Minutes of Regular Meeting  
Thursday, August 8, 2013

**PRESENT**
Albert Alvarez  
Aleea LeBlanc  
Art Gastelum *via phone*  
Rick Pocrass  
Don Neal

**ABSENT**
Jose G. Castillo  
Dr. Monte Perez  
Milena Calderon

**GUESTS**
Elizabeth Rubio  
Alma Martinez-Swanson

1. **Call To Order** – 9:17 AM
2. **Pledge of Allegiance**
3. **Session for Public Comment**
4. **Approve Minutes of Regular Meeting of July 11, 2013.**
5. **Approve Minutes of Emergency Meeting of July 3, 2013.** Rick Pocrass creates a joint motion to approve the Minutes of both meetings in July 2013. Don Neal seconds and motion passes.
6. **Approve change of Springfest Scholarship Recipient from Ronald Neubauer to Pilipinas Ramos.** Ronald Neubauer, a student originally selected for a STEM internship scholarship, is no longer part of the internship program. The director of the STEM program has selected Pilipinas Ramos as the next best qualified student for this award. Albert Alvarez motions to cancel the $1,000.00 check to Ronald Neubauer and re issue a new check made payable to Pilipinas Ramos for $1,000.00. Rick Pocrass seconds and motion passes.
7. **Discuss Foundation involvement in Welcome Week and approve budget for lunch.** Rather than purchase lunch for an unknown amount of students, the Board Members present discuss alternatives. Students can be asked to “Like” LAMC Foundation on Facebook and given a key chain or pencil. Foundation can also advertise Millie Dein Scholarship during Welcome Week. Albert Alvarez motions to approve a budget of $300.00; $200.00 for 4 $50.00 gift cards to the student store and $100.00 for promotional materials to give to students at Welcome Week. Rick Pocrass seconds. Motion passes.
8. Discussion and possible vote to approve spending the balance of the Sylmar Olive Festival sponsorship money from Hamer Toyota. Previously approved. (E-mail vote.).

9. Discussion and possible vote to approve spending the $3,000.00 of the Sylmar Olive Festival sponsorship money from Richard Alarcon and LA City’s Finance Office. Albert Alvarez motions, pending the receipt of a $3,000.00 check from Richard Alarcon’s office, to approve a blanket expense budget for Sylmar Olive Festival according to requirements of original application for said funds. Motion passes.

10. Present details of proposed alumni association. Guest Alma Martinez says that the alumni association would be here to support LAMC Foundation. She plans to work in conjunction with the Foundation and provide outreach for potential board members and donors. She hopes to create a self-sustaining organization. Foundation Board members show support for Alma and ask that if nothing else she create a database of contacts for the Foundation. Albert Alvarez motions to start an alumni association related to the Foundation. Rick Pocrass seconds. Discussion: The formal name of this group will be “LAMC Alumni”. Motion passes.

11. Approve Fall 2013 scholarship awards that are not pending confirmation of student enrollment.
   - Maria Jimenez | $400.00 | Robotecas Scholarship
   - Randy S. Gomez | $1,000.00 | Springfest Scholarship
   - Maria Valencia | $1,000.00 | Springfest Scholarship
   - Gerson Guzman | $1,000.00 | Springfest Scholarship
   - Miqtlayohually Xochipilli | $200.00 | Gerald P. Scheib Scholarship for the Visual Arts

   Albert Alvarez motions to approve Scholarship checks for the names and amounts listed. Rick Pocrass seconds. Motion passes.

12. Possible vote to approve workers compensation proposal from Travelers Indemnity Company. Rick Pocrass motions to take out an insurance policy with Travelers Indemnity for workers compensation for first year payment of $529.00. Aleea LeBlanc seconds. Motion passes.

13. Reports
   - College President: Not present; no report given.
   - Foundation Chair: Albert Alvarez presents report:
     - Foundation is moving forward on the Jose Oliva issue. All board members receive a copy of report that will be submitted to Sherriff’s. Jose Oliva still has not contacted Foundation to repay funds. District’s report does find a misappropriation of funds.
     - Board member recruitment update: Emanuel Pleitez would love to join Foundation but will wait for Foundation’s legal issues to be over.
- Albert Alvarez motions to approve a budget of $225.00 for a potential new board member mixer to take place on Sept. 6 from 6:00 – 9:00 PM for a group of 20-25 people. Rick Pocrass seconds. Motion passes.

C) **ASO President:** not present; no report given.
D) **Financial:** nothing to report

14. Committee Reports
   A) **Community Outreach:** Jose G. Castillo not present, no report given
   B) **Web Communications:** Jose G. Castillo not present; no report given
   C) **Scholarships:** Foundation will re-open Millie Dein Scholarship this Fall 2013 semester. A Scholarship Ceremony for several Foundation Scholarships will take place on Thursday August 15 at 12:30 in the Arroyo Room.
   D) **Strategic Fundraising:** No report is given
   E) **Governance:** All documents pending Board approval are still being updated.

15. **Adjourn** - 10:01 AM

This is to certify that these are the full and correct minutes of the Regular Board Meeting of the Los Angeles Mission College Foundation, as transcribed by Elizabeth Rubio and approved by the Board of Directors.

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<thead>
<tr>
<th>Albert Alvarez, Chairman</th>
<th>Date</th>
<th>Aleea LeBlanc, Secretary</th>
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