GUIDELINES FOR DETERMINATION OF SERVICE FOR ACADEMIC RANK AT LOS ANGELES MISSION COLLEGE

1. **Instructor.** The title of Instructor shall be retained by all instructors who do not wish other academic rank.

2. **Lecturer.** The title of Lecturer is applied to those who are not otherwise designated. Normally these will be persons paid on an hourly basis.

3. **Assistant Professor.** Any faculty member hired as a probationary instructor shall be eligible for the rank of Assistant Professor.

   A) **Adjunct Assistant Professor** When an adjunct faculty has completed three semesters and is hired to teach a fourth semester within a three year period, they are placed on a Seniority List and become eligible to submit a request for a change in Academic Rank.

4. **Associate Professor.** A faculty member may apply for the rank of Associate Professor upon fulfillment of A or B as follows:

   A) Any regular (tenured) instructor with a Masters Degree or higher or Class A or Class B vocational credential or Special Designated Subject Credential and three (3) years full time teaching experience in an accredited college shall be eligible for the rank of Associate Professor.

   B) Any regular instructor with a Bachelors Degree and seven years of teaching full time in an accredited college shall be eligible for the rank of Associate Professor.

5. **Professor.** A faculty member may apply for the rank of Professor upon the fulfillment of A and one of the following B, C, D, E, or F. Please provide transcripts or documentation to back up B, C, D, E, or F.

   A) Five (5) years of full-time service as an Associate Professor or eligibility for same or eight (8) years of full time service.

   B) Sixty units of college or university credit beyond a 120-unit Bachelors Degree. (180 units)

   C) Professional certification by the State for persons holding the B.A. degree.

   D) An earned Doctorate.

   E) National or International eminence.

   F) A teacher of a vocational subject may apply for the rank of “Professor of Vocational ________________” upon fulfillment of A above and the presentation of ninety-eight (98) in-service training points.