Minutes of Regular Meeting
Thursday, May 9, 2013

PRESENT
Albert Alvarez
Aleea LeBlanc
Dr. Monte Perez
Michael Cortez
Art Gastelum
Rick Pocrass
Don Neal
Jose Castillo

ABSENT
Carlos Sandoval

GUESTS
Elizabeth Rubio
Kelly Castellanos
Guillermo Aviles-Rodriguez

I – Call to Order at 9:10 AM.

II – Session for Public Comment
- Guillermo Aviles-Rodriguez: Request support for Fall 2013 theatrical production at LAMC.
  Professor Guillermo Aviles-Rodriguez is working on a project called Voices of Pioneer Cemetery. The LAMC Drama Club (students) put together this production two years ago. Last year the resources and manpower were lacking but this year they would like to put together the production again. Guillermo presents the board members with the budget as it stands now, and requests $5,000.00 from the LAMC Foundation. Albert Alvarez tells Guillermo that the Foundation is simply not in a position to donate this amount of funding. He suggests that since this is a community event the drama club can approach the councilmembers and the Sylmar Neighborhood Council. Albert Alvarez amends the motion to $500.00 donation and the motion passes.

- Child Development Club: Request for club banner.
  Kelly Castellanos, vice president, of Child Development Club is requesting a “Child Development for All Generations” banner for her club about 2 ½’ x 6’. She found quotes ranging from $90-160. Albert motions to approve an amount not to exceed $125.00 for a banner for Child Development Club and motion passes.

III – Old Business
- Approve Minutes of Regular Meeting of April 11, 2013.
  Rick Pocrass motions to approve the minutes of April 11, 2013 meeting. Motion passes.

IV – New Business
- Approve LAMC Foundation expenses. (See attached sheet.)
  - Rick Pocrass motions to approve May Expenses for a total of $525 separate from the $500 approved for LAMC Drama club and $125 for Child Development club. Motion passes
- Vote to remove Carlos Sandoval from LAMC Foundation Board for excessive unexcused absences.
  Carlos Sandoval has had over three consecutive “no-call-no-show” (absences). Carlos originally joined the Foundation in Fall 2012. Jose Castillo motions and the motion passes.
V - Reports

- **Foundation Chair Report**
  Albert Alvarez brings up the auxiliary agreement (between LACCD and LAMC Foundation). The agreement has language saying the Foundation has to reimburse the college for use of facilities and faculty/staff. Other Foundations in LACCD are working to amend this part of the agreement. One Foundation has a judge on their board and others have more resources, but LAMC Foundation would like to be on the same footing as the others. LAMC Foundation decides not to sign the auxiliary agreement until the larger foundations have signed a revised agreement.

- **College President’s Report**
  - The accreditation team came to LAMC. The college is going to work to improve on several points.
  - LAMC is looking to grow; they are trying to recruit more students. More money will be put into marketing. In addition, more faculty and staff members will be hired.

- **ASO President Report**
  - ASO went to San Francisco for “Spring General Assembly”. Taking the senators got them excited, and Michael hopes that this coming semester the students will be much more involved.

- **Financial Report**
  - The usual printed report is not presented as there was a mix-up with the bookkeeper on the date of this meeting. Albert assures that there is nothing major to report.

VI - Committees

- **SPRINGFEST Committee**
  - Springfest is coming up this weekend. Albert suggests that after this year’s Springfest, the committee meet to decide a theme for Springfest 2014. Rick emphasizes that the Foundation needs to put together a database of contacts for this event so that we can talk with them year round and then approach them for Springfest sponsorship much more in advance than this year.
  - LAMC art students will be selling their artwork at Springfest 2013. 20% of proceeds will go to LAMC Foundation for the Gerald P. Scheib Scholarship.

- **Community Outreach Committee**
  - No report

- **Web Communications Committee**
  - Jose Castillo would like Foundation members to begin using their new e-mails so that all Foundation communication goes through the “lamcfoundation.org” domain.

- **Scholarship Committee**
  - Albert Alvarez announces that the Scholarship Committee awarded over $30,000.00 in scholarships for 2013-2014 school year. Albert asks Elizabeth Rubio to leave the meeting room. Elizabeth submitted a scholarship application but being that she is a student worker for the Foundation, the scholarship committee wants to bring this to the entire Foundation Board so that there is no conflict of interest. The essay from her scholarship application is attached for Board Members’ review. Albert Alvarez motions to approve a Springfest Scholarship for $1,000 for Elizabeth Rubio. Motion approved.

- **Strategic Fundraising Committee**
  - No report given

- **Governance Committee**
  - Art Gastelum suggests we hold off the Board Retreat until we increase our Board size. Jose Castillo and Albert Alvarez counter that the Board Retreat is necessary so the LAMC Foundation can be more prepared to recruit and welcome new board members. Additionally, the yearly retreat is required by the by-laws.
  - Rick Pocrass is going to be in charge of the executive board elections. Positions to be filled include: President, Vice President, Secretary, and Treasurer.
  - Albert Alvarez and Jose Castillo will lead the planning committee for the Board Retreat. The date of
June 15th is selected for the 2013 LAMC Foundation Board Retreat. As Art Gastelum is not available this date, the agenda will be sent out in advance so he can submit his response [to discussion topics] in advance. The retreat will begin at 8:00 am and Elizabeth will send out an e-mail with the location once it is reserved.

- Olive Festival Committee
  - No report is given.

VII – Meeting is adjourned at 10:22 AM

Next Board of Directors Meeting: Thursday, June 13, 2013
Los Angeles Mission College – Location CAI Conference Room
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**Summary of Expense**

1. Request for donation to support Fall 2013 theatrical production at LAMC.
2. Request for donation to LAMC Child Development Club for purchase of banner.
3. Request to extend budget for Scholarship Tea held by Financial Aid office on May 14, 2013.
4. Student had units for $500 scholarship award but was given $375 due to typo in approval sheet.
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