Minutes of Regular Meeting
Thursday, October 10, 2013

PRESENT
Albert Alvarez
Jose G. Castillo
Carlos Lara
Art Gastelum (via phone)
Don Neal

ABSENT
Aleea LeBlanc
Dr. Monte Perez
Rick Pocrass

GUESTS
Elizabeth Rubio

1. Call To Order – 9:04 AM

2. Pledge of Allegiance

3. Session for Public Comment
   - Elizabeth Rubio presents the flyer for an event entitled “The Trial of Efrain Rios-Montt” on
   November 5th on behalf of the Chicano Studies department. Don Neal motions to donate $350 to
   Chicano Studies department event taking place on November 5, 2013 contingent upon alternate
   funding sources. Carlos Lara seconds and the motion passes.

4. Approve Minutes of Regular Meeting of September 12, 2013. Jose G. Castillo motions to approve
   the minutes of the September 2013 Board Meeting. Carlos Lara seconds, Don Neal abstains and
   motion is approved.

5. Approve payment of Verizon Wireless Invoice of $380.10 for September 4G service on netbooks.
   Don Neal motions to approve payment of Verizon Wireless Invoice of $380.10. Carlos Lara
   seconds. Discussion: Jose G. Castillo asks that the Foundation send a letter to Verizon Wireless
   stating that the Foundation would like to cancel service after the contract end date of October 28,
   2013 and all present agree. Motion passes.

6. Reimburse “General Checking” account with funds from “GTE Fund”. Tabled to November as no
   financial summary is available to see how much is in GTE Fund.

7. Approve Scholarship awards for Fall 2013 semester as listed below:
   A 1) Sandra Barahona – $500.00 – Spanish American Institute
   A 2) Militza J. Garcia-Maldonado -- $500.00 – Spanish American Institute
   A 3) Gerson Guzman -- $500.00 – Spanish American Institute
   A 4) Vanessa Hernandez -- $500.00 – Spanish American Institute
A 5) Diana B. Reano -- $500.00 – Spanish American Institute
B 1) Kim Chi Le -- $500.00 – President’s Circle (Osher)
B 2) Kim Ngoc Le -- $500.00 – President’s Circle (Osher)
C 1) Emma I. Flores -- $500.00 – Osher Foundation
C 2) Elvira Mousaian -- $375.00 – Osher Foundation
C 3) Reyna V. Palapa -- $500.00 – Osher Foundation
C 4) Zoila Catalan -- $500.00 – Osher Foundation
C 5) Miqtlayohually Xochipilli -- $500.00 – Osher Foundation
C 6) Jennifer Pulido -- $375.00 – Osher Foundation
C 7) Dylan Martin -- $500.00 – Osher Foundation
D 1) Sofiya Pascual -- $500.00 – Mayor Tom Bradley (Osher)

Don Neal motions to approve payment of Fall 2013 awards as listed in item 7 and the attached spreadsheet. Carlos Lara seconds. Discussion: Jose G. Castillo tells the board that he would like to record interviews with the scholarship recipients so that the video may be put on the Foundation's website as well as presented to potential sponsors. Motion passes.

8. Approve payment of $138.16 to Albert Alvarez for reimbursement of purchases for Sylmar Olive Festival Parking. Albert would like to make this a donation to the Foundation; he requests not to be reimbursed.

9. Discuss donations to “Ann Eyster Memorial Scholarship Fund”: Create new scholarship fund OR decide on appropriate fund AND approve transfer of $1,150.00 from General Checking.
Jose G. Castillo tells the board that he has spoken with the donors to this fund and that they hope raise several thousand dollars for this scholarship. They will provide contacts so the Foundation can reach out for more donations. Jose G. Castillo motions to create the Ann Eyster Memorial Scholarship Fund with an initial deposit of $1,150.00 with scholarship guidelines to come later. Don Neal seconds and the motion passes.

10. Reports
   A) College President: Dr. Monte Perez: Not present, no report is given.
   B) Foundation Chair: Albert Alvarez:
      - Olive Festival Parking: Total income was about $1,400. This likely will be all profit as some expenses will be reimbursed by money from Richard Alarcon’s office and other expenses were donated. Albert Alvarez would like to use all profit for a scholarship for next Fall semester.
      - Preliminary meeting with auditors: The two main points that the auditors made were that the Foundation needs to have documented procedures in place and that, although the Foundation acknowledged a potential conflict of interest with the bookkeeper and attorneys, a conflict still exists because both the bookkeeper and attorneys were selected from quotes acquired by Albert Alvarez. The Foundation will have to re-bid for both of these in order to address this conflict of interest.
-First meeting of LAMC Alumni: about 20 attended and all were very excited to be back at LAMC.

C) **Foundation Vice-Chair: Jose G. Castillo:** Jose would like to thank the board for approving the funding for him to attend the CASE conference and especially Rick Pocrass. At the conference, Jose gained many contacts so that the Foundation can reach out to other Foundations with success stories.

D) **ASO President: Carlos Lara:** Carlos introduces himself as the newly elected President of ASO. ASO will be having “Club Rush” on the quad on Monday 10/14/13 and the Foundation is invited to set up a table. In addition, there is a Transfer fair scheduled that day. Albert Alvarez lets Carlos know that clubs are always welcome to approach the board for funding of events when their own fundraising is not enough to cover the expenses. Albert asks that groups be prepared to present a report of what costs they have for an event, the funds they have raised and what they are requesting.

E) **Financial:** Albert Alvarez with report from Christine Bunch: Albert gives no report as the written financial summary is not available.

11. **Committee Reports**

A) **Community Outreach:** Don Neal reports that the volunteers at Sylmar Olive Festival all wore shirts with LAMC Foundation logo on them. Jose G. Castillo reports that he is continuing his outreach to veterans. During his outreach, he lets veterans know that they can enroll in classes at LAMC.

B) **Web Communications:** Jose G. Castillo is talking to developers for the Foundation website, but the website will still require major funding. He will also require funding once he selects the best database software for the Foundation.

C) **Scholarships:** Students turned in applications for the Millie Dein Scholarship and the committee will meet sometime in the next two weeks to select the recipients.

D) **Springfest Committee:** Albert announces that Springfest 2014 will take place on May 31, 2014 and the theme is “Cuisines of the World”. The committee wants to hold Springfest in the Culinary Arts Institute instead of the Campus Center.

E) **Governance:** No report is given.

12. **Adjourn** – 9:50 AM

This is to certify that these are the full and correct minutes of the Regular Board Meeting of the Los Angeles Mission College Foundation, as transcribed by Elizabeth Rubio and approved by the Board of Directors.

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<tr>
<th>Albert Alvarez, Chairman</th>
<th>Date</th>
<th>Aleea LeBlanc, Secretary</th>
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