Thursday, March 8, 2012
Campus Center Room 4
Los Angeles Mission College
9:00 a.m.
Minutes of the Regular Meeting

PRESENT
Jose Oliva – Chair
Albert Alvarez – Vice-Chair/Treasurer
Aleea LeBlanc – Secretary
Don Neal
Art Gastelum

GUESTS
Young-Ji Lee
John Soliman
Samantha Fallon
Daniel Villanueva

ABSENT
Perez, Monte E. - College President
Daniel Campos – ASO President
Rick Pocrass

1. WELCOME. Jose Oliva opened the meeting at 9:07 a.m.

2. GUESTS ADDRESSING THE BOARD.

3. APPROVAL OF THE MINUTES OF THE REGULAR MEETINGS OF FEBRUARY 9, 2012. Upon motion by Art Gastelum, seconded by Albert Alvarez, the Foundation approved the minutes of the February 9, 2012 minutes.

4. AGS PROPOSAL – SPRING CONVENTION: Alpha Gamma Sigma Charter for Honor Society asked for funding for Alpha Gamma Sigma Honor Society Club members to receive funding to attend Spring Convention in San Jose, California April 20-22. Two proposals presented: One for four members to attend and one for six members to attend. ASO already sponsored $1,395 for four members to attend. AGS asking for sponsorship for four more members to attend. Upon motion by Albert Alvarez to grant $520 for two Executive Board members to attend, seconded by Art Gastelum, and the Foundation approved unanimously. If Executive Board Members cannot attend, no money will be granted.

5. APPROVAL OF FUNDS FOR AN OUTREACH EVENT FOR THE STEM PROJECT: Food is an unallowable cost under the outreach funds for the STEM grant. Young-Ji asked for $400 to have Culinary Arts cater luncheon for students, teachers, counselors, and administrators. The event will be reaching out to incoming high school students enrolling to Mission College as well as current Mission students with less than 18 units. No motion made. Art Gastelum decided to sponsor the luncheon for $400. Upon motion by Art Gastelum, Gateway will donate $400 to the Foundation’s General
Checking Account which will be applied to the STEM Academy's luncheon, seconded by Albert, approved by Foundation unanimously.

6. **APPROVE FOUNDATION'S INVOLVEMENT IN FARMER'S MARKET.** Upon motion by Albert Alvarez, the Foundation approved to sublet space to Mark Rochin for $400 via the contract gets amended that the Neighborhood Council gets a booth at no charge and any sponsors that get brought in through the Foundation, we as a Foundation keep 100% of the sponsorship money, seconded by Don Neal, approved by Foundation unanimously.

7. **DISCUSS CELEBRATING WORDS FESTIVAL SPONSORSHIP AND PROMOTION:** Liana discussed the Celebrating Words Festival’s (largest community-based event in the Northeast San Fernando Valley) mission to promote arts, performing arts, music, culture, and literacy in the community. Upon motion by Aleea to donate $500 Annual Words Festival, seconded by Albert Alvarez, amended by Albert that if we are not able to take it out of the Library Fund then the donation will come out of General Checking Account, seconded by Aleea, approved by Foundation unanimously.

8. **CONSIDER HIRING STUDENT INTERNS:** Moved to next meeting

9. **APPROVAL TO PURCHASE A PROFESSIONAL CAMERA FOR FOUNDATION:**
   Try to get camera donated as an in-kind sponsorship for Springfest. Moved to next meeting.

10. **APPROVAL TO SPEND UP TO $1000 ON FOUNDATION MARKETING MATERIALS.** Upon motion by Art Gastelum to spend up to $1000 on Foundation Marketing Materials, seconded by Aleea LeBlanc, approved by Foundation unanimously.

11. **MAYOR'S GOOD FOOD DAY OF SERVICE ON MARCH 31, 2012:**
    Upon motion by Aleea LeBlanc to donate $250 as Patron Sponsor for Mayor’s Good Food Fair – Taste of San Fernando at Sylmar High School on March 31, 2012.

12. **TITLE 5 UPDATE – JUDITH VALLES ENDOWMENT**
    Susan Rhi-Kleinhert has submitted request for matching grant from Department of Education to match 100% of this grant which would total $120,000 including the matching grant.

13. **SPRINGFEST 2012:** Moved to next meeting

14. **COLLEGE PRESIDENT’S REPORT**

15. **FOUNDATION CHAIR REPORT**
    a. Hispanic Education Forum was a great success.
b. Latinos and U.S. Foreign Policy Forum – David M. Rodriguez, alumni, from Department of State in Washington D.C. will be speaking.
c. Scheduling meeting with Valley Presbyterian Hospital to team up with LAMC on STEM grant.

16. ASO’S PRESIDENT REPORT –

17. FINANCIAL REPORT. No old business.
   a. Discussed unrestricted accounts, temporarily restricted accounts, and how we can use the funds.
   b. Been in contact with two law firms including Julia Silva and Bradley & Gmelich Lawyers, to consider having legal representation to consult with if need-be as far as updating by-laws and/or allocation of funds in certain accounts that have been restricted under contracts since the early 1990’s.

18. COMMITTEE REPORTS. No new business.
   a. Strategic Fundraising Committee – No business to discuss.
   b. Governance Committee. – No business to discuss.
   c. Oversight Committee. – No business to discuss.
   d. Scholarship Committee. – Deadline is March 16 for scholarships to be turned in. Albert will be sending out dates in April for Board to review scholarship applications and select nominees.

19. CORRESPONDENCE.
20. OLD BUSINESS.
21. NEW BUSINESS.
22. ADJOURN. With no other business to discuss the meeting adjourned at 10:33 p.m

\[Signature\]
Natalie Terceman, Communications Coordinator

This is to certify that these are the full and correct minutes of the Los Angeles Mission College Foundation.

\[Signature\]
Date
4/12/2012

\[Signature\]
Mr. Jose Oliva, Chairman

Regular Meeting Minutes March 8, 2012