

LOS ANGELES MISSION COLLEGE
Advanced-Course Policy

Background:

Article 12, Section G of the 2002 – 2005 Collective Bargaining Agreement calls for consultation with the college Academic Senate in the determining of what courses (“classes”) are advanced courses (“classes”).

After review by the Academic Senate Executive Committee and the AFT, the following criterion and procedure for this determination are presented to the Faculty Senate for approval:

Course Criterion

An advanced course must be a third level course.

**For the purposes of this definition, a third level course is a course
Which has two degree applicable prerequisites (not necessarily
in the same discipline).**

Process:

1. The department fills in the *Los Angeles Mission College Request for Advanced-Course Status* form for any of their courses that meet the criterion above.
The courses must have current prerequisite validation.
The department submits the form to the Curriculum Committee for action.
2. If the prerequisite validation is current (within the last six years) the curriculum committee will review the request. If the request is recommended for approval, the recommendation will be forwarded to the Academic Senate and the AFT Chapter President for final approval.
3. If the prerequisites are not validated or validated longer than six years ago, the department must submit a Prerequisite Validation to the curriculum committee for approval. If the prerequisites are approved, the advanced course recommendation can be considered for separate action at the same curriculum committee meeting. If the prerequisites are validated and the request is recommended for approval, the recommendation will be forwarded to the Academic Senate and the AFT Chapter President for final approval.
4. The Vice President of Academic Affairs will be notified of the approved advanced courses and will maintain and distribute lists of these advanced courses to the department chairs.
5. **This policy will become effective at the start of the Fall 2005 semester. Until then, the current status of advanced courses, as previously established, will be used.**