. Motion passes. Per item 11 E of this meeting, this expense will be taken from the 2013 Olive Festival Parking Fund instead of General Checking.

9. **Approve spending limit of $200 for tickets and signage for parking lot during Sylmar Olive Festival.** Rick Pocrass motions to approve a spending limit of $200 for tickets and signage for parking lot during Sylmar Olive festival. Albert Alvarez seconds and the motion passes. Per item 11 E of this meeting, this expense will be taken from the 2013 Olive Festival Parking Fund instead of General Checking.

10. **Approve $3,555.20 payment to LA County Parks & Rec for park permits, supervisor, maintenance personnel for Sylmar Olive Festival.** Payment should come from Sylmar Olive Festival 2013 Fund. Albert Alvarez motions to approve payment to LA County Parks & Rec for $3,555.20 for Sylmar Olive Festival park permit, etc. Aleea LeBlanc seconds and the motion passes.

11. **Reports**
   A) **College President:** See item 4.
   B) **Foundation Chair:** Albert Alvarez reports on Jose Oliva issue. The Sheriff’s Department is conducting an investigation. He is also continuing to meet with potential board members.
   C) **Foundation Vice-Chair:** Jose G. Castillo reports on several events he has attended on behalf of the LAMC Foundation in continued efforts to do community outreach. Additionally, he went to College of the Canyons for a tour and to meet their Foundation director. The orientation for potential board members has been postponed in order to give Jose time to prepare an informational packet and video.
   D) **ASO President:** not present; no report given.
   E) **Financial:** Due to technical difficulties, a copy of the financial report is not presented to all board members. However, Albert Alvarez says there is nothing to report. Albert Alvarez motions to transfer $1,500 from General Checking to create a new “2013 Olive Festival parking Fund” to better track expenses and income. Rick Pocrass seconds and motion passes. Items 8 and 9 of this Meeting will be funded from this account rather than the General Checking Account.

12. **Committee Reports**
   A) **Community Outreach:** See item 11 C
B) **Web Communications:** See item 11C

C) **Scholarships:** The Millie Dein Scholarship Application is currently open to students. The deadline is 09/30/2013, so the Scholarship Committee will meet on Thursday, October 3 to review applications and select recipients.

D) **Strategic Fundraising:** Jose G. Castillo is working with an organization who can possibly help the Foundation raise money through the pick up of old RV's. He will report back if/when this is going to happen.

E) **Governance:** All documents pending Board approval are still being updated. The Governance Committee will meet on 09/19 to discuss the changes.

13. **Adjourn** - 10:10 AM

This is to certify that these are the full and correct minutes of the Regular Board Meeting of the Los Angeles Mission College Foundation, as transcribed by Elizabeth Rubio and approved by the Board of Directors.

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<thead>
<tr>
<th>Albert Alvarez, Chairman</th>
<th>Date</th>
<th>Alecia LeBlanc, Secretary</th>
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